

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
April 4, 2018
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The Bossier Parish Police Jury met in regular and legal session on the 4th day of April, 2018, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Glenn Benton, called the meeting to order. The invocation was given by Mr. Tom Salzer, and the pledge of allegiance was led by Mr. Doug Rimmer. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran, Absent	Mr. Fred Shewmake, Excused
Mr. Norman Craig	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Ms. Bennett presented a resolution of appreciation adopted by the police jury on November 15, 2017, to Mr. Luke Turner for his years of service as a member of the Bossier Parish Communications District No. 1 Board of Directors.

Captain Steve Robinson, Commander for Louisiana State Police Troop G, and Dr. Shelly Barrett, Coordinator for the Northwest Louisiana Transportation and Safety Coalition, were present. Captain Robinson stated that they are present today on behalf of the Northwest Louisiana Transportation and Safety Coalition. He stated that the Coalition was created approximately three years ago and the goal of the Coalition is to bring multiple districts together to promote and ensure highway traffic safety.

Captain Robinson stated that many members, first responders, medical professionals, roadway engineers, representatives of the private sector, educators, and police jurors attend meetings regularly. He stated that obtaining a legitimate response or involvement from emergency response agencies has not been an easy task, and the only emergency response agency that has been involved and remains involved is the Bossier Parish Emergency Medical Services.

Captain Robinson stated that the Bossier Parish EMS has worked diligently with the Coalition and provides a meeting space for the Coalition. He stated that Bossier Parish EMS has nine child safety seat technicians on staff, with two additional staff members being trained currently, and an instructor. He stated that training to become a child safety seat technician is not easy, and to become an instructor requires more in depth training.

Dr. Barrett presented the Bossier Parish EMS with the Safety Spotlight Award for their commitment to the Coalition.

Dr. Barrett stated that a Safety Coalition meeting is scheduled for Tuesday, April 17, 2018, at 11:30 a.m., and encouraged police jurors to attend.

Mr. Steve Nezat, Bossier Parish EMS, expressed appreciation for the award, and commended the staff at Bossier Parish EMS for their dedication and service to the public.

Ms. Hauser announced the public hearing to consider approval of the application of SmallCo Properties, LLC, to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a certain tract of land located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agricultural District, to B-3, General Business District, for a 24-hour fitness center. The application received a favorable recommendation from the Bossier City-Parish MPC. This matter was tabled on March 21, 2018.

No one was present. Mr. Skaggs asked if there has been any contact with developers in this matter, or if a drainage and traffic study has been submitted as requested. Mr. Sam Marsiglia, Bossier City-Parish Metropolitan Planning Commission, and Mr. Ford stated that drainage and traffic studies have not been received, and there has been no contact with the developer since the March 21, 2018, police jury meeting.

Motion was made by Mr. Skaggs, seconded by Mr. Avery, to deny the application of SmallCo Properties, LLC, to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a certain tract of land located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agricultural District, to B-3, General Business District, for a 24-hour fitness center.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Craig, seconded by Mr. Darby, to schedule a public hearing on May 3, 2018, to consider approval of the LTP Timberquest Fund, LP, Minor Plat located in Section 18, Township 21 North, Range 13 West, and Section 13, Township 21 North, Range 14 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property located at 308 Pease Road, Haughton, LA, Tax Assessment No. 149484. Mr. David Ghormley, Property Standards Officer, presented current photographs of the property advising that there has been no change in the condition of the property.

Ms. Lynn Schopp, property owner, was present. She stated that she has been ill and unable to clean the property, and requested additional time.

After further discussion, **motion was made by Mr. Craig, seconded by Mr. Brotherton, to condemn property located at 308 Pease Road, Haughton, LA, Tax Assessment No. 149484, in accordance with property standards regulations.**

The President called for public comment. Mr. Benton advised Ms. Schopp that condemnation of property allows the police jury to clean the property to bring it into compliance with property standards regulations. He stated that once the police jury has cleaned the property, a lien will be placed on the property. He further advised Ms. Schopp that if she is able to clean the property prior to parish crews cleaning the property, no lien will be placed on the property.

Votes were cast and the motion carried unanimously.

Ms. Hauser announced the hearing to consider condemnation of property located at 210 Longhorn Drive, Bossier City, LA, Tax Assessment No. 111585. Mr. Ghormley presented current photographs of the property advising that significant work has been done to clean the property. He recommended that the property owner be allowed two additional weeks to complete the clean-up of the property.

After further discussion, **motion was made by Mr. Brotherton, seconded by Mr. Darby, to allow the owner of 210 Longhorn Drive, Bossier City, LA, Tax Assessment No. 111585, an additional two (2) weeks in which to bring the property into compliance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** The matter will be reviewed at the April 18, 2018, regular meeting.

Ms. Hauser announced the hearing to consider condemnation of property located at 595 Parish Camp Road, Haughton, LA, Tax Assessment No. 121585. Mr. Ghormley presented current photographs of the property advising that there has been no change in the condition of the property.

After further discussion, **motion was made by Mr. Brotherton, seconded by Mr. Salzer, to condemn property located at 595 Parish Camp Road, Haughton, LA, Tax Assessment No. 121585, in accordance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Darby, seconded by Mr. Brotherton, to approve an appropriation of funds in the amount of \$50,000.00 from the Capital Projects Fund to support the 2018 Miss USA and Miss Teen USA pageants being held in the Shreveport/Bossier community.

The President called for public comment. There being none, **votes were cast and the motion carried with Mr. Skaggs abstaining.**

Motion was made by Ms. Bennett, seconded by Mr. Darby, to adopt a proclamation proclaiming the week of April 2 – 6, 2018, as National Community Development Week in Bossier Parish.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

PROCLAMATION

WHEREAS, the week of April 2 – 6, 2018, has been designated as National Community Development Week. The Bossier Parish Police Jury has been a participant in the Community Development Block Grant (CDBG) Program which funds public infrastructure, economic development, and housing programs in this community; and

WHEREAS, in this community and communities throughout the nation, forty-four years of Community Development Block Grant Program funding has developed a strong relationship between this local government and its residents, principally those of low-to-moderate income; and

WHEREAS, this community recognizes that the Community Development Block Grant Program is a partnership of federal, state, and local government and community and business efforts, and that the services funded by the CDBG Program relies heavily on the dedication and good will of our combined efforts; and

THEREFORE, BE IT RESOLVED, that during National Community Development Week 2018, this community will give special thanks and recognition to all participants whose hard work and devotion to the neighborhoods and their low- and moderate-income residents help ensure the quality and effectiveness of the Community Development Block Grant Program; and

BE IT FURTHER RESOLVED, that this community, along with the service providers and others whose names are appended to this resolution, hereby petition the U.S. Congress and Administration to recognize the outstanding work being done locally and nationally by the Community Development Block Grant Program, and of its vital importance to the community and to the people who live in its lower income neighborhoods; and

BE IT FURTHER RESOLVED, that copies of this resolution be conveyed to the appropriate elected and appointed officials of the federal government and that this community's name be added to the roll of those committed to the preservation and full funding of the Community Development Block Grant Program and maintenance of its essential features over the course of the next session of Congress.

NOW, THEREFORE, We, The Bossier Parish Police Jury, do hereby proclaim the week of April 2 – 6, 2018, as
NATIONAL COMMUNITY DEVELOPMENT WEEK
 in the Parish of Bossier and urge all citizens to join us in recognizing the Louisiana Community Development Block Grant program and the important role it plays in our community.

The proclamation was offered by Ms. Bennett, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 4th day of April, 2018.

RACHEL D. HAUSER
 PARISH SECRETARY

GLENN BENTON, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to approve the request of Evergreen Life Services for a letter of no objection to the selling of alcohol and beer at Harrah's Louisiana Downs, Red River Room, 8000 East Texas Street, Bossier City, LA, at a special Evergreen's 10th Annual Celebrity Waiter Dinner event to be held on Thursday, May 10, 2018.

The President called for public comment. There being none, **votes were cast and the motion carried with the following vote:**

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Mr. Cochran, Mr. Shewmake
- NO VOTE RECORDED:** Mr. Craig

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to approve an agreement between the State of Louisiana, Division of Administration, Office of Community Development and the Bossier Parish Police Jury to implement a grant under the Community Development Block Grant Disaster Recovery Program through the Restore Louisiana Infrastructure: FEMA Public Assistance Nonfederal Share Match Program, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 4th day of April, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury an agreement between the State of Louisiana, Division of Administration, Office of Community Development and the Bossier Parish Police Jury to implement a grant under the Community Development Block Grant Disaster Recovery Program through the Restore Louisiana Infrastructure: FEMA Public Assistance Nonfederal Share Match Program.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 4th day of April, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Plummer, seconded by Mr. Rimmer, to establish a 50 mile per hour speed limit on Arthur Ray Teague Parkway, beginning at the Jimmie Davis Bridge south to the Sligo Road Extension.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4683

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON ARTHUR RAY TEAGUE PARKWAY BEGINNING AT THE JIMMIE DAVIS BRIDGE SOUTH TO THE SLIGO ROAD EXTENSION LOCATED IN SECTIONS 14, 23, 24 AND 25, TOWNSHIP 17 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 4th day of April, 2018, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Arthur Ray Teague Parkway beginning at the Jimmie Davis Bridge south to the Sligo Road Extension in Sections 14, 23, 24 and 25, Township 17 North, Range 13 West, Bossier Parish, Louisiana, in excess of fifty (50) miles per hour.

BE IT FURTHER ORDAINED, etc., that any person found guilty of violating the provisions of this ordinance shall be fined a sum not to exceed Five Hundred and no/100 Dollars (\$500.00), or imprisoned for not more than thirty (30) days, or both.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Plummer, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 4th day of April, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to accept a proposal of Denmon Engineering Company, Inc., in the amount of \$113,400.00 for evaluation of existing wastewater facilities in Jamestowne Subdivision, Woodlake South Subdivision, Palmetto Park Subdivision, Belmere Subdivision, Le Maison Court Subdivision, Del Charro Woods Subdivision, The Reserve Subdivision, and Bay Hills Subdivision for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 4th day of April, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Denmon Engineering Company, Inc., in the amount of \$113,400.00 for evaluation of existing wastewater facilities in Jamestowne Subdivision, Woodlake South Subdivision, Palmetto Park Subdivision, Belmere Subdivision, Le Maison Court Subdivision, Del Charro Woods Subdivision, The Reserve Subdivision, and Bay Hills Subdivision for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

The resolution was offered by Ms. Bennett, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 4th day of April, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Salzer, seconded by Mr. Plummer, to approve a Short Form of Agreement Between Owner and Engineer for Professional Services between Coyle Engineering Co., Inc., and the Bossier Parish Police Jury in the amount of \$55,100.00 for construction plans and specifications for paving, drainage, water and sewer improvements for Commerce Drive Extension, Phase III, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 4th day of April, 2018, that William R. Altimus, Parish Administrator, or Glenn Benton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury a Short Form of Agreement Between Owner and Engineer for Professional Services between Coyle Engineering Co., Inc., and the Bossier Parish Police Jury in the amount of \$55,100.00 for construction plans and specifications for paving, drainage, water and sewer improvements for Commerce Drive Extension, Phase III.

The resolution was offered by Mr. Salzer, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 4th day of April, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser requested that the agenda be amended to consider adoption of a Proclamation proclaiming the month of April, 2018, as Fair Housing Month in Bossier Parish.

Motion was made by Mr. Darby, seconded by Mr. Avery, to amend the agenda to consider adoption of a Proclamation proclaiming the month of April, 2018, as Fair Housing Month in Bossier Parish.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Craig, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Mr. Cochran, Mr. Shewmake

Motion was made by Mr. Darby, seconded by Mr. Avery, to adopt a Proclamation proclaiming the month of April, 2018, as Fair Housing Month in Bossier Parish.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

PROCLAMATION

WHEREAS, the 50th Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination whenever it exists; and

WHEREAS, this law guarantees for each citizen the critical, personal element of freely choosing a home; and

WHEREAS, a fair housing law has been passed by the State of Louisiana, and implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and

WHEREAS, the departments and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and

WHEREAS, barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the option of all.

NOW, THEREFORE, We, The Bossier Parish Police Jury, do hereby proclaim the month of April, 2018, as
FAIR HOUSING MONTH

in the Parish of Bossier, and do hereby encourage all citizens to abide by the letter of spirit of the Fair Housing Law, and ask the citizens of this Parish to join in reaffirming the obligation and commitment to fair housing opportunities for all.

The proclamation was offered by Mr. Darby, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 4th day of April, 2018.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Jurors were provided a copy of district highway reports.

Mr. Altimus reported that according to the LSU AgCenter Department of Agriculture Economics and Agribusiness and Dr. Troy C. Blanchard from the LSU Department of Sociology, the estimated population of Bossier Parish as of July 1, 2017, is 128,652.

Mr. Altimus reported that he, Mr. Skaggs and Bossier City Mayor Lo Walker attended the Joint Budget Committee meeting held on Monday in Baton Rouge. He stated that the committee unanimously approved the following three projects supported by the Louisiana Department of Transportation and Development: the new entrance gate off I-20/I-220 into Barksdale Air Force Base, I-10 construction in Baton Rouge, LA, and the new entrance off I-10 to the new airport in New Orleans, LA.

Mr. Altimus stated that these projects will now go before the Bond Commission on April 19, 2018, for approval, and if approved, the projects will move forward for construction.

Mr. Ford expressed appreciation to Dr. Shelly Barrett and Mr. Kent Rogers for their work in the Northwest Louisiana Transportation and Safety Coalition. He stated that representatives from the police jury have been attending the safety meetings for approximately three years to help improve safety on roadways.

Mr. Ford reported on a data workshop held yesterday with LADOTD. He stated that data is available showing where accidents occur in Bossier Parish, and provides detailed information pertaining to each accident. He further stated that with the detailed data on accidents, road safety improvements can be considered and made in less time.

Mr. Ford stated that a request has been made by LADOTD that the City of Bossier City and the Parish of Bossier create a joint road safety plan within the year. He stated that funding may be available from LADOTD to assist with improving safety on roadways.

Mr. Ford requested that a Road/Subdivision Regulations Committee meeting be scheduled on April 18, 2018, time to be determined, to discuss possible safety projects for parish roadways.

Mr. Ford stated that next week is Work Zone Safety Week and requested that the public be aware of work zone safety and requested that the public slow down through work zones.

Mr. Ford reported that he and Mr. Rimmer attended the Dogwood Homeowners Association meeting Monday night. He stated that he provided an update to the HOA on the guideline levee. Mr. Ford stated that the original plan was to raise the guideline levee with the project being in two phases. He stated that the Corps of Engineers has denied the police jury's request to raise the levee. Mr. Ford stated that due to the denial to raise the levee, the Levee Board will be widening the levee this summer.

Mr. Ford stated that the location of containers throughout the parish to hold sandbags has been a success. He stated that a request has been received for the placement of a container with sandbags at Dogwood Subdivision for the public, and the request is being considered by the Levee Board.

Mr. Ford reported on a meeting in Baton Rouge with the Lieutenant Governor's office to discuss the encroachment of the Red River on Highway 537. He stated that the Lieutenant Governor's office is researching to see if there are any federal funds to help with the \$12 million bank stabilization project.

Mr. Ford stated that the Off-System Bridge Program will be funding the 40-foot Linton Road Bridge over Black Bayou.

Mr. Ford reported that Mr. Richard Brontoli, Red River Valley Association, advised that the Light Detection and Ranging measurement (LIDAR) of the Red River is now complete. He stated that the Corps of Engineers will now be able to complete their study of the Red River.

Mr. Ford reported that Mr. Bernard Driggers has provided calculations on the detention pond at Woodhaven Subdivision, and he will be reviewing those calculations. He stated that a meeting will be scheduled with Mr. Brian Camp, developer of Woodhaven Subdivision, to discuss the detention pond and failure to install a privacy fence.

Mr. Ford reported that a portion of the walking trail off Red Fox Circle in Dogwood Subdivision has washed out due to a catch basin and pipe behind the homes. After further discussion, it was recommended that the parish put up barricades to ensure public safety. Mr. Ford stated that in order to access and repair the walking trail, the parish will have to go through private property to do so. He stated that once the ground has dried, the parish will address this matter immediately.

Mr. Ford reported that the parish application for Louisiana Community Development Block Grant funding in the amount of approximately \$364,000.00 has been approved to tie the sewer for Oak Hill Mobile Home Park on Bodcau Station Road into the parish sewer system. He stated that this project will facilitate new sewer on Bodcau Station Road which will allow more development in that area.

Mr. Rimmer asked if citizens can use the sandbags that are stacked off Highway 80. Mr. Ford stated that the sandbags are located on private property, and he will contact the Levee Board and ask for permission to place sandbags on Levee Board property for the citizens to pick up as needed.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He stated that work on the overlay program will begin in the next few weeks.

Mr. Coutee presented photographs of condemned property at 624 Red Chute Lane, Haughton, LA, Tax Assessment No. 113042. He stated that parish crews have completed cleanup of the property, and a lien on the property in the amount of approximately \$10,000.00 has been filed with the 26th Judicial District Clerk of Court's Office.

Mr. Ghormley presented photographs of condemned property at 1974 Woodlake Drive, Benton, LA, Tax Assessment No. 153709. He stated that parish crews have completed cleanup of the property, and a lien on the property has been filed with the 26th Judicial District Clerk of Court's Office.

Mr. Ford asked that the family of Mr. Wesley Moore, a longtime employee of the Bossier Parish Highway Department who passed away unexpectedly last week, be kept in everyone's thoughts and prayers. He stated that Mr. Moore will be truly missed.

Mr. Skaggs extended appreciation to Mr. Kent Rogers, Northwest Louisiana Council on Governments, for his work on the NLCOG Metropolitan Planning Organization Transportation Policy Committee and his efforts in helping secure federal highway funds.

Mr. Benton reported that Trailblazer is hosting a workshop for mineral leasing and estate planning on Monday, April 9, 2018, beginning at 6:00 p.m. at the Bossier Parish Library History Center.

Mr. Jackson requested a meeting with Mr. Ford, Mr. Coutee and Mr. Keith Norwood, Bossier Parish School Board, immediately following today's meeting.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 4th day of April, 2018, the meeting was adjourned by the President at 2:48 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

GLENN BENTON, PRESIDENT
BOSSIER PARISH POLICE JURY