

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
April 7, 2021

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The Bossier Parish Police Jury met in regular and legal session on the 7th day of April, 2021, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jerome Darby, called the meeting to order. The invocation was given by Mr. Mac Plummer, and the pledge of allegiance was led by Mr. Charles Gray. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Mr. Mac Plummer
Mr. Jimmy Cochran	Mr. Doug Rimmer
Mr. Jerome Darby	Mr. Philip Rodgers
Mr. Charles Gray	Mr. Tom Salzer
Mr. John Ed Jordan	Mr. Jack Skaggs

Others present were Mr. William R. Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Rimmer, seconded by Mr. Salzer, to adopt the minutes of the February 3, 2021, regular meeting, as published.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Bill Robertson, 214 Leo Avenue, Shreveport, LA, stated that he is present today representing Mr. Holly Hollenshead and other property owners in northern Bossier Parish who are concerned about the Red River gradually shifting to the east taking their land and close to inundating LA Highway 537.

Mr. Robertson submitted the following documents to the police jury:

1. Letter from Preston Hutson, H&H Farm, LLC;
2. Eight-page pictorial of the Red River dating back to 1946 to present time; and
3. Proposed Resolution for the police jury's consideration acknowledging the threat to the public safety and welfare presented by erosion of the eastern bank of the Red River northwest of Plain Dealing and requesting action by state and federal agencies.

Mr. Robertson stated that they have reached out to Representative Danny McCormick who represents northern Bossier Parish, as well as Senator John Kennedy who is in a key position to influence the Corps of Engineers.

Mr. Robertson stated that they are not present today requesting that the police jury take jurisdiction over the Red River as the Corps of Engineers has jurisdiction of the Red River. He stated that they are requesting assistance from the police jury to influence the Corps of Engineers to act to protect this portion of Bossier Parish.

Mr. Robertson provided information on the Red River and its movement since 1946. He referenced the eight-page pictorial of the Red River dating back to 1946 to present time. He further stated that the Red River is fast approaching LA Highway 537.

Mr. Robertson stated that there are low-cost measures that can be taken to slow or stop erosion by the Red River. He stated that the Corps of Engineers has stated that they have a \$25 million plan in place to address erosion by the Red River, but he feels that congress will not approve the proposed \$25 million plan.

Mr. Robertson requested that the police jury act on behalf of the citizens and property owners of northern Bossier Parish who are being adversely affected by erosion of the Red River. He stated that a \$50,000.00 appropriation to hire an engineer who can identify low-cost solutions to address erosion by the Red River is a good investment by the police jury, and would demonstrate to the state and federal government that there is local government concern pertaining to this matter.

Mr. Robertson provided ideas to address erosion of the Red River in northern Bossier Parish in crucial areas. He stated that the Corps of Engineers will be more likely to assist with addressing erosion by the Red River if the police jury is willing to participate in cost-share projects.

Mr. Robertson addressed Mr. Preston Hutson's letter, stating that Mr. Hutson was unable to attend today's meeting. He stated that Mr. Hutson's letter identifies several entities that access LA Highway 537 for business and other uses as it relates to economic impact. He stated that closure of LA Highway 537 would be detrimental to northern Bossier Parish.

Mr. Ford presented aerials of the Red River at the LA Highway 537 bridge, and discussed movement of the Red River towards LA Highway 537. He stated that utility lines are being threatened by erosion of the Red River at and near LA Highway 537, and will soon need to be relocated. He further stated that he has been monitoring this situation for approximately 15 years, and the police jury has made several attempts to address this matter with the Corps of Engineers and other state governments, but there has been no resolution to date.

Mr. Ford stated that if LA Highway 537 is closed due to the Red River inundating the roadway, there will be a 14-mile detour for farmers, landowners, and companies which is currently an approximate 3-mile trip. He stated that this detour would cause a delay in response to emergencies. Mr. Ford stated that there is also a posted 5-ton bridge that would affect the detour for commercial vehicles.

Mr. Brotherton asked how much land is being eroded by the Red River each year. Mr. Ford stated that approximately 200 to 350 feet of land is being eroded each year by the Red River.

There was extensive discussion pertaining to a study of the Red River and the Corps of Engineer's recommendations. There was additional discussion on the police jury's efforts to address this matter.

Mr. Cochran recommended that Mr. Foster Campbell, Louisiana Public Service Commissioner, be contacted regarding the utility lines being threatened by the Red River. It was also recommended that Senator John Kennedy be contacted regarding this matter. There was additional discussion on this matter.

Mr. Jorden stated that Commissioner Campbell has been made aware of this matter.

Mr. Rimmer stated that the police jury has reached out to the Corps of Engineers on several issues in Bossier Parish, including the issue of erosion near LA Highway 537, but there has been little to no resolution on these matters concerning the Corps of Engineers. He stated that LA Highway 537 is a state highway and the Corps of Engineers has jurisdiction over the Red River. He further stated that he does not feel that any amount of funds spent by the police jury for studies of the Red River and any recommendations made as a result of those studies to address erosion by the Red River will assist with influencing the Corps of Engineers to address this or any other matter.

Mr. Ford stated that the Corps of Engineers has all the information needed to create a plan to address erosion issues by the Red River. There was additional discussion pertaining to federal appropriation funds for Corps of Engineers' projects.

Mr. Darby asked how many studies have been done on the Red River. Mr. Ford stated that it is his understanding that the only study that has been done was by the Corps of Engineers and a proposed budget of approximately \$20 million was submitted to congress for an appropriation of funds to address erosion by the Red River approximately 12 years ago. He stated that the state should be actively involved in finding a solution to erosion by the Red River.

Mr. Holly Hollenshead, 551 LA Highway 537, Plain Dealing, LA, stated that a study needs to be done to determine low-cost measures that can be taken to slow or stop erosion by the Red River. He stated that approximately 20 to 30 citizens live in the area that will be adversely affected if the Red River inundates LA Highway 537. He provided possible low-cost measures that could be done to address this matter. Mr. Hollenshead stated that the police jury has an obligation to the citizens being adversely affected by erosion of the Red River and potential delay of response by emergency medical services, fire departments, and sheriff's office should LA Highway 537 be closed.

Mr. Hollenshead requested that the police jury consider an appropriation of funds to assist with retaining an engineering firm to conduct a study to identify low-cost solutions to address erosion by the Red River at LA Highway 537. He stated that the parish should participate in the cost with the Corps of Engineers and the state to address this matter. He further stated that closure of LA Highway 537 will adversely affect the economic growth in northern Bossier Parish.

Mr. Rimmer stated that the parish has attempted to fully fund projects on the levee to provide additional protection for the citizens of Bossier Parish, but the Corps of Engineers has not been willing to allow the parish to improve the levee at no cost to the Corps. He stated that it would be a waste of taxpayers' money to pay for an engineer to study the Red River at LA Highway 537 because the Corps of Engineers is not going to be receptive of any recommendations from the parish. Mr. Rimmer stated that he would be in favor of adopting a resolution, but he cannot support any expenditure of parish funds for a study.

After further discussion, **motion was made by Mr. Jorden, seconded by Mr. Rimmer, to amend the agenda to consider adoption of a resolution recognizing the threat to public safety and welfare presented by erosion of the eastern riverbank of the Red River northwest of Plain Dealing, acknowledging that protection of public infrastructure and private property from a federally administered waterway is a fundamental responsibility of government, and requesting the State of Louisiana and federal agencies analyze reasons for the erosion and take necessary steps to arrest it before the river further undermines private and public property, including LA Highway 537.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Jorden, seconded by Mr. Rimmer, to adopt a resolution recognizing the threat to public safety and welfare presented by erosion of the eastern riverbank of the Red River northwest of Plain Dealing, acknowledging that protection of public infrastructure and private property from a federally administered waterway is a fundamental responsibility of government, and requesting the State of Louisiana and federal agencies analyze reasons for the erosion and take necessary steps to arrest it before the river further undermines private and public property, including LA Highway 537.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

WHEREAS, the historic 19th Century path of the Red River forms the western boundary of Bossier Parish and its border with Caddo Parish to the west; and

WHEREAS, as documented by engineers, explorers, hydrologists, and other sources, rivers over time tend to slow as they approach delta, and in the process, carve ever larger turns and bends that cause erosion and oxbow lakes; and

WHEREAS, maps and engineering reports from the U.S. Army Corps of Engineers indicated that the Red River in the far northern Bossier Parish has created a deep curve and moved nearly one mile to the east since the 1940s. This curve is eroding the river's east bank to within 150 feet of LA Highway 537. Now the river threatens to undermine the highway near an 11-year-old \$1.1 million bridge over a bayou called Ditch No. 1; and

WHEREAS, closure of the highway and bridge would cause community and economic hardship and impair police and fire response to this rural area; and

WHEREAS, correction action by the Army Corps of Engineers would conform with Red River "Emergency Bank Protection" to preserve critical infrastructure and land along the river. The Vicksburg District of the Corps has devised a \$10 million construction plan requiring a 25 percent (25%) state or local match.

THEREFORE, BE IT RESOLVED, that the Bossier Parish Police Jury, in regular and legal session on the 7th day of April, 2021, does hereby recognize the threat of public safety and welfare presented by erosion of the eastern riverbank of the Red River northwest of Plain Dealing; and

BE IT FURTHER RESOLVED, that protection of public infrastructure and private property from a federally administered waterway is a fundamental responsibility of government; and

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury hereby requests that the State of Louisiana and federal agencies analyze the reasons for the erosion and take necessary steps to arrest it before the river further undermines private and public property, including LA Highway 537.

The resolution was offered by Mr. Jorden, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to amend the agenda to consider an appropriation of matching funds up to \$25,000.00 to obtain engineering services for a study to identify low-cost solutions to address erosion by the Red River at and near LA Highway 537, contingent upon state approval.

The President called for public comment. There being none, **motion failed with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: Mr. Rimmer

ABSTAIN: None

ABSENT: None

Mr. Darby stated that in order to amend the agenda, the vote must be unanimous.

Mr. Hollenshead stated that the parish has an obligation to the citizens living in northern Bossier Parish to ensure continued means of travel for economical purposes. He stated that it is imperative that a study be done to determine low-cost solutions to address erosion by the Red River at and near LA Highway 537.

Mr. Benton recommended that the Parish of Bossier lobby this matter in Washington D.C., and these issues be presented to Senator Cassidy, Senator Kennedy and Representative Mike Johnson for discussion and assistance.

There was additional discussion on this matter.

Mr. Hudson recommended that the low bid of F.J. Burnell, Inc., in the amount of \$144,483.71, be accepted for Project No. 2021-102, Glendale Lane Street Improvements, Phase III.

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to award the bid for Project No. 2021-102, Glendale Lane Street Improvements, Phase III, in the amount of \$144,483.71 to F.J. Burnell, Inc., low bidder meeting bid specifications in accordance with bids received on March 29, 2021, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
CW&W Contractors, Inc.	\$180,061.70
F.J. Burnell, Inc.	\$144,483.71
Earnest Construction	\$198,435.00

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that it does hereby award the bid for Project No. 2021-102, Glendale Lane Street Improvements, Phase III, in the amount of \$144,483.71 to F.J. Burnell, Inc., low bidder meeting bid specifications in accordance with bids received on March 29, 2021.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson recommended that all bids for Project No. 2019-125, Caplis Sligo Road Bridge over Red Chute Bayou received March 29, 2021, be rejected due to irregularities in bid opening, as recommended by the Policy and Procedures Committee.

Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to reject all bids for Project No. 2019-125, Caplis Sligo Road Bridge over Red Chute Bayou received March 29, 2021.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Wemple Subdivision, Unit No. 3, being a resubdivision of Lot 1, Wemple Subdivision, Unit No. 2, located in Section 34, Township 19 North, Range 13 West, Bossier Parish, LA. She stated that the property is located off Airline Drive at the northeastern end of Wemple Road.

There being no opposition, **motion was made by Mr. Marsiglia, seconded by Mr. Skaggs, to approve the plat of the proposed development of Wemple Subdivision, Unit No. 3, being a resubdivision of Lot 1, Wemple Subdivision, Unit No. 2, located in Section 34, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Willow Trace Subdivision, Unit No. 6, being a resubdivision of Lots 10 and 11, Willow Trace Subdivision, Unit No. 3, and Lot 1, Willow Trace Subdivision, Unit No. 4, located in Section 36, Township 19 North, Range 13 West, Bossier Parish, LA. She stated that the property is located on Cardnell Road off Swan Lake Road.

Mr. Hudson stated that the proposed plat provides for an adjustment of lot lines on two lots.

There being no opposition, **motion was made by Mr. Skaggs, seconded by Mr. Marsiglia, to approve the plat of the proposed development of Willow Trace Subdivision, Unit No. 6, being a resubdivision of Lots 10 and 11, Willow Trace Subdivision, Unit No. 3, and Lot 1, Willow Trace Subdivision, Unit No. 4, located in Section 36, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of The Point at Cypress Subdivision, located in Section 12, Township 19 North, Range 13 West, Bossier Parish, LA, with the language "containing Lot 1000, Oakpoint Lake Estates" hereby being added to the description for the referenced plat. She stated that the property is located on Cypress Black Bayou Lake at the end of Sommer Circle.

Mr. Charlie Coyle, Coyle Engineering Co., Inc., stated that the property is located at the end of Sommers Circle on Cypress Lake. He stated that the proposed plat subdivides a large lot into four individual lots for a family to build homes.

Mr. Coyle stated that the driveway on proposed Lot 1 encroaches the flowage easement, and approval from the Cypress Black Bayou Recreation and Water Conservation District is pending and will be heard at their April 13, 2021, meeting. He stated that the Benton-Parish Metropolitan Planning Commission approved the proposed plat, subject to approval from the Cypress Black Bayou Water and Conservation District for location of the driveway on Lot 1 in a flowage easement. He requested that the police jury approve the proposed plat with the same contingencies.

Mr. Hudson recommended approval, subject to approval by the Cypress Black Bayou Water and Conservation District for location of a driveway on Lot 1 in a flowage easement. He stated that construction of a stub-out is planned on Lot 1001, which will be a private drive and must be built to parish standards.

After further discussion and there being no opposition, **motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to approve the plat of the proposed development of The Point at Cypress Subdivision, located in Section 12, Township 19 North, Range 13 West, Bossier Parish, LA, and containing Lot 1000, Oakpoint Lake Estates, subject to approval by the Cypress Black Bayou Water and Conservation District for location of a driveway on Lot 1 in a flowage easement, and with the understanding that the proposed stub-out located on Lot 1001 must be built to parish standards.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Willow Heights Subdivision, Unit No. 3, being a Planned Unit Development, located in Section 20, Township 19 North, Range 13 West, Bossier Parish, LA. She stated that the property is located off Mahogany Lane.

Mr. Charlie Coyle, Coyle Engineering Co., Inc., was present. Mr. Skaggs stated that he received some calls regarding this plat and asked if anyone was present that would like to address the police jury on this matter. No one was present.

There was discussion regarding ingress/egress for the proposed development.

Ms. Carlotta Askew-Brown, Bossier City-Parish Metropolitan Planning Commission, stated that the proposed plat was approved by the Bossier City-Parish MPC with the condition that an 8-foot privacy fence be located on the south side of the subdivision, and a 6-foot privacy fence be located on the east side and the cost will be a shared cost between the property owners and Willow Height Homeowners Association. She stated that single-story residences are planned on the east side of the development.

There being no opposition, **motion was made by Mr. Skaggs, seconded by Mr. Plummer, to approve the plat of the proposed development of Willow Heights Subdivision, Unit No. 3, being a Planned Unit Development, located in Section 20, Township 19 North, Range 13 West, Bossier Parish, LA, with the condition that an 8-foot privacy fence be located on the south side of the subdivision, and a 6-foot privacy fence be located on the east side with the cost of fencing to be a joint-shared cost between the property owners and Willow Height Homeowners Association, and single-story residences to be located on the east side.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the Minor Plat for Mathie McGrath/Faith Timber Company, LLC, located in Sections 23 and 24, Township 20 North, Range 12 West, Bossier Parish, LA. She stated that the property is located north of Dry Cypress South Subdivision on LA Hwy 157.

Mr. Charlie Coyle, Coyle Engineering Co., Inc., stated that the property owner wants to sell a 32-acre tract of land from the larger tract. He stated that the purchaser of the 32-acre tract of land has no intention of developing this tract of land and the planned use is for recreational purposes only.

Mr. Hudson stated that Louisiana Department of Transportation and Development has reviewed the proposed minor plat and has approved the one driveway for access to the tracts of land. He stated that it is understood that the

servitude/driveway being used to access the 32-acre tract of land is a private drive and will never be maintained by the parish.

There being no opposition, **motion was made by Mr. Jorden, seconded by Mr. Brotherton, to approve the Minor Plat for Mathie McGrath/Faith Timber Company, LLC, located in Sections 23 and 24, Township 20 North, Range 12 West, Bossier Parish, LA, with the understanding that the Bossier Parish Police Jury will never maintain the servitude/driveway being used to access the 32-acre tract of land.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Skaggs, to schedule a public hearing on May 5, 2021, to consider approval of the site plan for O'Reilly Auto Parts, located in Section 15, Township 18 North, Range 12 West, Bossier Parish, LA. (Property located on Highway 80 between Eastwood Baptist Church and Remco Drive)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to schedule a public hearing on May 5, 2021, to consider approval of the plat of the proposed development of Faith Ranch Subdivision, located in Sections 29 and 30, Township 19 North, Range 11 West, Bossier Parish, LA. (Property located adjacent to Faith Plantation Subdivision, Unit Nos. 1 and 2 located off LA Highway 157)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Rimmer, Chairman of the Policy and Procedures Committee, reported on meetings of that committee held April 6, 2021, and April 7, 2021. Committee members attending the April 6, 2021, Policy and Procedures Committee meeting were Mr. Rimmer, Mr. Gray, Mr. Darby, Mr. Marsiglia, Mr. Plummer, and Mr. Benton. Mr. Ford, Mr. Altimus, Ms. Jessica Aldridge, Ms. Hauser, Ms. Sheryl Thomas, Ms. Sandy Long, and Mr. Jackson were also present. Other jurors present were Mr. Jorden, Mr. Rodgers, and Mr. Brotherton.

Committee members attending the April 7, 2021, Policy and Procedures Committee meeting were Mr. Rimmer, Mr. Gray, Mr. Darby, Mr. Marsiglia, Mr. Plummer, and Mr. Benton. Mr. Jackson, Mr. Jim Firth, Ms. Hauser, Ms. Sandy Long, Ms. Sheryl Thomas, Mr. Ford, Ms. Julie Gill, Mr. Bill Altimus, and Mr. Eric Hudson were also present. Other jurors present were Mr. Brotherton, Mr. Salzer, Mr. Rodgers, Mr. Skaggs, Mr. Jorden, and Mr. Cochran.

Mr. Rimmer stated that the Policy and Procedures Committee conducted several interviews for the Parish Treasurer vacancy, and after careful consideration of all applicants, it is the recommendation of the Policy and Procedures Committee to appoint Ms. Stacie B. Fernandez as Parish Treasurer for the Bossier Parish Police Jury.

Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to accept the recommendation of the Policy and Procedures Committee to appoint Ms. Stacie B. Fernandez as Parish Treasurer for the Bossier Parish Police Jury.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Gray, to adopt a proclamation proclaiming the week of April 5 – 12, 2021, as National Library Workers Week in Bossier Parish.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

WHEREAS, the Bossier Parish Libraries provide community members with the knowledge and information they need to live, learn, and work in the 21st century; and

WHEREAS, there are thousands of academic, governmental, public, school, and specialized libraries in the United States and provide excellent and invaluable services to library users regardless of age, ethnicity, or socioeconomic background; and

WHEREAS, libraries represent a microcosm of the larger society and library workers play an important and unique role in the communities that they serve by providing an inclusive environment where all are treated with respect and dignity; and

WHEREAS, libraries and library support staff bring the nation a world of knowledge in person and online, as well as personal service and expert assistance in finding what is needed when it is needed; and

WHEREAS, it is important to recognize the unique contributions of all library workers and the value to individuals and society of those contributions; and

WHEREAS, a steady stream of recruits to library work is necessary to maintain the vitality of library services in today's information society; and

WHEREAS, libraries, library workers, and library supports across America are celebrating National Library Workers Week sponsored by the American Library Association-Allied Professional Association (ALA-APA).

THEREFORE, be it resolved that the Bossier Parish Police Jury hereby proclaims the week of April 5 – 12, 2021, as National Library Workers' Week, and encourage all in this community to take advantage of the variety of library resources available and to thank library workers for their exceptional contributions to American Life.

The resolution was offered by Mr. Brotherton, seconded by Mr. Gray. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to ratify adoption of an ordinance amending Ordinance No. 4591 to prohibit parking of vehicles on Eagle Ridge Drive, Olde Oaks Subdivision, located in Sections 23 and 26, Township 17 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4830

AN ORDINANCE AMENDING ORDINANCE NO. 4591 PREVIOUSLY ADOPTED ON NOVEMBER 18, 2015, PROHIBITING THE PARKING OF VEHICLES ON THE EAST SIDE OF SOUTH MARSHALL ROAD AND THE WEST SIDE OF SOUTH MARSHALL ROAD BEGINNING AT THE STOP SIGN AT MARSHALL ROAD AND SOUTH MARSHALL ROAD TO THE FIRST DRIVEWAY AT 1112 SOUTH MARSHALL ROAD, HAUGHTON, LA, IN SECTION 34, TOWNSHIP 19 NORTH, RANGE 12 WEST, BOSSIER PARISH, LOUISIANA, TO INCLUDE PROHIBITING THE PARKING OF VEHICLES ON EAGLE RIDGE DRIVE, OLDE OAKS SUBDIVISION, LOCATED IN SECTIONS 23 AND 26, TOWNSHIP 17 NORTH, RANGE 12 WEST, BOSSIER PARISH, LA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 7th day of April, 2021, that it does hereby amend Ordinance No. 4591 of November 18, 2015, providing that it shall be unlawful for any person to park a vehicle upon the east side of South Marshall Road, and the west side of South Marshall Road beginning at the stop sign at Marshall Road and South Marshall Road to the first driveway at 1112 South Marshall Road, Haughton, LA, to additionally provide that from and after the effective date of this ordinance, it shall be unlawful for any person to park a vehicle on Eagle Ridge Drive, Olde Oaks Subdivision, located in Sections 23 and 26, Township 17 North, Range 12 West, Bossier Parish, LA.

BE IT FURTHER ORDAINED, etc., that any person who is found to be in violation of any provisions of this ordinance shall be punished by a fine not exceeding Five Hundred Dollars (\$500.00), or imprisonment for a term not exceeding 30 days, or by both such fine and imprisonment within the discretion of the court.

BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Brotherton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Skaggs, to ratify adoption of a resolution authorizing William R. Altimus, Parish Administrator, to execute a Letter of Support for LSU Health Shreveport’s request for a Community Project Funded appropriation to complete work on the Center for Medical Education Emerging Viral Threats (CEVT) Building.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that William R. Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Letter of Support for LSU Health Shreveport’s request for a Community Project Funded appropriation to complete work on the Center for Medical Education Emerging Viral Threats (CEVT) Building.

The resolution was offered by Mr. Benton, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Benton, to ratify adoption of a resolution authorizing Mr. William R. Altimus, Parish Administrator, to execute an Executive Order dated March 18, 2021, allowing bars in Bossier Parish to operate at 50 percent (50%) capacity, not to exceed 250 people, as determined by the State Fire Marshall, with the hours of permissible operation being 8:00 a.m. to 11:00 p.m.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that William R. Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, an Executive Order dated March 18, 2021, allowing bars in Bossier Parish to operate at 50 percent (50%) capacity, not to exceed 250 people, as determined by the State Fire Marshall, with the hours of permissible operation being 8:00 a.m. to 11:00 p.m.

The resolution was offered by Mr. Brotherton, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to ratify approval of a Contract for Legal Services with Michael G. Stag, LLC, and Stag Liuzza, LLC, Alvendia, Kelly and Demarest, LLC, Spears & Spears, LLC, and LaBorde Earles, PLC, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that it does hereby approve a Contract for Legal Services with Michael G. Stag, LLC, and Stag Liuzza, LLC, Alvendia, Kelly and Demarest, LLC, Spears & Spears, LLC, and LaBorde Earles, PLC.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, is hereby authorized to execute any and all documents in connection with said contract.

The resolution was offered by Mr. Skaggs, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to approve the Certificate of Substantial Completion for Project No. 2019-132, West Linton Road Extension to Fairburn Avenue, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that it does hereby approve the Certificate of Substantial Completion for Project No. 2019-132, West Linton Road Extension to Fairburn Avenue.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Rodgers, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson stated that a ribbon cutting ceremony is scheduled for Thursday, April 8, 2021, at 9:00 a.m. for the opening of West Linton Road Extension to Fairburn Avenue.

Motion was made by Mr. Jorden, seconded by Mr. Gray, to approve a Cooperative Endeavor Agreement by and among the Parish of Bossier and Caddo-Bossier Parishes Port Commission for the purchase of one new sand bagging machine, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that it does hereby approve a Cooperative Endeavor Agreement by and among the Parish of Bossier and Caddo-Bossier Parishes Port Commission for the purchase of one new sand bagging machine.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, be and is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Jorden, seconded by Mr. Gray. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to approve a Utility Relocation Agreement for Project No. 2019-127, Linton Road Realignment at Flat River, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that it does hereby approve a Utility Relocation Agreement for Project No. 2019-127, Linton Road Realignment at Flat River.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, and Jerome Darby, President, be and is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Skaggs, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Amendment No. 1 to the Architectural and Engineering Services (Disaster Relief) Contract with Denmon Engineering Co., Inc., in an amount not to exceed \$1 million for RFP No. 2020-115. He stated that the original contract with Denmon Engineering Co., Inc., is for time and material, and the parish wishes to amend the original agreement to be paid in one lump sum for each project.

Motion was made by Mr. Salzer, seconded by Mr. Rimmer, to approve Amendment No. 1 to the Architectural and Engineering Services (Disaster Relief) Contract with Denmon Engineering Co., Inc., in an amount not to exceed \$1 million for RFP No. 2020-115, and to authorize execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that it does hereby approve Amendment No. 1 to the Architectural and Engineering Services (Disaster Relief) Contract with Denmon Engineering Co., Inc., in an amount not to exceed \$1 million for RFP No. 2020-115.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, be and is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Salzer, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Amendment No. 2 to the Architectural and Engineering Services (Disaster Relief) Contract with Denmon Engineering Co., Inc., in an amount not to exceed \$125,000.00 and additional architectural and engineering services for RFP No. 2020-115 for consideration. He stated that the amendment consists of the addition of construction administration services, construction supervision services, and project closeout services for task orders 1-5 scope of work for Denmon Engineering Co., Inc.

Motion was made by Mr. Gray, seconded by Mr. Cochran, to approve Amendment No. 2 to the Architectural and Engineering Services (Disaster Relief) Contract with Denmon Engineering Co., Inc., in an amount not to exceed \$125,000.00 for additional architectural and engineering services for construction administration services, construction supervision services, and project closeout services for task orders 1-5 scope of work for RFP No. 2020-115, and to authorize execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that it does hereby approve Amendment No. 1 to the Architectural and Engineering Services (Disaster Relief) Contract with Denmon Engineering Co., Inc., in an amount not to exceed \$125,000.00 for additional architectural and engineering services, construction supervision services, and project closeout services for task orders 1-5 scope of work for RFP No. 2020-115.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, be and is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Gray, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Amendment No. 1 to the Surveying Services (Disaster Relief) Contract with Coyle Engineering Co., Inc., in an amount not to exceed \$255,000.00 for RFP No. 2020-113. He stated that the original contract with Coyle Engineering Co., Inc., is for time and material, and the parish wishes to amend the original agreement to be paid in one lump sum for each project.

Motion was made by Mr. Brotherton, seconded by Mr. Cochran, to approve Amendment No. 1 to the Surveying Services (Disaster Relief) Contract with Coyle Engineering Co., Inc., in an amount not to exceed \$255,000.00 for RFP No. 2020-113, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that it does hereby approve Amendment No. 1 to the Surveying Services (Disaster Relief) Contract with Coyle Engineering Co., Inc., in an amount not to exceed \$255,000.00 for RFP No. 2020-113.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, be and is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Brotherton, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson stated that North Caddo Hospital Services District owns two lots located on Burt Boulevard. He stated that water and sewer utilities are located in an existing servitude between the two lots which provides those services to the Bossier Parish Library Benton Branch located behind the two lots. He further stated that the North Caddo Hospital Services District has requested that the two lots be combined into one lot for future growth which would require that the water and sewer located in that servitude be relocated for the Bossier Parish Library Benton Branch.

Mr. Hudson recommended approval of relocation of water and sewer services on an existing servitude located between two lots owned by North Caddo Hospital Services District located off Burt Boulevard, Benton, LA, for the Bossier Parish Libraries Benton Branch as requested and at the expense of North Caddo Hospital Services District.

Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to approve the relocation of water and sewer services located in a servitude between two lots owned by North Caddo Hospital Services District located off Burt Boulevard, Benton, LA, for the Bossier Parish Libraries Benton Branch, and to authorize the execution of documents; costs of relocation to be the responsibility of North Caddo Hospital Services District.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, that William R. Altimus, Parish Administrator, or Jerome Darby, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with relocation of water and sewer services located in a servitude between two lots owned by North Caddo Hospital Services District located off Burt Boulevard, Benton, LA, for the Bossier Parish Libraries Benton Branch; costs of relocation to be the responsibility of North Caddo Hospital Services District.

The resolution was offered by Mr. Rodgers, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 7th day of April, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus presented House Bill 199, Streamlined Sales Tax Bill, which is being presented for consideration during the legislative session. He stated that this bill will be monitored closely.

There was discussion on how the various taxes collected by the state will be remitted back to the municipalities and parishes.

Mr. Altimus stated that the federal and state tax deadlines have been extended from April 15, 2021, to May 17, 2021. He stated that police jury staff is working to confirm the filing deadline for the Tier 2 Annual Personal Financial Disclosure Statement which is currently May 17, 2021. He further stated that the staff has forms if needed.

Mr. Hudson provided an update on the Linton Cutoff Road Improvements project and meetings held to discuss emergency medical response during the closure.

Mr. Altimus stated that Ms. Sonja Bailes, Public Relations Liaison for the Bossier Parish School Board, recommended that a public service announcement video be created to submit to the parish citizens for informational purposes on the Linton Cutoff Road bridge closure.

Mr. Rodgers expressed concern of traffic backing up on LA Highway 3 in the morning time and asked that this concern be addressed. Mr. Hudson stated that the Louisiana State Police will be monitoring LA Highway 3 and Kingston Road. There was additional discussion of school traffic on state and parish roadways.

Mr. Hudson provided an update on Project No. 2019-126, Johnson-Koran Road Bridge over Foxskin Bayou.

Mr. Hudson provided an update on the Winfield Road improvements project. He stated that due to the current workload on highway department crews, the Winfield Road improvements project will be bid out.

Mr. Hudson stated that applications have been submitted to the Federal Emergency Management Agency for reimbursement for the February 2021 ice storm event.

Mr. Hudson requested that the agenda be amended to schedule a public hearing on May 5, 2021, to consider approval of the plat of the proposed development of The Hills of Eastwood Subdivision, located in Section 7, Township 18 North, Range 11 West, Bossier Parish, LA.

Motion was made by Mr. Benton, seconded by Mr. Rimmer, to amend the agenda to schedule a public hearing on May 5, 2021, to consider approval of the plat of the proposed development of The Hills of Eastwood Subdivision, located in Section 7, Township 18 North, Range 11 West, Bossier Parish, LA.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

Motion was made by Mr. Benton, seconded by Mr. Rimmer, to schedule a public hearing on May 5, 2021, to consider approval of the plat of the proposed development of The Hills of Eastwood Subdivision, located in Section 7, Township 18 North, Range 11 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Hudson requested that the agenda be amended to schedule a public hearing on May 5, 2021, to consider approval of the plat of the proposed development of Kingston Plantation Subdivision, Unit No. 8, being a resubdivision of Lot 1, Kingston Plantation Subdivision, Unit No. 7, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA.

Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to amend the agenda to schedule a public hearing on May 5, 2021, to consider approval of the plat of the proposed development of Kingston Plantation Subdivision, Unit No. 8, being a resubdivision of Lot 1, Kingston Plantation Subdivision, Unit No. 7, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None
ABSENT: None

Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to schedule a public hearing on May 5, 2021, to consider approval of the plat of the proposed development of Kingston Plantation Subdivision, Unit No. 8, being a resubdivision of Lot 1, Kingston Plantation Subdivision, Unit No. 7, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Ford provided an update on the Seven Million Dollar (\$7,000,000) bond for the purpose of paying the cost of construction and acquiring improvements and extensions to the sewerage portion of the combined waterworks and sewerage system. He stated that he has been working with the State Bond Commission and Louisiana Department of Environmental Quality.

Mr. Ford reported that Bossier Parish revenue is up and the parish is working to cut costs of parish expenditures.

Mr. Ford requested that a Road/Subdivision Regulations Committee meeting be scheduled April 21, 2021, at 12:00 p.m. to discuss sewer improvements and road projects.

Mr. Rimmer requested an update on consolidation with Village Water System. Mr. Ford stated that Village Water System has received a number of ballots from customers, but the required number of ballots has not been received in order for the board to move forward with consolidating their water system with Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

Mr. Mike Thornton, Secretary for Village Water System Board of Directors, stated that the board voted to amend the Articles of Incorporation which would allow the board to pursue future consolidation with the parish. He stated that ballots have been sent to Village Water System customers for approval of amendments to the Articles of Incorporation, but the needed number of ballots have not been received to date to allow the board to move forward with the amendments.

Mr. Thornton stated that there are 3,600 Village Water System meters, and fifty-one percent (51%) positive customer votes (approximately 2,000) are required, and the board has received approximately 1,500 positive customer votes to date. He stated that the board will continue to send ballot reminders to the customers that have not yet submitted their ballots in an effort to get the customers to return their ballots. He further stated that the customers have been offered a \$5.00 savings on their water bills if they return their ballots marked for or against.

Mr. Ford reported that the parish submitted a reimbursement claim in the amount of \$116,000.00 to the Federal Emergency Management Agency for damage from Hurricane Laura last year, and the parish will be receiving reimbursement in the amount of \$104,000.00 from FEMA.

Mr. Kevin Gay, Road Superintendent, presented an update on activities of the highway department and on several road projects in the parish.

Appreciation was extended to the Policy and Procedures Committee, police jury staff, and Ms. Sheryl Thomas for their dedication and work while searching for a Parish Treasurer.

Appreciation was extended to the highway department for their dedication and work.

Mr. Brotherton reported that there were 27 attendees at the Backyard Birding Workshop to discuss Purple Martins and Hummingbirds that was held on March 29, 2021, at the History Center, 2206 Becket Street, Bossier City, LA. He stated that workshops are being held in other parishes as well.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 7th day of April, 2021, the meeting was adjourned by the President at 3:42 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY