

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
June 17, 2015  
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 17<sup>th</sup> day of June, 2015, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jack Skaggs, called the meeting to order. The invocation was given by Mr. Bob Brotherton, and the pledge of allegiance was led by Mr. Jerome Darby. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Mac Plummer
Mr. Bob Brotherton	Mr. Doug Rimmer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook	Mr. Jack Skaggs

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

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**Motion was made by Mr. Plummer, seconded by Mr. Hammack, to adopt the minutes of the May 6, 2015, and May 20, 2015, regular meetings, and the May 20, 2015, Finance Committee meeting, as published.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Ian Snellgrove, Director of Bossier Office of Homeland Security and Emergency Preparedness, stated that he has been working closely with representatives from the Federal Emergency Management Agency due to the recent flooding in Bossier Parish. He expressed appreciation to police jurors for their support of BOHSEP.

Mr. Snellgrove stated that during the recent flood event, the Red River crested in the Shreveport-Bossier area at 37.14 feet. He stated that parish and city officials, as well as citizens and volunteer groups, worked closely together during the flood event, and extended appreciation to all parties assisting during this time.

Mr. Snellgrove stated that the main concern during the flood event was life safety. He commended representatives of South Bossier Parish Fire District No. 2 for their assistance in working to keep the citizens of south Bossier Parish safe. He stated that Fire District No. 2 is currently still working to ensure the safety of residents in that area. Mr. Snellgrove stated that the Bossier Parish Sheriff's Office, as well as Fire District No. 2 and Benton Fire District No. 4, worked to notify residents of the potential flooding. He stated that First Class Notification was used to notify residents in south Bossier Parish of the potential for flooding.

Mr. Snellgrove stated that critical infrastructure was the second priority in Bossier City and Bossier Parish during the flood event. He stated that there was no major infrastructure damage in Bossier Parish, but the City of Bossier City was faced with protecting the sewer treatment plant located off the Arthur Ray Teague Parkway. Mr. Snellgrove stated that a dive team from Bienville Parish assisted the City of Bossier City in maintaining continued operation of the sewer treatment plant.

Mr. Snellgrove reported that a Multi-Agency Resource Center (MARC) will be located at the Bossier Parish Sheriff's Substation on Viking Drive, where volunteers and charity centers are available for anyone needing assistance.

Mr. Snellgrove stated that a meeting was recently held with representatives from the FEMA Individual Assistance Program, and they are currently conducting assessments of personal property, homes and structures that were inundated with water. He stated that there are several criteria that must be met in order to qualify for individual assistance. Mr. Snellgrove stated that representatives of the GOHSEP Public Assistance Program, which provides assistance to the city and parish due to the flooding, and representatives of FEMA will be meeting and reviewing the damage to determine what assistance may be available. He stated that in order for a State Declaration to be issued, \$6.2 million must be expended in the State in order to qualify for assistance from FEMA.

Mr. Snellgrove provided additional information on how all entities came together to assist and protect the citizens of Bossier Parish during the flood event. He expressed appreciation to all parties, including first responders and volunteers, for their assistance.

Appreciation was extended to Mr. Snellgrove and his office, as well as all other entities, for their work during the flood.

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Ms. Ginger Adam Corley, lobbyist, presented a report on the 2015 Regular Legislative Session.

Ms. Corley stated that the 2015 Regular Session was a fiscal session, and began with a \$1.6 billion shortfall in the State's budget that totals \$24.5 billion. Ms. Corley stated that Governor Jindal submitted proposals on how to balance the budget, one being the repeal of the inventory tax credit that businesses receive to pay local inventory taxes. She stated that several bills were submitted subsequently to repeal local governments' ability to impose an inventory tax, which would have been a \$9 million impact to Bossier Parish. Ms. Corley further stated that the bills would have required voter approval, but the bills did not move forward. She stated that inventory tax credits of 25 percent of refundable credit were taken away from Bossier Parish businesses.

Ms. Corley stated that the legislature cut all tax credits, exclusions and reductions in the state by 28 percent each, and all rebates were cut by 20 percent. She stated that tobacco taxes were increased, and solar and movie tax credits were capped. She provided additional information pertaining to the legislature's actions on taxes in the state.

Ms. Corley stated that the legislature raised a total of \$720 million in new revenue to offset the deficit, but the Governor indicated that he would not sign any of the tax measures unless they were offset by a corresponding tax cut. She stated that as a result, the legislature passed the Student Assessment for a Valuable Education (SAVE) credit plan, which imposes a \$1,600 fee per college student that the students will not actually pay because the plan will also create tax credits.

Ms. Corley stated that despite the measure taken by the Legislature, the State will be facing an approximate \$1 billion structural deficit next year.

Ms. Corley stated that it appears Bossier Parish will be in good standing for receiving funds to complete the sewer district. She stated that Bossier Parish park systems are receiving a boost due to the support of Senator Peacock and Representative Burns. She stated that the Governor has not signed House Bill 1 or 2, and he still has veto authority over all money bills.

Ms. Corley reported that the legislature authorized stricter ordinances for the regulation of golf carts on municipal and parish roadways, as well as required notices to the affected residents. She stated that she will review these regulations with the Parish Attorney.

Ms. Corley reported that an agreement has been reached between the Secretary of State and parish governments regarding overtime charges at the Registrar of Voters Office when there are ballot initiatives on the ballot with the State.

Ms. Corley reported on several other bills passed during the session and on constitutional amendments that will be on the ballot in the fall. She stated that the hotel/motel tax proposition will be on the October 24, 2015, ballot.

Ms. Corley expressed appreciation for the continued support of the police jury and the local legislative delegation.

Representative Henry Burns expressed appreciation to Ms. Corley and to Senator Barrow Peacock for their continued support of Bossier Parish. He also recognized the children of Bossier Parish and the recognition that many receive on their accomplishments.

After further discussion, the jury thanked Ms. Corley for her report, and commended her for her efforts in Baton Rouge. Jurors also thanked members of the legislative delegation for their continued support of Bossier Parish.

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Ms. Hauser announced the public meeting to adopt property tax millage rates for the year 2015. **Motion was made by Ms. Bennett, seconded by Mr. Benton, to adopt an ordinance levying the 2015 property tax millage rates for the General Alimony Tax, Highway Tax, Library Tax, Health Unit Tax and Corrections Facilities Tax.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4576

BE IT ORDAINED by the Bossier Parish Police Jury of the Parish of Bossier, State of Louisiana, in a public meeting held on June 17, 2015, and conducted in accordance with the open meetings law, that the following millage rates be and hereby are levied upon the dollar assessed valuation of all property subject to ad valorem taxation within said parish for the year 2015 for the purpose of raising revenue:

General Alimony Tax		Millage
Mill Key #1026008	Outside Bossier City	2.68 mills
Mill Key #1026009	Inside Bossier City	1.34 mills
Highway Tax		
Mill Key #1026018		2.01 mills
Library Tax		
Mill Key #1026015		7.57 mills
Health Unit Tax		
Mill Key #1026013		0.83 mill
Corrections Facilities Tax		
Mill Key #1026051		3.00 mills

The ordinance was offered by Ms. Bennett, seconded by Mr. Benton. It was duly adopted on this 17<sup>th</sup> day of June, 2015, with the following vote recorded:

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: None

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Avery, seconded by Mr. Shewmake, to levy a user fee of \$36.00 per year for the purpose of paying the costs of any and all emergency medical transportation and services in the Bossier Parish Emergency Medical Services District for the year 2015.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4577

AN ORDINANCE PROVIDING FOR THE LEVY OF A USER FEE OF \$36.00 PER YEAR (MILL KEY #1026053) FOR THE PURPOSE OF PAYING THE COSTS OF ANY AND ALL EMERGENCY MEDICAL TRANSPORTATION AND ALL EMERGENCY SERVICES IN THE BOSSIER PARISH EMERGENCY MEDICAL SERVICE DISTRICT, PARISH OF BOSSIER, STATE OF LOUISIANA, FOR THE YEAR 2015, IN ACCORDANCE WITH THE LAW.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury, acting as the governing authority of the Bossier Parish Emergency Medical Service District, in regular and legal session on the 17<sup>th</sup> day of June, 2015, that in accordance with law, a user fee of \$36.00 per year for the year 2015, shall be assessed persons owning each residential or commercial structure either occupied or unoccupied, located wholly or partly within the boundaries of the said District, each residential or commercial structure being defined as each residential or commercial unit in a structure and each housing unit within a multiple structure, and a mobile home, as defined in R. S. 9:1149.s(3), for the purpose of paying the costs of any and all emergency medical transportation and all emergency services incidental thereto, as authorized and approved at a special election held in said District on October 16, 1993.

SECTION 2. BE IT FURTHER ORDAINED, etc., that the proper administrative officers of the Parish of Bossier, State of Louisiana, be and they are hereby empowered, authorized and directed to extend said user fee against assessment roll of said District for the year 2015, and to make the collection of the user fee imposed for and on behalf of said District, according to law, and that the user fee herein levied shall become a permanent lien and privilege on all property subject to said user fee as set forth by law, and the collection shall be enforceable in the manner provided by law.

The ordinance was offered by Mr. Avery, seconded by Mr. Shewmake. It was duly adopted on this 17<sup>th</sup> day of June, 2015, with the following vote recorded:

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: None  
 RACHEL D. HAUSER  
 PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
 BOSSIER PARISH POLICE JURY

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**Motion was made by Ms. Bennett, seconded by Mr. Benton, to adopt an ordinance levying an acreage tax of eight cents per acre on all forest lands and cut-over potential forest lands situated in Bossier Parish for the year 2015.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4578

AN ORDINANCE TO LEVY AN ACREAGE TAX (MILL KEY #1026043) OF EIGHT CENTS PER ACRE ON ALL FOREST LANDS AND CUT-OVER POTENTIAL FOREST LANDS, SITUATED IN BOSSIER PARISH, LOUISIANA, AND TO AUTHORIZE AND DIRECT THE ASSESSOR IN AND FOR BOSSIER PARISH, LOUISIANA, TO ASSESS AND EXTEND SAID TAX ON THE TAX ROLL, AND TO AUTHORIZE AND DIRECT TAX TO BE COLLECTED BY THE SHERIFF AND EX-OFFICIO TAX COLLECTOR IN AND FOR BOSSIER PARISH, LOUISIANA, AND AUTHORIZE THE EXPENDITURE OF SAID FUNDS COLLECTED, ALL ACCORDING TO LAW.

SECTION 1. BE IT ORDAINED by the Police Jury of Bossier Parish in regular and legal session on the 17<sup>th</sup> day of June, 2015, that for the year 2015 there shall be levied on acreage a tax of eight cents per acre on all forest lands and cut-over potential forest lands situated in Bossier Parish, Louisiana.

SECTION 2. BE IT FURTHER ORDAINED, etc., that this acreage tax shall be assessed and extended on the tax roll of Bossier Parish, Louisiana, by the Parish Assessor in the same manner as the assessment and extension on the tax rolls of the other taxes.

SECTION 3. BE IT FURTHER ORDAINED, etc., that said acreage tax shall be collected by the Sheriff and Ex-Officio Tax Collector of Bossier Parish, Louisiana, in the same manner as other parish taxes and when so collected shall be remitted to the Department of the Government having jurisdiction over the practice of forestry for deposit into the State Forestry Fund.

SECTION 4. BE IT FURTHER ORDAINED, etc., that said acreage tax shall be collected and deposited all in accordance with the law.

The ordinance was offered by Ms. Bennett, seconded by Mr. Benton. It was duly adopted on this 17<sup>th</sup> day of June, 2015, with the following vote recorded:

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: None  
 RACHEL D. HAUSER  
 PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
 BOSSIER PARISH POLICE JURY

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Mr. Ford advised that Balar Engineers & Surveyors has recommended that the low bid of ASB Utility Construction, LLC, in the amount of \$317,080.20, be accepted for the FY 2014-2015 LCDBG Sewer Improvements Project for sewer improvements in East Benton Subdivision. **Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to award the bid for the FY 2014-2015 LCDBG Sewer Improvements Project for sewer improvements in East Benton Subdivision, to ASB Utility Construction, LLC, low bidder meeting bid specifications in accordance with bids received on May 19, 2015, subject to the Parish Attorney's review of the Service and Usage Agreement with the Town of Benton.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
ASB Utility Construction, LLC	\$317,080.20
David Lawler Construction, Inc.	\$328,085.94
JPD Construction, LLC	\$362,384.70

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Ms. Hauser announced the public hearing to consider approval of the plat of the proposed development of Summerset Estates Subdivision, located in Section 20, Township 20 North, Range 12 West, Bossier Parish, LA.

Mr. Richard Crowell, Louisiana Timber Partners, stated that the proposed development is located off Crouch Road at Highway 162, and will consist of 21 lots ranging in size from four to eight acres. He stated that the homes will be stick-built homes with a minimum size requirement of 2,000 square feet. He further stated that four lots will be accessed from Crouch Road, and the remaining lots will be accessed from Maggio Road.

Mr. Ford stated that the proposed subdivision covenants have been reviewed, and advised that the proposed development is located outside the jurisdiction of the Benton-Parish Metropolitan Planning Commission and no sidewalks are required. Mr. Ford stated that CBB Water will serve the proposed development, and advised that increasing the water line to a two-inch line may be required on Maggio Road. He stated that individual sewer treatment plants are planned.

Mr. Ford stated that a 60-foot right-of-way along Maggio Road is being dedicated to the parish. He stated that Maggio Road is a tacitly dedicated road, and no new street construction is planned.

Mr. Ford stated that a drainage plan has been submitted which proposes three detention ponds, but it has been determined the detention ponds could adversely impact the drainage on White Oak Drive. He recommended that the subdivision covenants be amended to include language to stipulate that in the development of lots, the natural drainage cannot be changed without police jury approval.

Mr. Crowell stated that yard lights are planned with a 40-foot setback, and lot owners are responsible for installation of the yard light. Mr. Avery requested that a specific type of yard light be required for the proposed development to provide proper lighting to ensure the safety of the residents.

Mr. Ford stated that there is a portion of Maggio Road that is not dedicated to the parish, but the parish does have the right to maintain the dedicated portion of Maggio Road.

**Motion was made by Ms. Bennett, seconded by Mr. Avery, to approve the plat of the proposed development of Summerset Estates Subdivision, located in Section 20, Township 20 North, Range 12 West, Bossier Parish, LA, subject to language being included in the subdivision covenants that stipulate that in the development of these lots, the natural drainage on a lot cannot be changed without police jury approval, and to require a specific yard light to ensure the safety of the residents in the proposed subdivision.**

The President called for public comment. Mr. Robert Lance, 1191 Crouch Road, Benton, LA, requested clarification of the types of home that are allowed in the proposed subdivision. Mr. Crowell stated that they will be stick-built homes. Mr. Lance asked if there are plans for development of any additional units for the proposed subdivision. Mr. Crowell stated that there are no additional units.

**Votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a public hearing on July 15, 2015, to consider the application of Tom O'Neal to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a 10-acre tract of land, more or less, located on the southeast corner of Highway 80 and Daleen Road, Bossier Parish, LA, from R-A, Residential Agriculture District, to I-1, Light Industrial District, for a retail location.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. David Ghormley, Property Standards Officer, reported on a meeting of the Property Standards Board of Review, advising that it is recommended that condemnation hearings be scheduled to consider condemnation of property at 6875 Highway 3, Benton, LA, 502 Wildlife Lane, Bossier City, LA, 1030 Chandler Road, Haughton, LA, 209 Chimney Lane, Haughton, LA, and 264 East Ridge Drive, Benton, LA.

**Motion was made by Mr. Cook, seconded by Mr. Darby, to schedule a condemnation hearing on July 1, 2015, to consider condemnation of property at 6875 Highway 3, Benton, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

**Motion was made by Mr. Brotherton, seconded by Mr. Shewmake, to schedule a condemnation hearing on July 1, 2015, to consider condemnation of property at 502 Wildlife Lane, Bossier City, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a condemnation hearing on July 1, 2015, to consider condemnation of property at 1030 Chandler Road, Haughton, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

**Motion was made by Mr. Benton, seconded by Mr. Cook, to schedule a condemnation hearing on July 1, 2015, to consider condemnation of property at 209 Chimney Lane, Haughton, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

**Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to schedule a condemnation hearing on July 1, 2015, to consider condemnation of property at 264 East Ridge Drive, Benton, LA.**

The President called for public comment. Mr. Sam Marsiglia, Bossier City-Parish MPC, stated a possible zoning violation at this location is currently being reviewed, advising that a business is being conducted at the residence.

**Votes were cast and the motion carried unanimously.**

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Mr. Benton, Chairman of the Road/Subdivision Regulations Committee, reported on a meeting of that committee, advising that he, Mr. Avery, Ms. Bennett, Mr. Brotherton, Mr. Plummer, Mr. Shewmake, and Mr. Skaggs were present. He stated that Mr. Ford, Mr. Sam Marsiglia, Mr. Mark Coutee, and Mr. Altimus were also present. Other jurors present were Mr. Cook and Mr. Rimmer.

Mr. Benton stated that the committee discussed the issue of mobile home dealers selling mobile homes and delivering them to property where a dwelling already exist, without making the purchaser aware that they will not be able to obtain any type of permit for utilities due to the existing dwelling on the property. He stated that the committee, as well as the Bossier City-Parish and Benton-Parish MPC, will further review this matter.

Mr. Benton stated that Mr. Ford updated the committee on damages to north Bossier Parish bridges and roadways due to the recent flooding.

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Mr. Altimus stated that the City of Bossier City, the Bossier Parish Police Jury and the U.S. Department of the Interior Fish and Wildlife Service are participating in the extension of the Arthur Ray Teague Multi-Use Trail. He stated that the City of Bossier City will maintain the portion located inside the city limits, but the Department of the Interior Fish and Wildlife Service has agreed to maintain the portion located on its property only if funds are available. Mr. Altimus stated that it has been requested that Bossier Parish be responsible for maintaining the portion located on the Department of Interior Fish and Wildlife Service property in the event funding is not available. After further discussion, **motion was made by Mr. Hammack, seconded by Mr. Plummer, to approve a Cooperative Endeavor Agreement by and among the Red River Waterway District, the City of Bossier City, and Bossier Parish for the extension of the Arthur Ray Teague Multi-Use Trail, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17<sup>th</sup> day of June, 2015, that it does hereby approve the Cooperative Endeavor Agreement by and among the Red River Waterway District, the City of Bossier City and Bossier Parish, for the extension of the Arthur Ray Teague Multi-Use Trail.

BE IT FURTHER RESOLVED that Jack Skaggs, President, be and is hereby authorized to execute any and all documents in connection with said Cooperative Endeavor Agreement.

The resolution was offered by Mr. Hammack, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 17<sup>th</sup> day of June, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Shewmake, seconded by Mr. Rimmer, to adopt a resolution ratifying Mr. Jack Skaggs' signature on an Agreement with KSA Alliance, Inc., for the Water Treatment Plant Rehabilitation Study at Camp Minden.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17<sup>th</sup> day of June, 2015, that Jack Skaggs, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents in connection with an Agreement with KSA Alliance, Inc., for the Water Treatment Plant Rehabilitation Study at Camp Minden.

The resolution was offered by Mr. Shewmake, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 17<sup>th</sup> day of June, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Rimmer, seconded by Mr. Avery, to adopt a resolution ratifying the signature of Mr. Joe E. Ford, Jr., Parish Engineer, on any and all documents and contracts in connection with a proposal from Coyle Engineering Co., Inc., to provide surveying and mapping services for the location of the CenterPoint servitude within the new right-of-way of Swan Lake Road.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17<sup>th</sup> day of June, 2015, that Joe E. Ford, Jr., Parish Engineer, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Coyle Engineering Company, Inc., in the amount of \$4,950 to provide surveying and mapping services for the location of the CenterPoint servitude within the new right-of-way of Swan Lake Road.

The resolution was offered by Mr. Rimmer, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 17<sup>th</sup> day of June, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Avery, seconded by Mr. Rimmer, to adopt a resolution to clarify the amount of acreage to be sold to Coburn Supply Company, Inc., in Lot 1, Commerce Industrial Park, Unit No. 1, on December 3, 2014, said resolution to provide that the police jury "approves the sale of 4.005 acres, more or less, in Lot 1, Commerce Industrial Park, Unit No. 1" to CSPM, LTD, represented by CSPM Management, L.L.C. (Coburn Supply Company, Inc.).**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 17<sup>th</sup> day of June, 2015, that it does hereby approve the sale of 4.005 acres, more or less, in Lot 1, Commerce Industrial Park, Unit No. 1" to CSPM, LTD, represented by CSPM Management, L.L.C. (Coburn Supply Company, Inc.), for a sale price of \$340,425.

BE IT FURTHER RESOLVED, that William R. Altimus, Parish Administrator, is hereby authorized to execute any necessary documents in connection with said sale.

The resolution was offered by Mr. Avery, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 17<sup>th</sup> day of June, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Avery, seconded by Mr. Rimmer, to adopt a resolution ratifying the signature of Mr. William R. Altimus on an agreement to approve a 30-day extension to the Option to Purchase Agreement between CSPM, LTD, represented by CSPM Management, L.L.C., (Coburn Supply Company, Inc.), the City of Bossier City, and Bossier Parish Police Jury, for the purchase of 4.005 acres, more or less, located in Lot 1, Commerce Industrial Park, Unit No. 1.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

#### RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17<sup>th</sup> day of June, 2015, that it does hereby approve a 30-day extension to the Option to Purchase Agreement between CSPM, LTD, represented by CSPM Management, L.L.C., (Coburn Supply Company, Inc.), the City of Bossier City, and Bossier Parish Police Jury, for the purchase of 4.005 acres, more or less, located in Lot 1, Commerce Industrial Park, Unit No. 1.

BE IT FURTHER RESOLVED that William R. Altimus, Parish Administrator, is hereby authorized to execute documents.

The resolution was offered by Mr. Avery, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 17<sup>th</sup> day of June, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Ford presented Plan Change No. 2 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area Contract “A” – Sewer Force Main Project No. 2014-425, advising there are no costs involved with this plan change. **Motion was made by Mr. Avery, seconded by Mr. Darby, to approve Plan Change No. 2 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area Contract “A” – Sewer Force Main Project No. 2014-425, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

#### RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 17<sup>th</sup> day of June, 2015, that it does hereby approve Plan Change No. 2 on the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Primary Sewer Lift Stations and Force Mains – North Bossier Parish Area Contract “A” – Sewer Force Main Project No. 2014-425.

BE IT FURTHER RESOLVED that Jack Skaggs, President, is hereby authorized to execute said Plan Change No. 2.

The resolution was offered by Mr. Avery, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 17<sup>th</sup> day of June, 2015.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Ford reported that during the recent flood event in June, the Red River rose to an elevation higher than the current base flood elevation established by the Corps of Engineers for three previously approved subdivisions on the river side of the levee. He recommended that due to new data obtained during the flood event, a temporary moratorium be approved on the issuance of building permits for these previously approved subdivision until such time as new base flood elevations are received from the Corps of Engineers that address the latest flood event.

Mr. Avery asked how the recommended moratorium will affect building permits that have already been issued for homes in these subdivisions, but construction has not yet begun. Mr. Jackson requested that records be reviewed to determine if any building permits have been issued where construction of the home has not begun.

Mr. Benton expressed concern that a moratorium on building permits will prevent existing lot owners in these subdivisions from building on lots they have already purchased. Mr. Jackson stated that the law is very clear as to what entities have jurisdiction over development of property, and further stated that the police jury establishes ordinances that set forth land regulations within Bossier Parish. He stated that if all regulations for development of property are met, the police jury is obligated to allow development of that property.

Mr. Jackson stated that the Federal Emergency Management Agency also requires that a base flood elevation be established prior to land being developed in order for Bossier Parish to participate in the National Flood Insurance Program. He stated that base flood elevations are established by the Corps of Engineers. Mr. Jackson stated that through its own prudence, the police jury requires that structures be built one-foot above the base flood elevation established by the Corps of Engineers. He further stated that when the Corps of Engineers establishes a base flood elevation, it has determined that it is safe to build at that location with a finished floor elevation being built at the base flood elevation as set by the Corps of Engineers, plus one-foot above the base flood elevation as required by the parish.

Mr. Jackson stated that due to the recent flood event, the parish believes that the information used by the Corps of Engineers to establish base flood elevations in areas located on the river side of the levee may not be accurate, and the parish has the authority to place a temporary moratorium on the issuance of any building permits in the previously approved subdivisions located on the river side of the levee.

Mr. Jackson stated that there is a possibility that after the Corps of Engineers reviews all new data collected during the flood event, it could re-establish a base flood elevation for the area or determine that a base flood elevation

cannot be established in the areas on the river side of the levee which would prohibit any construction on lots in these previously approved subdivisions.

Mr. Benton stated that this issue is a very difficult situation because lot owners who have received a building permit to build on the river side of the levee prior to the flood event, can build on their lot, but lot owners that have not already obtained a building permit, will be unable to build. Mr. Jackson stated that the only way the police jury can deny a building permit long term is if the Corps of Engineers determines that a base flood elevation cannot be established in the previously approved subdivisions on the river side of the levee.

Mr. Skaggs stated that the Corps of Engineers supersedes the parish. He asked if a temporary moratorium is issued by the parish on building permits, can an individual request a base flood elevation directly from the Corps of Engineers and obtain a building permit. Mr. Jackson stated that a moratorium can be delayed, but it is his recommendation, as well as the Parish Engineer, that until the Corps of Engineers reviews the new data and establishes base flood elevations for these subdivisions based off the new data, no development be allowed until that time.

Mr. Jackson stated that based on the court's ruling in previous lawsuits which allege that the parish authorized development in areas where there was known flooding, the law is clear that if the Corps of Engineers and FEMA establish flood maps and base flood elevations, it is not the parish's jurisdiction. Mr. Jackson stated that in this situation, the parish is aware that the information provided to the homeowners in the subdivisions located on the river side of the levee may not be accurate. Therefore, it is a valid exercise of the police jury's authority to place a temporary moratorium on the issuance of building permits until such time as the experts charged with the duty of establishing base flood elevations under federal law have the opportunity to analyze the new data and establish new base flood elevations or determine that no base flood elevations can be established.

Mr. Benton stated that if the Corps of Engineers establishes new base flood elevations five feet higher than its current base flood elevations, it will not be feasible to build a pad on the existing lot five feet or possibly higher than its existing base flood elevation. Mr. Jackson stated that this could potentially create a series of developmental challenges. Mr. Benton stated that a moratorium issued on the selling of any additional lots in these subdivisions is understandable, but feels that if an existing lot owner wishes to build on his lot, it should be the lot owner's decision.

Mr. Jackson stated that the police jury will be charged with making difficult policy decisions concerning the engineering design of subdivisions in the future due to the recent flood event, as well as decisions concerning existing subdivisions. He stated that if the Corps of Engineers does not change the base flood elevations in these subdivisions, the lot owners will be allowed to build and obtain flood insurance at their own risk. Mr. Jackson stated that this type of flooding has not happened since 1945, and it is possible that property owners will be willing to take the risk of building in these locations. He stated that since the police jury knows that the information provided by the Corps of Engineers pertaining to base flood elevations may be off-base, it is his recommendation that a temporary moratorium be issued at this time on building permits for construction in previously approved subdivisions located on the river side of the levee.

Mr. Avery stated that there have been several changes throughout the years that have affected the river.

Mr. Rimmer asked if an indefinite moratorium should be issued on building permits in this matter. Mr. Jackson recommended that a 60 to 90-day moratorium be issued. Mr. Avery recommended that local legislators be asked to assist in requesting the Corps of Engineers to review the new data, and provide the police jury with their recommendations in a timely manner.

Mr. Ford stated that during the 2009 flood event, at the direction of the Corps of Engineers, elevations were shot of high water marks in south Bossier Parish. He stated that elevations were also shot during the 2015 flood event from the Arkansas line of the Red River to the lock and dam in south Bossier Parish beginning June 8, 2015. Mr. Ford stated that the Levee Board staked the high water mark on the levee from Benton to south Bossier, which is information the Corps of Engineers needs to re-evaluate the base flood elevations. He stated that elevations of the bottom of the river were also obtained.

Mr. Ford stated that it is not known how long it will take the Corps of Engineers to study the new information.

After further discussion, **motion was made by Mr. Cochran, seconded by Mr. Rimmer, to place a 90-day moratorium on the issuance of building permits for any development on the river side of the levee in Bossier Parish.**

The President called for public comment. Mr. Sam Marsiglia, Bossier City-Parish MPC, asked if the proposed moratorium affects building permits for new construction of buildings, renovations and add-ons to existing buildings and storage buildings. Mr. Jackson recommended the moratorium apply to all building permits at this time.

Mr. Jeff Raley, Raley & Associates, Inc., asked if the Corps of Engineers has determined that the base flood elevations established by them are incorrect. Mr. Jackson stated that the Corps of Engineers has not acknowledged that the current base flood elevations established by their office are incorrect. Mr. Raley stated that when they shot the elevations on each side of the Red River, the elevations were well in excess of two feet above the base flood elevation for a 100-year flood event, and approximately one-foot above a 500-year flood event.

Mr. Jackson stated that the National Oceanic and Atmospheric Administration has suggested that siltation has caused a tightening of the Red River water channel which has resulted in the channel no longer carrying the volume of water it has in the past, therefore causing the elevations to be incorrect. Mr. Avery stated that all locks at the lock and dam were not opened which also created some issues with flooding.

Ms. Bennett recommended that Bossier Parish representatives in Washington, D.C., be kept apprised of the issues in Bossier Parish, and that their assistance be requested to ensure that the Corps of Engineers reviews the new data obtained during the flood event in a timely manner to determine new information for base flood elevations.

Mr. Keith Norwood, Bossier Parish School Board, stated that he was present on behalf of Bill and Jennifer Carrier who live at 50 River Walk Drive. He stated that Mr. and Mrs. Carrier wanted to express their appreciation to the police jury for its assistance in protecting their home from being flooded. Mr. Norwood encouraged the police jury to approve the recommended 90-day moratorium on the issuance of building permits until such time as the data obtained during the flood event can be analyzed. He requested that the police jury keep the public informed and notify the public that they will be the subject of a study regarding potential new base flood elevations which could affect their properties.

Mr. John Michael Moore, Hazel Mercantile Company, stated that they own approximately five miles of river frontage along the Red River at I-220. He stated that during the recent flood event, approximately 300 to 400 acres

located behind the current levee was not inundated with water. Mr. Moore stated that approximately 200 to 300 additional acres flooded due to a breach of an old levee by the City of Bossier City when a pump station was installed on the riverfront for the water treatment facility. He requested that no permanent decisions be made by the police jury pertaining to future developments until such time as the Corps of Engineers and FEMA have analyzed the new data and made their determination as to base flood elevations.

Mr. Ryan Estess, Raley and Associates, Inc., asked if the Corps of Engineers and FEMA determine that no base flood elevation will be issued in the area where River Bluff Subdivision, Unit No. 2, is located, will building permits be denied for the lots in Unit No. 2. Mr. Jackson stated that the parish cannot allow development in an area without a base flood elevation being established by the Corps of Engineers and FEMA. He stated that FEMA requires the parish to adopt FEMA ordinances and follow certain guidelines regarding flood control in order for the citizens of Bossier Parish to be eligible for the National Flood Insurance Program. He further stated that one of the ordinances required by FEMA is that the parish will not allow anyone to develop a residential structure in an area where no base flood elevation is established.

Mr. Estess stated that he understands if the Corps of Engineers revises the base flood elevation in River Bluff Subdivision, Unit No. 2, at a higher elevation, homes will be required to be built at the new elevation, plus an additional one-foot as required by the parish. Mr. Jackson stated that homes built in Unit No. 2 would have to meet new elevation requirements as established by the Corps of Engineers.

Mr. Estess recommended that the police jury consider allowing homes on the river side of the levee to be designed similar to homes built in south Louisiana with the parking beneath the home if the Corps of Engineer revises the base flood elevations to a higher elevation. Mr. Jackson stated that all options will be considered.

Mr. Jackson stated that the recommended 90-day moratorium on the issuance of building permits will not apply to those seeking permits to rehabilitate their flood-damaged homes.

Mr. Avery asked for additional information pertaining to the lock and dam, and why all locks were not opened during the flood event. Mr. Jackson stated that there is a statutory program that must be followed pertaining to opening the locks on the lock and dam, and is not subject to political influence.

Mr. Ford stated that he received two requests for building permits on the river side of the levee prior to the flood event. He stated that he will provide photographs of those properties, which were inundated with water, to the applicants to ensure that they are aware of the potential for future flooding of their property.

Mr. Benton asked if construction will be allowed if a building permit was already issued prior to the flood event.

Mr. Ford stated that no building permits issued prior to the flood event will be revoked, but they will be contacted and provided with a copy of photographs of the condition of their property during the flood event.

After further discussion, **votes were cast and the motion carried unanimously.**

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Mr. Jackson stated that there are parish ordinances in place that regulate the use of sewer and potable water in the Parish of Bossier. He stated that these regulations were created due to the establishment of camping and RV sites without access to sanitary sewer and water. Mr. Jackson stated that with the recent flooding, it may be weeks or months before sanitary sewer can be reestablished for residents and businesses located on Buckhall Road, Cash Point Landing, and River Bluff Subdivision.

Mr. Jackson stated that some of the residents in these areas may choose to live on the second floor of their homes and temporarily use port-a-johns and generators for electricity. He stated that parish regulations pertaining to sewer and potable water do not allow SWEPCO to connect electricity to dwellings or businesses without proper sanitary sewer and potable water. Mr. Jackson recommended that parish regulations requiring sanitary sewer and potable water prior to occupancy of a dwelling and business be suspended in order to allow SWEPCO to reconnect electricity to dwellings and businesses located on Buckhall Road, Cash Point Landing, and River Bluff Subdivision once these areas are deemed safe.

**Motion was made by Mr. Plummer, seconded by Mr. Rimmer, to suspend parish regulations which require sanitary sewer and potable water prior to occupancy of a dwelling or business, to allow SWEPCO to provide electricity to dwellings or businesses located on Buckhall Road, Cash Point Landing, and River Bluff Subdivision.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Altimus expressed appreciation on behalf of the staff to police jurors for their dedication and work during the flood event. He also expressed appreciation to all police jury staff for their work and assistance during the event.

Mr. Altimus expressed appreciation to Mr. Heath Lyles, Assistant Purchasing Agent, for his assistance at the Emergency Operations Center during the flood event. He stated that the Bossier Parish Sheriff's Office, the City of Bossier City and the police jury will dedicate one employee each to assist at the Emergency Operations Center for any future emergencies. He stated that each of those employees will be provided education pertaining to homeland security issues.

Mr. Altimus also expressed appreciation to Ms. Brandi Baker, Commercial Vehicle Enforcement Unit, for her assistance at the Emergency Operations Center. He stated that Ms. Baker fielded all calls at the office and assisted wherever she was needed. Mr. Altimus stated that the Commercial Vehicle Enforcement Unit employees were a huge asset during the flood event, and expressed appreciation to them for their assistance.

Mr. Altimus expressed appreciation to Mr. Ford, Mr. Nguyen Kha, and Mr. Bruce Easterly for their work and assistance during this time.

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Mr. Altimus recommended that the Bossier Parish Highway Department begin working nine- hour days effective Monday, June 22, 2015. He stated that in the past, highway department personnel began working nine-hour days during the months of April through September, but due to budgetary constraints last year, this practice was stopped. Mr. Altimus stated that several parish projects, including the road overlay program and bridge improvements, have been delayed due to the need for assistance from highway crews for sandbagging during the flood. He reported that the



flooding also caused damage to roads and bridges that need to be addressed as soon as possible. He recommended that in 45-60 days, the police jury reevaluate the need for nine-hour days for highway department personnel and determine at that time if continuance of the nine-hour workday is needed.

Mr. Altimus stated that a Press Release will be issued asking for the public's patience during this time, as there are many roads throughout the parish that have been damaged by the recent rainfall and flooding. He stated that the highway department will begin working to repair the damaged roadways as soon as possible.

Mr. Benton requested that spraying for mosquitos be increased due to the amount of standing water. Mr. Avery requested that spraying be done for private roadways as well. Mr. Jackson stated that if permission is given by the landowner to allow the parish to spray on the private roadways, the parish will do so.

After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Shewmake, to amend the agenda to consider authorizing the Parish Administrator to determine the hours of operation for the Bossier Parish Highway Department beginning Monday, June 22, 2015.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

**AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

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**Motion was made by Ms. Bennett, seconded by Mr. Cochran, to authorize the Parish Administrator to determine the hours of operation for the Bossier Parish Highway Department beginning Monday, June 22, 2015, and that he be further granted administrative authority to continue monitoring and determining the need for extended hours of operation for the Bossier Parish Highway Department through the remainder of 2015.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Altimus reported that the State Director for the Disaster Recovery Unit has stated that in order for an individual to qualify for assistance from FEMA for the recent flood event, the individual cannot carry flood insurance and the structure must be their main residence. He further stated that FEMA determines how many residences must be damaged prior to qualifying for assistance.

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Mr. Skaggs expressed appreciation to Mr. Altimus for his leadership and work during the flood event.

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Mr. Ford reported that north Bossier Parish received the most damage to roadways from the recent flood event. He stated that the highest elevation recorded was 196 feet at Highway 537 in north Bossier Parish, and approximately 152 feet at the lock and dam in south Bossier Parish.

Mr. Ford presented photographs of flooding throughout Bossier Parish. He stated that approximately 300,000 sandbags were prepared in 10 days. He expressed appreciation to South Bossier Parish Fire District No. 2, the Bossier Parish Sheriff's Department, the Louisiana National Guard, and to parish inmates for their assistance with the preparation and distribution of sandbags.

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Mr. Ford reported that Mr. Lee Harvill has executed the documents dedicating an easement to the parish for construction of the low-water crossing on Pump Station Road. He stated that construction of the low-water crossing has begun and it is anticipated that Pump Station Road will be open by early next week.

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Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

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Mr. Plummer expressed appreciation to the Parkway Lady Panthers for assisting with sandbagging during the flood event.

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Appreciation was expressed to police jury employees, Bossier Parish Sheriff's Department, parish inmates and to all other entities for working together to assist the citizens of Bossier Parish during the flood event.

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Ms. Bennett reported on a meeting of the Northwest Louisiana Council of Governments held yesterday to discuss the Long Range Transportation Plan. She stated that the information provided was very informative.

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Mr. Shewmake reported that a grand opening ceremony for the Kingston Elementary School is scheduled for August 4, 2015, at 3:00 p.m.

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#### Finance Committee Meeting – June 17, 2015, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 17<sup>th</sup> day of June, 2015, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members present.

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Ms. Robin Jones, Bossier Arts Council, stated that the Bossier Arts Council has been in operation at its current location for 30 years. She stated that they provide outreach programs for all ages, including programs to prepare students for college and programs to teach older citizens how to use the Internet and social media. Ms. Jones provided information on additional programs offered by the Bossier Arts Council.

Ms. Jones stated that the Bossier Arts Council has charged a membership fee of \$25 for the last 30 years and there are no plans to increase this fee amount. She stated that all outreach programs are offered to the public free of

charge. Ms. Jones stated that the Art Council's largest fundraiser, ARTini, normally raises approximately \$40,000. She stated that this year, the event only raised \$10,000. Ms. Jones requested that the police jury consider an appropriation to the Bossier Arts Council for the year 2016. The request will be considered during budget proceedings.

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Ms. Joan Turek, Coordinator for the Bossier Parish School Destination ImagiNation Program, extended appreciation to the police jury for its financial contributions for travel expenses for Bossier Parish students to attend the Destination ImagiNation Tournament in Knoxville, Tennessee. She stated that 15 teams from Bossier Parish schools competed at the Destination ImagiNation Global Tournament in Knoxville, Tennessee, including Airline High School, Parkway High School, Haughton High School, Cope Middle School, Elm Grove Middle School, Sun City Elementary School, Legacy Elementary School, and W.T. Lewis Elementary School.

Ms. Turek stated that Destination ImagiNation is an international creative problem-solving program, advising that over 1,500 teams compete internationally. She stated that Cope Middle School Community Service Team ranked 1<sup>st</sup> place in the state tournament, and 18<sup>th</sup> at the global finals. Ms. Turek stated that Haughton High School Improvisation Team ranked 1<sup>st</sup> place in the state tournament, and 3<sup>rd</sup> at the global finals. She stated that several of the other schools also did very well in the rankings. Ms. Turek presented photographs of the teams competing at the Destination ImagiNation Global Tournament in Knoxville, Tennessee.

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**Motion was made by Mr. Benton, seconded by Mr. Hammack, to approve payment of accounts payable invoices in the amount of \$142.73 for the Johnny Gray Jones Youth Shelter for the month of May, 2015, as follows:**

Twin City Appliance, Inc.	\$ 79.50
Sears Parts	\$ 63.23

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Shewmake, seconded by Mr. Rimmer, to approve payment of all other accounts payable invoices for the month of May, 2015.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Skaggs recognized Ms. Sonja Bailes, Bossier Parish School Board, and expressed appreciation to her for her dedication and work as a member of the Salvation Army during the recent 2015 flooding event. He stated that the Salvation Army provided meals to first responders and volunteers during the recent flooding.

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The Finance Committee meeting was adjourned by the Chairman.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 17<sup>th</sup> day of June, 2015, the meeting was adjourned by the President at 4:00 p.m.

RACHEL D. HAUSER  
PARISH SECRETARY

JACK SKAGGS, PRESIDENT  
BOSSIER PARISH POLICE JURY