

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
December 16, 2020  
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 16<sup>th</sup> day of December, 2020, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Jerome Darby, and the pledge of allegiance was led by Mr. Bob Brotherton. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Mr. Mac Plummer
Mr. Jimmy Cochran	Mr. Doug Rimmer
Mr. Jerome Darby	Mr. Philip Rodgers
Mr. Charles Gray	Mr. Tom Salzer
Mr. John Ed Jordan	Mr. Jack Skaggs

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Others present were Mr. William R. Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

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**Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to award bids for annual supplies for the Bossier Parish Highway Department, to the low bidder meeting bid specifications on each item.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Bids were received on December 8, 2020, and results are as follows:

2021 Bid Tabulation Sheet

\*\*Denotes lowest bidder

NR denotes not responsive

PR denotes preference request

**GASOLINE AND DIESEL FUEL – 21 - 0013**

	Central Oil & Supply	Lott Oil Co.	Mansfield Oil	Petroleum Traders
Regular Total	0.2300	0.2050	0.2078	0.1969**
Ultra Low Sulfur Dyed Diesel	0.0300	0.01**	0.0207	0.0114
Clear Diesel	0.2300	0.195**	0.2197	0.2101

**ASPHALT PRODUCTS - 21 - 0010**

	No bids received
Tack	NO BID

**AGGREGATE - 21 – 0022**

	Sierra Frac Sand	Benton & Brown	Granite Mountain
Washed Gravel	\$26.00**	NO BID	NO BID
#67 Granite	NO BID	NO BID	\$33.50**
#57 Granite	NO BID	\$34.00	\$33.00**
#610 Granite	NO BID	\$31.00	\$29.50**
#67 Limestone	NO BID	NO BID	NO BID
#57 Limestone	NO BID	NO BID	NO BID
#610 Limestone	NO BID	NO BID	NO BID
Crushed concrete (class II specifications)	NO BID	NO BID	NO BID
30lb rip rap	NO BID	\$40.00	\$39.00**
Coarse sand	\$14.00**	\$28.00	NO BID

**REINFORCED CONCRETE PIPE - 21 – 0018**

	Southwest Sales	Coastal Culvert	Co-Heir
12", 8 FT. JOINTS	NO BID	NO BID	\$18.00**
15", 8 FT. JOINTS	NO BID	NO BID	\$20.00**
18", 8 FT. JOINTS	NO BID	NO BID	\$21.00**
24", 8 FT. JOINTS	NO BID	NO BID	\$33.00**
30", 8 FT. JOINTS	NO BID	NO BID	\$47.00**
36", 8 FT. JOINTS	NO BID	NO BID	\$64.00**
42", 8 FT. JOINTS	NO BID	NO BID	\$87.00**
48", 8 FT. JOINTS	NO BID	NO BID	\$108.00**
54", 8 FT. JOINTS	NO BID	NO BID	\$132.00**
60", 8 FT. JOINTS	NO BID	NO BID	\$156.00**
72", 8 FT. JOINTS	NO BID	NO BID	\$214.00**

**PLASTIC CULVERT PIPE - 21 - 0018**

Double-wall HDPE Pipe	Southwest Sales	Coastal Culvert	Co-Heir
12", 20 ft lengths per linear foot	\$4.90**	\$6.00	\$5.90
15", 20 ft lengths per linear foot	\$6.65**	\$8.00	\$7.75
18", 20 ft, lengths per linear foot	\$8.75**	\$11.50	\$10.95
24", 20 ft, lengths per linear foot	\$14.70**	\$18.00	\$17.15
30", 20 ft, lengths per linear foot	\$21.00**	\$27.00	\$25.85
36", 20 ft, lengths per linear foot	\$28.00**	\$35.00	\$33.25
42", 20 ft lengths per linear foot	\$40.25	\$40.00	\$38.30**
48", 20 ft lengths per linear foot	\$47.60**	\$52.00	\$49.00
60", 20 ft lengths per linear foot	\$80.50**	\$98.00	\$91.25

**Ribbed PVC Pipe**

12", 22 ft lengths Per linear ft	NO BID	\$10.00	\$8.25**
15" 22 ft lengths Per linear ft	NO BID	\$12.00	\$10.75**
18" 22 ft lengths Per linear ft	NO BID	\$18.00	\$15.00**
24" 22 ft lengths Per linear ft	NO BID	\$30.00	\$28.50**
30" 22 ft lengths Per linear ft	NO BID	\$42.00	\$40.00**
36" 22 ft lengths Per linear ft	NO BID	\$55.00	\$52.00**

**Double Wall Polypropylene Pipe**

12", 20 ft lengths Per liner ft	NO BID	NO BID	\$8.00**
15", 20 ft lengths Per liner ft	NO BID	NO BID	\$8.50**
18", 20 ft lengths Per liner ft	NO BID	NO BID	\$11.15**
24", 20 ft lengths Per liner ft	NO BID	NO BID	\$19.05**
30", 20 ft lengths Per liner ft	NO BID	NO BID	\$29.80**
36", 20 ft lengths Per liner ft	NO BID	NO BID	\$32.45**
42", 20 ft lengths Per liner ft	NO BID	NO BID	\$42.75**

48", 20 ft lengths Per liner ft	NO BID	NO BID	\$54.15**
60", 20 ft lengths Per liner ft	NO BID	NO BID	\$87.00**

**Steel Reinforced Polyethylene (SRPE) Pipe**

72", 24 ft lengths Per linear ft	NO BID	NO BID	NO BID
84", 24 ft lengths Per linear ft	NO BID	NO BID	NO BID
96", 24 ft lengths Per linear ft	NO BID	NO BID	NO BID
108", 24 ft lengths Per linear ft	NO BID	NO BID	NO BID
120, 24 ft lengths Per linear ft	NO BID	NO BID	NO BID
72", 14 ft lengths Per linear ft	NO BID	NO BID	NO BID
84", 14 ft lengths Per linear ft	NO BID	NO BID	NO BID
96", 14 ft lengths Per linear ft	NO BID	NO BID	NO BID
108", 14 ft lengths Per linear ft	NO BID	NO BID	NO BID
120", 14 ft lengths Per linear ft	NO BID	NO BID	NO BID

**CORRUGATED METAL CULVERTS - 21 - 0018**

	Southwest Sales	Coastal Culvert	Co-Heir
16 gauge 12" Asphalt coated, 10 to 24' Per linear ft	\$12.83**	\$14.29	\$14.35
16 gauge 15" Asphalt coated, 10 to 24' Per linear ft	\$15.98**	\$17.99	\$18.10
16 gauge 18" Asphalt coated, 10 to 24' Per linear ft	\$19.13**	\$22.88	\$22.95
16 gauge 24" Asphalt coated, 10 to 24' Per linear ft	\$25.43**	\$28.88	\$28.95
16 gauge 30" Asphalt coated, 10 to 24' Per linear ft	\$31.50**	\$36.75	\$36.85
16 gauge 36" Asphalt coated, 16 to 20' Per linear ft	\$37.80**	\$43.23	\$43.30
16 gauge 42" Asphalt coated, 16 to 20' Per linear ft	\$44.33**	\$56.03	\$56.30
16 gauge 48" Asphalt coated, 20' Per linear ft	\$50.63**	\$66.17	\$66.65
14 gauge 54" Asphalt coated, 20' Per linear ft	\$69.98**	\$103.22	\$93.25
14 gauge 60" Asphalt coated, 20', 3"x1" or 5" x1" corrugations	\$77.85**	\$112.48	\$113.35
14 gauge 72" Asphalt coated, 20", 3"x1" or 5" x1" corrugations	\$92.70**	\$147.48	\$147.65
14 gauge 78" Asphalt coated, 20", 3"x1" or 5" x1" corrugations	\$100.35**	\$158.92	\$159.15
14 gauge 84" Asphalt coated, 20", 3"x1" or 5" x1" corrugations	\$108.00**	\$171.22	\$172.05
14 gauge 90" Asphalt coated, 20", 3"x1" or 5" x1" corrugations	\$115.43**	\$181.03	\$182.10
14 gauge 96" Asphalt coated, 20", 3"x1" or 5" x1" corrugations	\$170.01**	\$194.17	\$196.05

**TREATED YELLOW PINE PILING - 21 - 0016**

No Bids Received

13" Butt, or 12" /3' in 25 to 50 ft. Lengths treated creosote oil	NO BIDS
14" Butt or 13"/3' in natural taper 51 to 60 ft. lengths, treated creosote oil	NO BIDS
13" Butt or 12"/3' natural taper in 25 to 50 ft. lengths, treated CCA	NO BIDS
14" Butt, or 13"/3" natural taper in 51 to 60 ft. lengths, treated CCA	NO BIDS

**TREATED YELLOW PINE LUMBER - 21 - 0014**

No Bids Received

3 x 8 x 12, and 14 ft. treated Creosote oil	NO BIDS
6 x 12 x 16 ft rough treated Creosote oil	NO BIDS

12 X 12 X 26 ft. rough treated Creosote oil	NO BIDS
6 x 6 x 16 ft. rough treated Creosote oil	NO BIDS
3 x 10 x 28 ft. rough treated Creosote oil	NO BIDS
3 x 8 x 12, and 14 ft. treated CCA	NO BIDS
6 x 12 x 16 ft. rough treated CCA	NO BIDS
12 x 12 x 26 ft. rough treated CCA	NO BIDS
6 x 6 x 16 ft. rough treated CCA	NO BIDS
3 x 10 x 28 ft. rough treated CCA	NO BIDS

**ASPHALTIC COLD MIX - 21 - 0012**

Type D – High Performance (per ton)      Diamond B

Delivered to Benton	\$110.00**
Picked up at plant	\$87.00**

**PETROLEUM PRODUCTS - 21 - 0015**

Central Oil      Lott Oil

Diesel Motor Oil-SAE grades 10w-50w Per Gallon	\$5.84**	\$6.47
Gear Oil –SAE 90 & 140 (Special MP Type) Per Pound	\$0.96**	\$1.28
Automatic Transmission Fluid Per Gallon	\$5.73	\$5.18**
Universal Tractor Hydraulic Fluid Per Gallon	\$4.50**	\$5.39

**HOT MIX - 21 - 0011**

	Benton and Brown
HOT MIX (per ton)	\$73.00**

**TIRES - 21 - 0021**

	Southern Tire Mart	Gateway Tire
13.00 X 24 GRADER TIRE – 10 PLY, G 2 – MG OR EQUAL NYLON TIRE	\$272.50**	\$285.00
460/85R38 TRACTOR TIRE, R 1 TREAD	\$1,047.70	\$510.00**
14.9 X 28 TRACTOR TIRE, R 1 TREAD	\$298.60**	\$310.00
14.9 X 24 TRACTOR TIRE, R 1 TREAD	\$292.95	\$275.00**
10.00 X 16 TRACTOR TRI RILE	\$133.85	\$133.00**
11.2 X 24 TRACTOR TIRE, R 1 TREAD	\$167.08	\$166.00**
16.9 X 34 TRACTOR TIRE, R 1 TREAD	\$439.08**	\$644.00
16.9 X 30 TRACTOR TIRE, R 1 TREAD	\$383.53**	\$394.00
9.5 L X 15 TRACTOR TIRE	\$90.42**	\$99.00

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Mr. Jim Firth, Purchasing Agent, presented a proposed amendment to the Purchasing Policy Manual to add a Request for Proposals (RFP) Evaluation Guidelines policy. He requested that the police jury ratify approval of the amendment to the Purchasing Policy Manual as presented.

**Motion was made by Mr. Benton, seconded by Mr. Rodgers, to ratify approval of an amendment to the Purchasing Policy Manual to add a Request for Proposals (RFP) Evaluation Guidelines policy as presented.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to accept the RFP Evaluation Committee’s recommendations as follows:**

- a. Surveying Services (Disaster Relief) RFP No. 2020-114 - to be awarded to Coyle Engineering Co., Inc., being the vendor receiving the highest rating score;
- b. Construction & Material Testing Services (Disaster Relief) RFP No. 2020-113 – to reject the only proposal received and to resolicit RFP in an effort to obtain multiple proposals;
- c. Resident Engineer Inspection Services (Disaster Relief) RFP No. 2020-112 – to be awarded to Beast Engineering, LLC, being the vendor receiving the highest rating score;
- d. Disaster Recovery & Emergency Planning Services RFP No. 2020-116 – to be awarded to Carlisle Thompson, LLC, being the vendor receiving the highest rating score;
- e. Architectural & Engineering Services (Disaster Relief) RFP No. 2020-115 – to be awarded to Denmon Engineering Company, Inc., being the vendor receiving the highest rating score.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Coyle Engineering Co., Inc., for Surveying Services (Disaster Relief) RFP No. 2020-114 as recommended by the RFP Evaluation Committee with Coyle Engineering Co., Inc., receiving the highest rating score.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Beast Engineering, LLC, for Resident Engineer Inspection Services (Disaster Relief) RFP No. 2020-112 as recommended by the RFP Evaluation Committee with Beast Engineering, LLC, receiving the highest rating score.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Carlisle Thompson, LLC, for Disaster Recovery & Emergency Planning Services RFP No. 2020-116 as recommended by the RFP Evaluation Committee with Carlisle Thompson, LLC, receiving the highest rating score.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Denmon Engineering Company, Inc., for Architectural & Engineering Services (Disaster Relief) RFP No. 2020-115 as recommended by the RFP Evaluation Committee with Denmon Engineering Company, Inc., receiving the highest rating score.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider amendments to the 2020 Bossier Parish Police Jury budget. There being no objection, **motion was made by Mr. Rodgers, seconded by Mr. Plummer, to adopt the 2020 Bossier Parish Police Jury Amended Budget, as presented.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

	<u>2020 Amended</u>
REVENUES	
Taxes - Ad Valorem	\$ 36,562,627.
Licenses and permits	\$ 2,282,900.
Intergovernmental revenue - federal funds	\$ 5,418,395.
- state funds	\$ 7,940,699.
- other	\$ 150,000.
Fees, charges and commissions for service	\$ 4,234,081.
Fines and forfeitures	\$ 895,339.
Use of money and property	\$ 508,037.
Other revenue	<u>\$ 16,347,363.</u>

TOTAL REVENUE	\$ 74,339,441.
Operating transfers in	\$ 17,465,750.
Beginning Fund Balances	\$ 53,893,887.
TOTAL REVENUES, FUND BALANCES AND TRANSFERS	\$145,699,078.
EXPENDITURES	
General government – legislative	\$ 470,200.
Judicial	\$ 3,359,967.
Elections	\$ 317,561.
financial & administration	\$ 3,135,082.
Other	\$ 3,776,607.
Public Safety	\$ 8,031,789.
Public Works	\$ 29,747,634.
Public Utilities	\$ 5,704,826.
Health and welfare	\$ 4,660,093.
Culture and recreation	\$ 8,564,961.
Economic development and assistance	\$ 1,111,455.
Debt service – Principal	\$ 6,628,000.
Interest and other	\$ 1,333,191.
TOTAL EXPENDITURES	\$ 76,841,366.
Operating transfers out	\$ 17,465,750.
Ending Fund Balances	\$ 51,391,962.
	\$ 0.
TOTAL EXPENDITURES, REVENUES & TRANSFERS	\$145,699,078.

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Ms. Hauser announced the public hearing to consider the application of the Bossier City-Parish Metropolitan Planning Commission to consider an amendment to the Unified Development Code for new regulations pertaining to adjoining and abutting lots.

**Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to approve the application of the Bossier City-Parish Metropolitan Planning Commission to consider an amendment to the Unified Development Code for new regulations pertaining to adjoining and abutting lots.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4810

AN ORDINANCE TO AMEND ORDINANCE NO. 4705 OF 2018, WHICH ADOPTED AN AMENDED UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, TO AMEND ARTICLE 11 – SUBDIVISION AND LAND DEVELOPMENT, BY ADDING SECTION 11.4.2.J – ADJOINING AND ABUTTING LOTS

WHEREAS, the Bossier Parish Police Jury held a public hearing on December 16, 2020, to review proposed amendments to the Unified Development Code; and

WHEREAS, the proposed amendments received a FAVORABLE recommendation from the Bossier City-Parish Metropolitan Planning Commission; and

BE IT ORDAINED, the Unified Development Code is amended to add Section 11.4.2.J. to Article 11 – Subdivision and Land Development, as follows:

Section 11.4.2. Lots

**Section 11.4.2.(j) is hereby added as follows:**

J. Adjoining or Abutting Lots

If a structure, use or occupancy is to be constructed or situated on 2 or more lots, the abutting properties or portions thereof, shall be re-platted into a single parcel for the purposes of compliance with this code. No portion of the newly created lot shall be sold or used in a manner that would diminish compliance with the standards of this code. Any existing utility or drainage easements affected by the re-plat may have to be abandoned as part of the newly created plat and single lot.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Benton, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider approval of new sewer rates for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

There being no objection, **motion was made by Mr. Marsiglia, seconded by Mr. Rodgers, to ratify approval of new sewer rates as approved by the Consolidated Waterworks/Sewerage District No. 1 Board of Supervisors for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Skaggs**  
**NAYS: Mr. Salzer**  
**ABSTAIN: None**

**ABSENT: None**

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**Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to schedule a public hearing on January 20, 2021, to consider approval of the site plan for Pull Up Packaged Liquor #3 (formally referred to as Bunn Package Liquor Store) located at 1170 Highway 80 East, Haughton, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Marsiglia, seconded by Mr. Rodgers, to schedule a public hearing on January 20, 2021, to consider approval of the plat of the proposed development of Canal Place Estates Subdivision, Unit No. 1, being a gated subdivision, located in Section 33, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Marsiglia, seconded by Mr. Skaggs, to schedule a public hearing on January 20, 2021, to consider approval of the plat of the proposed development of Canal Place Subdivision, Unit No. 2, a Planned Unit Development, located in Section 33, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Mr. Glenn Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee. Committee members attending the Road/Subdivision Regulations Committee meeting were Mr. Benton, Mr. Rodgers, Mr. Marsiglia, Mr. Brotherton, Mr. Jorden, Mr. Plummer, and Mr. Rimmer. Mr. Ford, Mr. Jackson, Mr. Hudson, Mr. Pat Culverhouse, Mr. Sam Marsiglia, Mr. Mark Coutee, Ms. Julie Gill, and Mr. Russell Craig were also present. Other jurors present were Mr. Salzer and Mr. Gray.

Mr. Benton stated that the Road/Subdivision Regulations Committee discussed a request from Forest Hills Subdivision Homeowners Association to designate Forest Hills Subdivision as a golf cart community and designate all roadways in the subdivision as golf cart friendly. He stated that it is the recommendation of the committee that the Bossier Parish Engineering Department present all roadway names in Forest Hills Subdivision at the January 20, 2021, police jury meeting for consideration to be designated as golf cart friendly roadways. He stated that it is recommended that Officer Russell Craig and the Commercial Vehicle Enforcement Unit be responsible for conducting inspections of golf carts to ensure that they meet all necessary requirements to be allowed on roadways. Mr. Benton stated that the Bossier Parish Sheriff's Office has no objection.

**Motion was made by Mr. Benton, seconded by Mr. Skaggs, to place an item on the January 20, 2021, police jury meeting to consider designating Forest Hills Subdivision as a golf cart community and designating all roadways in Forest Hills Subdivision as golf cart friendly.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES: Mr. Benton, Mr. Brotherton, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs**  
**NAYS: Mr. Cochran, Mr. Marsiglia**  
**ABSTAIN: None**  
**ABSENT: None**

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Mr. Salzer reported on a meeting of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals held at 1:00 p.m. today. Mr. Salzer, Mr. Plummer, Mr. Darby, Mr. Brotherton, Mr. Jackson, Ms. Shelby Irby, Ms. Julie Gill, Ms. Hauser, and Ms. Jessica Aldridge were present at this hearing.

Mr. Salzer stated that the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals discussed the following delinquent accounts:

Ms. Irby provided the board with information for Ms. Whitney Grisham, 5194 Timothy Trail, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Irby stated that Ms. Grisham has a past due balance of \$246.00, with the last payment being made in August of 2019. She stated that Ms. Grisham has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 5194 Timothy Trail, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$246.00 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about December 28, 2020.

**Motion was made by Mr. Darby, seconded by Mr. Plummer, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 5194 Timothy Trail, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$246.00 is received within 10 days.**

Motion carried.

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Ms. Irby provided the Board of Appeals with information pertaining to Ms. Lacie Bruce, 410 Magazine Court, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Ms. Bruce has a past due balance of \$289.46, with the last payment being made on November 20, 2020, in the amount of \$20.00. She stated that Ms. Bruce has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 410 Magazine Court, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$289.46 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about December 28, 2020.

**Motion was made by Mr. Salzer, seconded by Mr. Plummer, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 410 Magazine Court, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$289.46 is received within 10 days.**

Motion carried.

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Ms. Irby provided the Board of Appeals with information pertaining to Ms. Michelle D. Smith, 321 Coppice Place, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that a payment arrangement for Ms. Smith has been established.

Ms. Irby stated that it is the recommendation of the Board of Appeals to allow continuation of the payment arrangement as agreed upon for Ms. Michelle D. Smith, 321 Coppice Place, Bossier City, LA 71111. No action was taken.

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Ms. Irby provided the Board of Appeals with information pertaining to Ms. Wendy M. Jones, 5214 John Wilson Drive, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that a payment arrangement for Ms. Jones has been established.

Ms. Irby stated that it is the recommendation of the Board of Appeals to allow continuation of the payment arrangement as agreed upon for Ms. Wendy M. Jones, 5214 John Wilson Drive, Bossier City, LA 71111. No action was taken.

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**Motion was made by Mr. Darby, seconded by Mr. Plummer, to approve an Addendum to the Agreement by and between Lewis-Burke Associates, LLC, and Bossier Parish Police Jury, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, an Addendum to the Agreement by and between Lewis-Burke Associates, LLC, and Bossier Parish Police Jury.

The resolution was offered by Mr. Darby, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Plummer, seconded by Mr. Skaggs, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2021.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff’s Department and the Health Department.

- American Legion Koran Post #388 – beer only
- Dollar General Store #19502 – beer only
- Haughton Country Store – beer and liquor
- Pinky’s on the Bayou – beer and liquor
- Circle K #4202 – beer and liquor
- Circle K #8161 – beer and liquor

Ms. Hauser provided the following information:

Trotline Fish-N-More plans to close effective January 1, 2021, and will not be renewing their beer/liquor license. They were advised that effective 12:00 a.m., January 1, 2021, they will be unable to serve beer/liquor.

Tio Nacho did not submit an application for a 2021 beer/liquor license and therefore will be unable to sell beer/liquor effective 12:00 a.m., January 1, 2021.

Swamp Daddy’s did not submit an application for a 2021 beer/liquor license and therefore will be unable to sell beer/liquor as of 12:00 a.m., January 1, 2021.

Reynold’s Country Store has submitted an application for a 2021 beer license, but has not received a health permit for the new septic system. They were advised that effective 12:00 a.m., January 1, 2021, they will be unable to serve beer.

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Mr. Skaggs stated that there have been several issues at Heroes Tavern, 5510 Airline Drive, Ste. 107, Bossier City, LA, and recommends that the police jury deny Heroes Tavern’s request for a 2021 beer/liquor license.

**Motion was made by Mr. Skaggs, seconded by Mr. Gray, to deny renewal of Bossier Parish beer/liquor license for the year 2021 for Heroes Tavern, 5510 Airline Drive, Ste. 107, Bossier City, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to approve the reappointment of Ms. Barbara Burns to the South Bossier Parish Fire District No. 2 Board of Commissioners for a two-year term, term to expire December 31, 2022.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to approve the appointment of Mr. Dennis Faulk to the South Bossier Parish Fire District No. 2 Board of Commissioners for a two-year term, term to expire December 31, 2022.**



The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Rimmer, to approve the reappointment of Mr. Grady Lee, Mr. William Burris, and Mr. Gary Horton to the East Central Bossier Parish Fire District No. 1 Board of Commissioners for two-year terms each, terms to expire December 31, 2022.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Plummer, seconded by Mr. Gray, to approve the reappointment of Mr. Donnie McDaniel to the Bossier City-Parish Metropolitan Planning Commission Zoning Board for a six-year term, term to expire December 1, 2026.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Salzer, seconded by Mr. Darby, to approve a proposal from PriceMDs for prescription drugs for Bossier Parish Police Jury Employees, as recommended by the Insurance Committee, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of PriceMDs for prescription drugs for Bossier Parish Police Jury Employees.

The resolution was offered by Mr. Salzer, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Altimus stated that in order for officers with the Commercial Vehicle Enforcement Unit to access information through the Louisiana Law Enforcement Telecommunications System (LLETS) and FBI Criminal Justice Information System (CJIS), via a laptop computer, the police jury must adopt the Bossier Parish Sheriff's Office Discipline and Violations Policy for the Commercial Vehicle Enforcement Unit. He requested adoption of those policies as presented.

**Motion was made by Mr. Rimmer, seconded by Mr. Brotherton, to adopt the Bossier Parish Sheriff's Office Discipline and Violations Policy in order for officers with the Commercial Vehicle Enforcement Unit to access information through the Louisiana Law Enforcement Telecommunications System (LLETS) and FBI Criminal Justice Information System (CJIS), via a laptop computer.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to adopt the Three-Year Road Overlay Program.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ROAD NAME	MILEAGE	JUROR	CONTRACT	PARISH MILES	
2021			MILES	GRAVEL	BLACKTOP
<b>DISTRICT 1</b>					
Alford Road	0.20	Bob Brotherton			<b>0.20</b>
Oliver Road 1/2 Jorden	0.80	Bob Brotherton			<b>0.80</b>
Camp Zion Road 1/2 Jorden	0.70	Bob Brotherton			<b>0.70</b>
Potter Road	1.10	Bob Brotherton			<b>1.10</b>
Watkins Road	0.40	Bob Brotherton			<b>0.40</b>
Moore Road	0.40	Bob Brotherton			<b>0.40</b>
Robinson Road	0.70	Bob Brotherton			<b>0.70</b>
	<b>4.30</b>				
<b>DISTRICT 2</b>					
Chandler Road	0.60	Glenn Benton			<b>0.60</b>
High Point Road	0.30	Glenn Benton			<b>0.30</b>
Taylor Bend Road	0.10	Glenn Benton			<b>0.10</b>
Echo Ridge Circle	0.20	Glenn Benton			<b>0.20</b>
Pine Creek Lane	0.10	Glenn Benton			<b>0.10</b>
Bellevue Road/ One Lane South Bound	0.50	Glenn Benton			<b>0.50</b>
	<b>1.80</b>				
<b>DISTRICT 3</b>					
Old Plain Dealing Road	1.00	Philip Rodgers			<b>1.00</b>

Linda Lane	0.40	Philip Rodgers			<b>0.40</b>
Big Pine Key Lane	0.60	Philip Rodgers			<b>0.60</b>
	<b>2.00</b>				
<b>DISTRICT 4</b>					
Mott Road	1.00	John Jorden			<b>1.00</b>
Fire Tower Road	1.50	John Jorden			<b>1.50</b>
Old Plain Dealing Road	1.00	John Jorden			<b>1.00</b>
Bodcau Dam Road	0.80	John Jorden			<b>0.80</b>
Jones Road	0.60	John Jorden			<b>0.60</b>
Oliver Road 1/2 Brotherton	0.70	John Jorden			<b>0.70</b>
Camp Zion Road 1/2 Brotherton	0.50	John Jorden			<b>0.50</b>
Bellevue Road	0.50	John Jorden			<b>0.50</b>
	<b>6.60</b>				
<b>DISTRICT 5</b>					
Old Brownlee Road	0.25	Jack Skaggs			<b>0.25</b>
N. Willow Drive	0.20	Jack Skaggs			<b>0.20</b>
Alder Lane	0.20	Jack Skaggs			<b>0.20</b>
Lakewood Point	0.90	Jack Skaggs			<b>0.90</b>
Linton Road	0.80	Jack Skaggs			<b>0.80</b>
	<b>2.35</b>				
<b>DISTRICT 6</b>					
Old Brownlee Road	<b>0.25</b>	Chris Marsiglia			<b>0.25</b>
<b>DISTRICT 8</b>					
Villa Lane	0.20	Doug Rimmer			<b>0.20</b>
Betty Joan Road	0.10	Doug Rimmer		<b>0.10</b>	
Bellevue Road	0.50	Doug Rimmer			<b>0.50</b>
	<b>0.80</b>				
<b>DISTRICT 12</b>					
Jeremy Lane	0.20	Mac Plummer			<b>0.20</b>
Jay Drive	0.40	Mac Plummer			<b>0.40</b>
Ash Point Road	0.50	Mac Plummer			<b>0.50</b>
	<b>1.10</b>				
<b>TOTAL MILEAGE</b>	<b>19.20</b>			<b>0.10</b>	<b>19.10</b>

ROAD NAME	MILEAGE	JUROR	CONTRACT	PARISH MILES	
				GRAVEL	BLACKTOP
<b>2022</b>			<b>MILES</b>		
<b>DISTRICT 1</b>					
Evangeline Drive	0.50	Bob Brotherton			<b>0.50</b>
Sligo Road	1.00	Bob Brotherton			<b>1.00</b>
Lalo Road	1.00	Bob Brotherton			<b>1.00</b>
Pecan Grove Lane	0.10	Bob Brotherton			<b>0.10</b>
Camp Zion Road 1/2 Jorden	0.20	Bob Brotherton			<b>0.20</b>
	<b>2.80</b>				
<b>DISTRICT 2</b>					
Hilltop Road	0.40	Glenn Benton			<b>0.40</b>
Lars Road	0.30	Glenn Benton			<b>0.30</b>
Southcrest Drive	0.50	Glenn Benton			<b>0.50</b>
Forest Hills Boulevard	0.30	Glenn Benton			<b>0.30</b>
Taylor Bend Street	0.30	Glenn Benton			<b>0.30</b>
Covington Road	0.30	Glenn Benton			<b>0.30</b>
	<b>2.10</b>				
<b>DISTRICT 3</b>					
Old Plain Dealing Road	1.00	Philip Rodgers			<b>1.00</b>
Colonel Burt Drive	0.20	Philip Rodgers			<b>0.20</b>
Cattails Trail	0.10	Philip Rodgers			<b>0.10</b>
Sugar Cane Lane	0.10	Philip Rodgers			<b>0.10</b>
Kingston Plantation Boulevard	0.10	Philip Rodgers			<b>0.10</b>
Linton Road	1.00	Philip Rodgers			<b>1.00</b>
Downs Drive	0.50	Philip Rodgers			<b>0.50</b>
	<b>3.00</b>				
<b>DISTRICT 4</b>					

Wise Road	1.00	John Jordan			<b>1.00</b>
Bodcau Dam Road	1.00	John Jordan			<b>1.00</b>
Whittington Cutoff Road	0.50	John Jordan			<b>0.50</b>
Ivan Lake Road	0.70	John Jordan			<b>0.70</b>
Fire Tower Road	1.40	John Jordan			<b>1.40</b>
Old Plain Dealing Road	1.00	John Jordan			<b>1.00</b>
Camp Zion Road 1/2 Brotherton	0.20	John Jordan			<b>0.20</b>
Bellevue Road 1/2 Rimmer	0.50	John Jordan			<b>0.50</b>
	<b>6.30</b>				
<b>DISTRICT 5</b>					
Myers Road	<b>0.25</b>	Jack Skaggs			<b>0.25</b>
<b>DISTRICT 6</b>					
Myers Road	<b>0.25</b>	Chris Marsiglia			<b>0.25</b>
<b>DISTRICT 8</b>					
Bodcau Station Road	0.50	Doug Rimmer			<b>0.50</b>
Shadow Wood Drive	0.50	Doug Rimmer			<b>0.50</b>
Woodvine Circle	0.20	Doug Rimmer			<b>0.20</b>
Bellevue Road 1/2 Jordan	0.50	Doug Rimmer			<b>0.50</b>
	<b>1.70</b>				
<b>DISTRICT 12</b>					
Mayflower Road	<b>1.00</b>	Paul Plummer			<b>1.00</b>
<b>TOTAL MILEAGE</b>	<b>17.40</b>				<b>17.40</b>

ROAD NAME	MILEAGE	JUROR	CONTRACT MILES	PARISH MILES	
				GRAVEL	BLACKTOP
<b>2023</b>					
<b>DISTRICT 1</b>					
Bourbon Street	0.10	Bob Brotherton			<b>0.10</b>
Circle Street	0.20	Bob Brotherton			<b>0.20</b>
Houston Street	0.20	Bob Brotherton			<b>0.20</b>
Legacy Drive	0.30	Bob Brotherton			<b>0.30</b>
Public Camp Road	0.20	Bob Brotherton			<b>0.20</b>
	<b>1.00</b>				
<b>DISTRICT 2</b>					
Fillmore Cemetery Road	0.50	Glenn Benton			<b>0.50</b>
Princeton Lane South	0.25	Glenn Benton			<b>0.25</b>
Mary Jane Boulevard	0.25	Glenn Benton			<b>0.25</b>
Mary Jane Circle	0.10	Glenn Benton			<b>0.10</b>
Honey Tree Trail Circle	0.30	Glenn Benton			<b>0.30</b>
S Meadow Lane	0.20	Glenn Benton			<b>0.20</b>
Dogwood South Lane	0.70	Glenn Benton			<b>0.70</b>
Bellevue Rd (South One Lane)	0.50	Glenn Benton			<b>0.50</b>
	<b>2.80</b>				
<b>DISTRICT 3</b>					
Stinson Road	0.50	Philip Rodgers			<b>0.50</b>
Finley Road	1.00	Philip Rodgers			<b>1.00</b>
Butler Hill Road	1.00	Philip Rodgers			<b>1.00</b>
Westrilee Drive	0.40	Philip Rodgers			<b>0.40</b>
Woodlake Ridge Lane	0.15	Philip Rodgers			<b>0.15</b>
Old Plain Dealing Road	1.00	Philip Rodgers			<b>1.00</b>
Peace Lane 1/2 Jordan	0.40	Philip Rodgers			<b>0.40</b>
	<b>4.45</b>				
<b>DISTRICT 4</b>					
Malone Road	0.50	John Jordan			<b>0.50</b>
Old Plain Dealing Road	1.00	John Jordan			<b>1.00</b>
Shiloh Road	0.10	John Jordan			<b>0.10</b>
Kilgore Road	1.00	John Jordan			<b>1.00</b>
Demoss Road	0.50	John Jordan			<b>0.50</b>
Curtis Lane	0.60	John Jordan			<b>0.60</b>

Egypt Hill Road	0.50	John Jorden		<b>0.50</b>
Peace Lane 1/2 Rodgers	0.40	John Jorden		<b>0.40</b>
Bodcau Dam Road	1.20	John Jorden		<b>1.20</b>
	<b>5.80</b>			
<b>DISTRICT 5</b>				
Vanceville Road 1/2 Rodgers	0.30	Jack Skaggs		<b>0.30</b>
Duckwater Landing	0.50	Jack Skaggs		<b>0.50</b>
Fawn Hollow	0.60	Jack Skaggs		<b>0.60</b>
Maize Street	0.50	Jack Skaggs		<b>0.50</b>
	<b>1.90</b>			
<b>DISTRICT 6</b>				
Vanceville Road 1/2 Skaggs	0.30	Chris Marsiglia		<b>0.30</b>
Wemple Road	0.40	Chris Marsiglia		<b>0.40</b>
Gloucester Drive	0.25	Chris Marsiglia		<b>0.25</b>
Stanton Court	0.15	Chris Marsiglia		<b>0.15</b>
Hawthorne Drive	0.10	Chris Marsiglia		<b>0.10</b>
Bevly Lake Drive	0.10	Chris Marsiglia		<b>0.10</b>
	<b>1.30</b>			
<b>DISTRICT 8</b>				
Woodstock Drive	0.20	Doug Rimmer		<b>0.20</b>
Wells Road	1.20	Doug Rimmer		<b>1.20</b>
Bellevue Road	1.00	Doug Rimmer		<b>1.00</b>
	<b>2.40</b>			
<b>DISTRICT 12</b>				
Clover Lane	<b>0.20</b>	Paul Plummer		<b>0.20</b>
<b>TOTAL MILEAGE</b>	<b>19.85</b>			<b>19.85</b>

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Mr. Hudson stated that all required bonds have been received in order for the police jury to accept streets and drainage in Willow Creek at Benton Subdivision, Unit No. 2, into the parish road system for permanent maintenance. He stated that electricity has not been connected in the subdivision, but a contract is in place between the developer and AEP SWEPCO. He recommended acceptance of the streets and drainage in Willow Creek at Benton Subdivision, Unit No. 2.

**Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to accept the streets and drainage in Willow Creek at Benton Subdivision, Unit No. 2, into the parish road system for permanent maintenance.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

**ORDINANCE NO. 4811**

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 16<sup>th</sup> day of December, 2020, has received a request from Benton & Brown, LLC, that the parish accept into its system for permanent maintenance, the streets and drainage in Willow Creek at Benton Subdivision, Unit No. 2; and

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinance.

THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of Benton & Brown, LLC, including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, streets and drainage located in Willow Creek at Benton Subdivision, Unit No. 2, Bossier Parish, Louisiana:

- East Hartline – 0.287 miles
- West Hartline – 0.111 miles

BE IT FURTHER RESOLVED that a certified copy of this ordinance be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The ordinance was offered by Mr. Rodgers, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

\*\*\*

**Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to approve Change Order No. 1 for Project No. 2019-126, Johnson Koran Road Bridge over Foxskin Bayou project, and to authorize execution of documents.** Said Change Order results in an increase of \$4,575.00, and an additional 18 contract days.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that it does hereby approve Change Order No. 1 for Project No. 2019-126, Johnson Koran Road Bridge over Foxskin Bayou project.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

\*\*\*

Mr. Altimus presented a Cooperative Endeavor Agreement by and among The Red River Waterway District and Bossier Parish for the extension of the Arthur Ray Teague Multi-Use Trail from the refuge center to Parkway High School for consideration.

**Motion was made by Mr. Plummer, seconded by Mr. Brotherton, to approve a Cooperative Endeavor Agreement by and among The Red River Waterway District and Bossier Parish for the extension of the Arthur Ray Teague Multi-Use Trail, and to authorize execution of documents.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that it does hereby approve a Cooperative Endeavor Agreement by and among The Red River Waterway District and Bossier Parish for the extension of the Arthur Ray Teague Multi-Use Trail.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute any and all documents in connection with said Cooperative Endeavor Agreement.

The resolution was offered by Mr. Plummer, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

\*\*\*

**Motion was made by Mr. Marsiglia, seconded by Mr. Rodgers, to accept the proposal of Civil Design Group, LLC, in the amount of \$48,155.00, for professional engineering services for LA Highway 3 – Benton Road at I-220 Interchange, Capital Improvements Project (Turn Lanes), and to authorize execution of documents.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Civil Design Group, LLC, in the amount of \$48,155.00, for professional engineering services for LA Highway 3 – Benton Road at I-220 Interchange, Capital Improvements Project (Turn Lanes).

The resolution was offered by Mr. Marsiglia, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

\*\*\*

**Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to approve Amendment No. 1 to the proposal of Coyle Engineering Co., Inc., in the amount of \$62,540.00 for the study of White Oak Drive ditch in Dogwood Subdivision, and to authorize execution of documents.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, that it does hereby approve Amendment No. 1 to the proposal of Coyle Engineering Co., Inc., in the amount of \$62,540.00 for the study of White Oak Drive ditch in Dogwood Subdivision.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with said amended proposal.

The resolution was offered by Mr. Benton, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 16<sup>th</sup> day of December, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser requested that jurors return police jury committee assignment forms for the year 2021 to her or Ms. Aldridge.

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Jurors were provided a copy of district highway reports.

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Mr. Hudson provided an update on the Swan Lake Road Realignment at Flat River project on Swan Lake Road at Legacy Elementary School. He stated that it is anticipated that the roadway will be open by this Friday.

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Mr. Hudson provided an update on the Linton Road Bridge over Black Bayou project. He stated that the project bid has been awarded by the State.

\*\*\*

Mr. Hudson stated that work is being done on Smith Road Bridge, and it is anticipated that it will reopen soon.

\*\*\*

Mr. Hudson requested that the agenda be amended to consider scheduling a public hearing on January 20, 2021, to consider approval of the plat of the proposed development of Stewart Estates Subdivision, a resubdivision of a portion of Lot 2 and all of Lot 3, J. H. Johnson Partition, located in Section 24, Township 28 North, Range 12 West, Bossier Parish, LA.

**Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to amend the agenda to consider scheduling a public hearing on January 20, 2021, to consider approval of the plat of the proposed development of Stewart Estates Subdivision, a resubdivision of a portion of Lot 2 and all of Lot 3, J. H. Johnson Partition, located in Section 24, Township 28 North, Range 12 West, Bossier Parish, LA.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

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**Motion was made by Mr. Benton, seconded by Mr. Darby, to schedule a public hearing on January 20, 2021, to consider approval of the plat of the proposed development of Stewart Estates Subdivision, a resubdivision of a portion of Lot 2 and all of Lot 3, J. H. Johnson Partition, located in Section 24, Township 28 North, Range 12 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

\*\*\*

Mr. Hudson requested that the agenda be amended to consider scheduling a public hearing on January 20, 2021, to consider approval of the application of Mr. Sean Diel, Louisiana Realty & Associates, to the Bossier City-Parish Metropolitan Planning Commission for a zoning amendment to change the zoning classification of Willow Chute Commercial Subdivision, Unit No. 4, Lot 1, being 8.392 acres, more or less, from R-A, Residence-Agricultural District, to B-3, General Business District, for future commercial development.

**Motion was made by Mr. Skaggs, seconded by Mr. Marsiglia, to amended the agenda to consider scheduling a public hearing on January 20, 2021, to consider approval of the application of Mr. Sean Diel, Louisiana Realty & Associates, to the Bossier City-Parish Metropolitan Planning Commission for a zoning amendment to change the zoning classification of Willow Chute Commercial Subdivision, Unit No. 4, Lot 1, being 8.392 acres, more or less, from R-A, Residence-Agricultural District, to B-3, General Business District, for future commercial development.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

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**Motion was made by Mr. Skaggs, seconded by Mr. Benton, to consider scheduling a public hearing on January 20, 2021, to consider approval of the application of Mr. Sean Diel, Louisiana Realty & Associates, to the Bossier City-Parish Metropolitan Planning Commission for a zoning amendment to change the zoning classification of Willow Chute Commercial Subdivision, Unit No. 4, Lot 1, being 8.392 acres, more or less, from R-A, Residence-Agricultural District, to B-3, General Business District, for future commercial development.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Mr. Hudson requested that the agenda be amended to consider scheduling a public hearing on January 20, 2021, to consider approval of the plat and site plan of the proposed development of Airline Lagniappe Subdivision, Unit No. 1, being a Planned Unit Development and a resubdivision of Lot 1, Willow Chute Commercial Subdivision, Unit No. 4, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA.

**Motion was made by Mr. Skaggs, seconded by Mr. Gray, to amend the agenda to schedule a public hearing on January 20, 2021, to consider approval of the plat and site plan of the proposed development of Airline Lagniappe Subdivision, Unit No. 1, being a Planned Unit Development and a resubdivision of Lot 1, Willow Chute Commercial Subdivision, Unit No. 4, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

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**Motion was made by Mr. Skaggs, seconded by Mr. Gray, to schedule a public hearing on January 20, 2021, to consider approval of the plat and site plan of the proposed development of Airline Lagniappe Subdivision, Unit No. 1, being a Planned Unit Development and a resubdivision of Lot 1, Willow Chute**

**Commercial Subdivision, Unit No. 4, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

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Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

\*\*\*

Mr. Skaggs recommended that the police jury declare December 31, 2020, as an additional holiday for police jury employees for the year 2020.

**Motion was made by Mr. Skaggs, seconded by Mr. Darby, to amend the agenda to consider declaring December 31, 2020, as an additional holiday for police jury employees for the year 2020.**

The President called for public comment. There being none, **motion carried, with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

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**Motion was made by Mr. Skaggs, seconded by Mr. Darby, to declare December 31, 2020, as an additional holiday for police jury employees for the year 2020.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Mr. Marsiglia requested that a public hearing be scheduled on January 20, 2021, to consider reducing the speed limit on approximately 0.37 miles of Old Brownlee Road, from Bossier City limits north of Wemple Road to Vanceville Road, located in Sections 32 and 33, Township 19 North, Range 13 West, Bossier Parish, LA, from 40 miles per hour to 30 miles per hour.

**Motion was made by Mr. Marsiglia, seconded by Mr. Rodgers, to amend the agenda to schedule a public hearing on January 20, 2021, to consider reducing the speed limit on approximately 0.37 miles of Old Brownlee Road, from Bossier City limits north of Wemple Road to Vanceville Road, located in Sections 32 and 33, Township 19 North, Range 13 West, Bossier Parish, LA, from 40 miles per hour to 30 miles per hour.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

\*\*\*

**Motion was made by Mr. Marsiglia, seconded by Mr. Rodgers, to schedule a public hearing on January 20, 2021, to consider reducing the speed limit on approximately 0.37 miles of Old Brownlee Road, from Bossier City limits north of Wemple Road to Vanceville Road, located in Sections 32 and 33, Township 19 North, Range 13 West, Bossier Parish, LA, from 40 miles per hour to 30 miles per hour.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Mr. Benton reported on a Police Jury Association Executive Board meeting recently held in New Orleans, LA. He stated that should the Annual Police Jury Association Convention need to be cancelled due to the COVID-19 health crisis, the hotel will not charge for cancellations. He further stated that if the February convention is cancelled, there are plans to reschedule the convention in May of 2021 to be held in conjunction with the Police Jury Association Legislative Day.

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Mr. Jackson expressed appreciation to Mr. Heath Lyles for his efforts to address the sound issues with Facebook livestreaming police jury meetings. He stated that the police jury will continue to work to provide a better quality of sound for the citizens watching the police jury meetings via Facebook.

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Mr. Jackson reported on the bond issue closing that was held at 10:30 a.m. this morning.

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Mr. Jackson stated that the applicants that have not submitted their beer/liquor license renewal for 2021 may reach out to the police jurors for assistance for their business to be able to sell alcohol after 12:00 a.m., January 1, 2021. He stated that the police jury does not meet again until January 20, 2021, and requested that the police jurors let him know if any calls are received from a business for assistance.

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**Finance Committee Meeting – December 16, 2020, 1:30 p.m.**

The Finance Committee of the Bossier Parish Police Jury met on this 16<sup>th</sup> day of December, 2020, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all jurors present.

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**Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to approve payment of accounts payable**

**invoices for the month of November, 2020.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

\*\*\*

Mr. Joe Buffington, Parish Treasurer, stated that the Local Budget Act requires budget amendments if there is a variance of more than five percent (5%) in the individual funds. He stated that the law does not require a budget for a Proprietary Fund which is the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Fund, but a budget is presented each year for the Proprietary Fund.

Mr. Buffington presented the finance committee with the 2020 budget fund schedule. He stated that there were some variances with funds, but no variance reached five percent (5%). He further stated that the police jury is not required to adopt an amended budget when the five percent (5%) variance is not reached, but as a general practice, the police jury adopts an amended budget each year which is a good practice.

Mr. Buffington stated that the parish did see some increase in sales tax revenues, and a slight increase in ad valorem taxes. He stated that there was an increase in expenditures due to the extensive amount of improvements required for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

Mr. Buffington stated that the year 2020 was a unique year due to there being 27 pay periods. He stated that Friday, January 1, 2021, is a holiday, so the pay period will be December 31, 2020.

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The Finance Committee meeting was adjourned by the Chairman.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 16<sup>th</sup> day of December, 2020, the meeting was adjourned by the President at 2:44 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY