

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES

August 5, 2020

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The Bossier Parish Police Jury met in regular and legal session on the 5th day of August, 2020, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Doug Rimmer, and the pledge of allegiance was led by Mr. Jack Skaggs. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton	Mr. Chris Marsiglia
Mr. Bob Brotherton	Mr. Mac Plummer
Mr. Jimmy Cochran	Mr. Doug Rimmer
Mr. Jerome Darby	Mr. Philip Rodgers
Mr. Charles Gray	Mr. Tom Salzer
Mr. John Ed Jorden	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Rimmer, seconded by Mr. Salzer, to adopt the minutes of the June 3, 2020, and June 17, 2020, regular meetings, and the June 17, 2020, Finance Committee meeting, all as amended and published.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Ginger Adam Corley, lobbyist, presented a report on the 2020 Regular and Special Legislative Session. She stated that the 2020 Regular Session of the Legislature began on March 9, 2020, and recessed on March 17, 2020, due to the COVID-19 pandemic. She further stated that the House and Senate returned for one day on March 31, 2020, to meet constitutional deadlines for filing bills and to address matters in order to continue legislative business at a later date.

Ms. Corley stated that once Governor John Bel Edwards announced Phase 1 reopening plans for the State, the Legislature came back into session with limited public participation and social distancing guidelines in place on May 4, 2020. She stated that the Regular Session ended on June 1, 2020, at 6:00 p.m., and half of the legislation filed did not advance as a result of the COVID-19 pandemic and shortened legislative session.

Ms. Corley stated that in only the second time in history, the Legislature called itself back into a Special Session to begin on June 1, 2020, at 6:01 p.m. and ended on June 30, 2020, at 6:00 p.m.

Ms. Corley stated that due to this year being a regular session, anything could be considered except matters involving state taxes, exemptions, deductions, credits, or exclusions. She stated that several bills were filed with approximately one-half of the bills proceeding when the legislature went back into session after the state began Phase 1 due to the COVID -19 pandemic. She further stated that there was no budget or capital outlay presented during the first session. She provided additional information pertaining to the budget and capital outlay.

Ms. Corley stated that during the special session which began June 1, 2020, the legislature discussed small businesses and revitalizing the economy. She stated that the majority of the bills in the second session were to assist businesses in recuperating after closures due to the COVID-19 pandemic. She further stated that appropriation bills, including Capital Outlay, had to be addressed during the second session.

Ms. Corley stated that Representative Dodie Horton filed a bill that did not advance during the regular session which proposed the reorganization of Cypress Black Bayou Recreation and Water Conservation District Board of Commissioners and the authority of the board. She stated that Representative Horton expressed her apologies and stated that she would be meeting with the city, parish, levee board and others during the legislative interim to address some of the concerns that her constituents have presented to her pertaining to the Cypress Black Bayou Recreation and Water Conservation District Board of Commissioners.

Ms. Corley reported that several cyber related bills were presented aimed at opening communication between the Executive Branch, Legislature and local governments on cyber security and initiatives to develop the industry. She stated that House Bill 636 created a Joint Legislative Committee on Technology and Cybersecurity. She further stated that Bossier Parish will be actively participating in this committee.

Ms. Corley stated that the public bid limit has been increased from \$150,000.00 to \$250,000.00 effective July 1, 2020. She stated that addition of the Consumer Price Increase adjustment will begin February 1, 2025.

Ms. Corley stated that the riverboat gaming industry succeeded in passing a bill that will allow voters in all of the parishes to decide if they want to legalize sports wagering activities and operations. She stated that this matter will be on the November 3, 2020, ballot.

Ms. Corley stated that Senate Bill 466 allows for teleconferencing for the Legislature and public bodies under certain circumstances and sets up a pilot program for the State Bond Commission to do this quarterly in an effort to seek comment and feedback on how to improve this new authorization.

Ms. Corley stated that Senate Bill 408 deals with rural access to broadband and was a hot topic as a result of many individuals utilizing virtual learning and telemedicine during the shutdown of the State due to the COVID-19 pandemic. She stated that this bill grants authority to electric cooperatives to offer broadband high-speed internet services, among other things. She further stated that this will be an ongoing effort with the Governor's Broadband for Louisiana Commission which the parish will be actively involved with this commission as Mr. Altimus serves on the commission.

Ms. Corley stated that there were a number of bills that dealt with limitation of liability for businesses and governments during the state of emergency for the COVID-19 pandemic as declared by the Governor.

Ms. Corley stated that there were minor changes made to the Industrial Tax Exemption Program. She stated that House Concurrent Resolution 4 streamlines the ITEP by allowing a parish and its local governments to designate itself as "ITEP Ready" or not. She stated that the resolution proposes a simplified procedure for local taxing authorities seeking to attract business investments and jobs.

Ms. Corley stated that the business community filed bills aimed at tort reform as it relates to automobile insurance rates. She stated that the first bill was vetoed in Regular Session due to concerns voiced by the trade organization. She stated that the bill was passed in the Special Session and Governor Edwards did sign the bill with the goal to lower insurance rates. Ms. Corley stated that a study has been requested to further review this matter.

Ms. Corley stated that during the Special Session, Governor Edwards established the Restore Louisiana Commission and the Legislature established the Louisiana Economic Recovery Commission, with both commissions being charged with making recommendations on stimulating the economy. She stated that the revenues are down at the state level and local governments are experiencing revenue loss and destruction. Ms. Corley stated that the majority of the bills were aimed at expanding existing incentives to businesses or imposing new incentives.

Ms. Corley stated that the Governor and the Legislature will be exempting the riverboat gaming industry's first \$5 million from promotional play from gaming taxes in an effort to get more people to come into the facilities.

Ms. Corley stated that because the Legislature was unable to address all the bills in the Regular Session, and a Special Session is very limited on what the "call" dictates, there were approximately fifty (50) study resolutions that are to be considered during meetings in the interim. Ms. Corley provided additional information on the resolutions that will be studied.

Ms. Corley stated that sewer district monies were reauthorized in the form of cash, as well as monies for the Extension of Crouch Road to Swan Lake Road project. She stated that the State Bond Commission approved the projects as Priority 1.

Ms. Corley reported that the cash line of credit for the Louisiana Technology Research Institution was reauthorized and the non-cash will be available in August or September of 2020.

Ms. Corley stated that the November 3, 2020, ballot will include seven (7) constitutional amendments.

Ms. Corley stated that if the police jurors have any questions, to please contact her directly or get with Mr. Altimus.

Mr. Matt McGill was not present. Ms. Renee Hall was present on his behalf. Ms. Hall stated that she is present today representing the Friends of Cypress Black Bayou which has approximately 150 members, and the taxpayers of the district that funds the Cypress Black Bayou Recreation and Water Conservation District (the "District").

Ms. Hall presented a district map which encompasses the taxpayers for the District. She stated that the yearly tax collection is approximately \$900,000.00 to \$1 million. She stated that she is present to discuss how the taxpayers' dollars are being spent by the Cypress Black Bayou Recreation and Water Conservation District Board of Commissioners (the "Board"). She further stated that portions of nine (9) police juror districts fall within the District.

Ms. Hall presented a letter from the Attorney General addressed to Mr. Robert Berry and copied to the District Attorney for the 26th Judicial District, Bossier Parish, Mr. Schuyler Marvin. She stated that the letter from the Attorney General states that Mr. Berry is in violation of the provisions of the Dual Officeholding and Employment Law by serving as Executive Director and a member of the Board. Ms. Hall stated that the letter provides that Mr. Berry is to vacate the position or office to remedy the violation within fourteen (14) days after written notice of the violation, but he has not done so.

Ms. Hall stated that it is unethical for someone to hold an office in which they can vote on issues that concern themselves. She presented Mr. Berry's wages as Executive Director as follows:

2010	Ranger Wages	\$45,000.00
2014	Executive Director	\$78,173.00
2015	Executive Director	\$90,558.00
2016	Executive Director	\$93,678.00
2017	Executive Director	\$115,267.00
2018	Executive Director	\$127,000.00

Ms. Hall stated that Mr. Berry is also provided a company vehicle, cellular phone and other various benefits. She stated that based on her research, the maximum annual salary for a park manager throughout the United States is approximately \$90,000.00. Ms. Hall stated that the taxpayers feel that Mr. Berry's salary is excessive.

Ms. Hall stated that the President of the Board advised that Mr. Berry abstains from any votes that affect his position as Executive Director. She presented minutes from the May 23, 2017, Special Meeting of the Board of Commissioners which shows that only three board members were present at the special meeting and the Louisiana Worker's Compensation Corporation claim for Mr. Berry was discussed and the three members of the board that were present, including Mr. Berry, voted and approved an agreement reached between Mr. Berry and LWCC regarding Mr. Berry's incidents for 2014 and 2017. She stated that according to the minutes of May 23, 2017, the vote to approve the agreement passed unanimously, which means that Mr. Berry voted on an item that directly affected him.

Ms. Hall stated that the taxpayers and residents on Cypress Black Bayou are also concerned with the fact that a private law firm is representing the District. She stated that the Attorney General determined that authorization was not obtained by the District for a private law firm to represent the District. She further stated that the Attorney General has requested that representation by the private law firm cease immediately.

Ms. Hall stated that 71 lawsuits have been filed by the private law firm from 2016 to present on behalf of the District. She stated that prior to the private law firm being retained, only 8 lawsuits had been filed from 1985 to 2013. Ms. Hall stated that from 2011 to 2019, \$780,222.00 has been paid to the private law firm. She stated that based on the Attorney General's letter, legal counsel for the District should be provided by the District Attorney. Ms. Hall stated that the Attorney General also states that due the Board not receiving authorization to retain a private law firm for representation, it is possible that the District would have to reimburse the taxpayers for the legal fees paid to the private law firm.

Ms. Hall stated that due to frivolous spending by the Board, landowner fees have increased, and an effort was made to pass a millage in order to obtain additional funds.

Ms. Hall stated that the taxpayers are requesting that the police jury remove Mr. Berry as Executive Director and recognize the Attorney General's letter showing a dual officeholding violation.

Ms. Hall provided additional information pertaining to the bill that Representative Dodie Horton presented during the Legislative Regular Session which would reconfigure the Board and its authority. She stated that the Legislative legal counsel added verbiage to Representative Horton's bill which stated that successors to the present members of the Board would be appointed by the police jury. Ms. Hall stated that currently if Mr. Berry resigns, the Board would be responsible for filling that position to represent the police jury. She stated that Representative Horton's bill provided that a recommendation for the Executive Director be submitted by the Board to the police jury, and the police jury would consider the Board's recommendation and make the appointment of the board member representing the police jury.

Ms. Hall stated that taxpayers also request that it be a requirement that two of the members of the Board live on Cypress Black Bayou Lake in order for those living on the lake to be represented. She stated that dock fees have increased from \$50.00 per year to \$350.00 per year and the residents living on Cypress Black Bayou Lake were not given the opportunity to voice their opinions on the dock fee increase.

Mr. Marsiglia requested the names of the Board members. Ms. Hall provided the following information:

Mr. Jerry Fowler, Bossier Parish School Board appointee

Mr. Mel Allen, Bossier Levee District appointee

Mr. Gary Wyche, Town of Benton appointee

Mr. Walt Bigby, City of Bossier appointee

Mr. Robert Berry, Bossier Parish Police Jury appointee

Ms. Hall stated that taxpayers in the District and residents on Cypress Black Bayou Lake are requesting the police jury's assistance in this matter.

Ms. Hauser announced the hearing to consider the revocation of any and all Bossier Parish Peddler Permits issued to Vivint Louisiana, LLC, and any personnel working therewith, due to violations of Bossier Parish ordinances.

Mr. Jackson stated that Vivint Louisiana, LLC, and/or Vivint, Inc., ("Vivint") is an alarm company based out of Utah. He stated that over the last five years, there have been significant citizens' complaints regarding door-to-door sales by Vivint and their aggressive sales tactics. He further stated that representatives of Vivint have advised elderly homeowners that there is rampant crime in the area and without Vivint security systems they may be at risk.

Mr. Jackson stated that there were a number of complaints beginning in 2014, and as a result of the complaints, the police jury requested that a peddler's ordinance be created and adopted by the police jury regulating door-to-door sales which was done in 2014. He stated that there were a number of complaints in 2015 and 2016 as well. Mr. Jackson stated that the peddler's ordinance provides for door-to-door sales tactics to be regulated and anyone wishing to go door-to-door obtain a parish peddler's permit, which includes a background check on each individual and an identification badge which is required to be worn at all times when going door-to-door. He stated that the peddler's ordinance also provides an opportunity for the Bossier Parish Sheriff's Office to bring violations through a criminal process in the event that parish peddler's regulations are not being followed.

Mr. Jackson stated that the parish peddler's ordinance was implemented with Vivint's legal counsel's input. He stated that Mr. Eddie Hughes, legal counsel for Vivint, has appeared several times before the police jury due to the number of complaints received against Vivint. Mr. Jackson stated that since Mr. Hughes has been involved, the parish has received very responsive action from Vivint each time a complaint has been received.

Mr. Jackson stated that each year a new group of individuals representing Vivint is sent to Bossier Parish and they do not adhere to the parish peddler's regulations. He stated that on several occasions he has warned that a disqualification hearing would be scheduled in the event that Vivint did not immediately comply with parish peddler's regulations.

Mr. Jackson requested guidance from the police jury as to what action they wish to pursue at this time. He presented a timeline of all actions concerning Vivint beginning with May 14, 2015, to present. He stated that the most recent violations have been presented to Mr. Hughes and their response was that any unpermitted solicitation in Bossier Parish by Vivint employees is unauthorized by Vivint and those employees participating in unpermitted solicitation are not acting on behalf of Vivint and are subject to discipline for engaging in such unauthorized activities. He further stated that Mr. Hughes advised that Vivint is not authorizing any employees in Bossier Parish at this time.

Mr. Jackson stated that if the police jury so chooses, a permanent disqualification hearing can be scheduled to allow him to present all information to the police jury for consideration and determination as to whether Vivint should or should not be prohibited from doing business in Bossier Parish permanently. He stated that in the alternative, the police jury could allow Vivint another opportunity to follow parish peddler's regulations and should those regulations not be followed, criminal penalties can be assessed at that time.

Mr. Cochran stated that the parish has allowed Vivint several opportunities to follow parish peddler's regulations, and Mr. Hughes has attempted to show good faith in the past, but each year Vivint returns to Bossier Parish and refuses to follow parish peddler's regulations until forced to do so. He recommended that a disqualification hearing be scheduled and that Vivint be prohibited from returning to Bossier Parish.

Mr. Jacksons stated that Vivint has a very litigious history and expects that once a disqualification hearing has been had, whether Vivint participates in the hearing or not, the parish will face litigation with Vivint in the future. He stated that he feels comfortable with the parish's efforts to try and work with Vivint, but there is a commercial business right to conduct reasonable commercial practices in the parish. He further stated that the parish has the right to set time, place and manner restrictions which has been done via the parish peddler's regulations, and Vivint is required to follow the regulations as provided in the parish peddler's regulations.

Mr. Jackson stated that the complaints received against Vivint are the most complaints received against a company he has seen since he has been working as the parish attorney for the police jury.

Mr. Skaggs asked how it would affect existing customers of Vivint if the police jury prohibits them from doing business in Bossier Parish. Mr. Jackson stated that the disqualification hearing would be strictly for prohibiting Vivint from going door-to-door and from being eligible for obtaining parish peddler's permits in Bossier Parish.

Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to schedule a disqualification hearing on September 2, 2020, to hear evidence to determine if Vivint Louisiana, LLC, and/or Vivint, Inc., is a qualified company to be allowed to obtain a Bossier Parish Peddler's Permit for door-to-door sales in Bossier Parish.

The President called for public comment. Mr. Rimmer asked if there is a time in which door-to-door sales are prohibited. Mr. Jacksons stated that door-to-door salesmen are required to submit an application, undergo a background check, obtain an identification badge to be worn at all times, and there are certain areas that they are prohibited from going door-to-door, as well as a set time that they are unable to go door-to-door. He stated that Vivint has continuously failed to abide by the set times provided.

Ms. Sally Tausend stated that she lives in Kingston Plantation Subdivision, but owns a home located in Cypress Bend Subdivision and represents the Cypress Bend Homeowners Association. She stated that "No Soliciting" signs are at the entrance of Cypress Bend Subdivision, but Vivint continues to enter into the subdivision going door-to-door at least once a month. She stated that she has met with representatives of Vivint on several occasions and requested that they leave the subdivision, but they refuse to leave. She further stated that Vivint salesmen that are going door-to-door in Cypress Bend Subdivision are using scare tactics to scare the elderly and young mothers whose husbands are deployed.

Ms. Tausend stated that the Vivint salesmen are very rude, aggressive and disrespectful. She stated that she has advised them on several occasions that the subdivision is posted with "No Soliciting" and "No Trespassing" signs and they respond by cursing at her and telling her that she cannot keep them from going door-to-door in the subdivision. She requested that the police jury prohibit Vivint from going door-to-door in Bossier Parish.

Mr. Jackson requested that if the police jurors receive complaints from their constituents regarding Vivint salesmen to ask them to contact the Bossier Parish Sheriff's Department immediately.

Votes were cast, and the motion carried unanimously.

Ms. Hauser announced the public hearing to consider abandonment of Sheppard Road, located in Section 30, Township 21 North, Range 11 West, and Section 25, Township 21 North, Range 12 West, Bossier Parish, LA.

There being no objection, **motion was made by Mr. Jorden, seconded by Mr. Rodgers, to abandon Sheppard Road, located in Section 30, Township 21 North, Range 11 West, and Section 25, Township 21 North, Range 12 West, Bossier Parish, LA.**

The President called for public comment. Mr. Benton asked how properties owned by Baker Forests, LP, Pullig Holdings, LLC, and Sandra Lirette will access their properties. Mr. Jorden stated that there is access via Pilkinton Road off Highway 160 to these properties.

Mr. Hudson stated that a sign was placed on Sheppard Road as well as notices sent to all property owners that could be affected by this abandonment notifying them of today's public hearing to abandon Sheppard Road. He stated that there were no responses received from property owners.

Mr. Jorden provided additional information as to the portion of Sheppard Road that is maintained by the parish and is being considered for abandonment.

Mr. Hudson stated that all property owners on Sheppard Road, and those surrounding the area past Sheppard Road were notified of this hearing and there were no responses received pertaining to this matter. Mr. Benton asked how it was verified that everyone received their notice. Ms. Jessica Aldridge, Assistant Parish Secretary, stated that no notices were returned as of this date, and a notice was published in the Bossier Press Tribune. Mr. Hudson stated that a special sign was created specifically for this public hearing to consider abandonment of Sheppard Road which was placed on Sheppard Road clearly visible to the public.

Mr. Benton expressed his concern of abandoning Sheppard Road. Mr. Jorden provided additional information on Sheppard Road.

Votes were cast, and the motion carried unanimously.

ORDINANCE NO. 4779

AN ORDINANCE TO OFFICIALLY ABANDON SHEPPARD ROAD LOCATED IN SECTION 30, TOWNSHIP 21 NORTH, RANGE 11 WEST, AND SECTION 25, TOWNSHIP 21 NORTH, RANGE 12 WEST, BOSSIER PARISH, LA

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 5th day of August, 2020, that it does hereby abandon Sheppard Road, located in Section 30, Township 21 North, Range 11 West, and Section 25, Township 21 North, Range 12 West, Bossier Parish, LA.

BE IT FURTHER ORDAINED, that the Bossier Parish Police Jury hereby reserves all oil, gas and mineral rights.

The ordinance was offered by Mr. Jorden, seconded by Mr. Rodgers. Upon vote, it was duly adopted on this 5th day of August, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider approval of the site plan for Rosedale Playground, located on Lot 8000, Rosedale Place Subdivision, Unit No. 8, in Sections 33 and 34, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Hudson stated that public notices were sent notifying the residents of this public hearing and no responses were received. He stated that in the past there have been complaints of vehicles parking on the streets in Rosedale Place Subdivision, but due to this not being a public park, there are no restrictions on parking based on the Bossier City-Parish Metropolitan Planning Commission's regulations.

Mr. Marsiglia stated that he spoke with the property manager in Rosedale Place Subdivision and she stated that she has not received any response from the residents in the subdivision on this proposal.

There being no objection, **motion was made by Mr. Marsiglia, seconded by Mr. Skaggs, to approve the site plan for Rosedale Playground, located on Lot 8000, Rosedale Place Subdivision, Unit No. 8, in Sections 33 and 34, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Fernwood Estates Subdivision, Unit No. 4, being a resubdivision of Lot 21, Fernwood Estates Subdivision, Unit No. 3, located in Section 30, Township 17 North, Range 11 West, Bossier Parish, LA.

There being no objection, **motion was made by Mr. Brotherton, seconded by Mr. Jorden, to approve the plat of the proposed development of Fernwood Estates Subdivision, Unit No. 4, being a resubdivision of Lot 21, Fernwood Estates Subdivision, Unit No. 3, located in Section 30, Township 17 North, Range 11 West, Bossier Parish, LA.**

The President called for public comment. Mr. Terry Manshack, 193 Franwood Road, Elm Grove, LA, stated that he and his brothers are requesting approval to subdivide a large tract of land into two tracts.

Votes were cast, and the motion carried unanimously.

Motion was made by Mr. Jorden, seconded by Mr. Rimmer, to schedule a public hearing on September 2, 2020, to consider approval of the plat of the proposed development of Bodcau Dam Subdivision, located in Section 7, Township 20 North, Range 11 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Marsiglia, seconded by Mr. Skaggs, to schedule a public hearing on September 2, 2020, to consider approval of the plat of the proposed development of Walker Estates Subdivision, located in Section 27, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Plummer, to schedule a public hearing on September 2, 2020, to consider approval of the plat of the proposed development of Dogwood South Subdivision, Unit No. 21, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to schedule a public hearing on September 2, 2020, to consider approval of the plat of the proposed development of Magnolia Ridge Subdivision, located in Section 8, Township 17 North, Range 11 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. David Ghormley, Property Standards Officer, presented photographs of the property located at 2774 Bellevue Road, Haughton, LA, Tax Assessment No. 111481. He stated that there has been a substantial amount of work done to clean the property. He recommended that this matter be dismissed.

Motion was made by Mr. Rimmer, seconded by Mr. Jorden, to dismiss condemnation proceedings on property located at 2774 Bellevue Road, Haughton, LA, Tax Assessment No. 111481.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Jerome Darby, Chairman of the Juvenile Committee, reported on a meeting of that committee. Committee members attending the Juvenile Committee meeting were Mr. Darby, Mr. Rimmer, Mr. Jorden, Mr. Benton, Mr. Salzer, and Mr. Brotherton. Mr. Joey Cox, Mr. Plummer, Mr. Pat Culverhouse, Ms. Julie Gill, Mr. Jim Firth and Mr. Jackson were also present.

Mr. Darby stated that Mr. Joey Cox, Director of the Ware Youth Center, was present. He stated that the committee discussed the number of juveniles currently housed at Ware Youth Center. He stated that effective July of 2020, Ware Youth Center began housing 17-year old juveniles. He further provided information as to the average stay of the juveniles at Ware Youth Center.

Mr. Darby stated that one concern is the use of the facility beds. He provided information as to the number of juveniles in 2018 and 2019 and the average stay during those years.

Mr. Darby stated that Mr. Cox provided information as to the psychiatric care of the juveniles and the preventatives taken regarding suicides.

Mr. Darby stated that the committee also discussed preventatives taken at the facility due to the COVID-19 health crisis, and it was reported that there have been no COVID-19 cases at the facility to date.

Mr. Darby stated that the committee discussed renovation of the Johnny Gray Jones Youth Shelter and the needed repairs. He stated that it has been determined that additional funds in the amount of approximately \$100,000.00, over and above the budgeted amount for the needed renovations, will be needed for the repairs at Johnny Gray Jones Youth Shelter, and approval of this additional expenditure is recommended by the Juvenile Committee.

Motion was made by Mr. Darby, seconded by Mr. Rimmer, to amend the agenda to accept the recommendation of the Juvenile Committee to approve an expenditure of additional funds in the amount of approximately \$100,000.00, over and above the budgeted amount for the needed repairs at the Johnny Gray Jones Youth Shelter with said funds being utilized from excess funds from other projects.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Darby, seconded by Mr. Rimmer, to accept the recommendation of the Juvenile Committee to approve an expenditure of additional funds in the amount of approximately \$100,000.00, over and above the budgeted amount for the needed repairs at the Johnny Gray Jones Youth Shelter with said funds being utilized from excess funds from other projects.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Tom Salzer, Chairman of the Insurance Committee, reported on a meeting of that committee. Committee members attending the Insurance Committee meeting were Mr. Salzer, Mr. Rimmer, Mr. Marsiglia, Mr. Rodgers, and Mr. Darby. Mr. Joe Buffington, Mr. Jackson, Mr. Altimus, Mr. Jim Firth, Ms. Lisa Wilson, Ms. Ginger Adam Corley, Mr. Jason Weinland, Mr. Graeme Weinland, Ms. Deborah Starks, and Ms. Julie Gill were also present. Other jurors present were Mr. Gray, Mr. Brotherton, Mr. Jorden, Mr. Benton and Mr. Plummer.

Mr. Salzer stated that the Insurance Committee discussed current claims and advised that insurance claims are down and a surplus is anticipated.

Mr. Glenn Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee. Committee members attending the Road/Subdivision Regulations Committee meeting were Mr. Benton, Mr. Rodgers, Mr. Marsiglia, Mr. Brotherton, Mr. Jorden, Mr. Plummer, and Mr. Rimmer. Ms. Ginger Adam Corley, Ms. Julie Gill, Mr. Jackson, Mr. Ford, Mr. Hudson, Mr. Altimus, Mr. Sam Marsiglia, Ms. Carlotta Askew-Brown, and Mr. Daniel Besinaiz were also present. Other jurors present were Mr. Darby, Mr. Salzer, Mr. Jorden, Mr. Skaggs, Mr. Cochran, and Mr. Gray.

Mr. Benton stated that Mr. Ford provided an update to the Road/Subdivision Regulations Committee on parish construction projects. He reported that it is anticipated that bids will be received for State Project No. H.013129.6, Federal Aid Project No. H013129, Linton Road Bridge over Black Bayou Reservoir project in September, 2020, and the Linton Road Bridge over Black Bayou Reservoir will be closed in early 2021.

Mr. Benton stated that the committee discussed the Federal Emergency Management Agency (FEMA) inundated road damage from the 2016 flood event, PA-06-LA-4263-PW-00910(0), Paved Roads, project. He stated that the parish will be required to borrow \$8 to \$10 million matching funds, but it is anticipated that the parish will be reimbursed the \$8 to \$10 million matching funds from the Restore Louisiana Program.

Mr. Benton stated that the committee discussed a request from AEP Swepco to relocate utility lines from the back of property lines to the front for easier access. He stated that a meeting will be scheduled in the near future with AEP Swepco and requested that all developers be invited to attend the meeting.

Mr. Benton stated that the committee discussed the overlay district. He stated that the police jury will be working with the Haughton Metropolitan Planning Commission and the Bossier City-Parish Metropolitan Planning Commission with the creation of an overlay district on Highway 80 from Red Chute to Highway 157 to assist with the increasing development in that area.

Mr. Benton stated that the committee discussed the Espanita Drainage Improvements Project. Mr. Hudson stated that the Louisiana Department of Transportation and Development has approved the pre-application, and authorized the police jury to proceed to develop and submit an application for consideration on the Espanita Drainage Improvements Project.

Mr. Benton stated that the committee discussed the need for improvements to a curve located on Linton Cutoff Road. He stated that due to the upcoming closing of Linton Road Bridge over Black Bayou, the amount of traffic will increase on Linton Cutoff Road.

Mr. Benton stated that it is the recommendation of the Road/Subdivision Regulations Committee to authorize the expenditure of funds to straighten a curve located on Linton Cutoff Road. **Motion was made by Mr. Benton, seconded by Mr. Rodgers, to amend the agenda to accept the recommendation of the Road/Subdivision Regulations Committee to authorize the expenditure of funds to increase the radius of a 90-degree curve located on Linton Cutoff Road.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Plummer

Mr. Hudson stated that currently the curve on Linton Cutoff Road is a 90-degree curve. He stated that the plans are to increase the radius of the 90-degree curve which will provide space for vehicles to remain in their lane of traffic while making the curve. He further stated that right-of-way will need to be obtained and utilities will need to be relocated for this project. Mr. Hudson stated that the cost of the project will be approximately \$350,000.00.

Mr. Hudson stated that if the radius of the 90-degree curve is not increased, there will be traffic issues on Linton Cutoff Road once the Linton Road Bridge over Black Bayou is closed in the near future. He stated that this project was not budgeted for 2020, but there are available funds in the Highway Department Fund that can be utilized for this project.

Motion was made by Mr. Rodgers, seconded by Mr. Marsiglia, to accept the recommendation of the Road/Subdivision Regulations Committee to authorize the expenditure of funds to increase the radius of a 90-degree curve located on Linton Cutoff Road with said funds being utilized from the Highway Department Fund.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Mr. Benton stated that the committee discussed the study of the Red River. He stated that Mr. Ford provided the committee with an update on the study advising that siltation is the main factor in the flooding issues in the Red River Basin due to the locks and dams. He further stated that it is possible in the future that a lock and dam will be placed north of Shreveport/Bossier on the Red River.

Mr. Benton stated that Mr. Ford provided a report to the committee on meetings held to discuss the watershed in northern Bossier Parish.

Mr. Benton stated that the committee discussed utility permits in connection with fiberoptic lines in parish rights-of-way. He stated that Mr. Jackson is to further research this matter.

Mr. Brotherton asked if Mr. Matt Graves was present. No one was present. Mr. Brotherton stated that Mr. Graves has requested to lease the following parish-owned properties obtained through the FEMA buy-out program: 225 Shadow Ridge Drive, Tax Assessment No. 118716, 227 Shadow Ridge Drive, Tax Assessment No. 118747, and 301 Shadow Ridge Drive, Tax Assessment No. 113052, Bossier City, LA.

Mr. Brotherton stated that at the July 15, 2020, police jury meeting this matter was discussed. He stated that there was concern that Mr. Graves was requesting to lease these properties to create a four-wheeler track on the above referenced properties. Mr. Brotherton stated that he has spoken with Mr. Graves on several occasions and Mr. Graves has assured him that his intentions to lease the properties are not for a four-wheeler track.

Mr. Brotherton stated that Mr. Graves advised that the four-wheelers that have recently been seen riding on the lots are from a mobile home park which is located adjacent to Shadow Ridge Estates Subdivision. He stated that Mr. Graves' intentions are for his children to have more room to play and possibly create a ballpark for his son and other neighborhood children to play on. He further stated that Mr. Graves assured him that he will take care of the properties. Mr. Brotherton stated that Mr. Graves advised that there may be times that his children will ride their four-wheelers on the properties, but the properties will not be used as a four-wheeler track for other parties to use.

Motion was made by Mr. Brotherton, seconded by Mr. Jorden, to approve a Letter Lease with Matt Graves to lease parish owned properties located at 225 Shadow Ridge Drive, Tax Assessment No. 118716, 227 Shadow Ridge Drive, Tax Assessment No. 118747, and 301 Shadow Ridge Drive, Tax Assessment No. 113052, Bossier City, LA.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Darby, to adopt a resolution ordering and calling a special election to be held in the Parish of Bossier, State of Louisiana, to authorize the continuation of a special tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith. This is a renewal of the ad valorem tax for Correctional Facilities.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

The following resolution was offered by Mr. Benton, and seconded by Mr. Darby:

RESOLUTION

A resolution ordering and calling a special election to be held in the Parish of Bossier, State of Louisiana, to authorize the continuation of a special tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Bossier, State of Louisiana (the "Parish"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Section 32 thereof, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **SATURDAY, DECEMBER 5, 2020**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION

(MILLAGE CONTINUATION)

Shall the Parish of Bossier, State of Louisiana (the "Parish"), continue to levy and collect a three and two hundredths (3.02) mills tax on all property subject to taxation in the Parish for a period of ten (10) years, beginning with the year 2022 and ending with the year 2031 (an estimated \$3,100,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for the purpose of maintaining and operating the correctional facilities in the Parish including the furnishing of transportation and medical care for prisoners, said millage to represent an increase (due to reappraisal) of two hundredths of a mill (.02) over the 3 mills tax authorized to be levied through the year 2021 pursuant to an election held on April 2, 2011?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in the *Bossier-Press Tribune*, a newspaper of general circulation within the Parish, published in Bossier City, Louisiana, and being the official journal of the Parish, once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing proposition that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Bossier Parish Courthouse, Police Jury Meeting Room, 204 Burt Blvd., Benton, Louisiana, on **WEDNESDAY, JANUARY 20, 2021**, at **TWO O'CLOCK (2:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election.

SECTION 4. Polling Places. The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Secretary of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Secretary of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Bossier Parish and the Registrar of Voters of Bossier Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to continue to levy and collect the special tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

This resolution having been submitted to a vote, the vote thereon was as follows:

AYES: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
 NAYS: None
 ABSTAIN: None
 ABSENT: None

And the resolution was declared adopted on this, the 5th day of August, 2020.

RACHEL D. HAUSER
 PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
 BOSSIER PARISH POLICE JURY
EXHIBIT "A"

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Bossier, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Bossier, State of Louisiana (the "Parish"), on August 5, 2020, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, DECEMBER 5, 2020**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

**PROPOSITION
 (MILLAGE CONTINUATION)**

Shall the Parish of Bossier, State of Louisiana (the "Parish"), continue to levy and collect a three and two hundredths (3.02) mills tax on all property subject to taxation in the Parish for a period of ten (10) years, beginning with the year 2022 and ending with the year 2031 (an estimated \$3,100,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for the purpose of maintaining and operating the correctional facilities in the Parish including the furnishing of transportation and medical care for prisoners, said millage to represent an increase (due to reappraisal) of two hundredths of a mill (.02) over the 3 mills tax authorized to be levied through the year 2021 pursuant to an election held on April 2, 2011?

The said special election shall be held at each and every polling place in the Parish, which polls will open at seven o'clock (7:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is \$33,200.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Bossier Parish Courthouse, Police Jury Meeting Room, 204 Burt Blvd., Benton, Louisiana, on

WEDNESDAY, JANUARY 20, 2021, at TWO O'CLOCK (2:00) P.M., and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Benton, Louisiana, on this, the 5th day of August, 2020

ATTEST: _____
/s/ Jimmy Cochran

 President

 /s/ Rachel Hauser
 Secretary

Motion was made by Mr. Skaggs, seconded by Mr. Rodgers, to approve Change Order No. 18 for State Project No. H.003854.6-R1 Bossier North/South Corridor Swan Lake Road (I-220 to Flat River) Bossier Parish, Louisiana, and to authorize the execution of documents. Said Change Order results in an increase in the amount of \$17,690.86.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that it does hereby approve Change Order No. 18 for State Project No. H.003854.6-R1 Bossier North/South Corridor Swan Lake Road (I-220 to Flat River) Bossier Parish, Louisiana.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 18.

The resolution was offered by Mr. Skaggs, seconded by Mr. Rodgers, Upon vote, it was duly adopted on this 5th day of August, 2020, with the following votes recorded:

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

RACHEL D. HAUSER
 PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Skaggs, to approve Change Order No. 1 for FY 2019 LCDBG Sewer Improvements – Merrywoods Subdivision, and to authorize the execution of documents. Said Change Order results in an increase in the amount of \$36,758.10, and an additional 45 contract days. It has been approved by the Office of Community Development.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that it does hereby approve Change Order No. 1 for FY 2019 LCDBG Sewer Improvements – Merrywoods Subdivision.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Benton, seconded by Mr. Skaggs. Upon vote, it was duly adopted on this 5th day of August, 2020, with the following votes recorded:

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

RACHEL D. HAUSER
 PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Marsiglia, to approve Change Order No. 1 for Project No. 2019-118, 12” Raw Water Line – Phase 2, for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the execution of documents. Said Change Order results in an increase in the amount of \$24,625.68.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None
ABSTAIN: None
ABSENT: Mr. Brotherton

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that it does hereby approve Change Order No. 1 for Project No. 2019-118, 12” Raw Water Line – Phase 2, for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Benton, seconded by Mr. Marsiglia. Upon vote, it was duly adopted on this 5th day of August, 2020, with the following votes recorded:

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton

RACHEL D. HAUSER
 PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rodgers, seconded by Mr. Plummer, to approve Change Order No. 2 for Project No. 2019-132, West Linton Road Extension to Fairburn Avenue, and to authorize the execution of documents. Said Change Order results in a no cost change order, and an additional five (5) contract days.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that it does hereby approve Change Order No. 2 for Project No. 2019-132, West Linton Road Extension to Fairburn Avenue.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 2.

The resolution was offered by Mr. Rodgers, seconded by Mr. Plummer. Upon vote, it was duly adopted on this 5th day of August, 2020, with the following votes recorded:

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton

RACHEL D. HAUSER
 PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Marsiglia, to approve Change Order No. 1 for Project No. 2019-112, Swan Lake Road Re-alignment over Flat River, and to authorize the execution of documents. Said Change Order results in a decrease in the amount of \$3,996.60.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that it does hereby approve Change Order No. 1 for Project No. 2019-112, Swan Lake Road Re-alignment over Flat River.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Skaggs, seconded by Mr. Marsiglia. Upon vote, it was duly adopted on this 5th day of August, 2020, with the following votes recorded:

AYES: Mr. Benton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Brotherton

RACHEL D. HAUSER
 PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Benton, to adopt an ordinance amending Ordinance No. 4719, previously adopted on April 17, 2019, which approved recommended amendments to Chapter 110 of the Bossier Parish Code of Ordinances, "Subdivisions", to add and/or amend certain sections or subsections pertaining to subdivision regulations, to correct typographical errors.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4780

AN ORDINANCE AMENDING ORDINANCE NO. 4719, PREVIOUSLY ADOPTED ON APRIL 17, 2019, WHICH APPROVED RECOMMENDED AMENDMENTS TO CHAPTER 110 OF THE BOSSIER PARISH CODE OF ORDINANCES, "SUBDIVISIONS", TO ADD AND/OR AMEND CERTAIN SECTIONS OR SUBSECTIONS PERTAINING TO SUBDIVISION REGULATIONS, TO CORRECT TYPOGRAPHICAL ERRORS

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that it does hereby amend Ordinance No. 4719 of April 17, 2019, providing for the amendment to Chapter 110 of the Bossier Parish Code of Ordinances, "Subdivisions", to add and/or amend certain sections or subsections pertaining to subdivision regulations, to correct typographical errors, and is hereby amended to read as follows:

Section 110-228, be and is hereby amended to read as follows:

Section 110-228. Street construction requirements.

The streets in all subdivisions, whether public or private, dedicated or not, within the five mile radius of any incorporated town or village in the parish which has zoning regulations, must be constructed in strict compliance with the following requirements and must meet the standards of the town or village.

- (1) All residential streets shall be constructed of concrete with an integral curb a minimum of six (6) inches thick and boulevards a minimum of eight (8) inches thick. The roadway width shall be a minimum of 25 feet, as measured from the back of curb to the back of curb, and laid on a subbase and or base of crushed concrete six (6) inches under residential streets and eight (8) inches under boulevards to be approved by the parish engineer or designated representative of the police jury. Residential streets may also be constructed of asphaltic concrete with three and a half (3 1/2) inches of hot mix asphalt in the Red River Flood Plain. Side streets (streets other than main thoroughfares or boulevards) shall have a minimum of two (2) inches of hot mix asphalt. Such streets shall have 30-inch wide concrete curb and gutters, constructed in a manner to provide a total roadway width of 25 feet. All construction plans and drawings, including drainage and street lighting, shall meet all parish code requirements and must be submitted to the parish engineer for his approval.
 - (a) As an exception to subsection (1) of this section, open ditch drainage will be permitted where each lot has an average width and length of 200 feet, and is no less than one acre in size.
 - (b) As an exception to subsection (1) of this section, open ditch drainage will be permitted where each lot has an average width of 125 feet, and is no less than one half acre in size when the subdivision is supported by community water and sewer services.
 - (c) As an exception to subsection (1) of this section, open ditch drainage will be permitted in the "Cypress and Black Bayou Reservoirs' Zoned Area" where each lot has an average width of 125 feet, and is no less than three quarters of an acre in size when the subdivision is supported by only community water. The "Cypress and Black Bayou Reservoirs' Zoned Area" is defined as the area adjacent to and surrounding the Cypress and Black Bayou Reservoirs up to a distance of 800 feet from the 179.6-foot contour line on the Cypress Black Bayou Reservoir and from the 185.0-foot contour line on Black Bayou Reservoir. Individual sewer systems meeting all provisions of the State and Parish Health Code and the Bossier Parish Police Jury Code of Ordinances may be utilized within the "Zoned Area." Rights-of-way shall meet the minimum requirement of 60 feet or more.
- (2) Rights-of-way shall meet the minimum requirement of 60 feet or more.
- (3) See Section 110-126
- (4) There shall be sidewalks provided on each side of all streets within a subdivision. The sidewalk area shall be at least six feet in width and shall be provided on each side of all streets, avenues and boulevards. The sidewalk shall be four feet wide. Handicap ramps are required at all intersections, meeting ADA requirements.
- (5) Cul-de-sac shall have a minimum radius of 42.5 feet, as measured from the back of curb to the center point. Cul-de-sac's shall be constructed of a minimum of six (6) inches of Portland Cement Concrete over six (6) inches of crushed stone.

The ordinance was offered by Mr. Skaggs, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 5th day of August, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to adopt an ordinance amending Ordinance No. 4771, previously adopted on June 17, 2020, to correct the legal description.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

ORDINANCE NO. 4781

AN ORDINANCE AMENDING ORDINANCE NO. 4771, PREVIOUSLY ADOPTED ON JUNE 17, 2020, OFFICIALLY ABANDONING A PORTION OF A PUBLIC RIGHT-OF-WAY IN PRINCETON SUBDIVISION, LOCATED IN SECTION 32, TOWNSHIP 19 NORTH, RANGE 11 WEST, BOSSIER PARISH, LA, TO CORRECT THE LEGAL DESCRIPTION

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 5th day of August, 2020, that it does hereby amend Ordinance No. 4771 of June 17, 2020, officially abandoning a portion of a public right-of-way in Princeton Subdivision, to correct the legal description as follows:

That portion of Second Street located in Princeton Subdivision, Section 32, Township 19 North, Range 11 West, Bossier Parish, Louisiana, lying between Lot 12, Block 11 and Lot 10, Block 2, being in dimension of 60' X 140' and further include the alleyway being 20' wide

BE IT FURTHER ORDAINED, that the Bossier Parish Police Jury hereby reserves all oil, gas and mineral rights.

The ordinance was offered by Mr. Skaggs, seconded by Mr. Plummer. Upon vote, it was duly adopted on this 5th day of August, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Darby, seconded by Mr. Plummer, to approve a Cooperative Endeavor Agreement between the Bossier Parish Police Jury and the Bossier Parish Levee District for the donation of a tank car to the Bossier Parish Levee District, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that it does hereby approve the Cooperative Endeavor Agreement by and between the Bossier Parish Police Jury and the Bossier Parish Levee District for the donation of a tank car to the Bossier Parish Levee District.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute any and all documents in connection with said Cooperative Endeavor Agreement.

The resolution was offered by Mr. Darby, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 5th day of August, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Darby, to approve an Administrative Services Agreement by and between the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier and Sligo Water System Incorporated, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that it does hereby approve an Administrative Services Agreement by and between the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier and Sligo Water System Incorporated.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute any and all documents in connection with said Administrative Services Agreement.

The resolution was offered by Mr. Brotherton, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 5th day of August, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Rimmer, to approve the Certificate of Substantial Completion for FY 2018 LCDBG Sewer Improvements – Oak Hill Mobile Home Park, and to authorize execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that it does hereby approve the Certificate of Substantial Completion for FY 2018 LCDBG Sewer Improvements – Oak Hill Mobile Home Park.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, and Jimmy Cochran, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Benton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 5th day of August, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Marsiglia, seconded by Mr. Rimmer, to accept the proposal of Owen & White, Inc., in the amount of \$8,280.00 to provide professional services in connection with Espanita Subdivision Drainage Funding Application, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Owen & White, Inc., in the amount of \$8,280.00 to provide professional services in connection with Espanita Subdivision Drainage Funding Application.

The resolution was offered by Mr. Marsiglia, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 5th day of August, 2020.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Jurors were provided a copy of district highway reports. Mr. Altimus stated that the highway department spent approximately \$717,000.00 in various police juror districts in the month of June, 2020.

Mr. Altimus reported that the latest edition of the Bossier Press Tribune paper is in the conference room. He stated that the Tribune published an outstanding article pertaining to the Keep Bossier Beautiful program and how important the program is to the Shreveport-Bossier area and encouraged the police jurors to read the article.

Mr. Altimus stated that a briefing conducted by the Corps of Engineers is scheduled for tomorrow to discuss flooding on Red River. He stated that Mr. Ford has a preview of the study and it will be provided to the jurors for their review.

Mr. Buffington presented a Memorandum from Mr. Michael Norton, Tax Administrator for Bossier City-Parish Sales & Use Tax Division, stating that the Annual Louisiana Second Amendment Weekend Tax Holiday is set for Friday, September 4th, through Sunday, September 6th. He stated that the tax holiday provides local sales and use tax exemption on any consumer purchase of firearms, ammunition, and hunting supplies. Mr. Buffington stated that the exemption does not apply to business or commercial purchases.

Mr. Bobby Edmiston, Bossier Parish Assessor, was present to provide information to the police jurors on the duties of the Assessor and duties of the police jury serving as the Board of Tax Review.

Mr. Edmiston stated that the Assessor's Office does not send tax bills. He stated that tax bills are generated by the Bossier Parish Sheriff's Office. He further stated that the Assessor's Office has nothing to do with tax bills or enforcement of the payment of tax bills.

Mr. Edmiston stated that the Assessor's duties are provided in Louisiana Constitution Article 7, Section 18. He provided additional information as it relates to Section 18. Ad Valorem Taxes, which states the following:

Section 18. (A) Assessments. Property subject to taxation shall be listed on the assessment roll at its assessed valuation, which, except as provided in Paragraphs (C), (F), and (G), shall be a percentage of its fair market value. The percentage of fair market value shall be uniform throughout the state upon the same class of property.

Mr. Edmiston stated that residential assessed valuation is at 10 percent in all parishes, commercial assessed valuation is at 15 percent in all parishes, and public service assessed valuation is at 25 percent in all parishes.

Mr. Edmiston provided information pertaining to La R.S. 47:2321 which provides the definition of Fair Market Value as follows:

"Fair market value is the price for property which would be agreed upon between a willing and informed buyer and a willing and informed seller under usual and ordinary circumstances; it shall be the highest price estimated in terms of money which property will bring if exposed for sale on the open market with reasonable time allowed to find a purchaser who is buying with knowledge of all the uses and purposes to which the property is best adapted and for which it can be legally used."

Mr. Edmiston stated that the amount that a property owner paid for the home/property is irrelevant when determining the fair market value. He stated that the fair market value is determined based on the amount the property owner can sell the property on the open market.

Mr. Edmiston referenced La. R.S. 47:2323 which shows how to determine fair market value. He stated that the fair market value of real and personal property shall be determined by the following generally recognized appraisal procedures: the market approach, the cost approach, and/or the income approach:

- (1) In utilizing the market approach, the assessor shall use an appraisal technique in which the market value estimate is predicated upon prices paid in actual market transactions and current listings.
- (2) In utilizing the cost approach, the assessor shall use a method in which the value of a property is derived by estimating the replacement or reproduction cost of the improvements; deducting therefrom the estimated depreciation; and then adding the market value of the land, if any.
- (3) In utilizing the income approach, the assessor shall use an appraisal technique in which the anticipated net income is capitalized to indicate the capital amount of the investment which produces the net income.

There was additional discussion of appraisal process of properties.

Mr. Edmiston referenced Louisiana Constitution Article 7 Section 18(E) which states that the correctness of assessment by the assessor shall be subject to review first by the governing authority, which is the Bossier Parish Police Jury, then by the Louisiana Tax Commission or its successor, and finally by the courts, all in accordance with procedures established by law. He stated that all protests submitted for the Board of Tax Review are to be presented to the police jury for determination.

Mr. Edmiston referenced La. R.S. 47:1992(C) which explains the process of the Board of Tax Review. He stated that the police jury is to make a determination based on the validity on its own merits using recognized appraisal techniques as mentioned earlier.

Mr. Edmiston stated that the police jury has the three following options to rule during a Board of Tax Review:

1. Uphold the Assessor’s Value;
2. Grant the appellant’s value; or
3. Set the value at any level the police jury deems appropriate following the recognized appraisal techniques as discussed earlier.

Mr. Edmiston explained the process should the police jury not uphold his value. He stated that all rulings can be appealed, and explained the appeals process. He further stated that this year will be an uncommon year due to the COVID-19 health crisis and the affect it had on several types of businesses.

Mr. Rimmer asked if there was some relief that could be given to those who have suffered from the COVID-19 health crisis. Mr. Edmiston stated that there is a statute that allows for adjustments to be made due to a disaster being declared by the President, governor, and/or parish. He provided additional information on disaster relief.

Mr. Edmiston stated that there are times when a property owner provides just cause why they do not agree with the Assessor’s value, and the Assessor’s Office reviews each request, and there are times that the property value is adjusted as needed prior to appeals coming before the Board of Tax Review. He stated that once an appeal reaches the Board of Tax Review, the Assessor’s Office is of the opinion that the assessed value of that property by the Assessor’s Office is correct.

Appreciation was extended to Mr. Edmiston for providing information related to the Board of Tax Review.

Mr. Hudson provided an update on Project No. 2019-132, West Linton Road Extension to Fairburn Avenue.

Mr. Hudson provided an update on the Swan Lake Road Bridge at Poole Road project.

Mr. Hudson provided an update on the Swan Lake Road at Legacy Elementary School for the Swan Lake Road Realignment at Flat River project.

Mr. Hudson provided an update on Project No. 2020-102, Airline Drive Overlay–Parish Limits to Kingston Road.

Mr. Rimmer asked if anyone has addressed the low overhangs on Dogwood Trail. Mr. Hudson stated that Mr. Coutee is reviewing this matter to determine if the parish can trim the overhangs or if it will need to be contracted out.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Darby recommended that Department Heads for various entities that fall under the Bossier Parish Police Jury provide quarterly updates on the entities to the police jury during a police jury meeting. Mr. Altimus is to reach out to the Department Heads and determine if they will be available to be present at the September 2, 2020, police jury meeting.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 5th day of August, 2020, the meeting was adjourned by the President at 3:55 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY