

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
April 21, 2021

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The Bossier Parish Police Jury met in regular and legal session on the 21st day of April, 2021, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jerome Darby, called the meeting to order. The invocation was given by Mr. Doug Rimmer, and the pledge of allegiance was led by Mr. Tom Salzer. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Mr. Mac Plummer
Mr. Jimmy Cochran	Mr. Doug Rimmer
Mr. Jerome Darby	Mr. Philip Rodgers
Mr. Charles Gray	Mr. Tom Salzer
Mr. John Ed Jordan	Mr. Jack Skaggs

Others present were Mr. William R. Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Rimmer, seconded by Mr. Cochran, to adopt the minutes of the March 3, 2021, and March 17, 2021, regular meetings, and the March 17, 2021, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Pat Culverhouse, Public Relations Officer, stated that visitor Mr. Glynn Price, Outreach Specialist for Northwest and Northcentral Louisiana for U.S. Treasury Emergency Rental Assistance Program, is running late. It was the consensus of the police jury to proceed to the next agenda item and allow Mr. Price to make his presentation when he arrives.

Ms. Hauser announced the public hearing to consider adoption of a resolution finding and determining that a public hearing has been held and that no petition has been filed objecting to the proposed issuance of not to exceed Seven Million Dollars (\$7,000,000) of Taxable Utilities Revenue Bonds of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana; authorizing the officials of said District to proceed with the preparation of the documents required for the issuance of such bonds; and providing for other matters in connection therewith.

A public hearing was held by the Police Jury of the Parish of Bossier, State of Louisiana, in its capacity as the governing authority of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana, at its regular meeting place, Police Jury Room, Courthouse Building, Benton, Louisiana, on Wednesday, April 21, 2021, at two o'clock (2:00) p.m.

There were present: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

There were absent: None

The Police Jury of the Parish of Bossier, State of Louisiana (the "Governing Authority"), was duly convened as the governing authority of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana (the "District"), by Jerome Darby, President, who then stated that the Governing Authority was ready for the transaction of business.

It was then announced that the Governing Authority would discuss, answer questions and hear any objections pertaining to the proposed issuance of not to exceed Seven Million Dollars (\$7,000,000) of Taxable Utilities Revenue Bonds (the "Bonds"), in the name of the District, in one or more series, for the purposes of constructing and acquiring improvements and extensions to the sewerage portion of the District's combined waterworks and sewerage system (the "Utilities System"), including equipment and fixtures therefor, and paying costs of issuance of the Bonds, said Bonds to mature over a period not exceeding twenty-two (22) years from their date of issuance, and to bear interest at a rate or rates not exceeding 0.95% per annum, pursuant to the authority of Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "Act"), and a Notice of Intention to issue such Bonds dated March 17, 2021, and published on March 24, 2021, March 31, 2021, April 7, 2021 and April 14, 2021, in "The Bossier Press Tribune," a newspaper of general circulation in the District. The proposed Bonds were then generally described and the nature of the security therefor was explained. After this explanation, the President stated that the Governing Authority would proceed in open and public session to discuss, answer questions, and hear any and all objections to the issuance of the Bonds, and then he called for questions and objections from any interested parties at the meeting and from members of the Governing Authority. He also asked for any petitions or written objections filed with the Secretary requesting that an election be held to authorize the issuance of the Bonds or otherwise objecting to the Bonds.

There was no one present who either offered any objections to the proposed issuance of the Bonds without an election being held thereon or presented a petition requesting such an election, and no petitions requesting such an election nor objections to the proposed issue of Bonds had been filed with the Parish Secretary.

At the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Board of Supervisor's meeting held at 2:00 p.m. today, Mr. Rodgers requested additional information pertaining to how the Seven Million Dollar (\$7,000,000) bonds will be spent. Mr. Ford stated that the funds from the bond will be used for expansion of the North Sewer System and Highway 80 East Sewer System for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier. He stated that the projects included will be Turtle Creek/Jones Cypress Existing Sewer Lift Station Rehabilitation project, Bellevue Road Lift Station project which is to build a lift station on Bellevue Road north of Adner Road and run south to Highway 80 to tie into an existing manhole that flows to the west, and LA Highway 614 Development project.

After further discussion, and there being no further questions or discussion, the President declared that the public hearing was closed.

There being no objection, **motion was made by Mr. Rodgers, seconded by Mr. Marsiglia, to adopt a resolution finding and determining that a public hearing has been held and that no petition has been filed objecting to the proposed issuance of not to exceed Seven Million Dollars (\$7,000,000) of Taxable Utilities Revenue Bonds of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana; authorizing the officials of said District to proceed with the preparation of the documents required for the issuance of such bonds; and providing for other matters in connection therewith.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

The following resolution was offered by Mr. Rodgers, and seconded by Mr. Marsiglia:

RESOLUTION

A resolution finding and determining that a public hearing has been held and that no petition has been filed objecting to the proposed issuance of not to exceed Seven Million Dollars (\$7,000,000) of Taxable Utilities Revenue Bonds of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana; authorizing the officials of said District to proceed with the preparation of the documents required for the issuance of such bonds; and providing for other matters in connection therewith.

WHEREAS, on March 17, 2021, the Police Jury of the Parish of Bossier, State of Louisiana (the "Governing Authority"), acting as the governing authority of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana (the "District"), adopted a resolution declaring its intention to issue Taxable Utilities Revenue Bonds, in one or more series, in an amount not to exceed Seven Million Dollars (\$7,000,000) (the "Bonds") for the purposes of constructing and acquiring improvements and extensions to the sewerage portion of the District's combined waterworks and sewerage system (the "Utilities System"), including equipment and fixtures therefor, and paying costs of issuance of the Bonds; and providing for other matters in connection therewith, in compliance with the provisions of Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "Act"), and authorized the publication of a Notice of Intention in connection therewith; and

WHEREAS, pursuant to the provisions as set out above, said Notice of Intention was published once a week for four consecutive weeks in "The Bossier Press Tribune" a newspaper of general circulation in the District, namely on March 24, 2021, March 31, 2021, April 7, 2021, and April 14, 2021; and

WHEREAS, said Notice of Intention, as published, included a general description of the Bonds and the security therefor and set forth a place, date, and time when a public hearing would be held by the Governing Authority in open and public session to hear any objections or receive any petitions to the proposed issuance of the Bonds without the holding of an election thereon; and

WHEREAS, at said place and on said date and time a public hearing was duly held and no one presented or had filed any petition or written objections pertaining to the issuance of the proposed Bonds; and

WHEREAS, it is now the desire of this Governing Authority to authorize such further action as may be required to proceed with the issuance of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana, acting as the governing authority of the District, that:

SECTION 1. All of the findings of fact made and set forth in the preamble to this resolution are hereby declared to be true and correct, and it is hereby further found and determined that the District, acting through this Police Jury as its Governing Authority, is hereby authorized to proceed with the issuance of the Bonds, as described in the preambles hereto, said Bonds to mature over a period not exceeding twenty-two (22) years from their date of issuance, and to bear interest at a rate or rates not exceeding 0.95% per annum, pursuant to the authority of the Act, and other constitutional and statutory authority, without the necessity of the holding of an election on the question of the issuance of such Bonds.

SECTION 2. The appropriate officers shall proceed with the preparation of the necessary documents and the taking of the necessary steps to issue the Bonds, including obtaining any required approval of the State Bond Commission, all subject to such further approvals of this Governing Authority as may be appropriate or desirable.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSENT: None

This resolution was declared adopted on this, the 21st day of April, 2021.

/s/ Rachel D. Hauser
Secretary

/s/ Jerome Darby
President

Mr. Glynn Price, Outreach Specialist for Northwest and Northcentral Louisiana for U.S. Treasury Emergency Rental Assistance Program, provided the police jurors with information on available programs to assist citizens with rent and mortgage payments. He requested assistance from the police jury by offering a workshop to assist anyone needing assistance with applying for the rental assistance program.

Mr. Price stated that \$161 million has been allocated to the State of Louisiana from the U.S. Treasury for rental assistance for low-income families and landlords. He stated that the current deadline to apply for rental assistance is June 30, 2021, and that it is likely that the deadline will be extended.

Mr. Price provided additional information on Louisiana's U.S. Treasury Emergency Rental Assistance Program. He requested the police jury's assistance with scheduling workshops and mobile workshops to help the public that qualify to receive assistance from the rental assistance program.

Mr. Rimmer asked for the criteria that must be met in order to qualify for this program. Mr. Price stated that a renter must be below 80% poverty of the city in which the renter resides.

There was additional discussion on the rental assistance program and available sites in which to schedule workshops.

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Canal Place Subdivision, Unit No. 1A, being a resubdivision of Lots 21 and 22, Canal Place Subdivision, Unit No. 1, located in Section 32, Township 19 North, Range 13 West, Bossier Parish, LA. She stated that the property is located off Old Brownlee Road on Erie Circle, Canal Place Subdivision, Unit No. 1.

Mr. Michael Kelsh, Raley and Associates, Inc., was present. Mr. Hudson stated that the proposed plat provides for the movement of a lot line.

There being no opposition, **motion was made by Mr. Marsiglia, seconded by Mr. Skaggs, to approve the plat of the proposed development of Canal Place Subdivision, Unit No. 1A, being a resubdivision of Lots 21 and 22, Canal Place Subdivision, Unit No. 1, located in Section 32, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Candy Acres Subdivision, Unit No. 1-B, being a resubdivision of Lot 3, Candy Acres Subdivision, located in Section 2, Township 18 North, Range 12 West, Bossier Parish, LA. She stated that the property is located off Wafer Road, across from Amanda Lane.

Mr. Hudson stated that the required petition signed by all landowners in Candy Acres Subdivision, Unit No. 1, has been submitted.

There being no opposition, **motion was made by Mr. Benton, seconded by Mr. Marsiglia, to approve the plat of the proposed development of Candy Acres Subdivision, Unit No. 1-B, being a resubdivision of Lot 3, Candy Acres Subdivision, located in Section 2, Township 18 North, Range 12 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider abandonment of Collinsburg Road, located in Sections 28, 29, 32 and 33, Township 22 North, Range 13 West, Bossier Parish, LA.

Mr. Hudson requested that this matter be removed from the agenda. **Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to remove from the agenda the public hearing to consider abandonment of Collinsburg Road, located in Sections 28, 29, 32 and 33, Township 22 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee. Committee members attending the Road/Subdivision Regulations Committee meeting were Mr. Benton, Mr. Rodgers, Mr. Marsiglia, Mr. Brotherton, Mr. Jorden, Mr. Plummer, and Mr. Rimmer. Ms. Julie Gill, Mr. Pat Culverhouse, Mr. Jackson, Mr. Mark Coutee, Mr. Ford, and Mr. Altimus were also present. Other jurors present were Mr. Salzer, Mr. Skaggs, and Mr. Cochran.

Mr. Ford provided a report on the Road/Subdivision Regulations Committee meeting held today. He stated that Denmon Engineering Co., Inc. provided the committee with an update on plans and specifications for the \$7 million funds being received from the Louisiana Department of Environmental Quality.

Mr. Ford stated that the committee discussed running a sewer line south on Airline Drive on the west side to serve three businesses, including Willis-Knighton Medical Center, Lagniappe Development, and the Crystal Oak Subdivision Development. He stated that the cost for this sewer line is approximately \$700,000.00 and the businesses above have committed \$160,000.00 to assist with this project.

Mr. Ford stated that the committee discussed an additional pipe bursting project in Merrywood Subdivision. He stated that a request will be made in the future for \$100,000.00 to budget for this project.

Mr. Ford stated that the committee discussed the Statewide Flood Control Espanita Drainage Improvements project. He stated that the project was not approved by the Louisiana Department of Transportation and Development.

Mr. Ford stated that the committee discussed a letter received in March of 2021 which stated that there are no funds available for Bossier Parish for the Federal Off-System Bridge Program for the cycle through 2023.

Mr. Ford stated that the committee discussed utility relocation for the North/South Corridor, Phase 2, Swan Lake (Flat River to Crouch Road) project. He stated that \$1 million has been budgeted for clearing and grubbing. He further stated that it has been determined that two utilities need to be relocated, being a transmission line that needs to be raised and a pipeline that needs to be lowered. Mr. Ford stated that the total cost to relocate the two utilities is approximately \$1.4 million. Mr. Ford stated that the committee recommended that AEP SWEPCO be contacted to determine if their costs can be waived. He stated that an update will be provided in two weeks.

Mr. Ford stated that the committee discussed an Entity State Agreement with Louisiana Department of Transportation and Development for the East/West Corridor and the North/South Corridor, Phase 2, Swan Lake (Flat River to Crouch Road) projects.

Mr. Ford stated that a representative from Forte & Tablada was present at the committee meeting and discussed Project No. 2019-125, Caplis Sligo Road Bridge over Red Chute Bayou, and plans to rebid the project using a quad beam bridge.

Mr. Salzer reported on a meeting of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals held at 1:00 p.m. today. Mr. Salzer, Mr. Skaggs, Mr. Marsiglia, Mr. Darby, Mr. Jorden, Ms. Jessica Aldridge, Ms. Hauser, Ms. Alicia Fuller, Ms. Sandy Long, Ms. Stacie Fernandez, Mr. Ford, Mr. Hudson, and Ms. Julie Gill were present at this hearing.

Mr. Salzer stated that the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals discussed the following delinquent accounts:

Ms. Alicia Fuller, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, provided the board with information for Mr. Chris McDonald, 912 Royal Circle, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Mr. McDonald is a repeat offender, and has a past due balance of \$205.40, with the last payment being made on February 1, 2021. She stated that she spoke with Mr. McDonald this morning and he stated that he would make a payment, but no payment has been received. She further stated that he has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer asked if a fine schedule could be put in place for habitual offenders. Mr. Jackson stated that a fine schedule could be presented to the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Board of Supervisors for repeat offenders for consideration. He stated that it is hard to differentiate between those who are just neglecting to pay their bills or if they are facing financial hardship and tacking on additional fees would make things more difficult for those facing financial hardship. Mr. Jackson stated that if the fines are adopted as a penalty, it cannot be arbitrary and cannot be waivable. There was additional discussion on penalties for repeat offenders.

Mr. Jackson recommended adoption of an additional fine that can be levied by the Board of Appeals for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier for repeat offenders in conjunction with a 10-day disconnect. There was additional discussion on the suggested fine amount. Mr. Jackson stated that adoption of this additional fine will need to be approved by the Board of Supervisors.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 912 Royal Circle, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$205.40 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about May 3, 2021.

Motion was made by Mr. Salzer, seconded by Mr. Skaggs, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 912 Royal Circle, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$205.40 is received within 10 days.

Motion carried.

Ms. Fuller provided the board with information for Mr. Gerald Rogers, 317 Coppice Place, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Mr. Rogers has a past due balance of \$230.63, with the last payment being made on April 16, 2021, in the amount of \$50.00. She stated that Mr. Rogers has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected. Mr. Salzer requested that Mr. Rogers be advised that a payment arrangement must be established.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 317 Coppice Place, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$230.63 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about May 3, 2021.

Motion was made by Mr. Salzer, seconded by Mr. Skaggs, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 317 Coppice Place, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$230.63 is received within 10 days.

Motion carried.

Ms. Fuller provided the board with information for Ms. Teresa Thibodeaux, 773 Hackberry Drive, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Ms. Thibodeaux made a payment of \$50.00 on April 21, 2021, and has committed to making a payment in full. This account is to be monitored. No action taken.

Ms. Fuller provided the board with information for Ms. Kristen Downey, 5268 Alfalfa Lane, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Ms. Downey paid \$100.00 on March 26, 2021, and committed to making a payment in full today. This account is to be monitored. No action taken.

Ms. Fuller provided the board with information for Ms. Megan Stovall, 812 Entrada, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Ms. Stovall has paid her balance in full and has a credit on her account. No action taken.

Ms. Fuller provided the board with information for Mr. Branston Flanagan, 657 Alder Lane, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Mr. Flanagan no longer resides at 657 Alder Lane, and has a past due balance of \$246.15. Mr. Jackson requested that this account be turned over to his office. He requested that Mr. Flanagan be flagged and unable to open another account until this balance is paid in full.

Ms. Fuller provided the board with information for Mr. David Hudson, 5269 Alfalfa Lane, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Fuller stated that Mr. Hudson no longer resides at 5269 Alfalfa Lane, and has a past due balance of \$166.01. Mr. Jackson requested that this account be turned over to his office. He requested that Mr. Hudson be flagged and unable to open another account until this balance is paid in full.

Motion was made by Mr. Jorden, seconded by Mr. Marsiglia, to appropriate matching funds up to \$25,000.00 to obtain engineering services for a study to identify low-cost solutions to address erosion by the Red River at and near LA Highway 537, contingent upon state approval.

The President called for public comment. Mr. Bill Robertson, 214 Leo Avenue, Shreveport, LA, stated that he is present representing the "Save 537 Coalition". He stated that a presentation was made at the April 7, 2021, police jury meeting and expressed appreciation to the police jury for adopting a resolution identifying the erosion problems threatening LA Highway 537 and calling for solutions. He further stated that a solution that has been identified is to

conduct an engineering analysis which can then be presented to our congressional delegation for action by the Corps of Engineers.

Mr. Robertson requested that the police jury assist with hiring a professional engineering firm who can identify the problem and determine low-cost solutions that will control the river and prevent the washout of LA Highway 537. He stated that if the infrastructure is lost, the community is lost. He further stated that the “Save 537 Coalition” has approximately 100 citizens who have joined the fight to save LA Highway 537. Mr. Robertson requested that the police jury join the efforts to save LA Highway 537.

Mr. Robertson stated that Mr. Jorden has been very supportive of this cause and expressed appreciation for his support and willingness to address this matter.

Mr. Robertson recognized Mr. Richard Brontoli, Executive Director for the Red River Valley Association, and Mr. Holly Hollinshead as being present at today’s meeting.

Mr. Rodgers asked Mr. Brontoli if he feels that any action by the police jury will influence the Corps of Engineers to act on this matter in the next two or three years. Mr. Brontoli stated that the delegation will need to be involved in order for this matter to be addressed. There was additional discussion on the dire need for action to be taken to save LA Highway 537 and the citizens land from being inundated by the Red River.

Motion failed with the following votes recorded:

AYES: Mr. Jorden, Mr. Marsiglia
NAYS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Plummer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs, Mr. Rimmer
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Benton, seconded by Mr. Skaggs, to approve Supplemental Agreement No. 6 to the Original Agreement between the Louisiana Department of Transportation and Development and the Bossier Parish Police Jury, which deletes State Project No. H.003855, Winfield Road Extension (Part of Bossier Parish Congestion Relief Program) in order to create a new agreement between the Louisiana Department of Transportation and Development and the Bossier Parish Police Jury for State Project No. H.003855, Bossier Parish Congestion Relief Winfield Road, and deletes State Project No. H.011726, Swan Lake Road (Flat River to Crouch Road), and to authorize the execution of documents, subject to review and approval by the Parish Attorney.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of April, 2021, that it does hereby approve Supplemental Agreement No. 6 to the Original Agreement between the Louisiana Department of Transportation and Development and the Bossier Parish Police Jury, which deletes State Project No. H.003855, Winfield Road Extension (Part of Bossier Parish Congestion Relief Program) in order to create a new agreement between the Louisiana Department of Transportation and Development and the Bossier Parish Police Jury for State Project No. H.003855, Bossier Parish Congestion Relief Winfield Road, and deletes State Project No. H.011726, Swan Lake Road (Flat River to Crouch Road).

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said Supplemental Agreement No. 6.

The resolution was offered by Mr. Benton, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 21st day of April, 2021.

RACHEL D. HAUSER
 PARISH SECRETARY

JEROME DARBY, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rimmer, seconded by Mr. Jorden, to approve an Original Agreement between the Louisiana Department of Transportation and Development and the Bossier Parish Police Jury for State Project No. H.003855, Bossier Parish Congestion Relief Winfield Road (extension of Winfield Road from Benton Road (LA 3) to the intersection of Bellevue Road and Winfield Road), and to authorize the execution of documents, subject to review and approval by the Parish Attorney.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of April, 2021, that it does hereby approve an Original Agreement between the Louisiana Department of Transportation and Development and the Bossier Parish Police Jury for State Project No. H.003855, Bossier Parish Congestion Relief Winfield Road (extension of Winfield Road from Benton Road (LA 3) to the intersection of Bellevue Road and Winfield Road).

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said Agreement.

The resolution was offered by Mr. Rimmer, seconded by Mr. Jorden. Upon unanimous vote, it was duly adopted on this 21st day of April, 2021.

RACHEL D. HAUSER
 PARISH SECRETARY

JEROME DARBY, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Marsiglia, to accept the proposal of Civil Design Group, LLC, in the amount of \$10,465.00 for additional professional engineering services for LA Highway 3 – Benton Road at I-220 Interchange, Capital Improvements Project (Turn Lanes), and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of April, 2021, that it does hereby accept the proposal of Civil Design Group, LLC, in the amount of \$10,465.00 for additional professional engineering services for LA Highway 3 – Benton Road at I-220 Interchange, Capital Improvements Project (Turn Lanes).

BE IT FURTHER RESOLVED that the Parish Administrator or Parish President is hereby authorized to execute any and all documents in connection with said proposal.

The resolution was offered by Mr. Skaggs, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 21st day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser requested that the agenda be amended to adopt a resolution of appreciation for Ms. Alison Smith for her years of service as Administrative Coordinator 3, for the LSU AgCenter’s Bossier Parish Extension Office and extending congratulations and well wishes to Ms. Smith in her retirement.

Motion was made by Mr. Plummer, seconded by Mr. Benton, to amend the agenda to adopt a resolution of appreciation for Ms. Alison Smith for her years of service as Administrative Coordinator 3, for the LSU AgCenter’s Bossier Parish Extension Office and extending congratulations and well wishes to Ms. Smith in her retirement.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was made by Mr. Plummer, seconded by Mr. Benton, to adopt a resolution of appreciation for Ms. Alison Smith for her years of service as Administrative Coordinator 3, for the LSU AgCenter’s Bossier Parish Extension Office and extending congratulations and well wishes to Ms. Smith in her retirement.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

WHEREAS, Alison Lerma Smith, Administrative Coordinator 3, for the LSU AgCenter’s Bossier Parish Extension Office, retired on April 30, 2021 after 42 years of service; and

WHEREAS, during her employment, Alison has served as the Administrative Coordinator 3; and

WHEREAS, Alison has been a loyal employee who has always been willing to help when needed; whether it was working as the other 4-H Agent in the office (when Jeannie was by herself), dealing with phone calls, greeting the public with a smile, keeping the office decorated for Halloween, Thanksgiving, and Christmas with Christmas being her absolute favorite decorations, she was always willing to help. Alison made sure all 1000 monthly 4-H newsletters were copied, stapled, and sorted for the 30 parish clubs, making sure all office supplies were stocked, always stepping in to assist with the parish 4-H fundraisers even though they occurred after work hours, serving as the parish 4-H Bookkeeper, organizing the Forestry Forum registrations and greeting all of the attendees, serving as the office Safety Officer and many, many other tasks; she has always been willing to take on whatever tasks were expected; and

WHEREAS, Alison has not been just a co-worker, but a dear friend and family member who will be greatly missed; BUT will still be expected to meet her co-workers for Johnny’s Pizza at least once every two weeks. Alison offered a listening ear when needed and was passionate about her friends and co-workers, as well as her job duties.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury on this 21st day of April, 2021, that the police jury and staff do hereby express our sincere appreciation to Alison Smith for her many years of dedicated service to Bossier Parish, and do wish her congratulations and best wishes in her retirement.

The resolution was adopted on this 21st day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson provided an update on Project No. 2019-126, Johnson-Koran Road Bridge over Foxskin Bayou.

Mr. Hudson provided an update on the Federal Emergency Management Agency (FEMA) inundated road damage from the 2016 flood event, PA-06-LA-4263-PW-00910(0), Paved Roads, project.

Mr. Hudson provided an update on Project No. 2020-101, Glendale Lane Street Improvements, Phase III.

Mr. Hudson provided an update on the Linton Road Bridge over Black Bayou project. He stated that the bridge is now closed. He further stated that the Louisiana State Police and the Bossier Parish Sheriff’s Office were present to ensure that there were no traffic issues when the bridge was closed. He expressed appreciation to the Louisiana State Police and the Bossier Parish Sheriff’s Office for their assistance.

Mr. Rimmer asked if boats will be allowed to pass under the Linton Road bridge while it is closed. Mr. Hudson stated that the area is closed to all traffic, vehicle and boat, and signage is being put in place notifying the vehicle traffic and boat traffic of the closure. He further stated that the lake is not closed, but no boat traffic will be allowed under the bridge.

Mr. Jackson stated that the contractor for the project will control closure of the bridge, including closure for boat traffic beneath the bridge, and they will make the determination when it is safe for boat traffic to pass under the bridge.

Mr. Jackson requested that if any complaints are received regarding closure of the Linton Road bridge or any other issues pertaining to the bridge, those complaints be provided to the police jury office.

Mr. Altimus stated that a mobile signup session has been scheduled for Saturday, May 8, 2021, beginning at 10:00 a.m. until 3:00 p.m., at the Bossier Parish Health Unit, Room 202, 3022 Old Minden Road, Bossier City, LA, for renters and landlords who may be facing financial hardship or unable to pay rent as a result of circumstances caused by the COVID-19 pandemic to learn more about relief available to those who are eligible under the State of Louisiana's U.S. Treasury Emergency Rental Assistance Program. He stated that qualified individuals will have the opportunity to apply for assistance.

Jurors were provided a copy of district highway reports.

Mr. Altimus reported that the Broadband for Everyone Commission has scheduled a meeting next week, and the new approved Director of Commission will be introduced at that time.

Mr. Altimus recognized Ms. Stacie Fernandez, Parish Treasurer for the Bossier Parish Police Jury. He stated that the police jury is looking forward to working with her.

Mr. Benton asked about stimulus funds for broadband, and there was a brief discussion on these funds.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish. He presented a video taken of the various sports using the South Bossier Park.

Mr. Salzer expressed appreciation to the health unit for COVID-19 vaccinations.

Mr. Gray reported on Operation Clean Sweep hosted by Keep Bossier Beautiful and the Bossier Parish Sheriff's Office.

Mr. Rimmer expressed appreciation to Keep Bossier Beautiful and the Bossier Parish Sheriff's Office for the Operation Clean Sweep.

Mr. Rimmer expressed appreciation to Ms. Sheryl Thomas for her willingness to assist the accounting department after the loss of Mr. Joe Buffington, and for her willingness to assist with training Ms. Fernandez.

Mr. Rodgers expressed appreciation to the Bossier Parish Sheriff's Office, the State Police and Benton Mayor Horton for their assistance with the closure of the Linton Road bridge.

Mr. Marsiglia asked if mobile signup sessions for renters and landlords for the State of Louisiana's U.S. Treasury Emergency Rental Assistance Program can be held at libraries and fire stations to allow for more convenient locations for citizens. Mr. Jackson stated that the libraries and fire stations can be used. He stated that he plans to review the program presented today.

Mr. Jackson stated that he will be presenting to the police jury for consideration a revision of building code inspection and permit fees. He stated that the last schedule of fees was adopted in November of 2017, and after a thorough study of those fees, it has been determined that efficiencies could be made with the fees in the dual permit zone, the area closest to the city. He stated that his recommendation will be that the square footage cost for permits in the dual permit zone be removed and adoption of new fees.

Mr. Jackson stated that his recommendation will reduce the cost of new home permits in the dual permit zone approximately \$300.00.

Finance Committee Meeting – April 21, 2021, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 21st day of April, 2021, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members present.

Motion was made by Mr. Rimmer, seconded by Mr. Marsiglia, to approve payment of accounts payable invoices for the months of March, 2021.

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 21st day of April, 2021, the meeting was adjourned by the President at 2:55 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY