

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
November 15, 2017
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 15th day of November, 2017, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Bob Brotherton, called the meeting to order. The invocation was given by Mr. Mac Plummer, and the pledge of allegiance was led by Mr. Jerome Darby. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton, Excused	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Plummer, seconded by Mr. Salzer, to adopt the minutes of the October 4, 2017, and October 18, 2017, regular meetings, and the October 18, 2017, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of KCL Subdivision, located in Section 17, Township 17 North, Range 11 West, Bossier Parish, LA.

Mr. Charlie Coyle, Coyle Engineering Co., Inc., stated that driveway permits have been approved by the Louisiana Department of Transportation and Development. He stated that every two lots will share a driveway.

There being no objection, **motion was made by Mr. Plummer, seconded by Mr. Shewmake, to approve the plat of the proposed development of KCL Subdivision, located in Section 17, Township 17 North, Range 11 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Darby, to schedule a public hearing on December 20, 2017, to consider the application of the Benton-Parish Metropolitan Planning Commission to amend the zoning regulations to add Livestock and Poultry raising to R-1, One-Family Residence District.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Avery, to schedule a public hearing on December 20, 2017, to consider approval of the Minor Plat for Kilpatrick Place Subdivision, located in Section 33, Township 20 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Darby, to schedule a public hearing on December 20, 2017, to consider approval of the amended plat for Waters Edge, Cypress, Phase 2A, Subdivision, located in Section 1, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Shewmake, to schedule a public hearing on December 20, 2017, to consider approval of the Minor Plat of Survey for Whittington Family Investment Co., located in Section 25, Township 20 North, Range 14 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property located at 1242 Wafer Road, Haughton, LA, Tax Assessment No. 114606. Mr. David Ghormley, Property Standards Officer, presented current photographs of the property advising that there has been no contact with the property owner and no change in the condition of the property. He recommended that the property be condemned.

After further discussion, **motion was made by Mr. Rimmer, seconded by Mr. Plummer, to proceed with condemnation of property located at 1242 Wafer Road, Haughton, LA, Tax Assessment No. 114606, in accordance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property located at 2003 Caplis Sligo Road, Bossier City, LA, Tax Assessment No. 118593. Mr. Ghormley presented current photographs of the property advising that there has been no contact with the property owner and no change in the condition of the property. He recommended that the property be condemned.

After further discussion, **motion was made by Mr. Plummer, seconded by Mr. Rimmer, to proceed with condemnation of property located at 2003 Caplis Sligo Road, Bossier City, LA, Tax Assessment No. 118593, in accordance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Doug Rimmer, Chairman of the Insurance Committee, reported on a meeting of that committee. Committee members attending the Insurance Committee meeting were Mr. Rimmer, Mr. Salzer, Mr. Shewmake, and Mr. Benton. Mr. Jason Weinland, Mr. Altimus, Ms. Charlotte Bouillon, Ms. Hauser, Ms. Lisa Wilson, Mr. Joe Buffington, and Mr. Jim Firth were also present. Other jurors present were Ms. Bennett, Mr. Brotherton, and Mr. Cochran.

Mr. Rimmer stated that it is the recommendation of the Insurance Committee to approve an eight and one-half percent (8½%) increase of employee contributions for parish employee group health coverage with BlueCross BlueShield of Louisiana, authorize the transfer of \$250,000.00 from the Health Insurance Reserve Fund to help mitigate the increase in cost of insurance premiums to parish employees, and authorize minor changes to the BlueCross BlueShield of Louisiana insurance policy to assist with the projected increase in health insurance premiums.

Motion was made by Mr. Rimmer, seconded by Mr. Salzer, to approve the recommendation of the Insurance Committee for an eight and one-half percent (8½%) increase of employee contributions for parish employee group health coverage with BlueCross BlueShield of Louisiana, authorize the transfer of \$250,000.00 from the Health Insurance Reserve Fund to help mitigate the increase in cost of insurance premiums to parish employees, and authorize minor changes to the BlueCross BlueShield of Louisiana insurance policy to assist with the projected increase in health insurance premiums.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Cook, seconded by Mr. Avery, to approve the application of Khawla Shihadeh for a 2017 beer/liquor license at Rogers Corner Store, 6511 Highway 80, Princeton, LA. The application has been approved by the Sheriff's Department and the Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Salzer, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2018.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff's Department and the Health Department.

A Pair of Kings – Beer
 Boomer's Lounge – Beer
 Brookshire's #57 – Beer
 CVS Pharmacy #4068 – Beer
 CVS Pharmacy #10218 – Beer and Liquor
 Camp Joy Marina – Beer
 Cajun Bones – Beer and Liquor
 Circle K #4202 – Beer and Liquor
 Circle K #8161 – Beer
 Cork and Barrel – Beer and Liquor
 Countryside Exxon – Beer and Liquor
 Crawfish Palace – Beer
 Downtown Koran – Beer
 Feté LA – Beer and Liquor
 Four Way Country Club – Beer
 Four Way Country Store – Beer
 Green Park Café – Beer
 Neighbors Exxon – Beer and Liquor
 Oakland Plantation Country Club – Beer
 Olde Oaks Golf Club – Beer and Liquor
 Our Place Bar and Grill – Beer
 Pepe's Mexican Restaurant – Beer
 Pinky's On The Bayou – Beer and Liquor
 Rascals Bar – Beer and Liquor
 Red River Casino – Beer and Liquor
 Reflections – Beer
 Reynolds Grocery – Beer
 Reynolds Grocery #2 – Beer
 Rodgers Marina – Beer
 Rogers Corner Store – Beer
 Shockley's Fish and Fixins – Beer
 Sligo Country Store – Beer and Liquor
 The Cellar Fine Wines & Spirits, Benton Road – Beer and Liquor
 The Cellar Fine Wines & Spirits, Airline Drive – Beer and Liquor

Tio Nacho – Beer and Liquor
Trejos Mexican Restaurant – Beer
Willow Chute Grocery – Beer and Liquor
Wilson’s Bistineau Inn – Beer
Winfield Road Grocery - Beer

Motion was made by Ms. Bennett, seconded by Mr. Darby, to accept the resignation of Mr. Luke Turner from the Bossier Parish Communications District No. 1 Board of Directors effective immediately, and adopt a resolution of appreciation to Mr. Luke Turner for his years of service as a member of the Bossier Parish Communications District No. 1 Board of Directors.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

WHEREAS, Mr. Luke Turner has served on the Bossier Parish Communications District No. 1 Board of Directors since his joint appointment by the City of Bossier City and Bossier Parish Police Jury on March 1, 2003; and

WHEREAS, Mr. Turner has been diligent in his duties and has demonstrated a genuine concern for the citizens of Bossier Parish by working to ensure a uniform emergency telephone notification system to shorten the time required for a citizen to request and receive emergency aid.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of November, 2017, that it does hereby accept the resignation of Mr. Luke Turner from the Bossier Parish Communications District No. 1 Board of Directors, and does express its sincere appreciation to Mr. Turner for his years of service to the citizens of Bossier Parish.

The resolution was offered by Ms. Bennett, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on the 15th day of November, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Brotherton recommended that the vacancy on the Bossier Parish Communications District No. 1 Board of Directors due to Mr. Turner’s resignation be announced publicly and resumes be received for consideration to fill the vacancy. Ms. Bennett stated that once the police jury has received resumes, she will provide the resumes to Bossier City Mayor Lo Walker for his consideration as this appointment is a joint appointment with the City of Bossier City.

Motion was made by Mr. Salzer, seconded by Mr. Darby, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on October 18, 2017, in the matter of JY Farms, Report Nos. 1812 and 1813, issued on August 1, 2017.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Shewmake, seconded by Mr. Skaggs, to ratify approval of a Memorandum of Understanding between Local City, Parish and Public Utility Consumers in the Shreveport/Bossier City Area and Barksdale Air Force Base for A Partnership to Share Energy Reduction Opportunities and Method via an Educational Forum, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of November, 2017, that it does hereby approve a Memorandum of Understanding between Local City, Parish and Public Utility Consumers in the Shreveport/Bossier City Area and Barksdale Air Force Base for A Partnership to Share Energy Reduction Opportunities and Method via an Educational Forum.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Bob Brotherton, President, is hereby authorized to execute said Memorandum of Understanding.

The resolution was offered by Mr. Shewmake, seconded by Mr. Skaggs. Upon vote, it was duly adopted on this 15th day of November, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rimmer, seconded by Mr. Skaggs, to adopt a resolution to authorize the Bossier Parish Police Jury to consent to, and approve of, the assignment by Chesapeake Louisiana, L.P. (“Assignor”) to Covey Park Gas, LLC, (“Assignee”) of certain rights, title and interest held by Assignor in certain mineral leases identified in that certain “Assignment, Bill of Sale and Conveyance” as they relate to State Agency Lease Nos. 2011-9 and 2011-11, and to authorize the Parish Administrator to execute any and all documents, instruments, pleadings or affidavits that may be necessary or convenient to evidence said consent.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED that the Bossier Parish Police Jury in regular and legal session on this 15th day of November, 2017, hereby consents to, and approves of, the assignment by Chesapeake Louisiana, L.P. (“Assignor”) to Covey Park Gas, LLC, (“Assignee”) of certain rights, title and interest held by Assignor in certain mineral leases identified in that certain “Assignment, Bill of Sale and Conveyance” as they relate to State Agency Lease Nos. 2011-9 and 2011-11.

BE IT FURTHER RESOLVED that the Parish Administrator is hereby authorized to execute any and all documents, instruments, pleadings or affidavits that may be necessary or convenient to evidence said consent.

The resolution was offered by Mr. Rimmer, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 15th day of November, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to approve an Addendum to the Agreement by and between Lewis-Burke Associates, LLC, and Bossier Parish Police Jury, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of November, 2017, that William R. Altimus, Parish Administrator, or Bob Brotherton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, an Addendum to the agreement with Lewis-Burke, LLC, to provide governmental consulting services.

The resolution was offered by Mr. Rimmer, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 15th day of November, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Jurors were provided a copy of district highway reports.

Mr. Altimus reported that the East Bank District and Plaza grand opening celebration in old downtown Bossier City is scheduled on November 25, 2017 at 11:00 a.m. He stated that the ribbon cutting ceremony is scheduled for 3:00 p.m.

Mr. Altimus expressed appreciation to the police jurors and staff that attended the tour of the new Bossier Parish Library Administration Building at 4915 Shed Road, Bossier City, LA, earlier today.

Mr. Ford reported that representatives from the Federal Emergency Management Agency will be reviewing all paved roads in Bossier Parish that were damaged in the 2016 flood event on November 27 and 28, 2017. He stated that CB&I Environmental & Infrastructure, Inc., has estimated the cost of damages to paved roads in Bossier Parish from the 2016 flood event at \$25 million. He further stated that FEMA is disputing the estimated cost of damages to the paved roads.

Mr. Ford provided an update on the purchase of flood damaged homes through the FEMA Hazard Mitigation Grant Program in Bossier Parish.

Mr. Ford reported on the Flood Technical Committee meeting recently held at Mr. Richard Brontoli, Red River Valley Association Executive Director’s, office to discuss the 2015 Red River Flood event. He stated that these meetings are held quarterly. Mr. Ford stated that the Corps of Engineers has funds available for a fly-over between the levees on the Red River to complete their study to determine new 100-year water surface elevations. He stated that it is anticipated that the study will be complete in 2019.

Mr. Ford reported that the original plans to replace the Old Vanceville Road Bridge will need to be changed as it has been determined that the cost to replace the bridge with concrete panels is not feasible at a cost of approximately \$400,000.00 to \$500,000.00. He stated that the Old Vanceville Road Bridge will be replaced with timber. He further stated that it is anticipated that the bridge will be open before Christmas.

Mr. Whit Graves asked if there will be a posted load limit on the Old Vanceville Road Bridge once it has been replaced. He expressed concern that without a load limit on the bridge, commercial vehicles will cause damage to Vanceville Road. He further stated that the recent flood events caused damage to Vanceville Road, and the parish was required to repair the road. Mr. Graves stated that he is concerned that the parish will have to continue repairing Vanceville Road if the bridge is not posted with a load limit.

Mr. Ford stated that the new Old Vanceville Road Bridge will not have a posted load limit. Mr. Graves expressed concern that without a posted load limit on the bridge, deterioration of Vanceville Road will be accelerated. Mr. Ford stated that the police jury has the ability to post load limits on the new bridge at 25 to 40-tons which would keep heavy loads off the bridge without a permit. He stated that he does not anticipate heavy loaded commercial vehicles crossing the Old Vanceville Road Bridge.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. Mr. Ford stated that a road tour is to be scheduled in the near future to consider roads for the 2020 road program.

Mr. Warren Saucier, Parks and Recreation Director, presented an update on activities at parks throughout Bossier Parish.

Mr. Rimmer reported on the grand opening he attended on November 14, 2017, for the Northwest Louisiana Crime Laboratory. He stated that 29 parishes in north Louisiana joined forces to open this facility.

Ms. Bennett stated that a leadership group that represents young women from Bossier Parish high schools toured the courthouse today. She stated that she will be representing Bossier Parish on a panel this evening at an annual event concerning government and leadership where young women from high schools all over Bossier Parish will be presenting various questions to elected officials.

Mr. Skaggs reported on the potential consolidation of the 911 system. He stated that a meeting was held this week to discuss the potential consolidation, and reported that the meeting was well attended and informative. Mr. Skaggs stated that the potential consolidation is a two-segmented project; one being cyber integration from the Computer Aided Dispatch systems, automation of the radios and communication devices, and the second being the brick and mortar piece which is the support system.

Mr. Skaggs stated that two critical timelines will be created determining the length of time it will take to implement cyber integration between the City of Bossier City and 911 Communications District. He stated that this integration will allow all radios and communication systems from computers, phone lines, and 911 calls to be integrated to one place on one system so they can communicate more fluently.

Mr. Skaggs stated that 911 Communications District would function as the operator of this entity, and the Sheriff's Department, Bossier City Police Department, Bossier Fire Districts, and Bossier Parish Homeland Security and Emergency Preparedness would be integrated into one building to create one incident command center.

Mr. Skaggs stated that once the timeline has been established, he will provide an update to the police jurors.

Mr. Jackson reported that an agreement has been reached in the litigation with G&H Development, LLC, to allow a partial release of lien for G&H Development, LLC, to sell property in order to pay the parish's attorney's fees as ordered by the federal court. He stated that the agreement has not been finalized, but requested that an item be placed on the December 6, 2017, regular meeting agenda to approve the agreement and authorize execution of same.

Finance Committee Meeting – November 15, 2017, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 15th day of November, 2017, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Benton being absent.

Motion was made by Mr. Rimmer, seconded by Mr. Salzer, to approve payment of accounts payable invoices for the month of October, 2017.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

The Finance Committee meeting was adjourned by Mr. Skaggs.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 15th day of November, 2017, the meeting was adjourned by the President at 2:42 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY