

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
February 6, 2019
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 6th day of February, 2019, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The Vice President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Ms. Wanda Bennett, and the pledge of allegiance was led by Mr. Norman Craig. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

| | |
|-------------------------|--------------------------|
| Mr. Rick Avery, Excused | Mr. Jerome Darby |
| Ms. Wanda Bennett | Mr. Mac Plummer |
| Mr. Glenn Benton | Mr. Doug Rimmer, Excused |
| Mr. Bob Brotherton | Mr. Tom Salzer |
| Mr. Jimmy Cochran | Mr. Fred Shewmake |
| Mr. Norman Craig | Mr. Jack Skaggs |

Others present were Mr. William R. Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Ms. Bennett, seconded by Mr. Darby, to adopt the minutes of the December 5, 2018, and December 19, 2018, regular meetings, and the December 19, 2018, Finance Committee meeting, as published.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Jimbo Davlin, Code Inspections Plus, introduced Mr. Mark Miller and Ms. Heather Contario, employees of Code Inspections Plus. He stated that Code Inspections Plus serves as building officials for the Parish of Bossier and provides permitting and inspection services.

Mr. Davlin stated that Code Inspections Plus is now accepting digital plans and drawings to satisfy the plan review portion of the permit process in Bossier Parish. He stated that physical plans and drawings will be accepted until May 1, 2019, and after that date only digital submissions in PDF format will be accepted. He further stated that accepting digital plans and drawings will help expedite the permit process for local contractors and the community, and will allow them to operate more efficiently to better serve Bossier Parish.

Mr. Davlin stated that Code Inspections Plus is required to keep plans on file for six months after the project is complete, and digital formatting will allow those plans to be kept permanently in a software program. He stated that the digital documents will be cross-department accessible which will allow anyone with login credentials to view all documents submitted for all projects.

Mr. Jackson stated that the parish has an obligation to maintain public records permanently, and requested a meeting with Mr. Davlin and the Bossier Parish Assessor's Office to discuss how the parish will observe its obligation to maintain public records in perpetuity if the records will only be available in digital format. Mr. Davlin stated that all documents will now be available for review and production digitally.

Mr. Salzer asked if builders will be able to pay fees and obtain permits online. Mr. Davlin stated that creation of a website is planned this year for builders and contractors to apply, receive and pay for a permit online.

Motion was made by Ms. Bennett, seconded by Mr. Brotherton, to award the bid for the Health Unit Building, 3022 Old Minden Road, Re-Roofing Project No. 2018-535, including Alternate No. 1, to Johnny's Roofing & Metal Work's, Inc., low bidder meeting bid specifications in accordance with bids received on January 23, 2019, and authorize execution of documents.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Bid results are as follows:

| Bidder: | Bid Amount: |
|--|------------------------|
| Corporate Roofing and Industrial Contracting, Inc. | Base Bid: \$196,207.00 |
| | Alt. #1: \$ 25,207.00 |
| Johnny's Roofing & Metal Work's, Inc. | Base Bid: \$159,700.00 |
| | Alt. #1: \$ 36,985.00 |
| Louisiana Roofing Contractors, LLC | Base Bid: \$203,000.00 |
| | Alt. #1: \$ 45,900.00 |
| Terry's Roofing & Sheet Metal | Base Bid: \$188,000.00 |
| | Alt. #1: \$ 36,300.00 |

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the bid from Johnny's Roofing & Metal Work's, Inc., in the amount of \$159,700.00 base bid, and \$36,985.00 for Alternate No. 1, for the Health Unit Building, 3022 Old Minden Road, Re-Roofing Project No. 2018-535.

The resolution was offered by Ms. Bennett, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Shewmake, to schedule a public hearing on March 6, 2019, to consider approval of the plat of the proposed development of Bodcau Park Subdivision, Unit No. 3, being a resubdivision of Lots 1-5 and Lots 9-13, Bodcau Park Subdivision, Unit No. 2, located in Section 21, Township 18 North, Range 12 West, Bossier Parish, LA.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Craig, seconded by Mr. Darby, to schedule a public hearing on March 6, 2019, to consider approval of the plat of Harold Moffett Estate Partition, located in Section 26, Township 19 North, Range 12 West, Bossier Parish, LA.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Craig, seconded by Mr. Darby, to schedule a public hearing on March 6, 2019, to consider approval of the Minor Plat for Frances Mikesell, located in Section 18, Township 21 North, Range 13 West, and Section 13, Township 21 North, Range 14 West, Bossier Parish, LA.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Salzer, seconded by Mr. Plummer, to adopt a resolution to officially terminate a lease agreement with Fellowship United Methodist Church, dated October 30, 2000, which provided for the use of the facility at 4750 Barksdale Boulevard as a precinct polling place.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury on this 6th day of February, 2019, that it does hereby officially terminate its lease agreement with Fellowship United Methodist Church, dated October 30, 2000, and filed in the official records of the Bossier Parish Clerk of Court under Registry No. 712266, for the leasing of Fellowship United Methodist Church facilities located at 4750 Barksdale Boulevard, Bossier City, Bossier Parish, Louisiana.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury hereby authorizes, directs and requires the Clerk of Court and Ex-Officio Recorder of Mortgages/Conveyances in and for the Parish of Bossier, Louisiana, to cancel and erase said Lease Agreement in the Records of her office wherever found, and particularly in Conveyance Book 1222, Page 11, under Entry No. 712266, and this Resolution shall constitute full and complete authority for said Clerk of Court to make such cancellation.

The resolution was offered by Mr. Salzer, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Plummer, to adopt an ordinance amending Chapter 14, Article II, Section 49 of the Bossier Parish Code of Ordinances “No Dogs Allowed-Playground area of Tall Timbers Park”, to extend the area where no dogs are allowed at Tall Timbers Park to include the fenced area of the playground and the fenced area of the walking trail.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4711

AN ORDINANCE AMENDING CHAPTER 14, ARTICLE II, SECTION 49 OF THE BOSSIER PARISH CODE OF ORDINANCES “NO DOGS ALLOWED-PLAYGROUND AREA OF TALL TIMBERS PARK” WHICH PROHIBITS DOGS WITHIN THE PLAYGROUND AREA OF TALL TIMBERS PARK, TO INCLUDE THE FENCED AREA OF THE WALKING TRAIL, AND PROVIDING PENALTIES FOR VIOLATION THEREOF.

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, that Chapter 14, Article II, Section 49, be and is hereby amended to read as follows:
Section 14-49 is hereby amended to read as follows:

Section 14-49. No Dogs Allowed-Inside Fenced Area of Playground and Inside Fenced Area of Walking Trail at Tall Timbers Park.

No dogs shall be allowed in the fenced area of the playground and the fenced area of the walking trail of Tall Timbers Park located on Highway 80 in Bossier Parish.

SECTION 2. BE IT FURTHER ORDAINED, that any person who permits a dog owned by him or under his control or custody to run or remain at large within the fenced area of the playground and the fenced area of the walking trail of Tall Timbers Park in violation of the provisions of this ordinance, upon conviction, shall be punished by a fine not exceeding \$500.00, or imprisonment for a term not exceeding 30 days, or by both such fine and imprisonment, within the discretion of the court.

The ordinance was offered by Mr. Benton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Plummer, to adopt a resolution supporting Young Williams, 350 Plaza Loop, Suite E-350, Bossier City, LA, and allowing them to receive the local benefits of the Enterprise Zone Program.

The Vice President called for public comment. There being none, **motion carried with the following votes recorded:**

- AYES: Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
- NAYS: Mr. Cochran

ABSTAIN: None
ABSENT: Mr. Avery, Mr. Rimmer

RESOLUTION

A RESOLUTION STATING THE BOSSIER PARISH POLICE JURY'S ENDORSEMENT OF YOUNGWILLIAMS, TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA ENTERPRISE ZONE PROGRAM.

WHEREAS, the Louisiana Enterprise Zone Act 901 of 1981, Act 337 of 1982, Act 433 of 1987, Act 1024 of 1992, Act 581 of 1995, and Act 624 and Act 647 of 1997 state the requirements of Louisiana's Enterprise Zone Program; and

WHEREAS, the Louisiana Enterprise Zone Program offers significant incentives for economic development to some of the most distressed areas in Bossier Parish; and

WHEREAS, the Louisiana Department of Economic Development designated census Tract 104, Block Group 2 in Bossier Parish as "Enterprise Zone" eligible based on enabling legislation (R.S. 51.21.1787-1791); and

WHEREAS, the Bossier Parish Police Jury states that this endorsement is in agreement with the Overall Economic Development Plan for the Parish of Bossier; and

WHEREAS, the **attached Enterprise Zone map** has been marked to show the location of the business being endorsed; and

WHEREAS, in accordance with the Louisiana Enterprise Zone Program, the Bossier Parish Police Jury agrees:

- 1. To participate in the Enterprise Zone Program.
- 2. To assist the Department in evaluating progress made in any Enterprise Zone within its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 6th day of February, 2019, that YoungWilliams, and their Bossier City Contact Center project at 350 Plaza Loop, Suite #E-350, Bossier City, Enterprise Zone Application #20180461, is endorsed to participate in the Louisiana Enterprise Zone Program.

BE IT FURTHER RESOLVED, that if any provision or item of this resolution is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed.

The resolution was offered by Mr. Benton, seconded by Mr. Plummer. It was duly adopted on this 6th day of February, 2019, with the following vote recorded:

AYES: Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: Mr. Cochran

ABSTAIN: None

ABSENT: Mr. Avery, Mr. Rimmer

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Benton, to adopt a resolution supporting McElroy Metal, Inc., 1500 Hamilton Road, Bossier City, LA, and allowing them to receive the local benefits of the Enterprise Zone Program.

The Vice President called for public comment. There being none, **motion carried with the following votes recorded:**

AYES: Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: Mr. Cochran

ABSTAIN: None

ABSENT: Mr. Avery, Mr. Rimmer

RESOLUTION

A RESOLUTION STATING THE BOSSIER PARISH POLICE JURY'S ENDORSEMENT OF MCELROY METAL, INC., TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA ENTERPRISE ZONE PROGRAM.

WHEREAS, the Louisiana Enterprise Zone Act 901 of 1981, Act 337 of 1982, Act 433 of 1987, Act 1024 of 1992, Act 581 of 1995, and Act 624 and Act 647 of 1997 state the requirements of Louisiana's Enterprise Zone Program; and

WHEREAS, the Louisiana Enterprise Zone Program offers significant incentives for economic development to some of the most distressed areas in Bossier Parish; and

WHEREAS, the Louisiana Department of Economic Development designated census Tract 104, Block Group 1 in Bossier Parish as "Enterprise Zone" eligible based on enabling legislation (R.S. 51.21.1787-1791); and

WHEREAS, the Bossier Parish Police Jury states that this endorsement is in agreement with the Overall Economic Development Plan for the Parish of Bossier; and

WHEREAS, the **attached Enterprise Zone map** has been marked to show the location of the business being endorsed; and

WHEREAS, in accordance with the Louisiana Enterprise Zone Program, the Bossier Parish Police Jury agrees:

- 1. To participate in the Enterprise Zone Program.
- 2. To assist the Department in evaluating progress made in any Enterprise Zone within its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 6th day of February, 2019, that McElroy Metal, Inc., and their expansion project at 1500 Hamilton Road, Bossier City, Enterprise Zone Application #20190009, is endorsed to participate in the Louisiana Enterprise Zone Program.

BE IT FURTHER RESOLVED, that if any provision or item of this resolution is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed.

The resolution was offered by Ms. Bennett, seconded by Mr. Benton. It was duly adopted on this 6th day of February, 2019, with the following vote recorded:

AYES: Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs

NAYS: Mr. Cochran

ABSTAIN: None

ABSENT: Mr. Avery, Mr. Rimmer

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Jessica Monk, Greater Bossier Economic Development Foundation, reported that a company, Edko, LLC, has expressed interest in purchasing an approximate 6.280-acre tract of land located in Viking Drive Industrial Park, at \$60,000.00 per acre. She stated that a 16,000 square foot facility at a cost of \$2 million is planned. She further stated that in 2017, Edko, LLC, employed 199 employees, and it is planned that 15 additional employees will be added within 24 months.

Ms. Monk stated that Edko, LLC, applies herbicides to utility right-of-ways and services companies in approximately eight states, including AEP SWEPSCO in Louisiana.

Ms. Monk stated that the sale of the approximate 6.280-acre tract of land will be a joint sale with the City of Bossier City, and the City has approved the sale.

The agreement will include a clawback clause, giving the police jury first option to purchase the property back from Edko, LLC, if they decide not to construct the facility.

Motion was made by Mr. Shewmake, seconded by Mr. Skaggs, to approve documents in connection with the option and sale of a 6.280-acre tract of land located in Viking Drive Industrial Park, to Edko, LLC, and to authorize the execution of documents.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 6th day of February, 2019, that it does hereby approve the sale of a 6.280-acre tract of land located in Viking Drive Industrial Park, to Edko, LLC, in the amount of \$60,000.00 per acre, and does authorize William R. Altimus, Parish Administrator, or Doug Rimmer, President, to execute all necessary documents in connection with said sale.

The resolution was offered by Mr. Shewmake, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Benton, to adopt a resolution informing the Louisiana Department of Environmental Quality of the actions taken by the Bossier Parish Police Jury on behalf of the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier to resolve the Municipal Water Pollution Prevention Environmental Audit Report, and necessary actions to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System Permit No. LA0126152.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier informs the Louisiana Department of Environmental Quality that the following actions were taken by the Bossier Parish Police Jury:

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination Systems (LPDES) permit number LA0126152:
 - a. No actions are required at this time since this is a new facility, with the exceptions of following operation and maintenance procedures outlined by the equipment manufacturers.

The resolution was offered by Mr. Skaggs, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to accept the proposal of David W. Volentine, MAI, in the amount of \$7,250.00, for appraisal services for the necessary parcels, tracts, properties or servitudes required for the Swan Lake Road Re-alignment over Flat River, and to authorize the execution of documents.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of David W. Volentine, MAI, in the amount of \$7,250.00, for appraisal services for the necessary parcels, tracts, properties or servitudes required for the Swan Lake Road Re-alignment over Flat River.

The resolution was offered by Ms. Bennett, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Brotherton, to ratify acceptance of the proposal of Professional Service Industries, in the amount of \$37,096.00, for subsurface exploration for the 2019 Bossier Parish Road Survey, and to authorize the execution of documents.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Professional Service Industries, in the amount of \$37,096.00, for subsurface exploration for the 2019 Bossier Parish Road Survey.

The resolution was offered by Mr. Skaggs, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Benton, to accept the proposal of Wilhite Electric Company, Inc., in the amount of \$9,400.00, in connection with FY 2015-2016 Community Water Enrichment Fund, CWEF No. 1516-CWEF-BSR-0001, and to authorize the execution of documents.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Wilhite Electric Company, Inc., in the amount of \$9,400.00, in connection with FY 2015-2016 Community Water Enrichment Fund, CWEF No. 1516-CWEF-BSR-0001.

The resolution was offered by Ms. Bennett, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to approve a Supplemental Agreement between Aillet, Fenner, Jolly & McClelland, Inc., in the amount of \$2,500.00 for the Palmetto Road Widening, Phase II, project, and to authorize the execution of documents.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Supplemental Agreement between Aillet, Fenner, Jolly & McClelland, Inc., and the Bossier Parish Police Jury, in the amount of \$2,500.00 for the Palmetto Road Widening, Phase II, project.

The resolution was offered by Ms. Bennett, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Salzer, to approve the Certificate of Substantial Completion of the Atkins Clark Road Project No. 2018-540, and to authorize the execution of documents.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, that it does hereby approve the Certificate of Substantial Completion of the Atkins Clark Road Project No. 2018-540.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Brotherton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Benton, to approve the Certificate of Substantial Completion of the Bevy Lake Drive Project No. 2018-539, and to authorize the execution of documents.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, that it does hereby approve the Certificate of Substantial Completion of the Bevly Lake Drive Project No. 2018-539.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Skaggs, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Benton, to approve the Certificate of Substantial Completion of the Commerce Drive Extension, Phase 3, Project No. 2018-524, and to authorize the execution of documents.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, that it does hereby approve the Certificate of Substantial Completion of the Commerce Drive Extension, Phase 3, Project No. 2018-524.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Doug Rimmer, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Skaggs, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 6th day of February, 2019.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY

Jurors were provided a copy of district highway reports.

Mr. Altimus reported on the bid opening for the Barksdale Air Force Base Access and Improvements for the Interchange of Interstates 20 and 220, State Project No. H.003370.

Mr. Altimus stated that at the January 16, 2019, regular meeting, the police jury accepted the recommendation of the Road/Subdivision Regulations Committee to pursue obtaining funds through bonds for projects in the proposed Capital Improvement projects list prepared by the Parish Engineer, which includes needed improvements for the Consolidated Waterworks/Sewerage District No. 1, parish bridges, and parish roads and drainage. He stated that the estimated costs for the proposed Capital Improvement projects are approximately \$20.5 million.

Mr. Altimus stated that meetings have been held with bank representatives and the parish's financial consultants and it is anticipated that recommendations will be made at the February 20, 2019, police jury meeting.

Mr. Joe Buffington, Parish Treasurer, stated that the police jury approved up to a \$50 million bond issue in order to facilitate capital improvements for Bossier Parish based on a prioritized Capital Improvement projects list created by the Parish Engineer.

Mr. Buffington provided additional information pertaining to the meetings held with bank representatives and the parish's financial consultants. He stated that additional meetings are planned to further discuss the best option for the parish in financing the needed Capital Improvement projects.

There was further discussion pertaining to this matter. Mr. Buffington stated that a recommendation will be made to the police jury in the near future.

Mr. Ford reported on a meeting with Representative Dodie Horton pertaining to the proposed Haughton Metropolitan Planning Commission. He stated that public hearings will be scheduled in the near future. He further stated that there is a deadline in which Representative Horton can file proposed Bills to be considered during the 2019 Legislative Session, and those deadlines are fast approaching. Mr. Ford stated that a decision will need to be made soon pertaining to the possible creation of a Haughton Metropolitan Planning Commission.

Mr. Ford reported that bids will be taken for several projects on Kingston Road next week.

Mr. Ford presented a request for a variance of parish regulations, to allow for construction of a portion of a driveway in a 20-foot temporary easement on Lot 218, Kingston Plantation Subdivision, Unit No. 5, Correction Plat. He stated that the 20-foot temporary easement located on Mr. Wilson's property is to allow access through Magnolia Chase Subdivision in the event of an emergency due to only one ingress and egress in Kingston Plantation Subdivision.

Mr. Ford stated that if the police jury permits construction of a portion of the driveway in the easement, the property owner will be required to acknowledge that the parish will not be responsible for any damages to the driveway if the parish is required to utilize the easement, and that the property owner will be responsible for replacing the driveway.

Mr. Ford requested that the agenda be amended to consider the above request for a variance. **Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to amend the agenda to consider approval of a request for a variance of parish regulations to allow a portion of a driveway to be constructed in a 20-foot temporary easement located on Lot 218, Kingston Plantation Subdivision, Unit No. 5, Correction Plat, Benton, LA, with stipulations that (1) a notice is to be recorded in the deed records for this property that a portion of the driveway is located in a parish easement, and (2) an agreement is to be signed by the property owner stating that the Bossier Parish Police Jury will not be responsible for any damages caused by the parish to the driveway when accessing and maintaining the easement located on Lot 218, Kingston Plantation Subdivision, Unit No. 5, Correction Plat.**

The Vice President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Avery, Mr. Rimmer

Mr. Ford provided additional information pertaining to the 20-foot temporary easement located on Lot 218, Kingston Plantation Subdivision, Unit No. 5, Correction Plat. He recommended approval of the request for a variance as stated above.

Mr. Cochran requested that the portion of the driveway being constructed in the parish easement be constructed to meet parish road regulations so that in the event the parish is required to utilize the easement as an ingress and egress through Magnolia Chase Subdivision, the portion of the driveway being utilized will withstand heavy traffic.

After further discussion, **motion was made by Mr. Skaggs, seconded by Ms. Bennett, to approve a request for a variance of parish regulations to allow a portion of a driveway to be constructed in a 20-foot temporary easement located on Lot 218, Kingston Plantation Subdivision, Unit No. 5, Correction Plat, Benton, LA, with stipulations that (1) a notice is to be recorded in the deed records for this property that a portion of the driveway is located in a parish easement, (2) an agreement is to be signed by the property owner stating that the Bossier Parish Police Jury will not be responsible for any damages caused by the parish to the driveway when accessing and maintaining the easement located on Lot 218, Kingston Plantation Subdivision, Unit No. 5, Correction Plat, and (3) the portion of the driveway being constructed in the parish easement meet parish road regulations.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ford requested that the agenda be amended to schedule public hearings on March 6, 2019, to:

- 1) consider approval of the plat of the proposed development of Dogwood South Subdivision, Unit No. 20, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA;
- 2) consider approval of the Minor Plat for Casey Miller, located in Section 25, Township 20 North, Range 13 West, Bossier Parish, LA;
- 3) consider approval of the plat of the proposed development of Lakewood Subdivision, Unit No. 10, located in Section 27, Township 18 North, Range 13 West, Bossier Parish, LA; and
- 4) consider abandonment of a 60-foot public servitude for future development of Dogwood South Subdivision, Unit Nos. 20, 21 and 22, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA.

Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to amend the agenda to schedule public hearings on March 6, 2019, to:

- 1) consider approval of the plat of the proposed development of Dogwood South Subdivision, Unit No. 20, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA;
- 2) consider approval of the Minor Plat for Casey Miller, located in Section 25, Township 20 North, Range 13 West, Bossier Parish, LA;
- 3) consider approval of the plat of the proposed development of Lakewood Subdivision, Unit No. 10, located in Section 27, Township 18 North, Range 13 West, Bossier Parish, LA; and
- 4) consider abandonment of a 60-foot public servitude for future development of Dogwood South Subdivision, Unit Nos. 20, 21 and 22, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA.

The Vice President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Avery, Mr. Rimmer

Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to schedule public hearings on March 6, 2019, to:

- 1) consider approval of the plat of the proposed development of Dogwood South Subdivision, Unit No. 20, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA;
- 2) consider approval of the Minor Plat for Casey Miller, located in Section 25, Township 20 North, Range 13 West, Bossier Parish, LA;
- 3) consider approval of the plat of the proposed development of Lakewood Subdivision, Unit No. 10, located in Section 27, Township 18 North, Range 13 West, Bossier Parish, LA; and
- 4) consider abandonment of a 60-foot public servitude for future development of Dogwood South Subdivision, Unit Nos. 20, 21 and 22, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA.

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Jackson extended appreciation to those who attended Washington Mardi Gras, and reported on several meetings with federal delegation. He also extended appreciation to those who assisted with the Washington Mardi Gras event.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 6th day of February, 2019, the meeting was adjourned by the President at 2:46 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

DOUG RIMMER, PRESIDENT
BOSSIER PARISH POLICE JURY