

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
June 3, 2020  
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 3<sup>rd</sup> day of June, 2020, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Charles Gray, and the pledge of allegiance was led by Mr. Philip Rodgers. Ms. Rachel Hauser, Parish Secretary, called the roll, with all members present as follows:

Mr. Glenn Benton, via video teleconference	Mr. Chris Marsiglia
Mr. Bob Brotherton, via video teleconference	Mr. Mac Plummer, via video teleconference
Mr. Jimmy Cochran	Mr. Doug Rimmer
Mr. Jerome Darby, via video teleconference	Mr. Philip Rodgers
Mr. Charles Gray	Mr. Tom Salzer, via video teleconference
Mr. John Ed Jorden	Mr. Jack Skaggs, via video teleconference

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Others present were Mr. Bill Altimus, Parish Administrator, via video teleconference; Mr. Patrick Jackson, Parish Attorney, via video teleconference; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Mr. Eric Hudson, Assistant Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

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Sealed bids were opened and read aloud for Official Journal of the Bossier Parish Police Jury for the period July 1, 2020, through June 30, 2021, as follows:

Bidder:	Bid Amount:
BOSSIER-PRESS TRIBUNE	
For printing the official proceedings	\$21,000.00
For other printing	\$5.00 per column inch

This is the only bid received. **Motion was made by Mr. Rimmer, seconded by Mr. Jorden, to accept the bid of the Bossier Press-Tribune as Official Journal of the Bossier Parish Police Jury for the period July 1, 2020, through June 30, 2021.**

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Mr. Darby

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**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to award the bid for Project No. 2019-126, Johnson Koran Road Bridge over Foxskin Bayou, in the amount of \$1,070,408.70 to CW&W Contractors, Inc., low bidder meeting bid specification in accordance with bids received on May 26, 2020, and authorize the execution of documents.** Engineer's estimated budget for the project is \$1,180,021.70.

The President called for public comment. There being none, **motion carried with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Mr. Darby

Bid results are as follows:

Bidder:	Bid Amount:
CW&W Contractors, Inc.	\$1,070,408.70
Dixie Overland Construction, LLC	\$1,671,084.60
3 Gen Construction, LLC	\$1,476,102.00

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of June, 2020, that it does hereby award the bid for Project No. 2019-126, Johnson Koran Road Bridge over Foxskin Bayou, in the amount of \$1,070,408.70 to CW&W Contractors, Inc., low bidder meeting bid specification.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. It was duly adopted on this 3<sup>rd</sup> day of June, 2020, with the following votes recorded:

**AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Mr. Darby

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Skaggs, seconded by Mr. Marsiglia, to award the bid for Project No. 2020-102, Airline Drive Overlay-Parish Limits to Kingston Road, in the amount of \$1,436,061.60 to Benton & Brown, LLC, low bidder meeting bid specification in accordance with bids received on May 26, 2020, and authorize the execution of documents.** Engineer's estimated budget for the project is \$1.6 million.

The President called for public comment. Mr. Skaggs reported that Benton & Brown, LLC, is hereby awarded the bid due to submitting all necessary and required documents as stated in bid specifications.

**Motion carried with the following votes recorded:**

**AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** Mr. Darby

Bid results are as follows:

Bidder:	Bid Amount:
Best-Yet Builders, LLC of Shreveport	Bid Rejected
Benton & Brown, LLC	\$1,436,061.60

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of June, 2020, that it does hereby award the bid for Project No. 2020-102, Airline Drive Overlay–Parish Limits to Kingston Road, in the amount of \$1,436,061.60 to Benton & Brown, LLC, low bidder meeting bid specifications.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute any and all documents related to same.

The resolution was offered by Mr. Skaggs, seconded by Mr. Marsiglia. It was duly adopted on this 3<sup>rd</sup> day of June, 2020, with the following votes recorded:

**AYES:** Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** Mr. Darby

RACHEL D. HAUSER  
 PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
 BOSSIER PARISH POLICE JURY

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Ms. Hauser announced that all police jurors have been provided with a copy of each candidates’ resume being considered for the interim appointment for Bossier Parish Constable for District 6 to fill the vacancy due to the recent death of Mr. Albert R. “Buddy” Martin-Nez, Sr. She stated that each candidate is present at today’s meeting in order to introduce themselves and answer any questions.

Ms. Hauser stated that once each candidate has had an opportunity to speak, a vote will be cast for each candidate individually, but if a majority vote (seven votes) is received for a candidate, that candidate will be selected as the interim appointment as Bossier Parish Constable for District 6 to serve out the remainder of the term which will end December 31, 2024. She stated that in the event no candidate receives a majority vote, the two candidates with the lowest number of total votes will be removed from consideration, and a second vote will be cast for the remaining two candidates. She stated that whichever candidate receives the most votes will be selected as interim appointment as Bossier Parish Constable for District 6 to serve out the remaining term which will end December 31, 2024.

Mr. Colby Isom, 421 Monroe Avenue, Haughton, LA, stated that he and his family have lived in Haughton for most of his life. He stated that he grew up in Haughton and attended Haughton High School. He further stated that he attended college at Northeast Texas Community College in Mt. Pleasant, Texas. Mr. Isom stated that he has a good relationship with Haughton residents.

Mr. Rodgers requested additional information pertaining to Mr. Isom’s law enforcement background. Mr. Isom stated that in the State of Texas he still holds his Advanced Peace Officer License, and from 2005 to 2011 he worked narcotics and K-9. He stated that he continues to reserve in the State of Texas serving felony warrants and other additional law enforcement services in Rusk County, Texas.

Mr. Gray asked how long Mr. Isom has resided in Bossier Parish. Mr. Isom stated that he has resided in Bossier Parish practically his entire life. He stated that he was employed in Carthage, Texas, from 2007 to 2011, and when his grandfather passed away in 2007, he returned to Haughton to assist with the family farm and land.

Mr. Jorden asked if Mr. Isom currently works in Bossier Parish. Mr. Isom stated that he currently works in Caddo Parish, but resides in Haughton, LA.

Mr. Gray asked Mr. Isom if the Advanced Peace Officer License he holds in Texas is transferable and can be used in Bossier Parish. Mr. Isom explained the difference between certification in Louisiana and Texas, and stated that to be post-certified in Louisiana he will be required to take an additional firearm and educational classes which he plans to complete.

Mr. Gray asked if Mr. Isom plans to obtain post-certification in the State of Louisiana. Mr. Isom stated that he does intend to obtain post-certification for the State of Louisiana and Texas.

Appreciation was extended to Mr. Isom for his interest in serving as interim Bossier Parish Constable for District 6.

Mr. Kevin J. Cavanaugh stated that he moved from Washington, D.C., to Bossier Parish approximately eight years ago. He stated that his children graduated from Airline High School, with one child having recently graduated from Louisiana Tech, and one child will be a senior at Louisiana State University. He stated that he has 27 years of federal experience with the federal government as a Drug Enforcement Administration Agent and has served as Supervisory Special Agent in Tulsa, OK, and in Shreveport, LA.

Mr. Cavanaugh stated that he would like to serve as interim Bossier Parish Constable for District 6 in order to give back to the community.

Mr. Gray asked when Mr. Cavanaugh retired from being a DEA agent. Mr. Cavanaugh stated that he retired in 2016. Mr. Gray asked what Mr. Cavanaugh has been doing since retirement. Mr. Cavanaugh stated that he worked at Dr. Reddy’s Laboratories for two years, and has served as an employee with several other miscellaneous businesses. He stated that he is looking to do something to serve his community. Mr. Gray asked for additional information regarding Mr. Cavanaugh’s other employments. Mr. Cavanaugh stated that he worked for Homeland Safety Systems as Director of Sales for 6 months, and PRAESES for a few weeks.

Mr. Gray asked Mr. Cavanaugh if he viewed serving as interim Bossier Parish Constable for District 6 as a step-down from his previous employments. Mr. Cavanaugh stated that he does not view this opportunity as a step-down. Mr. Gray asked Mr. Cavanaugh if he is comfortable with the pay in which Bossier Parish Constable for District 6 receives. Mr. Cavanaugh stated that he does not see that the pay will be an issue.

Appreciation was extended to Mr. Cavanaugh for his interest in serving as interim Bossier Parish Constable for District 6.

Mr. Lonnie Lars, 1775 Wafer Road, Haughton, LA, stated that he is a life-long resident of Haughton, LA. He stated that he is a family man, and is a widower and father of seven children. He further stated that he is a 1972 graduate of Haughton High School. Mr. Lars stated that he attended Northwestern State University, and has worked for Lorenza Lars Construction Company in Haughton, LA, which is his brother's company, off and on for many years. He provided additional information pertaining to the types of work he has done.

Mr. Lars stated that he has been a licensed and ordained minister for approximately 30 years. He stated that he obtained a Certificate of Theology through a two-year program from Moorehouse College, Atlanta, GA. Mr. Lars stated that he has pastored two churches over the past 11 years, and in this Christian realm, he provides spiritual leadership to members. He stated that he also visits the sick and lays hands on the sick for healing.

Mr. Lars stated that he strives to be the best that he can be, including motivating others and ensuring that things done in a timely manner. He stated that he loves people and treats people in the way in which he wants to be treated. He further stated that he likes to do things that have a positive impact on peoples' lives professionally and in a professional manner.

Mr. Marsiglia asked Mr. Lars if he has any previous law enforcement or military experience. Mr. Lars stated that he does not have any law enforcement or military experience.

Appreciation was extended to Mr. Lars for his interest in serving as interim Bossier Parish Constable for District 6.

Mr. Berry J. Sibley extended appreciation to the police jury for allowing him to be considered for the position of interim Bossier Parish Constable for District 6. He stated that he is a retired Air Force Veteran and came to Louisiana in 2009 to Barksdale Air Force Base. He further stated that he retired in 2011, and he and his family decided to make Bossier Parish their home. Mr. Sibley stated that over the years, he has grown to care and develop a sense of home in Bossier Parish and would like to give back to the community.

Mr. Sibley stated that he believes there are four traits that he possesses that makes him qualified for this position. He stated that the first trait is leadership. Mr. Sibley stated that he has served under multiple supervisory commanders during his time in the military. He stated that he incorporated those traits in leadership from each of the supervisors.

Mr. Sibley stated that rules and regulations are important and should be followed. He stated that he believes in following the chain of command to maintain order, and accountability is very important. Mr. Sibley stated that you must be a good follower in order to be a good leader, and he feels that he is a good follower.

Mr. Sibley stated that the second trait he possesses is diversity. He stated that as a person of African American and Latino decent, he believes it has prepared him to be able to connect with those citizens from different cultures and backgrounds to represent the areas in the everchanging demographics.

Mr. Sibley stated that the third trait he possesses is integrity. He stated that the citizens should have a sense of trust in their public officials, and public officials should continuously work to earn the citizens' trust in how they present themselves in the community on and off-duty.

Mr. Sibley stated that the fourth trait he possesses is faith. He stated that faith is the source of his strength which has seen him through difficult times in his life, including Desert Storm and the September 11<sup>th</sup> attacks. He further stated that his faith has given him endurance to get through the difficult times.

Mr. Sibley stated that he is currently a deacon at Stonewall Baptist Church under the leadership of Pastor Uelyss "Buddy" Reed, and feels that this will assist him with the proper temperament in this position, as well as being able to deal with conflict.

Mr. Sibley again extended appreciation to the police jury for allowing him to apply for the position.

Mr. Gray expressed appreciation to Mr. Sibley for his service to this country in the United States Air Force. He stated that he appreciates Mr. Sibley's resume and feels that he is an outstanding candidate for this position. He further stated that he appreciates Mr. Sibley's desire for honesty and for wanting to serve the citizens of Bossier Parish.

Mr. Gray stated that he appreciates all candidates interested in filling this position and hopes that the police jurors take into consideration what has been presented by each candidate today and be fair minded towards all four candidates.

Mr. Marsiglia asked Mr. Sibley if he had any law enforcement experience. Mr. Sibley stated that he does not have any law enforcement experience.

Appreciation was extended to Mr. Sibley for his interest in serving as interim Bossier Parish Constable for District 6.

Ms. Hauser again stated that a vote will be cast for each candidate individually, but if a majority vote (seven votes) is received for a candidate, that candidate will be selected as the interim appointment as Bossier Parish Constable for District 6 to serve out the remainder of the term which will end December 31, 2024. She stated that in the event no candidate receives a majority vote, the two candidates with the lowest number of total votes will be removed from consideration, and a second vote will be cast for the remaining two candidates. Ms. Hauser stated that whichever candidate receives the most votes will be selected as interim appointment as Bossier Parish Constable for District 6 to serve out the remaining term which will end December 31, 2024.

Jurors were asked to cast their vote in favor of Mr. Colby Isom.

Ayes: None

Nays: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

Jurors were asked to cast their vote in favor of Mr. Kevin Cavanaugh.

Ayes: Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Jordan, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs

Nays: Mr. Gray

Ms. Hauser stated that Mr. Cavanaugh has received a majority vote of eleven, and is hereby selected as interim appointment as Bossier Parish for Constable District 6 to serve out the remaining term which will end December 31, 2024.

**Motion was made by Mr. Marsiglia, seconded by Mr. Rodgers, to adopt a proclamation appointing Mr. Kevin Cavanaugh as interim appointee as Bossier Parish Constable for District 6 to serve out the remainder of the term which will end December 31, 2024.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

P R O C L A M A T I O N

WHEREAS, a vacancy exists in the office of the Bossier Parish Constable District 6, due to the death of Mr. Albert Ray "Buddy" Martin-Nez, Sr., on May 14, 2020.

NOW, THEREFORE, the Bossier Parish Police Jury, in regular session on this 3<sup>rd</sup> day of June, 2020, does hereby appoint Mr. Kevin Cavanaugh, to serve as interim appointee to the office of Bossier Parish Constable District 6 to serve out the remainder of the term which will end December 31, 2024.

The above proclamation was presented by Mr. Marsiglia, seconded by Mr. Rodgers. It was duly adopted on this 3<sup>rd</sup> day of June, 2020, by the following vote:

Ayes:	Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Gray, Mr. Jorden, Mr. Marsiglia, Mr. Plummer, Mr. Rimmer, Mr. Rodgers, Mr. Salzer, Mr. Skaggs
Nays:	None
Abstain:	None
Absent:	None

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Parker Acres Subdivision, Unit No. 1-A, being a resubdivision of Lot 6, Parker Acres Subdivision, Unit No. 1, located in a portion of Section 10, Township 18 North, Range 11 West, Bossier Parish, LA. Ms. Hauser announced that this public hearing was tabled on May 6, 2020.

Mr. Jorden requested that this matter be tabled to July 1, 2020.

**Motion was made by Mr. Jorden, seconded by Mr. Gray, to table the public hearing to consider approval of the plat of the proposed development of Parker Acres Subdivision, Unit No. 1-A, being a resubdivision of Lot 6, Parker Acres Subdivision, Unit No. 1, located in a portion of Section 10, Township 18 North, Range 11 West, Bossier Parish, LA, to be considered at the July 1, 2020, regular meeting.**

**Votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider the site plan for the proposed Dollar General Subdivision, located in Section 32, Township 20 North, Range 11 West, Bossier Parish, LA. This matter was tabled on May 20, 2020.

Mr. Ford stated that the applicant has requested that this matter be tabled to June 17, 2020. He stated that Mr. Jorden has requested that this matter be removed from the agenda at this time.

**Motion was made by Mr. Jorden, seconded by Mr. Gray, to remove from the agenda the public hearing to consider the site plan for the proposed Dollar General Subdivision, located in Section 32, Township 20 North, Range 11 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Jorden, seconded by Mr. Gray, to schedule a public hearing on July 1, 2020, to consider approval of the Minor Plat for Redhead Properties, LLC, located in Section 17, Township 19 North, Range 11 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the hearing to consider condemnation of property located at 2774 Bellevue Road, Haughton, LA, Tax Assessment No. 111481.

Mr. David Ghormley, Property Standards Officer, presented photographs of the property advising that there has been no change in the condition of the property.

Mr. Thomas Bebee, property owner, expressed appreciation to the police jury for allowing him to be present at today's meeting. He stated that his health has deteriorated drastically since October of 2019, and he has not been able to mow the yard and remove the trash that was left by the previous tenants he evicted in December of 2019.

Mr. Bebee stated that he has hypertension and has had mild symptoms of the COVID-19 virus, but he tested negative for the COVID-19 virus. Mr. Bebee stated that he drives for a non-medical transportation company six days a week transporting Medicaid patients to and from their doctor's appointments. He stated that there are times that he is required to remain at the clinic to wait on the patients which prohibits him from having the time to be able to tend to the property.

Mr. Cochran asked Mr. Bebee if he is financially able to have the property cleaned. Mr. Bebee stated that he does have funds to clean the property and requested a 30-day extension.

Mr. Rimmer recommended that Mr. Bebee be given an extension until the July 1, 2020, police jury meeting to clean the property. He stated that if Mr. Bebee fails to clean the property by July 1, 2020, the parish will condemn the property and parish crews will clean the property which will result in a lien being placed on the property.

Mr. Ghormley requested that Mr. Bebee contact him on a regular basis to provide him with a status of the property being cleaned. After further discussion, **motion was made by Mr. Rimmer, seconded by Mr. Jorden, to allow the owner of 2774 Bellevue Road, Haughton, LA, Tax Assessment No. 111481, additional time in which to bring the property into compliance with property standards regulations.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** The matter will be reviewed at the July 1, 2020, regular meeting.

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Ms. Hauser announced the hearing to consider condemnation of property located at 5749 Highway 80, Princeton, LA, Tax Assessment No. 121474.

Mr. Ghormley presented photographs of the property advising that there has been no change in the condition of the property.

Mr. Jerry Vallandingham, property owner, was present. Mr. Cochran asked Mr. Vallandingham how much contact he has had with Mr. Ghormley on this property. Mr. Vallandingham stated that he has never spoken with Mr.

Ghormley and claimed that someone approached him claiming to be Mr. Ghormley requesting him to sign some type of paperwork.

Mr. Ghormley stated that he has never met or spoken with Mr. Vallandingham until today prior to the meeting. He stated that he advised Mr. Vallandingham that the building located on the property needs to be sealed up because there are old vehicles inside the building which creates an imminent threat to public health and safety. He stated that he also requested Mr. Vallandingham to cut all overgrowth on the property.

Mr. Ghormley stated that Mr. Vallandingham is requesting additional time to clean the property. There was additional discussion regarding the individual that Mr. Vallandingham is claiming that approached him. Mr. Cochran requested that if anyone approaches Mr. Vallandingham in the future claiming to be Mr. Ghormley, to obtain a copy of the paperwork being presented or a business card and provide it to the police jury immediately.

Mr. Benton stated that Mr. Vallandingham has failed to clean the property after several requests to do so and recommended that this property be condemned.

**Motion was made by Mr. Benton, seconded by Mr. Salzer, to condemn property located at 5749 Highway 80, Princeton, LA, Tax Assessment No. 121474, in accordance with property standards regulations.**

The President called for public comment. Mr. Cochran advised Mr. Vallandingham that if he is able to clean the property prior to parish crews cleaning the property, no lien will be placed on the property. Mr. Benton stated that he met with Mr. Vallandingham in October of 2019 at the property, and Mr. Vallandingham is not correctly representing the conversation that was had at that time.

**Votes were cast, and the motion carried unanimously.**

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Ms. Hauser announced the hearing to consider condemnation of property located at 1097 CC Sandidge Road, Elm Grove, LA, Tax Assessment No. 116764.

Mr. Ghormley presented photographs of the property advising that there has been no change in the condition of the property.

Mr. Gregg Stephens, property owner, was present. Mr. Ghormley stated that this property is an annual property standards issue, but Mr. Stephens has guaranteed that he will have the property clean within 30 days.

Mr. Stephens stated that he has had a health issue and was involved in an automobile accident which has hindered him from cleaning the property. He requested an additional 30 days to clean the property.

Mr. Brotherton stated that this has been an ongoing property standards issue, and each time property standards letters have been sent to Mr. Stephens, he does just enough work on the property at that time for the condemnation proceedings to be dismissed. He stated that he has attempted to speak with Mr. Stephens on numerous occasions regarding the property, only to have Mr. Stephens hang up on him. Mr. Stephens stated that he is trying to clean the property as requested.

Mr. Cochran stated that if the police jury votes to condemn Mr. Stephens' property, Mr. Stephens will be allowed time to clean the property prior to parish crews doing so. He stated that if parish crews are forced to clean the property, a lien will be placed on the property.

After further discussion, **motion was made by Mr. Brotherton, seconded by Mr. Jorden, to condemn property located at 5749 Highway 80, Princeton, LA, Tax Assessment No. 121474, in accordance with property standards regulations.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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Mr. Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee. Committee members attending the Road/Subdivision Regulations Committee meeting were Mr. Benton, Mr. Rodgers, Mr. Marsiglia, Mr. Brotherton-via video teleconference, Mr. Jorden, Mr. Plummer-via video teleconference, and Mr. Rimmer. Mr. Jackson-via video teleconference, Mr. Ford, Ms. Julie Gill, Ms. Rae Graves, Mr. Joe Buffington, Mr. Sam Marsiglia, Ms. Renee Hall, Mr. Warren Cantrell, Mr. Larry Landry, Mr. Nguyen Kha, Mr. Jeff Raley, Mr. Ken Smith, Mr. Warren Moore, Ms. Kellie Cook Cartwright, Ms. Carlotta Askew-Brown, Mr. Michal Corbin-via video teleconference, Mr. Altimus, and Ms. Monica Grappe were also present. Other Jurors present were Mr. Salzer, Mr. Cochran and Mr. Skaggs.

Mr. Benton stated that Mr. Sam Marsiglia, Haughton Metropolitan Planning Commission, was present at the Road/Subdivision Regulations Committee Meeting. He stated that a proposed overlay-district for the Town of Haughton was discussed which includes removing Highway 614 from the Bossier City-Parish MPC to be included in the Haughton MPC to assist with controlling locations of liquor stores and other various businesses in an effort to protect the corridors.

Mr. Benton stated that the committee discussed the potential acceptance of Bombers Drive located in Miller Acres Subdivision into the parish road system for permanent maintenance. He stated that a core sample will be taken of Bombers Drive to ensure that it meets parish standards prior to considering acceptance of the road. He further stated that when Bombers Drive was built, it was supposedly built to parish standards, but the developers at that time did not have the funds to obtain a maintenance bond. Mr. Benton stated that if the core sample shows that the road meets parish standards, an item will be placed on the next available agenda to consider acceptance of Bombers Drive into the parish road system.

Mr. Benton stated that the committee discussed a request from AEP Swepco to relocate utility lines from the back of property lines to the front for easier access. He stated that set-back requirements and lot sizes would have to be increased in order to facilitate this request. Mr. Benton stated that the committee took this request under advisement and will further review the request.

Mr. Benton stated that the committee discussed an amendment to culvert permit regulations to include language that would give the parish authority to require any incorrect sized culverts or any culverts installed at an incorrect elevation to be removed and corrected by and at the expense of the applicant. He stated that this request is to be further reviewed, and a recommendation will be made at a later date.

Mr. Benton stated that the committee discussed a request from the Bossier Parish Sheriff's Office to amend parish regulations pertaining to electronic gate access in Bossier Parish. He stated that the proposed device is called "Click2Enter", which would serve gated communities, apartment complexes, and commercial businesses. He further stated that if the police jury approves amending the electronic gate regulations, the existing electronic gates will be grandfathered in and be allowed a certain amount of time to upgrade the gates to meet the proposed new electronic gate regulations. Mr. Benton stated that if the proposed amended electronic gate regulations are approved by the police jury,

all new subdivisions will be required to meet the new regulations. He stated that this matter will be further reviewed, and a recommendation will be made at a later date.

Mr. Benton stated that the committee discussed parish road repairs, including Project No. 2020-102, Airline Drive Overlay-Parish Limits to Kingston Road. He stated that bids received for the Airline Drive Overlay-Parish Limits to Kingston Road project were under budget, leaving available funds to be used for other parish road projects. He stated that Mr. Ford has recommended that those available funds be transferred to be used for other parish road projects. He further stated that it is recommended that excess funds be applied towards Airline Drive base failures and future Arthur Ray Teague Parkway repairs. The Road/Subdivision Regulations Committee discussed several road base failures which have occurred throughout Bossier Parish and it was recommended that the budget for highway department asphalt and gravel items be amended to correct the road base failures. The committee also discussed the need for repairs to the road base of Winnfield Road which is in the overlay program prior to overlay of the road. The committee discussed the necessity of Old Plain Dealing Road from Highway 160 to Ballard Road to be reconstructed due to Sierra Frac's truck traffic, and Sierra Frac has agreed to participate in the cost for reconstruction of that section of Old Plain Dealing Road. The committee also discussed the need for reconstruction of Circle M Road which has sustained heavy damage and requires reconstruction due to Empresa Energy IV, LLC's, truck traffic. It was stated that Empresa Energy IV, LLC, has agreed to participate in the cost of reconstruction of Circle M. Road.

Mr. Benton stated that the committee also discussed sewerage capacity in St. Charles Court Subdivision, and it was determined that the current sewerage system is not adequate to allow for any additional homes in the subdivision. He stated that the developer has requested that the parish be responsible for updating the sewerage system, but it was determined that the developer should be responsible for updating the sewerage system to adequately serve the number of homes planned for this subdivision. Mr. Benton stated that additional information is to be obtained, and this matter will be further discussed.

Mr. Benton stated that the committee discussed parish road damage from the 2015 flood event. He stated that the parish has been awarded approximately \$30 million from the Federal Emergency Management Agency, but the parish will be required to provide matching funds in the amount of \$8 million. He further stated that it is possible that the parish can apply for reimbursement of the \$8 million through the Restore Louisiana Program. Mr. Benton stated that the Road/Subdivision Regulations Committee is recommending that the police jury borrow the required \$8 million matching funds in order to move forward with parish road repairs as a result of the 2015 flood event. He stated that this matter will be further reviewed and presented for consideration at a later date.

Mr. Benton stated that the committee also discussed creation of an overlay-district for the Highway 80 area. He stated that in order to make any revisions to an existing subdivision, 100 percent approval is required from all subdivision lot owners. He further stated that a tract of land exists off Highway 80 from Bellevue Road to Princeton Road which is a platted subdivision from the 1920s to 1930s, but the subdivision was never developed. Mr. Benton stated that throughout the years, businesses began building on this tract of land. He stated that it would be impossible to obtain 100 percent approval from subdivision lot owners with the land being developed in this manner. He stated that in an effort to address this issue, an overlay-district is recommended for the Highway 80 area which would allow businesses to locate in these areas without being required to obtain 100 percent approval from property owners.

Mr. Benton stated that the committee discussed the Swan Lake Road improvements project and the expense of expanding sewer to a development by Mr. Warren Moore. He stated that it has been determined that a treatment plant will need to be installed for the development and plans for the treatment plant and sewer lift station will be required when the subdivision plat is presented to the police jury for consideration.

Mr. Benton stated that the committee discussed the need for a study to widen Palmetto Road. He stated that it was determined that the parish would be required to purchase approximately 22 parcels of land in order to widen Palmetto Road. Mr. Benton stated that Willis-Knighton Health System has donated the needed right-of-way to widen Palmetto Road where the Willis-Knighton Health System facility is being constructed. He stated that the parish plans to move forward with widening Palmetto Road where the donated right-of-way has been received from Willis-Knighton Health System.

Mr. Benton stated that the committee discussed Project No. 2020-132, West Linton Road Extension to Fairburn Avenue. He stated that Cypress Black Bayou Water System will need to close Linton Road from June 15<sup>th</sup> to June 22<sup>nd</sup> in order to install a new water line, weather permitting. He further stated that message boards will be provided to notify the public of the road closure, and notices will be provided to the news media.

Mr. Benton stated that Ms. Renee Hall attended the Road/Subdivision Regulations Committee to discuss sewer issues at Cypress Lake, including Turtle Creek Subdivision. He stated that this matter was taken under advisement.

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Mr. Salzer reported on a meeting of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals. Mr. Salzer, Mr. Jorden, Mr. Marsiglia, Mr. Rodgers, Ms. Shelby Irby, Ms. Julie Gill and Ms. Jessica Aldridge were present at this hearing.

Mr. Salzer stated that the board discussed payment plan calculations and determined that in order to assist bringing a customer current on their delinquent accounts, and remain current with their monthly average bill, the customer will be required to pay the balance of their current monthly bill, plus the delinquent amount divided by six. He stated that this will allow the customer a six- month period to bring their delinquent accounts current. He requested that this payment plan calculation be included in the policies being drafted for the Board of Supervisors for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

Ms. Irby provided the board with information for Mr. and Mrs. Douglas Bonner at 221 Mill Creek Lane, Houghton, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Ms. Bonner has requested a payment arrangement in order to pay off the past due amount of \$1,166.90. She stated that Mr. and Mrs. Bonner's monthly bill is consistently high.

Ms. Irby stated that Ms. Bonner has requested that she be allowed to pay \$50.00 per month to be applied to the past due amount of \$1,166.90 in addition to her average monthly payment. She stated that due to the amount of Mr. and Mrs. Bonner's monthly average bill, she is recommending that a payment arrangement be allowed at \$100.00 per month to be applied to the past due amount in addition to the average monthly payment. Mr. Salzer stated that it is the recommendation of the Board of Appeals to accept payment arrangements for Mr. and Mrs. Douglas Bonner at 221 Mill Creek Lane, Houghton, LA, in the amount of \$100.00 per month to be applied to the past due amount of \$1,166.90 in addition to the average monthly payment.

**Motion was made by Mr. Salzer, seconded by Mr. Marsiglia, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to accept payment arrangements in the amount of \$100.00 per month to be applied to the past due amount of \$1,166.90 in addition to the average monthly payment for Mr. and Mrs. Douglas Bonner at 211 Mill Creek Lane, Haughton, LA.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.** This matter will be reviewed at a later date.

Ms. Irby provided the board with information for Mr. Tony Hampton at 212 Glendale Lane, Haughton, LA. No one was present on behalf of the customer to discuss this matter. She stated that Mr. Hampton has a past due balance of \$1,026.23, with the last payment being made on July 5, 2019, in the amount of \$25.00. She stated that Mr. Hampton has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected. Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 212 Glendale Lane, Haughton, LA, resulting in the home being condemned and uninhabitable, unless payment of \$1,026.23 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about June 15, 2020.

**Motion was made by Mr. Salzer, seconded by Mr. Jorden, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 212 Glendale Lane, Haughton, LA, resulting in the home being condemned and uninhabitable, unless payment of \$1,026.23 is received within 10 days.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Irby provided the board with information for Ms. Yvonne Barrier at 104 Pine Creek Drive, Haughton, LA. No one was present on behalf of the customer to discuss this matter. She stated that contact has been made with Ms. Barrier, but she has failed to make payments as agreed. Ms. Irby stated that Ms. Barrier has a past due amount of \$851.16 and is protesting the past due amount. She further stated that Ms. Barrier has requested multiple reports which have been provided to her. Ms. Irby stated that Ms. Barrier made a payment in October of 2019 in the amount of \$200.00, and the last payment received was in May of 2020 in the amount of \$500.00. Ms. Julie Gill stated that payment arrangements have been offered to Ms. Barrier, but Ms. Barrier has refused to make a payment arrangement.

Mr. Salzer recommended that a letter be sent to any customer that has recently made a payment offering a payment arrangement, and if one is not accepted by the customer, the sewer service will be disconnected 10 days from the date of the letter. Mr. Jackson stated that a letter will be sent to Ms. Barrier again offering a payment arrangement for the past due balance.

Ms. Gill stated that all delinquent customers are sent monthly letters advising them of their past due balance and offering them payment arrangements. She stated that all delinquent customers are also provided with a letter advising them when a hearing is scheduled for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Board of Appeals to make a determination on their past due account.

Mr. Salzer stated that it is the recommendation of the Board of Appeals that a letter be sent to Ms. Yvonne Barrier at 104 Pine Creek Drive, Haughton, LA, stating that due to her recent payment in the amount of \$500.00 on May 22, 2020, towards her past due amount, it is requested that a payment arrangement be made immediately in order to bring her account current.

**Motion was made by Mr. Salzer, seconded by Mr. Rodgers, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, that a letter be sent to Ms. Yvonne Barrier at 104 Pine Creek Drive, Haughton, LA, stating that due to her recent payment in the amount of \$500.00 on May 22, 2020, towards her past due amount, it is requested that a payment arrangement be made immediately in order to bring her account current or sewer service will be disconnected 10 days from the date of the letter.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Irby provided the board with information for Mr. Victor Al-Agha at 102 Satinwood Circle, Haughton, LA. No one was present on behalf of the customer to discuss this matter. She stated that Mr. Al-Agha has made a payment arrangement and made a payment of \$200.00 on June 1, 2020, and is due to make a payment of \$200.00 to \$300.00 today with the remainder of his past due amount being paid in July of 2020. She further stated that the payment due today has not been made at this time. Mr. Salzer stated that it is the recommendation of the Board of Appeals to accept a payment arrangement for Mr. Victor Al-Agha at 102 Satinwood Circle, Haughton, LA. This matter will be reviewed at a hearing on July 1, 2020, at 12:00 p.m. in the Bossier Parish Police Jury meeting room.

**Motion was made by Mr. Marsiglia, seconded by Mr. Salzer, to accept a payment arrangement with \$200.00 to \$300.00 being due today, June 3, 2020, and the remaining balance of the past due amount to be paid in July of 2020, for Mr. Victor Al-Agha at 102 Satinwood Circle, Haughton, LA.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.** This matter will be reviewed at a hearing on July 1, 2020, at 12:00 p.m. in the Bossier Parish Police Jury meeting room.

Ms. Irby provided the board with information for Ms. Tanikqa Thomas at 3320 Trailview Circle, Haughton, LA. Mr. Christopher Knight, 7301 Montclair Drive, Shreveport, LA, property owner of 3320 Trailview Circle, Haughton, LA, was present.

Mr. Knight stated that he received the letter notifying him of today's meeting yesterday afternoon as it was improperly addressed. He presented a copy of the lease agreement with the lessee which states that lessee is responsible for any and all utility charges during the term of the lease, including but not limited to, gas, electric, sewer, water, cable, telephone and similar utility expenses. He stated that the gentlemen in which Ms. Thomas resides with is the actual lessee of the property. Mr. Knight stated that he contacted the lessee last night, who is currently working in New Mexico and has been there for approximately two months, to discuss this matter. He stated that the lessee was unaware that Ms. Thomas was not paying the utility bills.

Mr. Knight stated that if Ms. Thomas has not been paying her water/sewer bill, the parish should have disconnected the water/sewer service prior to allowing the account to become delinquent in the amount of \$749.98. He stated that the lessee has never been late paying his monthly lease payment. He further stated that he provided the lessee with the telephone number to contact the billing department for the sewerage services.

Mr. Knight stated that his concern is the sewer being dug up on his property due to Ms. Thomas's failure to pay her utility bill. He stated that he is unsure of the process and stated that he would have been better prepared had he received his notice of this hearing prior to 5:00 p.m. yesterday.

Ms. Irby stated that a \$300.00 payment was received late last night, which leaves a balance owed of \$449.98.

Mr. Salzer stated that the parish does not own water service on some properties and therefore cannot simply cut off someone's water due to failure to pay their sewer bill. He stated that when the parish does not own the water, the only recourse the parish has when customers are delinquent on their account is to disconnect the sewer service by digging up the sewer. Mr. Salzer stated that a lessee is violating the terms of a lease agreement by being delinquent on their utility bills and there are actions that a landlord can take in this type of situation.

Mr. Knight stated that his concern is that there is currently a moratorium on cutting off utilities during the COVID-19 health crisis and asked how this affects the police jury's actions on delinquent accounts. Mr. Salzer stated that due to the current health crisis, no action would be taken against Mr. Knight.

Mr. Salzer stated that due to the payment of \$300.00 last night on the delinquent account, he recommends that a letter be sent to Ms. Tanikqa Thomas at 3320 Trailview Circle, Haughton, LA, stating that due to her recent payment in the amount of \$300.00 on June 2, 2020, towards her past due amount, it is requested that a payment arrangement be made immediately in order to bring her account current.

Mr. Jackson stated that the parish notifies landlords of delinquent water/sewer accounts when the parish does not own the water because the only way the parish can affect this is to disconnect the home from the parish's public utility. He stated that the parish disconnects the sewer in the parish right-of-way and does not go onto the property itself.

Mr. Jackson stated that it is incumbent upon the landlords to make sure that the tenants are paying their utilities. He stated that the reconnect charge for sewer services is approximately \$3,000.00. Mr. Jackson stated that the moratorium on evictions due to the COVID-19 health crisis is being addressed on Friday, June 5, 2020, in the opening of Phase 2. He stated that currently, the lessee is not in violation of the terms of Mr. Knight's lease agreement because he is current on his lease payments.

Ms. Irby stated that she was just informed that the parish does in fact own the water service at this location and therefore the parish can shut the water off at 3320 Trailview Circle, Haughton, LA, for any future delinquencies.

After further discussion, **motion was made by Mr. Salzer, seconded by Mr. Marsiglia, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, that a letter be sent to Ms. Tanikqa Thomas at 3320 Trailview Circle, Haughton, LA, stating that due to her recent payment in the amount of \$300.00 on June 2, 2020, towards her past due amount, it is requested that a payment arrangement be made immediately in order to bring her account current or sewer service will be disconnected 10 days from the date of the letter.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Irby provided the board with information for Ms. Jennifer LeClaire at 8409 Woodhill Lane, Haughton, LA, stating that the customer paid her past due amount in full this morning. No action was taken.

Ms. Irby provided the board with information for Ms. Shanitha Glover at 3120 Halls Trail, Haughton, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Ms. Thomas has agreed to a payment arrangement to pay off the past due amount. She stated that there was an apparent leak at 3120 Halls Trail, Haughton, LA, and Ms. Glover has requested that a leak adjustment be made to her account. Mr. Salzer stated that a receipt would be required from a plumber confirming that there was in fact a leak at this address, and that the leak has been repaired. Ms. Irby stated that Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier owns the water service at 3120 Halls Trail, Haughton, LA.

Ms. Irby recommended that customers be allowed two leak adjustments. She recommended that a leak adjustment be approved for Ms. Glover by taking one-half of the sewer usage and one-half of the water usage on the two highest bills and credit Ms. Glover's account with those amounts.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to accept payment arrangements for Ms. Shanitha Glover at 3120 Halls Trail, Haughton, LA, with the recommended leak adjustment credit, subject to a receipt being received from a plumber confirming that there was in fact a leak at this address and that it has been repaired. This matter will be reviewed at a hearing on July 1, 2020, at 12:00 p.m. in the Bossier Parish Police Jury meeting room.

Mr. Jackson requested that documents from a plumber confirming that there was in fact a leak at this address and that it has been repaired be presented at the July 1, 2020, Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Board of Appeals hearing, as well as the amount credited for the leak adjustment.

**Motion was made by Mr. Salzer, seconded by Mr. Marsiglia, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to accept payment arrangements in the amount of \$100.00 per week to be applied to the past due amount until paid in full, in addition to the monthly average bill, for Ms. Shanitha Glover at 3120 Halls Trail, Haughton, LA, and allow a credit adjustment for leakages, subject to a receipt being received from a plumber confirming that there was in fact a leak at this address and that it has been repaired.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.** This matter will be reviewed at a hearing on July 1, 2020, at 12:00 p.m. in the Bossier Parish Police Jury meeting room.

Ms. Irby provided the board with information for Ms. Adrian Stemple at 312 Blue Fox Circle, Haughton, LA. No one was present on behalf of the customer to discuss this matter. She stated that the last payment received by Ms. Stemple was September 11, 2019, and a past due balance of \$695.96 is owed. She further stated that Ms. Stemple has made no effort to establish a payment arrangement and recommended that the sewer service be disconnected. Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 312 Blue Fox Circle, Haughton, LA, resulting in the home being condemned and uninhabitable, unless payment of \$695.96 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about June 15, 2020.

**Motion was made by Mr. Salzer, seconded by Mr. Jorden, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 312 Blue Fox Circle, Haughton, LA, resulting in the home being condemned and uninhabitable, unless payment of \$695.96 is received within 10 days.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Irby provided the board with information for Ms. Natasha Harris at 163 Kennedy Road, Benton, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Ms. Harris has agreed to a payment



arrangement in the amount of \$140.00 per month until the past due amount is paid in full in addition to the average monthly payment.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to accept payment arrangements for Ms. Natasha Harris at 163 Kennedy Road, Benton, LA, in the amount of \$140.00 per month until the past due amount is paid in full in addition to the average monthly payment. This matter will be reviewed at a later date.

**Motion was made by Mr. Salzer, seconded by Mr. Marsiglia, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to accept payment arrangements in the amount of \$140.00 per month until the past due amount is paid in full in addition to the average monthly payment for Ms. Natasha Harris at 163 Kennedy Road, Benton, LA.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.** This matter will be reviewed at a later date.

Ms. Irby provided the board with information for Mr. Darren C. Giles at 3302 Heatherbrook Lane, Haughton, LA. No one was present on behalf of the customer to discuss this matter. She stated that the last payment received by Mr. Giles was in November of 2019, and a past due amount of \$666.14 is owed. She further stated that Mr. Giles has made no effort to establish a payment arrangement and recommends that the sewer service be disconnected. Mr. Salzer stated that it is the recommendation of the Board of Appeals to disconnect sewer service at 3302 Heatherbrook Lane, Haughton, LA, resulting in the home being condemned and uninhabitable, unless payment of \$666.14 is received within 10 days. The customer will be responsible for any fees associated with the reconnection of sewer service. Sewer service will be disconnected on or about June 15, 2020.

**Motion was made by Mr. Salzer, seconded by Mr. Marsiglia, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to disconnect sewer service at 3302 Heatherbrook Lane, Haughton, LA, resulting in the home being condemned and uninhabitable, unless payment of \$666.14 is received within 10 days.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

Ms. Irby provided the board with information for Mr. and Mrs. James Dibler at 3409 Wildbriar Circle, Haughton, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Ms. Dibler advised that Mr. Dibler passed away in March of 2020, and she was not aware that the utility was not being paid. She stated that Ms. Dibler has agreed to a payment arrangement in the amount of \$80.00 per month which would be the total amount to be applied to the past due amount of \$644.77 and the monthly average amount. Ms. Irby recommended that the payment arrangement be increased to \$120.00 per month.

Mr. Salzer stated that it is the recommendation of the Board of Appeals to accept payment arrangements for Ms. Dibler at 3409 Wildbriar Circle, Haughton, LA, in the amount of \$120.00 per month to be applied to her past due amount of \$644.77 and monthly average amount. This matter will be reviewed at a later date.

**Motion was made by Mr. Salzer, seconded by Mr. Marsiglia, to uphold the recommendation of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals, to accept payment arrangements in the amount of \$120.00 per month to be applied to the past due amount of \$644.77 and monthly average amount for Ms. Malisa Dibler at 3409 Wildbriar Circle, Haughton, LA.**

The Chairman called for public comment. There being none, **votes were cast, and the motion carried unanimously.** This matter will be reviewed at a later date.

Mr. Jackson stated that a time period needs to be established for customers to pay off their delinquent accounts. He stated that allowing more than six months for a customer to pay their delinquent accounts in full is not recommended. He recommended that a protocol be established which does not allow any payment arrangement for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier customers with past due accounts that does not cover the current monthly amount as well as an amount to be applied to the past due amount in order to pay the past due amount in full in a six month time period.

Mr. Salzer recommended that when the billing department is discussing payment arrangements with a customer, the customer be advised at that time how the payment arrangement calculations work, and what requirements will need to be met in order to allow the customer to schedule payment arrangements for their past due amount. There was further discussion regarding requirements for payment arrangements for customers with delinquent accounts.

Mr. Jackson stated that other utility companies allow customers to donate funds to an Enterprise Fund to assist customers who have been deemed impoverish or meet certain thresholds with the payment of their utility bills. He stated that parish finance agreements with financial institutions for the sewer district require the parish to charge what the service cost, and the police jury determined that it would not subsidize sewer and water bills and would not take into consideration special circumstances. He stated that if the Board of Supervisors for Sewer District No. 1 of the Parish of Bossier wishes to revisit taking special circumstances into consideration on delinquent accounts, it can be addressed at a later time. Mr. Salzer recommended that the Board of Supervisors consider allowing customers to donate to an Enterprise Fund and take special circumstances into consideration on delinquent accounts.

Ms. Irby provided the board with information for Ms. Christine Bryson at 219 Chimney Lane, Haughton, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Ms. Bryson no longer resides at 219 Chimney Lane, Haughton, LA, and attempts are being made to try and locate Ms. Bryson to collect her past due amount of \$635.26. No action was taken.

Ms. Irby provided the board with information for Ms. Christina Jones at 310 Merrill Lane, Benton, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Ms. Jones paid half of the past due amount of \$622.85 prior to today's meeting and is scheduled to pay the remaining balance tomorrow. No action was taken.

Ms. Irby provided the board with information for Ms. Jamie Renicker at 8639 Woodlake Drive, Haughton, LA. No one was present on behalf of the customer to discuss this matter. Ms. Irby stated that Ms. Renicker no longer resides at 8639 Woodlake Drive, Haughton, LA, and a letter has been sent to the property owner advising that Ms. Renicker owes a past due balance of \$622.78. No action was taken.

Mr. Salzer asked what recourse the Board of Supervisors for Sewer District No. 1 of the Parish of Bossier has when a tenant moves out of the rental home and owes a past due balance for water and/or sewer services. He asked if the property owners should be held accountable for the delinquent accounts. Mr. Jackson stated that it would be a policy decision by the board to determine if the property owners are to be held accountable for the tenants' delinquent accounts. He stated that the board has been focusing on collecting past due amounts from current customers, and if the delinquent

account belongs to a non-current customer, the account is transferred to a debt collection and attempts will be made to locate the delinquent account holder. Mr. Jackson stated that the non-current account holder who has a delinquent account will be unable to obtain water or sewer service from the parish, and if the non-current account holder cannot be located, those debts will have to be written off.

Ms. Irby provided the board with information for Mr. Garrett Seaman at 8417 Woodhill Lane, Haughton, LA. Mr. Seaman was present. He stated that he contacted the billing department in March of 2020 and left a voicemail to discuss his account, and contacted the billing department each time he received a letter and left voicemails, but there has been no return call to date. He further stated that he made a payment of \$300.00 on his account, and has attempted to set up a payment plan, but no one has returned his call. Mr. Seaman stated that he made a payment in the amount of \$150.00 in March and May of 2020.

Ms. Irby stated that the account does not reflect the \$300.00 payment. Mr. Seaman stated that he does have proof of the \$300.00 payment. Mr. Salzer stated that Mr. Seaman's account needs to be reviewed to determine why the payments are not being posted to his account.

Ms. Gill stated that Mr. Seaman's account shows a payment of \$150.00 on February 20, 2020, but does not show that a payment was made on May 24, 2020, in the amount of \$150.00. She stated that Mr. Seaman did leave voicemails on Saturdays and when she tried to return his call during the work week, she received a recording stating that his voicemail was full.

Mr. Salzer requested that Ms. Irby meet with Mr. Seaman after today's meeting and verify the \$150.00 payment on May 24, 2020, and see if a determination can be made as to why payments are not being posted to his account. No action was taken.

**Motion was made by Mr. Jorden, seconded by Mr. Gray, to ratify and accept all recommendations of the Consolidated Waterworks/Sewerage District No. 1 Board of Appeals as presented at the Board of Appeals meeting on June 3, 2020, at 10:00 a.m.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to approve the reappointment of Mr. Bob Brotherton to the Shreveport-Bossier Sports Commission Advisory Board for a four-year term, term to expire August 30, 2024.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to adopt a resolution amending a resolution adopted on March 20, 2019, to reflect that the authorization of the expenditure of funds for the home located at 224 Cane Bend Drive, Haughton, LA, is for reconstruction of the home, which has been approved for funding through the Hazard Mitigation Grant Program FEMA-1792-DR-LA, Project No. 0031, and to authorize the execution of documents related to same.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

#### RESOLUTION

A RESOLUTION AMENDING A RESOLUTION ADOPTED BY THE BOSSIER PARISH POLICE JURY ON MARCH 20, 2019, TO REFLECT THAT THE AUTHORIZATION OF THE EXPENDITURE OF FUNDS FOR THE HOME LOCATED AT 224 CANE BEND DRIVE, HAUGHTON, LA, IS FOR RECONSTRUCTION OF THE HOME, WHICH HAS BEEN APPROVED FOR FUNDING THROUGH THE HAZARD MITIGATION GRANT PROGRAM FEMA-1792-DR-LA, PROJECT NO. 0031, AND AUTHORIZING THE EXECUTION OF DOCUMENTS RELATED TO SAME

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of June, 2020, that a Resolution adopted by the Bossier Parish Police Jury on March 20, 2019, be amended to reflect that authorization of the expenditure of funds for the home located at 224 Cane Bend Drive, Haughton, LA, is for reconstruction of the home, which has been approved for funding through the Hazard Mitigation Grant Program FEMA-1792-DR-LA, Project No. 0031.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with said reconstruction.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 3<sup>rd</sup> day of June, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to approve the Certificate of Substantial Completion for Project No. 2019-118, Contract II-12" Raw Water Line for Well No. 4-Phase II project, for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of June, 2020, that it does hereby approve the Certificate of Substantial Completion for Project No. 2019-118, Contract II-12” Raw Water Line for Well No. 4-Phase II project, for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 3<sup>rd</sup> day of June, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Brotherton, seconded by Mr. Rimmer, to adopt a resolution authorizing the Bossier Parish Police Jury to make an application to the Louisiana Office of State Parks, Division of Outdoor Recreation, to seek federal financial assistance to obtain and/or develop outdoor recreational facilities for the Bossier Parish Camp Improvements Plan project to provide enjoyment for the citizens of Bossier Parish and the State of Louisiana, obligating funds or services stipulated to satisfactorily complete said project thus becoming eligible for Land and Water Conservation Fund financial aid of fifty percent (50%) of the estimated or actual allowable cost at the completion of the project, certifying that the Bossier Parish Police Jury has sufficient funds on hand as of this date to fund said project, to further authorize the necessary action to complete such project, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

A RESOLUTION OBLIGATING FUNDS TO LAND AND WATER CONSERVATION FUND PROJECT, BOSSIER PARISH, LA

**WHEREAS**, the Bossier Parish Police Jury is interested in developing outdoor recreation facilities on the following described project for the enjoyment of the citizenry of said Bossier Parish, LA, and the State of Louisiana; and

**WHEREAS**, the project title is the Bossier Parish Camp Improvement Plan, with the description of the project being widening of the existing road going through the camp, changing the existing boat launch from one bay to three bays; and new construction consisting of ADA parking, an ADA fishing pier, and an ADA ramp; and

**WHEREAS**, any wiring covered in this project, or wiring done in the future on this site, will be placed underground; and

**NOW, THEREFORE, BE IT RESOLVED** by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of June, 2020, that it does agree to obligate the funds or services stipulated below to satisfactorily complete the following project and thus become eligible for Land and Water Conservation Fund financial aid of 50% of the estimated or actual allowable cost at the completion of said project.

**BE IT FURTHER RESOLVED** that the Bossier Parish Police Jury also states that sufficient funds are on hand, as of this date, to fund said project as follows:

TOTAL	TOTAL	TOTAL	SPONSOR’S COST BREAKDOWN
ESTIMATED	ESTIMATED	ESTIMATED	BREAKDOWN
COST	FEDERAL	SPONSORS	(Total Same as Column 3)
\$1,400,000.00	\$700,000.00	\$700,000.00	\$700,000.00

**BE IT FURTHER RESOLVED** that the Bossier Parish Police Jury is hereby authorized and directed to make application to the Louisiana Office of State Parks, Division of Outdoor Recreation, to seek federal financial assistance on the Bossier Parish Camp Improvement Plan, and be further authorized to take the necessary action to complete such project and sign such documents as are required.

**BE IT FURTHER RESOLVED** that this resolution and plan approved by the Bossier Parish Police Jury be forwarded to the Louisiana Office of State Parks for the purpose of obtaining such financial aid.

The resolution was offered by Mr. Brotherton, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 3<sup>rd</sup> day of June, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Rimmer, seconded by Mr. Rodgers, to approve an amendment to the proposal from Nixon Engineering Solutions, LLC, originally approved on June 5, 2019, for services to investigate and document current drainage capacity of existing ditches at the corner of Dogwood Trail and Wildbriar Circle, in an additional amount of \$11,175.00 to include expanding the scope of the previous study to extend to its outfall by the intersection of Watchwood Drive and Ginger Drive, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of June, 2020, that it does hereby approve an amendment to the proposal from Nixon Engineering Solutions, LLC, originally approved on June 5, 2019, for services to investigate and document current drainage capacity of existing ditches at the corner of Dogwood Trail and Wildbriar Circle, in an additional amount of \$11,175.00 to include expanding the scope of the previous study to extend to its outfall by the intersection of Watchwood Drive and Ginger Drive.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with said amended proposal.

The resolution was offered by Mr. Rimmer, seconded by Mr. Rodgers. Upon unanimous vote, it was duly adopted on this 3<sup>rd</sup> day of June, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to approve Change Order No. 2 for Project No. 2019-103, Kelli Road Bridge over Flat River, and to authorize the execution of documents.** Said Change Order results in a decrease of \$35,724.50.

The President called for public comment. There being none, **votes were cast, and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of June, 2020, that it does hereby approve Change Order No. 2 for Project No. 2019-201, Kelli Road Bridge over Flat River.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute said Change Order No. 2.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 3<sup>rd</sup> day of June, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Rodgers, seconded by Mr. Marsiglia, to adopt a resolution accepting design waivers and exceptions for State Project No. H.013129.6, Federal Aid Project No. H013129, Linton Road Bridge over Black Bayou Reservoir project, and to authorize the execution of documents.**

The President called for public comment. Mr. Bob Basinger, Fort & Tablada, Inc., stated that the letting date for the Linton Road Bridge over Black Bayou Reservoir project is November 18, 2020, but the State has requested that the police jury adopt a resolution accepting design waivers and exceptions for said project. He stated that the design waiver is for the use of a 50-foot guardrail at the northeast corner and a 75-foot guardrail at the remaining three corners of the bridge in lieu of the 87-foot 6-inch guardrail as shown in the latest Off-System Bridge Guardrail Standard Plan for tangent guard rails.

Mr. Basinger provided additional information supporting the need for the design waiver on the Linton Road Bridge over Black Bayou Reservoir project.

Mr. Basinger stated that the request for design exceptions is for the transition portion of the new roadway to the existing roadway. He stated that at each end of the bridge the roadway is 24 feet wide with two 12-foot lanes. He further stated that the existing roadway is not exactly 24 feet wide and the roadway does not have an exact 2 ½ percent slope on each side which is required by the standard Department of Transportation and Development requirements, and therefore the State is requiring design exceptions for the transition phase of the new roadway to the existing roadway.

**Votes were cast and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of June, 2020, that it does hereby accept the following design waivers and exceptions for State Project No. H.013129.6, Federal Aid Project No. H013129, Linton Road Bridge over Black Bayou Reservoir project:

DESIGN WAIVER:

The use of 50' guard rail at northeast corner and 75' guard rail at the other three corners in lieu of 87' 6" shown in the latest Off-System Guard Rail Standard Plan for Tangent Guard Rail.

DESIGN EXCEPTIONS:

(To match existing conditions and transition to requirements in the 2017 Minimum Design Guidelines)

1. The use of 10.3' to 11.1' lane width at the tie-in to existing.
2. The use of a 0' shoulder width at the tie-in to existing.
3. The use of a travel lane cross slope not equal to 2.5 percent at tie-in to existing (varies from 1.6 percent to 3.1 percent).

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Jimmy Cochran, President, is hereby authorized to execute any and all documents in connection with said design waivers and exceptions.

This resolution was offered by Mr. Rodgers, seconded by Mr. Marsiglia. Upon unanimous vote, it was duly adopted on this 3<sup>rd</sup> day of June, 2020.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICY JURY

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Mr. Rodgers requested an update from Mr. Altimus on the broadband study and creation of a committee to address broadband issues in Bossier Parish. Mr. Altimus stated that a request has been made for creation of a committee or exploratory group to conduct a broadband study. He stated that he has been advised that if a committee is formed, representatives from AT&T would be willing to meet with the committee to discuss broadband in Bossier Parish. He further stated that once discussions have been had, a recommendation can be made for the public to consider.

Mr. Cochran stated that at the May 20, 2020, police jury meeting he advised that a recommendation would be made at the June 17, 2020, police jury meeting on this matter. He stated that he will meet with Mr. Rodgers to further discuss this issue.

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Mr. Hudson provided an update on parish projects.

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Mr. Jorden asked when the Circle M Road Improvements Project will begin. Mr. Hudson stated that he will provide an update once he has been able to review the status of the project.

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Mr. Rimmer requested that the developer be contacted and requested to place additional abatement on the red sand where construction is ongoing in Espanita Subdivision. He stated that all the abatement that was previously placed on the red sand has washed away. Mr. Hudson stated that letters have been sent to the developer regarding this matter. He stated that an additional option would be for parish crews to clean the area and submit a statement to the developer for reimbursement for the parish's time and material to resolve this issue. Mr. Rimmer requested that this matter be handled immediately because it presents a hazard to the citizens.

Mr. Cochran requested that photographs of this area be presented at the June 17, 2020, police jury meeting.

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Mr. Kevin Gay, Road Superintendent, presented an update on activities of the highway department and on several road projects in the parish. He stated that mosquito spraying has begun, and a rotation schedule has been created to spray subdivisions. He further stated that at this time, spraying for mosquitos at night is being done on a complaint basis, but it is likely that crews will have to begin spraying nightly.

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Mr. Rimmer stated that he received a complaint from a constituent regarding billing from Consolidated Waterworks/Sewerage District No. 1. He stated that the constituent contacted the billing department for the sewer district and was very pleased with the results and interactions with employees in the Consolidated Waterworks/Sewerage District No. 1 billing department.

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Mr. Gray reported that the last day for testing for COVID-19 at Stonewall Baptist Church, 807 Eatman Street, Bossier City, LA, will end tomorrow, but it is currently open to the public for testing.

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Mr. Cochran expressed appreciation to the citizens for their continued patience with the changes in how the police jury is having to conduct its meetings during this time. He expressed appreciation to police jury employees for their continued work to assist parish citizens during this time of the COVID-19 health crisis.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 3<sup>rd</sup> day of June, 2020, the meeting was adjourned by the President at 3:26 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY