

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
March 2, 2011

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The Bossier Parish Police Jury met in regular and legal session on the 2<sup>nd</sup> day of March, 2011, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The Vice President, Mr. Brad Cummings, called the meeting to order. The invocation was given by Mr. Barry Butler and the pledge of allegiance was led by Mr. William Altimus. The Parish Secretary, Ms. Cindy Dodson, called the roll, with the following members present:

Mr. William Altimus	Mr. Brad Cummings
Mr. Rick Avery, excused	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Winfred Johnston
Mr. Barry Butler	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Mac Plummer

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cindy Dodson, Parish Secretary.

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Ms. Dodson announced the public hearing to consider approval of the plat of the proposed development of The Colony, Unit No. 5, located in Section 32, Township 19 North, Range 13 West, Bossier Parish, LA.

Mr. Reggie Lewis, Raley & Associates, stated that the proposed development consists of 21 lots, and is a continuation of the existing subdivision.

There being no opposition, **motion was made by Mr. Altimus, seconded by Mr. Butler, to approve the plat of the proposed development of The Colony, Unit No. 5, located in Section 32, Township 19 North, Range 13 West, Bossier Parish, LA.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Meachum, seconded by Mr. Plummer, to schedule a public hearing on April 6, 2011, to consider the application of LeDean and Sheri Roberts, to the Bossier City-Parish MPC for a zoning amendment to change the zoning classification of a tract of land located on the southwest side of Highway 71, north of the Elm Grove Baptist Church, in Sections 8 and 9, Township 16 North, Range 12 West, Bossier Parish, LA, from R-A, Residential Agriculture District, to I-1, Light-Industry District, for a light industrial park.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Glenn Benton reported on a meeting of the Policy and Procedures Committee, advising that the committee recommends that the following job descriptions for members of the police jury staff be approved as updated and/or revised:

- Parish Secretary
- Assistant Secretary
- Parish Treasurer
- Assistant Treasurer
- Data Analyst-new
- Accounts Payable Specialist
- Payroll Specialist
- Human Resource Manager
- Right-of-Way Manager-new
- Engineering Secretary-new
- Parish Project Coordinator-new
- Commercial Vehicle Enforcement Officer-new
- Field Inspector-new
- Administrative Assistant CVEU-new
- Director of Public Utilities-new

**Motion was made by Mr. Johnston, seconded by Mr. Hammack, to approve revised and/or updated job descriptions for members of the police jury staff as recommended by the Policy and Procedures Committee.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Bruce Easterly requested that approval of Change Order No. 28 on the Cyber Innovation Center Building be tabled for consideration at the March 16, 2011, regular meeting. **Motion was made by Mr. Benton, seconded by Mr. Darby, to table the matter of approving Change Order No. 28 on the Cyber Innovation Center Building, to be considered at the March 16, 2011, regular meeting.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Altimus advised that British Petroleum has provided funding to the State of Louisiana to assist in tourism recovery efforts from the impact of the April 30, 2010, Deepwater Horizon explosion and subsequent oil spill. He stated that each parish has been allocated \$75,000 and advised that Caddo Parish has agreed to combine their funds with Bossier Parish for a joint recovery effort.

Mr. Altimus stated that Ms. Stacy Brown, Shreveport-Bossier Convention & Tourist Bureau President, has submitted five proposed projects which are designed to increase the number of visitors to the area and to promote northwest Louisiana. He recommended that Ms. Brown be authorized to act on behalf of the Bossier Parish Police Jury in this matter, and advised that the Shreveport-Bossier Convention & Tourist Bureau will be responsible for preparing all

quarterly progress and expenditure reports involved in the administration of these funds.

**Motion was made by Mr. Hammack, seconded by Mr. Benton, to adopt a resolution authorizing Stacy A. Brown, Shreveport-Bossier Convention & Tourist Bureau President, to act on behalf of the Bossier Parish Police Jury in connection with an application for funding for tourism recovery efforts from the impact of the Deepwater Horizon explosion and subsequent oil spill.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

**WHEREAS**, the State of Louisiana has executed a Memorandum of Understanding with British Petroleum (BP), securing an additional \$30 million for tourism recovery efforts from the impact of the April 20, 2010, Deepwater Horizon explosion and subsequent oil spill; and

**WHEREAS**, the Parish of Bossier has been allocated \$45,385.32, to put toward endeavors to increase tourism in the Bossier Parish area.

**NOW, THEREFORE, BE IT RESOLVED** by the Bossier Parish Police Jury in regular and legal session on this 2<sup>nd</sup> day March, 2011, that it does hereby authorize Ms. Stacy A. Brown, Shreveport-Bossier Convention & Tourist Bureau President, to act on its behalf in this matter.

The resolution was offered by Mr. Hammack, seconded by Mr. Benton. Upon unanimous vote, it was duly adopted on this 2<sup>nd</sup> day of March, 2011.

CINDY A. DODSON  
PARISH SECRETARY

RICK AVERY, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Meachum requested that the request from Houghton High School for discretionary funds for the softball team be tabled for consideration at the March 16, 2011, finance meeting.

**Motion was made by Mr. Meachum, seconded by Mr. Benton, to table the matter of considering a request from Houghton High School for discretionary funds for the softball team, to be considered at the March 16, 2011, finance meeting.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Benton, seconded by Mr. Johnston, to adopt a resolution supporting Sunrise Hospitality, IV, LLC, and allowing them to receive the local benefits of the Enterprise Zone Program.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried, with Mr. Cochran opposing.**

RESOLUTION

A RESOLUTION STATING THE BOSSIER PARISH POLICE JURY'S ENDORSEMENT OF SUNRISE HOSPITALITY, IV, LLC, TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA ENTERPRISE ZONE PROGRAM.

**WHEREAS**, the Louisiana Enterprise Zone Act 901 of 1981, Act 337 of 1982, Act 433 of 1987, Act 1024 of 1992, Act 581 of 1995, and Act 624 and Act 647 of 1997 state the requirements of Louisiana's Enterprise Zone Program; and

**WHEREAS**, the Louisiana Enterprise Zone Program offers significant incentives for economic development to some of the most distressed areas in Bossier Parish; and

**WHEREAS**, the Louisiana Department of Economic Development designated census Tract 111.04, Block Group 4 in Bossier Parish as "Enterprise Zone" eligible based on enabling legislation R.S. 51.21.1787-1791); and

**WHEREAS**, the Bossier Parish Police Jury states that this endorsement is in agreement with the Overall Economic Development Plan for the Parish of Bossier; and

**WHEREAS**, the **attached Enterprise Zone map** has been marked to show the location of the business being endorsed; and

**WHEREAS**, in accordance with the Louisiana Enterprise Zone Program, the Bossier Parish Police Jury agrees:

- 1. To participate in the Enterprise Zone Program.
- 2. To assist the Department in evaluating progress made in any Enterprise Zone within its jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED** by the Bossier Parish Police Jury in regular and legal session convened on this 2<sup>nd</sup> day of March, 2011, that Sunrise Hospitality, IV, LLC, and their project Holiday Inn Express Hotel and Suites, Highway 80 East, Enterprise Zone Application #20101112, is endorsed to participate in the Louisiana Enterprise Zone Program.

**BE IT FURTHER RESOLVED**, that if any provision or item of this resolution is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end, the provisions of this resolution are hereby declared severable.

**BE IT FURTHER RESOLVED**, that all resolutions or parts thereof in conflict herewith are hereby repealed.

The resolution was offered by Mr. Benton, seconded by Mr. Johnston. Upon vote, it was duly adopted on this 2<sup>nd</sup> day of March, 2011.

CINDY A. DODSON  
PARISH SECRETARY

RICK AVERY, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Altimus, seconded by Mr. Plummer, to adopt an ordinance establishing a 35 mile per hour speed limit on Wemple Road from its intersection with Old Brownlee Road to its intersection with Benton Road/LA Highway 3.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4379

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON WEMPLE ROAD FROM ITS INTERSECTION WITH OLD BROWNLEE ROAD TO ITS INTERSECTION WITH BENTON ROAD/LA HIGHWAY 3, LOCATED IN SECTIONS 32 AND 33, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 2<sup>nd</sup> day of March, 2011, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Wemple Road from its intersection with Old Brownlee Road to its intersection with Benton Road/LA Highway 3, in Sections 32 and 33, Township 19 North, Range 13 West, Bossier Parish, Louisiana, in excess of thirty-five (35) miles per hour.

BE IT FURTHER ORDAINED, etc., that any person found guilty of violating the provisions of this ordinance shall be fined a sum not to exceed Five Hundred and no/100 Dollars (\$500.00), or imprisoned for not more than thirty (30) days, or both.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Altimus, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 2<sup>nd</sup> day of March, 2011.

CINDY A. DODSON  
PARISH SECRETARY

RICK AVERY, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Meachum, seconded by Mr. Johnston, to approve the Certificate of Substantial Completion of the Poole Road Overlay Project No. 2010-281, and to authorize the President to execute documents.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2<sup>nd</sup> day of March, 2011, that it does hereby approve the Certificate of Substantial Completion of the Poole Road Overlay Project No. 2010-281.

BE IT FURTHER RESOLVED that Rick Avery, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Meachum, seconded by Mr. Johnston. Upon unanimous vote, it was duly adopted on this 2<sup>nd</sup> day of March, 2011.

CINDY A. DODSON  
PARISH SECRETARY

RICK AVERY, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Ford discussed the Arthur Ray Teague Parkway Extension Project, advising that further extension of the parkway south is being considered. He advised that after a meeting with Denmon Engineering and Bossier City officials, it is recommended that the design plans be amended to change the last curve to Sligo Road to a 90° curve. Mr. Ford stated that Denmon Engineering has requested the jury's guidance in preparing the amended plans, as to whether to proceed with two-lanes or four-lanes, and to use either asphalt or concrete. He stated that concrete is preferred if feasible. Mr. Hammack recommended that the project be bid as a four-lane roadway, to include bid options for both concrete and asphalt.

Mr. Ford advised that the estimated cost for a four-lane asphalt roadway is \$9 million and the estimated cost for four-lanes using concrete is \$14.5 million. After further discussion, **motion was made by Mr. Hammack, seconded by Mr. Plummer, to proceed with design plans for a four-lane 90° curve at the southerly end of the Arthur Ray Teague Parkway, with bid specifications for the project to include bid options for both a four-lane asphalt surface and a four-lane concrete surface.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ford stated that the matter of developing a masterplan for extension of the parkway further south is being considered. He stated that the acquisition of right-of-way and the establishment of the future corridor should be considered in the near future. Mr. Hammack stated that he agrees as the project may become more expensive and difficult if delayed. Mr. Ford stated that Denmon Engineering has advised that environmental costs involved with the project may be substantial. Mr. Bruce Easterly stated that he agrees that the parish should establish and preserve the proposed southerly corridor.

Mr. Sam Marsiglia, Bossier City-Parish MPC, stated that he can begin scheduling public meetings for amendment of the Comprehensive Land Use Plan to include the future southerly extension of the parkway.

After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Plummer, to authorize Mr. Ford to obtain a proposal and cost estimate from Denmon Engineering to proceed with an environmental study for establishing a southerly corridor for future extension of the Arthur Ray Teague Parkway, and to authorize Mr. Sam Marsiglia, Bossier City-Parish MPC, to initiate proceedings for amending the Comprehensive Land Use Plan to include the proposed southerly extension of the Arthur Ray Teague Parkway.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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**Motion was made by Mr. Johnston, seconded by Mr. Darby to ratify approval of Plan Change No. 1 on the Ivan Lake Dam Pipe Replacement Project No. 2010-281, and to authorize the President to execute documents.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2<sup>nd</sup> day of March, 2011, that it does hereby approve Plan Change No. 1 on the Ivan Lake Dam Pipe Replacement Project No. 2010-281.

BE IT FURTHER RESOLVED that Rick Avery, President, is hereby authorized to execute said Plan Change No. 1.

The resolution was offered by Mr. Johnston, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 2<sup>nd</sup> day of March, 2011.

CINDY A. DODSON  
PARISH SECRETARY

RICK AVERY, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Ford advised that several homes flooded during the 2009 flood event, and stated that several residents are interested in the FEMA Buyout Program. Mr. Ford advised that funding in the amount of \$1 million is available from FEMA for buyout assistance, and stated that the deadline for submitting an application to FEMA is March 9<sup>th</sup>. He requested that the jury authorize an immediate expenditure of \$3,500 to obtain the required appraisals in connection with the buyout of homes through the FEMA Hazard Mitigation Grant Program.

After further discussion, **motion was made by Mr. Cochran, seconded by Mr. Johnston, to authorize an immediate expenditure of \$3,500 to obtain the required appraisals in connection with the buyout of homes through the FEMA Hazard Mitigation Grant Program.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

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Mr. Altimus advised that in accordance with the Louisiana Public Bid Law, the public works limit for the Bossier Parish Police Jury for the year 2011 is \$151,305.85.

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Mr. Altimus reported on a meeting regarding the North Bossier Park, advising that additional parking off Mondello Way is being considered. He stated that the estimated cost for this project is approximately \$150,000, with Bossier Parish being responsible for thirty percent of the cost, the City of Bossier City being responsible for sixty percent of the cost and the Bossier Parish School Board being responsible for ten percent of the cost. He stated that he will place an item on the March 16<sup>th</sup> agenda to approve an expenditure of approximately \$45,000 from the Parks and Recreation Fund for additional parking at North Bossier Park off Mondello Way.

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Mr. Altimus reported that Site Selection, the oldest publication in corporate real estate and economic development, has ranked the Shreveport-Bossier MSA fourth in the nation for economic development among metropolitan areas with populations between 200,000 to one million. He stated that the Shreveport-Bossier MSA consists of the parishes of Caddo, Bossier and DeSoto.

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Mr. Altimus provided an update on the feasibility study by Shaw Environmental & Infrastructure on the potential use of the water plant at Camp Minden.

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Mr. Altimus advised that the Police Jury Association's Legislative Day event is scheduled for May 10, 2011, in Baton Rouge, LA.

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Mr. Altimus provided an update on the Wilbur Smith parishwide zoning study, advising that a proposed draft of the land use plan is expected to be available for public review in April.

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Mr. Ford referred to the matter of grant funds from the Department of Wildlife and Fisheries in the amount of \$10,000 for improvements at the Bossier Parish camp on Lake Bistineau, advising that due to the high lake level, work has been delayed. He stated that he will verify if funding can be used when the lake levels are down.

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Mr. Ford reported that preliminary FEMA flood maps for south Bossier Parish have been received, and that a community meeting is scheduled for March 29<sup>th</sup>, at Parkway High School from 5 p.m. to 7 p.m. to discuss these preliminary maps.

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Mr. Ford provided an update on the Poole Road railroad crossing improvements, advising that the plans are drawn and right-of-way plats have been received. He advised that Kansas City Southern has requested that the parish close Poole Road railroad crossing to all 18-wheeler traffic.

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**Motion was made by Mr. Meachum, seconded by Ms. Bennett, to amend the agenda to consider closing Poole Road railroad crossing to all 18-wheeler traffic.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried, with the following vote recorded:**

**AYES: Mr. Altimus, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Plummer.**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: Mr. Avery**

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**Motion was made by Mr. Meachum, seconded by Mr. Johnston, to close the Poole Road railroad crossing to all 18-wheeler traffic.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Mr. Ford advised that oil and gas companies will be notified that 18-wheeler trucks will not be allowed on the Poole Road railroad crossing and that proper signage will be placed at the entrance to Poole Road.

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Mr. Ronnie Andrews, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish. He presented photographs of the new temporary parking lot being constructed at Bossier Parish Community College.

Mr. Andrews provided an update on bridge improvements, advising that Smith Road bridge will be closed Monday for repairs.

Mr. Andrews reported that the 2011 Road Overlay Program will begin on Monday.

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Mr. Butler requested an update on the Gary Rex Circle improvements. Mr. Ford advised that survey work is being done at this time.

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**Motion was made by Mr. Altimus, seconded by Mr. Darby, to amend the agenda to add Mr. Tom McAteer.**

The Vice President called for public comment. There being none, **votes were cast and the motion carried, with the following vote recorded:**

**AYES: Mr. Altimus, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Plummer.**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: Mr. Avery**

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Mr. Tom McAteer, 1293 Atkins Clark Road, Elm Grove, LA, addressed the jury regarding the condition of Atkins Clark Road. He stated that vehicles are being damaged due to the poor condition of the road and requested the jury's assistance. Mr. Meachum recommended that once the Atkins Clark Road bridge project is complete, improvements be made to the Atkins Clark Road. After further discussion, it was recommended that the Bossier Parish Sheriff's Department and the Commercial Vehicle Enforcement Officer be contacted to patrol this area due to overweight truck traffic.

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Mr. Darby requested an update on the Juvenile Detention Center. Mr. Altimus advised that construction has begun on the Whitehurst Street extension.

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Mr. Hammack requested an update on demand letters sent to oil and gas companies regarding royalties owed to Bossier Parish. Mr. Altimus advised that no monies have been received and he will ask Mr. Jackson to provide an update at a later date.

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Mr. Benton requested an update on Phase III of the Tall Timbers Project. Mr. Ford advised that he will provide an update at a later date.

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Mr. Plummer reported on his attendance at the joint public meeting of the House and Senate Governmental Affairs Committees held on Monday, February 28, 2011, at 6:00 p.m. at the Louisiana State Exhibit Museum Auditorium on Greenwood Road regarding the redistricting of Legislative, Congressional, Public Service Commission, Board of Elementary and Secondary Education, Supreme Court and Courts of Appeals election districts.

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Mr. Meachum advised of a request from T. L. Rodes Elementary for the purchase of a school sign. This matter is to be considered at the March 16, 2011, finance meeting.

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Mr. Altimus advised that Commissioner Foster Campbell will be conducting a Public Service Commission meeting on March 17<sup>th</sup> at 3:00 p.m., in the Police Jury meeting room to discuss public utilities.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 2<sup>nd</sup> day of March, 2011, the meeting was adjourned by the Vice President at 3:35 p.m.

CINDY A. DODSON  
PARISH SECRETARY

RICK AVERY, PRESIDENT  
BOSSIER PARISH POLICE JURY