

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
September 18, 2013  
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 18<sup>th</sup> day of September, 2013, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Mac Plummer, and the pledge of allegiance was led by Mr. Wayne Hammack. The Parish Secretary, Ms. Cindy Dodson, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Mac Plummer
Mr. Bob Brotherton	Mr. Doug Rimmer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook	Mr. Jack Skaggs

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Others present were Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cindy Dodson, Parish Secretary.

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**Motion was made by Mr. Plummer, seconded by Mr. Benton, to adopt the minutes of the August 7, 2013, and the August 21, 2013, regular meetings, and the August 21, 2013, Finance Committee meeting, as published.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Robert Berry, Cypress Black Bayou Recreation and Water Conservation District, reported on the U.S.A. College SEC Wakeboard Regionals held on Cypress Lake on Saturday, September 14, 2013. He stated that nine colleges competed with a total of 83 participants, and advised that two records were set during the event.

Mr. Berry reported that families of the participants utilized the RV park at Cypress Black Bayou Park during the event. He stated that some parents were so impressed with the lake and park facilities, they will recommend that the national event for the wakeboard competition be held at Cypress Black Bayou Park next year.

Mr. Berry advised that attendees of the event were from Mississippi, Alabama, Texas, and Louisiana.

Mr. Berry advised that several college students helped clean the beach area and dispose of trash after the event. He expressed appreciation to Mr. Billy Montgomery for his efforts in bringing this event to Cypress Lake.

Mr. Berry reported that they are currently working to possibly host a five day archery competition with approximately 300 competitors at Cypress Black Bayou Park in February of 2014. He advised that one of the five days will be set aside for Bossier Parish schools to compete.

Mr. Berry reported that salvinia on Cypress Black Bayou has been previously contained to a 20-acre area, but has now spread to approximately 200 acres of the lake. He stated that spraying treatment has resumed on the lake and it is anticipated that the affected areas will be reduced soon.

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**Motion was made by Mr. Avery, seconded by Mr. Skaggs, to amend the agenda to add Ms. Renee Hall as a visitor.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

**AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

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Ms. Renee Hall stated that wastewater from Turtle Creek Subdivision is going into Cypress Lake. She stated that a retention pond located off West Lakeshore is being used as a wastewater oxidation pond for Turtle Creek Subdivision and is draining into the lake. Ms. Hall stated that the Department of Environmental Quality has determined that the wastewater going into the lake meets DEQ regulations and there are no violations. Ms. Hall advised that she submitted a sample of the wastewater for private testing and presented copies of the test results to the police jury. She stated that the test indicates that the number of units of fecal coliform found in the sample is much higher than the allowable limit.

Ms. Hall stated that several residents that live off West Lakeshore have filed formal complaints with DEQ regarding the ponds and the horrible smell in the area.

Ms. Hall expressed concern that Turtle Creek Subdivision is being allowed to continue to develop without proper sewerage disposal. She stated that the residents on Cypress Lake do not want any waste to be put into Cypress Lake.

Ms. Hall advised that Eagle Water maintains the wastewater treatment plant for Turtle Creek Subdivision. Mr. Ford stated that he contacted Eagle Water regarding the complaint from Ms. Hall, and was advised that Eagle Water found no contaminants in the water. He stated that he will review the test results submitted by Ms. Hall.

Mr. Ford stated that West Lakeshore was one of the first areas developed on Cypress Lake in the 1970's and at that time a community type sewer system was installed which met all Department of Environmental Quality and Department of Health and Hospitals requirements. He stated that when the development of Turtle Creek Subdivision was presented to the police jury for approval, a letter from Eagle Water was submitted stating that they had the capacity in their oxidation ponds to handle another 100 units only, and the police jury approved the subdivision. Mr. Ford stated that the developers of Turtle Creek Subdivision have indicated that the development of approximately 200 additional homes is planned. He stated that a new sewer treatment plan will be required for those additional homes.

Mr. Ford stated that the police jury relies on DEQ and DHH to approve sewer treatment plans and discharge permits. He stated that all complaints received by the police jury office regarding sewerage are forwarded to DEQ and DHH immediately.

Mr. Earl Bethel stated that he lives on West Lakeshore and the wastewater running into Cypress Lake from Turtle Creek Subdivision is not sanitary. He presented a statement dated September 10, 2013, from Eagle Water stating that the wastewater discharge into Cypress Lake is not contaminated and meets all health standards. Mr. Bethel requested that the police jury address this matter immediately.

Mr. Jackson stated that the police jury does not have the authority to regulate beyond its jurisdiction. Ms. Hall asked if the Cypress Black Bayou Recreation and Water Conservation District has the authority to prohibit discharge into Cypress Lake. Mr. Jackson stated that the Cypress Black Bayou Recreation and Water Conservation District has its own set of rules and regulations. Ms. Hall stated that Senator Robert Adley has advised her that the Cypress Black Bayou Recreation and Water Conservation District has the authority to stop any type of discharge into Cypress Lake.

After further discussion, Mr. Ford stated that he will review the test results presented by Ms. Hall, and will provide a report at a later date.

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**Motion was made by Mr. Benton, seconded by Mr. Rimmer, to table the matter of discussion of letter bids received for the Lawson Bo Brandon Sports Complex New Ball Field Fencing Project No. 2012-395, to be considered at the October 2, 2013, regular meeting.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Dodson announced the public hearing to consider approval of the plat of the proposed development of the Minor Plat of James Brian Lacroix, located in Section 29, Township 20 North, Range 13 West, Bossier Parish, LA.

Mr. Brian Lacroix was present. Mr. Ford advised that this is heir property, and that access to Tract 1 is provided via a 30-foot servitude of passage across Tract 2 off Finely Road. He stated that it is understood that the police jury will not maintain this 30-foot servitude and it is considered a driveway only.

Mr. Benton recommended that a 60-foot access servitude be required on such plats in the future. The matter is to be considered by the Road/Subdivision Regulation Committee.

There being no opposition, **motion was made by Ms. Bennett, seconded by Mr. Shewmake, to approve the plat of the proposed development of the Minor Plat of James Brian Lacroix, located in Section 29, Township 20 North, Range 13 West, Bossier Parish, LA, with the stipulation that the Bossier Parish Police Jury will never maintain any portion of the 30-foot access servitude from Finely Road.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Dodson announced the public hearing to consider approval of the plat of the proposed development of Legends Court Subdivision, located in Section 14, Township 18 North, Range 12 West, Bossier Parish, LA.

Mr. Reggie Lewis, Raley & Associates, Inc., stated that the proposed development is to be a gated subdivision consisting of 54 lots. He advised that concrete streets, streetlights and sidewalks are planned. Mr. Lewis stated that an oil pipeline does exist through the proposed subdivision, and they are currently working with the pipeline company to meet all requirements prior to the start of any construction. He stated that they are currently negotiating with the pipeline company regarding the cost of the required heavy grade pipe that must be used.

Mr. Ford advised that requirements made by the pipeline company will be included in the covenants for the proposed subdivision, stating that fencing is required along the pipeline with gates in the backyard of the lot, as well as markers indicating the location of the pipeline.

Mr. Jackson expressed concern as to who will ensure that fencing requirements are met and that the fence is maintained in the future. Mr. Lewis stated that there is only one builder in this subdivision and he is responsible for making sure that all fencing is properly installed.

Mr. Ford stated that a detention pond will be located north of the proposed development near Highway 80, and that the Consolidated Waterworks/Sewerage District No. 1 will provide sewer services. He stated that a southbound right-turn lane is planned off Forest Hills Boulevard into the proposed development.

After further discussion, **motion was made by Mr. Benton, seconded by Ms. Bennett, to table the public hearing to consider approval of the plat of the proposed development of Legends Court Subdivision, located in Section 14, Township 18 North, Range 12 West, Bossier Parish, LA, to be considered at the October 2, 2013, regular meeting.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to schedule a public hearing on October 2, 2013, to consider approval of the plat of the proposed development of Red River Trace Subdivision, located in Section 8, Township 15 North, Range 11 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to schedule a public hearing on October 2, 2013, to consider approval of the plat of the proposed development of Willow Trace Subdivision, Unit No. 3, located in Section 36, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Avery, seconded by Mr. Cook, to schedule a public hearing on October 2, 2013, to consider approval of the plat of the proposed development of Cypress Xpress Lube Subdivision, being a resubdivision of Lots 1 and 2, Bee Bend Estates, Unit No. 2-A, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Skaggs, seconded by Mr. Plummer, to schedule a public hearing on October 16, 2013, to consider the application of Circle K Stores, Inc., to the Bossier City-Parish Metropolitan Planning Commission, for Conditional Use Approval for the retail sale of high content alcohol at a convenience store, 5302 Airline Drive, Bossier City, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Dodson announced the hearing to consider condemnation of property at 562 Princeton Road, Princeton, LA. Mr. James Gillespie, property owner, was present. Mr. Mike Vetkoetter, Property Standards Officer, presented current photographs of the property and advised that the property is now in compliance with property standards regulations. He recommended that condemnation proceedings be dismissed.

**Motion was made by Mr. Cook, seconded by Mr. Avery, to dismiss condemnation proceedings on property at 562 Princeton Road, Princeton, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Ms. Dodson announced the hearing to consider condemnation of property at 106 Robin Lane, Bossier City, LA. Mr. Vetkoetter presented current photographs of the property and reported that there has been no change in the condition of the property.

After further discussion, **motion was made by Mr. Skaggs, seconded by Mr. Rimmer, to proceed with condemnation of property at 106 Robin Lane, Bossier City, LA, in accordance with property standards regulations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Vetkoetter reported on a meeting of the Property Standards Board of Review, advising that it is recommended that condemnation hearings be scheduled to consider condemnation of property at 53 Princeton Lane South, Princeton, LA, and 7109 Jennifer Lane, Princeton, LA.

**Motion was made by Mr. Benton, seconded by Mr. Brotherton, to schedule a condemnation hearing on October 2, 2013, to consider condemnation of property at 53 Princeton Lane South, Princeton, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

**Motion was made by Mr. Cook, seconded by Mr. Avery, to schedule a condemnation hearing on October 2, 2013, to consider condemnation of property at 7109 Jennifer Lane, Princeton, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Cook, seconded by Mr. Darby, to accept the resignation of Ms. Allison Green from the Northeast Bossier Parish Fire District No. 5 Board of Commissioners.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Shewmake, seconded by Mr. Benton, to adopt resolutions addressing the administrative and engineering aspects of the proposed FY2014-2015 Louisiana Community Development Block Grant Project Applications A and B.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY 2014 - FY 2015 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration, for funding under the FY 2014 - FY 2015 LCDBG program for public improvements for Application A; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Bossier Parish Police Jury has hired the administrative and engineering firms of GNF Management Company, Inc., and Beast Engineering, LLC, to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program.

All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration, under the FY 2014 or the FY 2015 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2014 - FY 2015 LCDBG program.

The resolution was offered by Mr. Shewmake, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of September, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

RESOLUTION

A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE PROPOSED FY 2014 - FY 2015 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration, for funding under the FY 2014- FY 2015 LCDBG program for public improvements for Application A; and

WHEREAS, it is necessary to pay all engineering costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Bossier Parish Police Jury has hired the engineering firm of Beast Engineering, LLC, to perform all engineering services relative to the LCDBG program. All engineering fees are established in the LCDBG application and are contingent upon funding of the project by the State of Louisiana, Division of Administration, under the FY 2014 or the FY 2015 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay all engineering costs associated with the preparation and implementation of the FY 2014 - FY 2015 LCDBG program.

The resolution was offered by Mr. Shewmake, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of September, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

RESOLUTION

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY 2014 - FY 2015 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration, for funding under the FY 2014 - FY 2015 LCDBG program for public improvements for Application B; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Bossier Parish Police Jury has hired the administrative and engineering firms of GNF Management Company, Inc., and Balar Associates, Inc., to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program.

All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration, under the FY 2014 or the FY 2015 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2014 - FY 2015 LCDBG program.

The resolution was offered by Mr. Shewmake, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of September, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

RESOLUTION

A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE PROPOSED FY 2014 - FY 2015 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration, for funding under the FY 2014 - FY 2015 LCDBG program for public improvements for Application B; and

WHEREAS, it is necessary to pay all engineering costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Bossier Parish Police Jury has hired the engineering firm of Balar Associates, Inc., to provide engineering services relative to the LCDBG program. All engineering fees are established in the LCDBG application and are contingent upon funding of the project by the State of Louisiana, Division of Administration, under the FY 2014 or the FY 2015 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay all engineering costs associated with the preparation and implementation of the FY 2014 - FY 2015 LCDBG program.

The resolution was offered by Mr. Shewmake, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of September, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Cook, seconded by Mr. Avery, to approve a request from the Louisiana Department of Wildlife and Fisheries and the Corps of Engineers for the police jury's assistance with improvements to areas around Ivan Lake.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Nguyen Kha, Assistant Engineer, presented Plan Change No. 1 on the South Bossier Park, Phase I, New Athletic Fields and Parking Project No. 2013-242, advising that this plan change provides for 60 additional contract days. **Motion was made by Mr. Brotherton, seconded by Mr. Benton, to approve Plan Change No. 1 on the South Bossier Park, Phase I, New Athletic Fields and Parking Project No. 2013-242, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of September, 2013, that it does hereby approve Plan Change No. 1 on the South Bossier Park, Phase I, New Athletic Fields and Parking Project No. 2013-242.

BE IT FURTHER RESOLVED that Jimmy Cochran, President, is hereby authorized to execute said Plan Change No. 1.

The resolution was offered by Mr. Brotherton, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of September, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Avery, seconded by Mr. Darby, to accept the streets and drainage in Rosedale Place Subdivision, Unit No. 14, into the parish road system for permanent maintenance.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## ORDINANCE NO. 4502

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 18<sup>th</sup> day of September, 2013, has received a request from H&H Contracting Company, Inc., that the parish accept into its system for permanent maintenance, the streets and drainage in Rosedale Place Subdivision, Unit No. 14, Bossier Parish, Louisiana; and

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinance.

WHEREAS, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of H&H Contracting Company, Inc., including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, streets and drainage located in Rosedale Place Subdivision, Unit No. 14, Bossier Parish, Louisiana:

Tensas Drive – 0.073 mile  
Kateland Circle – 0.058 mile

BE IT FURTHER RESOLVED, that a certified copy of this ordinance be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The Ordinance was offered by Mr. Avery, seconded by Mr. Darby. Upon vote, it was duly adopted on this 18<sup>th</sup> day of September, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Jackson stated that he has been working with officials at Ware Youth Center regarding the proposed leasing of the facility. He stated that an agreement of the business terms has been reached, but additional time is needed for a cost overview. Mr. Jackson stated that there will be an increase of approximately \$200,000 in the current operating cost, and advised that the lease will be initially for a one year term.

After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Plummer, to approve an agreement for the proposed leasing of the Ware Youth Center, subject to review by the Parish Attorney, Parish Administrator, and Parish Treasurer, and to authorize the Parish Administrator to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

## RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of September, 2013, that William Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, an agreement for proposed leasing of the Ware Youth Center.

The resolution was offered by Ms. Bennett, seconded by Mr. Plummer. Upon vote, it was duly adopted on this 18<sup>th</sup> day of September, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Jackson stated that in the subdivision plat approval process, a developer is requested to provide the parish engineer with certain information prior to approval of the plat. He stated that some of these requirements are not specifically addressed in the Bossier Parish Code of Ordinances, and in an effort to ensure that all current practices are included in the Code, an amendment to Chapter 110 of the Bossier Parish Code of Ordinances is needed to require that restrictive covenants for a proposed subdivision must be provided to the Bossier Parish Engineer prior to plat approval, and to require that for master-planned subdivisions, the same covenants shall apply throughout the entire development.

Mr. Kha stated that it is recommended that this matter be referred to the Road/Subdivision Regulations Committee for further review. Mr. David Hall, developer, asked if existing master-planned subdivisions with different covenants will be allowed once the proposed ordinance becomes effective. Mr. Jackson recommended that Mr. Hall attend the Road/Subdivision Regulations Committee to discuss these issues.

After further discussion, **motion was made by Mr. Benton, seconded by Mr. Shewmake, to refer this matter to the Road/Subdivision Regulations Committee for further review.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** A meeting of the Road/Subdivision Regulations Committee is scheduled for October 2, 2013, at 1:00 p.m., for further review of this matter.

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**Motion was made by Ms. Bennett, seconded by Mr. Avery, to approve Supplemental Agreement No. 1 to the Professional Services Contract with NTB Associates, Inc., for the Kingston Road Improvements, Phase I, in the amount of \$4,915.00, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

#### RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of September, 2013, that Jimmy Cochran, President, and/or William Altimus, Parish Administrator, be and are hereby authorized to execute on behalf of the Bossier Parish Police Jury, Supplemental Agreement No. 1 to the Professional Services Contract with NTB Associates, Inc., for the Kingston Road Improvements, Phase I, in the amount of \$4,915.00.

The resolution was offered by Ms. Bennett, seconded by Mr. Avery. Upon vote, it was duly adopted on this 18<sup>th</sup> day of September, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Jackson stated that there have been several requests regarding requirements for special events in the parish. He stated that there may be large crowds at some of these events in areas of the parish that are not equipped to handle large amounts of traffic and the possible risks of health and safety issues. He stated that the parish does not currently have an ordinance in place to regulate these types of events which are held outside the jurisdiction of the Bossier City or Benton Metropolitan Planning Commissions.

Mr. Jackson stated that the proposed ordinance will require that anyone seeking a permit from the Bossier Parish Police Jury for an outdoor event will be required to obtain approval from the Bossier Parish Sheriff's Department for security and traffic control, and approval from the Health Department, if required, for water and sanitation requirements.

Mr. Sammy Halphen, Director of Public Safety, stated that emergency medical services and fire protection services are affected when large events are held in the parish. He stated that he has been meeting with the representatives of the Bossier Parish Sheriff's Department, Bossier Parish EMS and the parish fire districts for the last several months to create a packet of forms and guidelines that will be required for outdoor events and festivals in Bossier Parish. Mr. Halphen stated that the applicant should be required to visit with each emergency service agency to ensure that all safety measures are in place prior to the event being held. He requested that the proposed ordinance be amended in the future to require that the applicant must submit plans to the Bossier Parish Sheriff, Bossier Parish EMS, and the fire districts.

**Motion was made by Mr. Plummer, seconded by Mr. Brotherton, to adopt an ordinance amending Chapter 10 of the Bossier Parish Code of Ordinances by adding Article III, "Public Interest and Special Events".**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

#### ORDINANCE NO. 4503

AN ORDINANCE AMENDING CHAPTER 10 OF THE BOSSIER PARISH CODE OF ORDINANCES BY ADDING ARTICLE III, "PUBLIC INTEREST AND SPECIAL EVENTS"; FINES AND PENALTIES FOR VIOLATION THEREOF;

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of September, 2013, that Chapter 10 of the Bossier Parish Code of Ordinances, be and is hereby amended to add Article III, Public Interest and Special Events, as follows:

ARTICLE III. Public Interest and Special Events.

Section 10-37. Definitions.

(a) For the purposes of this section, the term "Public Interest and Special Events" includes outdoor concerts, carnivals, circuses and similar activities, held in all areas of Bossier Parish, except that area covered by the Unified Development Code of the Bossier City-Parish Metropolitan Planning Commission, which has its own regulations, that are intended to appeal to the public at-large rather than any specific, targeted group. Permitting decisions shall be made without regard to the content of protected speech.

Section 10-38. Regulations Established.

(a) The activity shall be permitted only during hours when the on-site parking would not be used for the primary occupancy's high traffic generation activities. Further, applicant shall be required to seek approval of its traffic and security plan with the Bossier Parish Sheriff's Office. Further, depending on expected attendance, adequate sanitary facilities in the form of portable toilets may be required as directed by the Bossier Parish Health Unit.

(b) The special event or activity is limited to no more than six (6) times per year and each event shall be no longer than ten (10) days. Each event requires its own specific approval and permit.

(c) When the event has been concluded, the site shall be left clean and restored to its previous condition or improved condition, as appropriate.

Section 10-39. Violations; penalties.

(a) Any person violating any provisions of this Ordinance shall be guilty of a misdemeanor and upon the conviction thereof shall forfeit and pay such penalties as the court may decide as prescribed

by Louisiana law, not to exceed \$500.00 or 30 days imprisonment or both for each violation. Each day's continued violation shall constitute a separate offense.

(b) In the event any development activity is undertaken prior to approval and issuance of a permit and if the developer is declared guilty by a court of competent jurisdiction in accordance with the provisions of this Article, in addition to other prescribed remedies in this Article, the Parish shall not consider the developer's application for site plan approval and subsequent issuance of a permit for that project for a period not to exceed 90 days from the date of determination of violation.

(c) Nothing herein shall prevent the Parish from taking such other action as is necessary to prevent or remedy any violation, including injunctive relief.

The ordinance was offered by Mr. Plummer, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 18<sup>th</sup> day of September, 2013.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Representative Jeff Thompson extended his appreciation to the police jury for its support and for continued efforts to improve Bossier Parish. He stated that he is currently working with Bossier Parish District Attorney Schuyler Marvin regarding proposed legislation to hopefully reduce the cost of video conferencing for juveniles housed at Ware Youth Center in Coushatta. He stated that this will also reduce transportation costs.

Representative Thompson stated that Cypress Black Bayou and Lake Bistineau are overgrown with alligator grass and salvinia, and advised that they are working with the Louisiana Department of Wildlife and Fisheries to help address those issues. He advised that Secretary Robert Barham, Department of Wildlife and Fisheries, will be holding a town hall meeting on September 26, 2013, at Doyline High School to discuss this matter.

Representative Thompson advised that a protective southbound left-hand turn arrow will be installed to help improve the traffic flow at the intersection of Highway 3 and Burt Boulevard in Benton. He further stated that the Louisiana Department of Transportation and Development will be working with the Bossier Parish Sheriff's Department and the Bossier Parish School Board in an effort to improve traffic conditions in front of Benton Middle and Benton High School on Highway 3.

Representative Thompson encouraged the jurors to contact him with any additional concerns they may have in Bossier Parish. Appreciation was extended to Representative Thompson for his support of the police jury.

\*\*\*

Mr. Kha provided an update on the New Barksdale Air Force Base Entrance at Bodcau Station Road Project, advising that paving is complete on Bodcau Station Road, and that signal work at the railroad crossing will be done by Kansas City Southern in the next couple of weeks.

\*\*\*

Mr. Kha advised that pavement of the parking lot at the Red River National Wildlife Refuge is complete.

\*\*\*

Mr. Ronnie Andrews, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Andrews advised that the Linton-Bellevue Road bridge will be complete next week.

\*\*\*

Mr. Rimmer reported on the 5<sup>th</sup> Annual BPCC 100 (Mini Nascar) Go-Kart Race that was held on Saturday, September 14, 2013, at the Bossier Parish Community campus track, advising that it was well attended.

\*\*\*

Ms. Bennett reported on the dedication of the Heroes' Walking Track at Benton Elementary School, and extended her appreciation to the Bossier Parish Highway Department for their excellent work on the walking track.

\*\*\*

Mr. Benton reported on a meeting of the Police Jury Association Executive Board, advising that they will be presenting legislation to remove a cap on the distribution of mineral right allocations from the Haynesville Shale that only allows the parish to receive one-fifth of those funds, not to exceed \$907,000.

\*\*\*

Mr. Jackson requested authority to proceed with lawsuits against Melvin B. Tennell, Michael E. Leone, and Travis Turnipseed d/b/a Travis Turnipseed Trucking for unpaid Commercial Vehicle Enforcement Unit citations.

**Motion was made by Mr. Plummer, seconded by Mr. Hammack, to amend the agenda to authorize the Parish Attorney to proceed with lawsuits against Melvin B. Tennell, Michael E. Leone, and Travis Turnipseed d/b/a Travis Turnipseed Trucking for unpaid Commercial Vehicle Enforcement Unit citations.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

**AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

\*\*\*

**Motion was made by Mr. Plummer, seconded by Mr. Skaggs, to authorize the Parish Attorney to proceed with lawsuits against Melvin B. Tennell, Michael E. Leone, and Travis Turnipseed d/b/a Travis Turnipseed Trucking for unpaid Commercial Vehicle Enforcement Unit citations.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

**Motion was made by Ms. Bennett, seconded by Mr. Skaggs, to amend the agenda to declare adjudicated property described as improvement located on Lots 84 and 85 of Downtown Airport, Tax Assessment 168699, as surplus.**

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

**AYES:** Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Cook, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

\*\*\*

**Motion was made by Ms. Bennett, seconded by Mr. Rimmer, to declare adjudicated property described as improvement located on Lots 84 and 85 of Downtown Airport, Tax Assessment 168699, as surplus, to be sold at auction.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

Finance Committee Meeting – September 18, 2013, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 18<sup>th</sup> day of September, 2013, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members present.

\*\*\*

Mr. Rick Foreman, Executive Director of Volunteers for Youth Justice, expressed appreciation to the police jury for its continued support, and requested that the jury consider a budget appropriation in the amount of \$45,000 to the Volunteers for Youth Justice Bossier JumpStart program for the year 2014.

Mr. Foreman stated that the Volunteers for Youth Justice has been working in the Northwest Louisiana community for over 30 years providing intervention and diversion programs for at-risk youth. He stated that the Bossier JumpStart program served 245 youth last year.

The request will be considered during budget proceedings.

\*\*\*

Ms. Cheryl Taylor and Ms. Sandra Beech, The Arc Caddo-Bossier, were present. Ms. Beech stated that she is the Director of Children’s Services for The Goldman School, a division of The Arc Caddo-Bossier. She stated that The Goldman School was established in 1962 and serves the children in Region 7 of the Department of Health and Hospitals which includes Bossier Parish. Ms. Beech stated that the program serves children with or without disabilities, and provides a child development center for children from six weeks of age to the age of five. She stated that the goal is to provide all children with the skills and knowledge to be better prepared for school, and to motivate each other so they may grow socially, intellectually and physically to the best of their potential.

Ms. Taylor requested that the police jury consider a 2014 budget appropriation in the amount of \$50,000 to The Goldman School, a division of The Arc Caddo-Bossier. She stated the programs have experienced substantial cuts in funding.

The request will be considered during budget proceedings.

\*\*\*

Ms. Tamara Crane, Bossier Council on Aging, requested a budget appropriation of \$125,000 for the year 2014. She stated that the requested amount includes an additional \$20,000 for the year 2014 which will be used to increase the hours of operation at the Benton meal site from eight hours per week to twenty hours per week, including personnel time to cover site operations. Ms. Crane stated that the additional funds will allow an increase in meal service from the maximum of twenty-five meals per day to a maximum of thirty meals per day at the Benton meal site.

Ms. Crane advised that the Benton meal site has been a success and continues to grow, and acknowledged several senior citizens in the audience who offered support of the requested additional funding to the Benton location.

Ms. Crane expressed her appreciation to the Town of Benton for its continued support of the Benton meal site by providing the building facility and utilities. Ms. Bennett expressed appreciation to Representative Jeff Thompson for his generosity in providing the building facility to the Town of Benton at a reduced rental rate.

Mr. Darby stated that the Benton meal site provides the senior citizens a great opportunity for social interaction with others.

Mr. Rimmer stated that the growth in Benton has been a huge factor in the success of the Benton meal site, and advised that with the continued growth in the Haughton area, a meal site may be necessary in the Haughton area in the future.

Dr. Kelly, a resident of Country Club Drive, advised that he and his wife visit the Benton meal site on a regular basis. He stated that the senior citizens and employees at this facility have been very supportive to him and his wife during her time of illness.

Jurors thanked Ms. Crane for her report and advised her that the 2014 budget request for the Bossier Council on Aging will be considered during budget proceedings.

\*\*\*

**Motion was made by Mr. Hammack, seconded by Mr. Darby, to approve payment of accounts payable invoices in the amount of \$6,253.02 for the Johnny Gray Jones Youth Shelter for the month of August, 2013, as follows:**

Cannon Services, Inc.	\$ 316.25
Homeland Safety Systems	\$ 435.25
Tommy Johnson	\$ 15.56
Rexel	\$ 15.49
Bobby Brannon Heating and	



Air Conditioning	\$ 154.00
Tubbs Hardware & Rental	\$ 250.00
R E Michel Company, Inc.	\$ 26.16
R E Michel Company, Inc.	\$ 30.72
Area Wide	\$ 240.00
Bobby Brannon Heating and Air Conditioning	\$ 684.00
Bobby Brannon Heating and Air Conditioning	\$ 960.00
Tubbs Hardware & Rental	\$ 125.00
Jack Spring Electrical Contractors	\$ 284.29
Home Depot Credit Services	\$ 14.12
Swan Lake Hardware, LLC	\$ 7.98
Cannon Services, Inc.	\$ 365.00
Action Fire and Safety Company	\$ 225.00
TD Refrigeration Dealer	\$2,104.20

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Shewmake, seconded by Mr. Hammack, to approve payment of all other accounts payable invoices for the month of August, 2013.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Skaggs, seconded by Mr. Avery, that Mr. Skaggs and Mr. Avery will contribute discretionary funds in the amount of \$632 each, for a total of \$1,264 to Legacy Elementary School for the purchase of Promethean ActivBoards.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Benton, seconded by Mr. Darby, to authorize an expenditure of \$150 for an advertisement supporting the Veteran's Weekend Celebration and parade scheduled on November 10, 2013, at 2:00 p.m. at the Louisiana State Fairgrounds.**

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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There being no further business to come before the Finance Committee, the meeting was adjourned by the Chairman.

\*\*\*

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 18<sup>th</sup> day of September, 2013, the meeting was adjourned by the President at 3:37 p.m.

CINDY A. DODSON  
PARISH SECRETARY

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY