

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
October 21, 2015  
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 21<sup>st</sup> day of October, 2015, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jack Skaggs, called the meeting to order. The invocation was given by Mr. Bob Brotherton, and the pledge of allegiance was led by Mr. Fred Shewmake. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby, Excused
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Mac Plummer
Mr. Bob Brotherton	Mr. Doug Rimmer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook, Excused	Mr. Jack Skaggs

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Ms. Rachel Hauser, Parish Secretary.

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**Motion was made by Mr. Hammack, seconded by Mr. Shewmake, to adopt the minutes of the September 2, 2015, and September 16, 2015, regular meetings, and the September 16, 2015, Finance Committee meeting, as published.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Kenneth Starnes, Section 8 Housing, presented the Section 8 Housing Annual Agency Plan, advising that 23 additional veteran vouchers have been issued by the Department of Housing and Urban Development. He stated that there are no other changes.

**Motion was made by Mr. Avery, seconded by Mr. Plummer, to approve the Section 8 Housing Annual Agency Plan, as presented.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. David Cox, Caddo Parish Commission, was not present.

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**Motion was made by Mr. Avery, seconded by Mr. Benton, to authorize the advertising for bids for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Wastewater Collection System - North Bossier Parish Area, Contract "C" – Sewer Force Mains and Gravity Mains, bid date to be determined.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Avery, seconded by Mr. Benton, to authorize the advertising for bids for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, Wastewater Collection System - North Bossier Parish Area, Contract "D" – Kingston Road Lift Station, bid date to be determined.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Hauser announced the hearing to consider the revocation of any and all Bossier Parish Peddler Permits issued to Vivint Louisiana, LLC, and any personnel working therewith, due to violations of Bossier Parish ordinances.

Mr. Jackson stated that the police jury and the Bossier Parish Sheriff's Office have received numerous complaints regarding aggressive sales tactics, after-hours door-to-door soliciting, as well as soliciting in posted residential subdivisions where soliciting is prohibited, by a security company, Vivint Louisiana, LLC.

Mr. Jackson stated that in August of 2013, the police jury adopted ordinances regulating door-to-door soliciting in the unincorporated areas of Bossier Parish. He further stated that in January of 2014, a moratorium was issued on door-to-door soliciting in the unincorporated areas of Bossier Parish due to complaints of aggressive sales tactics and preying upon the elderly by door-to-door solicitors. Mr. Jackson stated that additional regulations were subsequently adopted which provide for good faith regulations and background check requirements on companies and individuals requesting a Bossier Parish Peddler's Permit.

Mr. Jackson stated that 19 peddler permits have been issued to Vivint and its personnel since the adoption of Ordinance No. 4561 in October of 2014, which is the most current ordinance pertaining to door-to-door soliciting. He stated that Ordinance No. 4561 provides for a regulatory scheme, licensure and background check requirements for door-to-door soliciting in the unincorporated areas of Bossier Parish. Mr. Jackson stated that all applicants from Vivint were cleared during the initial background screening in April of 2015.

Mr. Jackson stated that approximately one month after permits were issued to Vivint and its personnel in April of 2015, approximately 13 complaints were received by the Bossier Parish Sheriff's Office against Vivint and its personnel regarding aggressive sales tactics, after-hours door-to-door soliciting, as well as soliciting in posted residential subdivisions where soliciting is prohibited. He stated that according to the citizens who submitted complaints, and the Bossier Parish Sheriff's Office, some aggressive sales tactics could be considered as harassment. He further stated that there have been numerous criminal charges against Vivint personnel that have been handled appropriately by the Bossier Parish District Attorney's Office.

Mr. Jackson stated that on May 14, 2015, a letter was sent to Vivint and to legal counsel representing Vivint advising that complaints had been received pertaining to Vivint personnel, and further advising that if additional complaints were received, a hearing would be set to consider revocation of all Bossier Parish Peddler Permits issued to

Vivint and any and all personnel working for Vivint. Mr. Jackson stated that 11 additional complaints have been received since the May 14, 2015, letter to Vivint.

Mr. Jackson stated that on September 3, 2015, the police jury scheduled a hearing for September 16, 2015, to consider revocation of all Bossier Parish Peddler Permits issued to Vivint and all personnel working therewith. He stated that due to scheduling conflicts, Vivint's counsel requested a continuance of the September 16, 2015, hearing to October 7, 2015, in order to allow Vivint to conduct an internal investigation. He further stated that Vivint agreed to suspend any and all sales operations in Bossier Parish until such time as a hearing was held before the police jury.

Mr. Jackson recommended that the police jury revoke all Bossier Parish Peddler Permits issued to Vivint and any and all personnel working therewith, or place strict parameters on Vivint and its personnel if allowed to continue conducting door-to-door sales in the unincorporated areas of Bossier Parish.

Mr. Eddie Hughes, a representative of Vivint, and Mr. Nathan Wilcox, counsel for Vivint, were present. Mr. Hughes stated that a request for detailed reports of the complaints against Vivint was previously made, but those reports were not provided to him until this morning. He stated that since receipt of Mr. Jackson's letter dated May 14, 2015, an internal investigation has been ongoing. Mr. Hughes stated that an employee who may have been the subject of the majority of the complaints is no longer employed with Vivint.

Mr. Hughes stated that Vivint is a large company and specific licenses are issued to the individuals. He further stated that if an individual is found to have violated any company policy or parish ordinance, they are disciplined up to, and including, termination from the company.

Mr. Hughes stated that Vivint Louisiana, LLC's, operations are based in Bossier Parish, and the company desires to remain a good corporate steward in this area. He stated that a training manual, which includes a code of conduct, is provided to each employee of Vivint that notes that consumer respect is required. He further stated that the code of conduct instructs a sales person to discontinue a sales presentation immediately and leave the premises if requested by the consumer.

Mr. Hughes stated that the manual also states that a sales person should not approach a premises if "No Soliciting" signs are posted. He stated that the training manual provides many other rules and regulations that must be followed by a sales person. Mr. Hughes stated that if Vivint is notified that an employee has violated any of the rules and regulations, they are disciplined.

Mr. Hughes stated that they intend to further investigate the complaints received today, and requested that they be allowed time to conduct further investigation into the complaints. He stated that Vivint will agree to suspend any and all sales operations in Bossier Parish until January 1, 2016. He further stated that Vivint will continue to work with the Parish Attorney and provide him with the results of their internal investigation pertaining to the complaints.

Mr. Hughes stated that all employees are required to agree to the code of conduct as provided in Vivint's training manual. Mr. Avery stated that Vivint employees are not honoring their agreement to follow Vivint's code of conduct. Mr. Hughes stated that the employee who clearly violated the code of conduct has been terminated, and with the new information obtained today on the recent complaints, further investigation will be done and those employees will be dealt with accordingly.

Mr. Hughes stated that one of Vivint's practices is to contact the President or representative of a subdivision's homeowners association to determine if Vivint is allowed to go door-to-door in that subdivision, and if so, what rules and regulations are required to be followed. Mr. Avery stated that he has been contacted by two subdivision homeowners associations, and no contact has been made by any representative of Vivint to determine if they are allowed in the subdivision.

Mr. Hughes requested that a point of contact be appointed within the Bossier Parish Sheriff's Office for Vivint to notify when they are in the area. He stated that it appears that some complaints are regarding suspicious individuals in neighborhoods wearing orange shirts. He further stated that the employees of Vivint are required to wear name tags, and it would be beneficial that if a complaint is made and the sheriff's office responds to the call, that a name and badge number of the Vivint employee be identified on the report.

Mr. Skaggs asked if the code of conduct documents being referred to today is the original code of conduct, or if it has been amended. Mr. Hughes stated that the code of conduct manual being referred to today is the 2015 edition, but it has been in effect since approximately 2007 or 2008. Mr. Wilcox stated that it is possible that the regulation manual may have changed throughout the years, but essentially what is required of an employee for Vivint has remained the same. He stated that a Vivint employee is required to identify themselves, the company they represent, and what they are promoting. He further stated that the customer is invited to hear the presentation.

Mr. Skaggs stated that he has also received calls from several homeowners associations regarding Vivint employees in their subdivisions, and there has been no contact between the homeowners association and Vivint representatives requesting authorization to solicit door-to-door. He stated that several of the items listed in the Vivint code of conduct are the subject of several complaints submitted by homeowners. Mr. Hughes stated that the complaints present a concern with the company and they will be conducting an internal investigation into all complaints submitted.

Mr. Hughes stated that it is difficult to obtain homeowners association covenants, which is why Vivint representatives attempt to make contact with the President or representative of the homeowners association of the subdivision before they begin soliciting door-to-door.

Mr. Avery asked where the home office of Vivint Louisiana, LLC, was located in Bossier Parish. Mr. Wilcox stated that he does not have the physical address of the home office in Bossier Parish, but they are working to ensure that the name and address of a contact person for the Vivint office located in Bossier Parish is provided to the police jury as soon as possible. He stated that a sales team of 20 individuals will be stationed in Bossier Parish, and a manager is appointed to that team. He further stated that the manager is responsible for the sales team, and would be the contact person for any issues that may arise in Bossier Parish. Mr. Wilcox requested that he be immediately provided with any complaints pertaining to Vivint employees in the future so that they can be addressed.

Mr. Wilcox stated that the complaints consist mainly of suspicious people in neighborhoods asking questions about a resident's home. He stated that one complaint in a neighborhood was a suspicious white van, but the sheriff's office was unable to locate the white van and the complaint was submitted as if the van belonged to Vivint. Mr. Wilcox stated that Vivint does not own a white van, and their fleet is clearly identified with Vivint logos and license numbers.

Mr. Wilcox requested that they be allowed additional time to review the complaints received today. He stated that the complaints received are directed towards individuals who obtained Bossier Parish peddler permits, and that Vivint does not have a peddler's permit in Bossier Parish. He stated that the complaints are not an issue with Vivint, but with the individuals who obtained a Bossier Parish peddler's permit.

Mr. Wilcox requested that he be provided with a list of homeowners associations that submitted complaints so that those issues can also be investigated to determine if company policy and procedures were not followed. He stated that the home office will remain in Bossier Parish, but no sales teams will be soliciting until this matter is resolved.

Ms. Bennett expressed concern that Mr. Hughes and Mr. Wilcox could not provide the police jury with a physical location of the home office located in Bossier Parish. She requested that the contact information for Vivint's Bossier Parish office be provided to the Parish Attorney as soon as possible.

Mr. Cochran asked how a sales team of 20 individuals is transported to subdivisions if Vivint does not own a van large enough to carry that many individuals. Mr. Hughes stated that two to four individuals travel to a predetermined destination and are dropped off at that location. He stated that there are other companies that do use vans to transport large numbers of individuals to areas to solicit, but Vivint does not conduct their business in that way.

Mr. Brotherton asked if company vehicles are identified with signage or logos. Mr. Hughes stated that if they are using their personal vehicle to drive to the predetermined locations, it will not have any type of logo or signage on that vehicle unless it is required by state law. Mr. Brotherton asked if Vivint requires personal vehicles to be identified with their logo on the vehicle when entering a subdivision. Mr. Hughes stated that no signage is required on personal vehicles. Mr. Brotherton stated that some type of logo or signage on all vehicles being used would alleviate many complaints of suspicious people in subdivisions.

Mr. Benton stated that if Vivint sales representatives are not required by Vivint to provide some type of signage or logos on personal vehicles, it would be possible that the complaint of the suspicious white van in the subdivisions could belong to a Vivint sales representative. Mr. Cochran recommended that all vehicles being used by Vivint sales representatives be identified with some type of signage or logo.

Ms. Bennett stated that Vivint was recently in her neighborhood, and that the sales representatives conducted themselves in a proper manner.

Mr. Jackson stated that although his records indicate that Vivint received copies of all the complaints prior to today, they indicated they had not received the records, and recommended that Vivint be allowed to continue their internal investigation until January 1, 2016, and this matter be reset for hearing in January. He stated that Vivint has agreed to suspend all sales operations in Bossier Parish during its investigation and until a hearing has been held.

Captain Cortez Bridges, Bossier Parish Sheriff's Office, stated that police reports provided to Vivint are public records, but requested that the complainants not be contacted by Vivint. Mr. Hughes and Mr. Wilcox agreed that Vivint would not contact the complainants.

After further discussion, **motion was made by Mr. Shewmake, seconded by Mr. Rimmer, that all sales operations of Vivint Louisiana, LLC, in Bossier Parish be suspended to allow Vivint to conduct further internal investigations, during which time no Bossier Parish Peddler Permits issued to Vivint Louisiana, LLC, and any personnel working therewith will be revoked until January 1, 2016, and to table the hearing in this matter, to be considered at the January 2016, regular meeting.**

The President called for public comment. There being none, votes were cast and the motion carried unanimously.

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Ms. Hauser announced the hearing to consider condemnation of property described as Lots 7, 8, 9 and Tract A, Shady Park Subdivision, Unit No. 2, Haughton, LA, Tax Assessment No. 118479 and Lots 10, 11 and 12, Shady Park Subdivision, Unit No. 2, Haughton, LA, Tax Assessment No. 119500, Bossier Parish, LA. Mr. David Ghormley, Property Standards Officer, presented current photographs of the property and advised that some improvements have been made. He recommended that the property owner be allowed an additional 30 days in which to complete the cleanup of this property.

**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to allow the owner of property described as Lots 7, 8, 9 and Tract A, Shady Park Subdivision, Unit No. 2, Haughton, LA, Tax Assessment No. 118479 and Lots 10, 11 and 12, Shady Park Subdivision, Unit No. 2, Haughton, LA, Tax Assessment No. 119500, Bossier Parish, LA, an additional 30 days in which to bring the property into compliance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** The matter will be reviewed at the December 2, 2015, regular meeting.

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Ms. Hauser announced the hearing to consider condemnation of property at 113 South Parkridge Drive, Benton, LA, Tax Assessment No. 101761, Bossier Parish, LA. Mr. Ghormley presented current photographs of the property and advised that the property owner is deceased and there is no record of a succession filed transferring ownership of the property. Ms. Bennett requested that the mortgage holder of the property be contacted to possibly obtain a contact for this property.

**Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to monitor the property at 113 South Parkridge Drive, Benton, LA, Tax Assessment No. 101761, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Hauser announced the hearing to consider condemnation of property at 6286 Highway 157, Haughton, LA, Tax Assessment No. 119452, Bossier Parish, LA. Mr. Ghormley presented current photographs of the property and advised that there has been no change in the condition of the property. He stated that the property does present an imminent threat to public health and safety. He further stated that the property owner claims that several of the abandoned vehicles do not belong to him. Mr. Jackson stated that Bossier Parish Code of Ordinances, Section 118, Article III, provides for regulations pertaining to abandoned and junked vehicles.

**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to proceed with condemnation of property at 6286 Highway 157, Haughton, LA, Tax Assessment No. 119452, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Ghormley reported on a meeting of the Property Standards Board of Review.

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled to consider condemnation of property located at 5226 Timothy Trail, Bossier City, LA, Tax Assessment No. 103148.

**Motion was made by Mr. Avery, seconded by Mr. Cochran, to schedule a condemnation hearing on November 4, 2015, to consider condemnation of property located at 5226 Timothy Trail, Bossier City, LA, Tax Assessment No. 103148.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommended that a condemnation hearing be scheduled to consider condemnation of property located at 5353 Highway 80, Haughton, LA, Tax Assessment No. 116208. He stated that in order to access the property a 60-inch culvert is needed to repair the driveway. It was recommended that the driveway be filled with dirt only for parish vehicles to access the property, and once cleanup is complete, the dirt be removed.

**Motion was made by Mr. Benton, seconded by Mr. Avery, to schedule a condemnation hearing on November 4, 2015, to consider condemnation of property located at 5353 Highway 80, Haughton, LA, Tax Assessment No. 116208.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Plummer, Chairman of the Parks and Recreation Committee, reported on a meeting of that committee, advising that he, Mr. Benton, Mr. Brotherton, Mr. Hammack, and Mr. Shewmake were present. He stated that Mr. Ford, Mr. Jim Firth, Ms. Sheryl Thomas, Mr. Warren Saucier, and Mr. Jerome Darby were also present.

Mr. Plummer stated that the Parks and Recreation Committee reviewed a request from Mr. Warren Saucier, Parks and Recreation Director, for the purchase of additional equipment for the South Bossier Park. He stated that funds for the requested equipment are not budgeted in the 2015 budget, and the committee recommends approval of expenditure of funds from the Capital Projects Fund for the purchase of needed equipment for the South Bossier Park.

**Motion was made by Mr. Plummer, seconded by Mr. Shewmake, to approve the recommendation of the Parks and Recreation Committee for an expenditure of funds from the Capital Projects Fund for the purchase of equipment for the South Bossier Park.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Plummer stated that the committee also discussed the 2016 Parks and Recreation budget.

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Mr. Jimmy Cochran, Chairman of the Insurance Committee, reported on a meeting of that committee, advising that he, Mr. Benton and Mr. Brotherton were present. He stated that Mr. Jim Firth, representatives from Alcor General Agency, representatives from Querbes & Nelson, representatives from Risk Services of Louisiana, and representatives from Gallagher Benefit Services were also present. Other jurors present were Mr. Hammack, Mr. Plummer, Mr. Rimmer and Mr. Skaggs.

Mr. Cochran reported that presentations were made from four insurance brokers and the committee has taken this matter under advisement. He requested that an Insurance Committee meeting be scheduled prior to the November 4, 2015, regular meeting, to further discuss this matter.

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**Motion was made by Mr. Avery, seconded by Mr. Rimmer, to rescind a resolution adopted on September 4, 2013, supporting Energy Hydraulics, LLC, 4500 Industrial Drive, Bossier City, LA, and allowing them to receive the local benefits of the Quality Jobs Program.**

The President called for public comment. Ms. Hauser advised that Energy Hydraulics, LLC, originally applied for the Quality Jobs Program, but no longer qualifies for the Quality Jobs Program and has resubmitted their request to the Louisiana Economic Development to participate in the Enterprise Zone Program.

**Votes were cast and the motion carried with Mr. Cochran opposing.**

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**Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to adopt a resolution supporting Energy Hydraulics, LLC, 4500 Industrial Drive, Bossier City, LA, and allowing them to receive the local benefits of the Enterprise Zone Program.**

The President called for public comment. There being none, **votes were cast and the motion carried with Mr. Cochran opposing.**

#### RESOLUTION

A RESOLUTION STATING THE BOSSIER PARISH POLICE JURY'S ENDORSEMENT OF ENERGY HYDRAULICS, LLC, TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA ENTERPRISE ZONE PROGRAM.

WHEREAS, the Louisiana Enterprise Zone Act 901 of 1981, Act 337 of 1982, Act 433 of 1987, Act 1024 of 1992, Act 581 of 1995, and Act 624 and Act 647 of 1997 state the requirements of Louisiana's Enterprise Zone Program; and

WHEREAS, the Louisiana Enterprise Zone Program offers significant incentives for economic development to some of the most distressed areas in Bossier Parish; and

WHEREAS, the Louisiana Department of Economic Development designated census Tract 111.04, Block Group 4 in Bossier Parish as "Enterprise Zone" eligible based on enabling legislation R.S. 51.21.1787-1791); and

WHEREAS, the Bossier Parish Police Jury states that this endorsement is in agreement with the Overall Economic Development Plan for the Parish of Bossier; and

WHEREAS, the **attached Enterprise Zone map** has been marked to show the location of the business being endorsed; and

WHEREAS, in accordance with the Louisiana Enterprise Zone Program, the Bossier Parish Police Jury agrees:

1. To participate in the Enterprise Zone Program.
2. To assist the Department in evaluating progress made in any Enterprise Zone within its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 21<sup>st</sup> day of October, 2015, that Energy Hydraulics, LLC, and their new custom fluid power, hydraulic and pneumatic services, at 4500 Industrial Drive Extended, Bossier City, Enterprise Zone Application #20131054, is endorsed to participate in the Louisiana Enterprise Zone Program.

BE IT FURTHER RESOLVED, that if any provision or item of this resolution is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed.

The resolution was offered by Mr. Rimmer, seconded by Mr. Plummer. Upon vote, it was duly adopted on this 21<sup>st</sup> day of October, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to approve the application of Rigoberto Angel, for a 2015 beer license at El Mariachi Mexican Restaurant, 4615 Highway 80 East, Haughton, LA.** The application has been approved by the Sheriff's Department and the Health Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Jackson stated that the proposed HR 2209 directs the Federal Deposit Insurance Corporation (FDIC), the Board of Governors of the Federal Reserve System and the Office of Comptroller of the Currency (OCC) to classify all investment grade municipal securities as High Quality Liquid Assets (HQLA). He stated that the proposed legislation will allow public bodies to receive lower interest rates for the bonds. Mr. Jackson recommended approval of a resolution to support the proposed legislation.

**Motion was made by Mr. Shewmake, seconded by Ms. Bennett, to approve adoption of a resolution supporting proposed legislation requiring appropriate Federal banking agencies to treat certain municipal obligations as a level 2A liquid asset, and for other purposes.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

A RESOLUTION SUPPORTING PROPOSED H.R. 2209, WHICH WOULD AMEND THE 2014 LIQUIDITY COVERAGE RATIO RULE APPROVED BY THE FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC), FEDERAL RESERVE AND THE OFFICE OF COMPTROLLER OF THE CURRENCY (OCC) TO CLASSIFY ALL INVESTMENT GRADE MUNICIPAL SECURITIES AS HIGH QUALITY LIQUID ASSETS (HQLA), AND FOR OTHER PURPOSES

WHEREAS, proposed H.R. 2209 provides for a requirement that the appropriate Federal banking agencies classify all investment grade municipal securities as High Quality Liquid Assets, and for other purposes.

WHEREAS, Bossier Parish is a growing parish and will need to engage in future financings of improvement in order to properly serve the residents of Bossier Parish.

WHEREAS, it will be imperative that future borrowing costs are as low as possible in order to forestall the necessity of tax increases on Bossier Parish residents.

NOW THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21<sup>st</sup> day of October, 2015, that it does hereby offer its support of proposed H.R. 2209 and does urge the support of its Legislative Delegation.

The resolution was offered by Mr. Shewmake, seconded by Ms. Bennett. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of October, 2015.

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Cook, Mr. Darby

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Larry Strogens, 1154 South Marshall Road, Haughton, LA, requested that a 25 mile per hour speed limit be set on Marshall Road, and requested the placement of a "Dead End" and a "Children at Play" sign on Marshall Road.

Mr. Strogens stated that vehicles are being parked along the side of the road making it difficult to pass and access driveways. He stated that the Bossier Parish Sheriff's Office has advised that without "No Parking" signs on a roadway, parking is allowed. He requested "No Parking" signs also be considered on Marshall Road.

Mr. Benton stated that if "No Parking" signs are placed on Marshall Road, citizens will not be allowed to park on the roadway for any reason. He asked Chief Robert Rowe, Bossier Parish Fire District No. 1, if the vehicles parked on Marshall Road would prevent emergency vehicles from responding to an emergency. Chief Rowe stated that vehicles parked on the roadway could potentially prohibit emergency vehicles from responding to an emergency.

**Motion was made by Mr. Benton, seconded by Mr. Avery, to establish a 25 mile per hour speed limit on Marshall Road, to install “Dead End” and “Children at Play” signs, and to schedule a public hearing on November 4, 2015, to consider adoption of an ordinance prohibiting the parking of vehicles on Marshall Road located off Bellevue Road in Section 34, Township 19 North, Range 12 West, Bossier Parish, Louisiana, and providing penalties for violation thereof.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4589

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON MARSHALL ROAD LOCATED IN SECTION 34, TOWNSHIP 19 NORTH, RANGE 12 WEST, BOSSIER PARISH, LOUISIANA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 21<sup>st</sup> day of October, 2015, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Marshall Road, located off Bellevue Road in Section 34, Township 19 North, Range 12 West, Bossier Parish, Louisiana, in excess of twenty-five (25) miles per hour.

BE IT FURTHER ORDAINED, etc., that any person found guilty of violating the provisions of this ordinance shall be fined a sum not to exceed Five Hundred and no/100 Dollars (\$500.00), or imprisoned for not more than thirty (30) days, or both.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Benton, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of October, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Avery asked if anyone was present regarding the request for a 25 mile per hour speed limit on Dutch John Road. No one was present. Mr. Avery stated that the current speed limit on Dutch John Road is 40 miles per hour, and expressed concern that due to the length of the road, a 25 mile per hour speed limit may not be feasible. Mr. Mark Coutee, Public Works Director, stated that the request is that the speed limit be reduced from 40 miles per hour to 25 miles per hour in front of a home located near the intersection of Dutch John Road and Highway 2. He stated that the 25 mile per hour speed limit would only affect that portion of Dutch John Road from the house to Highway 2.

After further discussion, **motion was made by Mr. Benton, seconded by Mr. Avery, to table the matter of establishing a 25 mile per hour speed limit on Dutch John Road, to be considered at the November 4, 2015, regular meeting.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to adopt a resolution authorizing William Altimus, Parish Administrator, to act on behalf of the Bossier Parish Police Jury in all matters pertaining to Acceleration Lane on U.S. 71, Planning and Construction, FP&C Project No. 50-J08-14-02, including execution of documents and certifying requests for State disbursement.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21<sup>st</sup> day of October, 2015, that it does hereby authorize William R. Altimus, Parish Administrator, to act on its behalf in any and all matters pertaining to FP&C Project No. 50-J08-14-02, Acceleration Lane on U.S. 71, Planning and Construction.

BE IT FURTHER RESOLVED, that William R. Altimus, is hereby authorized to execute any and all documents in connection with said FP&C Project No. 50-J08-14-02, and to certify requests for State disbursements.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of October, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Nguyen Kha, Assistant Engineer, presented Change Order No. 4 for State Project No. 576-08-0005/H-009239, Eastwood Drainage Project, advising that the change order results in an additional cost of \$65,700.64. **Motion was made by Mr. Benton, seconded by Mr. Brotherton, to approve Change Order No. 4 for State Project No. 576-08-0005/H-009239, Eastwood Drainage Project, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21<sup>st</sup> day of October, 2015, that it does hereby approve Change Order No. 4 for State Project No. 576-08-0005/H-009239, Eastwood Drainage Project.

BE IT FURTHER RESOLVED that Jack Skaggs, President, is hereby authorized to execute said Change Order No. 4.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 21<sup>st</sup> day of October, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Jackson reported that a local company has expressed interest in expanding its existing business. He stated that an unimproved seven-acre tract of land is available in the Commerce Industrial Park. Mr. Jackson stated that the proceeds from the potential sale will need to be used to continue the existing road and infrastructure to access the unimproved tract of land.

**Motion was made by Ms. Bennett, seconded by Mr. Plummer, to authorize the Parish Attorney to negotiate an option agreement with a local company for the purchase of an unimproved seven-acre tract, more or less, in the Commerce Industrial Park.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Kha reported that the Swan Lake Road South Bridge over Poole Road is now open.

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**Motion was made by Mr. Avery, seconded by Mr. Benton, to amend the agenda to consider scheduling a public hearing on November 18, 2015, to consider approval of the plat of the proposed development of Jamestowne Subdivision, Unit No. 2, located in Section 9, Township 19 North, Range 13 West, Bossier Parish, LA, to consider scheduling a public hearing on November 18, 2015, to consider approval of the plat of the proposed development of St. Charles Court Village, Unit No. 7, a Planned Unit Development, located in Section 20, Township 19 North, Range 13 West, Bossier Parish, LA, and to consider scheduling a public hearing on November 18, 2015, to consider approval of the Plat of Partition Survey for Joseph D. and James J. Stickell, located in Section 29, Township 21 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

**AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** Mr. Cook, Mr. Darby

\*\*\*

**Motion was made by Mr. Rimmer, seconded by Mr. Shewmake, to schedule a public hearing on November 18, 2015, to consider approval of the plat of the proposed development of Jamestowne Subdivision, Unit No. 2, located in Section 9, Township 19 North, Range 13 West, Bossier Parish, LA, to schedule a public hearing on November 18, 2015, to consider approval of the plat of the proposed development of St. Charles Court Village, Unit No. 7, a Planned Unit Development, located in Section 20, Township 19 North, Range 13 West, Bossier Parish, LA, and to schedule a public hearing on November 18, 2015, to consider approval of the Plat of Partition Survey for Joseph D. and James J. Stickell, located in Section 29, Township 21 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

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Mr. Jackson reported that all land has been acquired for the North/South Corridor project, and extended appreciation to the staff for their work on this project.

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Finance Committee Meeting – October 21, 2015, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 21<sup>st</sup> day of October, 2015, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with Mr. Cook and Mr. Darby being absent.

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**Motion was made by Mr. Hammack, seconded by Mr. Rimmer, to approve payment of accounts payable invoices in the amount of \$1,183.38 for the Johnny Gray Jones Youth Shelter for the month of September, 2015, as follows:**

Pro-Lock Services	\$116.89
American Appliance Service	\$ 25.99
Dixie Floors, Inc.	\$ 40.00
Emergency Power Systems	\$150.00
Area Wide	\$240.00
Giglio Plumbing Co., Inc.	\$610.50

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Shewmake, seconded by Mr. Benton, to approve payment of all other accounts payable invoices for the month of September, 2015.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Shewmake, seconded by Mr. Hammack, that Mr. Shewmake will contribute discretionary funds in the amount of \$868.34 to R.V. Kerr Elementary School for the purchase of a new brick sign.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Benton, to table the request from Haughton High School for discretionary funds for the purchase of bow boxes and arrow sleeves for the archery team, to be considered at the November 18, 2015, finance meeting.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Avery stated that the Bossier Parish School Board should be responsible for the purchase of equipment to implement Integrating Listening Systems for two schools in Bossier Parish. He recommended that this request be denied.

After further discussion, **motion was made by Mr. Brotherton, seconded by Mr. Shewmake, to deny the request for discretionary funds for the purchase of equipment to implement Integrating Listening Systems in two schools in Bossier Parish.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

Mr. Skaggs stated that the employee entrance located at the east end of the courthouse is in need of major improvements. He stated that the entrance door is not functioning properly, the façade needs to be updated, replacement of the outdoor carpet is needed, and the canopy over the entrance leaks when it rains. Mr. Skaggs stated that funds are available in the 2015 budget to make the needed improvements.

Mr. Jim Firth, Purchasing Agent, stated that a number of complaints have been received regarding the employee entrance at the east end of the courthouse. He stated that temporary indoor/outdoor carpet has been installed due to the deterioration of the carpet at this entrance. He further stated that the overhang canopy leaks and saturates the entire entrance site. Mr. Firth stated that there are several improvements that need to be made at this entrance.

Mr. Firth stated that the needed improvements will cost approximately \$115,000. Ms. Sheryl Thomas, Parish Treasurer, stated that funds are available in the Capital Improvements Fund for the project.

Mr. Jackson requested that the integrity of the original signage of past police jurors and staff members located at the east entrance be preserved.

Mr. Firth stated that he will obtain proposals and designs to present to the police jury for consideration.

After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Rimmer, to authorize obtaining proposals in an amount not to exceed \$115,000 for needed improvements to the employee entrance at the east end of the courthouse.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Hammack recommended that a committee be appointed to create certain guidelines that must be met in order to qualify for discretionary funds.

Mr. Jackson stated that once a committee is appointed, he will prepare a list of guidelines that must be met prior to submittal of a request from Bossier schools for discretionary funds. Mr. Shewmake recommended that the appointed committee consist of four police jurors, and recommended that proposed guidelines be submitted during budget proceedings.

After further discussion, **motion was made by Mr. Shewmake, seconded by Mr. Rimmer, to authorize the appointment of a four-member committee to create guidelines that must be met in order to qualify for discretionary funds.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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The Finance Committee meeting was adjourned by the Chairman.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 21<sup>st</sup> day of October, 2015, the meeting was adjourned by the President at 3:10 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY