

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
December 2, 2020
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 2nd day of December, 2020, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Charles Gray, and the pledge of allegiance was led by Mr. Philip Rodgers. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Mr. Mac Plummer
Mr. Jimmy Cochran	Mr. Doug Rimmer
Mr. Jerome Darby	Mr. Philip Rodgers
Mr. Charles Gray	Mr. Tom Salzer
Mr. John Ed Jorden	Mr. Jack Skaggs

Others present were Mr. William R. Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Ms. Hauser announced the public hearing to consider adoption of the 2021 Bossier Parish Police Jury Budget. **Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to adopt the 2021 Bossier Parish Police Jury budget, as presented.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: Mr. Skaggs

ABSENT: None

(Ordinance Number is out of sequence)

ORDINANCE NO. 4803

AN ORDINANCE PURSUANT TO TITLE 39, CHAPTER 9, SECTIONS 1301 THROUGH 1315 OF THE LOUISIANA REVISED STATUTES AS AMENDED, FOR THE PURPOSE OF ADOPTING AND IMPLEMENTING THE 2021 BUDGET FOR THE BOSSIER PARISH POLICE JURY

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury that the attached 2021 Budget for the Bossier Parish Police Jury be and is hereby adopted and implemented in accordance with the Louisiana Local Governmental Budget Act, as amended.

SECTION 2. BE IT FURTHER ORDAINED, etc., that administrative officers of the Bossier Parish Police Jury are hereby authorized to make changes within various classifications without prior approval of the Bossier Parish Police Jury, if such changes reflect less than a five percent (5%) increase in expenditures.

The ordinance was offered by Mr. Benton, seconded by Mr. Marsiglia. It was duly adopted on this 2nd day of December, 2020, by the following vote:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer

NAYS: None

ABSTAIN: Mr. Skaggs

ABSENT: None

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

BUDGET MESSAGE

The 2021 Budget of the Bossier Parish Police Jury is a detailed plan of operation for the coming fiscal year. The objective of local government is to provide services to the public; the controlled financing of these services achieves maximum efficiency, economy and effectiveness in the use of governmental financial resources. The aim of the Bossier Parish Police Jury is to minimize the tax burden upon local citizens, to comply with applicable state and federal laws, and to assure that the government's financial position is sound.

The 2021 Budget sets forth funding to provide maintenance and operation, as well as capital expenditures, for basic parish services. These services include the parish road system, public safety, environmental protection, health, social services, culture and recreation, economic development, general government buildings operations and financial administration.

The Bossier Parish Police Jury shall comply with all legal provisions governing the use of parish, state and federal funds to the best of our knowledge, information and belief; and shall continue to provide parish services by sound management of public funds to ensure the financial stability of this parish government.

Internal control shall be maintained by effective management of computer applications, central purchasing and accounting, and a central cash and investment program, by monitoring the flow of revenues and expenditures on a daily basis. Competent personnel and improved division of departments and responsibilities shall aid in the function of the office.

Accounting shall continue on a cash basis in accordance with generally accepted practices applicable to government units and in accordance with state-approved chart of accounts, with monthly and quarterly financial reports furnished to the members of the governing authority. Annual reports shall be prepared on a modified accrual basis.

SUMMARY OF REVENUES

REVENUES:

Taxes - Ad Valorem	\$35,641,000.
Licenses and permits	1,647,000.
Intergovernmental revenue - federal funds	4,677,131.
- state funds	6,668,655.
- other	150,000.
Fees, charges and commissions for service	4,381,078.
Fines and forfeitures	745,600.
Use of money and property	504,445.
Other revenue	12,043,981.
TOTAL REVENUE	66,458,890.
Operating transfers in	13,798,828.
Beginning Fund Balances	52,622,451.

TOTAL REVENUES, FUND BALANCES AND TRANSFERS \$132,880,169.

EXPENDITURES:

General government - legislative	\$ 471,960.
- judicial	3,720,962.
- elections	396,525.
- financial & administration	8,451,981.
- other	347,666.
Public Safety	8,950,200.
Public Works	28,698,800.
Public Utilities	3,466,425.
Health and welfare	5,681,189.
Culture and recreation	10,235,820.
Economic development and assistance	1,179,145.
Debt service	
Principal	5,761,000.
Interest and other	<u>1,435,721.</u>
TOTAL EXPENDITURES	78,797,384.
Operating transfers out	13,798,828.
Ending Fund Balances	40,283,957.
Reserves	0.

TOTAL EXPENDITURES, RESERVES AND TRANSFERS \$132,880,169.

Ms. Hauser announced the public hearing to consider the application of Anthony Lowrie to the Bossier City-Parish Metropolitan Planning Commission for a Conditional Use Approval for the sale of high and low content alcohol for off-premise consumption at a proposed liquor store and daiquiri shop located at 2955 Highway 80, Bossier Parish, LA.

Motion was made by Mr. Benton, seconded by Mr. Skaggs, to approve the application of Anthony Lowrie to the Bossier City-Parish Metropolitan Planning Commission for a Conditional Use Approval for the sale of high and low content alcohol for off-premise consumption at a proposed liquor store and daiquiri shop located at 2955 Highway 80, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

(Ordinance Number is out of sequence)

ORDINANCE NO. 4805

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH AND LOW CONTENT ALCOHOL FOR OFF-PREMISE CONSUMPTION LOCATED AT 2955 HIGHWAY 80, BOSSIER PARISH, LA, A PROPOSED LIQUOR STORE AND DAIQUIRI SHOP

WHEREAS, Anthony Lowrie has applied to the Bossier Parish Police Jury for a Conditional Use for the sale of high and low content alcohol for off-premise consumption located at 2955 Highway 80, Bossier Parish, LA, a proposed liquor store and daiquiri shop; and

WHEREAS, the application has been approved by the Bossier City-Parish Metropolitan Planning Commission; and

WHEREAS, a public hearing for the application was held by the Bossier Parish Police Jury on December 2, 2020.

SECTION 1. That the Conditional Use for the sale of high and low content alcohol for off-premise consumption located at 2955 Highway 80, Bossier Parish, LA, a proposed liquor store and daiquiri shop, is hereby approved.

The Ordinance was offered by Mr. Benton, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider reducing the speed limit on approximately .5 miles of Old Brownlee Road, south of Wemple Road to the Bossier City limits, located in Section 4, Township 18 North, Range 13 West, and Section 33, Township 19 North, Range 13 West, Bossier Parish, LA, from 40 miles per hour to 25 miles per hour.

Motion was made by Mr. Marsiglia, seconded by Mr. Skaggs, to approve reducing the speed limit on approximately .5 miles of Old Brownlee Road, south of Wemple Road to the Bossier City limits, located in Section 4, Township 18 North, Range 13 West, and Section 33, Township 19 North, Range 13 West, Bossier Parish, LA, from 40 miles per hour to 25 miles per hour.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4806

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON .5 MILES OF OLD BROWNLEE ROAD, SOUTH OF WEMPLE ROAD TO THE BOSSIER CITY LIMITS, LOCATED IN SECTION 4, TOWNSHIP 18 NORTH, RANGE 13 WEST, AND SECTION 33, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LA, FROM 40 MILES PER HOUR TO 25 MILES PER HOUR, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 2nd day of December, 2020, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon .5 miles of Old Brownlee Road, south of Wemple Road to the Bossier City limits, located in Section 4, Township 18 North, Range 13 West, and Section 33, Township 19 North, Range 13 West, Bossier Parish, LA, in excess of twenty-five (25) miles per hour.

BE IT FURTHER ORDAINED, etc., that any person found guilty of violating the provisions of this ordinance shall be fined a sum not to exceed Five Hundred and no/100 Dollars (\$500.00), or imprisoned for not more than thirty (30) days, or both.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Marsiglia, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider approval of the Minor Plat for Miguel Lopez, located in Section 33, Township 20 North, Range 13 West, Bossier Parish, LA.

Mr. Hudson stated that the proposed minor plat provides for a larger tract of land to be subdivided into two smaller tracts. He stated that the property owner has agreed to dedicate the eastern 30 feet of Cattleman’s Trail to the parish.

Ms. Carlotta Askew-Brown, Benton-Parish Metropolitan Planning Commission, stated that there is an existing home located on proposed Tract 1, and it is planned for an additional home to be placed on proposed Tract 2. She stated that there is access to each of the proposed tracts of land.

There being no objection, **motion was made by Mr. Rodgers, seconded by Mr. Plummer, to approve the Minor Plat for Miguel Lopez, located in Section 33, Township 20 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider the application of the Benton-Parish Metropolitan Planning Commission to consider regulations for Abutting lots.

Ms. Askew-Brown stated that the correct case number for this application is BP-12-20. She stated that the Benton-Parish MPC has been working extensively to create regulations for abutting lots. She further stated that there are several cases where property owners wish to purchase multiple lots and build across lot lines which creates title and mortgage issues. Ms. Askew-Brown stated that the proposed regulations for abutting lots will assist with clearing up any potential title or mortgage issues.

There being no objection, **motion was made by Mr. Gray, seconded by Mr. Salzer, to approve the application of the Benton-Parish Metropolitan Planning Commission to consider regulations for Abutting lots.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4807

AN ORDINANCE AMENDING CHAPTER 110, ARTICLE III, DIVISION 2, SECTION 110-194 OF THE BOSSIER PARISH CODE OF ORDINANCES BY ADDING SUBSECTION (H) ADJOINING OR ABUTTING LOTS

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, that Chapter 110, Article III, Division 2, Section 110-194 of the Bossier Parish Code of Ordinances, be and is hereby amended to add Subsection (h) as follows:

Section 110-194. Plats required; approval of plats required; filing of plats or selling lots without approval of police jury **Section 110-194(h) is hereby added as follows:**

Sec 110-194.

(h) Adjoining or Abutting Lots

If a structure, use, or occupancy is to be constructed or situated on 2 or more lots, the abutting properties or portions thereof, shall be re-platted into a single parcel for the purposes of compliance with this code. No portion of the newly created lot shall be sold or used in a manner that would diminish compliance with the standards of this code. Any existing utility or drainage easements affected by the re-plat may have to be abandoned as part of the newly created plat and single lot.

BE IT FURTHER ORDAINED that if any provisions or items of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Gray, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICY JURY

Ms. Hauser announced the public hearing to consider approval of the amended plat for Dry Cypress North Subdivision, Unit No. 1, being a re-plat of Dry Cypress North Subdivision, Unit No. 1, located in Section 23, Township 20 North, Range 12 West, Bossier Parish, LA.

Mr. Charlie Coyle, Coyle Engineering, Co., Inc., stated that the proposed amended plat provides for a change in the size of Lot 1, and the addition of non-residential lots located on low land which existing lot owners wish to purchase. He stated that the original plat provided for an approximate 100-acre tract of land being Lot 7, but the proposed amended plat removes Lot 7 from Dry Cypress North Subdivision, Unit No. 1.

Mr. Hudson stated that he recommends approval of the proposed plat. Mr. Rimmer asked if all lot owners in Dry Cypress North Subdivision, Unit No. 1, were notified of the public hearing today. Mr. Coyle stated that all lot owners in Dry Cypress North Subdivision, Unit No. 1, have signed the proposed amended plat. He further stated that all "A" lots are non-residential lots.

There being no objection, **motion was made by Mr. Jorden, seconded by Mr. Rimmer, to approve the amended plat for Dry Cypress North Subdivision, Unit No. 1, being a re-plat of Dry Cypress North Subdivision, Unit No. 1, located in Section 23, Township 20 North, Range 12 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Darby, seconded by Mr. Rimmer, to schedule a public hearing on December 16, 2020, to consider adoption of the Bossier Parish Police Jury 2020 amended budget.

The President called for public comment. There being none, **motion carried, with the following votes recorded:**

- AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer
- NAYS: None
- ABSTAIN: Mr. Skaggs
- ABSENT: None

Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to schedule a public hearing on January 20, 2021, to consider the application of Faith Land Company to the Haughton Parish Metropolitan Planning Commission for a zoning amendment to change the zoning classification of a currently unzoned tract of land to R-E, Residential Estate District, to allow for further subdividing of the vacant land adjacent to Faith Plantation Subdivision, Unit No. 1, located in Section 29, Township 19 North, Range 11 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to schedule a public hearing on January 20, 2021, to consider approval of the plat of the proposed development of Faith Land Plantation Subdivision, Unit No. 2, located in Section 29, Township 19 North, Range 11 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to schedule a public hearing on January 20, 2021, to consider approval of the Minor Plat for April Seger, located in Section 20, Township 20 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Salzer, seconded by Mr. Plummer, to schedule a public hearing on January 20, 2021, to consider adoption of an ordinance amending Chapter 94, Section 10 “Commercial Vehicle Enforcement”, Section 94-10(b)(9) “Annual Permits”, of the Bossier Parish Code of Ordinances, to add subsection (i) “High Volume Traffic Permit (HVT)”.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Salzer, Chairman of the Recreation Fund Program Committee, reported on a meeting of that committee. Committee members attending the Recreation Fund Program Committee meeting were Mr. Salzer, Mr. Marsiglia, Mr. Benton, Mr. Jordan, Mr. Brotherton, and Mr. Rimmer. Ms. Julie Gill, Mr. Pat Culverhouse, Ms. Jessica Aldridge, Mr. Jackson, Mr. Altimus, Ms. Hauser, and Mr. Joe Buffington were also present. Other Jurors present were Mr. Rodgers, Mr. Cochran, Mr. Plummer, Mr. Gray, and Mr. Darby.

Mr. Salzer stated that the Recreation Fund Program Committee discussed possibly reimplementing the discretionary fund program. No action was taken.

Mr. Salzer, Chairman of the Insurance Committee, reported on a meeting of that committee. Committee members attending the Insurance Committee meeting were Mr. Salzer, Mr. Rimmer, Mr. Marsiglia, Mr. Rodgers, and Mr. Darby. Ms. Julie Gill, Mr. Pat Culverhouse, Ms. Jessica Aldridge, Mr. Jackson, Mr. Altimus, Ms. Hauser, Ms. Lisa Wilson, Ms. Deborah Starks, Mr. Mark Coutee, Mr. Ford, Mr. Jim Firth, Ms. Monica Grappe, Ms. Ramah Norton, and Mr. Joe Buffington were also present. Other Jurors present were Mr. Brotherton, Mr. Benton, Mr. Cochran, Mr. Gray, Mr. Jordan, and Mr. Plummer.

Mr. Salzer stated that Ms. Ramah Norton, JWeinland Group Benefits, presented a proposal from PriceMDs for prescription drugs for chronic diseases. He stated that the proposed prescription plan through PriceMDs would provide a savings to the police jury in excess of \$160,000.00. Mr. Salzer stated that no action is necessary at this time and recommended that an item be placed on the December 16, 2020, agenda for consideration.

Motion was made by Mr. Salzer, seconded by Mr. Darby, to accept the recommendation of the Insurance Committee to place an item on the December 16, 2020, police jury agenda to consider the proposal from PriceMDs for prescription drugs for Bossier Parish Police Jury Employees.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Jordan, seconded by Mr. Plummer, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2021.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff’s Department and the Health Department.

Kingston Neighborhood Market – beer and liquor
 Green Park Café – beer only
 Muddy Waters – beer and liquor
 Johnny’s Pizza House #15 – beer only
 Johnny’s Pizza House #25 – beer only
 A Pair of Kings – beer only
 CVS Pharmacy #10218 – beer and liquor
 Airline Exxon – beer only
 Reynolds Grocery – beer only
 Cork & Barrel - beer and liquor
 The Cellar Fine Wine & Spirits (Airline Drive) – beer and liquor
 The Cellar Fine Wine & Spirits (Benton Road) – beer and liquor

Motion was made by Mr. Brotherton, seconded by Mr. Jordan, to approve the following application for renewal of Bossier Parish beer/liquor licenses for the year 2021, subject to approval by the health department.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** The application has been approved by the Bossier Parish Sheriff’s Department.

Reynolds Country Store – beer only

Motion was made by Mr. Rodgers, seconded by Mr. Plummer, to approve the Professional Services Contract with Ginger Adam Corley for governmental relations for the year 2021, and to authorize the Parish Administrator to execute documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Professional Services Contract with Ginger Adam Corley for governmental relations for the year 2021.

The resolution was offered by Mr. Rodgers, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
 PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Darby, seconded by Mr. Brotherton, to approve the 2020 Amended Budget and the proposed 2021 Budget of the North Louisiana Criminalistics Laboratory.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, that it does hereby approve the amended 2020 budget and the proposed 2021 budget of the North Louisiana Criminalistics Laboratory, the same having been furnished to the Police Jury and being on file in the office of the Police Jury.

The resolution was offered by Mr. Darby, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus reported on the Bossier Parish Industrial Tax Exemption Program Review Committee meeting recently held in the matter of the ITEP applications of A.W. Chesterton Company, 4500 Marlana Street, Bossier City, LA and J&R Juneau, LLC, 4500 Marlana Street, Bossier City, LA. He stated that a representative from A.W. Chesterton Company and J&R Juneau, LLC, was present at the meeting and provided information associated with the ITEP applications of A.W. Chesterton Company and J&R Juneau, LLC.

Mr. Altimus stated that the recommendation of the Bossier Parish Industrial Tax Exemption Program Review Committee was unanimous to approve the ITEP applications of A.W. Chesterton Company and J&R Juneau, LLC. He requested that Agenda Item Nos. 18 and 19 be combined in one motion.

Motion was made by Mr. Rodgers, seconded by Mr. Rimmer, to accept the recommendation of the Bossier Parish Industrial Tax Exemption Program Review Committee to approve the ITEP applications of A.W. Chesterton Company and J&R Juneau, LLC.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: Mr. Marsiglia
ABSENT: None

Mr. Benton stated that he has received a request from Forest Hills Subdivision Homeowners Association and other subdivisions to allow golf carts to legally drive on parish roadways located within certain subdivisions.

Mr. Jackson stated that a motor vehicle is something the state defines very carefully, and it flows from federal motor carrier safety regulations and those definitions are linked. He stated that what is legal to be on a public street is something this police jury does not have the authority to regulate. He further stated that the only types of golf carts that would be allowed to operate on a public street may be required to meet at least some minimum standards defined as a motor vehicle and being something that could obtain a license plate.

Mr. Jackson stated that turn signals, lights, seatbelts, and other additional requirements may have to be met in order to legally operate a golf cart on a public street.

Mr. Jackson stated that his research also determined that not a single Bossier Parish citizen of age that has driven a golf cart on a public street has been issued a citation. He stated that if the police jury wishes to consider the request of allowing golf carts on public roadways in Bossier Parish subdivisions, the police jury would have to get in the business of setting up some type of process where citizens could obtain a sticker or some type of inspection that states the vehicle meets the requirements and force them to obtain a license.

Mr. Jackson stated that if an 8-year old is driving on a parish roadway in a golf cart causing a nuisance, the parents would need to be contacted, and if that 8-year old continues to do so, a citation would likely be issued at that time.

Mr. Jackson stated that if the police jury wishes to move forward with regulating golf carts on parish roadways, a process would have to be created to ensure that all golf carts being used on parish roadways comply with regulations.

Mr. Benton stated that the Bossier Parish Sheriff's Office has recommended that our Commercial Vehicle Enforcement Unit be responsible for ensuring that all golf carts being used on parish roadways comply with regulations. He stated that it is his understanding that the Bossier Parish Sheriff's Office is to begin issuing warnings on the first offense, and citations are to be issued for the second offense.

Mr. Benton stated that Forest Hills Subdivision has several senior citizens that live in the subdivision and instead of using their vehicles to visit someone down the street, they use their golf carts. He stated that he does not want to see citations being given to the senior citizens for using their golf carts.

Mr. Jackson stated that use of a regular golf cart on roadways is not legal and would not qualify for being used on roadways. Mr. Benton stated that the homeowners association is aware that in order for golf carts to be legal on roadways, they would have to meet all regulations pertaining to lights, seatbelts, etc.

Mr. Cliff Nix, 2437 Clearbrook Way, Haughton, LA, stated that the Bossier Parish Sheriff's Office was recently contacted to stop children from driving golf carts erratically on roadways in Forest Hills Subdivision, but the Bossier Parish Sheriff's Office is now stopping adults that are driving golf carts on the roadways within the subdivision. He stated that warnings are being issued by the Bossier Parish Sheriff's Office to adults driving the golf carts and it was stated that if they were stopped again on the golf carts, citations would be issued at that time.

Mr. Nix stated that there are several property owners in Forest Hills Subdivision that moved to the subdivision with the intentions of being able to use their golf carts on the roadways in the subdivision. He stated that La. R.S. 32:299.4 states the following:

§299.4. Golf carts; safety equipment requirements; exemptions; registration

A. "Golf cart" means an electric four-wheeled vehicle originally intended for use off-road on golf courses and other green spaces whose maximum speed is twenty-five miles per hour.

B. The operation of a golf cart upon the public roads or streets of this state is prohibited, except as otherwise provided in this Subsection:

(1) A golf cart may be operated only upon a parish road that has been designated by a parish or a municipal street that has been designated by a municipality for use by a golf cart. Upon a designation that a golf cart may be operated on a designated road or street, the responsible governmental entity shall post appropriate signage indicating that such operation is authorized.

(2) A golf cart may be used to cross a part of a state highway where a golf course is constructed on both sides of the state highway if the Department of Transportation and Development has issued a permit for the crossing.

C. A golf cart operated on a parish road or municipal street shall be equipped with efficient brakes, a reliable steering apparatus, safe tires, a rearview mirror, and red reflectorized warning devices in both the front and rear of the vehicle. Such golf cart shall also be equipped with headlamps, front and rear turn signal lamps, tail lamps, and brake lamps.

D. Any golf cart operated upon a parish road or municipal street shall be registered with the state of Louisiana through the Department of Public Safety and Corrections, office of motor vehicles, as an off-road vehicle and shall display a decal issued by the office of motor vehicles.

E. No person shall operate a golf cart upon a parish road or municipal street without a valid driver's license.

F. Any golf cart operated upon a parish road or municipal street shall have liability insurance with the same minimum limits as required by the provisions of R.S. 32:900(B).

G. (1) A parish or municipal government may enact an ordinance relating to golf cart operation and require equipment which is more extensive than those enumerated in this Section. Upon enactment of such ordinance, the parish or municipal government shall post appropriate signage or otherwise inform residents that such an ordinance exists and that it will be enforced within the parish or municipal government's jurisdictional territory.

(2) Notwithstanding any provision of law to the contrary, any parish or municipal ordinance that was in effect prior to January 1, 2015, shall be exempt from the requirements of this Section.

(3) Nothing contained in this Section shall be construed to prohibit parish or municipal governments from prohibiting the operation of any golf cart on any parish road or municipal street under its jurisdiction if such parish or municipal government determines that such prohibition is necessary for the safety of the motoring public.

H. The Department of Public Safety and Corrections, public safety services, shall promulgate rules and regulations in accordance with the Administrative Procedure Act, subject to oversight by the House and Senate committees on transportation, highways and public works, as necessary to implement the provisions of this Section. Such rules and regulations shall become effective no later than January 15, 2016.
Acts 2015, No. 308, §1.

Mr. Nix requested that the police jury designate the roadways in Forest Hills Subdivision as provided in La. R.S. 32:299.4 in order for golf carts to travel on the roadways. He stated that the golf carts would be required to meet all standards as provided in La. R.S. 32:299.4 or can be cited for not meeting the requirements.

Mr. Nix stated that due to Forest Hills Subdivision currently not being a designated subdivision as provided in La. R.S. 32:299.4 for golf carts, adults can be cited by the Bossier Parish Sheriff's Office. He stated that if the parish approves the request designating the subdivision as a golf cart community, the homeowners association will place signage stating such, and the Bossier Parish Sheriff's Office still has the ability to cite underage children driving golf carts in Forest Hills Subdivision, or anyone who does not meet the requirements as set forth in La. R.S. 32:299.4.

Mr. Nix requested that the police jury designate Forest Hills Subdivision as a golf cart community as provided in La. R.S. 32:299.4. Mr. Jackson stated that if the police jury is so inclined to approve the request to designate Forest Hills Subdivision as a golf cart community, it would have to be determined if the police jury is to establish some type of system whereby the police jury ensures that the golf carts meet the requirements as set forth in La. R.S. 32:299.4 for use on public roadways.

Mr. Jackson asked if the golf carts currently being used in Forest Hills Subdivision are in compliance with the stipulations as set forth in La. R.S. 32:299.4. Mr. Nix stated that he has provided information to residents in Forest Hills Subdivision which provides the requirements for a golf cart to be in compliance. He stated that some residents are not willing to spend thousands of dollars to bring the golf carts into compliance with regulations if the police jury does not approve the request to designate Forest Hills Subdivision as a golf cart community.

Mr. Darby asked if a public hearing would need to be scheduled prior to any decision being made on designating Forest Hills Subdivision as a golf cart community. Mr. Jackson stated that a set of rules would need to be established and La. R.S. 32:299.4 would need to be adopted.

Mr. Jackson stated that he is concerned that once the police jury approves designating Forest Hills Subdivision as a golf cart community, an interpretation of what is allowed pertaining to golf carts may be obscured which will cause more work for the Bossier Parish Sheriff's Office.

Mr. Benton requested that this matter be referred to the Road/Subdivision Regulations Committee and requested that a meeting of the Road/Subdivision Regulations Committee be scheduled on December 16, 2020, at 11:00 a.m.

There was additional discussion of registration of a golf cart and insurance. Mr. Rodgers expressed concern with the police jury regulating use of golf carts in subdivisions, and requested that unlicensed drivers and/or children not be allowed to drive golf carts on parish roadways.

Mr. Nix provided additional information on a parish located in Louisiana that designated golf cart communities parishwide. He stated that a poll was taken on the Forest Hills Subdivision Homeowners Association's website pertaining to the subdivision being designated as a golf cart community, and 90 percent was in favor of the golf cart community designation as provided in La. R.S. 32:299.4.

Major Charles Gray, Bossier Parish Sheriff's Office, stated that the sheriff's office is neither for nor against the request for Forest Hills Subdivision to be designated as a golf cart community, but regulations need to be in place so that the sheriff's office is able to enforce those regulations. Major Gray stated that La. R.S. 32:299.4 only refers to electric golf carts and further stated that there will be golf cart owners who have gas powered golf carts. He stated that

regulations will need to be made addressing gas powered golf carts, as well as other electric and gas-powered vehicles that are not golf carts.

Mr. Jackson asked if there will be gas powered golf carts, and other electric and gas-powered vehicles that property owners in the subdivision may want to use in lieu of an electric golf cart. Mr. Nix stated that he has not taken a poll to determine electric or gas-powered golf carts and other vehicles. He stated that he has only witnessed one gas-powered golf cart in the subdivision.

Mr. Nix stated that he has witnessed a few ATV vehicles on roadways in the subdivision. He stated that the homeowners association plans to provide homeowners in Forest Hills Subdivision with La. R.S. 32:299.4 notifying them of the only type of golf carts that will be allowed on the roadways within the subdivision. He further stated that notification would be made to all residents in the subdivision that anyone not following the guidelines will be cited, and any unauthorized drivers, including children, will be cited.

Mr. Benton stated that this matter will be further discussed at the December 16, 2020, Road/Subdivision Regulations Committee meeting and a recommendation will be made at the December 16, 2020, police jury meeting on this matter.

Mr. Nix stated that other parishes in the state charge an annual \$10.00 fee for a permit sticker for golf carts, and the police department inspects the golf carts and ensures that the golf carts have proper insurance prior to a permit sticker being issued.

There was additional discussion pertaining to insurance on golf carts. Mr. Nix stated that if approved, the homeowners association will place signs at the entrance to the subdivision which clearly states that the subdivision is a golf cart community.

Mr. Benton stated that if approved, an ordinance will need to be adopted by the police jury designating each roadway within the subdivision as an authorized roadway for golf carts.

This matter is to be further discussed at a Road/Subdivision Regulations Committee meeting scheduled for December 16, 2020, at 11:00 a.m.

Motion was made by Mr. Salzer, seconded by Mr. Brotherton, to adopt ordinances previously approved on October 7, 2020, amending Chapter 110, Section 98(a) "Subdivisions" and Chapter 42 "Emergency Services" of the Bossier Parish Code of Ordinances, Bossier Parish, LA, to add "Electronic Access for Law Enforcement, Fire and Medical Responders" for gated communities and gated commercial premises.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4808

AN ORDINANCE AMENDING CHAPTER 42 OF THE BOSSIER PARISH CODE OF ORDINANCES OF BOSSIER PARISH, LA, "EMERGENCY SERVICES" TO ADD ARTICLE I. "IN GENERAL" AND ARTICLE II "ELECTRONIC ACCESS FOR LAW ENFORCEMENT, FIRE, AND MEDICAL RESPONDERS"

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, that Chapter 42, be and is hereby amended to add Article I. "In General" prior to Sections 42-1 through 42-20 and Article II. "Electronic Access for Law Enforcement, Fire and Medical Responders" as follows:

ARTICLE I. IN GENERAL

Section 42-4 through 42-20 Reserved.

ARTICLE II. ELECTRONIC ACCESS FOR LAW ENFORCEMENT, FIRE AND MEDICAL RESPONDERS

Section 42-21. Definitions.

Electronic limited access gate means electronically operated gates which limit access to person having a key or code or other device allowing the opening of the gate for entry to the premises.

Gated residential or commercial communities and premises means all commercial properties, housing development, apartments and townhouse complexes, and all other residential communities, which have electronic limited access gates for ingress and egress of the community or commercial premises.

Emergency rapid access device or receiver includes rapid access key boxes, switch control devices, receivers, security padlocks, and locks and keys used in such devices, which shall be UL certified and approved by the fire marshal.

Responsible persons/entities for existing gated communities and gated commercial premises, shall be the person/entity responsible for maintenance of the gated access. For new-gated communities or gated commercial premises, the person/entity responsible shall be the developer or builder of the gated community or gated commercial property.

Section 42-22. Requirements.

Any gated community or gated commercial premises which has electronic limited access gates shall comply with the following requirements:

- (a) The electronic limited access gate must have a receiver installed which makes the gate capable of being operated with a radio transmitting system approved by the Bossier Parish Sheriff's Office, appropriate fire districts and Bossier Parish Emergency Medical Services;
- (b) The receiver shall be installed on the column or post near the electrical control box;
- (c) A battery back-up and manual override shall be provided to the Bossier Parish Sheriff's Office and appropriate fire districts and Bossier Parish Emergency Medical Services as the case may be in case of power outage.

Section 42-23. Permits.

The Bossier Parish Building Official shall not issue a permit to any applicant for proposed construction or installation of any electronic limited access gate without approval of the Bossier Parish Sheriff's Office, or his/her designee and in compliance with this article.

Section 42-24. Time for compliance; responsibility for compliance; enforcement.

- (a) All new gated communities and gated commercial premises having electronic limited access gates for ingress and egress shall comply with this article before the gate is placed into operation. The person

or entity responsible for compliance with this section shall be the developer or builder of the gated community or gated commercial premises;

- (b) All existing gated communities and gated commercial premises having electronic limited access gates for ingress and egress shall comply with this article on all electronic limited access gates when:
 - (1) their existing system fails or is replaced; or
 - (2) within one (1) year of the date of this ordinance; whichever occurs first.
 The person or entity responsible for compliance with this section shall be the person or entity responsible for maintenance of the gated access.

- (c) The Bossier Parish Building Official shall be responsible for enforcement of the article with regard to new and existing gated residential and commercial communities and premises.

Section 42-25. Penalties.

Whoever shall be found guilty of violating any provision of this article shall, upon conviction, be punished pursuant to Chapter 1, Section 1-13 of the Bossier Parish Code of Ordinances. Application of the penal provision of Chapter 1, Section 1-13, shall not prevent the enforced removal of prohibited conditions, either under the adopted fire provision code or under any other applicable provisions of state or local law.

Cross Reference – 110-98(a).

BE IT FURTHER ORDAINED that if any provisions or items of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Salzer, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICY JURY

ORDINANCE NO. 4809

AN ORDINANCE AMENDING CHAPTER 110, SECTION 98(a) OF THE BOSSIER PARISH CODE OF ORDINANCES OF BOSSIER PARISH, LOUISIANA, "SUBDIVISIONS" TO ADD A CROSS REFERENCE TO CHAPTER 42, ARTICLE II "ELECTRONIC ACCESS FOR LAW ENFORCEMENT, FIRE, AND MEDICAL RESPONDERS"

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, that Chapter 110, Section 98(a), be and is hereby amended to read as follows:

- (a) Any person, organized homeowners' association (HOA) or residential developer desiring to construct any access gate or other improvement whatsoever, designed and intended to restrict and/or regulate vehicular access upon or across any public residential street, shall first file a request with parish engineer to construct and maintain such improvement. Action on the request shall not be taken until the requesting party certifies that they have satisfied all requirements of this section as well as Chapter 42, Article II.

Cross Reference – Ch. 42, Art. II.

The ordinance was offered by Mr. Salzer, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICY JURY

Motion was made by Mr. Brotherton, seconded by Mr. Darby, to approve Change Order No. 2 for Project No. 2019-114, Swan Lake Road Bridge (South Bossier), and to authorize the execution of documents. Said Change Order results in a decrease of \$85,266.22 and an additional forty-three (43) contract days.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, that it does hereby approve Change Order No. 2 for Project No. 2019-114, Swan Lake Road Bridge (South Bossier).

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 2.

The resolution was offered by Mr. Brotherton, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to ratify approval of the Certificate of Substantial Completion for Project No. 2019-114, Swan Lake Road Bridge (South Bossier), and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, that it does hereby approve the Certificate of Substantial Completion for Project No. 2019-114, Swan Lake Road Bridge (South Bossier).

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, and Jimmy Cochran, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Brotherton, seconded by Mr. Jorden. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Marsiglia, to approve Change Order No. 1 for Project No. 2019-121, Haymeadow and Cypress Bend Subdivision Proposed Force Main for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the execution of documents. Said Change Order results in an increase of \$470.00.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, that it does hereby approve Change Order No. 1 for Project No. 2019-121, Haymeadow and Cypress Bend Subdivision Proposed Force Main for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Skaggs, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Hudson presented a Hold Harmless and Indemnification Agreement between the Bossier Parish Police Jury and Mr. David Pitts which would allow Mr. Pitts the right to clear overgrowth vegetation and debris from the existing road right-of-way of the Bossier Parish Police Jury's west right-of-way of Eighty Acres Drive adjacent to Mr. Pitts' property located at 8177 Highway 80, Haughton, LA.

Motion was made by Mr. Jorden, seconded by Mr. Brotherton, to approve a Hold Harmless and Indemnification Agreement between the Bossier Parish Police Jury and Mr. David Pitts for the right to clear overgrowth vegetation and debris from the existing road right-of-way of the Bossier Parish Police Jury's west right-of-way of Eighty Acres Drive adjacent to property owned by Mr. Pitts located at 8177 Highway 80, Haughton, LA, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Hold Harmless and Indemnification Agreement between the Bossier Parish Police Jury and Mr. David Pitts for the right to clear overgrowth vegetation and debris from the existing road right-of-way of the Bossier Parish Police Jury's west right-of-way of Eighty Acres Drive adjacent to property owned by Mr. Pitts located at 8177 Highway 80, Haughton, LA.

The resolution was offered by Mr. Jorden, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus reported that the Census Bureau is in the final stages of the 2020 Census and the result of the count is scheduled to be provided to President Trump on December 31, 2020. He stated that if there are no changes in the deadline for providing the census count on December 31, 2020, Louisiana is scheduled to receive the reapportionment counts in March of 2021. He further stated that the process will begin at that time for redistricting and reapportionment for districts.

Mr. Altimus stated that a census is conducted every 10 years, and depending upon the population increase or decrease, districts may expand or contract. He stated that he will be submitting a recommendation for a cartographer at a later date who will assist the parish with redistricting. Mr. Altimus stated that there are strict guidelines that must be followed, and a cartographer will be educated on the required guidelines. He provided additional information on redistricting.

Mr. Altimus provided an update on refinancing of the sewer bond issue, stating that due to refinancing the bond, the parish will receive an excess savings with the pay-off date remaining the same, but with better interest rates from when the funds were initially borrowed.

Mr. Altimus provided additional information on the bond refinancing.

Mr. Hudson stated that Project No. 2020-102, Airline Drive Overlay–Parish Limits to Kingston Road, is complete.

Ms. Hudson stated that Project No. 2020-106, Palmetto Road Turn Lanes, is complete.

Mr. Hudson stated that the Swan Lake Road Bridge at Poole Road project is complete.

Mr. Hudson stated that it is anticipated that Swan Lake Road Realignment at Flat River project on Swan Lake Road at Legacy Elementary School will be complete before Christmas.

Mr. Hudson provided an update on the Johnson Koran Road Bridge over Foxskin Bayou project.

Mr. Hudson provided an update on Project No. 2019-132, West Linton Road Extension to Fairburn Avenue.

Mr. Hudson provided an update on the Arthur Ray Teague Parkway right-of-way acquisition.

Mr. Hudson provided an update on the Linton Road Bridge over Black Bayou project.

Mr. Hudson provided an update on the North/South Corridor Project, stating that the completed portion of the project which begins a Modica Lott Road north now belongs to the Parish of Bossier. He stated that the speed limit on that portion of roadway is 45 miles per hour.

Mr. Hudson provided the police jurors with the proposed 2023 road overlay project. He asked that if there are any questions, to contact him.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2020, the meeting was adjourned by the President at 3:00 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY