

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
July 21, 2021

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The Bossier Parish Police Jury met in regular and legal session on the 21st day of July, 2021, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jerome Darby, called the meeting to order. The invocation was given by Mr. Glenn Benton, and the pledge of allegiance was led by Mr. Tom Salzer. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton, Excused	Ms. Julianna Parks
Mr. Jimmy Cochran	Mr. Mac Plummer
Mr. Jerome Darby	Mr. Doug Rimmer
Mr. Charles Gray	Mr. Philip Rodgers
Mr. John Ed Jordan	Mr. Tom Salzer

Others present were Mr. William R. Altimus, Parish Administrator; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary; Ms. Stacie Fernandez, Parish Treasurer.

Motion was made by Mr. Rimmer, seconded by Mr. Cochran, to adopt the minutes of the June 2, 2021, and June 16, 2021, regular meetings, and the June 16, 2021, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Jeannie Crnkovic, Extension Agent 4-H, Bossier Parish LSU AgCenter, requested to be added to the agenda as Visitor No. 1.

Motion was made by Mr. Cochran, seconded by Mr. Jordan, to amend the agenda to add Ms. Jeannie Crnkovic, Extension Agent 4-H, Bossier Parish LSU AgCenter, as Visitor No. 1.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

Ms. Crnkovic extended appreciation to the police jury for allowing her and Bossier Parish 4-H students to be present at today's meeting. She stated that the COVID-19 health crisis may have forced the closure of schools and businesses in 2020, but the 4-H students continued their work. She further stated that the LSU AgCenter Office at the courthouse was closed for several months, but staff continually worked to ensure that the public and 4-H students had information as needed.

Ms. Crnkovic provided a report on activities of the 4-H students during the COVID-19 health crisis shut down of businesses and schools. She provided a report on 4-H competitions and stated that 10 first place ribbons were won by Bossier Parish 4-H students which was the second highest in the state. She stated that 23 Bossier Parish 4-H students competed and 15 ribbons were brought home by those students.

Ms. Crnkovic provided information on the number of Bossier Parish 4-H students that serve as state board members. She stated that Bossier Parish 4-H students hold the most positions on the state board than any other parish in the state.

Bossier Parish 4-H students introduced themselves and provided information on the school they attend, their state board position, and the contest in which they competed and if they placed in that contest.

Congratulations was extended to the 4-H students. Appreciation was expressed to Ms. Crnkovic for her commitment to Bossier Parish 4-H students.

Ms. Renee Hall, Friends of Cypress Black Bayou, was present and requested to address the police jury regarding the Cypress Black Bayou Recreation and Water Conservation District. **Motion was made by Mr. Rodgers, seconded by Mr. Marsiglia, to amend the agenda to add Ms. Renee Hall as Visitor No. 2.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

Ms. Hall presented information pertaining to House Bill 630 Act 476, which was passed during the 2021 Louisiana Legislative Session which provides for the appointment, removal and procedures for removal, vacancies, filling of vacancies, and public hearings for the Cypress Black Bayou Recreation and Water Conservation District (the "District"). She provided various documents outlining her position.

Ms. Hall stated that the Board of Commissioners for the District has retained the services of a lobbyist at the expense of the taxpayers in the amount of \$15,000.00 without holding a public meeting. She stated that this act is a violation of the Open Meeting Laws.

Ms. Hall stated that Mr. Mel Allen, Bossier Levee District appointee for the Board of Commissioners for the District, has resigned and the board appointed Ms. Kelly Long to fill the vacancy.

Ms. Hall provided additional information on House Bill 630 Act 476. She stated that the Act provides that in order to request removal of a board member, a petition for removal, signed by at least 500 owners of immovable property within the district who are listed on the assessment roles by the tax assessor as the owners, must be submitted to the appointing authority by certified mail or by a commercial courier. Ms. Hall further asked if the petition recently submitted to the police jury at a prior police jury meeting is sufficient even though it was not submitted in the manner in which House Bill 630 Act 476 provides, which is by certified mail or commercial courier.

Ms. Hall requested that the police jury begin the process in removing its appointee, Mr. Robert Berry, from the Board of Commissioners for the District as requested in the petition previously submitted to the police jury.

Ms. Hall stated that the Louisiana Board of Ethics has filed charges against Mr. Robert Berry for dual office holding due to him serving as a board member on the Board of Commissioners for the District and serving as the Executive Director of the District.

Ms. Hall stated that the Louisiana Board of Ethics' charges provide that Mr. Berry received an approximate \$30,000.00 raise from 2019 to 2020 with his salary now being \$157,700.84. She stated that the Cypress Black Bayou Park was closed for the year 2020 and the only revenue received during the closure was from the campground.

Ms. Hall stated that the District has not been able to make their annual debt payment for the year 2020 for a \$3 million loan. She stated that a public records request has been submitted in order to obtain additional information pertaining to non-payment on the loan.

Ms. Hall referenced the letter from Attorney General Jeff Landry responding to a request from Ayres, Shelton, Williams, Benson & Paine, LLC, law firm to continue representing the District. She provided information on legal expenses paid by the District. She stated that in the year 2018, the District paid \$71,826.00 in legal fees and in the year 2020 legal fees paid by the District were \$247,651.15.

Ms. Hall stated that the District Executive Director's salary exceeds the salary of the Governor, Lieutenant Governor, as well as the Mayor of Bossier City and Shreveport.

Ms. Hall stated that the Cypress Black Bayou Park has decreased their hours of operation, but has increased their fees for access to the park. She stated that the beach is mostly clay and no sand has been placed on the beach.

Ms. Hall requested the police jury's assistance in this matter. Mr. Darby asked that Ms. Hall provide the Parish Attorney with all documents referenced today for his review.

Ms. Hauser announced the public meeting to adopt property tax millage rates for the year 2021. Ms. Stacie Fernandez, Parish Treasurer, recommended that the police jury adopt the adjusted millage rates as allowed by the Office of the Legislative Auditor. The jury concurred that the Bossier Parish Police Jury will not roll forward its property tax millage rates for the year 2021, and will adopt the adjusted rates as allowed by the Office of the Legislative Auditor. **Motion was made by Mr. Plummer, seconded by Mr. Rodgers, to adopt an ordinance levying the 2021 adjusted property tax millage rates for the General Alimony Tax, Highway Tax, Library Tax, Health Unit Tax and Corrections Facilities Tax.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4841

BE IT ORDAINED by the Bossier Parish Police Jury of the Parish of Bossier, State of Louisiana, in a public meeting held on July 21, 2021, and conducted in accordance with the open meetings law, that the following millage rates be and hereby are levied upon the dollar assessed valuation of all property subject to ad valorem taxation within said parish for the year 2021 for the purpose of raising revenue:

		Millage
General Alimony Tax		
Mill Key #1026008	Outside Bossier City	2.80 mills
Mill Key #1026009	Inside Bossier City	1.40 mills
Highway Tax		
Mill Key #1026018		1.95 mills
Library Tax		
Mill Key #1026015		7.59 mills
Health Unit Tax		
Mill Key #1026013		0.81 mill
Corrections Facilities Tax		
Mill Key #1026051		3.08 mills

The ordinance was offered by Mr. Plummer, seconded by Mr. Rodgers. It was duly adopted on this 21st day of July, 2021, with the following votes recorded:

- AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS: None
- ABSTAIN: None
- ABSENT: Mr. Brotherton

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to levy a user fee of \$36.00 per year for the purpose of paying the costs of any and all emergency medical transportation and services in the Bossier Parish Emergency Medical Services District for the year 2021.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4842

AN ORDINANCE PROVIDING FOR THE LEVY OF A USER FEE OF \$36.00 PER YEAR (MILL KEY #1026053) FOR THE PURPOSE OF PAYING THE COSTS OF ANY AND ALL EMERGENCY MEDICAL

TRANSPORTATION AND ALL EMERGENCY SERVICES IN THE BOSSIER PARISH EMERGENCY MEDICAL SERVICE DISTRICT, PARISH OF BOSSIER, STATE OF LOUISIANA, FOR THE YEAR 2021, IN ACCORDANCE WITH THE LAW.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury, acting as the governing authority of the Bossier Parish Emergency Medical Service District, in regular and legal session on the 21st day of July, 2021, that in accordance with law, a user fee of \$36.00 per year for the year 2021, shall be assessed persons owning each residential or commercial structure either occupied or unoccupied, located wholly or partly within the boundaries of the said District, each residential or commercial structure being defined as each residential or commercial unit in a structure and each housing unit within a multiple structure, and a mobile home, as defined in R. S. 9:1149.s(3), for the purpose of paying the costs of any and all emergency medical transportation and all emergency services incidental thereto, as authorized and approved at a special election held in said District on October 16, 1993.

SECTION 2. BE IT FURTHER ORDAINED, etc., that the proper administrative officers of the Parish of Bossier, State of Louisiana, be and they are hereby empowered, authorized and directed to extend said user fee against assessment roll of said District for the year 2021, and to make the collection of the user fee imposed for and on behalf of said District, according to law, and that the user fee herein levied shall become a permanent lien and privilege on all property subject to said user fee as set forth by law, and the collection shall be enforceable in the manner provided by law.

The ordinance was offered by Mr. Benton, seconded by Mr. Marsiglia. It was duly adopted on this 21st day of July, 2021, with the following votes recorded:

- AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS: None
- ABSTAIN: None
- ABSENT: Mr. Brotherton

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Salzer, to adopt an ordinance levying an acreage tax of eight cents per acre on all forest lands and cut-over potential forest lands situated in Bossier Parish for the year 2021.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4843

AN ORDINANCE TO LEVY AN ACREAGE TAX (MILL KEY #1026043) OF EIGHT CENTS PER ACRE ON ALL FOREST LANDS AND CUT-OVER POTENTIAL FOREST LANDS, SITUATED IN BOSSIER PARISH, LOUISIANA, AND TO AUTHORIZE AND DIRECT THE ASSESSOR IN AND FOR BOSSIER PARISH, LOUISIANA, TO ASSESS AND EXTEND SAID TAX ON THE TAX ROLL, AND TO AUTHORIZE AND DIRECT TAX TO BE COLLECTED BY THE SHERIFF AND EX-OFFICIO TAX COLLECTOR IN AND FOR BOSSIER PARISH, LOUISIANA, AND AUTHORIZE THE EXPENDITURE OF SAID FUNDS COLLECTED, ALL ACCORDING TO LAW.

SECTION 1. BE IT ORDAINED by the Police Jury of Bossier Parish in regular and legal session on the 21st day of July, 2021, that for the year 2021 there shall be levied on acreage a tax of eight cents per acre on all forest lands and cut-over potential forest lands situated in Bossier Parish, Louisiana.

SECTION 2. BE IT FURTHER ORDAINED, etc., that this acreage tax shall be assessed and extended on the tax roll of Bossier Parish, Louisiana, by the Parish Assessor in the same manner as the assessment and extension on the tax rolls of the other taxes.

SECTION 3. BE IT FURTHER ORDAINED, etc., that said acreage tax shall be collected by the Sheriff and Ex-Officio Tax Collector of Bossier Parish, Louisiana, in the same manner as other parish taxes and when so collected shall be remitted to the Department of the Government having jurisdiction over the practice of forestry for deposit into the State Forestry Fund.

SECTION 4. BE IT FURTHER ORDAINED, etc., that said acreage tax shall be collected and deposited all in accordance with the law.

The ordinance was offered by Mr. Benton, seconded by Mr. Salzer. It was duly adopted on this 21st day of July, 2021, with the following votes recorded:

- AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS: None
- ABSTAIN: None
- ABSENT: Mr. Brotherton

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson recommended that the low bid of Earnest Contracting, LLC, in the amount of \$256,600.00, be accepted for Project No. 2021-106, Winfield Road Improvements, in accordance with bids received July 12, 2021.

Motion was made by Mr. Jorden, seconded by Mr. Benton, to award the bid for Project No. 2021-106, Winfield Road Improvements, in the amount of \$256,600.00 to Earnest Contracting, LLC, low bidder meeting bid specifications in accordance with bids received July 12, 2021, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Benton & Brown, LLC	\$264,203.50

Earnest Contracting, LLC \$256,600.00

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of July, 2021, that it does hereby award the bid for Project No. 2021-106, Winfield Road Improvements, in the amount of \$256,600.00 to Earnest Contracting, LLC, low bidder meeting bid specifications in accordance with bids received July 12, 2021.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Jorden, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 21st day of July, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson requested that the agenda be amended to award the bid for Project No. 2021-112, Proposed Street Improvements, DR-4263 PW 910 Paved Roads, Task Order No. 1, in accordance with bids received July 19, 2021, and authorize the execution of documents.

Motion was made by Mr. Cochran, seconded by Mr. Jorden, to amend the agenda to award the bid for Project No. 2021-112, Proposed Street Improvements, DR-4263 PW 910 Paved Roads, Task Order No. 1, in accordance with bids received July 19, 2021, and to authorize the execution of documents.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

YEAS: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

Mr. Hudson recommended that the low bid of Earnest Contracting, LLC, in the amount of \$876,795.35, be accepted for Project No. 2021-112, Proposed Street Improvements, DR-4263 PW 910 Paved Roads, Task Order No. 1, in accordance with bids received July 19, 2021.

Motion was made by Mr. Cochran, seconded by Mr. Gray, to award the bid for Project No. 2021-112, Proposed Street Improvements, DR-4263 PW 910 Paved Roads, Task Order No. 1, in the amount of \$876,795.35 to Earnest Contracting, LLC, low bidder meeting bid specifications in accordance with bids received July 19, 2021, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Benton & Brown, LLC	\$988,220.00
Earnest Contracting, LLC	\$876,795.35

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of July, 2021, that it does hereby award the bid for Project No. 2021-112, Proposed Street Improvements, DR-4263 PW 910 Paved Roads, Task Order No. 1, in the amount of \$876,795.35 to Earnest Contracting, LLC, low bidder meeting bid specifications in accordance with bids received July 19, 2021.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Cochran, seconded by Mr. Gray. Upon unanimous vote, it was duly adopted on this 21st day of July, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Kingston Plantation Subdivision, Unit No. 9, being a plat relocating the front building setback of Lots 237-239 of Correction Plat of Kingston Plantation Subdivision, Unit No. 5, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA. (Located off Smokehouse Loop)

Mr. Ryan Estess, Raley and Associates, Inc., was present. Mr. Rodgers asked for additional information on this matter. Mr. Estess stated that the original building line setback on Lots 237-239 was 50 feet, and requested that the setback line be adjusted to line up directly across all lots so that all homes line up in a formed row. He stated that this request was approved for Unit 5-A, Correction Plat on the northwest corner, and requested approval to do the same on the southeast corner.

There being no opposition, **motion was made by Mr. Rodgers, seconded by Mr. Plummer, to approve the plat of the proposed development of Kingston Plantation Subdivision, Unit No. 9, being a plat relocating the front building setback of Lots 237-239 of Correction Plat of Kingston Plantation Subdivision, Unit No. 5, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Water's Edge, Cypress, Phase 2, Subdivision, Unit No. 2, being a replat of Lots 63-68, Water's Edge, Cypress, Phase 2, Subdivision, located in Section 1, Township 19 North, Range 13 West, Bossier Parish, LA. (Located off Fritchton Street)

Mr. Hudson stated that the proposed plat provides for the reduction of the number of lots which increases lot sizes.

There being no opposition, **motion was made by Mr. Rodgers, seconded by Ms. Parks, to approve the plat of the proposed development of Water’s Edge, Cypress, Phase 2, Subdivision, Unit No. 2, being a replat of Lots 63-68, Water’s Edge, Cypress, Phase 2, Subdivision, located in Section 1, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Montgomery Suburban Acres Subdivision, Unit No. 1-B, being a resubdivision of Lots 29, 30, and 31, Montgomery Suburban Acres Subdivision, located in Section 35, Township 20 North, Range 13 West, Bossier Parish, LA. (Located off Linton Road)

Mr. Hudson stated that the proposed plat is an adjustment of lot lines for Lots 29, 30, and 31.

There being no opposition, **motion was made by Mr. Rodgers, seconded by Mr. Benton, to approve the plat of the proposed development of Montgomery Suburban Acres Subdivision, Unit No. 1-B, being a resubdivision of Lots 29, 30, and 31, Montgomery Suburban Acres Subdivision, located in Section 35, Township 20 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider reducing the speed limit on Joe Lewis Road, located off Parker Road, in Section 12, Township 19 North, Range 12 West, Bossier Parish, LA, from 25 miles per hour to 15 miles per hour.

Mr. Rimmer stated that Joe Lewis Road is very narrow with no shoulders. He stated that with the number of residents now living on Joe Lewis Road, he recommends that the speed limit be lowered from 25 miles per hour to 15 miles per hour.

There being no opposition, **motion was made by Mr. Rimmer, seconded by Mr. Gray, to approve reducing the speed limit on Joe Lewis Road, located off Parker Road, in Section 12, Township 19 North, Range 12 West, Bossier Parish, LA, from 25 miles per hour to 15 miles per hour.**

The President called for public comment. Ms. Sondra Barton, 115 Joe Lewis Road, Haughton, LA stated that she is a long-time resident of Joe Lewis Road, and requested that the speed limit be reduced to 15 miles per hour due to safety concerns.

Votes were cast, and the motion carried unanimously.

ORDINANCE NO. 4844

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON JOE LEWIS ROAD LOCATED OFF PARKER ROAD, IN SECTION 12, TOWNSHIP 19 NORTH, RANGE 12 WEST, BOSSIER PARISH, LA, FROM 25 MILES PER HOUR TO 15 MILES PER HOUR, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 21st day of July, 2021, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Joe Lewis Road located off Parker Road, in Section 12, Township 19 North, Range 12 West, Bossier Parish, LA, in excess of fifteen (15) miles per hour.

BE IT FURTHER ORDAINED, etc., that any person found guilty of violating the provisions of this ordinance shall be fined a sum not to exceed Five Hundred and no/100 Dollars (\$500.00), or imprisoned for not more than thirty (30) days, or both.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Rimmer, seconded by Mr. Gray. Upon unanimous vote, it was duly adopted on this 21st day of July, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Parks, seconded by Mr. Marsiglia, to schedule a public hearing on August 18, 2021, to consider the application of Jennifer Elkins, Mama’s Bar and Grill, to the Bossier City-Parish Metropolitan Planning Commission for a Conditional Use Approval for the sale of high and low content alcohol for on premise consumption at a bar and grill located at 5510 Airline Drive, Ste. 106, Bossier City, LA.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- YEAS:** Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Mr. Brotherton, Mr. Rimmer

Motion was made by Ms. Parks, seconded by Mr. Rodgers, to schedule a public hearing on August 18, 2021, to consider approval of the plat of the proposed development of Waterford Lake Subdivision, Unit No. 2, located in Section 22, Township 19 North, Range 13 West, Bossier Parish, LA. (Located in Waterford Lake Subdivision at the end of Calle Lago Court).

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- YEAS:** Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rodgers, Mr. Salzer
- NAYS:** None

ABSTAIN: None
ABSENT: Mr. Brotherton, Mr. Rimmer

Motion was made by Ms. Parks, seconded by Mr. Plummer, to schedule a public hearing on August 18, 2021, to consider approval of the plat of the proposed development of Myers Road Estates Subdivision, Unit No. 1-A, being a resubdivision of Lot 2, Myers Road Estates Subdivision, located in Sections 22 and 27, Township 19 North, Range 13 West, Bossier Parish, LA. (Located in Myers Road Estates Subdivision off Swan Lake Road)

The President called for public comment. There being none, motion carried with the following votes recorded:

YEAS: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton, Mr. Rimmer

Motion was made by Mr. Rodgers, seconded by Ms. Parks, to schedule a public hearing on August 18, 2021, to consider approval of the plat of the proposed development of Crown Pointe Subdivision, located in Sections 1 and 2, Township 20 North, Range 14 West, Bossier Parish, LA. (Located off Old Plain Dealing Road)

The President called for public comment. There being none, motion carried with the following votes recorded:

YEAS: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton, Mr. Rimmer

Motion was made by Ms. Parks, seconded by Mr. Rodgers, to schedule a public hearing on August 18, 2021, to consider approval of the site plan for Airline Lagniappe Commercial Subdivision, located at 5480 Airline Drive, Bossier Parish, LA. (Located just north of Swan Lake Road on the right side of Airline Drive)

The President called for public comment. There being none, motion carried with the following votes recorded:

YEAS: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton, Mr. Rimmer

Motion was made by Mr. Marsiglia, seconded by Mr. Rodgers, to schedule a public hearing on August 18, 2021, to consider approval of the site plan for Black Stag Development, located in Section 32, Township 19 North, Range 13 West, Bossier Parish, LA. (Located on the Southeast corner of Benton Road and Vanceville Road)

The President called for public comment. There being none, motion carried with the following votes recorded:

YEAS: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton, Mr. Rimmer

Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to schedule a public hearing on August 18, 2021, to consider approval of the Minor Plat for Joan Small Marshall, being a division of a 3.916-acre tract of land located in Section 23, Township 17 North, Range 12 West, Bossier Parish, LA. (Located on Sligo Road near Hines Drive)

The President called for public comment. There being none, motion carried with the following votes recorded:

YEAS: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton, Mr. Rimmer

Motion was made by Ms. Parks, seconded by Mr. Rodgers, to schedule a public hearing on August 18, 2021, to consider approval of the plat of the proposed development of Swan Lake Commercial Subdivision, Unit No. 1, being a commercial subdivision located in Section 26, Township 19 North, Range 13 West, Bossier Parish, LA. (Located on Duckwater Landing)

The President called for public comment. Ms. Ivey Lampshire Russell, 3396 Swan Lake Road, Bossier City, LA, was present. Ms. Russell stated that she owns commercial and residential property on Swan Lake Road across from the proposed development. She stated that she attended the Bossier City-Parish Metropolitan Planning Commission hearings on this matter last week.

Ms. Russell asked if the property owners within 300 feet of the proposed development would be notified of the public hearing, and if so, when would they receive a notice. Mr. Hudson stated that a notice will be published in the

Bossier Press Tribune with the first publication being August 11, 2021. Ms. Hauser stated that notices for public hearings are mailed the day before the first publication in the Bossier Press Tribune.

Ms. Russell stated that property owners located within 300 feet of the proposed development only received notice of the public hearing from the Bossier City-Parish MPC three days prior to the public hearing. She asked if the Bossier Parish Police Jury will be sending a notice of public hearing to all property owners within 300 feet of the proposed development. She further stated that the property owners located within 300 feet of the proposed development were not notified when the property's zoning changed to commercial.

Ms. Russell stated that signage on the property notifying the public of a zoning change on the property was only recently posted on the tract of land. She stated that the "For Sale" sign on the property states that it is commercially zoned, but there has been no zoning change.

Ms. Hauser stated that the notice of public hearing will publish three times in the Bossier Press Tribune prior to the public hearing, and stated that notices of public hearings are mailed to property owners the day before the first day of publication for zoning and subdivisions.

Ms. Russell requested a meeting to discuss the issues she has as a business owner at the location of the proposed development. She stated that she has had ongoing issues for four years at this location. She provided additional information on her business location and the amount of money spent by her for her business. She further stated that she has tried to work with the Bossier City-Parish MPC, but there have been ongoing issues that have not been resolved. She further stated that she received a letter from the Bossier City Mayor's Office stating that they are not going to address any issues she may have regarding this area.

Mr. Jackson asked Ms. Russell if she has any objections to the proposed development in which the public hearing is being scheduled today. Ms. Russell stated that her issues are with the Bossier City-Parish MPC and her property. She stated that the Bossier City-Parish MPC will not return her calls or emails regarding her property and her concerns. Mr. Jackson recommended that Ms. Russell submit something in writing to the police jury regarding her concerns.

Ms. Russell stated that one concern with the proposed development is that two commercial driveways will be located directly across from one another which may cause traffic issues.

Mr. Jackson stated that a public hearing is being scheduled for August 18, 2021, to consider approval of the plat of the proposed development of Swan Lake Commercial Subdivision, Unit No. 1, at 2:00 p.m., which is clear notification of the date and time of the public hearing on this matter.

Votes were cast, and the motion carried unanimously.

Motion was made by Mr. Jorden, seconded by Mr. Cochran, to schedule a public hearing on August 18, 2021, to consider approval of the plat of the proposed development of Faith Estates Subdivision, Unit No. 3, being a resubdivision of Lot 6, Faith Estates Subdivision, Unit No. 1, and Lot 28, Faith Estates Subdivision, Unit No. 2, located in Section 28, Township 19 North, Range 11 West, Bossier Parish, LA. (Located in Faith Estates Subdivision off Daley Drive)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Ms. Parks, seconded by Mr. Benton, to schedule a public hearing on September 1, 2021, to consider the application of Sanjeev Wahi to the Bossier City-Parish Metropolitan Planning Commission for a zoning amendment to change the zoning classification of a certain tract of land being 2 acres, more or less, located at the intersection of Swan Lake Road and Duckwater Landing Drive, Bossier City, LA, in Section 26, Township 19 North, Range 13 West, from B-1, Business, Commercial Office District, to B-3, General Business District, for a proposed convenience store with fuel sales and a commercial strip center.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Benton, Chairman of the Road/Subdivision Regulations Committee, reported on the meeting of that committee held today at 10:30 a.m. Committee members attending the Road/Subdivision Regulations Committee meeting were Mr. Benton, Mr. Darby, Mr. Rodgers, Mr. Marsiglia, Mr. Jorden, Mr. Plummer, and Mr. Rimmer. Mr. Ford, Mr. Jackson, Ms. Carlotta Askew-Brown, Mr. Daniel Besinaiz, Mr. Hudson, Ms. Monica Grappe, Ms. Fernandez, Mr. Altimus, Mr. Pat Culverhouse, Mr. Jim Firth, and Mr. Nguyen Kha were also present. Other jurors present were Mr. Salzer and Ms. Parks.

Mr. Ford stated that the Road/Subdivision Regulations Committee discussed the proposed Fisher Rainwater Minor Plat (Campbell Road), water service on Seven Pines Road, grading plans for building permits, the Bobby Byrd Drainage Ditch, revisions to the parish drainage ordinance, and an update on the parish budget.

Mr. Ford stated that the Road/Subdivision Regulations Committee discussed use of \$8,325,000.00, in addition to other miscellaneous costs, of American Rescue Plan Act funds on the following projects:

Airline Drive Sewer Improvements - Expansion of Wastewater Collection System - Airline Drive, Project No. 2021-109

Bellevue/Highway 614 Sewer Improvements - Expansion of Hwy 80 East Sewer System, Project No. 2021-128
Gravity Sewer along Deen Point Road from Airline Drive east

Turtle Creek/Swan Lake Road extension sewer improvements - Expansion of Wastewater Collection System North Sewer System, Project No. 2021-108

Acquisition of Highland Waterworks water system

Motion was made by Mr. Rodgers, seconded by Mr. Benton, to amend the agenda to authorize the expenditure of \$8,325,000.00, in addition to other miscellaneous costs, of the American Rescue Plan Act funds on the projects listed above.

The President called for public comment. There being none, **motion carried, with the following votes recorded:**

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

Motion was made by Mr. Rodgers, seconded by Mr. Plummer, to authorize the expenditure of \$8,325,000.00, in addition to other miscellaneous costs, of the American Rescue Plan Act funds on the projects listed above.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Ford stated that the committee discussed the Bobby Byrd Drainage Ditch. He stated that it is the recommendation of the Road/Subdivision Regulations Committee to authorize the acquisition of a drainage servitude from Dr. Keith Christy for the Bobby Byrd Drainage Ditch project in exchange for Dr. Christy donating right-of-way for a future road for expansion of Vanceville Road to Le Oaks Drive, and authorize the execution of documents, subject to review and approval by the Parish Attorney.

Motion was made by Mr. Jorden, seconded by Mr. Marsiglia, to amend the agenda to accept the recommendation of the Road/Subdivision Regulations Committee to authorize the acquisition of a drainage servitude from Dr. Keith Christy for the Bobby Byrd Drainage Ditch project in exchange for Dr. Christy donating right-of-way for a future road for expansion of Vanceville Road to Le Oaks Drive, to authorize the execution of documents, subject to review and approval by the Parish Attorney.

The President called for public comment. There being none, **motion carried, with the following votes recorded:**

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

Motion was made by Mr. Marsiglia, seconded by Mr. Jorden, to accept the recommendation of the Road/Subdivision Regulations Committee to accept the recommendation of the Road/Subdivision Regulations Committee to authorize the acquisition of a drainage servitude from Dr. Keith Christy for the Bobby Byrd Drainage Ditch project in exchange for Dr. Christy donating right-of-way for a future road for expansion of Vanceville Road to Le Oaks Drive, to authorize the execution of documents, subject to review and approval by the Parish Attorney.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of July, 2021, that the Parish Administrator or Parish President be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with acquisition of a drainage servitude from Dr. Keith Christy for the Bobby Byrd Drainage Ditch project and any and all documents in connection with the donation of right-of-way for a future road for expansion of Vanceville Road to Le Oaks Subdivision by Dr. Keith Christy.

The resolution was offered by Mr. Marsiglia, seconded by Mr. Jorden. Upon unanimous vote, it was duly adopted on this 21st day of July, 2021.

RACHEL D. HAUSER
 PARISH SECRETARY

JEROME DARBY, PRESIDENT
 BOSSIER PARISH POLICE JURY

Mr. Rimmer, Chairman of the Policy and Procedures Committee, reported on the meeting of that committee held today at 11:00 a.m. Committee members attending the Policy and Procedures Committee meeting were Mr. Rimmer, Mr. Darby, Mr. Gray, Mr. Plummer, and Mr. Benton. Mr. Hudson, Ms. Hauser, Ms. Julie Gill, and Ms. Fernandez were also present. Other jurors present were Mr. Salzer and Ms. Parks.

Ms. Fernandez presented revised job descriptions for the accounting department to the Policy and Procedures Committee and requested approval of same. She stated that the proposed revised job descriptions will restructure the accounting department to create more segregation of duties.

Motion was made by Mr. Rimmer, seconded by Mr. Jorden, to accept the recommendation of the Policy and Procedures Committee to approve revisions of job descriptions for the accounting department as presented.

The President called for public comment. There being none, **votes were cast, with the following votes recorded:**

YEAS: Mr. Benton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: Mr. Darby
ABSTAIN: None
ABSENT: Mr. Brotherton

Mr. Plummer, Chairman of the Parks and Recreation Committee, reported on the meeting of that committee held today at 11:30 a.m. Committee members attending the Parks and Recreation Committee meeting were Mr. Plummer, Mr. Darby, Mr. Marsiglia, Mr. Benton, and Mr. Salzer. Mr. Kelly Wells, Mr. Hudson, and Mr. Altimus were also present. Other jurors present were Mr. Gray and Ms. Parks.

Mr. Plummer stated that the Parks and Recreation Committee discussed use of approximately 200 acres at Camp Minden for professional archery events. He stated that the committee will further review this matter.

Mr. Salzer reported on a meeting of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals held today at 1:00 p.m. Mr. Salzer, Mr. Rimmer, Mr. Cochran, Mr. Gray, Ms. Alicia Fuller, Ms. Jennifer Rose, Ms. Julie Gill, Ms. Fernandez, Mr. Jackson, and Ms. Jessica Aldridge were present at this hearing.

The following delinquent accounts were discussed at the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals:

Ms. Alicia Fuller, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, provided the board with information for Mr. John White, 5263 John Wilson Drive, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Mr. White had an outstanding balance with Bossier City Water and the water was disconnected. She stated that contact has been made with Ms. White, and a payment arrangement has been established. She further stated that due to the home being damaged from the February 2021 ice storm, the home is currently vacant and is being remodeled.

Ms. Fuller stated that this account will be monitored. No action taken.

Ms. Fuller provided the board with information for Ms. Kelly Johnson, 5229 Clover Lane, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Ms. Johnson has agreed to pay her balance in full on Friday, July 23, 2021. She stated that if Ms. Johnson fails to make the payment as agreed to, she will be brought before this board at the next meeting. No action taken.

Ms. Fuller provided the board with information for Ms. Brittany Christopher, 5265 John Wilson Drive, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Ms. Christopher has a past due balance of \$97.23, with the last payment being made on June 24, 2021. She stated that Ms. Christopher was previously on an established payment arrangement, but has not made the July 2021 payment.

Mr. Salzer stated that it is the recommendation of the Board of Appeals for a notice of past due account be sent to Ms. Brittany Christopher, 5265 John Wilson Drive, Bossier City, LA, and if no payment has been made by the next Board of Appeals meeting, a disconnect notice is to be issued.

Motion was made by Mr. Salzer, seconded by Mr. Jorden, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, for a notice of past due account be sent to Ms. Brittany Christopher, 5265 John Wilson Drive, Bossier City, LA, and if no payment has been made by the next Board of Appeals meeting, a disconnect notice is to be issued.

Motion carried.

Motion was made by Mr. Jorden, seconded by Mr. Marsiglia, to appoint Mr. Billy Don Slack to the Board of Commissioners for Bossier Parish Fire District No. 7 effective August 1, 2021, for a two-year term, term to expire July 31, 2023.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Jorden, seconded by Mr. Cochran, to appoint Mr. Mike Dunaway to the Board of Commissioners for Northeast Bossier Parish Fire District No. 5, to fill the vacancy created by the resignation of Mr. Doc Barnett, term to expire December 31, 2022.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Rodgers, seconded by Ms. Parks, to accept the proposal of NTB Associates, Inc., in the amount of \$16,415.00, for surveying services for Project No. 2021-126, Linton Road at Linton Cutoff Road Intersection Improvements, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, with the following votes recorded:**

YEAS: Mr. Benton, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton, Mr. Cochran

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of July, 2021, that it does hereby accept the proposal of NTB Associates, Inc., in the amount of \$16,415.00, for surveying services for Project No. 2021-126, Linton Road at Linton Cutoff Road Intersection Improvements.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said proposal.

The resolution was offered by Mr. Rodgers, seconded by Ms. Parks. Upon vote, it was duly adopted on this 21st day of July, 2021, with the following votes recorded:

YEAS: Mr. Benton, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton, Mr. Cochran

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to adopt an ordinance authorizing the Parish of Bossier to enter into a Local Services Agreement with the Bossier Parish School Board, and to authorize execution of documents.

The President called for public comment. There being none, **motion carried, with the following votes recorded:**

- YEAS:** Mr. Benton, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Mr. Brotherton, Mr. Cochran

ORDINANCE NO. 4845

AN ORDINANCE AUTHORIZING THE PARISH OF BOSSIER TO ENTER INTO A LOCAL SERVICES AGREEMENT WITH THE BOSSIER PARISH SCHOOL BOARD AND AUTHORIZING THE PARISH ADMINISTRATOR OR PRESIDENT TO EXECUTE ANY DOCUMENTS IN FURTHERANCE THEREOF.

WHEREAS, the Parish of Bossier and the Bossier Parish School Board mutually benefit from the improvement of infrastructure, which enhances existing development and facilitates the development of new schools in the Parish of Bossier; and

WHEREAS, the Parish of Bossier and the Bossier Parish School Board have engaged in joint endeavors regarding the development of schools, streets, highways and road projects, zoning master plans and a uniform development code, which benefit the citizens of Bossier Parish; and

WHEREAS, a local services agreement between the Parish of Bossier and the Bossier Parish School Board will facilitate intergovernmental functions to provide greater economy and efficiency in the operation of local services; and

WHEREAS, the citizens of the Parish of Bossier will benefit by the development created by improving the drainage at Platt Elementary School and T.L. Rodes Elementary School, Eastwood Drainage Improvements, Project No. 0004.20.02 being a joint project of both entities;

WHEREAS, the Bossier Parish School Board will exchange designated funds in the 2012 Bond Construction Program from three (3) Haughton area projects, and the remaining fund balance from the previous Local Services Agreement dated October 23, 2019, to include cost of fencing, in exchange for the Parish providing services to facilitate completion of improvements recommended by a drainage study; and

NOW THEREFORE, the Parish of Bossier and the Bossier Parish School Board agree as follows:

That the Parish of Bossier and the Bossier Parish School Board are joining together to plan, finance, construct, acquire and/or improve public projects, servitudes, rights of way, easements, streets, highways and roads with the Parish of Bossier and/or the Bossier Parish School Board; to operate and maintain such public projects or improvements necessary or incidental thereto and to avail themselves of the method of acquisition or public projects, servitudes, rights of way, easements, streets, highways and roads with the Parish of Bossier and/or the Bossier Parish School Board, specifically allowed in La. R. S. 33:1329, all for and on behalf of the residents of the Parish of Bossier.

That the Parish of Bossier and/or the Bossier Parish School Board shall have the right individually or jointly to acquire property pursuant to La. R. S. 33:1329 in furtherance of these improvements, being a joint project of both entities. Further, the parties may, from time to time, provide funds and/or services to the other for purposes of facilitating these endeavors. By letter agreement, the parties may document the services and funds the parties may exchange between the other, after appropriate vote of the political subdivision to so do the services or provide the funds.

The Parish of Bossier shall accept and dedicate public drainage improvements built, provided that Bossier Parish School Board will donate the necessary servitudes, maintain the area of the drainage improvements in the servitudes and hold harmless the Bossier Parish Police Jury from any claims resulting from said improvements.

That the Parish of Bossier and the Bossier Parish School Board, in entering into this agreement, authorize their respective attorneys and staff to take whatever action necessary in furtherance of the joint projects set forth herein.

If any provision or item of this Agreement or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Agreement which can be given effect without the invalid provisions, items, or applications and to this end the provisions of this Agreement are hereby declared severable.

The ordinance was offered by Mr. Benton, seconded by Mr. Marsiglia. It was duly adopted on this 21st day of July, 2021, with the following vote recorded:

- YEAS:** Mr. Benton, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Mr. Brotherton, Mr. Cochran

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to approve a Drainage Servitude located on Lot 245, Country Place Subdivision, Unit No. 4, located in Section 10, Township 18 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Hudson stated that action was taken on the Bobby Byrd Drainage Ditch earlier in the meeting therefore no action is required for Agenda Item No. 25.

Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to approve Amendment No. 1 to the proposal from Nixon Engineering Solutions in the amount of \$1,150.00 for surveying services for the Eastwood Drainage Project, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of July, 2021, that it does hereby approve Amendment No. 1 to the proposal from Nixon Engineering Solutions in the amount of \$1,150.00 for surveying services for the Eastwood Drainage Project.

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said amendment.

The resolution was offered by Mr. Benton, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 21st day of July, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Jurors were provided a copy of district highway reports.

Mr. Altimus provided a report on the National Association of Counties Annual Conference. He stated that major topics discussed were the America Rescue Plan funds and broadband. He provided additional information on topics discussed.

Mr. Altimus reported that a letter has been received from the Department of Treasury regarding state aid from the State General Fund. He stated that \$50,000 has been designated for the South Bossier Recreation Center and \$25,000 has been designated for extension of Crouch Road to Swan Lake Road. He further stated that funds have been designated to the Bossier Parish Library System in the amount of \$47,000 for connectivity.

Mr. Hudson stated that the Johnson Koran Road Bridge is now open.

Mr. Hudson stated that a pre-construction meeting is scheduled Friday, July 23, 2021, for Project No. 2019-127, Realignment of Linton Road Bridge over Flat River project and Project No. 2021-100, Bossier North-South Corridor (Flat River to Crouch Road) Clearing and Grubbing.

Mr. Kevin Gay, Road Superintendent, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

Mr. Benton reported on the NACo Annual Conference he recently attended.

Mr. Gray reported on the NACo Annual Conference he recently attended.

Mr. Rimmer reported on the NACo Annual Conference he recently attended.

Mr. Jackson stated that he referenced the term “rolling back” for Agenda Item No. 1. He stated that he has just been made aware that the term “rolling back” is no longer used in connection with ad valorem taxes, and asked that his earlier comment be retracted.

Mr. Jackson reported on complaints from the contractor on the Linton Road Bridge over Black Bayou project, pertaining to boating traffic under the bridge while construction is being done. He stated that the contractor has asked that the police jury increase safety measures for this project. He further stated that it was recommended that Cypress Black Bayou Recreation and Water Conservation District place booms in order to prevent boating traffic to travel under the bridge, but it was determined that placement of these booms would, in a manner of speaking, landlock some residents living on the lake.

Mr. Jackson stated that signage is in place requesting that no one enter the area while construction is ongoing, but boating traffic is ignoring the signs creating safety concerns. He stated that due to the boating traffic continuing to travel under the bridge during construction, Cypress Black Bayou Recreation and Water Conservation District will be installing booms around the construction area.

There was further discussion regarding enforcement of preventing boating traffic to travel under the bridge.

Mr. Darby expressed concern regarding diversity and inclusion in the police jury office. He stated that he supports promoting from within in some areas, but a concerted effort must be made to reach out to recruit individuals outside of the office in order for new ideas to be received to better serve the public. He further stated that if available positions in the police jury office are not advertised, new ideas and growth will never be obtained.

Mr. Darby stated that he hopes that before he leaves office, he will see a concerted effort being made for the police jury office to have a diverse workforce in its office. He stated that this has been an issue that has concerned him since he began serving on the police jury and a change must be made in the police jury office.

Finance Committee Meeting – July 21, 2021, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 21st day of July, 2021, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Brotherton being absent.

Motion was made by Mr. Benton, seconded by Mr. Cochran, to amend the agenda to add Mr. Travis Morehart, Cook & Morehart, as Visitor No. 1.

The Chairman called for public comment. There being none, **motion carried with the following votes recorded:**

- YEAS: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Ms. Parks, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer**
- NAYS: None**
- ABSTAIN: None**
- ABSENT: Mr. Brotherton**

Mr. Travis Morehart, Cook & Morehart, Certified Public Accountants, presented a review of the 2020 Bossier Parish Police Jury audit. He stated that there were two findings, one being the accounting records for Consolidated Waterworks/Sewerage District No. 1 and No. 2 not being maintained on a current basis for the year 2020. He further stated that Ms. Stacie Fernandez, Parish Treasurer, and staff are working to correct these issues and he feels confident these issues will be resolved prior to the next audit.

Mr. Morehart advised that state law requires that when actual revenues are five percent (5%) less than the approved budget, the budget must be amended. He stated that the second finding is a result of the Highway Fund budget being five percent (5%) less than the approved budget for 2020 due to state funds for a project not being received until January of 2021.

Mr. Morehart provided a report on the 2020 audit for the Bossier Parish Police Jury.

Motion was made by Mr. Rimmer, seconded by Mr. Cochran, to approve payment of accounts payable invoices for the month of June, 2021.

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Fernandez recommended that the adjusted millage rates be adopted for the year 2021 as allowed by the Louisiana Legislative Auditor as follows:

	<u>Millage Rate to be Adopted</u>
General Alimony Tax	2.80
Highway Tax	1.95
Library Tax	7.59
Health Unit Tax	0.81
Corrections Facilities Tax	3.08

She stated that the adjusted millage rates are not a roll forward, but is adjusting the millage rates in order for the parish to receive the same revenue.

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 21st day of July, 2021, the meeting was adjourned by the President at 3:35 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY