

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
June 15, 2016
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The Bossier Parish Police Jury met in regular and legal session on the 15th day of June, 2016, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Ms. Wanda Bennett, called the meeting to order. The invocation was given by Mr. Bob Brotherton, and the pledge of allegiance was led by Mr. Jerome Darby. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Mac Plummer
Mr. Bob Brotherton	Mr. Doug Rimmer, Excused
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Ms. Hauser requested that no action be taken on adoption of minutes of the May 4, 2016, and May 18, 2016, regular meetings, and May 18, 2016, Finance Committee meeting. She stated that there was a typographical error in the Resolution calling an election in South Bossier Parish Fire District No. 2 on November 8, 2016, to authorize the continuation of a special tax in the May 18, 2016, minutes which requires an amendment to the minutes. She further stated that adoption of minutes will be considered at the July 6, 2016, regular meeting.

Ms. Michelle Wallace, 1099 Buckhall Road, Bossier City, LA, was present. Mr. Avery stated that Ms. Wallace's grandfather previously owned Lots 7, 8 and 9, Buckhall Subdivision, and a 50-foot right-of-way runs through these lots. He stated that the 50-foot right-of-way begins at Buckhall Road and runs approximately 10 feet from the existing home located on Lot 7 and ends at the back corner of Lots 8 and 9. Mr. Avery stated that in the 1960s the 50-foot right-of-way was established for a future road that was never developed. He stated that Ms. Wallace is requesting that the 50-foot right-of-way be abandoned by the police jury.

After further discussion, **motion was made by Mr. Avery, seconded by Mr. Cook, to amend the agenda to schedule a public hearing on July 20, 2016, to consider abandonment of a 50-foot right-of-way located on Lots 7, 8 and 9, Buckhall Subdivision, in Section 19, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Rimmer

Motion was made by Mr. Avery, seconded by Mr. Cook, to schedule a public hearing on July 20, 2016, to consider abandonment of a 50-foot right-of-way located on Lots 7, 8 and 9, Buckhall Subdivision, in Section 19, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Pete Walpole was not present.

Mr. Elbert Guillory was not present.

Ms. Hauser announced the public hearing to consider the application of Reynolds Grocery 2, LLC, to the Benton-Parish Metropolitan Planning Commission, for a Special Exception Use approval to sell low content alcohol for off-premise consumption at 1115 Highway 162, Benton, LA.

Ms. Hauser requested that no action be taken on this item as this matter was inadvertently submitted to the police jury for a public hearing by the Benton-Parish Metropolitan Planning Commission, and it is not necessary for the police jury to hear this matter.

Ms. Hauser announced the hearing to consider condemnation of property located at 5255 John Wilson Drive, Bossier City, LA, Tax Assessment No. 105116. Mr. David Ghormley, Property Standards Officer, presented current photographs of the property advising that there has been little change in the condition of the property.

After further discussion, **motion was made by Mr. Skaggs, seconded by Mr. Shewmake, to proceed with condemnation of property located at 5255 John Wilson Drive, Bossier City, LA, Tax Assessment No. 105116, in accordance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property located at 239 Sydney Avenue, Benton, LA, Tax Assessment No. 102855. Mr. Ghormley presented current photographs of the property advising that the property owner has implied that cleanup of the property will begin soon.

After further discussion, **motion was made by Mr. Benton, seconded by Mr. Skaggs, to allow the owner of property located at 239 Sydney Avenue, Benton, LA, Tax Assessment No. 102855, an additional thirty (30) days in which to bring the property into compliance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** The matter will be reviewed at the July 20, 2016, regular meeting.

Mr. Glenn Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee, advising that he, Ms. Bennett, Mr. Cook, Mr. Plummer, and Mr. Shewmake were present. He stated that Mr. Ford, Mr. Byron Trust, Mr. Jim Coleman, Ms. Amanda Simmons, Mr. Pat Culverhouse, Mr. Whitson Emory, Mr. Jon Black, Mr. Byron Richie, Mr. Joe Harper, and two additional constituents were also present. Other jurors present were Mr. Avery, Mr. Brotherton, Mr. Darby, Mr. Hammack, and Mr. Shewmake.

Mr. Benton stated that the committee discussed possible abandonment of Swan Lake Road S located in south Bossier Parish. He stated that it is the recommendation of the committee to take no action at this time and allow flood waters to recede in order to thoroughly review the condition of Swan Lake Road S. He further stated that the affected property owners that use Swan Lake Road S have executed a hold harmless agreement allowing them continued use of the road.

Mr. Benton stated that the committee also discussed flood damage to Poole Road and Kelli Road, and stated that a road tour will be scheduled for the jurors to review these roads to determine what actions need to be taken to repair the flood damaged roads.

Motion was made by Mr. Cook, seconded by Mr. Avery, to approve the application of Deanna Reynolds and Willie Owens, for a 2016 beer license at Reynolds Grocery 2, LLC, 1115 Highway 162, Benton, LA. The application has been approved by the Sheriff's Department and the Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Skaggs, to adopt an ordinance amending Chapter 86, Section 86-2, of the Bossier Parish Code of Ordinances "Solicitation Upon Private Residence Going Door to Door and/or Street to Street and Panhandling Anywhere in the Unincorporated Areas of the Parish", to amend subsection (a)(1).

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4615

AN ORDINANCE AMENDING CHAPTER 86 OF THE BOSSIER PARISH CODE OF ORDINANCES BY AMENDING SECTION 86-2, "SOLICITATION UPON PRIVATE RESIDENCE GOING DOOR TO DOOR AND/OR STREET TO STREET AND PANHANDLING ANYWHERE IN THE UNINCORPORATED AREAS OF THE PARISH", TO ADD AND/OR AMEND CERTAIN SECTIONS OR SUBSECTIONS

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 15th day of June, 2016, that Chapter 86, Section 86-2, (a)(1), be and is hereby amended to read as follows:

Section 86-2 is hereby amended to read as follows:

Section 86-2. Solicitation Upon Private Residence Going Door to Door and/or Street to Street and Panhandling Anywhere in the Unincorporated Areas of the Parish.

(a) Annual License Required.

- (1) All peddlers, as defined by R.S. 47:342(8), going door to door and/or street to street, and anyone panhandling anywhere in the unincorporated areas of Bossier Parish shall obtain an annual license costing \$100.00, which shall expire one year from the date of issue, from the Bossier Parish Police Jury located at the Bossier Parish Courthouse, 204 Burt Blvd., Benton, LA.

The ordinance was offered by Mr. Plummer, seconded by Mr. Skaggs. Upon unanimous vote, it was duly adopted on this 15th day of June, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Shewmake, seconded by Mr. Darby, to approve a Lease/Operating Agreement between the Ware Youth Center and the Bossier Parish Police Jury, and to authorize the Parish Administrator to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of June, 2016, that William R. Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Lease/Operating Agreement between the Ware Youth Center and the Bossier Parish Police Jury.

The resolution was offered by Mr. Shewmake, seconded by Mr. Darby. Upon vote, it was duly adopted on this 15th day of June, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Skaggs, seconded by Mr. Cochran, to approve the request of Sportspectrum for a letter of no objection to the selling of beer at the annual River Cities & Ironfish Triathlon on August 7, 2016, at the Cypress-Black Bayou Recreation Park, 135 Cypress Park Drive, Benton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Cook, to ratify acceptance of streets and drainage in The Crossing at Wemple Subdivision, Unit No. 2, into the parish road system for permanent maintenance.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4616

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 15th day of June, 2016, has received a request from H&H Contracting Company, Inc., that the parish accept into its system for permanent maintenance, the streets and drainage in The Crossing at Wemple Subdivision, Unit No. 2, Bossier Parish, Louisiana; and

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinance.

WHEREAS, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of H&H Contracting Company, Inc., including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, streets and drainage located in The Crossing at Wemple Subdivision, Unit No. 2, Bossier Parish, Louisiana:

Jasmine Walk – 0.110 mile

Andrew Place – 0.157 mile

BE IT FURTHER RESOLVED, that a certified copy of this ordinance be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The Ordinance was offered by Mr. Avery, seconded by Mr. Cook. Upon vote, it was duly adopted on this 15th day of June, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford recommended that the request for approval of Change Order No. 3 on the Wastewater Collection System (Contract No. 3) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier be tabled. He asked if a representative from Balar Engineers & Surveyors was present. No one was present.

Mr. Ford stated that he requested that a representative of Balar Engineers & Surveyors be present at today’s meeting to provide the police jury with a detailed explanation of the requested change order. After further discussion, **motion was made by Mr. Benton, seconded by Mr. Darby, to table the matter of approval of Change Order No. 3 on the Wastewater Collection System (Contract No. 3) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the President to execute documents, to be considered at the July 6, 2016, regular meeting.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ford presented Plan Change No. 1 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract “D”-Kingston Road Lift Station Project No. 2015-459, advising that Plan Change No. 1 results in an increase of \$37,251.00, and an additional five contract days. He stated that approval of this change order is subject to the approval of funding from the Department of Environmental Quality. **Motion was made by Mr. Skaggs, seconded by Mr. Brotherton, to approve Plan Change No. 1 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract “D”-Kingston Road Lift Station Project No. 2015-459, subject to the approval of funding from the Department of Environmental Quality, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of June, 2016, that it does hereby approve Plan Change No. 1 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, North Bossier Parish Area, Contract “D”-Kingston Road Lift Station Project No. 2015-459, subject to the approval of funding from the Department of Environmental Quality.

BE IT FURTHER RESOLVED that Wanda Bennett, President, is hereby authorized to execute said Plan Change No. 1.

The resolution was offered by Mr. Skaggs, seconded by Mr. Brotherton. Upon vote, it was duly adopted on this 15th day of June, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Shewmake, to approve the Certificate of Substantial Completion of the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains-North Bossier Parish Area Contract “A”-Sewer Force Main, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of June, 2016, that it does hereby approve the Certificate of Substantial Completion of the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains-North Bossier Parish Area Contract "A"-Sewer Force Main.

BE IT FURTHER RESOLVED that Wanda Bennett, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Benton, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 15th day of June, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Second Revised Change Order No. 3 on the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415, advising that the change order results in an additional cost of \$7,848.50, Revised Change Order No. 4 on the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415, advising that the change order results in an additional cost of \$686.62, and Revised Change Order No. 5 on the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415, advising that the change order results in an additional cost of \$49,189.60. He stated that approval of these change orders are subject to the approval of funding from the Department of Environmental Quality. **Motion was made by Mr. Avery, seconded by Mr. Hammack, to approve Second Revised Change Order No. 3, Revised Change Order No. 4, and Revised Change Order No. 5 on the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415, subject to the approval of funding from the Department of Environmental Quality, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of June, 2016, that it does hereby approve Second Revised Change Order No. 3 on the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415, subject to the approval of funding from the Department of Environmental Quality.

BE IT FURTHER RESOLVED that Wanda Bennett, President, is hereby authorized to execute said Second Revised Change Order No. 3.

The resolution was offered by Mr. Avery, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 15th day of June, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of June, 2016, that it does hereby approve Revised Change Order No. 4 on the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415, subject to the approval of funding from the Department of Environmental Quality.

BE IT FURTHER RESOLVED that Wanda Bennett, President, is hereby authorized to execute said Revised Change Order No. 4.

The resolution was offered by Mr. Avery, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 15th day of June, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of June, 2016, that it does hereby approve Revised Change Order No. 5 on the Wastewater Collection System (Contract No. 1) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Project No. 2014-415, subject to the approval of funding from the Department of Environmental Quality.

BE IT FURTHER RESOLVED that Wanda Bennett, President, is hereby authorized to execute said Revised Change Order No. 5.

The resolution was offered by Mr. Avery, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 15th day of June, 2016.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus presented a request from Louisiana Exotic Animal Resource Network (LEARN) to locate a facility in Bossier Parish. He stated that he has reviewed the Bossier Parish Code of Ordinances, and determined that this facility would not violate any parish regulations. He further stated that LEARN does not house any animals prohibited by law or restricted animals.

Mr. Altimus stated that LEARN's primary specialty is pet reptiles and amphibians, such as turtles and iguanas that people have purchased and are no longer able to care for the animals. He stated that they would not house venomous reptiles or alligators. He further stated that LEARN is an educational program and they rehabilitate the animals that are brought to them.

Mr. Altimus stated that he will recommend that they seek property outside of subdivisions and the metropolitan planning commission areas.

Mr. Ford introduced Mr. Whit Emory, a Benton High School student, who will be working as a summer intern in the engineering department.

Mr. Ford reported that pilings will be installed at Parish Camp to help control Salvinia at the boat ramp to ensure access to Lake Bistineau during draw down of the lake.

Motion was made by Mr. Benton, seconded by Mr. Darby, to amend the agenda to schedule a public hearing on July 20, 2016, to consider approval of the plat of the proposed development of Water’s Edge, Cypress, Subdivision, Phase II, located in Section 1, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Shewmake, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** Mr. Rimmer

Motion was made by Mr. Shewmake, seconded by Mr. Benton, to schedule a public hearing on July 20, 2016, to consider approval of the plat of the proposed development of Water’s Edge, Cypress, Subdivision, Phase II, located in Section 1, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Benton presented photographs of the new restrooms at Tall Timbers Park.

Committee Meeting – June 15, 2016, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 15th day of June, 2016, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Rimmer being absent.

Motion was made by Mr. Hammack, seconded by Mr. Plummer, to approve payment of accounts payable invoices in the amount of \$762.93 for the Johnny Gray Jones Youth Shelter for the month of May, 2016, as follows:

Gulf States Environmental Laboratories, Inc.	\$ 70.00
Bobby Brannon Heating & Air Conditioning	\$327.00
Area Wide	\$240.00
Coburn’s Bossier City	\$125.93

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Hammack, to approve payment of all other accounts payable invoices for the month of May, 2016.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 15th day of June, 2016, the meeting was adjourned by the President at 2:40 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

WANDA BENNETT, PRESIDENT
BOSSIER PARISH POLICE JURY