

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
November 20, 2019  
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 20<sup>th</sup> day of November, 2019, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Doug Rimmer, called the meeting to order. The invocation was given by Mr. Mac Plummer, and the pledge of allegiance was led by Mr. Glenn Benton. Ms. Julie Gill, Secretary for the Parish Attorney, called the roll, with all members present as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Norman Craig	Mr. Jack Skaggs

\*\*\*

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer, and Mr. Eric Hudson, Assistant Parish Engineer.

\*\*\*

**Motion was made by Mr. Shewmake, seconded by Mr. Cochran, to adopt the minutes of the October 2, 2019, and October 16, 2019, regular meetings, and the October 16, 2019, Finance Committee meeting, as published.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

Mr. Kelly Wells, Shreveport-Bossier Sports Commission was present. He presented the jury with an autographed jersey and keepsake memento box from the FIVB Women's Indoor Volleyball Olympic Qualifier event that was recently held August 2-4, 2019, at the Centurylink Center.

\*\*\*

**Motion was made by Mr. Darby, seconded by Mr. Plummer, to amend the agenda to add Mr. David Williamson, LSUS Consultant, as Visitor No. 2.**

The President called for public comment. There being none, **votes were cast with the following vote recorded:**

**AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig,  
Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

\*\*\*

Mr. David Williamson, LSUS Consultant, Dr. Beverly Burden, Interim Director, from the LSUS Red River Watershed Management Institute (RRWMI), and Mr. Jerome Lewis, RRWMI Assistant Director, were present. They provided an extensive update on the Bossier Parish Groundwater Monitoring Project. Mr. Williamson provided information on well locations, drilling and coring, core descriptions, installation, well pad and surround and instrumentation. He provided further information regarding the initial groundwater levels at the well locations. Mr. Ford stated that he plans to take the information from this study and schedule a meeting with developers and builders in the parish regarding what will be required in the future for water and sewer instillation in subdivisions.

\*\*\*

Mr. Skaggs stepped in as acting president for the remainder of the meeting.

\*\*\*

Ms. Gill announced the public hearing to consider approval of the plat of the proposed development of Padgett Place Subdivision, Unit No. 2, located in Section 1, Township 20 North, Range 13 West, Bossier Parish, LA.

Ms. Michan Holbrook, Coyle Engineering Co., Inc., was present on behalf of the developer. She stated that there are 14 lots in this proposed development ranging from 1 acre to 2 acre lots.

Mr. Leighton Becker, 215 Padgett Road, stated that on paper this proposed development looks great, but he is opposed to having so many homes in a subdivision across from his house.

**Motion was made by Mr. Craig, seconded by Mr. Salzer, to approve the plat of the proposed development of Padgett Place Subdivision, Unit No. 2, located in Section 1, Township 20 North, Range 13 West, Bossier Parish, LA.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

**Motion was made by Ms. Bennett, seconded by Mr. Darby, to schedule a public hearing on December 18, 2019, to consider approval of the Minor Plat for Landon Holloway, located in Section 24, Township 20 North, Range 14 West, Bossier Parish, LA.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

**Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to schedule a public hearing on December 18, 2019, to consider approval of the plat of the proposed development of Woodlake Subdivision, Unit No. 1-B, being a replat of Lots 52, 53 and 54, Woodlake Subdivision, Unit No. 1, located in Section 9, Township 19 North, Range 13 West, Bossier Parish, LA.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

**Motion was made by Ms. Bennett, seconded by Mr. Benton, to schedule a public hearing on December 18, 2019, to consider approval of the application of Jonathan Burks to the Benton-Parish Metropolitan Planning Commission for a zoning amendment to change the zoning classification of a certain tract of land being 0.38 acres, more or less, located at 534 Highway 162, located in Section 28, Township 20 North, Range 13 West, Bossier Parish, LA, from B-1, Transition Business District, to B-2, Neighborhood Business District, for a proposed coffee shop.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

Mr. David Ghormley, Property Standards Officer, presented photographs of the property located at 502 Wildlife Lane, Bossier City, LA, Tax Assessment No. 111675, advising that there has been a substantial amount of work done to clean the property, and recommended that the property owner be allowed a 30-day extension to complete cleanup of the property.

**Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to allow the owner of 502 Wildlife Lane, Bossier City, LA, Tax Assessment No. 111675, a 30-day extension in which to bring the property into compliance with property standards regulations.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.** The matter will be reviewed at the January 15, 2020, regular meeting.

Mr. Ghormley reported on a meeting of the Property Standards Board of Review, advising that it is recommended that a condemnation hearing be scheduled on December 4, 2019, to consider condemnation of property located at 2090 Johnson Koran Road, Haughton, LA, Tax Assessment No. 154026.

**Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to schedule a condemnation hearing on December 4, 2019, to consider the condemnation of property located at 2090 Johnson Koran Road, Haughton, LA, Tax Assessment No. 154026.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on December 4, 2019, to consider condemnation of property located at 2003 Caplis Sligo Road, Bossier City, LA, Tax Assessment No. 118593.

**Motion was made by Mr. Brotherton, seconded by Mr. Darby, to schedule a condemnation hearing on December 4, 2019, to consider condemnation of property located at 2003 Caplis Sligo Road, Bossier City, LA, Tax Assessment No. 118593.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on December 4, 2019, to consider condemnation of property located at 501 Wildlife Lane, Bossier City, LA, Tax Assessment No. 111673.

**Motion was made by Mr. Brotherton, seconded by Mr. Craig, to schedule a condemnation hearing on December 4, 2019, to consider condemnation of property located at 501 Wildlife Lane, Bossier City, LA, Tax Assessment No. 111673.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on December 4, 2019, to consider condemnation of property located at 208 Gumwood Drive, Haughton, LA, Tax Assessment No. 118666. Mr. Ford stated that this home flooded in 2009 and was originally in the FEMA buyout program. He further stated that the property owner did not accept the parish's offer to buy the property.

**Motion was made by Mr. Salzer, seconded by Ms. Bennett, to schedule a condemnation hearing on December 4, 2019, to consider condemnation of property located at 208 Gumwood Drive, Haughton, LA, Tax Assessment No. 118666.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on December 4, 2019, to consider condemnation of property located at 161 Crawford Road, Haughton, LA, Tax Assessment No. 116642.

**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a condemnation hearing on December 4, 2019, to consider condemnation of property located at 161 Crawford Road, Haughton, LA, Tax Assessment No. 116642.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Plummer, seconded by Mr. Salzer, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2020.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff's Department and the Health Department.

- A Pair of Kings – Beer
- Camp Joy Store – Beer
- Circle K #8161 – Beer and Liquor
- Cork and Barrel – Beer and Liquor
- Dixie Mart #33 – Beer
- Fete LA – Beer and Liquor
- Heroes Tavern – Beer and Liquor

- Johnny’s Pizza House #15 – Beer
- Johnny’s Pizza House #25 – Beer
- Oakland Plantation Country Club – Beer
- Olde Oaks Country Club – Beer and Liquor
- Pepe’s Mexican Restaurant – Beer and Liquor
- Pinky’s on the Bayou – Beer and Liquor
- Red River South Marina and Resort – Beer
- Reflections – Beer
- Reynolds Grocery – Beer
- The Cellar Fine Wines and Spirits Airline Drive – Beer and Liquor
- The Cellar Fine Wines and Spirits Benton Road – Beer and Liquor
- Trejo’s Mexican Restaurant – Beer and Liquor
- Trotline Fish N More – Beer
- Wilson’s Bistineau Inn - Beer

\*\*\*

**Motion was made by Mr. Shewmake, seconded by Mr. Darby, to ratify adoption of a joint proclamation with the Caddo Parish Commission, the City of Shreveport, and the City of Bossier City proclaiming the week of November 4-11, 2019, as Veteran’s Celebration Week, and to authorize the President to execute said Proclamation.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

**PROCLAMATION**

WHEREAS, millions of Americans have served in the Armed Forces of the United States during the past century and have made the ultimate sacrifice; and

WHEREAS, the Caddo Parish Commission, City of Shreveport, Bossier City, and the Bossier Parish Police Jury have united together to sponsor an honor ceremony for our local veterans at the Bossier Civic Center on November 9<sup>th</sup> at 5:00 PM, as well as a parade at the Louisiana State Fairgrounds on Sunday, November 10<sup>th</sup> at 2:00 PM; and

WHEREAS, all businesses and public entities are asked to post ‘Thank You’ and ‘Welcome Veterans’ signs during the week of November 4th through November 11th, recognizing the contributions and sacrifices of the men and women who served and who are still active in the Armed Forces; and

WHEREAS, public and private school systems, primary, secondary and higher education institutions are asked to schedule educational programs, whereby veterans and military personnel may serve as guest speakers. Special recognition to our veterans at all religious institutions during religious services is also encouraged; and

WHEREAS, all citizens of Caddo Parish, Shreveport, Bossier City, Bossier Parish, and surrounding municipalities are asked to attend the parade in mass numbers, at the Louisiana State Fairgrounds midway; and attend the awards ceremony at The Salvation Army Boys and Girls Club to honor our veterans, for protecting our American freedoms.

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, the City of Shreveport, Bossier City and the Bossier Parish Police Jury meeting in legal and regular session convened during the month of November does hereby proclaim November 4th through November 11th, 2019 as

‘Veterans Celebration Week’

in Caddo Parish, Shreveport, Bossier City, and Bossier Parish, Louisiana, and urges all citizens to join with all governmental entities and the vicinity to celebrate the 8th Anniversary of ‘Veterans Celebration Week’ honoring our veterans and their families.

STORMY GAGE-WATTS, PRESIDENT  
 CADDO PARISH COMMISSION  
 DOUG RIMMER, PRESIDENT  
 BOSSIER PARISH POLICE JURY

ADRIAN PERKINS, MAYOR  
 CITY OF SHREVEPORT  
 LORENZ WALKER, MAYOR  
 CITY OF BOSSIER CITY

KENNETH R. EPPERSON, SR., CHAIRPERSON  
 VETERANS CELEBRATION COMMITTEE

\*\*\*

**Motion was made by Mr. Rimmer, seconded by Mr. Benton, to appoint Ms. Wanda Bennett to the Shreveport-Bossier Convention and Tourist Bureau’s Board for a three-year term, effective January 1, 2020, term to expire December 31, 2022.**

Mr. Skaggs called for public comment. There being none, **votes were cast with the following vote recorded:**

- AYES:** Mr. Avery, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** Ms. Bennett
- ABSENT:** None

\*\*\*

**Motion was made by Ms. Bennett, seconded by Mr. Plummer, to accept the proposal of Robert Russell, MAI, in an amount not to exceed \$3,600.00 for appraisal review services for State Project No. H.013129, Federal Aid Project No. H013129, Linton Road Bridge over Black Bayou Reservoir project, and to authorize the execution of documents.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20<sup>th</sup> day of November 20, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal

of Robert Russell, MAI, in an amount not to exceed \$3,600.00 for appraisal review services for State Project No. H.013129, Federal Aid Project No. H013129, Linton Road Bridge over Black Bayou Reservoir project.

The resolution was offered by Ms. Bennett, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 20<sup>th</sup> day of November, 2019.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

\*\*\*

Mr. Hudson presented Final Plan Change No. 2 for the Kingston Road Widening, Phase II, Project No. 2018-559, advising that the change order results in a decrease in the amount of \$51,665.69.

**Motion was made by Ms. Bennett, seconded by Mr. Avery, to approve Final Plan Change No. 2 for the Kingston Road Widening, Phase II, Project No. 2018-559, and to authorize execution of documents.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20<sup>th</sup> day of November, 2019, that it does hereby approve Final Plan Change No. 2 for the Kingston Road Widening, Phase II, Project No. 2018-559.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Doug Rimmer, President, is hereby authorized to execute said Change Order No. 2.

The resolution was offered by Ms. Bennett, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 20<sup>th</sup> day of November, 2019.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

\*\*\*

**Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to approve a Cooperative Endeavor Agreement by and between the Parish of Bossier and the City of Bossier City, in connection with the improvements at the interchange of Swan Lake Road at I-220, and to authorize the execution of documents.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20<sup>th</sup> day of November, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Cooperative Endeavor Agreement between the Bossier Parish Police Jury and the City of Bossier City, in connection with the improvements at the interchange of Swan Lake Road at I-220.

The resolution was offered by Ms. Bennett, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 20<sup>th</sup> day of November, 2019.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY

\*\*\*

**Motion was made by Mr. Benton, seconded by Mr. Plummer, to approve the request of a variance of parish regulations to allow a home to be built below the road surface level at 1120 Highway 614, Houghton, LA.**

Mr. Skaggs called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Benton, seconded by Mr. Cochran, to amend the agenda to consider approving an appropriation of funds in an amount not to exceed \$50,000.00 in connection with the Southwest Arkansas Red River Navigation Feasibility Study.**

Mr. Skaggs called for public comment. There being none, **votes were cast with the following vote recorded:**

**AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

\*\*\*

Mr. Altimus provided information regarding a Flood Technical Committee meeting that he recently attended regarding the Southwest Arkansas Red River Navigation Feasibility study. He stated that the proposed study will cost \$3,000,000.00 and the State of Arkansas has committed to appropriate \$1,500,000.00 for the study. Mr. Altimus discussed the many benefits of this study and recommend that the jury approve an appropriation of funds to participate in this study. Mr. Altimus further stated that participation from the Red River Waterway Commission, the Caddo Parish Commission, the City of Bossier City, the City of Shreveport, the Port Commission and the Levee Boards is also requested for this study.

**Motion was made by Mr. Benton, seconded by Mr. Salzer, to approve an appropriation of funds in an amount not to exceed \$50,000.00 in connection with the Southwest Arkansas Red River Navigation Feasibility Study.**

Mr. Skaggs called for public comment. There being none, **votes we cast and the motion carried unanimously.**

\*\*\*

Mr. Hudson provided updates on several projects in the parish.

\*\*\*

Mr. Hudson provided an update on Le Oaks Drive. Mr. Avery stated that he has received several complaints from constituents and requested that the highway department put asphalt over the culvert.

\*\*\*

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

\*\*\*

Mr. Coutee presented photographs of Antrim Road and the Parish Camp Boat Dock.

\*\*\*

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

\*\*\*

Mr. Skaggs stated that at the November 6, 2019, regular meeting he requested that the agenda be amended to schedule a public hearing on December 4, 2019, to consider reducing the speed limit on a portion of Duckwater Landing from 35 miles per hour to 25 miles per hour. He stated that after further review, a public hearing is not needed as the speed limit on Duckwater Landing is already 25 miles per hour. Mr. Skaggs requested that the record reflect that the public hearing is no longer needed or scheduled.

\*\*\*

Mr. Jackson presented a proposed ordinance regarding unwanted phone books being thrown carelessly into yards and driveways in the parish, previously discussed at November 6, 2019, regular meeting. He requested that the jury review the ordinance and let him know if they would like to proceed with adoption. Mr. Jackson stated that if the jury does not want to go this route, he will review more options.

\*\*\*

Finance Committee Meeting – November 20, 2019, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 20<sup>th</sup> day of November, 2019, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all jurors being present.

\*\*\*

Ms. Stacy Brown, Shreveport-Bossier Convention and Tourist Bureau, expressed appreciation to the police jury for its continued support, and presented the 2020 Convention and Tourist Bureau Budget and Business Plan.

Ms. Brown stated that the Bossier Parish Police Jury appointee, Mr. Carlton Golden, is an asset to the Convention and Tourist Bureau Board and commended Mr. Golden for his work.

Ms. Brown provided a report on activities of the Convention and Tourist Bureau and upcoming events in the Shreveport-Bossier City area.

Ms. Brown provided additional information pertaining to the 2020 budgets for the Shreveport-Bossier Sports Commission and the Convention and Tourist Bureau.

Appreciation was extended to Ms. Brown and the Convention and Tourist Bureau Board for their continued work for the Shreveport-Bossier City area.

Ms. Brown invited jurors and staff to the Shreveport-Bossier Convention and Tourist Bureau’s annual open house on December 6, 2019, at 629 Spring Street, Shreveport, LA.

Mr. Skaggs stated that the Shreveport-Bossier Convention and Tourist Bureau’s 2020 budget will be taken under advisement.

\*\*\*

**Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to approve payment of accounts payable invoices for the month of October, 2019.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

The Finance Committee meeting was adjourned by the Chairman.

\*\*\*

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 20<sup>th</sup> day of November, 2019, the meeting was adjourned by Mr. Skaggs at 3:07 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

DOUG RIMMER, PRESIDENT  
BOSSIER PARISH POLICE JURY