

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
May 4, 2017
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 4th day of May, 2017, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Bob Brotherton, called the meeting to order. The invocation was given by Mr. Glenn Benton, and the pledge of allegiance was led by Mr. Jerome Darby. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Ms. Bennett, seconded by Mr. Darby, to authorize the advertising for bids for Official Journal of the Bossier Parish Police Jury for the period July 1, 2017, through June 30, 2018, bids to be received June 7, 2017.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Sealed bids were opened and read aloud for the sale of surplus property described as Lots 96, 97 and 98, Carstarphen Heights Subdivision, Tax Assessment No. 106390, as follows:

Bidder:	Bid Amount:
Shirley H. Ford	\$413.00

Ms. Hauser advised that this is the only bid received and stated that the minimum bid acceptable is \$313.99. **Motion was made by Mr. Cook, seconded by Mr. Shewmake, to accept the bid of Shirley H. Ford for the purchase of surplus property described as Lots 96, 97, 98, Carstarphen Heights Subdivision, Tax Assessment No. 106390, and to authorize the Parish Administrator to execute the quitclaim deed.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 4th day of May, 2017, that William Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Quitclaim Deed to Shirley H. Ford for the sale of surplus property described as Lots 96, 97, 98, Carstarphen Heights Subdivision, Tax Assessment No. 106390.

The resolution was offered by Mr. Cook, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 4th day of May, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider adoption of an ordinance prohibiting the parking of vehicles on all street right-of-ways in Rosedale Place Subdivision, located in Sections 33 and 34, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Jackson stated that a number of complaints have been received pertaining to parking on streets and other issues in Rosedale Place Subdivision. He stated that the purpose of the public hearing today is to receive public comments or opinions pertaining to issues of parking on streets in Rosedale Place Subdivision. Mr. Jackson stated that the police jury will take all comments and opinions under advisement in an attempt to reach an amicable resolution in this matter.

Mr. Avery stated that vehicles parking on the streets are prohibiting emergency vehicles and school buses access to all areas of the subdivision.

Mr. Danny Young, President of the Rosedale Place Homeowners Association, presented possible resolutions to address street parking. He stated that the intent of the homeowners association was never to hinder family and visitors from visiting residents of Rosedale Place Subdivision. Mr. Young stated that the homeowners association recommends that parking on streets in Rosedale Place Subdivision be allowed between the hours of 10:00 p.m. to 8:00 a.m.

Mr. Young stated that the subdivision covenants prohibit overnight parking on streets in Rosedale Place Subdivision, but those restrictions cannot be enforced because the parish owns the streets in the subdivision. He stated that the homeowners association also recommends that during the hours of 8:00 a.m. and 10:00 p.m. parking be allowed on one side of the street only. He further stated that the homeowners association requests that parking on grass be prohibited.

Mr. Young stated that the homeowners association recommends that parking be prohibited on streets where yellow curbs exist near intersections to prevent the blocking of visibility.

Mr. Young stated that parking restrictions would not apply during national holidays, and possibly the day before and/or after the national holiday.

Mr. Young stated that the homeowners association recommends that property owners or renters assist with controlling the parking issues in Rosedale Place Subdivision. He recommended that the first offense be a warning, and any violation beyond the warning, a citation be issued. Mr. Young stated that the homeowners association recommends that the Bossier Parish Sheriff's Office be requested to monitor the subdivision at least twice per month to address any violations of street parking.

Mr. Benton asked if Rosedale Place Subdivision provides additional visitor parking in the subdivision. Mr. Young stated that the only additional parking is located at the mailboxes, but it is not for visitor parking.

Mr. Jackson stated that in order for the Bossier Parish Sheriff's Office to enforce parking restrictions, the restrictions will need to be simplified. He stated that it will be difficult to create restrictions that will not be burdensome for some residents. He recommended that the residents of Rosedale Place Subdivision provide additional input for possible resolutions to this matter.

Ms. Linda Potter-Valverde, 1002 Creole Drive, stated that her neighbors are military and when they are home their vehicles are parked in their driveway which blocks the sidewalk. She stated that when family comes to visit, the only parking available is on the street. She stated that parking on streets is sometimes unavoidable.

Ms. Potter-Valverde stated that she would not object to being allowed to alternate days in which to park on one side of the street. Mr. Jackson stated that it would be impossible to enforce parking restrictions to allow parking on one side of the street on alternating days.

Mr. Jackson asked Ms. Potter-Valverde if she was opposed to restrictions on street parking. Ms. Potter-Valverde stated that she is not opposed to some restrictions pertaining to street parking as long as there are options. She recommended that the restrictions not be based on time, but location of parking. She further recommended that street parking be allowed on one side of the street on even numbered days, and on odd numbered days, parking be allowed on the opposite side of the street. Mr. Cochran stated that it would be difficult for the Sheriff's Office to enforce that type of restriction.

Mr. Avery stated that all suggestions are welcome in order to attempt to address this issue. There was a brief discussion of the existing common areas in Rosedale Place Subdivision.

Ms. Pat Colvin, Rosedale Place Homeowners Association board member, stated that a gas line runs through the common area located in the rear of the subdivision, and 50-feet of the common area is unusable.

Ms. Colvin stated that the main issue is the residents who routinely park on the street when their driveway is empty. She stated that the homeowners association has made several requests to these individuals to park in their driveway, but they refuse to do so. She requested the police jury's assistance to help keep the subdivision safe. Mr. Jackson stated that in order to address one resident's refusal to park in their driveway, an ordinance is required to make it illegal for all residents to park on the street.

Mr. Jackson asked if Ms. Colvin is in favor of prohibiting all parking on streets in Rosedale Place Subdivision. Ms. Colvin stated that the Sheriff's Office should be allowed to use their discretion if someone is parked on the street blocking access and a citation should be issued to those individuals blocking access. She stated that during the daytime, vehicles are parked on both sides of East Belle Haven Drive near the intersection with Hanover Drive, which prohibits a school bus from passing. She stated that the bus driver is required to honk his horn until someone comes out and moves their vehicle in order to allow the bus to pass.

Mr. Avery requested that the homeowners association send a notice to all residents in Rosedale Place Subdivision explaining in detail the issues of street parking in the subdivision and request their input on a resolution to this issue. He asked that those comments be forwarded to him prior to the May 17, 2017, police jury meeting. Ms. Colvin stated that several comments have been received and she will forward those comments to Mr. Avery.

Mr. Cochran stated that he is concerned that if parking is allowed only on one side of the street, vehicles will be pulling up on the grass causing damage to yards. Ms. Colvin stated that the parish owns the right-of-way from sidewalk to sidewalk and the homeowners association is unable to enforce subdivision covenants prohibiting parking on the grass.

Mr. Jackson stated that the City of Bossier City has a "No Clear Passage" ordinance which includes harsh penalties, but may be an option to be considered. He stated that this ordinance addresses scenarios where someone parks on the street and unbeknownst to that driver, another vehicle parks across the street creating a no clear passage, and as a result, both vehicles are in violation. He stated that this violations is complaint driven and would require that someone call and submit a complaint of no clear passage on a roadway.

Mr. Plummer stated that the issue of no clear passage on roadways due to parked vehicles is a problem throughout Bossier Parish that needs to be addressed. He stated that normally, the officer investigating the complaint will make every attempt to contact the owners of the vehicles and request that they move their vehicles. He stated that if the officer is unable to reach an owner, a citation is issued, and possible towing of the vehicle occurs.

Mr. Benton asked how many attended the homeowners association meeting for Rosedale Place Subdivision to discuss this matter. Ms. Colvin stated that the homeowners association meeting is scheduled for next Thursday, May 11, 2017.

Mr. Avery recommended that the City of Bossier City's "No Clear Passage" ordinance be reviewed for possible consideration to address this matter. Mr. Rimmer recommended that the homeowners association consider including language in their subdivision covenants which states that offenders could potentially lose their right to use the clubhouse.

After further discussion, **motion was made by Mr. Avery, seconded by Mr. Rimmer, to table the public hearing to consider adoption of an ordinance prohibiting the parking of vehicles on all street right-of-ways in Rosedale Place Subdivision, located in Sections 33 and 34, Township 19 North, Range 13 West, Bossier Parish, LA, to be considered at the May 17, 2017, regular meeting.**

Votes were cast and the motion carried unanimously.

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Miller Estates Subdivision, located in Section 11, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Charlie Coyle, Coyle Engineering Co., Inc., and Mr. Randall Miller were present. Mr. Coyle stated that Mr. Miller is requesting approval to subdivide one lot into two lots. Mr. Nguyen Kha, Assistant Engineer, recommended approval.

There being no objection, **motion was made by Mr. Skaggs, seconded by Mr. Benton, to approve the plat of the proposed development of Miller Estates Subdivision, located in Section 11, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Willow Lake Subdivision, Unit No. 6, a Planned Unit Development, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Coyle stated that the original plat for Willow Lake Subdivision, Unit No. 6, was approved by the police jury in January of 2015. He stated that minor changes need to be made to the plat, which includes changing the size of the front lot lines for Lots 165 and 166 to 68-feet on each lot.

Mr. Coyle stated that an additional change reflects a zero setback between Lots 153 and 605 and Lots 154 and 605. Mr. Kha stated that Lot 605 is a non-buildable lot.

There being no objection, **motion was made by Mr. Skaggs, seconded by Mr. Benton, to approve the plat of the proposed development of Willow Lake Subdivision, Unit No. 6, a Planned Unit Development, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Logan Partition Survey Subdivision, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA.

There being no objection, **motion was made by Mr. Benton, seconded by Mr. Rimmer, to approve the plat of the proposed development of Logan Partition Survey Subdivision, located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the Grisham Family Partition, located in Section 13, Township 20 North, Range 13 West, Bossier Parish, LA.

Mr. Coyle stated that this is family property and the heirs are requesting approval to subdivide the tract of land into four tracts. He stated that an access servitude is proposed for Tracts 1 and 2 to Sirman Circle, and an access servitude is proposed for Tracts 3 and 4 to Posey Lane.

There being no objection, **motion was made by Mr. Cook, seconded by Mr. Benton, to approve the Grisham Family Partition, located in Section 13, Township 20 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Shewmake, seconded by Mr. Benton, to schedule a public hearing on June 7, 2017, to consider approval of the Partition of the Mayer Estate, located in Sections 9 and 10, Township 18 North, Range 11 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Cook, seconded by Mr. Avery, to schedule a public hearing on June 7, 2017, to consider approval of the Minor Plat for Wanda Rogenmoser, located in Section 9, Township 21 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Ms. Bennett, to schedule a public hearing on June 7, 2017, to consider approval of the Minor Plat for Keith and Karletta Crump, located in Section 15, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property located at 2804 Cypress Village Drive, Benton, LA, Tax Assessment No. 105214. Mr. David Ghormley, Property Standards Officer, presented current photographs of the property advising that there has been a substantial amount of work to clean up the property. He recommended that condemnation proceedings be dismissed. Mr. Ghormley is to continue to monitor the condition of the property.

After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Skaggs, to dismiss condemnation proceedings on property located at 2804 Cypress Village Drive, Benton, LA, Tax Assessment No. 105214.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property located at 3173 Liberty Drive, Houghton, LA, Tax Assessment No. 114562. Mr. Ghormley presented current photographs of the property advising that there has been no change in the condition of the property.

After further discussion, **motion was made by Mr. Shewmake, seconded by Mr. Benton, to proceed with condemnation of property located at 3173 Liberty Drive, Haughton, LA, Tax Assessment No. 114562, in accordance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property located at 676 Red Chute Lane, Bossier City, LA, Tax Assessment No. 111596. Mr. Ghormley presented current photographs of the property advising that there has been no change in the condition of the property. He stated that the property management company advised that they were unaware that the property had not been cleaned, and requested additional time to clean up the property.

Mr. Ghormley recommended that the property owner be allowed an additional two (2) weeks in which to complete the cleanup of this property.

Motion was made by Mr. Shewmake, seconded by Mr. Darby, to allow the owner of property at 676 Red Chute Lane, Bossier City, LA, Tax Assessment No. 111596, an additional two (2) weeks in which to bring the property into compliance with property standards regulations.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** The matter will be reviewed at the May 17, 2017, regular meeting.

Mr. Ghormley reported on a meeting of the Property Standards Board of Review, advising that it is recommended that a condemnation hearing be scheduled on May 17, 2017, to consider condemnation of property located at 1079 CC Sandidge Road, Elm Grove, LA, Tax Assessment No. 116764.

Motion was made by Mr. Avery, seconded by Mr. Cook, to schedule a condemnation hearing on May 17, 2017, to consider condemnation of property located at 1079 CC Sandidge Road, Elm Grove, LA, Tax Assessment No. 116764.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on May 17, 2017, to consider condemnation of property at 270 Mott Road, Plain Dealing, LA, Tax Assessment No. 108374.

Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to schedule a condemnation hearing on May 17, 2017, to consider condemnation of property at 270 Mott road, Plain Dealing, LA, Tax Assessment No. 108374.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on May 17, 2017, to consider condemnation of property at 1746 Wafer Road, Haughton, LA, Tax Assessment No. 113639.

Motion was made by Mr. Benton, seconded by Mr. Rimmer, to schedule a condemnation hearing on May 17, 2017, to consider condemnation of property at 1746 Wafer Road, Haughton, LA, Tax Assessment No. 113639.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on May 17, 2017, to consider condemnation of property at 5255 John Wilson Drive, Bossier City, LA, Tax Assessment No. 105116.

Motion was made by Mr. Skaggs, seconded by Mr. Salzer, to schedule a condemnation hearing on May 17, 2017, to consider condemnation of property at 5255 John Wilson Drive, Bossier City, LA, Tax Assessment No. 105116.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on May 17, 2017, to consider condemnation of property at 5212 Clover Lane, Bossier City, LA, Tax Assessment No. 101819.

Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to schedule a condemnation hearing on May 17, 2017, to consider condemnation of property at 5212 Clover Lane, Bossier City, LA, Tax Assessment No. 101819.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled on May 17, 2017, to consider condemnation of property at 787 Randy Lane, Haughton, LA, Tax Assessment No. 115262.

Motion was made by Mr. Benton, seconded by Mr. Shewmake, to schedule a condemnation hearing on May 17, 2017, to consider condemnation of property at 787 Randy Lane, Haughton, LA, Tax Assessment No. 115262.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Glenn Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee, advising that he, Ms. Bennett, Mr. Cook, Mr. Plummer, Mr. Rimmer, and Mr. Shewmake were present. He stated that Mr. Pat Culverhouse, Mr. Jimbo Davlin, Mr. Nguyen Kha, and Mr. Sam Marsiglia were also present. Other jurors present were Mr. Brotherton, Mr. Darby, and Mr. Salzer.

Mr. Benton stated that the Road/Subdivision Regulations Committee discussed a request for development of property into four or five acre tracts of land in the village development area in the Bossier City-Parish MPC with open ditch drainage.

Mr. Sam Marsiglia, Bossier City-Parish MPC, stated that lots would vary in size for this type of development. He stated that land designated as village development areas in the Bossier City-Parish MPC are for more urban-type developments, which does not allow for large lots, open ditch drainage and larger animals. He stated that there is property located in the village development areas without utility access.

Mr. Marsiglia stated that an ordinance has been drafted which would allow for development in the village development areas with a requirement of a minimum lot size in order to allow open ditch drainage, as well as a requirement that livestock be located on the lots. He stated that the committee discussed requiring a minimum four-acre lot with a 400-foot front lot width for open ditch drainage in the village development areas.

Mr. Marsiglia recommended that in order to develop larger lots in the village development areas, certain criteria must be met, including a requirement that livestock must be housed on the larger tracts of land.

After further discussion, **motion was made by Mr. Benton, seconded by Mr. Salzer, to authorize preparation of an ordinance by Mr. Sam Marsiglia, Bossier City-Parish MPC, to amend MPC regulations concerning additional options for development in village development areas, with the requirement of a minimum four-acre lot with a 400-foot front lot width for open ditch drainage in the village development areas, as well as other requirements that must be met for developments.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Benton stated that the Road/Subdivision Regulations Committee discussed issues with the grade of ditches in new developments. He stated that due to ditch grades not meeting parish standards, the parish is required to clean out the ditches to obtain proper drainage.

Mr. Benton stated that it is the recommendation of the Road/Subdivision Regulations Committee that Code Inspections Plus submit a proposal to include inspections of ditch grades prior to a Certificate of Occupancy being issued. He stated that if required, an additional fee will be assessed on the building permits for final inspection on ditches.

Mr. Benton stated that the committee discussed a request from PEG for a utility permit. Mr. Kha stated that the parish's existing right-of-way is normally 60 feet for utilities, and due to fiber optic cables, very little space is available in the utility easements. He stated that the parish may need to consider larger right-of-ways to accommodate all utilities.

Mr. Benton stated that the committee discussed a request from Red Oak Timber Company to construct a temporary ingress/egress on Lot 5, Viking Drive Industrial Park, to access property adjacent to Lot 5 in order to cut timber. He stated that Red Oak Timber Company will be required to obtain authorization from the City of Bossier City as well. He further stated that if the police jury authorizes construction of the temporary ingress/egress on Lot 5, the police jury will have the right to cease use of the land by Red Oak Timber Company if Lot 5 is purchased in the future.

Mr. Benton stated that the committee also discussed use of a new DuraMaxx pipe on a trial basis for outfall structures in subdivisions.

Ms. Hauser announced that the police jury intends to hold a public meeting in the Police Jury Meeting Room on July 5, 2017, to adopt an ordinance levying the 2017 ad valorem property tax millages.

Mr. Doug LeBleu and Mr. Zane Sands, representatives of Halliburton Energy Services, were present. Mr. LeBleu provided information pertaining to new legislation for the Industrial Tax Exemption Program in the State of Louisiana. He stated that Governor John Bel Edwards believes that if a company has received the benefits of the Industrial Tax Exemption Program, local approval should be required from the police jury, school board and sheriff's office.

Mr. LeBleu stated that the Halliburton facility located at 4720 Industrial Drive, Bossier City, LA, is not operational at this time due to the downturn in the oil and gas industry. He stated that in order to continue to receive the benefits of the Industrial Tax Exemption Program, a resolution approving a one year extension is required from the Bossier Parish Police Jury, Bossier Parish Sheriff's Office, and the Bossier Parish School Board.

Mr. LeBleu stated that historically, the Industrial Tax Exemption Program has been in existence since the 1920s and is part of the Constitution of the United State of America. He stated that this program allows a company that is involved in manufacturing to apply to the Board of Commerce and Industry for a five-year exemption with the ability to renew for an additional five years. He further stated that a provision in the contract states that the company must continue manufacturing, and if for any reason the company does not continue manufacturing, the company is required to go before the Board of Commerce and Industry to provide a reason for no longer manufacturing.

Mr. LeBleu stated that in the past, the Board of Commerce and Industry allowed a continuation of the exemption if the company could prove that the company is marketing the facility to another manufacturer or show that the facility is temporarily idle due to market conditions.

Mr. LeBleu stated that the Halliburton facility is idle at this time due to market conditions. He stated that Halliburton has been operating out of the facility at 4720 Industrial Drive for many years. He provided additional information on Halliburton's business activities at this location.

Mr. LeBleu presented an excerpt of a letter dated January 31, 2017, addressed to Mr. William Altimus from Halliburton, as follows:

"In 2010, Halliburton began construction of a bulk cement manufacturing plant at our Bossier City facility located at 4720 Industrial Drive. The facility was completed in 2011 at a cost of \$11,362,177. The facility was constructed to meet the high demand for our customers in the Haynesville Shale. At the time of the Application for the Industrial Tax Exemption for the bulk cement plant, the rig count per the Baker Hughes North American Rig Count was 160 operating rigs in the Haynesville Shale. However, in 2015 due to significant decline in natural gas prices, the rig count in the Haynesville Shale, as per the Baker Hughes North American Rig Count had dropped to 24, a drop of 85 percent from when the cement plant was built. Due to the significant drop of activity within the Haynesville Shale, the decision was made to "idle" the cement plant. We define an "idle" facility as a facility that is not operational but can resume manufacturing when market conditions improve. The Bossier cement plant has been idled due to a severe decline

in the Haynesville Shale but we are hopeful it will resume operations once market conditions improve within the Haynesville Shale.

As per the policy of the Louisiana Board of Commerce and Industry, Halliburton requested a continuation of the Industrial Tax Exemption Contracts for tax year 2016, as it was not our intention to permanently close the facility. At the December 2015 meeting, the Louisiana Board of Commerce and Industry approved our request to receive the industrial tax exemption for 2016.

Due to policy of the Louisiana Board of Commerce and Industry, we must request the continuation of the industrial tax exemption contract every year the facility is idle. At the December 2016 meeting of the Louisiana Board of Commerce and Industry, we requested continuation of these Contracts for the tax year 2017. During that meeting, the Board requested we seek a Resolution from the Bossier Parish Police Jury, Bossier Parish School Board, and Bossier Parish Sheriff's Office approving our request to continue receiving the industrial tax exemptions for the assets found in these two Contracts."

Mr. LeBleu stated that they are working to seek approval for extensions for tax exemption from other parishes, school boards and sheriff's offices. He requested that the Bossier Parish Police Jury adopt a resolution approving the continuation of Halliburton Energy Services, Inc.'s Industrial Tax Exemption Contract Nos. 20100024 and 20100024A for one year.

Mr. Skaggs requested clarification as to Halliburton's intentions with the facility at 4720 Industrial Drive. Mr. LeBleu stated that the facility has been "idle" since late 2015, and to the best of his knowledge, there are no plans to sell the assets located at 4720 Industrial Drive.

Mr. Skaggs asked if Halliburton decides to sell the assets to another company, would the tax exemption carry over to the new owner. Mr. LeBleu stated that the new company would be required to appear before the Louisiana Board of Commerce and Industry to request a transfer of the remaining years of the tax exemption.

Mr. Rimmer asked if approval from the Louisiana Board of Commerce and Industry is required as well as approval from the parish police jury, school board and sheriff's office. Mr. LeBleu stated that at the December 2016 meeting, the Louisiana Board of Commerce and Industry approved the one year extension contingent upon Halliburton obtaining approval from the Bossier Parish Police Jury, Bossier Parish School Board, and Bossier Parish Sheriff's Office.

Mr. Darby asked if approval is required from all three entities of a parish for an extension. Mr. LeBleu stated that approval is required from all three entities, and if one of the entities denies approval of an extension, the property will no longer have a tax exemption and will be placed back on the tax roll.

After further discussion, **motion was made by Mr. Shewmake, seconded by Mr. Benton, to adopt a resolution approving the continuation of Halliburton Energy Services, Inc.'s, 4720 Industrial Drive, Industrial Tax Exemption Contract Nos. 20100024 and 20100024A for one additional year, and authorizing execution of documents.**

The President called for public comment. There was further discussion regarding the property located at 4720 Industrial Drive and what is tax exempt. Mr. Sands stated that the Industrial Tax Exemption will never apply to land, but does apply to land improvements or machines and equipment used in the manufacturing process.

Votes were cast and the motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 4th day of May, 2017, it does hereby convey its approval to the Louisiana Board of Commerce and Industry for the continuation of Halliburton Energy Services, Inc.'s, Industrial Tax Exemption Contract Nos. 20100024 and 20100024A for one additional year.

THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury that a copy of this Resolution shall be forwarded to the Board of Commerce and Industry and the Louisiana Department of Economic Development.

The resolution was offered by Mr. Shewmake, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 4th day of May, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Skaggs, to adopt a resolution of intention of the Police Jury of the Parish of Bossier, State of Louisiana, to create a consolidated waterworks/sewerage district in said Parish, describing the boundaries thereof, ordering and directing the President to give due notice of the proposed creation of said consolidated waterworks/sewerage district and providing for the hearing of any and all objections to the creation or boundaries thereof.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

The following resolution was offered by Mr. Benton, and seconded by Mr. Skaggs:

RESOLUTION

A resolution of intention of the Police Jury of the Parish of Bossier, State of Louisiana, to create a consolidated waterworks/sewerage district in said Parish, describing the boundaries thereof, ordering and directing the President to give due notice of the proposed creation of said consolidated waterworks/sewerage district and providing for the hearing of any and all objections to the creation or boundaries thereof.

WHEREAS, the Police Jury, acting upon its own initiative, desires to issue notice of its intention to create a consolidated waterworks/sewerage district in the hereinafter described territory of the Parish of Bossier, State of Louisiana, and outside of corporate limits of municipalities, in the manner provided by Sub-Part A, Part I, Chapter 9, Title 33 of the Louisiana Revised Statutes of 1950, and other constitutional and statutory authority supplemental thereto; and

WHEREAS, said Police Jury wishes to include within the boundaries of said consolidated waterworks/sewerage district all of the territory within the current boundaries of Sewerage District No. 2 of the Parish of Bossier, State of Louisiana.

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana, acting as governing authority of said Parish:

SECTION 1. That in compliance with the provisions of Sub-Part A, Part I, Chapter 9, Title 33 of the Louisiana Revised Statutes of 1950, and other constitutional and statutory authority supplemental thereto, it is the intention of this Police Jury to create a consolidated waterworks/sewerage district (the "Consolidated District") within the Parish of Bossier, State of Louisiana, and outside the corporate limits of any municipality as presently constituted, the boundaries of which Consolidated District shall comprise and embrace all of that territory within the boundaries of Sewerage District No. 2 of the Parish of Bossier, State of Louisiana, as presently constituted, said boundaries being described as follows, to wit:

Beginning at the intersection of the south section line of Sect. 23, T 20 N, R 14 W with the Bossier/Caddo Parish Line (Point of Beginning); commence east along the south section lines of Sect's. 23 & 24, T 20 N, R 14 W and Sect. 19, T 20 N, R 13 W, to the west corporate limits of the Town of Benton; thence southerly along the west corporate limits of the Town of Benton to the south corporate limits of the Town of Benton; thence easterly along the south corporate limits of the Town of Benton to the east corporate limits of the Town of Benton; thence northerly along the east corporate limits of the Town of Benton to the intersection with La. Hwy. 162; thence easterly along La. Hwy. 162 to the intersection with La. Hwy. 157; thence southerly along La. Hwy. 157 to the southwest corner of Sect. 33, T 19 N, R 11 W; thence east along the south section lines of Sect's. 33, 34, 35 and 36, T 19 N, R 11 W to the Bossier/Webster Parish Line; thence northerly along the Bossier/Webster Parish Line to the northeast corner of Sect. 01, T 20 N, R 11 W; thence westerly along the north boundary of said Sect. 01 and a portion of Sect. 02, T 20 N, R 11 W (said north boundary of Sect. 01 and a portion of Sect. 02 being the common boundary of Bossier and Webster Parish) to the Bodcau Bayou; thence northerly along Bodcau Bayou and the common boundary of Bossier and Webster Parish to La. Hwy. 2; thence westerly along said La. Hwy. 2 to the common boundary line of Bossier and Caddo Parishes; thence southerly along the common boundary of Bossier and Caddo Parishes to the Point of Beginning, less and except any area within the corporate limits of the Town of Benton and less and except any area within the corporate limits of the Town of Plain Dealing.

SECTION 2. That the Police Jury of the Parish of Bossier, State of Louisiana, shall meet in open and public session at its regular meeting place, the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, on **June 7, 2017, at two o'clock (2:00) p.m.**, for the purpose of hearing any and all objections to the creation of the proposed Consolidated District, to the boundaries thereof and to the inclusion of the property proposed to be included in the Consolidated District, and that after disposing of all objections, if there be any, the Police Jury shall, if it determines to do so, adopt an ordinance creating the Consolidated District, fixing the boundaries thereof, and giving said Consolidated District a numerical designation and name (Consolidated Waterworks/Sewerage District No. 2 of the Parish of Bossier, State of Louisiana).

SECTION 3. That the President of this Police Jury be and he is hereby ordered and directed to issue a notice of intention of the Police Jury of the Parish of Bossier, State of Louisiana, to create said Consolidated District, which notice shall embrace substantially all things set forth in this resolution, shall be substantially in the form attached hereto as Exhibit "A" and shall be published in accordance with the provisions of law.

SECTION 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:	Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
NAYS:	None
ABSENT:	None

And the resolution was declared adopted on this, the 4th of May, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY
EXHIBIT A

NOTICE OF INTENTION

Pursuant to the provisions of Sub-Part A, Part I, Chapter 9, Title 33 of the Louisiana Revised Statutes of 1950 and other constitutional and statutory authority supplemental thereto, and a resolution adopted by the Police Jury of the Parish of Bossier, State of Louisiana, on May 4, 2017, NOTICE IS HEREBY GIVEN of the intention of said Police Jury to create a consolidated waterworks/sewerage district (the "Consolidated District") within the Parish of Bossier, State of Louisiana, and outside the corporate limits of any municipality as presently constituted, the boundaries of which Consolidated District shall comprise and embrace all of that territory within Sewerage District No. 2 of the Parish of Bossier, State of Louisiana, said boundaries being described as follows:

Beginning at the intersection of the south section line of Sect. 23, T 20 N, R 14 W with the Bossier/Caddo Parish Line (Point of Beginning); commence east along the south section lines of Sect's. 23 & 24, T 20 N, R 14 W and Sect. 19, T 20 N, R 13

W, to the west corporate limits of the Town of Benton; thence southerly along the west corporate limits of the Town of Benton to the south corporate limits of the Town of Benton; thence easterly along the south corporate limits of the Town of Benton to the east corporate limits of the Town of Benton; thence northerly along the east corporate limits of the Town of Benton to the intersection with La. Hwy. 162; thence easterly along La. Hwy. 162 to the intersection with La. Hwy. 157; thence southerly along La. Hwy. 157 to the southwest corner of Sect. 33, T 19 N, R 11 W; thence east along the south section lines of Sect's. 33, 34, 35 and 36, T 19 N, R 11 W to the Bossier/Webster Parish Line; thence northerly along the Bossier/Webster Parish Line to the northeast corner of Sect. 01, T 20 N, R 11 W; thence westerly along the north boundary of said Sect. 01 and a portion of Sect. 02, T 20 N, R 11 W (said north boundary of Sect. 01 and a portion of Sect. 02 being the common boundary of Bossier and Webster Parish) to the Bodcau Bayou; thence northerly along Bodcau Bayou and the common boundary of Bossier and Webster Parish to La. Hwy. 2; thence westerly along said La. Hwy. 2 to the common boundary line of Bossier and Caddo Parishes; thence southerly along the common boundary of Bossier and Caddo Parishes to the Point of Beginning, less and except any area within the corporate limits of the Town of Benton and less and except any area within the corporate limits of the Town of Plain Dealing.

NOTICE IS HEREBY FURTHER GIVEN that the Police Jury of the Parish of Bossier, State of Louisiana, will meet in open and public session at its regular meeting place, the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, on **June 7, 2017, at two o'clock (2:00) p.m.**, and will at that time hear any and all objections to the creation of the proposed Consolidated District, and after disposing of all objections, if there be any, the Police Jury shall, if it determines to do so, adopt an ordinance creating said Consolidated District, fixing the boundaries thereof and giving the District a numerical designation and name (Consolidated Waterworks/Sewerage District No. 2 of the Parish of Bossier, State of Louisiana).

THUS DONE AND SIGNED at Benton, Louisiana, on this, the 4th day of May, 2017.

/s/ Bob Brotherton

President

ATTEST:

/s/ Rachel Hauser

Secretary

Motion was made by Mr. Darby, seconded by Mr. Salzer, to approve the adoption of a Citizen Participation Plan/Citizen Complaint Procedure, and approve the appointment of Mr. William Altimus as Citizen Complaint Officer in connection with the FY 2018-2019 Louisiana Community Development Block Grant Program.

The President called for public comment. There being none, **votes were cast and the motion carried with Mr. Skaggs abstaining.**

Motion was made by Ms. Bennett, seconded by Mr. Darby, to authorize the Chief Elected Official to proceed with development of FY2018-2019 LCDBG applications, taking into consideration views and proposals submitted by citizens that attended the public hearing, as well as those that were unable to attend, and views of the governing body.

The President called for public comment. There being none, **votes were cast and the motion carried with Mr. Skaggs abstaining.**

Motion was made by Ms. Bennett, seconded by Mr. Benton, to adopt a Procurement Policy for compliance with the FY 2018-2019 LCDBG Program.

The President called for public comment. There being none, **votes were cast and the motion carried with Mr. Skaggs abstaining.**

Motion was made by Mr. Shewmake, seconded by Mr. Darby, to authorize the Chief Elected Official to proceed with procurement and selection of professional services for the purpose of assisting in the development of the FY2018-2019 LCDBG applications and implementation of the project.

The President called for public comment. There being none, **votes were cast and the motion carried with Mr. Skaggs abstaining.**

Motion was made by Mr. Benton, seconded by Mr. Plummer, to accept the resignation of Mr. Chris Fink from the South Bossier Parish Fire District No. 2 Board of Commissioners effective immediately.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Jackson stated that several years ago, Bossier Parish donated various tacitly dedicated tax interest and other properties to the City of Bossier City for the relocation of the Bossier Parish Community College to downtown Bossier City. He stated that relocation of the college to downtown Bossier City fell through, and the properties have been held by the city since that time. He further stated that the properties are now being used to relocate railroad tracks for the re-development of downtown Bossier City and in order to complete the property exchange, execution of an Act of Exchange

and Servitude Grant between the City of Bossier City, Bossier Parish Police Jury, and The Kansas City Southern Railway Company is required.

Motion was made by Ms. Bennett, seconded by Mr. Darby, to approve an Act of Exchange and Servitude Grant between the City of Bossier City, Bossier Parish Police Jury, and The Kansas City Southern Railway Company for the exchange of certain tracts of land located in Section 29, Township 18 North, Range 13 West, Bossier Parish, LA, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 4th day of May, 2017, that William R. Altimus, Parish Administrator, or Bob Brotherton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, an Act of Exchange and Servitude Grant between the City of Bossier City, Bossier Parish Police Jury, and The Kansas City Southern Railway Company for the exchange of certain tracts of land located in Section 29, Township 18 North, Range 13 West, Bossier Parish, LA.

The resolution was offered by Ms. Bennett, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 4th day of May, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Cochran, seconded by Mr. Benton, to approve a request from Red Oak Timber Company to construct a temporary ingress/egress on Lot 5, Viking Drive Industrial Park, for the purpose of cutting timber on property adjacent to Lot 5.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Shewmake, to accept the proposal of Professional Service Industries, Inc., in the amount of \$13,755.00 for performance of subsurface exploration for paved roads in Bossier Parish, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 4th day of May, 2017, that Bob Brotherton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Professional Service Industries, Inc., in the amount of \$13,755.00 for performance of subsurface exploration for paved roads in Bossier Parish.

The resolution was offered by Mr. Benton, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 4th day of May, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Shewmake, seconded by Mr. Skaggs, to accept the proposal of Professional Service Industries, Inc., in the amount of \$13,000.00 for performance of subsurface exploration for Swan Lake Road Bridge over Flat River, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 4th day of May, 2017, that Bob Brotherton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Professional Service Industries, Inc., in the amount of \$13,000.00 for performance of subsurface exploration for Swan Lake Road Bridge over Flat River.

The resolution was offered by Mr. Shewmake, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 4th day of May, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Salzer, to approve the Certificate of Substantial Completion for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract "D"- Kingston Road Lift Station Project No. 2015-459, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 4th day of May, 2017, that it does hereby approve the Certificate of Substantial Completion for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract "D"- Kingston Road Lift Station Project No. 2015-459.

BE IT FURTHER RESOLVED that Bob Brotherton, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Benton, seconded by Mr. Salzer. Upon unanimous vote, it was duly adopted on this 4th day of May, 2017.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus extended appreciation to the jurors who attended the Police Jury Association Legislative Day on May 3, 2017.

Mr. Kha requested that the agenda be amended to consider authorizing the use of DuraMaxx pipe on a trial basis for outfall structures in various subdivisions.

Motion was made by Mr. Benton, seconded by Mr. Salzer, to amend the agenda to consider authorizing the use of DuraMaxx pipe on a trial basis for outfall structures in various subdivisions.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

Motion was made by Mr. Benton, seconded by Mr. Salzer, to authorize the use of DuraMaxx pipe on a trial basis for outfall structures in various subdivisions.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Kha advised that it is time to begin the application process for the FY2018-2019 Louisiana Community Development Block Grant Program. He stated that the program is designed to provide improvements in areas of low to moderate income and requested that jurors determine what projects they would like to pursue for this funding cycle.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He stated that sandbags are being prepared, and two of the sandbag storage containers are full.

Mr. Rimmer presented a report on his attendance at the Police Jury Association's Legislative Day in Baton Rouge on May 3, 2017.

Ms. Bennett presented a report on her attendance at the Police Jury Association's Legislative Day.

Ms. Bennett recognized Mr. Kent Rogers, Northwest Louisiana Council of Governments, in the audience.

Mr. Darby extended congratulations to Mr. Brotherton on his election as Region 4 Executive Board Member for the Police Jury Association.

Mr. Jackson recognized Ms. Ashley Ezell, his secretary for the last 13 years, advising that today is Ms. Ezell's last meeting. Appreciation was extended to Ms. Ezell for her years of dedication and service to the Parish of Bossier.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 4th day of May, 2017, the meeting was adjourned by the President at 3:40 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT
BOSSIER PARISH POLICE JURY