

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
March 17, 2021

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The Bossier Parish Police Jury met in regular and legal session on the 17th day of March, 2021, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jerome Darby, called the meeting to order. The invocation was given by Mr. Charles Gray, and the pledge of allegiance was led by Mr. Jack Skaggs. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Mr. Mac Plummer
Mr. Jimmy Cochran	Mr. Doug Rimmer, Excused
Mr. Jerome Darby	Mr. Philip Rodgers
Mr. Charles Gray	Mr. Tom Salzer
Mr. John Ed Jordan	Mr. Jack Skaggs

Others present were Mr. William R. Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Meadows Hills Subdivision, located in Section 14, Township 20 North, Range 13 West, Bossier Parish, LA. She stated that this property is located on Butler Hill Road north of Bob White Lane, and that this matter was tabled on March 3, 2021.

Mr. Cody Goodwin, Goodwin Professional Services, LLC, stated that the proposed plat has been approved by the Benton-Parish Metropolitan Planning Commission and requested the police jury's approval.

Mr. Hudson stated that a site distance study has been completed and all driveway locations have been staked as provided on the proposed plat. He recommended approval with the understanding that all driveways must be installed as provided in the site distance study and on the proposed plat to meet the required site distance of each driveway.

There being no objection, **motion was made by Mr. Jordan, seconded by Mr. Rodgers, to approve the plat of the proposed development of Meadows Hills Subdivision, located in Section 14, Township 20 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. Mr. Rodgers asked if a response has been received from AT&T regarding available internet in this area. It was stated that no response has been received from AT&T at this time.

Mr. Benton asked if all installed culverts for driveways will be inspected once installed to ensure that the driveways are properly located. Mr. Hudson stated that a culvert permit and a building permit will be required. Mr. Benton stated that once the parish has inspected the location of the stakes for the driveways, the homeowner should be included in the inspection to ensure that the driveways are installed at the proper location as provided on the proposed plat. Mr. Hudson stated that if the driveways are not properly installed, the homeowner/developer will be required to remove the driveway and install it in the proper location.

Votes were cast, and the motion carried unanimously.

Ms. Hauser announced the public hearing to consider approval of the application of Mohr and Associates, Inc., to the Haughton Parish MPC, for a zoning amendment to change the zoning classification of approximately 40 acres, more or less, north of Sligo Road and approximately ¼ mile west of Highway 157, located in Section 8, Township 17 North, Range 11 West, Bossier Parish, LA, from R-A, Residence Agriculture District, to R-E, Residence Estate District, for a single-family subdivision. She stated that this property is located on Sligo Road just west of the intersection of Highway 157, Johnson Koran Road and Sligo Road. The application received a favorable recommendation from the Haughton MPC.

Mr. Hudson stated that the plat for this development was approved by the police jury prior to creation of the Haughton Metropolitan Planning Commission, and recommended approval.

There being no objection, **motion was made by Mr. Brotherton, seconded by Mr. Benton, to approve the application of Mohr and Associates, Inc., to the Haughton Parish MPC, for a zoning amendment to change the zoning classification of approximately 40 acres, more or less, north of Sligo Road and approximately ¼ mile west of Highway 157, located in Section 8, Township 17 North, Range 11 West, Bossier Parish, LA, from R-A, Residence Agriculture District, to R-E, Residence Estate District, for a single-family subdivision.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4829

AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT CODE FOR THE HAUGHTON METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF APPROXIMATELY 40 ACRES, MORE OR LESS, NORTH OF SLIGO ROAD AND APPROXIMATELY ¼ MILE WEST OF HIGHWAY 157, LOCATED IN SECTION 8, TOWNSHIP 17 NORTH, RANGE 11 WEST, BOSSIER PARISH, LA, FROM R-A, RESIDENCE AGRICULTURE DISTRICT, TO R-E, RESIDENCE ESTATE DISTRICT, FOR A SINGLE-FAMILY SUBDIVISION

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 17th day of March, 2021, that the Unified Development Code for the Haughton Metropolitan Planning Commission, is hereby amended to change the zoning classification of approximately 40 acres, more or less, north of Sligo Road and approximately ¼ mile west of Highway 157, located in Section 8, Township 17 North, Range 11 West, Bossier Parish, LA, from R-A, Residence Agriculture District, to R-E, Residence Estate District, for a single-family subdivision, being more particularly described as follows:

Magnolia Ridge Subdivision, being located in Section 8, Township 17 North, Range 11 West, Bossier Parish, LA.

Applicant: Mohr and Associates, Inc.
Purpose: Single Family Subdivision

The ordinance was offered by Mr. Brotherton, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 17th day of March, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Marsiglia, seconded by Mr. Skaggs, to schedule a public hearing on April 21, 2021, to consider approval of the plat of the proposed development of Canal Place Subdivision, Unit No. 1A, being a resubdivision of Lots 21 and 22, Canal Place Subdivision, Unit No. 1, located in Section 32, Township 19 North, Range 13 West, Bossier Parish, LA. (Located off Old Brownlee Road on Erie Circle, Canal Place Subdivision, Unit No. 1)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a public hearing on April 21, 2021, to consider approval of the plat of the proposed development of Candy Acres Subdivision, Unit No. 1-B, being a resubdivision of Lot 3, Candy Acres Subdivision, located in Section 2, Township 18 North, Range 12 West, Bossier Parish, LA. (Located off Wafer Road, across from Amanda Lane)

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Plummer, Chairman of the Parks and Recreation Committee, reported on a meeting of that committee. Committee members attending the Parks and Recreation Committee meeting were Mr. Plummer, Mr. Marsiglia, Mr. Benton, Mr. Rodgers, Mr. Darby, Mr. Brotherton, and Mr. Salzer. Mr. Pat Culverhouse, Ms. Julie Gill, Ms. Hauser, Mr. Jackson, Mr. Warren Saucier, Mr. Altimus, Mr. Ford, and Mr. Jim Firth were also present.

Mr. Plummer reported that the Parks and Recreation Committee discussed damage to the batting cages at Lawson Bo Brandon Sports Complex due to the recent winter weather event, and creation of a fee schedule for use of parish parks. He stated that Mr. Saucier is to create a policy for field use for Bossier Parish parks for the committee to review at a later date. No action taken.

Mr. Plummer, Policy and Procedures Committee member, reported on a meeting of that committee in the absence of Mr. Rimmer, Chairman. Committee members attending the Policy and Procedures Committee meeting were Mr. Rimmer via Zoom, Mr. Plummer, Mr. Gray, Mr. Darby, Mr. Marsiglia, and Mr. Benton. Mr. Jackson, Ms. Sheryl Thomas, Ms. Sandy Long, Mr. Pat Culverhouse, Mr. Ford, Mr. Hudson, Ms. Hauser, Ms. Julie Gill, Mr. Russell Craig, Mr. Jim Firth, and Mr. Altimus were also present. Other Jurors present were Mr. Salzer, Mr. Rodgers, Mr. Skaggs, Mr. Jorden, and Mr. Brotherton.

Mr. Plummer reported that the Policy and Procedures Committee discussed the request for an amendment to the job description for Commercial Vehicle Enforcement Officer I. He stated that the committee reviewed the proposed amendment, and it is recommended that the job description for Commercial Vehicle Enforcement Officer I be amended as presented.

Motion was made by Mr. Plummer, seconded by Mr. Skaggs, to amend the agenda to accept the recommendation of the Policy and Procedures Committee to approve an amendment to the the job description for Commercial Vehicle Enforcement Officer I as presented.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Mr. Rimmer

Motion was made by Mr. Plummer, seconded by Mr. Benton, to accept the recommendation of the Policy and Procedures Committee to approve an amendment to the job description for Commercial Vehicle Enforcement Officer I , as presented.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Plummer stated that the Policy and Procedures Committee discussed resumes for the vacant Parish Treasurer position. He stated that a course of action was discussed. No action taken.

Mr. Salzer, Chairman of the Recreation Fund Program Committee, reported on a meeting of that committee. Committee members attending the Recreation Fund Program Committee meeting were Mr. Rodgers, Mr. Marsiglia, Mr. Benton, Mr. Jordan, and Mr. Brotherton. Mr. Jackson, Ms. Julie Gill, Ms. Hauser, Mr. Altimus, Mr. Pat Culverhouse, Mr. Ford, Mr. Hudson, Ms. Shery Thomas, and Ms. Sandy Long were also present. Other Jurors present were Mr. Rodgers, Mr. Skaggs, Mr. Darby, Mr. Plummer, Mr. Gray, and Mr. Cochran.

Mr. Salzer reported that the Recreation Fund Program Committee discussed reimplementing the Discretionary Fund Program. He stated that it is the recommendation of the Recreation Fund Program Committee to reimplement the Discretionary Fund Program and that funds be budgeted for this program.

Motion was made by Mr. Salzer, seconded by Mr. Gray, to amend the agenda to accept the recommendation of the Recreation Fund Program Committee to approve reimplementing the Discretionary Fund Program.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Rimmer

Motion was made by Mr. Salzer, seconded by Mr. Gray, to accept the recommendation of the Recreation Fund Program Committee to reimplement the Discretionary Fund Program.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Brotherton, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Plummer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: Mr. Benton, Mr. Cochran, Mr. Marsiglia
ABSTAIN: None
ABSENT: Mr. Rimmer

Mr. Salzer reported on a meeting of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals held at 1:00 p.m. today. Mr. Salzer, Mr. Brotherton, Mr. Benton, Ms. Shelby Irby, Ms. Julie Gill, Ms. Alicia Fuller, Ms. Hauser, and Ms. Jessica Aldridge were present at this hearing.

Mr. Salzer stated that the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals discussed the following delinquent accounts:

Ms. Irby provided the board with information for Ms. Patricia Jones, 107 Button Willow Drive, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Irby stated that Ms. Jones is a repeat offender, and has a past due balance of \$159.50, with the last payment being made on December 8, 2020. She stated that Ms. Jones has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 107 Button Willow Drive, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$159.50 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about March 29, 2021.

Motion was made by Mr. Salzer, seconded by Mr. Benton, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 107 Button Willow Drive, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$159.50 is received within 10 days.

Motion carried.

Ms. Irby provided the board with information for Ms. Sarah Rosson, 2318 Haymeadow Drive, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Irby stated that Ms. Rosson has a past due balance of \$157.40, with the last payment being made on January 14, 2021. She stated that Ms. Rosson has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 2318 Haymeadow Drive, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$157.40 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about March 29, 2021.

Motion was made by Mr. Salzer, seconded by Mr. Benton, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 2318 Haymeadow Drive, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$157.40 is received within 10 days.

Motion carried.

Ms. Irby provided the board with information for Mr. Nicholas Wise, 5227 Clover Lane, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Irby stated that Mr. Wise has committed to making a payment next week. No action was taken on this account.

Ms. Irby provided the board with information for Ms. Adilene Rocha, 5220 Clover Lane, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Irby stated that Ms. Rocha has a past due balance of \$156.69, with the last payment being made on December 8, 2020. She stated that Ms. Rocha has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 5220 Clover Lane, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$156.69 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about March 29, 2021.

Motion was made by Mr. Salzer, seconded by Mr. Rodgers, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 5220 Clover Lane, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$156.69 is received within 10 days.

Motion carried.

Ms. Irby provided the board with information for Ms. Regan Turner, 5211 Clover Lane, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that the City of Bossier City was contacted regarding water service and it was determined that Ms. Turner has moved and closed out her account with the City of Bossier City water service. She stated that a forwarding address has been received for Ms. Turner and a final bill for sewer service will be sent to the new address for payment. No action taken.

There was discussion regarding the success with payment plans for customers.

Mr. Rodgers asked if there have been any calls from customers regarding the recent increase in water and sewer service. Ms. Fuller stated that there have been a few customers express their dissatisfaction with the increase in water and sewer service costs.

There was discussion regarding disconnects of water and sewer.

Motion was made by Mr. Benton, seconded by Mr. Skaggs, to approve the application of Mr. Anthony Lowrie for a 2021 Bossier Parish beer/liquor license at Station 80, LLC, 2955 Highway 80, Haughton, LA. The application has been approved by the Sheriff's Department and the Health Department.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Ford stated that the Consolidated Waterworks/Sewerage District No. 1 Board of Supervisors met earlier today, and approved assessing an impact fee in the amount of \$1,500.00 per new home construction for sewer effective immediately for a 10-year term in order to repay a \$7 million Louisiana Department of Environmental Quality loan for expansion of the sewer district.

Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to ratify approval of the assessment of an impact fee in the amount of \$1,500.00 per new home construction for sewer effective immediately for a 10-year term, as approved by the Board of Supervisors for Consolidated Waterworks/Sewerage District No. 1.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

(Resolution adopted by the Board of Supervisors, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier)

RESOLUTION

BE IT RESOLVED by the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier in regular and legal session on this 17th day of March, 2021, that it does hereby approve the assessment of an impact fee in the amount of \$1,500.00 per new home construction for sewer effective immediately for a 10-year term.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, Glenn Benton, Chairman, or Jerome Darby, President, is hereby authorized to execute any and all documents in connection with said impact fees.

The resolution was offered by Mr. Salzer, seconded by Mr. Marsiglia. Upon vote, it was duly adopted on this 17th day of March, 2021, with the following votes recorded:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Rimmer, Mr. Rodgers

RACHEL D. HAUSER

PARISH SECRETARY

GLENN BENTON

CHAIRMAN

Motion was made by Mr. Salzer, seconded by Mr. Skaggs, to adopt a resolution declaring the intention of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana, to issue Taxable Utilities Revenue Bonds, in one or more series, in an amount not to exceed Seven Million Dollars (\$7,000,000) for the purpose of paying the cost of construction and acquiring improvements and extensions to the sewerage portion of the combined waterworks and sewerage system, and providing for other matters in connection therewith, and to authorize the execution of documents, as approved by the Board of Supervisors for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

(Resolution adopted by the Board of Supervisors, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier)

The following resolution was offered by Mr. Salzer, and seconded by Mr. Skaggs:

RESOLUTION

A resolution declaring the intention of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana, to issue Taxable Utilities Revenue Bonds, in one or more series, in an amount not to exceed Seven Million Dollars (\$7,000,000) for the purpose of paying the cost of constructing and acquiring improvements and extensions to the sewerage portion of the combined waterworks and sewerage system; and providing for other matters in connection therewith.

WHEREAS, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana (the "Issuer"), now owns and operates a combined waterworks and sewerage system (the "System") as a revenue-producing work of public improvement; and

WHEREAS, this Police Jury of the Parish of Bossier, State of Louisiana, as governing authority of the Issuer, proposes that bonds, or other evidence of indebtedness, will be issued by the Issuer in the manner prescribed by and under the authority of R.S. 39:524 and the other applicable provisions of Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (the "Act"), payable solely from the income and revenues of the System, subject to the prior payment of the reasonable and necessary expenses of administering, operating and maintaining the System; and

WHEREAS, this governing authority now desires to give notice of intention pursuant to the Act to issue not exceeding \$7,000,000 of bonds or other indebtedness to finance improvements to the System; and

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana (the "Governing Authority") acting as the governing authority of the Issuer, that:

Section 1. Intent to Issue Revenue Bonds. Pursuant to and in compliance with the provisions of the Act, this Governing Authority does hereby declare its intention to issue not exceeding Seven Million Dollars (\$7,000,000) of Taxable Utilities Revenue Bonds, or other evidences of indebtedness (collectively, the "Bonds"), in the name of the Issuer, in one or more series, the proceeds of which will be used to pay the cost of constructing and acquiring improvements and extensions to the System, including equipment and fixtures therefor, a work of public improvement (the "Project"), and paying costs of issuance of the Bonds.

The Bonds, subordinate to the Issuer's Utilities Revenue Bonds, Series 2012, and equally with the Issuer's Taxable Utilities Revenue Bonds, Series 2015, shall be limited and special revenue bonds of the Issuer, shall be secured by and payable in principal and interest solely from the income and revenues derived or to be derived by the Issuer from the operation of the System, after paying the reasonable and necessary expenses of administering, operating and maintaining the System. The Bonds shall not be a charge on the other income and revenues of the Issuer, nor shall they constitute an indebtedness or pledge of the general credit of the Issuer. The Bonds shall be of such series, bear such dates, mature at such time or times, not to exceed twenty-two (22) years from their date of issuance, bear interest at such rate or rates not exceeding 0.95% per annum (which shall include any administrative fees), be sold at such price or prices, be in such denomination or denominations, be in fully registered form, carry such registration privileges, be payable in such medium of payment and at such place or places, be subject to such terms of prepayment and be entitled to such priorities on the income and revenues of the System as the Issuer may provide by resolution(s) adopted at the time or times of issuance of the Bonds.

The Issuer will, in such resolution(s), enter into such covenants with the future owner or owners of the Bonds as to the management and operation of the System, the imposition and collection of rates and charges for the services rendered thereby, the disposition of such fees and revenues, the issuance of future bonds and the creation of future liens and encumbrances against the System and the revenues therefrom, the carrying of insurance on the System and the disposition of the proceeds of insurance, the keeping of books and records, and other pertinent matters as may be deemed proper by this Governing Authority to assure the marketability of the Bonds, consistent with the provisions of the Act and other applicable laws and regulations. Such resolution(s) will also include remedies in case of default, provision for the issuance of parity bonds, and such additional covenants, agreements and provisions as are judged advisable or necessary by the Issuer for the security of the registered owners of the Bonds, including sinking funds and reserves for the payment of principal and interest on the Bonds and an adequate depreciation fund for those repairs, extensions and improvements to the System as may be necessary to assure adequate and efficient service to the public, all as provided by the Act.

Section 2. Sale of Bonds. The Bonds will be sold at a private sale to the Clean Water State Revolving Loan Fund and may be issued and sold in installments as needed, all as provided for in the Act and other statutory authority.

Section 3. Public Hearing. This Governing Authority will meet in open and public session, on Wednesday, April 21, 2021, at two o'clock (2:00) p.m., at the Police Jury Room, Courthouse Building, Benton, Louisiana, or at an earlier or later regular or special meeting of the Governing Authority to be determined by the Governing Authority, in consultation with bond counsel and duly advertised in the manner provided by law, to hear any objections to the proposed issuance of the Bonds; provided, however, if at such hearing a petition or petitions duly signed by the electors of the Issuer in an aggregate number not less than five percent (5%) of the number of the electors of the Issuer voting in the last special or general election held in the Issuer object to the issuance of the Bonds, then the Bonds shall not be issued until approved by a vote of a majority of the qualified electors of the Issuer who vote at a special election held for that purpose in the manner provided by law. Any such petition shall be accompanied by a certificate of the Bossier Parish Registrar of Voters certifying that the signers of the petition are registered electors of the Issuer and the number of signers amounts to not less than five percent (5%) of the registered voters that voted in the last election held in the Issuer, all as provided by the Act.

Section 4. Notice of Intention. The Issuer is hereby authorized, empowered and directed to publish an appropriate notice of the intention of the Issuer to issue the Bonds in accordance with the provisions of this resolution and the Act. Such notice of intention shall be published in four (4) consecutive weekly issues of the official journal of

the Issuer and shall be in substantially the following form, with any such changes as may be necessary upon the advice of bond counsel:

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**NOTICE OF INTENTION TO ISSUE
NOT EXCEEDING \$7,000,000 OF
TAXABLE UTILITIES REVENUE BONDS
OF CONSOLIDATED WATERWORKS/SEWERAGE DISTRICT NO. 1 OF THE
PARISH OF BOSSIER, STATE OF LOUISIANA**

As provided by a resolution adopted by the Police Jury of the Parish of Bossier, State of Louisiana (the "Governing Authority"), acting as the governing authority of Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana (the "Issuer"), on March 17, 2021, the Issuer HEREBY DECLARES ITS INTENTION to issue up to Seven Million Dollars (\$7,000,000) of Taxable Utilities Revenue Bonds (the "Bonds"), for the purpose of paying the cost of constructing and acquiring improvements and extensions to the sewerage portion of the combined waterworks and sewerage system of the Issuer (the "System"), including equipment and fixtures therefor, a work of public improvement (the "Project").

The Bonds, subordinate to the Issuer's Utilities Revenue Bonds, Series 2012, and equally with the Issuer's Taxable Utilities Revenue Bonds, Series 2015, shall be limited and special revenue bonds of the Issuer, secured by and payable solely from the revenues of the System, after there have been paid from those revenues the reasonable and necessary expenses of administering, operating and maintaining the System. The Bonds will not be a charge on the other income and revenues of the Issuer, nor shall they constitute an indebtedness or pledge of the general credit of the Issuer. The Bonds will be issued pursuant to R.S. 39:524 and other applicable provisions of Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and/or other applicable laws (collectively, the "Act").

The Bonds will be issued and authorized by resolution(s) adopted by the governing authority of the Issuer, in one or more series, will mature up to twenty-two years from their date of issuance, will bear interest at a rate or rates not exceeding 0.95% (which shall include any administrative fees) and will be subject to prepayment anytime by the Issuer without penalty.

As provided by the Act, all of the other details of the Bonds will be set forth in the resolution(s) authorizing their issuance, including the following: covenants relating to the management and operation of the System, the imposition and collection of rates and charges from the System's customers, the expenditure of such rates and charges, the issuance of future bonds and the creation of future liens and encumbrances against the System and all other pertinent matters as may be necessary to the authorization and issuance of the Bonds.

The Bonds are expected to be sold at a private sale, as provided for in the Act, to the Clean Water State Revolving Loan Fund, and the Bonds will also be approved by the State Bond Commission prior to their delivery.

THE PUBLIC IS HEREBY NOTIFIED that the governing authority of the Issuer will meet in open and public session on Wednesday, April 21, 2021, at two o'clock (2:00) p.m., at the Police Jury Room, Courthouse Building, Benton, Louisiana, or at another regular or special meeting of the governing authority as may be determined by the Governing Authority in consultation with bond counsel and duly advertised in the manner provided by law, to hear any objections to the proposed issuance of the Bonds. If at such hearing a petition duly signed by electors of the Issuer in a number not less than five percent (5%) of the number of such electors voting in the last special or general election object to the issuance of the Bonds, then the Bonds shall not be issued until approved at an election held for that purpose. Any such petition must be accompanied by a certificate of the Bossier Parish Registrar of Voters certifying that the signers of the petition(s) are registered electors of the Issuer and the number of signers amounts to not less than five percent (5%) of the registered voters that voted in the last tax election held in the Issuer, all as provided by the Act.

/s/ Rachel D. Hauser
Secretary

/s/ Jerome Darby
President

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Section 5. State Bond Commission. Application is hereby made to the State Bond Commission, Baton Rouge, Louisiana, for approval of not to exceed \$7,000,000 of Taxable Utilities Revenue Bonds of the Issuer (or such lesser amount as may be determined by the Governing Authority), to mature not later than twenty-two (22) years from the date thereof and to bear interest at a rate not to exceed 0.95% per annum (which shall include any administrative fees) as described above. A certified copy of this resolution shall be submitted to the State Bond Commission, together with a request for prompt consideration and approval of this application.

By virtue of applicants/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

Section 6. Employment of Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of bond counsel in connection with the issuance of the Bonds, and accordingly Foley & Judell, L.L.P., of New Orleans, Louisiana, is hereby employed as Bond Counsel to the Issuer to do and perform comprehensive legal and co-ordinate professional work of a traditional legal nature with respect to the issuance and sale of the Bonds. Said Bond Counsel shall prepare and submit to this governing authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of the Bonds, shall counsel and advise this governing authority as to the issuance and sale thereof, and shall furnish their opinion covering the legality of the issuance thereof.

The fee of Bond Counsel in connection with the issuance of each series of the Bonds is hereby fixed at a sum not to exceed the fees provided by the Attorney General's Guidelines for Fees and Services of Bond Attorneys for comprehensive legal and coordinate professional work in the issuance of revenue bonds, said fee to be payable solely out of funds derived from the sale of the Bonds and to be contingent upon the issuance, sale and delivery thereof. A certified copy of this resolution shall be forwarded to the Attorney General of the State of Louisiana for his written approval of

said employment and of the fees herein designated, and the Secretary is hereby empowered and directed to make payment to said counsel of the fees herein provided for under the conditions herein enumerated.

The Issuer hereby acknowledges that it has named Foley & Judell, L.L.P., of New Orleans, Louisiana, as bond counsel for the Bonds, and in connection therewith, the President is hereby authorized and directed to execute, and this Governing Authority hereby agrees to, and accepts the terms of, the engagement letter of Bond Counsel, a copy of which is on file with the Secretary.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSENT: Mr. Rimmer

And the resolution was declared adopted on this, the 17th day of March, 2021.

/s/ Rachel D. Hauser
Secretary

/s/ Jerome Darby
President

Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to ratify approval of the following resolution adopted by the Board of Supervisors for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, stating that the annual Municipal Water Pollution Prevention (MWPP) Environmental Audit Report to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System, Permit No. LA0126152, for the yearly period of 2020 is complete and that no actions were necessary; A copy of the annual MWPP, along with a Certified copy of the resolution will be on file for examination by the Louisiana Department of Environmental Quality at their pleasure.

The President called for public comment. There being none, votes were cast, and the motion carried unanimously.

(Resolution adopted by the Board of Supervisors, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier)

RESOLUTION

BE IT RESOLVED by the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier informs the Louisiana Department of Environmental Quality that the following actions were taken by the Bossier Parish Police Jury:

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination Systems (LPDES) permit number LA0126152:
 - a. No actions are required at this time.

The resolution was offered by Mr. Skaggs, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 17th day of March, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON
CHAIRMAN

Motion was made by Mr. Benton, seconded by Mr. Skaggs, to accept the proposal of Civil Design Group, LLC, in the amount of \$23,785.00 for professional surveying and engineering services for an engineering study and right-of-way plats in connection with Covington Road Extension to LA Highway 614, and to authorize the execution of documents.

The President called for public comment. There being none, votes were cast, and the motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of March, 2021, that it does hereby accept the proposal of Civil Design Group, LLC, in the amount of \$23,785.00 for professional surveying and engineering services for an engineering study and right-of-way plats in connection with Covington Road Extension to LA Highway 614.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, is hereby authorized to execute any and all documents in connection with said proposal.

The resolution was offered by Mr. Benton, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 17th day of March, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Benton, to approve an Amendment to Agreement between the State of Louisiana, Division of Administration, Office of Community Development and Bossier Parish, to implement a grant under the Community Development Block Grant Disaster Recovery Program through the Restore Louisiana Infrastructure: FEMA Public Assistance Nonfederal Share Match Program, and to authorize the execution of documents.

The President called for public comment. There being none, votes were cast and the motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of March, 2021, that it does hereby approve an Amendment to Agreement between the State of Louisiana, Division of Administration, Office of Community Development and Bossier Parish, to implement a grant under the Community Development Block Grant Disaster Recovery Program through the Restore Louisiana Infrastructure: FEMA Public Assistance Nonfederal Share Match Program.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, is hereby authorized to execute any and all documents in connection with said agreement.

The resolution was offered by Mr. Skaggs, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 17th day of March, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson presented an amendment to the proposal with Coyle Engineering Co., Inc., in the amount of \$27,400.00 for engineering and surveying for construction documents for Bobby Byrd Ditch.

Motion was made by Mr. Marsiglia, seconded by Mr. Skaggs, to approve amendment to the proposal with Coyle Engineering Co., Inc., in the amount of \$27,400.00 for engineering and surveying for construction documents for Bobby Byrd Ditch, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of March, 2021, that it does hereby approve amendment to the proposal with Coyle Engineering Co., Inc., in the amount of \$27,400.00 for engineering and surveying for construction documents for Bobby Byrd Ditch.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, Parish President, is hereby authorized to execute any and all necessary documents in connection to said amended proposal.

The resolution was offered by Mr. Marsiglia, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 17th day of March, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to approve Change Order No. 5 for Project No. 2019-132, West Linton Road Extension to Fairburn Avenue, and to authorize the execution of documents. Mr. Hudson stated that the proposed Change Order No. 5 is decrease in the amount of \$60,000.00.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17th day of March, 2021, that it does hereby approve Change Order No. 5 for Project No. 2019-132, West Linton Road Extension to Fairburn Avenue.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jerome Darby, President, is hereby authorized to execute said Change Order No. 5.

The resolution was offered by Mr. Rodgers, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 17th day of March, 2021.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Jurors were provided a copy of district highway reports.

Mr. Altimus stated that a meet and greet is scheduled today between 6:00 p.m. and 9:00 p.m. at the Silver Star Smokehouse & Tavern, VIP room, located at 1201 Silver Star Way, Bossier City, LA, with a representative of the new owners of Harrah's Louisiana Downs. He encouraged the jurors to attend.

Mr. Altimus reported on a meeting that was recently held in the police jury meeting room with other parishes and entities to discuss broadband funding opportunities. He stated that State Senator Gerald Long made a presentation pertaining to available funding for rural broadband. He further stated that funds will be allocated to the states from the relief package that was recently passed by congress. There was additional discussion pertaining to funding for rural broadband.

Mr. Hudson provided an update on Project No. 2019-132, West Linton Road Extension to Fairburn Avenue.

Mr. Hudson provided an update on the Caplis Sligo Road Bridge over Red Chute Bayou Project. He stated that the Pre-bid Conference is scheduled for tomorrow.

Mr. Hudson reported on a kick-off meeting for Federal Emergency Management Agency (FEMA) inundated road damage from the 2016 flood event, PA-06-LA-4263-PW-00910(0), Paved Roads, project. He stated that the FEMA Program Manager was present along with surveyors and engineers.

Mr. Hudson provided an update on Project No. 2019-126, Johnson-Koran Road Bridge over Foxskin Bayou.

Mr. Hudson presented a request from the Town of Plain Dealing for assistance with replacing a two-span bridge located on South Perrin Street. He requested that this matter be added to the April 7, 2021, police jury agenda for consideration. Proposed costs to replace a two-span bridge was discussed.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Thoughts and prayers were expressed to the family of Roger Hall, a long-time employee of the Bossier Parish Police Jury Highway Department.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

Mr. Jorden presented a request from residents on Collinsburg Road for the police jury to abandon the road. He stated that the bridge on Collinsburg Road has been closed for some time.

Motion was made by Mr. Jorden, seconded by Mr. Benton, to amend the agenda to consider scheduling a public hearing on April 21, 2021, to abandon Collinsburg Road located in Sections 28, 29, 32 and 33, Township 22 North, Range 33 West, Bossier Parish, LA.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

- AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Mr. Rimmer

Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to schedule a public hearing on April 21, 2021, to abandon Collinsburg Road located in Sections 28, 29, 32 and 33, Township 22 North, Range 33 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Brotherton reported a safety issue in Olde Oakes Subdivision on Eagle Ridge Drive. He stated that vehicles have been parking in the roadway near the lake and bridge which is blocking one lane of traffic. He further stated that the vehicles are causing a safety issue for school buses and garbage trucks. Mr. Brotherton stated that due to these vehicles blocking the roadway, there have been near head-on collisions.

Mr. Brotherton stated that the vehicles do not belong to residents of Olde Oaks Subdivision and no fishing is allowed on the lake.

Mr. Brotherton requested that "No Parking" signs be placed on Eagle Ridge Drive.

Mr. Brotherton stated that Trailblazer is partnering with the Bossier Parish Police Jury in hosting a Backyard Birding Workshop wherein Purple Martins and Hummingbirds will be discussed. He stated that the workshop will be held on March 29, 2021, from 6:00 p.m. to 7:30 p.m. at the History Center, 2206 Becket Street, next to Bossier Central Library. Mr. Brotherton encouraged attendance at the workshop.

Finance Committee Meeting – March 17, 2021, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 17th day of March, 2021, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Rimmer being absent.

Motion was made by Mr. Plummer, seconded by Mr. Gray, to approve payment of accounts payable invoices for the months of January and February, 2021.

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 17th day of March, 2021, the meeting was adjourned by Mr. Darby at 2:41 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY