

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
August 19, 2015
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 19th day of August, 2015, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jack Skaggs, called the meeting to order. The invocation was given by Mr. Freddy Shewmake, and the pledge of allegiance was led by Mr. Doug Rimmer. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Mac Plummer
Mr. Bob Brotherton	Mr. Doug Rimmer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Motion was made by Mr. Plummer, seconded by Mr. Hammack, to adopt the minutes of the July 1, 2015, and July 15, 2015, regular meetings, and the July 15, 2015, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ford advised that Balar Engineers & Surveyors has recommended that the low bid of ASB Utility Construction, LLC, in the amount of \$780,568.90 be accepted for Wastewater Collection System (Contract No. 3) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier. He stated that the budgeted amount for this project is \$1.5 million. **Motion was made by Mr. Avery, seconded by Mr. Benton, to award the bid for the Wastewater Collection System (Contract No. 3) for Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, to ASB Utility Construction, LLC, low bidder meeting bid specifications in accordance with bids received on August 6, 2015.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
ASB Utility Construction, LLC	\$ 780,568.90
Don M. Barron Contractor, Inc.	\$ 841,817.00
Wicker Construction, Inc.	\$1,115,172.50
Pulley Construction, Inc.	\$1,117,153.35

Mr. Ford recommended that the low bid of Fessler & Bowman, Inc., in the amount of \$173,556.30, be accepted for Asphaltic Concrete Overlay of Woodlake Subdivision Entrance and Placement of P.C. Concrete Pavement for Woodfern Lane Project No. 2015-436. He stated that the budgeted amount for this project is \$250,000.00. **Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to award the bid for Asphaltic Concrete Overlay of Woodlake Subdivision Entrance and Placement of P.C. Concrete Pavement for Woodfern Lane Project No. 2015-436, to Fessler & Bowman, Inc., low bidder meeting bid specifications in accordance with bids received on August 13, 2015.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Specialty Trackhoe & Dozer Service, Inc.	\$205,806.00
Fessler & Bowman, Inc.	\$173,556.30
Bowman Grading Asphalt, Inc.	\$245,227.13

Motion was made by Mr. Cochran, seconded by Mr. Plummer, to accept the bid of Express Scale Parts, Inc., in the amount of \$94,316.48, for the purchase of one (1) new sandbagger machine for the Bossier Parish Highway Department, in accordance with the bid received on August 13, 2015.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** This is the only bid received.

Motion was made by Mr. Cochran, seconded by Mr. Shewmake, to accept the bid of Kenworth of Louisiana in the amount of \$71,267.00, for the purchase of one (1) new 2016 five yard dump truck with an electric tarping system, low bidder meeting bid specifications in accordance with bids received on August 13, 2015.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Pliler International	\$74,250.13
Peterbuilt Truck Center	\$78,655.00
Kenworth of Louisiana	\$71,267.00
Shreveport Truck Center	\$73,697.00

Motion was made by Mr. Darby, seconded by Mr. Cochran, to award the bid for the purchase of janitorial supplies for a period of one year to Carefree Janitorial.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Bids were received on August 13, 2015, and results are as follows:

Description	Unit	VCC	Carefree
Broom, 24" x 3" Grey, Push Type (no handle)	Each	\$10.20	\$8.00
Caps, Bouffant 21"	1000/case	\$27.00	\$8.00
Comet Scouring Powder	24/case	\$31.00	\$25.00
Cup, 12 oz., Styro	1000/case	\$22.45	\$21.50
Deodorant, Aerosol, Potpourri	12/15 oz. case	\$32.49	\$18.90
Film, Food, 18" x 2000'	box	\$11.99	\$12.00
Foil, Standard Duty, 18" x 500	box	\$14.10	\$15.50
Fork, Medium Weight	1000/case	\$5.99	\$5.99
Germicidal, Foaming, Country Fresh Scent	12/19 oz.case	\$19.00	\$19.00
Glove, Food Handling, Large	10/100 case	\$20.00	\$4.00
Handle, Wooden, Threaded	each	\$2.64	\$0.25
Oven & Grill Cleaner, Foaming Aerosol	6/19 oz. case	\$27.10	\$23.00
Pad, Floor, 20", Black	5/case	\$12.49	\$12.00
Pad, Floor, 20", Red	5/case	\$12.49	\$12.00
Pad, Floor, 20", White	5/case	\$12.49	\$12.00
Pad, Hand Pad, Green, Scrub 6"x9"	10/pack	\$2.45	\$3.00
Pad, Scrub, Brillo	120/case	\$33.97	\$23.50
Plate, 10 1/4", Styro, White	500/case	\$18.00	\$15.00
Soap, Hand, Liquid	4/1 gal case	\$32.10	\$5.00
Spoon, Medium Weight	1000/case	\$5.99	\$5.95
Spray Bottle with Trigger	12/case	No Charge	\$0.49
Stainless Steel Cleaner, Aerosol	12/20 oz. case	\$36.00	\$20.50
Toilet Tissue 4"x3 1/4" x 500'	96/case	\$25.75	\$27.67
Towel, Kitchen, Roll 2-ply 11"x9"	30/case	\$18.87	\$16.50
Towel, Multifold, 8-1/2"x9-1/2"	20/200 case	\$13.60	\$15.50
Towel, Roll 800'x7.75" White	6/case	\$21.95	\$17.00
Urinal Screen w/Block, Cherry 4 oz.	12/case	\$16.72	\$9.50
Utility Brush, 6" Iron shaped	each	\$3.96	\$1.96
Waste Liner, LD 24 x 33 8 mic, Black	1000/case	\$24.43	\$21.00
Waste Liner, HI-D 40 x 48, 14 mic,	260/case	\$27.73	\$23.50
Wet Mop Head, 24 oz., Screw Type Cotton, Cut End	12/case	\$26.00	\$1.00
Comet Cleaner w/ Bleach 32 oz.	8/case	\$32.00	\$20.00

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Woodlake Ridge Subdivision, Unit No. 1A, being a resubdivision of Lots 6 and 7, Woodlake Ridge Subdivision, Unit No. 1, located in Sections 3 and 4, Township 19 North, Range 13 West, Bossier Parish, LA.

Ms. Michan Holbrook, Coyle Engineering Co., Inc., stated that the owner of Lots 6 and 7 is requesting approval to combine these two lots to make one large lot to build a home. Mr. Ford stated that an existing drainage servitude is located between Lots 6 and 7, and if the proposed plat is approved, the drainage servitude will be abandoned and

relocated. He stated that abandonment of the drainage servitude will not affect the current drainage in Woodlake Ridge Subdivision. Mr. Benton requested that the new drainage easement be inspected and approved to ensure proper drainage.

There being no objection, **motion was made by Ms. Bennett, seconded by Mr. Brotherton, to approve the plat of the proposed development of Woodlake Ridge Subdivision, Unit No. 1A, being a resubdivision of Lots 6 and 7, Woodlake Ridge Subdivision, Unit No. 1, located in Sections 3 and 4, Township 19 North, Range 13 West, Bossier Parish, LA, subject to inspection and approval of the new drainage easement by the Parish Engineer.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Cypress Border Subdivision, Unit No. 1-A, being a resubdivision of Lot 12 and the east 100 feet of Lot 13, Cypress Border Subdivision, located in Section 27, Township 20 North, Range 13 West, Bossier Parish, LA.

Ms. Katherine Dudley, 132 Beaver Lane, Benton, LA, requested approval to combine Lot 12 and a portion of Lot 13, Cypress Border Subdivision, to make one large lot for construction of a home.

There being no objection, **motion was made by Ms. Bennett, seconded by Mr. Shewmake, to approve the plat of the proposed development of Cypress Border Subdivision, Unit No. 1-A, being a resubdivision of Lot 12 and the east 100 feet of Lot 13, Cypress Border Subdivision, located in Section 27, Township 20 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of the Minor Plat Prepared for the Exclusive Use of Christopher Taylor located in Section 6, Township 20 North, Range 12 West, Bossier Parish, LA.

Mr. Ford stated that Mr. William Padgett is selling an 11.046-acre tract of land from a larger tract to Mr. Christopher Taylor. He stated that Mr. Taylor plans to build a home on the tract, advising that the property will be accessed from Seven Pines Road. He further stated that the proposed home will have a water well and an individual sewer treatment plant.

There being no objection, **motion was made by Ms. Bennett, seconded by Mr. Avery, to approve the plat of the proposed development of the Minor Plat Prepared for the Exclusive Use of Christopher Taylor located in Section 6, Township 20 North, Range 12 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to schedule a public hearing on September 16, 2015, to consider approval of the plat of the proposed development of Belmere Subdivision, Unit No. 2, located in Section 4, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Rimmer, seconded by Mr. Shewmake, to schedule a public hearing on September 16, 2015, to consider approval of the plat of the proposed development of St. Charles Court Subdivision, Unit No. 5, a Planned Unit Development, located in Section 20, Township 19 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to schedule a public hearing on September 16, 2015, to consider approval of the proposed development of The Bluffs at Olde Oaks, Unit No. 1A, being a replat of Lot 1000, The Bluffs at Olde Oaks Subdivision, a Planned Unit Development, located in Sections 23 and 26, Township 17 North, Range 13 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property at 219 Voss Road, Benton, LA. Mr. David Ghormley, Property Standards Officer, presented current photographs of the property and advised that the property is now in compliance with property standards regulations. He recommended that condemnation proceedings be dismissed.

Motion was made by Ms. Bennett, seconded by Mr. Cochran, to dismiss condemnation proceedings on property at 219 Voss Road, Benton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property at 4400 Parkridge Drive, Benton, LA. Mr. Ghormley presented current photographs of the property and advised that the property is now in compliance with property standards regulations. He recommended that condemnation proceedings be dismissed.

Motion was made by Ms. Bennett, seconded by Mr. Cochran, to dismiss condemnation proceedings on property at 4400 Parkridge Drive, Benton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property at 612 Dauphine Lane, Bossier City, LA. Mr. Ghormley presented current photographs of the property, advising that there has been no change in the condition of the property. He stated that the property does present an imminent threat to public health and safety.

Motion was made by Ms. Bennett, seconded by Mr. Benton, to proceed with condemnation of property located at 612 Dauphine Lane, Bossier City, LA, in accordance with property standards regulations.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property at 6240 Autumn Wood Circle, Haughton, LA. Mr. Ghormley presented current photographs of the property, advising that there has been no change in the condition of the property. He stated that the property does present an imminent threat to public health and safety.

Motion was made by Mr. Cook, seconded by Mr. Darby, to proceed with condemnation of property located at 6240 Autumn Wood Circle, Haughton, LA, in accordance with property standards regulations.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the hearing to consider condemnation of property at 6244 Autumn Wood Circle, Haughton, LA. Mr. Ghormley presented current photographs of the property and advised that the property is now in compliance with property standards regulations. He recommended that condemnation proceedings be dismissed. Mr. Ghormley is to continue to monitor the condition of the property.

Motion was made by Mr. Cook, seconded by Mr. Darby, to dismiss condemnation proceedings on property at 6244 Autumn Wood Circle, Haughton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley presented current photographs of property at 5213 John Wilson Drive, Bossier City, LA, advising that there has been no change in the condition of the property. He stated that the property does present an imminent threat to public health and safety.

Motion was made by Ms. Bennett, seconded by Mr. Benton, to proceed with condemnation of property at 5213 John Wilson Drive, Bossier City, LA, in accordance with property standards regulations.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley presented current photographs of property at 1509 Rocky Trail, Haughton, LA, advising that the property is now in compliance with property standards regulations. He recommended that condemnation proceedings be dismissed.

Motion was made by Mr. Benton, seconded by Mr. Shewmake, to dismiss condemnation proceedings on property at 1509 Rocky Trail, Haughton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley reported on a meeting of the Property Standards Board of Review, advising that it is recommended that a condemnation hearing be scheduled to consider condemnation of property located at 607 Lawrence Drive, Haughton, LA.

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a condemnation hearing on September 2, 2015, to consider condemnation of property located at 607 Lawrence Drive, Haughton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ghormley stated that the Board of Review recommends that a condemnation hearing be scheduled to consider condemnation of property in Turtle Creek Subdivision, located in Section 2, Township 19 North, Range 13 West, Tract 5-A, and Section 11, Township 19 North, Range 13 West, Tracts 7-A, 4, and 1-A, Tax Assessment No. 102988.

Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to schedule a condemnation hearing on September 2, 2015, to consider condemnation of property in Turtle Creek Subdivision, located in Section 2, Township 19 North, Range 13 West, Tract 5-A, and Section 11, Township 19 North, Range 13 West, Tracts 7-A, 4, and 1-A, Tax Assessment No. 102988.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Cochran, to adopt a resolution indicating the intention of the Bossier Parish Police Jury to become a participating political subdivision in the Louisiana Local Government Environmental Facilities and Community Development Authority, and reappointing Ms. Bennett as police jury representative to the Board of Directors for said authority.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

INDICATING THE INTENTION OF THE BOSSIER PARISH POLICE JURY, STATE OF LOUISIANA, TO BECOME A PARTICIPATING POLITICAL SUBDIVISION IN THE LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY (THE "AUTHORITY"); APPROVING THE APPOINTMENT OF A DIRECTOR TO REPRESENT THE BOSSIER PARISH POLICE JURY

ON THE BOARD OF DIRECTORS OF THE AUTHORITY; AND OTHERWISE PROVIDING WITH RESPECT THERETO AS PROVIDED BY CHAPTER 10-D OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED.

WHEREAS, Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended, comprised of R.S. 33:4548.1 through 4548.16 is known as the Louisiana Local Government Environmental Facilities and Community Development Authority Act (the "Act"); and

WHEREAS, the Act creates the Louisiana Local Government Environmental Facilities and Community Development Authority (the "Authority") for the purpose of assisting political subdivisions, as defined in the Act, and other designated entities in acquiring, financing and constructing certain facilities, including environmental, public infrastructure, community and economic development purposes and to otherwise establish programs to aid in the financing of local government and economic development projects; and

WHEREAS, the Bossier Parish Police Jury, State of Louisiana, is eligible to become a participating political subdivision of the Authority in accordance with the Act; and

WHEREAS, pursuant to Section 4548.4 of the Act, the governing authority of the Bossier Parish Police Jury, State of Louisiana, desires to become a member of the Authority ("Member") and to approve the appointment of Ms. Wanda Bennett to serve as a Director of the Authority and ratify any action taken heretofore by and on behalf of the member.

NOW THEREFORE, BE IT RESOLVED, by the governing authority of the Bossier Parish Police Jury, State of Louisiana, acting in such capacity:

Section 1. Under the authority of Section 4548.4 of the Act, it is hereby declared to be the express intention of the Bossier Parish Police Jury, State of Louisiana, to become a participating political subdivision and member of the Authority.

Section 2. Pursuant to the Act, the appointment of Ms. Bennett to serve as a director of the Authority for a term of two (2) years from the date hereof is hereby approved.

Section 3. This resolution shall take effect immediately and a certified copy hereof shall be forwarded to the offices of the Authority.

The resolution was offered by Mr. Benton, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 19th day of August, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rimmer, seconded by Mr. Shewmake, to approve a request from Computer Sciences Corporation to assign the Cooperative Endeavor Agreement by and between the State of Louisiana, Louisiana Department of Economic Development, Bossier Parish Police Jury, City of Bossier City, Cyberspace Innovation Center, Inc., d/b/a Cyber Innovation Center, and Computer Sciences Corporation dated January 27, 2014, to its affiliated company, CSC Government Solutions, LLC, a Nevada limited liability company, and authorize execution of documents, subject to the Parish Attorney's review.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of August, 2015, that William R. Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with a request from Computer Sciences Corporation to assign the Cooperative Endeavor Agreement by and between the State of Louisiana, Louisiana Department of Economic Development, Bossier Parish Police Jury, City of Bossier City, Cyberspace Innovation Center, Inc., d/b/a Cyber Innovation Center, and Computer Sciences Corporation dated January 27, 2014, to its affiliated company, CSC Government Solutions, LLC, a Nevada limited liability company.

The resolution was offered by Mr. Rimmer, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 19th day of August, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Benton, to accept the streets and drainage in Cypress Bend Garden District, Unit No. 6, into the parish road system for permanent maintenance.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4584

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 19th day of August, 2015, has received a request from Specialty Trackhoe & Dozer Service, Inc., that the parish accept into its system for permanent maintenance, the streets and drainage in Cypress Bend Garden District Subdivision, Unit No. 6, Bossier Parish, Louisiana; and

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinance.

WHEREAS, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of Specialty Trackhoe & Dozer Service, Inc., including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, streets and drainage located in Cypress Bend Garden District Subdivision, Unit No. 6, Bossier Parish, Louisiana:

- Alder Lane – 0.194 mile
- Apalachee Way – 0.067 mile
- Camelback Drive – 0.187 mile

BE IT FURTHER RESOLVED, that a certified copy of this ordinance be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The Ordinance was offered by Ms. Bennett, seconded by Mr. Benton. Upon vote, it was duly adopted on this 19th day of August, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Brotherton, to accept a proposal from Owen & White, Inc., in the amount of \$16,700, for engineering services to determine right-of-way requirements for the Eastwood Lateral Diversion to Fifi Bayou Project, and to authorize the execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of August, 2015, that Jack Skaggs, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Owen & White, Inc., in the amount of \$16,700, for engineering services to determine right-of-way requirements for the Eastwood Lateral Diversion to Fifi Bayou Project.

The resolution was offered by Mr. Benton, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 19th day of August, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rimmer, seconded by Mr. Plummer, to amend the agenda to consider approval of the donation of the following vehicles to the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the President to execute documents:

- 2008 Ford EC1, VIN No. 1FTNE14W58DA15139
- 2012 Ford F-150, VIN No. 1FTFW1EF0CFB16098
- 2014 Ford F-150, VIN No. 1FTMF1CM0EKD27336
- 2014 Ford F-150, VIN No. 1FTMF1CM2EKD27337

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

- AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** None

Motion was made by Mr. Rimmer, seconded by Mr. Benton, to approve the donation of the following vehicles to the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the President to execute documents:

- 2008 Ford EC1, VIN No. 1FTNE14W58DA15139
- 2012 Ford F-150, VIN No. 1FTFW1EF0CFB16098
- 2014 Ford F-150, VIN No. 1FTMF1CM0EKD27336
- 2014 Ford F-150, VIN No. 1FTMF1CM2EKD27337

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 19th day of August, 2015, that it does hereby authorize its President, Jack Skaggs, to execute on its behalf, any and all documents in connection with the donation of the following vehicles to the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier:

- 2008 Ford EC1, VIN No. 1FTNE14W58DA15139
- 2012 Ford F-150, VIN No. 1FTFW1EF0CFB16098
- 2014 Ford F-150, VIN No. 1FTMF1CM0EKD27336
- 2014 Ford F-150, VIN No. 1FTMF1CM2EKD27337

The resolution was offered by Mr. Rimmer, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 19th day of August, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford reported on a meeting with the National Weather Service, advising that the response by the NWS to the 2015 flood event was discussed. He stated that the NWS was able to provide a seven-day advance notice of the anticipated flooding in northern and southern Bossier Parish, but was only able to provide a three-day advance notice of the flooding in and around Bossier City and Shreveport.

Mr. Ford stated that the NWS is required to report to the Department of Commerce and will be providing a report on the events leading up to the flooding and their response to the flood event. He stated that the NWS requested suggestions from parishes affected by the flood event in an effort to improve response times during any future flooding.

Mr. Ford stated that the Kingston Road Improvements Project is complete.

Mr. Ford provided photographs of several bridge projects. He stated that a meeting with property owners and oil companies along Swan Lake Road is scheduled tomorrow at 10:00 a.m., to discuss temporary access during the Swan Lake Road Bridge repairs.

Mr. Ford stated that repairs to Mr. Haigler's driveway at 3203 Trailview Circle, Haughton, LA, is complete.

Mr. Ford provided an update on the Koran Doyline Road Bridge, as well as the Eastwood/Merrywoods Statewide Flood Control Project.

Mr. Ford presented an update on the sewer district project. He reported that a gas line was broken recently while crews were boring beneath I-220 at Flat River from Commerce Drive to Stockwell Road, and crews were required to re-bore at this location.

Mr. Ford provided an update on the sewer plant, advising that the Red River is currently at 23 feet. He stated that in order to continue work on the outfall structure, the river must recede approximately 10 more feet.

Mr. Benton asked when construction will begin on the Wastewater Collection System (Contract No. 3) for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Project. Mr. Ford stated that it is anticipated that construction will begin in mid-September of 2015.

Mr. Avery requested that a meeting with property owners in River Bluff Subdivision be scheduled to educate them on the issues with the base flood elevation in the River Bluff Subdivision area since the flooding event. Mr. Ford stated that a request has been submitted to the Federal Emergency Management Agency to use the high water mark from the recent flood event as an advisory base flood elevation, plus one foot above the base flood elevation, to allow development to continue in River Bluff Subdivision until a river study can be complete.

Mr. Ford reported that Mr. Rich Brontoli with the Red River Valley Association has been in contact with the Corps of Engineers and a meeting is to be scheduled in the near future to discuss a restudy of the Red River.

Mr. Avery asked if the existing base flood elevations that were established on the Red River prior to the flood event are accurate. Mr. Ford stated that since the 2015 flood event, the parish is aware that the current parish flood maps with approved base flood elevations that were established by the police jury, and the letters from the Corps of Engineers confirming the 100-year water surface elevation, are no longer accurate.

Mr. Avery stated that the citizens of Bossier Parish believe the approved base flood elevations are accurate until FEMA and the Corps of Engineers state otherwise.

Mr. Jackson stated that it will take approximately three to five years for the Red River to be restudied and the current base flood elevations be confirmed or changed, and until that time, the parish could establish an advisory base flood elevation based off the high water mark, plus one foot, in order to allow continued development. He stated that the police jury will also be required to amend its regulations to allow developers to change the design criteria in order to begin construction in River Bluff Subdivision.

Mr. Jackson stated that the 90-day moratorium on the issuance of building permits for any development on the river side of the levee in Bossier Parish expires on September 15, 2015, and it is feasible for the jury to consider adoption of an ordinance establishing a temporary base flood elevation at the high water mark, plus one foot, to allow for issuance of building permits until the study of the Red River is complete, subject to a resolution on the issue of the acceptance of streets and drainage in River Bluff Subdivision, Unit No. 2.

Mr. Avery requested that Mr. Ford contact Caddo Parish to find out if building permits are being issued on the river side of the levee in Caddo Parish.

Mr. Ford stated that several drainage projects are going out for bids in the near future.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He reported that 9.8 miles of the 2015 Road Overlay Program are now complete.

Mr. Coutee stated that it is anticipated that the Pilkington Road Bridge will be open this weekend.

Mr. Benton reported that the annual Police Jury Association Region 4 meeting is being hosted by Sabine Parish on August 27, 2015. He stated that the event is being held at the Cypress Bend Golf & Conference Resort, 2000 Cypress Bend Parkway, Many, LA, beginning at 5:00 p.m. He requested that jurors advise the staff if they plan to attend.

Finance Committee Meeting – August 19, 2015, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 19th day of August, 2015, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members present.

Motion was made by Ms. Bennett, seconded by Mr. Cochran, to amend the agenda to add Item No. 8 to consider approval of a request from Benton High School for discretionary funds for the purchase of uniforms for the girls' basketball team.

The Chairman called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: None

Motion was made by Mr. Hammack, seconded by Mr. Shewmake, to approve payment of accounts payable invoices in the amount of \$259.31 for the Johnny Gray Jones Youth Shelter for the month of July, 2015, as follows:

Home Depot	\$ 62.33
Swan Lake Hardware	\$ 3.98
Bobby Brannon Heating & Air Conditioning	\$193.00

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Shewmake, seconded by Mr. Benton, to approve payment of all other accounts payable invoices for the month of July, 2015.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Skaggs, seconded by Ms. Bennett, that Mr. Skaggs will contribute discretionary funds in the amount of \$482.30 to Legacy Elementary School for the purchase of books for the third grade classrooms.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Shewmake, seconded by Mr. Darby, that Mr. Darby will contribute matching discretionary funds in the amount of \$931.68, Mr. Cochran and Mr. Shewmake will contribute matching discretionary funds in the amount of \$750 each and discretionary funds in the amount of \$181.66 each, for a total of \$2,795, to Bossier High School for the purchase of new sideline headsets for the football team.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Hammack, that Mr. Plummer and Mr. Hammack will contribute discretionary funds in the amount of \$955 each, and Mr. Brotherton will contribute matching discretionary funds in the amount of \$955, for a total of \$2,865, to Elm Grove Elementary School for the purchase of new computers for classrooms.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Altimus stated that recycling bins at the courthouse provide a needed service to the public, and the company that originally provided the recycling service at no cost to the police jury has submitted a request for a monthly fee of \$1,200 per month due to an increase in the volume of items being picked up.

Mr. Altimus stated that at the November 5, 2014, police jury meeting, it was recommended that potential vendors be researched in an effort to obtain this service at a lower cost and Pratt Industries began providing the recycling services at no cost to the police jury. He stated that Pratt Industries recently submitted a request asking that the police jury begin paying a fee of \$390 per month beginning September 1, 2015, due to the increase in the costs of providing front load services and a decrease in the value of recycled waste. He further stated that approximately 50 tons of recycled goods are being removed from the courthouse each year.

Mr. Altimus recommended approval of the request from Pratt Industries in the amount of \$390 per month to continue providing recycling services at the courthouse, and recommended that pickup service days be changed to Tuesday and Friday of each week.

After further discussion, **motion was made by Mr. Hammack, seconded by Mr. Benton, to approve the request of Pratt Industries that the police jury begin paying a monthly fee in the amount of \$390 per month for recycling services at the courthouse, and to request that pickup service days be changed to Tuesday and Friday of each week.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Altimus presented a proposal from CivicSource Administrator, which encompasses all aspects of delinquent property tax account management and collection pertaining to adjudicated properties. He stated that properties with delinquent taxes become adjudicated properties and remain off the tax roll for many years. He further stated that transferring adjudicated properties is an extremely laborious task.

Mr. Altimus stated that CivicSource provides a service that auctions adjudicated properties that have been adjudicated for at least five years, and their service is funded solely through a small collection cost passed on to the delinquent taxpayer, at no cost to the police jury. He stated that the service that CivicSource provides helps get properties back on the tax roll. He further stated that the sale of adjudicated properties through CivicSource is legally compliant.

Mr. Altimus stated that CivicSource has been vetted by Mr. Jimmy Hall, City of Bossier City Attorney, and Mr. Patrick Jackson, Parish Attorney. He stated that the Bossier Parish Sheriff's Office also uses CivicSource for tax sales on properties in Bossier Parish, and CivicSource has been recommended by the Bossier Parish Sheriff's Office.

After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Rimmer, to accept the proposal from CivicSource Administrator to provide services in connection with adjudicated properties, and to authorize execution of documents.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of August, 2015, that William R. Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of CivicSource Administrator for services related to the handling of adjudicated properties.

The resolution was offered by Ms. Bennett, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 19th day of August, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Rimmer, that Ms. Bennett will contribute matching discretionary funds in the amount of \$500, Mr. Shewmake will contribute discretionary funds in the amount of \$200, Mr. Rimmer will contribute discretionary funds in the amount of \$357.40, and Mr. Cochran will contribute discretionary funds in the amount of \$292.45, for a total of \$1,349.85, to Benton High School for the purchase of uniforms for the girls' basketball team.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

The Finance Committee meeting was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 19th day of August, 2015, the meeting was adjourned by the President at 2:45 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY