

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
February 15, 2017  
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 15<sup>th</sup> day of February, 2017, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Bob Brotherton, called the meeting to order. The invocation was given by Mr. Doug Rimmer, and the pledge of allegiance was led by Mr. Jack Skaggs. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery, Excused	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Mac Plummer
Mr. Glenn Benton, Excused	Mr. Doug Rimmer
Mr. Bob Brotherton	Mr. Tom Salzer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook, Excused	Mr. Jack Skaggs

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

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**Motion was made by Mr. Plummer, seconded by Mr. Darby, to adopt the minutes of the January 18, 2017, regular meeting, and the January 18, 2017, Finance Committee meeting, as published.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Hauser announced the public hearing to consider approval of the application of Willis Knighton Health Systems to the Benton-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a 74.496-acre tract of land, located in Section 8, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agriculture District, to R-1, One-Family Residence District, for WK Palmetto Development. The application received a favorable recommendation from the Benton-Parish MPC.

There being no objection, **motion was made by Ms. Bennett, seconded by Mr. Rimmer, to approve the application of Willis Knighton Health Systems to the Benton-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of a 74.496-acre tract of land, located in Section 8, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agriculture District, to R-1, One-Family Residence District, for WK Palmetto Development.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Sonny Moss, Vice President of Willis Knighton Health Systems, stated that the WK Palmetto Development is considered a long-term project. He stated that due to the success of the Willis Knighton facilities in Bossier Parish, and in order to meet the health care needs in Bossier Parish, Willis Knighton's services need to be expanded.

Mr. Moss stated that they believe in bringing health care to the community and northern Bossier Parish has experienced tremendous growth. He stated that multiple type facilities, including a health care facility and an independent living facility, are being considered for the future. He further stated that the architecture will be conducive to the surrounding community.

Mr. Moss stated that the planned independent living facility will be for age 55 and older and will be a gated community. He stated that the facility will be modeled after The Oaks of Louisiana's facility.

Mr. Chris Elberson, Somdal and Associates, LLC, presented a masterplan for the WK Palmetto Development. He stated that a 200-foot buffer around the development is planned to be used as a green space. He further stated that the existing lake will remain on the property and the facilities will be constructed to allow a view of the lake. Mr. Elberson stated that this development will be a long term multi-year phased type development which will be built over time.

Mr. Elberson stated that the first phase will be renovating the existing clubhouse which will be retained for use as a community center. He stated that retaining the traditional character with all of the architecture for the site is planned.

ORDINANCE NO. 4639

AN ORDINANCE AMENDING ORDINANCE NO. 922 OF 1981, THE BENTON-PARISH METROPOLITAN PLANNING COMMISSION ZONING REGULATIONS, TO CHANGE THE ZONING CLASSIFICATION OF A 74.496-ACRE TRACT OF LAND, LOCATED IN SECTION 8, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LA, FROM R-A, RESIDENCE-AGRICULTURE DISTRICT, TO R-1, ONE-FAMILY RESIDENCE DISTRICT, FOR WK PALMETTO DEVELOPMENT

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 15<sup>th</sup> day of February, 2017, that Ordinance No. 922 of 1981 of the Police Jury of Bossier Parish, Louisiana, is hereby amended to change the zoning classification of a 74.496-acre tract of land, located in Section 8, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agriculture District, to R-1, One-Family Residence District, for WK Palmetto Development, being more particularly described as follows:

A certain tract of land containing 74.496 acres, more or less, located in Section 8, Township 19 North, Range 13 West, Bossier Parish, Louisiana, being more particularly described as follows:

Commencing at a found rock at the northeast corner of said Section 8 and proceed North 89° 53' 25" West a distance of 227.26 feet to a found ½" iron pipe at the southeast corner of Lot 1, Willow Ridge Subdivision, Unit No. 1, as recorded in Conveyance Book 583, Page 265 of the records of Bossier Parish, Louisiana; thence proceed North 88° 43' 44" West along the south line of said Lot 1 a distance of 267.95 feet to a set ½" iron pipe at the common corner of Lots 1, 2 and 3 of said subdivision; thence proceed North 89° 53' 50" West along the south line of said Lot 3 a distance of 19.74 feet to the POINT OF BEGINNING of the tract herein described; thence leaving said line proceed South 16° 56' 55" East a distance of 511.12 feet; thence proceed South 31° 24' 01" West a distance of 191.34 feet; thence proceed South 58° 43' 24" East a distance of 426.81 feet; thence proceed South 12° 14' 14" West a distance of 717.50 feet; thence proceed South 00° 57' 56" West a distance of 764.61 feet to the north line of a certain 12.788 acre tract as recorded in

Conveyance Book 1391, Page 641 of the records of Bossier Parish, Louisiana; thence proceed along the north and west side of said 12.788 acre tract the following 28 courses and distances:

North 89° 31' 09" West a distance of 44.26 to a found ½" iron pipe;  
 South 85° 14' 11" West a distance of 53.45 feet to a found ½" iron pipe;  
 South 25° 03' 10" West a distance of 44.11 feet to a found ½" iron pipe;  
 South 06° 09' 59" West a distance of 54.93 feet to a found ½" iron pipe;  
 South 01° 25' 26" East a distance of 54.12 feet to a found ½" iron pipe;  
 South 16° 09' 33" West a distance of 131.42 feet to a found ½" iron pipe;  
 South 08° 11' 23" West a distance of 48.28 feet to a found ½" iron pipe;  
 South 01° 18' 07" West a distance of 100.88 feet to a found ½" iron pipe;  
 South 20° 25' 59" West a distance of 105.11 feet to a found ½" iron pipe;  
 South 11° 27' 26" East a distance of 194.43 feet;  
 South 02° 47' 23" East a distance of 59.56 feet;  
 South 07° 13' 27" West a distance of 50.86 feet;  
 South 11° 15' 01" East a distance of 54.44 feet;  
 South 06° 12' 49" West a distance of 111.36 feet to a set ½" iron pipe;  
 South 09° 10' 58" West a distance of 47.99 feet to a found ½" iron pipe;  
 South 01° 38' 28" West a distance of 16.10 feet to a found ½" iron pipe;  
 South 44° 22' 54" East a distance of 24.25 feet to a found ½" iron pipe;  
 South 22° 11' 11" East a distance of 36.83 feet to a found ½" iron pipe;  
 South 18° 45' 28" East a distance of 53.04 feet to a found ½" iron pipe;  
 South 04° 21' 53" East a distance of 48.66 feet to a found ½" iron pipe;  
 South 15° 38' 42" East a distance of 14.35 feet to a found ½" iron pipe;  
 South 33° 10' 04" East a distance of 14.18 feet to a found ½" iron pipe;  
 South 41° 25' 28" East a distance of 18.66 feet to a found ½" iron pipe;  
 South 47° 55' 21" East a distance of 18.32 feet to a found ½" iron pipe;  
 South 54° 08' 58" East a distance of 44.62 feet to a found ½" iron pipe;  
 South 66° 58' 10" East a distance of 23.60 feet to a found ½" iron pipe;  
 South 20° 07' 16" East a distance of 70.35 feet to a found ½" iron pipe;  
 South 08° 21' 44" West a distance of 108.56 feet to a point in the approximate centerline of Flat River;

thence leaving said 12.788 acre tract proceed along the approximate centerline of Flat River the following 6 courses and distances:

North 79° 40' 46" West a distance of 79.07 feet;  
 North 77° 19' 48" West a distance of 295.07 feet;  
 North 58° 09' 54" West a distance of 194.17 feet;  
 North 29° 56' 01" West a distance of 284.61 feet;  
 North 07° 19' 36" West a distance of 246.17 feet;  
 North 08° 30' 21" West a distance of 372.48 feet to the intersection of said approximate centerline of Flat River with the approximate centerline of Willow Chute Bayou;

thence leaving said centerline of Flat River proceed along the approximate centerline of Willow Chute Bayou the following 8 courses and distances:

North 30° 23' 12" West a distance of 183.90 feet;  
 North 46° 00' 07" West a distance of 72.72 feet;  
 North 58° 37' 22" West a distance of 92.90 feet;  
 North 68° 01' 42" West a distance of 74.38 feet;  
 North 82° 27' 12" West a distance of 103.85 feet;  
 North 85° 00' 43" West a distance of 124.03 feet;  
 North 89° 34' 42" West a distance of 558.07 feet;  
 North 89° 01' 01" West a distance of 533.75 feet;

thence leaving said centerline of Willow Chute Bayou proceed North 01° 11' 06" East a distance of 78.22 feet to a found ½" iron pipe on the north high bank of Willow Chute Bayou; thence proceed along said north high bank the following 8 courses and distances:

South 89° 02' 18" East a distance of 533.93 feet to a set ½" iron pipe;  
 South 89° 34' 42" East a distance of 558.07 feet to a set ½" iron pipe;  
 South 85° 00' 43" East a distance of 124.03 feet to a set ½" iron pipe;  
 South 82° 27' 12" East a distance of 103.85 feet to a set ½" iron pipe;  
 South 68° 01' 42" East a distance of 74.38 feet to a set ½" iron pipe;  
 South 58° 37' 22" East a distance of 92.90 feet to a set ½" iron pipe;  
 South 46° 00' 07" East a distance of 72.72 feet to a set ½" iron pipe;  
 South 30° 23' 12" East a distance of 97.77 feet to a set ½" iron pipe at the intersection of said north high bank of Willow Chute Bayou with the west high bank of Flat River;

thence leaving said north high bank of Willow Chute Bayou proceed along the west high bank of Flat River the following 6 courses and distances:

North 14° 32' 14" West a distance of 89.30 feet to a set ½" iron pipe;  
 North 06° 27' 22" West a distance of 265.43 feet to a set ½" iron pipe;  
 North 04° 54' 08" West a distance of 129.85 feet to a set ½" iron pipe;  
 North 08° 54' 52" West a distance of 384.67 feet to a set ½" iron pipe;  
 North 09° 47' 37" West a distance of 396.23 feet to a set ½" iron pipe;  
 North 16° 32' 09" West a distance of 127.95 feet to a found ½" iron pipe;

thence leaving said west high bank proceed North 74° 19' 23" East a distance of 37.92 feet to a point in the approximate centerline of Flat River; thence proceed North 20° 16' 18" West along said centerline a distance of 147.48 feet to the

southeast corner of Lot 16 of said Willow Ridge Subdivision, Unit No. 1; thence proceed North 00° 43' 06" West along the east line of Lot 16 of said Willow Ridge Subdivision, Unit No. 1, a distance of 600.46 feet to a found 60d nail at the northeast corner of said Lot 16; thence proceed North 27° 30' 00" East a distance of 84.60 feet to a set ½" iron pipe; thence proceed North 00° 43' 06" West a distance of 416.18 feet to a set ½" iron pipe on the south line of Lot 11 of said Willow Ridge Subdivision; thence proceed South 89° 53' 50" East along the south line of Lots 3 through 11 of said subdivision a distance of 788.97 to the POINT OF BEGINNING.

Applicant: Willis Knighton Health Systems

Purpose: Residential Development

The ordinance was offered by Ms. Bennett, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 15<sup>th</sup> day of February, 2017.

RACHEL D. HAUSER  
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider approval of the application of Willis Knighton Health Systems to the Benton-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of an 80-acre tract of land, located in Section 8, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agriculture District, to B-3, Community and Central Business District, for WK Palmetto Development. The application received a favorable recommendation from the Benton-Parish MPC.

There being no objection, **motion was made by Ms. Bennett, seconded by Mr. Cochran, to approve the application of Willis Knighton Health Systems to the Benton-Parish Metropolitan Planning Commission, for a zoning amendment to change the zoning classification of an 80-acre tract of land, located in Section 8, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agriculture District, to B-3, Community and Central Business District, for WK Palmetto Development.**

The President called for public comment. Ms. Bennett requested that Mr. Elberson explain why a B-3 zoning is being requested for this portion of land. Mr. Elberson stated that a B-3 zoning will allow Willis Knighton Health Systems to develop the property for use of medical related retail components that would complement the overall development.

A member of the audience requested that each proposed development be identified for the public. Mr. Elberson identified each proposed development on the masterplan.

Mr. Mike McConnell, 4425 Parkridge Drive, Benton, LA, asked if any structures will be more than one-story. Mr. Elberson stated that there could be structures more than one-story, but at this time, planning for each structure is not complete. He stated that the proposed hospital could potentially be three-stories.

Mr. McConnell asked if Willis Knighton Health Systems would plant large trees so that the surrounding homes will not be looking at two or three story buildings. He stated that for years, the golf course has been the view from their back doors. Mr. Elberson stated that based on the plans and the proposed development being modeled from The Oaks of Louisiana, extensive landscaping is planned to beautify and improve the green space.

**Votes were cast and the motion carried unanimously.**

#### ORDINANCE NO. 4640

AN ORDINANCE AMENDING ORDINANCE NO. 922 OF 1981, THE BENTON-PARISH METROPOLITAN PLANNING COMMISSION ZONING REGULATIONS, TO CHANGE THE ZONING CLASSIFICATION OF AN 80-ACRE TRACT OF LAND, LOCATED IN SECTION 8, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LA, FROM R-A, RESIDENCE-AGRICULTURE DISTRICT, TO B-3, COMMUNITY AND CENTRAL BUSINESS DISTRICT, FOR WK PALMETTO DEVELOPMENT

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 15<sup>th</sup> day of February, 2017, that Ordinance No. 922 of 1981 of the Police Jury of Bossier Parish, Louisiana, is hereby amended to change the zoning classification of an 80-acre tract of land, located in Section 8, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agriculture District, to B-3, Community and Central Business District, for WK Palmetto Development, being more particularly described as follows:

A certain tract of land containing 80.157 acres, more or less, located in Sections 8 and 9, Township 19 North, Range 13 West, Bossier Parish, Louisiana, being more particularly described as follows:

Commencing at a found rock at the northeast corner of said Section 8 and proceed North 89° 53' 25" West a distance of 227.26 feet to a found ½" iron pipe at the southeast corner of Lot 1, Willow Ridge Subdivision, Unit No. 1, as recorded in Conveyance Book 583, Page 265 of the records of Bossier Parish, Louisiana, said point also lying on the apparent westerly right of way of Palmetto Road and being the POINT OF BEGINNING of the tract herein described; thence proceed along said apparent right of way the following 9 courses and distances:

South 35° 38' 21" East a distance of 71.85 feet to a set ½" iron pipe;

along a curve to the left, said curve having a radius of 400.00 feet (chord bearing South 55° 40' 44" East a distance of 274.14 feet), an arc distance of 279.81 feet to a set ½" iron pipe;

South 75° 43' 06" East a distance of 192.09 feet to a set ½" iron pipe;

along a curve to the right, said curve having a radius of 1170.00 feet (chord bearing South 68° 55' 01" East a distance of 277.13 feet), an arc distance of 277.78 feet to a set ½" iron pipe;

South 62° 06' 55" East a distance of 163.76 feet to a set ½" iron pipe;

along a curve to the left, said curve having a radius of 2530.00 feet (chord bearing South 66° 14' 16" East a distance of 363.75 feet), an arc distance of 364.07 feet to a set ½" iron pipe;

South 70° 21' 36" East a distance of 268.98 feet;

along a curve to the right, said curve having a radius of 545.00 feet (chord bearing South

55° 09' 04" East a distance of 285.95 feet), an arc distance of 289.33 feet to a set ½" iron pipe;

South 39° 56' 32" East a distance of 691.21 feet to a set ½" iron pipe;

thence leaving said apparent right of way proceed South 30° 16' 12" West along the northeasterly line of Palmetto Park, Unit No. 1, as recorded in Conveyance Book 583, Page 32 of the records of Bossier Parish, Louisiana, a distance of 1035.41 feet to a found 1" iron pipe; thence proceed North 89° 23' 00" West along the north line of said Palmetto Park,

Unit No. 1, a distance of 132.15 feet to a found ½" iron pipe at the northeast corner of Palmetto Park, Unit No. 2, as recorded in Conveyance Book 583, Page 113 of the records of Bossier Parish, Louisiana; thence proceed North 89° 26' 01" West along the north line of said Palmetto Park, Unit No. 2, a distance of 1263.11 feet to a found ¾" iron pipe at the northwest corner of said Palmetto Park, Unit No. 2, said point also being the northeast corner of a certain 12.788 acre tract as recorded in Conveyance Book 1391, Page 641 of the records of Bossier Parish, Louisiana; thence proceed along the north line of said 12.788 acre tract the following 3 courses and distances:

South 48° 37' 01" West a distance of 111.77 feet to a found ½" iron pipe;

South 85° 11' 39" West a distance of 148.86 feet to a found ½" iron pipe;

North 89° 31' 09" West a distance of 11.61 feet;

thence leaving said north line proceed North 00° 57' 56" East a distance of 764.61 feet; thence proceed North 12° 14' 14" East a distance of 717.50 feet; thence proceed North 58° 43' 24" West a distance of 426.81 feet; thence proceed North 31° 24' 01" East a distance of 191.34 feet; thence proceed North 16° 56' 55" West a distance of 511.12 feet to the south line of Lot 3 of said Willow Ridge Subdivision, Unit No. 1; thence proceed South 89° 53' 50" East a distance of 19.74 feet to a set ½" iron pipe at the common corner of Lots 1, 2 and 3 of said subdivision; thence proceed South 88° 43' 44" East along the south line of said Lot 1 a distance of 267.95 feet to the POINT OF BEGINNING.

Applicant: Willis Knighton Health Systems

Purpose: Medical facility

The ordinance was offered by Ms. Bennett, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 15<sup>th</sup> day of February, 2017.

RACHEL D. HAUSER  
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of St. Charles Court Village Subdivision, Unit No. 8, a Planned Unit Development, located in Section 20, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Ryan Estess, Raley & Associates, Inc., was present. Mr. Skaggs asked if there are any drainages issues. Mr. Ford stated that he has reviewed and approved the proposed drainage for Unit No. 8.

Mr. Ford asked if all issues regarding a second entrance to the subdivision have been resolved. Mr. Estess stated that the roadway between Lots 356 and 357 will continue south, which will be included in a future unit.

Mr. Ford stated that there is an existing cemetery located in the proposed subdivision. Mr. Estess stated that during a topographic study of the property, a cemetery was located between Lots 334 and 335. He stated that the State Cemetery Board was contacted when the headstones were discovered. Mr. Estess stated that Mr. Ryan Seidemann, Assistant Attorney General, issued a letter stating that all requirements have been met pertaining to the cemetery, and development of the land could continue.

Mr. Estess stated that any area located within the floodway and levee board easement is undevelopable, and the cemetery is located within the floodway and levee board easement.

Mr. Ford stated that the cemetery will also affect the future Willow Heights Subdivision, Unit No. 2.

Mr. Ford stated that the parish will provide sewer, and water will be provided by the City of Bossier City. He stated that street lights and sidewalks are planned. Mr. Ford stated that plans for street lights have not been finalized, and requested that approval of this plat be subject to receipt and approval of the plans for street lights.

Mr. Jackson asked where fencing will be allowed on Lots 330-335. Mr. Estess stated that fencing will not be allowed in the floodway or levee board easement. Mr. Jackson asked who will be responsible for maintaining the property located in the floodway and levee board easement. Mr. Ford stated that the levee board will maintain the easement and have some responsibility of maintaining the channel.

Mr. Jackson asked if notice will be provided to potential owners of Lots 334 and 335 regarding an existing cemetery near those lots. Mr. Estess stated that the location of the cemetery is included on the plat which will be provided to purchasers of the lots in St. Charles Court Village Subdivision, Unit No. 8.

Mr. Ford recommended approval, subject to receipt and approval of the plans for street lights.

There being no objection, **motion was made by Mr. Skaggs, seconded by Mr. Shewmake, to approve the plat of the proposed development of St. Charles Court Village Subdivision, Unit No. 8, a Planned Unit Development, located in Section 20, Township 19 North, Range 13 West, Bossier Parish, LA, subject to receipt and approval of the plans for street lights.**

The President called for public comment. There was additional discussion regarding ownership of Willow Chute Bayou. Mr. Ford stated that the property owner next to a navigable bayou or stream, owns the property up to the low water mark and the state owns anything below the low water mark.

**Votes were cast and the motion carried unanimously.**

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Mr. Ghormley reported on a meeting of the Property Standards Board of Review, advising that it is recommended that a condemnation hearing be scheduled on March 1, 2017, to consider condemnation of property located at 584 Millers Bluff Road, Plain Dealing, LA, Tax Assessment No. 107229.

**Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to schedule a condemnation hearing on March 1, 2017, to consider condemnation of property located at 584 Millers Bluff Road, Plain Dealing, LA, Tax Assessment No. 107229.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Ford presented Change Order No. 2 on the Forest Hills Subdivision, Sites 1 and 2, Drainage Improvements Project No. 2016-467, advising that Change Order No. 2 results in a deduct of \$1,272.00. **Motion was made by Mr. Rimmer, seconded by Mr. Skaggs, to approve Change Order No. 2 on the Forest Hills Subdivision, Sites 1 and 2, Drainage Improvements Project No. 2016-467, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of February, 2017, that it does hereby approve Change Order No. 2 on the Forest Hills Subdivision, Sites 1 and 2, Drainage Improvements Project No. 2016-467.

BE IT FURTHER RESOLVED that Bob Brotherton, President, is hereby authorized to execute said Change Order No. 2.

The resolution was offered by Mr. Rimmer, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 15th day of February, 2017.

RACHEL D. HAUSER  
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Plummer, seconded by Ms. Bennett, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on February 1, 2017, to uphold the findings of the Commercial Vehicle Enforcement Unit in the matter of FTS International, Report No. 1598, issued on November 4, 2016.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Plummer, seconded by Mr. Rimmer, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on February 1, 2017, to uphold the findings of the Commercial Vehicle Enforcement Unit in the matter of Dykes Well Service, Report No. 1607, issued on December 27, 2016.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Ms. Bennett, seconded by Mr. Shewmake, to accept the resignation of Ms. Emily McMillian from the Bossier Parish Fire District No. 7 Board of Commissioners effective immediately.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Rimmer requested that a letter of appreciation be sent to Ms. McMillian for her service to the Bossier Parish Fire District No. 7 Board of Commissioners.

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Ms. Hauser advised that no resumes have been received for the vacancy on the Bossier Parish Fire District No. 7 Board of Commissioners. Mr. Skaggs recommended that Ms. Lindsay Perry, who applied for the Bossier Parish Communications District No. 1 vacancy, be contacted regarding this vacancy.

**Motion was made by Mr. Skaggs, seconded by Mr. Darby, to table appointment to the Bossier Parish Fire District No. 7 Board of Commissioners, to be considered at the March 1, 2017, regular meeting.**

**Votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Plummer, seconded by Mr. Salzer, to approve the application of Cody Williams, for a 2017 beer license at Swamp Daddy's, 104 Bill's Lane, Haughton, LA, subject to approval by the health department.** The application has been approved by the Sheriff's Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Shewmake, seconded by Mr. Cochran, to declare property described as West 35 Ft. of Lot 5 and East 10 Ft. of Lot 6, Bobette/Tracts 5-B, 6-B, 145 Colquit Street, Tax Assessment No. 135486, as surplus.**

The President called for public comment. There being none, **votes were cast and the motion carried with Mr. Skaggs abstaining.**

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**Motion was made by Mr. Cochran, seconded by Mr. Salzer, to approve a Cooperative Endeavor Agreement by and between the Bossier Parish Police Jury and the City of Bossier City, to authorize the Bossier Parish Police Jury to donate surplus property described as West 35 Ft. of Lot 5 and East 10 Ft. of Lot 6, Bobette/Tracts 5-B, 6-B, 145 Colquit Street, Tax Assessment No. 135486, to the City of Bossier City for the redevelopment of downtown Bossier City, and to authorize execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried with Mr. Skaggs abstaining.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15<sup>th</sup> day of February, 2017, that it does hereby approve the Cooperative Endeavor Agreement by and between the Bossier Parish Police Jury and the City of Bossier City, to authorize the Bossier Parish Police Jury to donate surplus property described as West 35 Ft. of Lot 5 and East 10 Ft. of Lot 6, Bobette/Tracts 5-B, 6-B, 145 Colquit Street, Tax Assessment No. 135486, to the City of Bossier City for the redevelopment of downtown Bossier City.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, or Bob Brotherton, President, be and is hereby authorized to execute any and all documents in connection with said Cooperative Endeavor Agreement and donation.

The resolution was offered by Mr. Cochran, seconded by Mr. Salzer. It was duly adopted on this 15<sup>th</sup> day of February, 2017, by the following vote:

AYES: Ms. Bennett, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake  
 NAYS: None  
 ABSTAIN: Mr. Skaggs  
 ABSENT: Mr. Avery, Mr. Benton, Mr. Cook  
 RACHEL D. HAUSER BOB BROTHERTON, PRESIDENT  
 PARISH SECRETARY BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Skaggs, seconded by Mr. Cochran, to ratify approval of the proposal from Professional Service Industries, Inc., in the amount of \$4,900.00, for performance of subsurface exploration for River Bluff Subdivision, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of February, 2017, that William R. Altimus, Parish Administrator, or Bob Brotherton, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Professional Service Industries, Inc., in the amount of \$4,900.00, for performance of subsurface exploration for River Bluff Subdivision.

The resolution was offered by Mr. Skaggs, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 15th day of February, 2017.

RACHEL D. HAUSER BOB BROTHERTON, PRESIDENT  
 PARISH SECRETARY BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Skaggs, seconded by Mr. Cochran, to approve an Agreement between F. J. Burnell, Inc., and the Bossier Parish Police Jury for clearing and grubbing, fencing and other related work for State Project No. H.011727, Bossier North-South Corridor, Swan Lake Road (I-220 to Flat River) C&G, and to authorize the Parish Administrator to execute documents, subject to review and approval by the Parish Attorney.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15<sup>th</sup> day of February, 2017, that William Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, an Agreement between F. J. Burnell, Inc., and the Bossier Parish Police Jury State Project No. H.011727, Bossier North-South Corridor, Swan Lake Road (I-220 to Flat River) C&G.

The resolution was offered by Mr. Skaggs, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 15<sup>th</sup> day of February, 2017.

RACHEL D. HAUSER BOB BROTHERTON, PRESIDENT  
 PARISH SECRETARY BOSSIER PARISH POLICE JURY

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Mr. Ford presented Change Order No. 1 on the Aggregate Road Improvements (Miscellaneous Roads) Project No. 2016-481, advising that Change Order No. 1 results in an increase of \$16,926.00. **Motion was made by Mr. Shewmake, seconded by Mr. Plummer, to approve Change Order No. 1 on the Aggregate Road Improvements (Miscellaneous Roads) Project No. 2016-481, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of February, 2017, that it does hereby approve Change Order No. 1 on the Aggregate Road Improvements (Miscellaneous Roads) Project No. 2016-481.

BE IT FURTHER RESOLVED that Bob Brotherton, President, is hereby authorized to execute said Change Order No. 1.

The resolution was offered by Mr. Shewmake, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 15th day of February, 2017.

RACHEL D. HAUSER BOB BROTHERTON, PRESIDENT  
 PARISH SECRETARY BOSSIER PARISH POLICE JURY

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**Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to approve the Certificate of Substantial Completion of the Aggregate Road Improvements (Miscellaneous Roads) Project No. 2016-481, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15<sup>th</sup> day of February, 2017, that it does hereby approve the Certificate of Substantial Completion of the Aggregate Road Improvements (Miscellaneous Roads) Project No. 2016-481.

BE IT FURTHER RESOLVED that Bob Brotherton, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Skaggs, seconded by Ms. Bennett. Upon unanimous vote, it was duly adopted on this 15<sup>th</sup> day of February, 2017.

RACHEL D. HAUSER  
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Altimus stated that Ms. Ginger Adam Corley is currently attending a Special Session in Baton Rouge, and updates are being provided on a regular basis by Ms. Corley. He stated that it is likely that several services will receive funding cuts by the State of Louisiana.

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Mr. Ford reported on funding from the 2016 flood event. He provided information pertaining to the cost for repairs to Swan Lake Road, Kelly Road, and Koran Doyline Road caused by the flood event. He also provided a report on the cost to replace culverts in southern Bossier Parish that were damaged in the flood event, and repairs to Smith Road.

Mr. Ford reported on a meeting held last week with CB&I Environmental & Infrastructure, Inc., stating that a cost estimate to replace damaged paved roads from the flood event will be submitted in the near future.

Mr. Ford reported that there are approximately 45 homes that have been submitted for the buyout program through the FEMA Hazard Mitigation Grant Program. He stated that applications were submitted for the 2016 flood event last week. He further stated that Lucky Estates has been included in those applications for funding to improve drainage issues in that area.

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Mr. Ford stated that funds for reimbursement for emergency response costs from the 2015 flood event and for costs to relocate the outfall structure for the sewer plant due to damage from the 2015 flood event have not been received. He stated that a meeting with a representative from the Governor's Office of Homeland Security and Emergency Preparedness is scheduled Tuesday to further discuss these issues.

Mr. Ford stated that a letter has been received from the Governor's Office pertaining to possible eligible Community Development Block Grant funds for flood victims.

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Mr. Ford requested that the agenda be amended to schedule a public hearing on March 15, 2017, to consider approval of the plat of the proposed development of McLemore Plantation Subdivision, Unit No. 2.

**Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to amend the agenda to schedule a public hearing on March 15, 2017, to consider approval of the proposed development of McLemore Plantation Subdivision, Unit No. 2, located in Section 27, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

**AYES: Ms. Bennett, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Salzer, Mr. Shewmake, Mr. Skaggs**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: Mr. Avery, Mr. Benton, Mr. Cook**

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**Motion was made by Mr. Skaggs, seconded by Mr. Darby, to schedule a public hearing on March 15, 2017, to consider approval of the proposed development of McLemore Plantation Subdivision, Unit No. 2, located in Section 27, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Brotherton stated that there are issues in southern Bossier Parish with mobile home dealers selling mobile homes, delivering and setting them up on tracts of land with an existing dwelling. He stated that the owners of the mobile homes are not able to get necessary permits due to the mobile homes being placed on tracts of land with an existing dwelling and are paying mortgages on mobile homes that they are not able to move into.

Mr. Brotherton requested that a meeting be scheduled with the mobile home dealers to remind them of parish regulations that prohibit two dwellings on a tract of land.

After further discussion, it was recommended that the name of the mobile home dealers that are not following parish regulations be provided to the parish attorney.

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Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He reported on cleanup efforts from the tornado that recently went through Plain Dealing.

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Mr. Brotherton provided a report on the Washington Mardi Gras event.

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Mr. Jackson expressed appreciation to jurors who attended the Washington Mardi Gras. He stated that the jurors met with delegation regarding the Transportation Plan, complaints against FEMA, and issues around Barksdale Air Force Base.

Mr. Jackson expressed appreciation to the Bossier Chamber of Commerce for their assistance in Washington.

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Mr. Jackson stated that the City of Shreveport is considering adopting an ordinance authorizing services like Lyft and Uber. He stated that currently there are no regulations in Bossier Parish that would regulate or prohibit Lyft and Uber services.

Mr. Jackson recommended that an ordinance be prepared for the police jury's consideration at the March 1, 2017, regular meeting addressing Lyft and Uber services in Bossier Parish. He stated that since there is no existing fee structure or permitting process in place, in order to do due diligence, a vetting system needs to be in place. Mr. Jackson stated that the City of Shreveport is charging \$2,500.00 per Uber vehicle, and \$.25 per ride. He recommended that Bossier Parish establish similar regulations, but waive any requirement for fees if they have already obtained an annual permit from the City of Shreveport.

Mr. Jackson recommended that the Parish of Bossier have a nominal \$25.00 registry fee in order to assure that background checks and vetting have been done. He recommended that if Lyft or Uber does not obtain a permit from the City of Shreveport, an annual fee be set to cover the costs for background checks. The police jurors concurred.

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Mr. Jackson stated that the complaint from a resident in Le Oaks Subdivision regarding excessive barking from dogs in the neighborhood has been investigated, and it does not appear to be a legitimate complaint. He stated that Mr. Ghormley visited that area in which the complaints have been made approximately eight times, and he found no evidence of excessive barking from dogs.

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Finance Committee Meeting – February 15, 2017, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 15<sup>th</sup> day of February, 2017, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Avery, Mr. Benton, Mr. Cook, and Mr. Skaggs being absent.

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**Motion was made by Mr. Plummer, seconded by Mr. Salzer, to approve payment of accounts payable invoices for the month of January, 2017.**

Ms. Bennett called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to adopt a resolution approving the issuance, sale and delivery of Five Hundred Thousand Dollars (\$500,000) of Limited Tax Certificates of Indebtedness, Series 2017, of Northeast Bossier Fire Protection District No. 5 of the Parish of Bossier, State of Louisiana.**

Ms. Bennett called for public comment. There being none, **votes were cast and the motion carried unanimously.**

The following resolution was offered by Mr. Rimmer, and seconded by Mr. Plummer:

**RESOLUTION**

A resolution approving the issuance, sale and delivery of Five Hundred Thousand Dollars (\$500,000) of Limited Tax Certificates of Indebtedness, Series 2017, of Northeast Bossier Fire Protection District No. 5 of the Parish of Bossier, State of Louisiana.

WHEREAS, the Board of Commissioners of Northeast Bossier Fire Protection District No. 5 of the Parish of Bossier, State of Louisiana (the "District"), proposes to authorize the issuance, sale and delivery of \$500,000 of its Limited Tax Certificates of Indebtedness, Series 2017 (the "Certificates"), to pay costs of acquiring, constructing and improving fire protection and emergency medical service facilities, vehicles and equipment, including both movable and immovable property, to be used by the Issuer directly or indirectly to provide fire protection or emergency medical service, and costs of issuance of the Certificates, pursuant to a resolution adopted by said Board of Commissioners on February 2, 2017 (the "Resolution"); and

WHEREAS, it is now the desire of this Police Jury of the Parish of Bossier, State of Louisiana, to approve the issuance, sale and delivery of the Certificates as required by Article IV, Section 15 of the Constitution of the State of Louisiana of 1974 and the authority supplemental thereto;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974 and other authority supplemental thereto, and in accordance with the request of the Board of Commissioners of Northeast Bossier Fire Protection District No. 5 of the Parish of Bossier, State of Louisiana, this Police Jury hereby approves the issuance, sale and delivery of \$500,000 of Limited Tax Certificates of Indebtedness, Series 2017, of the District, maturing not later than March 1, 2023, and bearing interest at a rate or rates not exceeding three and fifteen hundredths per centum (3.15%) per annum, all in accordance with the parameters and provisions of the Resolution. The Bonds shall be secured by and payable solely from an irrevocable pledge and dedication of the avails and proceeds of the District's twenty-two and one half (22.5) mills tax authorized to be levied and collected in the years 2017 through 2022, and neither the Parish of Bossier nor this Police Jury shall in any way be liable for the payment of the principal of and/or interest on the Certificates.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Ms. Bennett, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Salzer

NAYS: None

ABSENT: Mr. Avery, Mr. Benton, Mr. Cook, Mr. Skaggs

And the resolution was declared adopted on this, the 15<sup>th</sup> day of February, 2017.

RACHEL D. HAUSER  
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT  
BOSSIER PARISH POLICE JURY



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The Finance Committee meeting was adjourned by Ms. Bennett.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 15<sup>th</sup> day of February, 2017, the meeting was adjourned by the President at 3:00 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

BOB BROTHERTON, PRESIDENT  
BOSSIER PARISH POLICE JURY