

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
September 21, 2011
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 21st day of September, 2011, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Rick Avery, called the meeting to order. The invocation was given by Mr. Wayne Hammack and the pledge of allegiance was led by Mr. Jerome Darby. The Parish Secretary, Ms. Cindy Dodson, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Brad Cummings
Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Winfred Johnston
Mr. Barry Butler	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Mac Plummer

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cindy Dodson, Parish Secretary.

Motion was made by Mr. Cummings, seconded by Mr. Cochran, to adopt the minutes of the August 3, 2011, and the August 17, 2011, regular meetings, and the August 17, 2011, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Hammack, seconded by Mr. Johnston, to amend the agenda to add Ron and Cindy Boudreaux.

The President called for public comment. There being none, **votes were cast and the motion carried, with the following vote recorded:**

AYES: Mr. Altimus, Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Plummer.

NAYS: None

ABSTAIN: None

ABSENT: None

Ms. Susan Brunner and Dr. Robert Robinson, Gallery Fine Art Center, were present. Ms. Brunner advised that Gallery Fine Art Center is locally owned and operated, and specializes in projects that promote and support education and awareness of our region's culture and the arts. She stated that one of the goals of Gallery Fine Art Center is to develop and manage a Bossier Parish public art collection established by a public/private collaboration. Ms. Brunner presented information on the placement of paintings in the St. Tammany Parish President's office and in the St. Tammany Parish Judicial Complex.

Ms. Brunner stated that allowing the display of fine art collections in Bossier Parish public facilities will increase awareness of the arts and culture of our region. She stated that she and Dr. Robinson have also visited several branches of the Bossier Parish Library. Ms. Brunner presented information on the initial planning phases for such a project and the associated costs.

Dr. Robinson encouraged the jury to consider supporting a public art collection in public facilities. After further discussion, the matter was referred to the Capital Improvements/Building and Grounds Committee for consideration.

Ms. Krystan Naron requested the jury's assistance with repairs to the Cotton Valley Road, advising that due to large rocks on the road she has had to replace the tires on her vehicle numerous times. She stated that other residents on the road have also had tire damage.

Mr. Avery requested that regular gravel be considered for use on the road. After further discussion, the matter was taken under advisement for review of available sources for obtaining another type of gravel.

Mr. Ron Boudreaux and Ms. Cindy Boudreaux requested that the jury consider repairs on the Atkins Clark Road. He stated that he owns approximately 300 acres off the Atkins Clark Road and their home is located on the gravel portion of the road. Mr. Boudreaux stated that the road is dangerous and there are several large potholes. Mr. Ford advised that it is recommended that the Atkins Clark Road be included in the three year road overlay program, but stated that the parish will grade and oil the road as necessary. He requested that Mr. and Ms. Boudreaux contact the highway department or his office when grading and/or oil is needed.

Ms. Simone Hennessee, Providence House, presented information concerning domestic violence. She provided information regarding the Providence House Domestic Violence and Safe House Program and encouraged citizens to contact them if domestic violence is suspected with friends or family. Jurors thanked Ms. Hennessee for the work of Providence House in providing aid to the victims of domestic violence.

Ms. Dodson announced the public hearing to consider approval of the plat of the proposed development of Woodlake Ridge Subdivision, Unit No. 3, located in Section 4, Township 19 North, Range 13 West, Bossier Parish, LA.

Ms. Michan Holbrook, Coyle Engineering Co., stated that the proposed development consists of 34 lots, and is a continuation of the existing subdivision. Mr. Ford stated that large lots with open-ditch drainage are planned and advised that the development will be served by the CBB Water System. He stated that individual sewerage treatment plants are proposed, and advised that the development will have streetlights. Mr. Ford stated that there will be no sidewalks. Ms. Bennett requested that the developer ensure that the ditches are not deep.

Mr. Ford stated that the developer has taken a finger off Black Bayou, widened and deepened it to accommodate

waterfront lots. Ms. Holbrook confirmed that the developer has obtained approval for the development from the Cypress-Black Bayou Recreation and Water Conservation District. She stated that it will be six feet deep from the water service, and advised that the finger is fed by the lake.

Mr. Ford stated that a substantial amount of dirt work has been done and advised that the drainage plan has been approved. He stated that there will be detention ponds located on the first few lots. Mr. Ford requested that the developer go in and repair areas where the silt fence is down and stated that the entire area needs to be seeded, fertilized and hydromulched before the winter season.

Mr. Avery requested that Mr. Ford work with the developer and the Cypress-Black Bayou Board to ensure that the depth is correct. Mr. Ford stated that he recommends approval of the plat, subject to the developer seeding, fertilizing, and hydromulching the area, and repairing areas where the silt fence is down.

After further discussion, and there being no opposition, **motion was made by Ms. Bennett, seconded by Mr. Plummer, to approve the plat of the proposed development of Woodlake Ridge Subdivision, Unit No. 3, located in Section 4, Township 19 North, Range 13 West, Bossier Parish, LA, subject to approval by Mr. Ford that all requirements are met.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Dodson announced the public hearing to consider approval of the plat of the proposed development of Turtle Creek Subdivision, Unit No. 2, located in Section 11, Township 19 North, Range 13 West, Bossier Parish, LA.

Ms. Michan Holbrook, Coyle Engineering Co., stated that the proposed subdivision consists of 59 lots, and is a continuation of the existing subdivision. Mr. Ford advised that the proposed development will have underground drainage, sidewalks and streetlights. There being no opposition, **motion was made by Ms. Bennett, seconded by Mr. Butler, to approve the plat of the proposed development of Turtle Creek Subdivision, Unit No. 2, located in Section 11, Township 19 North, Range 13 West, Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Benton, Chairman of the Policy and Procedures Committee, reported on a meeting of the Policy and Procedures Committee regarding proposed changes in the Bossier Parish Police Jury Policy and Procedures Manual. He stated that it is recommended by the committee that Policy 240 – “Performance Evaluations and Merit Increases”, of the Bossier Parish Police Jury Policy and Procedures Manual, be amended to change certain wording for clarification purposes.

Motion was made by Mr. Benton, seconded by Mr. Johnston, to approve an amendment to Policy 240 – Performance Evaluations and Merit Increases, as recommended by the Policy and Procedures Committee.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Policy 240 of the Bossier Parish Police Jury Policy and Procedures Manual is hereby amended to read as follows:
240 PERFORMANCE EVALUATIONS AND MERIT INCREASES

Supervisors and employees are strongly encouraged to discuss job performance and goals on an informal, day-to-day basis. Formal performance evaluations are conducted to provide both supervisors and employees the opportunity to discuss job tasks, identify and correct weaknesses, encourage and recognize strengths, and discuss positive approaches for meeting goals.

Special written performance appraisals may be conducted by your supervisor at any time to advise you of the existence of performance or disciplinary problems. If you have questions about how you're doing, or what can be done to help you strengthen performance, please ask your supervisor to visit with you in private.

Each year, on the employee's anniversary date, the employee's supervisor will prepare an “annual” job performance evaluation. If the annual evaluation is acceptable or higher, the supervisor may recommend an increase to the next step on the salary schedule through step “P.”

A supervisor may deny a merit increase and re-evaluate the employee at a later date. If an employee receives a late merit increase because of a denial, their anniversary date does not change nor are they entitled to retroactive pay.

Upon the approval of the Administrator, an employee may be given a two-step increase if recommended by his/her supervisor.

Motion was made by Mr. Benton, seconded by Mr. Johnston, to approve an amendment to Policy 300 – Employee Benefits, Policy 375 - Overtime, and Policy 710 – Drug-Free Workplace Policy, as recommended by the Policy and Procedures Committee.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Policy 300, Policy 375 and Policy 710 of the Bossier Parish Police Jury Policy and Procedures Manual are hereby amended to read as follows:

300 EMPLOYEE BENEFITS

Post Retirement Benefits:

If a full-time employee of the Bossier Parish Police Jury, including an elected official, retires from active service and draws monthly benefits from the retirement system to which he contributed while on the Police Jury payroll, and has at least 15 years of active service with the Police Jury, he is allowed to maintain his group insurance, with the Police Jury participating at the same percentage as for active employees (adopted 4/11/1989). If a Police Jury member who has been elected to two terms leaves Police Jury employment, he may maintain his group insurance, if he pays the entire premium cost. (adopted 4/11/1989)

375 OVERTIME

When operating requirements or other needs cannot be met during regular working hours, employees may be scheduled to work overtime hours. When possible, advance notification of these mandatory assignments will be provided. All overtime work must receive the supervisor's prior authorization. Overtime assignments will be distributed as equitably as practical to all employees qualified to perform the required work.

Failure to work assigned overtime may result in disciplinary action, up to and including possible termination of employment.

Overtime for nonexempt employees will be paid for all hours worked over 40 hours in a pay week and according to the Fair Labor Standards Act (FLSA). Holidays, vacation, sick leave, civil leave, workers' compensation leave, military leave, family leave, and bereavement leave are not counted for purposes of calculating overtime.

If an employee should need to be off duty during assigned work hours (including assigned overtime), they will be required to utilize applicable accrued paid leave.

710 DRUG-FREE WORKPLACE POLICY

It is the desire of the Bossier Parish Police Jury to provide a drug-free, healthful, and safe workplace. The use or possession of alcohol or any controlled and dangerous substance (hereinafter referred to as CDS) during normal working hours by any employee of the Bossier Parish Police Jury is strictly forbidden. It will also be considered a serious violation of policy for a person to report for work while under the influence of alcohol or CDS.

Drug or alcohol tests will be administered to current employees when any injury occurs on the job, or when there is reasonable suspicion that the employee is intoxicated, impaired, or using drugs or alcohol. The Police Jury reserves the right to conduct random, no-notice testing of current employees at any time.

Employees in the Highway and Maintenance Departments must willingly submit to random drug testing as a condition of their employment. The tests will be administered by professionals in accordance with the law.

Test results and information may be given to law enforcement authorities for investigation or prosecution, may be used as evidence and may be obtained and disclosed in any public or private administrative or disciplinary proceeding or hearing or in court where drug or alcohol use by the employee or applicant is relevant. Violations of this policy may be a basis under the law for disqualification from unemployment benefits or worker's compensation benefits.

Any employee that violates this policy, refuses to take a test, tries to alter or contaminate a specimen or interferes with testing procedures, or tests positive for alcohol or an illegal or unauthorized drug will be subject to disciplinary action, up to and including discharge, and may be disqualified from unemployment and worker's compensation benefits. Compliance with this policy is a condition of employment.

All test results will remain the property of the Bossier Parish Police Jury and all test results will be kept confidential. Any disciplinary action taken as a result of this policy may be appealed by the employee to the Bossier Parish Police Jury. Any deviation from this policy will require prior approval by the Bossier Parish Police Jury.

If any provision or item of this policy or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this policy, which can be given effect without the invalid provisions, items or applications and to this end, the provisions of this policy are hereby declared severable.

Mr. Benton reported that it is recommended by the Policy and Procedures Committee that the following newly created job descriptions, and the revised Commanding Officer job description for the Commercial Vehicle Enforcement Unit be approved:

Commercial Vehicle Enforcement Commanding Officer

Commercial Vehicle Enforcement Officer I – new

Commercial Vehicle Enforcement Officer II - new

Motion was made by Mr. Benton, seconded by Mr. Butler, to approve newly created job descriptions and the revised Commanding Officer job description for the Commercial Vehicle Enforcement Unit as recommended by the Policy and Procedures Committee.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Butler, to adopt a resolution to the Louisiana Department of Transportation and Development requesting that the Bossier Parish Police Jury be authorized to advertise for bids for the Tall Timbers Lateral Improvements Project.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

STATE PROJECT NO. 576-08-0001 (333)/H.009254
PARISH OF BOSSIER

RESOLUTION BOSSIER PARISH POLICE JURY

WHEREAS, the Bossier Parish Police Jury has submitted an application for funding of the Tall Timbers Lateral Improvements (Phase III of SPN 576-08-0001) flood control project under the Statewide Flood Control Program; and

WHEREAS, the State's share of the project funds have been made available and the Bossier Parish Police Jury has available its local matching share of the project funds in an amount of not less than ten percent (10%); and

WHEREAS, at the request of the Bossier Parish Police Jury, Owen & White, Inc., has prepared plans and specifications for said project, which plans and specifications are designated by State Project No. 576-08-0001 (333)/H.009254; and

WHEREAS, the Bossier Parish Police Jury has reviewed the final plans, specifications and cost estimate and accepts them as submitted, and the Department of Transportation and Development has reviewed the final plans, specifications, and cost estimate and has approved them inasmuch as they comply with the requirements of the Statewide Flood Control Program; and

WHEREAS, all necessary servitudes, rights-of-way, spoil disposal areas, rights of ingress and egress and the means thereof, have been acquired by the Bossier Parish Police Jury and the titles thereto are valid and indefeasible; and

WHEREAS, the Bossier Parish Police Jury has obtained all necessary permits required for the construction of this project; and

WHEREAS, the Bossier Parish Police Jury has agreed to accomplish all necessary utilities, fence and other facilities relocations and alterations made necessary by this project; and

WHEREAS, the Official Journal for the Bossier Parish Police Jury is the Bossier Press-Tribune, whose mailing address is 4250 Viking Drive, Bossier City, LA 71111, and whose telephone number is 318-747-7900; and

WHEREAS, the Bossier Parish Police Jury desires to advertise for competitive bids, in accordance with LRS 38:2212, et seq., for the award of a contract in the name of the Bossier Parish Police Jury, and furnish engineering services during the progress of the work.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of September, 2011, that the Department of Transportation and Development be and is hereby requested to authorize the Bossier Parish Police Jury to advertise for competitive bids in accordance with LRS 38:2212, et seq., for the award of a contract in the name of the Bossier Parish Police Jury, covering the aforesaid improvements.

BE IT FURTHER RESOLVED that the Department of Transportation and Development be and is hereby assured that all necessary servitudes, rights-of-way, rights of ingress and egress and the means thereof, have been obtained by the Bossier Parish Police Jury, and the titles thereto are valid and indefeasible and the Bossier Parish Police Jury expressly agrees to defend any action for the failure of any servitude, right-of-way, right of ingress or egress, and the Bossier Parish Police Jury does hereby assume complete responsibility for providing engineering services during construction and the maintenance and upkeep of the project after construction.

BE IT FURTHER RESOLVED that the Department of Transportation and Development be and is hereby assured that all required permits have been obtained by the Bossier Parish Police Jury.

BE IT FURTHER RESOLVED that the Department of Transportation and Development be and is hereby assured that the Bossier Parish Police Jury has available its local matching funds in an amount not less than ten percent (10%) of the total project cost to insure construction of this project.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury will and hereby does assume complete responsibility for all utilities, fence, and other facilities relocations and alterations made necessary by this project.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury does hereby save and hold harmless the Department of Transportation and Development against any loss or damage of any kind incident to or occasioned by activities undertaken in pursuance of this agreement and expressly agrees to defend any suit brought against the Department of Transportation and Development, and pay any judgment which may result from said suit as it relates to this project.

The resolution was offered by Mr. Benton, seconded by Mr. Butler. Upon unanimous vote, it was duly adopted on this 21st day of September, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Cummings, seconded by Mr. Plummer, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on September 7, 2011, to uphold the findings of the Commercial Vehicle Enforcement Unit Officer, and deny the request of Alfonso Williams Enterprises, for dismissal of fines and charges filed on Report Nos. 221, 222, 223, and 249, issued by the Commercial Vehicle Enforcement Unit on May 19, 2011, and July 8, 2011.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Meachum, to adopt a resolution authorizing the acquisition of property and/or institution of expropriation proceedings necessary for construction and completion of the Sligo Road Extension Project, and authorizing the Parish Administrator to acquire the property owned by Sunflower Plantation, LLC, or, alternatively, authorizing the Parish Attorney to file an expropriation action.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

A RESOLUTION AUTHORIZING THE ACQUISITION OF PROPERTY AND/OR INSTITUTION OF EXPROPRIATION PROCEEDINGS NECESSARY FOR CONSTRUCTION AND COMPLETION OF THE SLIGO ROAD EXTENSION PROJECT

WHEREAS, the Parish of Bossier will commence a project to, among other things, improve, widen and/or expand Sligo Road in Bossier Parish, Louisiana, known as the Sligo Road Extension Project (the "**Project**");

WHEREAS, the Parish is in the process of acquiring the needed properties necessary to facilitate construction and completion of the Project;

WHEREAS, the Project will require the acquisition of additional parcels of property adjacent to and contiguous to the existing roadway, specifically including, but not limited to, parcels or tracts of land owned by **Sunflower Plantation, LLC** as set forth in **Exhibit A**;

WHEREAS, in the event that the offers of compensation for the purchase of the necessary additional parcels of property adjacent and contiguous to the existing roadway and/or right-of-ways are not accepted by any property owner, and a voluntary agreement and/or settlement for the purchase of said property cannot be reached on any of said property parcels listed above, then in that event the Parish of Bossier, acting under the authority of and in a manner authorized by Article 1, Section 4 of the Constitution of the State of Louisiana (1974) and La. R.S. 19:1, et seq. and/or La. R.S. 48:441 et. seq. or any other applicable laws of the State of Louisiana, desires to acquire said property by expropriation pursuant to applicable law;

WHEREAS, public necessity dictates that the properties and/or parcels described herein must be owned by and subject to use by the Parish of Bossier;

WHEREAS, the acquisition or taking of the property is necessary for highway and/or street purposes, and the location and design of the proposed highway and/or street improvements are in accordance with the best modern practices adopted in the interest of safety and convenience of the traveling public; and

WHEREAS, the Parish of Bossier entered into a Local Services Agreement with the City of Bossier City regarding the Project.

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Bossier, in regular session convened, that Parish is authorized to acquire all property necessary to facilitate construction and completion of the

Project, including, if necessary the filing and prosecution of any expropriation or taking actions related to the Project in the proper court of law and the Parish Attorney, is hereby authorized to institute expropriation proceedings against the owner or owners of record as they might be at the time of the filing, of the properties, parcels or tracts described above.

BE IT FURTHER RESOLVED, that the Parish Administrator is authorized and empowered to execute all conveyance instruments, including purchase agreements, acts of sale, acts of donation, rights of way or servitude agreements, related to the Project, and to execute any and all other documents necessary to complete the Project, and to pursue any necessary expropriation actions related to the Project, whether or not involving the property tracts and/or owners referred to herein, and to execute any documents pursuant to such terms and conditions as he shall in his sole discretion deem advisable, and is authorized to execute any other document related to the Project and do any and all things necessary and proper to carry out this Resolution and to fulfill its objects and purposes.

BE IT FURTHER RESOLVED, that the Parish Attorney be and is hereby authorized to file and prosecute an expropriation proceeding for the subject property.

BE IT FURTHER RESOLVED, that if any provision or item of this Resolution or application thereof is invalid, such invalidity shall not affect other provisions, items or applications and to this end, the provisions of this Resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all Resolutions or parts thereof in conflict herewith are hereby repealed.

The resolution was offered by Mr. Plummer, seconded by Mr. Meachum. Upon unanimous vote, it was duly adopted on this 21st day of September, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

**A LEGAL DESCRIPTION OF A 0.459 ACRE TRACT
BEING THE RIGHT OF WAY
OF
SLIGO ROAD EXTENSION
SITUATED IN SECTION 23, T 17 N, R 13 W
BOSSIER PARISH, LOUISIANA**

Commencing from the Southwest corner of Lot 12 of Plantation Trace Subdivision Unit #3 being a found iron rod; thence, South 08° 38' 14" East, a distance of 42.19' to a point on the ground; thence, South 81° 20' 55" West, a distance of 430.69' to a point on the required right of way of Sligo Road Extension and being the POINT OF BEGINNING; thence, South 81°20'55" West, a distance of 40.25' to a found ¾" iron rod; thence, along the Easterly side of the Levee and barb wire fence, South 32° 17' 53" West, a distance of 196.54' to a point on the required right of way for Sligo Road Extension; thence, North 18°36'35" West along the said right of way, a distance of 193.95' to a point; thence, North 81° 20' 25" East, a distance of 204.53' to a point on the required right of way for Sligo Road Extension; thence, South 06° 03' 32" East along the required right of way for Sligo Road Extension, a distance of 42.62' back to the POINT OF BEGINNING and containing 0.459 acres more or less.

Motion was made by Mr. Butler, seconded by Mr. Cochran, to approve the request of Muddy Waters Sports Bar for a letter of no objection to the selling of alcohol and beer at a special event "NFL Sunday" for the Dallas Cowboys and the New Orleans Saints games on October 23, 2011, October 30, 2011, November 13, 2011, and December 11, 2011, at the Muddy Waters Sports Bar, 5000 Benton Road, Suite 15, Bossier City, LA.

The President called for public comment. There being none, **votes were cast and the motion carried, with Mr. Benton opposing.**

Mr. Jackson, Parish Attorney, reported that complaints have been received regarding a possible business operation within a residentially zoned location at 120 Finley Road, Benton, LA. He stated that Ms. Nancy Penwell, Benton-Parish Metropolitan Planning Commission, is unable to attend today's meeting to provide a report on this matter, and requested that the matter be tabled to be considered at the October 5, 2011, regular meeting. **Motion was made by Mr. Hammack, seconded by Mr. Johnston, to table the discussion of a possible zoning violation at 120 Finley Road, Benton, LA, to be considered at the October 5, 2011, regular meeting.**

The President called for public comment. Mr. Cyril Hicks, member of the Benton-Parish MPC Board of Directors, stated that this matter has been ongoing for quite some time and requested that the jury assist the MPC in pursuing this zoning violation.

Votes were cast and the motion carried.

Mr. Benton reported a possible zoning violation at 1599 Bellevue Road, Haughton, LA, advising that the owner has been selling cars at his residence for the past three years. He stated that the Bossier City-Parish Metropolitan Planning Commission is investigating the matter.

Mr. Adolph Young, Supervisor for the Bossier City-Parish MPC Zoning Administration, stated that he has investigated the matter of an alleged zoning violation for many weeks, but is unable to confirm that the owner is selling multiple cars at his home. He stated that the owner was notified of the alleged violation in July of 2011. Mr. Young stated that the property owner has advised that he purchases cars from auction and works on them as a hobby.

After further discussion, Mr. Jackson is to further investigate the possible zoning violation at 1599 Bellevue Road, Haughton, LA.

Mr. Ford presented Plan Change No. 1 on the Palmetto Park Drainage Improvements Project No. 2011-321, advising that Plan Change No. 1 results in an additional amount of \$1,577.44. **Motion was made by Ms. Bennett, seconded by Mr. Cummings, to approve Plan Change No. 1 on the Palmetto Park Drainage Improvements Project No. 2011-321, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of September, 2011, that it does hereby approve Plan Change No. 1 on the Palmetto Park Drainage Improvements Project No. 2011-321.

BE IT FURTHER RESOLVED that Rick Avery, President, is hereby authorized to execute said Plan Change No. 1.

The resolution was offered by Ms. Bennett, seconded by Mr. Cummings. Upon unanimous vote, it was duly adopted on this 21st day of September, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Plan Change No. 1 on the FY2010-2011 LCDBG Street Improvements Project, advising that Plan Change No. 1 results in a deduct of \$-5,959.17. **Motion was made by Mr. Benton, seconded by Mr. Cochran, to approve Plan Change No. 1 on the FY2010-2011 LCDBG Street Improvements Project, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of September, 2011, that it does hereby approve Plan Change No. 1 on the FY2010-2011 LCDBG Street Improvements Project.

BE IT FURTHER RESOLVED that Rick Avery, President, is hereby authorized to execute said Plan Change No. 1.

The resolution was offered by Mr. Benton, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 21st day of September, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus reported that the annual Police Jury Association Region 4 meeting is being hosted by Claiborne Parish and will be held at the Historic Homer Town Hall in Homer, Louisiana, on September 29, 2011. He requested that jurors advise the staff if they plan to attend.

Mr. Altimus presented jurors with a copy of the PAR Guide to the proposed 2011 Constitutional Amendments which will appear on the October 22, 2011, election ballot and the November 19, 2011, election ballot. He stated that the public can access this information by visiting the Bossier Parish Police Jury website.

Mr. Altimus announced that early voting for the October 22, 2011, election will begin on Saturday, October 8, 2011, and run through Saturday, October 15, 2011, excluding Sunday, from 8:30 a.m. until 6:00 p.m.

Mr. Altimus presented the Final Environmental Impact Statement for the I-69 Corridor project from Junction I-20 near Haughton, LA, to US 82 near El Dorado, AR. He advised that a copy is available for public review in the police jury office.

Motion was made by Mr. Altimus, seconded by Mr. Benton, to amend the agenda to consider adoption of a resolution amending an application for funding through the Office of Community Development, Local Government Assistance Program, for funds in the amount of \$35,000 for the installation of approximately 1/3 mile of new water line on the Buckhall Road in Bossier Parish, LA.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Altimus, Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Plummer

NAYS: None

ABSTAIN: None

ABSENT: None

Mr. Altimus advised that at the September 7, 2011, regular meeting, the jury authorized an application to the Office of Community Development, Local Government Assistance Program, for funds in the amount of \$100,000 for the installation of approximately 1/3 mile of new water line on the Buckhall Road in Bossier Parish, LA. He stated that prior to approval of the application the Office of Community Development must receive a letter of approval for the project from the Representative and Senator representing the Buckhall Road area. Mr. Altimus stated that Senator Adley will only approve \$35,000 for the project. **Motion was made by Ms. Bennett, seconded by Mr. Butler, to adopt a resolution supporting an application to the Office of Community Development, Local Government Assistance Program, for funding in the amount of \$35,000 for the installation of approximately 1/3 mile of new water line on the Buckhall Road in Bossier Parish, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of September, 2011, that it does hereby approve and support an application to the Office of Community Development, Local Government Assistance Program, for funds in the amount of \$35,000 for the installation of approximately 1/3 mile of new water line on the Buckhall Road in Bossier Parish, LA.

BE IT FURTHER RESOLVED that Bill Altimus, Bossier Parish Administrator, is hereby authorized to execute all Request for Payment forms associated with this project.

The resolution was offered by Ms. Bennett, seconded by Mr. Butler. Upon unanimous vote, it was duly adopted on this 21st day of September, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford advised that at the September 7, 2011, regular meeting the jury authorized the advertising for bids for the construction of a support berm on the backside of the Ivan Lake Dam, as requested by the Department of Wildlife and Fisheries, and to oversee construction of the project, with the Department of Wildlife and Fisheries paying all costs associated with the bidding and construction. He stated that the Department of Transportation and Development has advised that they no longer need the police jury's assistance as they now have full funding for the project.

Mr. Ford advised that the Department of Wildlife and Fisheries is requesting the police jury's assistance in building two boat rows in Ivan Lake. He stated that a dozer and trackhoe is requested and the Department of Wildlife and Fisheries will pay all labor and fuel costs. **Motion was made by Mr. Johnston, seconded by Mr. Cochran, to approve the request of the Department of Wildlife and Fisheries for assistance with building two boat rows on Ivan Lake, with the Department of Wildlife and Fisheries paying all labor and fuel costs.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ford reported that a FEMA Community Audit is scheduled for October 4, 2011, and that representatives from FEMA will be reviewing the police jury's permitting and floodplain organization.

Mr. Ford stated that a public meeting is scheduled on Tuesday, October 4, 2011, from 5:30 p.m. to 7:30 p.m. at Parkway High School, to provide information to property owners in south Bossier Parish regarding FEMA's decision pertaining to the new flood maps, and to discuss the appeals process required by FEMA. He stated that FEMA has requested to be a part of that meeting to help provide information to the property owners.

Mr. Ford reported on the pre-bid conference for the Sligo Road Extension Project. Bids for the project will be received on September 30, 2011.

Mr. Ford advised that the Corps of Engineers owns property on the Cotton Valley Road and has requested the police jury's assistance in placing gravel on that portion of the road. He stated that the Corps of Engineers has purchased the gravel and advised that this portion of the road is used to access hunting leases and the Corps of Engineers' property. Mr. Ford requested that the Road/Subdivision Committee schedule a road tour to further assess the Cotton Valley Road.

Mr. Ronnie Andrews, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Andrews presented photographs of the Forest Hills Drainage Ditch Improvements Project.

Mr. Tedd Hansen, owner of Green Park Marina, provided an update on clean-up efforts at Green Park Marina. The jurors thanked Mr. Hansen for his efforts to bring the property into compliance with health and sanitation regulations, as well as property standards regulations.

Mr. Patrick Jackson, Parish Attorney, provided information regarding a lawsuit filed in the matter of an alleged zoning violation at the old Hayride building on Benton Road. He stated that a teen club has been opened at this location and specific zoning regulations are required. Mr. Jackson stated that the suit incorrectly names the City of Bossier City as a defendant and he has requested that the suit be re-filed to remove the City of Bossier City.

Finance Committee Meeting – September 21, 2011, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 21st day of September, 2011, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members present.

Mr. Luke Le Bas, Operations Manager for the Shaw Environmental and Infrastructure Group, Gulf Central District, provided a proposal for creation of a Regional Water/Utility District, including ten phases for the installation of a regional water system for Bossier and Caddo Parish. He stated that water supply is a critical concern to the residents and businesses for future growth in this area, and that there is an increased demand for water due to the Haynesville Shale activity. He advised that an adequate water supply to meet the demands is critical as the aquifers are depleted.

Mr. Le Bas stated that the proposal for improvement of the regional water supply provides for improvement of infrastructure, development of an asset management system, and identifying a sustainable means of continuing to improve the water supply needs. Mr. Cummings asked for a projected time line for finalizing the proposed water system. Mr. Le Bas stated that immediate water needs can be addressed now. He stated that leveraging infrastructure resources can be done in a few months, and that with the collaboration of all parties, the water system could be completed in approximately 15 to 18 months. Mr. Cummings asked who will be responsible for operating and maintaining the proposed water system. Mr. Le Bas stated that it has not been determined if the Regional Water/Utility District will operate and maintain the system or if another entity will be responsible. He stated that this will be reviewed during the initial formation process. Jurors thanked Mr. Le Bas for his presentation.

Motion was made by Mr. Altimus, seconded by Mr. Benton, to amend the agenda to add Mr. Joey Greenwald and Mr. John French, Wholesale Water, LLC.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Altimus, Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr.

Hammack, Mr. Johnston, Mr. Meachum, Mr. Plummer

NAYS: None

ABSTAIN: None

ABSENT: None

Mr. Joey Greenwald, attorney for Wholesale Water, LLC, and Mr. John French were present. Mr. French advised that he represents Wholesale Water, LLC, which is a group of local experts who plan, design, manage, operate and construct water systems. He stated that they are requesting that their company also be considered for the creation of the Regional Water/Utility Master Plan. He advised that the group consists of local engineers, suppliers, manufacturers, contractors and other experts in the development of water plant and water distribution systems. Mr. French stated that they are capable of financing, designing, constructing and operating a water treatment plant consistent with the size and capabilities that are needed for this area, and that they can provide these services at a lower cost and less construction time. Mr. Butler requested that they submit a proposal to the engineering office for consideration.

Motion was made by Mr. Cochran, seconded by Mr. Johnston, to approve payment of accounts payable invoices in the amount of \$7,587.30 for the Johnny Gray Jones Youth Shelter for the month of August, 2011, as follows:

Glass Services	\$ 229.64
Bobby Brannon Heating & Air Conditioning	\$ 135.00
Fitzgerald Contractors, Inc.	\$ 518.66
Fitzgerald Contractors, Inc.	\$4,100.00
Homeland Safety Systems	\$2,279.00
Corporate Billing, LLC	\$ 325.00

The Chairman called for public comment. Mr. Hammack requested information regarding the invoices for compressors for air conditioners at the facility, stating that it is his understanding that two additional compressors are in need of replacement. After further discussion, Mr. Ford is to review this matter. Mr. Hammack requested that bids be received if the units are in need of replacement.

Votes were cast and the motion carried unanimously.

Motion was made by Ms. Bennett, seconded by Mr. Cochran, to approve payment of all other accounts payable invoices for the month of August, 2011.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Butler, to approve the contribution of discretionary funds in a total amount of up to \$3,000, to be divided equally among Mr. Avery, Mr. Cummings, Mr. Butler, and Mr. Cochran, to Airline High School for the purchase of basketball uniforms for the girls' basketball team.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Cummings, seconded by Mr. Altimus, that Mr. Altimus, Mr. Cummings, Mr. Cochran, Mr. Darby and Ms. Bennett will contribute matching discretionary funds in the amount of \$500 each, and Mr. Hammack will contribute discretionary funds in the amount of \$500, for a total of \$3,000, to Bossier High School for the purchase of a Bearkat Tunnel.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Cummings advised that Cope Middle School has asked that their request for discretionary funds for the purchase of a digital school sign be removed from the agenda. He stated that the school has received private funding for the purchase of the sign.

The Finance Committee was adjourned by the Chairman.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 21st day of September, 2011, the meeting was adjourned by the President at 4:33 p.m.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY