

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES

November 18, 2020

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The Bossier Parish Police Jury met in regular and legal session on the 18<sup>th</sup> day of November, 2020, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The Vice President, Mr. Jerome Darby, called the meeting to order. The invocation was given by Mr. Mac Plummer, and the pledge of allegiance was led by Mr. Glenn Benton. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Mr. Mac Plummer
Mr. Jimmy Cochran, Excused	Mr. Doug Rimmer
Mr. Jerome Darby	Mr. Philip Rodgers
Mr. Charles Gray	Mr. Tom Salzer
Mr. John Ed Jorden	Mr. Jack Skaggs

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Others present were Mr. William R. Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

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**Motion was made by Mr. Rimmer, seconded by Mr. Benton, to adopt the minutes of the October 7, 2020, and October 21, 2020, regular meetings, and the October 21, 2020, Finance Committee meeting, as published.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Ms. Mary Kilpatrick, 142 Cummings Drive, Benton, LA, stated that she has lived on Cummings Drive for 35 years, and the property in this area is zoned for farming and agricultural use only.

Ms. Kilpatrick stated that a business, Micah Construction Company, is being run from her neighbor's home and has construction equipment parked at the home that is used for the business. She stated that the owner of the home is Mr. James Harris and he is leasing the home as a lease-to-buy option.

Ms. Kilpatrick stated that yesterday morning as she was leaving for work, the neighbor was removing equipment from their yard in anticipation that someone was going to investigate her complaint of a business being run from the home. She stated that at times, there are approximately 13 vehicles located on the property. She further stated that there are several people living in the home, including workers for the company.

Ms. Kilpatrick stated that Cummings Drive is a private road and her husband has been maintaining the road. She stated that due to an increase of traffic and the types of vehicles using Cummings Drive from her neighbor's business, Cummings Drive is deteriorating at a faster rate and it has become difficult for her husband to maintain the road.

Ms. Kilpatrick stated that due to the land being designated for farming and agricultural use, she does not see how her neighbor can legally run a business from their home. She stated that when she and her husband purchased a new mobile home a few years ago, they were required to obtain permits in the amount of approximately \$580.00 to remove the existing mobile home and move the new mobile home in its place. Ms. Kilpatrick stated that during the COVID-19 pandemic, the neighbors added on to their home and she feels that the required permits for construction work were not obtained. She stated that the neighbors are now constructing a brick building behind the home. She asked for clarification as to who monitors building permits in Bossier Parish.

Mr. Jackson requested clarification as to the complaint that Ms. Kilpatrick is presenting today regarding the property on Cummings Drive. Ms. Kilpatrick presented photos of the home and stated that the photos do not show the equipment that is normally located on the property, but the photos do reflect the unclean and cluttered property. She stated that there are several vehicles located on the property with tags from Texas that belong to her neighbors. She provided additional information pertaining to the vehicles located on the property.

Ms. Kilpatrick stated that she does not want a business in her community and expressed concern that the neighbors are not obtaining proper permits for construction work on the home and property.

Mr. Jackson requested that Ms. Kilpatrick provide her contact information to his office for this matter to be further investigated. Mr. Rodgers stated that contact has been made with the residents at the home and the Benton-Parish Metropolitan Planning Commission has investigated the complaints as well. He stated that Louisiana Department of Health has also been involved in this matter.

Ms. Carlotta Askew-Brown, Benton-Parish MPC, stated that a violation at this location was received in June of 2020, and the property has been monitored to try and determine whether a business is being run from the home. She stated that all vehicles located on the property are properly registered and there has been no witness of a business being run from the property.

Ms. Kilpatrick stated that she has photos of company equipment located on the property being loaded onto trucks before leaving the property. Ms. Askew-Brown stated that she has been in contact with Mr. Harris and he has stated that the bobcat equipment located on the property belongs to him.

Mr. James Harris, 120 Clement Road, Benton, LA, stated that the lessee does paperwork and dispatches workers from the home. He stated that the lessee is not building anything or storing any lumber on the property. He further stated that the building that Ms. Kilpatrick is referring to is an existing carport that the lessee closed in.

Mr. Harris stated that when he purchased the property it was dirty and cluttered, and the lessee has done extensive work to clean the property. He stated that the lessee has offered to assist with maintaining the road, but no one has provided them with a proposed cost. He further stated that the lessee is also willing to assist in the maintenance of Cummings Drive by using their equipment to assist with maintenance of the road.

Mr. Harris stated that there are no employees living on the property.

Ms. Kilpatrick stated that the lessee has never offered to assist with maintaining the Cummings Drive, and are constantly throwing trash out onto the road. She stated that she has asked the lessee to keep their property clean. She further stated that employees of the business are living at the home. Ms. Kilpatrick stated that while she was retired, she

was constantly being woke up early in the mornings due to early morning activity at the neighbors' property and decided to go back to work.

Mr. Darby stated that the Benton-Parish MPC is monitoring the property and will continue to do so. Ms. Kilpatrick stated that as long as the property owner is made aware when their property is being monitored, they will continue to remove any incriminating evidence that would prove a business is being run from the home.

Ms. Kilpatrick stated that she and her husband have lived on Cummings Drive for 35 years and asked that they be shown a little respect and requested that all properties on Cummings Drive be maintained and kept clean.

Mr. Rodgers stated that the property is being monitored and efforts will be made to resolve this matter amicably.

Ms. Roberta Nunnery, 143 Cummings Drive, Benton, LA, stated that she lives next door to Mr. Harris' property, and presented photographs of the property. She stated that an oxidation pond is located on Mr. Harris' property adjacent to her property which is overgrown and advised that a pony is being kept near the oxidation pond.

Ms. Nunnery stated that there are all types of construction being done on the property and that the address for Micah Construction Company is 131 Cummings Drive, Benton, LA.

Mr. Jackson stated that he will work with the Benton-Parish MPC to determine if there is any validity to the complaints presented today. He stated that the Bossier Parish Police Jury, which is the governing body for Bossier Parish, only has the ability to regulate certain aspects of a person's use of property and regulating the number of people residing in a home is not something the parish has the ability to regulate. He further stated that the parish does have the ability to determine the validity of a business being run from a home, but the process is not immediate and will take some time. Mr. Jackson stated that the parish also has the ability to research if permits were obtained for any type of construction on the property.

Ms. Askew-Brown stated that Code Inspection Plus issues permits for the Parish of Bossier and a notice has been sent addressing construction on the property. She stated that the Louisiana Department of Health and the Department of Environmental Quality would be the proper jurisdictions to contact to report the oxidation pond. She further stated that the property is zoned Residential-Agriculture which allows for a property owner to have livestock and other animals on the property.

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Mr. Eric Hoffman, Every Warrior Network Program, stated that he is retired military after serving 25 years. He stated that he served 9 years at Barksdale Air Force Base and when he retired, he decided to make Bossier City his home. He further stated that when he returned, he began working with a non-profit organization, Every Warrior Network Program.

Mr. Hoffman stated that he is present today to introduce the program to the police jury and make the police jury aware of their efforts in the Bossier and Caddo Parish areas. He stated that a street team has been launched and the program works with approximately 9,000 military members on base. He further stated that they are working to support and connect the military members, as well as equip and mobilize them, to the Bossier Parish community.

Mr. Hoffman stated that the Every Warrior Network Program created a road-side cleanup program to clean litter along the roadways. He stated that he is in contact with Mr. Skaggs regularly to see if there are any needs the Every Warrior Network Program can assist with in the parish. He provided additional information on the Every Warrior Network Program.

Mr. Hoffman stated that the Every Warrior Network Program has launched an app which provides information on what their program is doing. He stated that several Bossier Parish citizens are following their program via social media, website and the app. He further stated that Bossier Parish citizens notify them where there is litter or other items that need to be picked up in order to assist with keeping Bossier Parish clean.

Mr. Hoffman stated that he has been advised that Bossier Parish inmates clean roadsides, but the Every Warrior Network Program is also working to assist with keeping Bossier Parish beautiful. He stated that their program has picked up approximately 5 tons of trash in just over a year.

Mr. Hoffman requested that if the police jurors have something in their district that needs to be cleaned, to please reach out to the Every Warrior Network Program and they will assist the police jurors in any way they can to help keep Bossier Parish beautiful. He stated that the program is available for Bossier and Caddo Parishes to assist with keeping the parishes clean.

Mr. Hoffman stated that the Every Warrior Network Program partners with Keep Bossier Beautiful and Shreveport Green. He stated that they participate in their events as well, but feel that keeping Bossier Parish clean is an everyday task.

Mr. Hoffman provided additional information on the Every Warrior Network Program. Appreciation was expressed to Mr. Hoffman and the Every Warrior Network Program for their work in Bossier Parish.

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Ms. Renee Hall was present and requested to address the police jury. Mr. Salzer asked Ms. Hall if she will be presenting new information to the police jury today that has not already been presented in previous police jury meetings pertaining to Mr. Robert Berry and the Cypress Black Bayou Recreation and Water Conservation District Board of Commissioners. Ms. Hall stated that she would like to present new information to the police jury. **Motion was made by Mr. Jorden, seconded by Mr. Benton, to amend the agenda to add Ms. Renee Hall as Visitor No. 2.**

The Vice President called for public comment. There being none, **motion carried, with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Brotherton, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Mr. Cochran

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Ms. Hall stated that there are several public comments on Facebook as well as Yelp and TripAdvisor pertaining to Cypress Black Bayou Park. She stated that it is important that the police jury be aware of the public comments and how the public is viewing the park at this time. She further stated that on September 8, 2020, Cypress Black Bayou Park

was closed to the public, but RV campers are being allowed into the park. Ms. Hall stated that the public is very upset that they cannot access Cypress Black Bayou Park.

Ms. Hall stated that private events are being held at Cypress Black Bayou Park, but the public is not allowed to enter the park. She stated that the Cypress Black Bayou Recreation and Conservation District Board of Commissions' recent board meeting was canceled due to several of the commissioners testing positive for COVID-19. She further stated that the commissioners tested positive shortly after attending a private event that was held at the park and recommended that anyone who attended that private event be tested for COVID-19.

Ms. Hall stated that it was her understanding that once all petitions recently submitted to the police jury were verified, an item would be placed on the December 2, 2020, police jury agenda. Mr. Jackson stated that there is no update at this time. Ms. Hall requested that Mr. Rodgers provide her with an update when one becomes available.

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Mr. Rex Moncrief, 2208 Hickory Ridge Drive, Bossier City, LA, was present and requested to address the police jury. **Motion was made by Mr. Rodgers, seconded by Mr. Marsiglia, to amend the agenda to add Mr. Rex Moncrief as Visitor No. 3.**

The Vice President called for public comment. There being none, **motion failed, with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Brotherton, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Skaggs  
**NAYS:** Mr. Salzer  
**ABSTAIN:** None  
**ABSENT:** Mr. Cochran

Ms. Hauser stated that in order for the agenda to be amended, a unanimous vote is required by the police jury.

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Ms. Hauser announced the public hearing to consider adoption of an ordinance amending Chapter 94 "Commercial Vehicle Enforcement", Section 94-10(b)(9) "Annual Permits", of the Bossier Parish Code of Ordinances, to add subsection (h) "Arthur Ray Teague Parkway Permits (ART)".

Officer Russell Craig, Commercial Vehicle Enforcement Unit, requested adoption of an ordinance amending the Bossier Parish Code of Ordinances as stated above. He stated that Arthur Ray Teague Parkway is closed to commercial vehicle traffic, but there is a large volume of commercial vehicle traffic that are servicing wells and commercial sites located off Arthur Ray Teague Parkway. He further stated that commercial vehicle traffic required to travel on Arthur Ray Teague Parkway to access well and construction sites are being stopped by law enforcement.

Officer Craig stated that the proposed amendment would allow for a commercial vehicle to obtain a permit sticker, which would be placed on commercial vehicles to be clearly visible to law enforcement that would permit the commercial vehicle to travel on Arthur Ray Teague Parkway to access sites located off Arthur Ray Teague Parkway. He stated that this permit program has been in place as a one-year pilot program and has been successful in reducing the number of commercial vehicles stopped by law enforcement.

Mr. Jackson requested clarification as to whether the permit stickers would allow for commercial vehicle traffic on the Sligo Road Extension, as well as Arthur Ray Teague Parkway located inside and outside the Bossier City limits. Officer Craig stated that this would apply to Arthur Ray Teague Parkway and the Sligo Road Extension located inside and outside the city limits of Bossier City.

Mr. Benton stated that it is recommended by the Road/Subdivision Regulations Committee to adopt the proposed ordinance amending Chapter 94 "Commercial Vehicle Enforcement", as presented.

**Motion was made by Mr. Benton, seconded by Mr. Plummer, to adopt an ordinance amending Chapter 94 "Commercial Vehicle Enforcement", Section 94-10(b)(9) "Annual Permits", of the Bossier Parish Code of Ordinances, to add subsection (h) "Arthur Ray Teague Parkway Permits (ART)".**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

## ORDINANCE NO. 4797

AN ORDINANCE AMENDING CHAPTER 94, SECTION 94-10(B)(9) OF THE BOSSIER PARISH CODE OF ORDINANCES "ANNUAL PERMITS", TO ADD SUBSECTION (H) "ARTHUR RAY TEAGUE PARKWAY PERMITS (ART)"

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, that Chapter 94, Section 94-10(B)(9) of the Bossier Parish Code of Ordinances, be and is hereby amended to add Subsection (H) as follows:

Section 94-10(B)(9). Annual Permits

**Section 94-10(B)(9)(H) is hereby added as follows:**

- H. Necessity of Road-Use Permits  
Arthur Ray Teague Parkway Permits (ART) - Upon application and receipt of permit, an owner or driver of a vehicle or combination of vehicles may be issued a special permit (free of charge) to allow access to Arthur Ray Teague Parkway for work or service of locations along this "No Trucks" corridor. The envelope vehicle shall not exceed any legal parameters set forth by the Bossier Parish Police Jury concerning, but not restricted to, weight, width, length, height, etc. There shall be a numbered sticker issued with each permit that must be displayed on the vehicle in a highly visible location. This shall be an annual permit valid for one calendar year (January 1st to December 31st).

BE IT FURTHER ORDAINED that if any provisions or items of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Benton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICY JURY

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Ms. Hauser announced the public hearing to consider adoption of an ordinance amending Chapter 94, Section 10 "Commercial Vehicle Enforcement", Section 94-10(b)(16) "BPPJCVEU 53" of the Bossier Parish Code of Ordinances, to add subsection (d) to adopt the Federal Bridge Formula for the Parish of Bossier.

Officer Craig stated that Commercial Vehicle Enforcement regulations for Bossier Parish roadways and bridges follow State of Louisiana regulations for commercial vehicles. He stated that the proposed amendment to the Bossier Parish Code of Ordinances is found in La. R.S. 32:386 pertaining to bridges. He provided additional information on the proposed amendment.

Mr. Benton stated that it is the recommendation of the Road/Subdivision Regulations Committee to adopt an ordinance amending Chapter 94, Section 10 "Commercial Vehicle Enforcement", Section 94-10(b)(16) "BPPJCVEU 53" of the Bossier Parish Code of Ordinances, to add subsection (d) to adopt the Federal Bridge Formula for the Parish of Bossier.

**Motion was made by Mr. Benton, seconded by Mr. Plummer, to adopt an ordinance amending Chapter 94, Section 10 "Commercial Vehicle Enforcement", Section 94-10(b)(16) "BPPJCVEU 53" of the Bossier Parish Code of Ordinances, to add subsection (d) to adopt the Federal Bridge Formula for the Parish of Bossier.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

## ORDINANCE NO. 4798

AN ORDINANCE AMENDING CHAPTER 94, SECTION 94-10(B)(16) OF THE BOSSIER PARISH CODE OF ORDINANCES "BPPJCVEU 53", TO ADD SUBSECTION (D) TO ADOPT THE FEDERAL BRIDGE FORMULA FOR THE PARISH OF BOSSIER

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, that Chapter 94, Section 94-10(B)(16) of the Bossier Parish Code of Ordinances "BPPJCVEU53", be and is hereby amended to add Subsection (d) as follows:

**Section 94-10(B)(16). BPPJCVEU53**

**Section 94-10(B)(16)(d) is hereby added as follows:**

- d. For vehicles using the Bossier Parish roadway system, the overall maximum gross weight, including enforcement tolerances, on a group of two or more consecutive axles, shall be produced by application of the following formula:  
$$W = 500(LN/(N - 1) + 12N + 36)$$
where "W" equals overall gross weight on any group of two or more consecutive axles to the nearest five hundred pounds, "L" equals distance in feet between the extreme of any group of two or more consecutive axles, and "N" equals number of axles in group under consideration, except that two consecutive sets of tandem axles may carry a gross load of thirty-seven thousand pounds (37,000 lbs) each, provided that the overall distance between the first and last axles of the consecutive sets of tandem axles is thirty-six feet (36 ft) or more. The overall gross weight shall not exceed eighty-eight thousand pounds (88,000 lbs), including all enforcement tolerances, except for those vehicles and loads which cannot be easily dismantled or divided, and which have been issued special permits. The following commodities, when loaded within legal gross weight limits set forth for that type of CMV, shall be exempt from this ordinance: dirt, gravel, sand (in a dump type trailer), concrete, asphalt, forest products in their natural state, and agricultural products in their natural state.

BE IT FURTHER ORDAINED that if any provisions or items of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Benton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICY JURY

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Ms. Hauser announced the public hearing to consider an ordinance to approve the application of the Haughton Metropolitan Planning Commission to adopt and implement the Unified Development Code.

Mr. Sam Marsiglia, Haughton Metropolitan Planning Commission, stated that adoption of the Unified Development Code will be the first official action of the Haughton Metropolitan Planning Commission. He stated that the proposed Unified Development Code mimics the Bossier City-Parish Metropolitan Planning Commission's Unified Development Code, but has been modified to meet the needs of the Haughton Metropolitan Planning Commission.

Mr. Marsiglia stated that Section 4.3.1 of the proposed Unified Development Code references the Highway 80 Corridor Overlay District.

**Motion was made by Mr. Brotherton, seconded by Mr. Benton, to approve the application of the Haughton Metropolitan Planning Commission to adopt and implement the Unified Development Code.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider the application of the Bossier City-Parish Metropolitan Planning Commission requesting the review and approval of the Highway 80 Corridor Overlay District.

Mr. Benton stated that the proposed Highway 80 Corridor Overlay District extends from the City of Bossier City limits to Princeton Road.

**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to approve the application of the Bossier City-Parish Metropolitan Planning Commission requesting the review and approval of the Highway 80 Corridor Overlay District.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

#### ORDINANCE NO. 4799

AN ORDINANCE TO AMEND ORDINANCE NO. 4705 OF 2018, WHICH ADOPTED AN AMENDED UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, TO AMEND ARTICLE 5 - USE REGULATIONS, BY ADDING SECTION 5.7.5 HIGHWAY 80 CORRIDOR OVERLAY DISTRICT

WHEREAS, the Bossier Parish Police Jury held a public hearing on November 18, 2020, to review proposed amendments to the Unified Development Code; and

WHEREAS, the proposed amendments received a FAVORABLE recommendation from the Bossier City-Parish Metropolitan Planning Commission; and

BE IT ORDAINED, the Unified Development Code is amended to add Section 5.7.5 to Article 5 - Use Regulations, as follows:

Section 5.7.5 Highway 80 Corridor Overlay District

**A. District Boundaries**

The Hwy 80 Corridor Overlay District extends generally, 1400 feet from the centerline of Highway 80, north and south, extending east of Bellevue Road to the west side of Mahaffey Road. The area boundary shall be depicted on a map that has been adopted with the inception of the Hwy 80 Corridor Overlay District. If a site or property is partially covered by said overlay district, then the entire portion of the site or property facing the corridor is to be covered by these regulations.

**B. Purpose and Intent**

The Hwy 80 Redevelopment Overlay District is created to recognize that zoning amendments will occur within existing subdivisions, with platted lots that front on and receive direct access from Highway 80 and allow property owners to apply for zoning amendments within the redevelopment area. As a result of changes over time, the Bossier Parish Police Jury recognizes that the existing subdivisions along the Highway 80 corridor are in transition from the current mix of agricultural working lands, residential, commercial and industrial land uses. The Hwy 80 Corridor Overlay District shall be in addition to, and shall overlap and overlay, all other zoning districts so that any parcel of land lying in the Hwy 80 Corridor Overlay District shall also lie in one or more of the other zoning districts. All regulations of the underlying zoning districts shall be applicable except as modified by the provisions of this section.

**C. Applicability**

The provisions applicable to the Hwy 80 Corridor Overlay District shall apply to both modifications of existing structures as well as new construction within the Hwy 80 Corridor Overlay District.

**D. Submittal Requirements**

All applications for zoning amendments in the district, shall follow the procedures as stated in Section 3.9 of the Bossier City - Parish Unified Development Code.

**E. Compatibility Buffer Standards**

1. Applicability
  - a. A landscaped buffer shall be located on the site of the nonresidential or multifamily use along all property lines adjacent to the existing or proposed single family residential uses per Section 13.10 of the Unified Development Code.

**F. Exterior Lighting**

Outdoor lighting installations shall be designed to illuminate at the minimum level necessary for safety and security, and to avoid harsh contrasts in lighting levels between the project site and adjacent

properties. Outdoor lighting shall be installed in accordance with underlying zoning district as well as the following additional requirements. The outdoor lighting standards in Section 12.6 are intended to eliminate spillover light and light glare on motor vehicle operators, pedestrians, and land uses near light sources and to help control the nuisance aspects of glare or spillover light onto adjacent uses.

**G. Architectural Standards**

The Architectural standards as stated in Article 12 of the UDC, are applicable and are intended to reflect the goals of the Comprehensive and Land Use Plan while creating development of enduring quality and unique architectural style.

**H. Signage**

1. On-Premise Signs

On Premise signs shall be limited to monument signs only, when a single family residence is adjacent to the site and shall be reviewed by the Planning Commission as a Conditional Use following the procedures of Section 3.3.2. Review shall be for such factors as illumination, height, size and any obstruction of visibility concerning the adjacent residence.

2. Off-Premise Advertising Devices

Off-Premise advertising devices which are located on property adjacent to and oriented toward Interstate 20 are permitted within the overlay district.

**I. Residential Subdivisions**

In addition to the Subdivision and Land Development regulations found in Article 11, future residential developments shall comply with the requirements of the underlying zoning district and shall comply with one of the following requirements:

1. Rear-fronting residential lots shall be platted with a landscaped common area restricting vehicular access placed adjacent to the public right-of-way. Such common area shall be a minimum of 20 feet in depth and include a continuous minimum 6-foot high solid wall constructed entirely of brick or stone masonry and a vegetated strip of canopy trees, shrubs, and groundcover that provide a full landscape buffer measured at 1 tree per 30' of linear frontage and 1 shrub per 3' of linear frontage.

2. If a residential lot is separated from Hwy 80 by a minimum 20-foot wide landscaped strip and a residential street, a residential lot may face Hwy 80.

**J. Outside Storage and Mechanical Equipment**

1. Outside Storage

Outside storage shall be completely screened from the public right-of-way. Outdoor storage shall include the parking of all company owned and operated vehicles.

2. Mechanical Equipment

Mechanical equipment shall be shielded and screened from the public right-of-way and be designed to be perceived as an integral part of the building.

BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Pelican Pointe Subdivision, Unit No. 1, being a portion of Lots 5 and 6, Williams Subdivision, located in Sections 10 and 15, Township 18 North, Range 12 West, Bossier Parish, LA.

Mr. Ryan Estess, Raley and Associates, Inc., was present. Mr. Benton asked if the developer is requesting a variance to build a structure below the road surface level.

Mr. Hudson stated that the plat and site plan are being presented today for the police jury's consideration, as well as a request for a variance of parish regulations to allow a structure to be built below the road surface level.

Mr. Hudson stated that the drainage plan has been reviewed and the Louisiana Department of Transportation and Development has approved all plans associated with the proposed plat.

**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to approve the plat and site plan of the proposed development of Pelican Pointe Subdivision, Unit No. 1, being a portion of Lots 5 and 6, Williams Subdivision, located in Sections 10 and 15, Township 18 North, Range 12 West, Bossier Parish, LA, and to approve the request of a variance of parish regulations to allow a structure to be built below the road surface level on Lot 1, Pelican Pointe Subdivision, Unit No. 1.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider the application of Mr. Ryan Estess, Raley and Associates, Inc., to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land being 9.932 acres, more or less, located in Section 26, Township 19 North, Range 13 West, Bossier Parish, LA, from R-LD, Residential Low Density District, to B-1, Business, Commercial Office District. (corner of Swan Lake Road and Duckwater Landing)

Mr. Estess was present. Mr. Skaggs stated that he received several phone calls pertaining to this agenda item. He asked if anyone was present that would like to address the police jury on this matter. No one was present.

**Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to approve the application of Mr. Ryan Estess, Raley and Associates, Inc., to the Bossier City-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a certain tract of land being 9.932 acres, more or less, located in Section 26, Township 19 North, Range 13 West, Bossier Parish, LA, from R-LD, Residential Low Density District, to B-1, Business, Commercial Office District. (corner of Swan Lake Road and Duckwater Landing)**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4800

AN ORDINANCE TO AMEND BOSSIER PARISH ORDINANCE NO. 4705 OF 2018, WHICH ADOPTED AN AMENDED UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND BEING 9.932 ACRES, MORE OR LESS, LOCATED IN SECTION 26, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LA, FROM R-LD, RESIDENTIAL LOW DENSITY DISTRICT, TO B-1, BUSINESS, COMMERCIAL OFFICE DISTRICT. (CORNER OF SWAN LAKE ROAD AND DUCKWATER LANDING)

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 18<sup>th</sup> day of November, 2020, that Ordinance No. 4705 of 2018 (Amended Unified Development Code) of the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a certain tract of land being 9.932 acres, more or less, located in Section 26, Township 19 North, Range 13 West, Bossier Parish, LA, from R-LD, Residential Low Density District, to B-1, Business, Commercial Office District. (corner of Swan Lake Road and Duckwater Landing), being more particularly described as follows:

PROPOSED SWAN LAKE COMMERCIAL LEGAL DESCRIPTION

BEING A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA, SAID TRACT BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 26, RUN THENCE NORTH 89°47'42" WEST A DISTANCE OF 33.57 FEET TO A POINT ON THE WEST RIGHT OF WAY OF SWAN LAKE ROAD AS ACQUIRED IN BOOK 1728, PAGE 143 OF THE RECORDS OF BOSSIER PARISH, LA, SAID POINT BEING THE POINT OF BEGINNING OF THE TRACT HEREIN DESCRIBED, FROM SAID POINT OF BEGINNING, RUN THENCE NORTH 00°13'14" EAST A DISTANCE OF 435.15 FEET TO A POINT, THENCE RUN SOUTH 89°41'37" EAST A DISTANCE OF 250.60 FEET, THENCE RUN NORTH 00°22'56" EAST A DISTANCE OF 635.85 FEET, THENCE RUN SOUTH 89°41'18" EAST A DISTANCE OF 20.00 FEET, THENCE RUN NORTH 00°18'42" EAST A DISTANCE OF 20.00 FEET TO THE SOUTH RIGHT OF WAY OF DUCKWATER LANDING AS DEDICATED IN BOOK 1364, PAGE 52 OF THE RECORDS OF BOSSIER PARISH, LA, THENCE RUN ALONG SAID RIGHT OF WAY SOUTH 89°41'18" EAST A DISTANCE OF 207.63 FEET TO THE WEST RIGHT OF WAY LINE OF SAID SWAN LAKE ROAD, THENCE RUN ALONG SAID RIGHT OF WAY THE FOLLOWING FIVE CALLS: SOUTH 68°33'45" EAST A DISTANCE OF 26.05 FEET, ALONG A CURVE TO THE RIGHT A DISTANCE OF 161.95 FEET (SAID CURVE HAVING A RADIUS OF 6957.93 FEET AND A CHORD BEARING OF SOUTH 00°12'37" EAST A DISTANCE OF 161.95 FEET), SOUTH 00°06'35" EAST A DISTANCE OF 505.96 FEET, ALONG A CURVE TO THE LEFT A DISTANCE OF 378.46 FEET (SAID CURVE HAVING A RADIUS OF 1865.00 FEET AND A CHORD BEARING OF SOUTH 5°21'25" EAST A DISTANCE OF 377.81 FEET), SOUTH 00°32'34" WEST A DISTANCE OF 36.77 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINING 9.033 ACRES.

PROPOSED SWAN LAKE COMMERCIAL LEGAL DESCRIPTION 2

BEING A TRACT OF LAND IN THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA, SAID TRACT BEING MORE FULLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 26, RUN THENCE NORTH 00°22'12" EAST A DISTANCE OF 1309.95, THENCE RUN NORTH 89°41'18" WEST A DISTANCE OF 85.83 FEET TO A POINT ON THE WEST RIGHT OF WAY OF SWAN LAKE ROAD AS ACQUIRED IN BOOK 1728, PAGE 143 OF THE RECORDS OF BOSSIER PARISH, LA. SAID POINT BEING THE POINT OF BEGINNING OF THE TRACT HEREIN DESCRIBED. FROM SAID POINT OF BEGINNING, RUN THENCE ALONG SAID RIGHT OF WAY THE FOLLOWING TWO CALLS: ALONG A CURVE OF THE RIGHT A DISTANCE OF 149.54 FEET (SAID CURVE HAVING A RADIUS OF 6957.93 FEET AND A CHORD BEING OF SOUTH 02°09'07" EAST A DISTANCE OF 149.54 FEET), SOUTH 65°07'59" WEST A DISTANCE OF 24.91 FEET TO THE NORTH RIGHT OF WAY OF DUCKWATER LANDING AS DEDICATED IN BOOK 1364, PAGE 52 OF THE RECORDS OF BOSSIER PARISH, LA, THENCE RUN ALONG SAID RIGHT OF WAY NORTH 89°41'18" WEST A DISTANCE OF 208.11 FEET, THENCE RUN NORTH 00°18'42" EAST A DISTANCE OF 20.00 FEET, THENCE RUN NORTH 89°41'18" WEST A DISTANCE OF 20.00 FEET, THENCE RUN NORTH 00°18'42" EAST A DISTANCE OF 140.00 FEET, THENCE RUN SOUTH 89°41'18" EAST A DISTANCE OF 244.22 FEET TO THE POINT OF BEGINNING.

SAID TRACT OF LAND CONTAINING 0.899 ACRES.

Applicant: Ryan Estess, Raley and Associates, Inc.

Purpose: Professional office space

The ordinance was offered by Mr. Skaggs, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider the application of Bayou Spirits and Bistreaux to Geaux to the Bossier City-Parish Metropolitan Planning Commission for a Conditional Use Approval for the sale of high and low content alcohol for off-premise consumption located at 5520 Airline Drive, Bossier City, LA, a proposed packaged liquor store with frozen prepackaged food sales.

Mr. Skaggs asked if there was anyone present in opposition to this request. No one was present.

**Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to approve the application of Bayou Spirits and Bistreaux to Geaux to the Bossier City-Parish Metropolitan Planning Commission for a Conditional Use Approval for the sale of high and low content alcohol for off-premise consumption located at 5520 Airline Drive, Bossier City, LA, a proposed packaged liquor store with frozen prepackaged food sales.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4801

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH AND LOW CONTENT ALCOHOL FOR OFF-PREMISE CONSUMPTION LOCATED AT 5520 AIRLINE DRIVE, BOSSIER CITY, LA, A PROPOSED PACKAGED LIQUOR STORE WITH FROZEN PREPACKAGED FOOD SALES

WHEREAS, Bayou Spirits and Bistreaux to Geaux has applied to the Bossier Parish Police Jury for a Conditional Use for the sale of high and low content alcohol for off-premise consumption located at 5520 Airline Drive, Bossier City, LA, a proposed packaged liquor store with frozen prepackaged food sales; and

WHEREAS, the application has been approved by the Bossier City-Parish Metropolitan Planning Commission; and

WHEREAS, a public hearing for the application was held by the Bossier Parish Police Jury on November 18, 2020.

SECTION 1. That the Conditional Use for the sale of high and low content alcohol for off-premise consumption located at 5520 Airline Drive, Bossier City, LA, a proposed packaged liquor store with frozen prepackaged food sales, is hereby approved.

The Ordinance was offered by Mr. Skaggs, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Clarke Subdivision, being a resubdivision of Lot 3, Lawrence Lands Subdivision, and Lot 2, Perkins Estates Subdivision, located in Section 11, Township 20 North, Range 13 West, Bossier Parish, LA.

Mr. Eric Clarke, 214 Mill Creek Lane, Haughton, LA, stated that he plans to build a home at 1310 Butler Hill Road, Benton, LA. He stated that the proposed plat was presented to the Bossier City-Parish Metropolitan Planning Commission on September 14, 2020, and was approved unanimously. He expressed appreciation to Ms. Askew-Brown, Bossier City-Parish MPC, for her assistance with this process. Mr. Clarke asked why the Bossier Parish Police Jury Agenda does not reflect a case number or provide that the proposed plat received a favorable recommendation from the Bossier City-Parish MPC.

Ms. Askew-Brown stated that she is unsure why the case number and the recommendation from the Bossier City-Parish MPC is not provided on the police jury agenda. Ms. Hauser stated that case numbers and recommendations from the Bossier City-Parish MPC are only provided for zoning cases on police jury agendas.

Mr. Clarke stated that a petition has been signed by all property owners in Lawrence Lands Subdivision and Perkins Estates Subdivision and has been submitted to the Bossier Parish Police Jury.

Mr. Clarke stated that the proposed plat provides for two five-acre tracts of land with a temporary driveway access. He stated that permits have been submitted to the police jury for a permanent driveway access.

Mr. Hudson recommended approval of the plat of the proposed development of Clarke Subdivision.

**Motion was made by Mr. Jorden, seconded by Mr. Benton, to approve the plat of the proposed development of Clarke Subdivision, being a resubdivision of Lot 3, Lawrence Lands Subdivision, and Lot 2, Perkins Estates Subdivision, located in Section 11, Township 20 North, Range 13 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider approval of the Minor Plat for Lucky Family Mission, Inc., located in Section 13, Township 17 North, Range 12 West, Bossier Parish, LA.

Mr. Brotherton asked if the parish engineering office recommends approval of the Minor Plat for Lucky Family Mission, Inc. Mr. Ford stated that the proposed plat provides for the larger tract of land to be subdivided into two tracts, which has been approved by the Bossier City-Parish MPC. He stated that there was some objection at the Bossier City-Parish MPC meeting.

Mr. Darby asked if anyone was present that would like to address the police jury on this matter. No one was present.

Mr. Ford recommended approval of the Minor Plat for Lucky Family Mission, Inc. **Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to approve the Minor Plat for Lucky Family Mission, Inc., located in Section 13, Township 17 North, Range 12 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider approval of the Minor Plat for Dream Chaser Maker, LLC, located in Section 10, Township 16 North, Range 12 West, Bossier Parish, LA.

**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to approve the Minor Plat for Dream Chaser Maker, LLC, located in Section 10, Township 16 North, Range 12 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Red Point Subdivision, Unit No. 2, being a resubdivision of Lot 3, Red Point Subdivision, located in Section 13, Township 18 North, Range 12 West, Bossier Parish, LA.

**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to approve the plat of the proposed development of Red Point Subdivision, Unit No. 2, being a resubdivision of Lot 3, Red Point Subdivision, located in Section 13, Township 18 North, Range 12 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider approval of the site plan/plat for the proposed Dollar General Subdivision, located in Section 32, Township 20 North, Range 11 West, Bossier Parish, LA.

Mr. Dan Purvis, Racliff Development, LLC, was present. He stated that there are others in the audience today that will question the safety of the location of the proposed Dollar General Store in the Bellevue community. He stated that citizens depend on the Louisiana Department of Transportation and Development for keeping the roadways safe in the State of Louisiana. Mr. Purvis stated that a permit for access off LA Highway 157 was requested and obtained from LA DOTD on September 16, 2020.

Mr. Purvis stated that in light of the COVID-19 pandemic, Dollar General Stores have been deemed an essential business that provides services to communities. He stated that many items that Dollar General Stores sell and bring to the community may not be available in other businesses.

Mr. Purvis stated that a poll was taken on Facebook and of the approximate 2,500 people that responded, 84 percent were in favor of a national retailer in that area. He requested that when considering the proposed plat/site plan for Dollar General Subdivision, the police jury consider whether the plat/site plan meets the required regulations as set by this police jury.

Mr. Hudson stated that the proposed plat/site plan has been reviewed thoroughly, and originally it was planned for the proposed ingress/egress to be on Bethlehem Road, but it was determined that for safety reasons, the ingress/egress would need to be located on Highway 157 which has been approved by LA DOTD. He stated that the property owner has agreed to donate the remaining parcel of land on Bethlehem Road, which is currently tacitly dedicated, to the parish for access to maintain the roadway.

Mr. Hudson stated that all detention regulations have been met. He stated that development of a Dollar General Store at this location will generate additional traffic and the parish, LA DOTD and the developer have created the safest possible plan for the public.

Mr. Hudson stated that based on what has been presented to the parish for development of the Dollar General Store at this location has met all parish regulations and recommends approval.

Ms. Amanda Milner, 144 and 162 Bethlehem Road, Haughton, LA, stated that she is concerned about traffic issues with locating a Dollar General Store at Bethlehem Road and Highway 157 when school buses cannot safely pick up children at that location due to 18-wheeler traffic traveling at a high rate of speed in the curve on Highway 157. She stated that several school bus drivers fear for their safety and the safety of the children at that location on Highway 157.

Ms. Milner stated that there are only three families that live on Bethlehem Road and they fear that location of a Dollar General Store at Bethlehem Road and Highway 157 will cause crime rate to increase and additional traffic on Bethlehem Road. She stated that the current response time from law enforcement and emergency services is approximately two hours.

Ms. Milner stated that the proposed Dollar General Store will not be allowed to sell alcohol due to laws prohibiting the sale of alcohol when located a certain distance from a church. She stated that there is currently a Dollar General Store located at Highway 80 and Bellevue Road which is convenient for the residents living on Bethlehem Road, and an additional Dollar General Store is located near the railroad tracks in Haughton. Ms. Milner stated that there is not a need for a Dollar General Store at Bethlehem Road and Highway 157.

Mr. Hudson stated that the proposed Dollar General Store is not connecting to Bethlehem Road and will be accessed from Highway 157. Ms. Milner asked if the parish can guarantee that there will be no wrecks at Bethlehem Road and Highway 157 due to the location of the proposed Dollar General Store.

Mr. Hudson stated that LA DOTD governs connections to state highways, not the parish. Ms. Milner stated that LA DOTD has advised the parish that the intersection of Bethlehem Road and Highway 157 is dangerous (the police jury has no record of this claim by Ms. Milner). Mr. Hudson stated that LA DOTD and the developer worked together to create an access from Highway 157 which has been deemed a safe access to the proposed Dollar General Store. Ms. Milner stated that due to the curves on Highway 157 at that location, the intersection is dangerous and asked how the parish is going to guarantee the safety of all the residents in that area. She also asked how the parish is going to guarantee the safety of the residents of Bethlehem Road when someone robs the Dollar General Store.

Mr. Hudson stated that the crime issue is not for the parish engineer's office to address. He stated that LA DOTD has worked directly with the developer of the Dollar General Store to address all issues concerning access from Highway 157.

Mr. Hudson stated that he has presented the police jury with all information pertaining to access to the proposed Dollar General Store.

Mr. Rimmer asked what the current speed limit is on Highway 157 at Bethlehem Road. Ms. Milner stated that the current speed limit at Bethlehem Road and Highway 157 is 45 miles per hour. She asked how the parish is going to guarantee the safety of the public accessing the proposed Dollar General Store at Bethlehem Road and Highway 157 with the existing curves. She stated that location of a Dollar General Store at Bethlehem Road and Highway 157 will cause danger to the traveling public due to the blind curves traveling from Benton or Haughton.

Ms. Casandra English, 13539 Highway 157, Haughton, LA, stated that her mother lives across Highway 157 from the Bethlehem Baptist Church. She stated that the curve on Highway 157 at the Bethlehem Road and Highway 157 intersection is a dangerous curve.

Ms. English stated that she placed an order for basic essential items from Dollar General Stores approximately two months ago, and she has not received those items to date. She stated that the items that Dollar General Stores sell are close to their expiration dates, and the stores advertise items that they do not have available in the stores. She further stated that there are existing Dollar General Stores that are convenient for those living in that area to access.

Ms. English stated that she is concerned for the safety of her 82-year old mother that lives close to the proposed location of the Dollar General Store due to the potential of an increase in crime. She stated that the proposed Dollar General Store is located too close to the residents living in that area.

Ms. Linda Shaw, 388 Vickers Road, Haughton, LA, stated that she moved to the Vickers Road area to live in the country, and locating a nationwide commercial business is not appropriate for the area in which they live. She requested that the quiet country living in which she moved to the Vickers Road area to enjoy not be interrupted by allowing the proposed Dollar General Store to be located at the intersection of Bethlehem Road and Highway 157.

Ms. Roxanne Berridge, 464 Vickers Road, Haughton, LA, stated that she has lived on Vickers Road for approximately 40 years. She stated that a small store is located across the street and has been there since she was 11 years old. She further stated that a nationwide chain store would put the small store out of business.

Ms. Berridge stated that adding another business across the street from an existing business would be dangerous at Bethlehem Road and Highway 157. She stated that she has almost been hit several times at that intersection by logging trucks and 18-wheelers because the trucks are traveling at a high rate of speed. She requested that the police jury deny the proposed plat/site plan for the Dollar General Store.

Mr. Larry Davis, 5452 Bellevue Road, Haughton, LA, stated that he received the notice from the police jury for today's public hearing pertaining to the proposed Dollar General Store. He stated that he is concerned with the proposed location of the Dollar General Store due to the curves on Highway 157.

Mr. Davis stated that citizens are going to fuel their vehicles and shop for needed items out of convenience, and there are other Dollar General stores in that area that are near gas stations. He asked that the longevity of the proposed Dollar General Store be considered and how the location could affect the longevity of the proposed store.

Ms. Helen Bell, 4646 Bellevue Road, Haughton, LA, stated that she has lived on Bellevue Road since 1966 and she has seen many changes to the area throughout the years. She stated that the proposed location of the Dollar General Store is not ideal, and there is other property that has become available that would be more suitable for the proposed Dollar General Store. She requested that this matter be further researched as to a proposed location. Ms. Bell stated that she is not in opposition to a Dollar General Store in the Bellevue area, but asked that a better location be considered.

Ms. Bell stated that the proposed Dollar General Store could bring additional small businesses to the Bellevue area which would be convenient for elderly people in that area. She stated that the existing Dollar General Stores are approximately 10 miles from her home.

Ms. Bell recommended that the traffic access the proposed Dollar General Store from Bethlehem Road for safety reasons.

Mr. Benton stated that he has received several phone calls in support of the proposed Dollar General Store. He asked if gas pumps are planned at this Dollar General Store location. Mr. Purvis stated that there are no plans for gas pumps at this Dollar General Store location. He further stated that the proposed Dollar General Store will follow parish regulations pertaining to the sale of alcohol.

Mr. Benton asked if there are any reported accidents at Bethlehem Road and Highway 157. Mr. Ford stated that in the 18 years he has been parish engineer, he has not received any complaints of traffic concerns at this intersection. He stated that the proposed Dollar General Store would be located in a curve off Highway 157 and asked if there are any plans for clearing. Mr. Purvis stated that there is some growth in the state right-of-way which can be cleared to assist with site in the curve.

Mr. Ford stated that leaving the site looking back to the northwest, there is no obstruction to site, but looking to the southeast, clearing may be required across the road in the right-of-way from the proposed location of the Dollar General Store to assist with clearing any site obstruction.

Mr. Ford stated that LA DOTD approved and issued a permit for the access drive to the proposed Dollar General Store off Highway 157.

Mr. Darby asked how close Bethlehem Baptist Church is to the proposed Dollar General Store. Mr. Ford stated that the original plan provided access to the proposed Dollar General Store from Bethlehem Road which is adjacent to Bethlehem Baptist Church. He stated that the property owner of the land that is being purchased for the proposed Dollar General Store also owns Bethlehem Road. Mr. Ford stated that the driveway accessing Bethlehem Baptist Church is off Bethlehem Road but is in close proximity to Highway 157. He stated that the parish could not approve an additional driveway off Bethlehem Road for the proposed Dollar General Store at that location and the driveway was relocated on Highway 157 which has been approved by LA DOTD.

Mr. Ford stated that the property owner has agreed to dedicate Bethlehem Road to the parish so that improvements can be made to Bethlehem Road by the parish. He stated that the proposed plat/site plan for the Dollar General Store will not affect the few residents that live on Bethlehem Road.

Mr. Jackson stated that the parish does not regulate access drives located on state highways. Mr. Ford stated that the proposed plat/site plan for the Dollar General Store meets all parish regulations as presented.

Mr. Jorden stated that location of the proposed Dollar General Store on Highway 157 will cause a safety hazard. He recommended that another location be considered for the proposed Dollar General Store.

After further discussion, **motion was made by Mr. Jorden to deny approval of the site plan/plat for the proposed Dollar General Subdivision, located in Section 32, Township 20 North, Range 11 West, Bossier Parish, LA.** No second was received to Mr. Jorden's motion.

**Motion was made by Mr. Benton, seconded by Mr. Plummer, to approve the site plan/plat for the proposed Dollar General Subdivision, located in Section 32, Township 20 North, Range 11 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **motion carried, with the following votes recorded:**

**AYES: Mr. Benton, Mr. Brotherton, Mr. Gray, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Skaggs**  
**NAYS: Mr. Darby, Mr. Jorden, Mr. Marsiglia, Mr. Rodgers**  
**ABSTAIN: None**  
**ABSENT: Mr. Cochran**

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Ms. Hauser announced the public hearing to consider the application of Mr. Jason Lillo to the Benton-Parish Metropolitan Planning Commission for a Planning Approval for a 255-foot Self Support Tower with a 10-foot lightning rod, located at 223 Linton Road, Benton, LA.

Mr. Jason Lillo, applicant, stated that he is also present on behalf of the property owner. He stated that the Benton-Parish MPC has approved the application. He further stated that this application was presented to the police jury for consideration several years ago, and the police jury approved the application at that time, but a new application is required due to the tower not being constructed when approved.

Mr. Hudson stated that a previous application for planning approval was received and approved by the police jury many years ago. He stated that based on the plans for the 255-foot Self Support Tower, it shows that the fall radius of the proposed tower is 50 feet which is sufficient for the tower to remain on the property should it fall.

There being no objection, **motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to approve the application of Mr. Jason Lillo to the Benton-Parish Metropolitan Planning Commission, for a Planning Approval for a 255-foot Self Support Tower with a 10-foot lightning rod, located at 223 Linton Road, Benton, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4802

AN ORDINANCE APPROVING A PLANNING APPROVAL FOR A 255-FOOT SELF SUPPORT TOWER WITH A 10-FOOT LIGHTNING ROD, LOCATED AT 223 LINTON ROAD, BENTON, LA, BOSSIER PARISH, LA

WHEREAS, Jason Lillo, on behalf of AT&T, has applied to the Bossier Parish Police Jury for a Planning Approval to locate a 255-foot Self Support Tower with a 10-foot lightning rod, located at 223 Linton Road, Benton, Bossier Parish, LA; and

WHEREAS, the application has been approved by the Benton-Parish Metropolitan Planning Commission; and  
WHEREAS, a public hearing for the application was held by the Bossier Parish Police Jury on November 18, 2020.

SECTION 1. That the Planning Approval to locate a 255-foot Self Support Tower with a 10-foot lightning rod, located at 223 Linton Road, Benton, Bossier Parish, LA, is hereby approved.

The Ordinance was offered by Mr. Rodgers, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Fairburn Subdivision, Unit No. 5, being a resubdivision of Lot 2, Fairburn Subdivision, Unit No. 4A, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Micha Duffy, Coyle Engineering Co., Inc., was present. He stated that the proposed plat provides for the resubdivision of Lot 2, Fairburn Subdivision, Unit No. 4A, which is necessary due to an adjustment of a lot line and creation of four lots.

Mr. Hudson recommended approval of the proposed plat.

There being no objection, **motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to approve the plat of the proposed development of Fairburn Subdivision, Unit No. 5, being a resubdivision of Lot 2, Fairburn Subdivision, Unit No. 4A, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider approval of the amended plat for Dry Cypress North Subdivision, Unit No. 1, being a re-plat of Dry Cypress North Subdivision, Unit No. 1, located in Section 23, Township 20 North, Range 12 West, Bossier Parish, LA.

Ms. Hauser requested that no action be taken on this agenda item. She stated that the public hearing on this matter is scheduled for December 2, 2020. No action was taken.

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**Motion was made by Mr. Brotherton, seconded by Mr. Benton, to schedule a public hearing on January 20, 2021, to consider the application of the Houghton Metropolitan Planning Commission to consider approval of the Houghton MPC Alcohol Density Conditional Use Overlay District.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to schedule a public hearing on January 20, 2021, to consider approval of the plat of the proposed development of Cristal Oak Commercial Subdivision, Unit No. 2, a Planned Unit Development, being a resubdivision of Lot 1, Cristal Oak Commercial Subdivision, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Jorden, seconded by Mr. Salzer, to schedule a public hearing on January 20, 2021, to consider approval of the plat of the proposed development of Bankhead Estate Subdivision, located in Section 21, Township 22 North, Range 11 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a public hearing on January 20, 2021, to consider the application of David R. Cook and Somsri S. Cook, Daiquiri Palace, to the Bossier City-Parish Metropolitan Planning Commission for a Conditional Use Approval for the sale of high and low content alcohol for off-premise consumption at a proposed daiquiri shop located at 1911 Highway 80 East, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a public hearing on January 20, 2021, to consider approval of the Minor Plat for Evan McCommon, located in Section 12, Township 18 North, Range 12 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously. (Per the Engineering Department, the public hearing for this Minor Plat is being cancelled as the Minor Plat has been approved administratively)**

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Mr. Salzer reported on a meeting of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals held at 12:30 p.m. today. Mr. Salzer, Mr. Plummer, Mr. Rodgers, Mr. Darby, Mr. Jackson, Ms. Shelby Irby, Ms. Julie Gill, Ms. Hauser, and Ms. Jessica Aldridge were present at this hearing.

Mr. Salzer stated that the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals discussed the following delinquent accounts:

Ms. Irby provided the board with information for Ms. Tremendous Nelson, 5249 John Wilson Drive, Bossier City, LA. No one was present on behalf of the customer to discuss this matter.

Ms. Irby stated that Ms. Nelson has a past due balance of \$257.72, with the last payment being made on July 29, 2020, in the amount of \$257.00. She stated that Ms. Nelson has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 5249 John Wilson Drive, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$257.72 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about November 30, 2020. This property is rental property and prior to disconnect, the landlord is to be contacted.

**Motion was made by Mr. Salzer, seconded by Mr. Darby, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 5249 John Wilson Drive, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$257.72 is received within 10 days.**

Motion carried.

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Ms. Irby provided the Board of Appeals with information pertaining to Mr. Matthew Waggoner, 764 Hackberry Drive, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Mr. Waggoner has a past due balance of \$300.03, with the last payment being made on June 12, 2020. She stated that Mr. Waggoner has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Ms. Irby stated that the customer was previously on the auto-draft program and has been advised that the auto-draft program is available for the customer to be reinstated to the program, but the customer has not requested to be reinstated on the auto-draft program.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 764 Hackberry Drive, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$300.03 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about November 30, 2020.

**Motion was made by Mr. Salzer, seconded by Mr. Darby, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 764 Hackberry Drive, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$300.03 is received within 10 days.**

Motion carried.

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Ms. Irby provided the Board of Appeals with information pertaining to Ms. Laquira Fields, 5233 Timothy Trail, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Ms. Fields has a past due balance of \$259.46, with the last payment being made on November 17, 2020, in the amount of \$100.62. It was stated that Ms. Fields has only made payments in the months of February, April and August of 2020, and that Ms. Fields' account has never been current. Ms. Irby stated that Ms. Fields has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

There was discussion on the substantial effort that has been made by sewer district staff members to collect the past due balance from Ms. Fields. Mr. Darby stated that due to the COVID-19 health crisis, there are several citizens who possibly cannot pay their bills for various reasons due to the health crisis. He stated that once the health crisis is over, he feels that sewer customers should not receive any leniency on past due balances.

There was additional discussion pertaining to available payment plans for customers that are delinquent on their sewer accounts.

Ms. Irby stated that Ms. Fields has been delinquent since January of 2019. Mr. Darby recommended that Ms. Fields be given an additional 30 days to bring her sewer account current. No action was taken.

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Ms. Irby provided the Board of Appeals with information pertaining to Mr. Stephen Hayes, 222 Poydras Avenue, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Mr. Hayes has a past due balance of \$315.18, with the last payment being made on May 7, 2020, wherein he paid his balance in full. Ms. Irby stated that Mr. Hayes has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 222 Poydras Avenue, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$315.18 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about November 30, 2020.

**Motion was made by Mr. Salzer, seconded by Mr. Darby, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 222 Poydras Avenue, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$315.18 is received within 10 days.**

Motion carried.

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Ms. Irby provided the Board of Appeals with information pertaining to Mr. James Curry, 339 Coppice Place, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Mr. Curry has a past due balance of \$229.90, with the last payment being made on September 23, 2020, in the amount of \$50.00.

Ms. Irby stated that Mr. Curry has not been current on his account since January of 2019. Ms. Irby stated that Mr. Curry has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 339 Coppice Place, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$229.90 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about November 30, 2020.

**Motion was made by Mr. Salzer, seconded by Mr. Darby, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 339 Coppice Place, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$229.90 is received within 10 days.**

Motion carried.

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Ms. Irby provided the Board of Appeals with information pertaining to Mr. Carlos Manning, 5174 Tallow Lane, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Mr. Manning has a past due balance of \$280.98, with the last payment being made on October 9, 2019. She stated that Mr. Manning has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 5174 Tallow Lane, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$280.98 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about November 30, 2020.

**Motion was made by Mr. Salzer, seconded by Mr. Darby, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 5174 Tallow Lane, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$280.98 is received within 10 days.**

Motion carried.

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Ms. Irby provided the Board of Appeals with information pertaining to Ms. Adilene Rocha, 5220 Clover Lane, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Mr. Rocha has a past due balance of \$350.44, with the last payment being made on March 9, 2020. She stated that Ms. Rocha has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 5220 Clover Lane, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$350.44 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about November 30, 2020.

**Motion was made by Mr. Salzer, seconded by Mr. Darby, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 5220 Clover Lane, Bossier City, LA, resulting in the home being condemned and uninhabitable, unless payment of \$350.44 is received within 10 days.**

Motion carried.

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Ms. Irby provided the Board of Appeals with information pertaining to Mr. Devin R. Cappleman, 424 Remington Drive, Bossier City, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Mr. Cappleman has a past due balance of \$82.87, with the last payment being made on November 16, 2020, in the amount of \$100.00. She recommended that Mr. Cappleman's account be monitored at this time. No action was taken.

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Mr. Jackson stated that 24 delinquent accounts that were scheduled for today's Board of Appeals hearing were paid by the customers prior to today's hearing.

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**Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to combine the two meetings in January, 2021, to meet one time on January 20, 2021, with the Finance Committee meeting to be held at 1:30 p.m., followed by the regular meeting at 2:00 p.m.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Plummer, seconded by Mr. Rimmer, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2021.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Each application has been approved by the Bossier Parish Sheriff's Department and the Health Department.

Dixie Mart #33 – Beer

Dixie Mart #18 – Beer

CVS Pharmacy #4068 – Beer

Taqueria San Miguel, III – Beer and liquor

Application is subject to approval by the health department. The application has been approved by the Sheriff's Department.

Rogers 4 Corners - Beer

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**Motion was made by Mr. Plummer, seconded by Mr. Salzer, to adopt a resolution to the City of Bossier City dated November 3, 2020, in accordance with LA. R.S. 33:180.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, that William R. Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Resolution to the City of Bossier City dated November 3, 2020, in accordance with LA. R.S. 33:180.

The resolution was offered by Mr. Plummer, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to accept the proposal of Goodwin Professional Services, LLC, in the amount of \$15,000.00 for engineering services for Glendale Lane, Country Place Subdivision, Unit No. 6, Phases 4 and 5, and to authorize the execution of documents.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Goodwin Professional Services, LLC, in the amount of \$15,000.00 for engineering services for Glendale Lane, Country Place Subdivision, Unit No. 6, Phases 4 and 5.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to adopt an ordinance authorizing the Parish of Bossier to enter into an Amended Local Services Agreement with the City of Bossier City in connection with the addition of the following: Lars Road Water Line Improvements, Smith Road Bridge over Red Chute Bayou (Section 13, T16N, R12W), Wild Briar Drainage Ditch Improvements, White Oak Drainage Ditch Improvements, Lucky Estates Drainage Improvements (FEMA-4263-DR-LA, Project #15), and Linton Cutoff Road Improvements, being joint projects of both entities; and to authorize the execution of any and all documents in connection with said agreement.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** (Ordinance number is out of sequence)

**ORDINANCE NO. 4804**

AN ORDINANCE AUTHORIZING THE PARISH OF BOSSIER TO ENTER INTO AN AMENDED LOCAL SERVICES AGREEMENT WITH THE CITY OF BOSSIER CITY AND AUTHORIZING THE PARISH ADMINISTRATOR TO EXECUTE ANY DOCUMENTS IN FURTHERANCE THEREOF.

WHEREAS, the Parish of Bossier and the City of Bossier City mutually benefit from the development of infrastructure which enhances existing businesses and encourages the development of new business entities in both the Parish of Bossier and the City of Bossier City; and

WHEREAS, the Parish of Bossier and the City of Bossier City have engaged in joint endeavors regarding the development of industrial parks, juvenile detention facilities, jail operations, research parks, street, highway or road projects, zoning master plans and a uniform development code of which benefits the citizens of Bossier Parish and the City of Bossier City; and

WHEREAS, a Local Services Agreement between the Parish of Bossier and the City of Bossier City will facilitate intergovernmental functions to provide greater economy and efficiency in the operation of local services; and

WHEREAS, the citizens of the Parish of Bossier and the City of Bossier City will benefit by the development created by improving traffic across the parish including the City of Bossier City, by improving streets and roads including Bellevue Road Improvement Project, Arthur Ray Teague Parkway Extension Project, Sligo Road Widening, Rebouche Road Improvement, Arthur Ray Teague Parkway Extension North and South including the Traffic Street Widening Project, Texas Street Improvement Project (Highway 80), Hamilton Road Improvement Project with overpass over Union Pacific Railroad, Viking Drive Improvement, Airline Drive Underpass at KCS Crossing, Stockwell Road, Shed Road Widening Project, Swan Lake Road Widening Project, Old Minden Road Extension Project, Swan Lake Realignment Project, Wemple Road Improvements, North Bossier Shared Use Trail (S. P. No. 744-08-0005), Green Road, Tall Timbers Lateral Improvements – Phase 3, Statewide Flood Control (S. P. No. 576-08-0001)(333), Caplis Sligo Road Bridge over Flat River (S. P. No. 713-08-0110), Parks Road Realignment, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana, Palmetto Road Improvement, Poole Road Bridge Replacement, Wastewater Treatment Facilities Improvements, Wastewater Collection System Contract No. 1, Wastewater Collection System Contract No. 2, Wastewater Collection System Contract No. 3, Shared Use Trail, Tall Timbers Lateral Improvements (Tall Timbers-Phase 3), Palmetto Road Widening Phase 1, Eastwood Drainage Project-State Project No. 576-08-0005 (Statewide Flood Control Construction Program), East West Corridor Project-State Project No. 700-08-0130, North South Corridor-State Project No. 702-08-0129, Wafer Road-State Project No. 700-08-0132, I-69-State Project No. 736-99-1032, North Shared Use Trail-Phase 2 and 3, Sligo Road Extension South to La 527 and Bellevue Road Drainage and Roadway Improvement Projects, Public Infrastructure Improvements for Margaritaville Casino/River Colony Road Improvement Project, New Barksdale Air Force Base Entrance at Bodcau Station Road (Bossier Parish Project No. 2013-399), Kingston Road Improvements (LA 3 to Airline Drive), and Off System Bridge

Project – Koran Doyline Road/Clarke Bayou Project No. H.009945, Industrial Drive Water Line Extension Project, the Northeast Waste Water Treatment Plant to the CIC Project, Viking Drive Widening Project between Swan Lake Road and Airline Drive, Parkway North, Miciotto Swan Lake Connection, Melrose, Wemple Road, Downtown Re-Envisioning Project, GOHSEP-Willow Chute Culverts, Bobby Byrd Drainage Improvements, East West Corridor, Consolidated Waterworks/Sewerage District No. 1 (North), and E. Texas Street Gravity Main Repairs, Shed Road to Airline Drive 42-inch Water Main Project, Walter O. Bigby Carriageway Water Main Project, 2 cross – access drives at Walmart Supercenter and Kroger Marketplace, Walter O. Bigby Carriageway – Kelly Avenue to Benton Road (La 3), Coleman Street Improvements (State Project No. H.013186), Viking Drive Widening (La 3105-Swan Lake Road; State Project No. H.012013), Melrose Avenue extension (east of Airline Drive to Plantation Drive), Brownlee Road west bound turn lane at Benton Road (La 3), extension of Bossier City Water Line to the Port of Caddo-Bossier, State Project No. H.007400 North Bossier Shared Use Trail - Phase II, Swan Lake Road Bridge (South Bossier) Project No. 2019-114, Tall Timbers Subdivision Drainage Ditch Improvements Project No. 2019-100, Dogwood South Subdivision Drainage Ditch Improvements Project No. 2019-102, Adner Road/Lars Road Waterline Extension, Sligo Road Bridge over Foxskin Bayou Project No. 2019-105, Remco Drive Extension South, Swan Lake Road over Flat River Realignment (Northwest End) Project No. 2019-112, Sligo Road Extension to LA Hwy. 527, Caplis Sligo Road Bridge over Red Chute Bayou project, Johnson Koran Bridge over Foxskin Bayou project, Linton Road over Flat River Realignment project, West Linton Road Extension to Fairburn Avenue Project No. 2019-132, Palmetto Road Widening - Phase II project, State Project No. H.0013129 Linton Road Bridge over Black Bayou Reservoir project, Haymeadow Drive Extension, Lars Road Water Line Improvements, Smith Road Bridge over Red Chute Bayou (Section 13, T16N, R12W), Wild Briar Drainage Ditch Improvements, White Oak Drainage Ditch Improvements, Lucky Estates Drainage Improvements (FEMA-4263-DR-LA, Project #15), and Linton Cutoff Road Improvements, being joint projects of both entities; and

NOW, THEREFORE, BE IT ORDAINED by the Bossier Parish Police Jury of Bossier Parish, Louisiana, in regular session convened, that the PARISH OF BOSSIER and the CITY OF BOSSIER CITY are joining together to plan, finance, construct, acquire and/or improve public projects, servitudes, rights of way, easements, streets, highways and roads within the Parish of Bossier and the City of Bossier City; to operate and maintain such public projects or improvements necessary or incidental thereto and to avail themselves of the method of acquisition of public projects, servitudes, rights of way, easements, streets, highways and roads within the Parish of Bossier and/or City of Bossier City, specifically allowed in LSA-R.S. 33:1329, all for and on behalf of the residents of the Parish of Bossier and the City of Bossier City.

BE IT FURTHER ORDAINED, that the Parish of Bossier and/or the City of Bossier City shall have the right individually or jointly to acquire property pursuant to LSA-R.S. 33:1329 in furtherance of the Bellevue Road Improvement Project, Arthur Ray Teague Parkway Extension Project, Sligo Road Widening, Rebouche Road Improvement, Arthur Ray Teague Parkway Extension North and South including the Traffic Street Widening Project, Texas Street Improvement Project (Highway 80), Hamilton Road Improvement Project with overpass over Union Pacific Railroad, Viking Drive Improvement, Airline Drive Underpass at KCS Crossing, Stockwell Road, Shed Road Widening Project, Swan Lake Road Widening Project, Old Minden Road Extension Project, Swan Lake Realignment Project, Wemple Road Improvements, North Bossier Shared Use Trail (S. P. No. 744-08-0005), Green Road, Tall Timbers Lateral Improvements – Phase 3, Statewide Flood Control (S. P. No. 576-08-0001)(333), Caplis Sligo Road Bridge over Flat River (S. P. No. 713-08-0110), Parks Road Realignment, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, State of Louisiana, Palmetto Road Improvement, Poole Road Bridge Replacement, Wastewater Treatment Facilities Improvements, Wastewater Collection System Contract No. 1, Wastewater Collection System Contract No. 2, Wastewater Collection System Contract No. 3, Shared Use Trail, Tall Timbers Lateral Improvements (Tall Timbers-Phase 3), Palmetto Road Widening Phase 1, Eastwood Drainage Project-State Project No. 576-08-0005 (Statewide Flood Control Construction Program), East West Corridor Project-State Project No. 700-08-0130, North South Corridor-State Project No. 702-08-0129, Wafer Road-State Project No. 700-08-0132, I-69-State Project No. 736-99-1032, North Shared Use Trail-Phase 2 and 3, Sligo Road Extension South to La 527 and Bellevue Road Drainage and Roadway Improvement Projects, Public Infrastructure Improvements for Margaritaville Casino/River Colony Road Improvement Project, New Barksdale Air Force Base Entrance at Bodcau Station Road (Bossier Parish Project No. 2013-399), Kingston Road Improvement (LA 3 to Airline Drive), and Off System Bridge Project – Koran Doyline Road/Clarke Bayou Project No. H.009945, Industrial Drive Water Line Extension Project, the Northeast Waste Water Treatment Plant to the CIC Project, Viking Drive Widening Project between Swan Lake Road and Airline Drive, Parkway North, Miciotto Swan Lake Connection, Melrose, Wemple Road, Downtown Re-Envisioning Project, GOHSEP-Willow Chute Culverts, Bobby Byrd Drainage Improvements, East West Corridor, Consolidated Waterworks/Sewerage District No. 1 (North), and E. Texas Street Gravity Main Repairs, Shed Road to Airline Drive 42-inch Water Main Project, Walter O. Bigby Carriageway Water Main Project, 2 cross – access drives at Walmart Supercenter and Kroger Marketplace, Walter O. Bigby Carriageway – Kelly Avenue to Benton Road (La 3), Coleman Street Improvements (State Project No. H.013186), Viking Drive Widening (La 3105-Swan Lake Road; State Project No. H.012013), Melrose Avenue extension (east of Airline Drive to Plantation Drive), Brownlee Road west bound turn lane at Benton Road (La 3), extension of Bossier City Water Line to the Port of Caddo-Bossier, State Project No. H.007400 North Bossier Shared Use Trail - Phase II, Swan Lake Road Bridge (South Bossier) Project No. 2019-114, Tall Timbers Subdivision Drainage Ditch Improvements Project No. 2019-100, Dogwood South Subdivision Drainage Ditch Improvements Project No. 2019-102, Adner Road/Lars Road Waterline Extension, Sligo Road Bridge over Foxskin Bayou Project No. 2019-105, Remco Drive Extension South, Swan Lake Road over Flat River Realignment (Northwest End) Project No. 2019-112, Sligo Road Extension to LA Hwy. 527, Caplis Sligo Road Bridge over Red Chute Bayou project, Johnson Koran Bridge over Foxskin Bayou project, Linton Road over Flat River Realignment project, West Linton Road Extension to Fairburn Avenue Project No. 2019-132, Palmetto Road Widening - Phase II project, State Project No. H.0013129 Linton Road Bridge over Black Bayou Reservoir project, Haymeadow Drive Extension, Lars Road Water Line Improvements, Smith Road Bridge over Red Chute Bayou (Section 13, T16N, R12W), Wild Briar Drainage Ditch Improvements, White Oak Drainage Ditch Improvements, Lucky Estates Drainage Improvements (FEMA-4263-DR-LA, Project #15), and Linton Cutoff Road Improvements, being joint projects of both entities; and

BE IT FURTHER ORDAINED, that William R. Altimus, Parish Administrator, is authorized to sign the Amended Local Services Agreement containing the provisions set forth herein between the PARISH OF BOSSIER and the CITY OF BOSSIER CITY.

BE IT FURTHER ORDAINED that the Parish of Bossier authorizes the Parish Attorney to take whatever action necessary in furtherance of the joint projects set forth herein. If any provisions or item of this ordinance, or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect and to this end the provisions of this ordinance are hereby declared severable.

The ordinance was offered by Mr. Brotherton, seconded by Mr. Jordan. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Rodgers, seconded by Mr. Skaggs, to adopt a resolution authorizing the Bossier Parish Police Jury to acquire and/or expropriate all parcels, tracts, properties or servitudes required for the Linton Cutoff Road Improvements Project, including but not limited to Parcel No. P-1, being located in Section 27, Township 20 North, Range 13 West, Bossier Parish, Louisiana, and to authorize the Parish Administrator or Parish President to execute any and all documents, instruments, or affidavits that may be necessary or convenient to said acquisition and/or expropriation, including a certificate of authorization to expropriate.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

#### RESOLUTION

AUTHORIZING THE BOSSIER PARISH POLICE JURY TO ACQUIRE AND/OR EXPROPRIATE ALL PARCELS, TRACTS, PROPERTIES OR SERVITUDES REQUIRED FOR LINTON CUTOFF ROAD IMPROVEMENTS PROJECT, INCLUDING BUT NOT LIMITED TO PARCEL NO. P-1, BEING LOCATED IN SECTION 27, TOWNSHIP 20 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA, AND TO AUTHORIZE THE PARISH ADMINISTRATOR TO EXECUTE ANY AND ALL DOCUMENTS, INSTRUMENTS, PLEADINGS OR AFFIDAVITS NECESSARY OR CONVENIENT FOR THE ACQUISITION OR EXPROPRIATION OF SAID PROPERTIES OR SERVITUDES

**WHEREAS**, the Bossier Parish Police Jury (the "**Parish**"), has declared that construction of Linton Cutoff Road Improvements Project, including but not limited to Parcel No. P-1, being located in Section 27, Township 20 North, Range 13 West, Bossier Parish, Louisiana (The "**Project**"), to be a significant public purpose and benefit to the citizens of the Parish, including, but not limited to, the increase safety of its citizens, and for highway purposes and that assisting in and expropriating property is within the purpose of which the Parish is organized; and,

**WHEREAS**, the City of Bossier City and the Parish of Bossier have joined together to initiate and/or complete the Project pursuant to an Amended Local Services Agreement recorded on November 20, 2020, in the records of Bossier Parish, Louisiana, as Instrument No. 1248426;

**WHEREAS**, the Project will require the acquisition of drainage servitudes from the following property parcel/tracts:

PARCEL NO.	Section(s)/Township/Range
P-1	27, T20N, R13W

**WHEREAS**, in the event that the offers of compensation for the purchase of the necessary additional parcels of property adjacent to and contiguous to the existing roadway and/or right-of-way are not accepted by any property owner listed above, and a voluntary agreement and/or settlement for the purchase of said property cannot be reached on any of said property parcels listed above, then in that event the Parish desires to acquire said property by expropriation pursuant to applicable law, including expropriation under the authority of and in a manner authorized by Article 1, Section 4 of the Constitution of the State of Louisiana (1974) and LSA-R.S. 48:411, et seq., or the provisions of the Louisiana Local Services Law, La. R.S. 33:1321-1339, which authorizes the Parish to expropriate property for construction purposes prior to judgment in the trial court, in the same manner by which the Louisiana Department of Transportation and Development may expropriate property pursuant to La. R.S. 48:441-460, and specifically, La. R.S. 33:1329 which grants every parish that is a party to a local services agreement, "[w]here condemnation is necessary, ... the right to invoke and follow the procedure outlined and provided for in R.S. 48:1259" or any other applicable laws of the State of Louisiana;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOSSIER PARISH POLICE JURY:**

**Section 1.** The Parish is authorized to acquire all property necessary to facilitate construction and completion of the Project.

**Section 2.** The Parish is authorized to institute and file any necessary expropriation actions related to the Project in the proper court of law by attorneys representing the Parish in conformance with LSA-R.S. 48:411, et seq. or any other applicable laws of the State of Louisiana.

**Section 3.** The Parish Administrator, William R. Altimus, is authorized and empowered to execute all conveyance instruments, including purchase agreements, acts of sale, acts of donation, rights of way or servitude agreements, related to the State Project, and to execute any and all other documents necessary to complete said Project, and to pursue any necessary expropriation actions related to the Project, whether or not involving the property tract and/or owners referred to herein, and to execute any documents pursuant to such terms and conditions as he shall deem advisable, and he is authorized to execute any other documents related to the Project and do any and all things necessary and proper to carry out this Resolution and to fulfill its objects and purposes.

**Section 4.** The Parish Administrator is authorized and empowered to execute any and all certificates or other documents necessary to facilitate the expropriation proceedings related to Parcel P-1, including, but not limited to a certificate of authorization to expropriate Parcel P-1 declaring that the taking is necessary or useful for highway purposes.

**Section 5.** If any one or more of the provisions of this Resolution shall, for any reason, be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision had not been contained herein. Any constitutional or statutory provision enacted after the date of this Resolution which validates or makes legal any provision of this Resolution which would not otherwise be valid or legal, shall be deemed to apply to this Resolution.

**Section 6.** This Resolution shall become effective upon final adoption and publication in the manner required by law.

The resolution was offered by Mr. Rodgers, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to accept the proposal of Forte & Tablada in the amount of \$67,125.00 for Pre-Design Services for the Smith Road Bridge over Red Chute Bayou project, and to authorize the execution of documents.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Forte & Tablada in the amount of \$67,125.00 for Pre-Design Services for the Smith Road Bridge over Red Chute Bayou project.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to accept the proposal of Civil Design Group, LLC, in the amount of \$16,910.00 for professional engineering services for Forest Hills Boulevard Turn Lane project, and to authorize the execution of documents.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Civil Design Group, LLC, in the amount of \$16,910.00 for professional engineering services for Forest Hills Boulevard Turn Lane project.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Skaggs, seconded by Mr. Gray, to approve the Certificate of Substantial Completion for Project No. 2019-121, Haymeadow and Cypress Bend Subdivision Proposed Force Main for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the execution of documents.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, that it does hereby approve the Certificate of Substantial Completion for Project No. 2019-121, Haymeadow and Cypress Bend Subdivision Proposed Force Main for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Skaggs, seconded by Mr. Gray. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to approve Supplemental Agreement No. 1 for Professional Services between the Bossier Parish Police Jury and Owen Engineering, LLC, in the amount of \$6,105.00 for professional engineering services, including topographic surveys, to conduct bridge studies and present recommendations for replacement for nine (9) bridge sites in Bossier Parish, and to authorize the execution of documents.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, that it does hereby approve Supplemental Agreement No. 1 for Professional Services between the Bossier Parish Police Jury and Owen Engineering, LLC, in the amount of \$6,105.00 for professional engineering services, including topographic surveys, to conduct bridge studies and present recommendations for replacement for nine (9) bridge sites in Bossier Parish.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute any and all documents in connection with said Supplemental Agreement No. 1.

The resolution was offered by Mr. Brotherton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Rodgers, seconded by Mr. Benton, to approve the Certificate of Substantial Completion for Project No. 2020-106, Palmetto Road Turn Lanes, and to authorize the execution of documents.**

The Vice President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, that it does hereby approve the Certificate of Substantial Completion for Project No. 2020-106, Palmetto Road Turn Lanes.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Rodgers, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of November, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Altimus recognized Mr. Jim Firth as being a recent graduate of National Association of Counties' High Performance Leadership Academy, and Mr. Heath Lyles as being a recent graduate of National Association of Counties' Enterprise Cybersecurity Leadership Academy. He stated that each program is a 12-week program.

Mr. Firth and Mr. Lyles reported on each program.

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Mr. Altimus stated that early voting for the December 3, 2020, Open General/Congressional/RSCC election is set for November 20, 2020, through November 28, 2020, with the exception of Sunday, November 22, 2020.

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Mr. Ford provided additional information pertaining to Agenda Item No. 30, wherein the police jury approved a Certificate of Substantial Completion for Project No. 2019-121, Haymeadow and Cypress Bend Subdivision Proposed Force Main for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier. He stated that part of this project included taking two sewer plants out of operation. He further stated that the parish continues to work to improve sewer service in Bossier Parish.

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Mr. Ford provided a report on a recent meeting with Red River Waterway Commission wherein the extension of the Arthur Ray Teague Parkway walking trail to Parkway High School was discussed. He provided proposed plans for the project. He further stated that the proposed project is a \$1.8 million project.

Mr. Ford stated that the Red River Waterway Commission board approved adding the proposed \$1.8 million project to their Recreational Fund budget and to fund the entire project. He expressed appreciation to the Red River Waterway Commission for their continued support. He stated that a meeting will be scheduled with the Red River Waterway Commission engineer in the very near future.

Mr. Ford stated that a meeting is scheduled tomorrow with Louisiana Department of Transportation and Development to discuss extension of the Arthur Ray Teague Parkway to Taylortown and across Highway 71.

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Mr. Hudson stated that all parish projects are currently moving forward.

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Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

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Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

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**Motion was made by Mr. Gray, seconded by Mr. Jorden, to place an item on the December 2, 2020, regular police jury agenda to discuss reimplementing the Discretionary Fund Program.**

The Vice President called for public comment. Mr. Benton stated that the 2021 Bossier Parish Police Jury budget has already been advertised and an amendment to the 2021 budget would be required if the police jury reimplements the Discretionary Fund Program at this time. He stated that it would be more appropriate for discussion of reimplementing the Discretionary Fund Program to be scheduled for the December 16, 2020, finance meeting.

There was further discussion on this matter. Mr. Altimus stated that for clarification, discussion of this matter needs to be referred to the Recreation Fund Program Committee prior to an item being placed on an agenda. He requested that a Recreation Fund Program Committee meeting be scheduled for December 2, 2020, time to be determined.

No action was taken on the motion by Mr. Gray, and second by Mr. Jorden, to place an item on the December 2, 2020, regular police jury agenda to discuss reimplementing the Discretionary Fund Program.

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Mr. Rodgers provided an update on US Wifi's efforts to provide Benton's Bossier Parish residents with affordable and reliable internet services.

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**Finance Committee Meeting – November 18, 2020, 1:30 p.m.**

The Finance Committee of the Bossier Parish Police Jury met on this 18<sup>th</sup> day of November, 2020, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Cochran being excused.

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Ms. Stephanie Agee, Bossier Parish Registrar of Voters, and staff were present. Mr. Altimus extended appreciation to Ms. Agee and her staff for their exceptional work in handling the multitude of voters during the recent early voting and the November 3, 2020, primary election.

Mr. Altimus stated that early voting for the December 5, 2020, Open General/Congressional/Republican State Central Committee (RSCC) Election is scheduled for November 20, 2020, through November 28, 2020. He stated that early voting sites are located at the Bossier Parish Courthouse and Bossier Parish Library History Center, 2206 Beckett Street, Bossier City, LA 71111. Mr. Altimus stated that when the police jury selected Ms. Agee to serve as Bossier Parish Registrar of Voters, the police jury recommended that a second early voting site be opened to better serve the citizens of Bossier Parish and Ms. Agee was very amenable to the recommendation.

Ms. Agee stated that the second early voting site has been well used by the voters since being opened. She stated that there have been no complaints received on early voting for the November 3, 2020, Open Primary/Presidential/Congressional Election and it ran smoothly. She requested that if the police jurors receive any complaints from their constituents pertaining to early voting or the November 3, 2020, election to please contact her so that those complaints can be addressed.

Ms. Agee stated that over 37 percent of the total registered voters in Bossier Parish voted in person for early voting, which is approximately 22,725 registered voters. She stated that over 7,000 mail-in ballots were sent out with 5,565 mail-in ballots being returned.

Ms. Agee stated that the number of people who voted at the early voting site located in Bossier City almost doubled the number of people who voted at the Bossier Parish Courthouse. She stated that the number of people who voted during early voting at the Bossier Parish Courthouse totaled approximately 7,963, and the number of people who voted during early voting at the site in Bossier City totaled approximately 14,700.

Ms. Agee expressed appreciation to her staff for their hard work during the recent election. She stated that due to the number of voters that voted in this election, her office is already planning for the next election in four years. She expressed appreciation to Bossier Parish Police Jury staff members that assisted her during the election this year.

Appreciation was extended to Ms. Agee and her office staff for their exceptional work.

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Ms. Stacy Brown, Shreveport-Bossier Convention and Tourist Bureau, expressed appreciation to the police jury for its continued support, and presented the 2021 Convention and Tourist Bureau Budget and Business Plan.

Ms. Brown stated that the Bossier Parish Police Jury appointee, Ms. Wanda Bennett, is an asset to the Convention and Tourist Bureau Board and commended Ms. Bennett for her work.

Ms. Brown introduced Mr. Taylor Gullatt who is serving as Vice President of Operations for the Shreveport-Bossier Convention and Tourist Bureau.

Ms. Brown provided a report on activities of the Convention and Tourist Bureau and upcoming events in the Shreveport-Bossier City area. She provided a brief power-point presentation.

Ms. Brown provided additional information pertaining to the 2021 budget for the Shreveport-Bossier Sports Commission and the Convention and Tourist Bureau.

Appreciation was extended to Ms. Brown and the Convention and Tourist Bureau Board for their continued work for the Shreveport-Bossier City area.

Mr. Skaggs stated that the Shreveport-Bossier Convention and Tourist Bureau's 2021 budget will be taken under advisement.

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**Motion was made by Mr. Rimmer, seconded by Mr. Marsiglia, to approve payment of accounts payable invoices for the month of October, 2020.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Mr. Jackson provided information pertaining to the moratorium that was issued on discretionary funds in 2016 by the police jury. He stated that preparation of rules for the expenditure of discretionary funds was submitted to the Recreation Fund Program Committee in 2016, but those rules have not been adopted.

Mr. Jackson stated that when the police jury created the discretionary fund process it was an opportunity for city jurors to have a direct impact in their districts. He stated that discretionary funds were used at elementary, middle, and high schools within a jurors' district to fund things that were within the public fisc allowability, but also unfunded by the school board.

Mr. Jackson stated that over time, schools and other organizations began making different types of requests that were not what the discretionary fund was created to be used for, and on several occasions the police jury attempted to create rules for the expenditure of discretionary funds, but no rules were ever adopted due to the inability to meet each jurors' satisfaction.

Mr. Jackson stated that in 2016 when he presented proposed rules for the expenditure of discretionary funds, the parish sustained substantial damage from flooding, an economic downturn, and the inability to find a consensus on the proposed rules, the police jury decided to place a moratorium on the discretionary fund program.

Mr. Jackson stated that at the recent police jury budget meeting, some jurors expressed interest in reimplementing the discretionary fund program.

Mr. Salzer requested clarification of how the discretionary funds were used. Mr. Jackson stated that part of the discretionary funds was used as matching funds which would require the requestor to match the funds requested. He

stated that over time, the requestor would not be able to provide the matching funds and the police juror would go ahead and sponsor the full request which defeated the purpose of the matching fund requirement.

Mr. Jackson stated that requests evolved from requests for funds to assist with uniforms, travel costs, security at dances, to costs for plane tickets for students to attend a national event, and the requests continued to grow.

Mr. Jackson stated that the school board intervened and requested that all discretionary fund requests be submitted to the principal of that particular school for their approval prior to the police jury committing any funds. He stated that in 2016 the parish received substantial damage from floods, and it was determined at that time that funds were needed elsewhere, and a moratorium was approved by the police jury on expenditure of discretionary funds.

Mr. Jorden stated that the police jurors could deny a request for discretionary funds from a school or organization, and those funds could be used for playgrounds or other needs in the parish. Mr. Jackson stated that the police jurors were receiving requests from towns for assistance with playgrounds, equipment, and other needs as well. He stated that requests for discretionary funds grew from schools to travel leagues, churches, towns, and other organizations.

Mr. Gray asked if the police jurors are interested in reimplementing the discretionary funds. Mr. Skaggs stated that some police jurors expressed interest in reimplementing the discretionary fund program and in order for Mr. Joe Buffington, Parish Treasurer, to finalize the 2021 budget, a determination needs to be made by the police jurors pertaining to their wishes for budgeting for discretionary funds.

Mr. Buffington stated that an amendment would need to be made to the 2021 budget due to advertisement of the 2021 budget having already been advertised.

Mr. Jorden asked if each police juror could determine whether or not if they wished to participate in the discretionary fund program. Mr. Jackson stated that the police jury has the authority to make the determination on participation in the discretionary fund program. He stated that the discretionary fund program was terminated due to there being no way to satisfy each police juror and the intent of the program be maintained.

Mr. Jackson stated that the police jury has the authority to allocate a certain amount of money in the discretionary fund and authorize reimplementing the discretionary fund program to determine if the program can once again be effective.

**Motion was made by Mr. Jorden, seconded by Mr. Gray, to reimplement the discretionary fund program for 2021, and budget \$2,500.00 for each juror with said funds being regular funds.**

Mr. Jackson stated that all requests for discretionary funds are presented to the police jury for approval and his legal review prior to funds being allowed to be spent.

Mr. Darby stated that the discretionary fund program was effective in the beginning. He stated that currently revenue is down and requested that consideration of reimplementing the discretionary fund program be postponed until next year so that revenue for 2021 can be determined. He further stated that he cannot support reimplementing the discretionary fund program at this time. Mr. Darby stated that the police jury has made a commitment to be good stewards of the public's money.

After further discussion, Mr. Jorden withdrew his motion, and Mr. Gray withdrew his second. Mr. Jorden requested that reimplementing the discretionary fund program be further discussed. No action was taken.

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Mr. Ford stated that American Tower contacted him requesting renegotiation of a lease agreement for a cell phone tower located at 5026 Hazel Jones Road in Ruben E. White Industrial Park. He stated that American Tower will be removing an antenna off the existing tower and have requested a reduced rate.

Mr. Ford stated that he will further discuss this request with the Parish Attorney and provide a recommendation at a later time. No action was taken.

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The Finance Committee meeting was adjourned by the Chairman.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of November, 2020, the meeting was adjourned by the President at 4:13 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY