

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
July 1, 2009

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The Bossier Parish Police Jury met in regular and legal session on the 1st day of July, 2009, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Glenn Benton, called the meeting to order. The invocation was given by Mr. Barry Butler and the pledge of allegiance was led by Mr. Mac Plummer. The Parish Secretary, Ms. Cindy Dodson, called the roll, with the following members present:

Mr. William Altimus	Mr. Brad Cummings
Mr. Rick Avery	Mr. Jerome Darby, excused
Ms. Wanda Bennett	Mr. Wayne Hammack, excused
Mr. Glenn Benton	Mr. Winfred Johnston
Mr. Barry Butler	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Mac Plummer

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cindy Dodson, Parish Secretary.

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**Motion was made by Ms. Bennett, seconded by Mr. Johnston, to award the bid for the rehabilitation and reconstruction of Linton Road, Project No. 2007-011, to F. J. Burnell, Inc., low bidder meeting specifications. Motion carried unanimously.** Bids were received on June 24, 2009, and results are as follows:

Bidder:	Bid Amount:
F. J. Burnell, Inc.	\$1,142,243.10
Specialty Trackhoe & Dozer Service, Inc.	\$1,168,422.40
Blount Bros. Construction	\$1,415,316.70
Benton & Brown, LLC	\$1,449,191.83

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Ms. Dodson announced the public hearing to consider approval of the plat of the proposed development of Cypress North Estates, Unit 1, located in Section 20, Township 20 North, Range 12 West, Bossier Parish, LA. This matter was tabled on June 17, 2009, and Ms. Bennett stated that it was her intention to table this matter for 30 days, to be considered at the July 15, 2009 regular meeting. **Motion was made by Ms. Bennett, seconded by Mr. Avery, to table the public hearing to consider approval of the plat of the proposed development of Cypress North Estates, Unit 1, to be considered at the July 15, 2009 regular meeting. Motion carried unanimously.** Ms. Bennett advised that she has advised interested parties that the matter will be considered on July 15, 2009.

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Mr. Richard Gunter, Property Standards Officers, reported on a meeting of the Property Standards Board of Review, and presented the following recommendations:

(1) Property at Section 17, Township 20 North, Range 13 West (Highway 3), Benton, LA.

Recommended that the owner be granted an additional 60 days in which to complete the clean-up of his property, to be considered at the September 2, 2009 regular meeting.

(2) Property at 113 Mildred Street, Benton, LA.

Recommended that the matter be tabled for 30 days, to be considered at the August 5, 2009 regular meeting.

(3) Property at 324 Princeton Road, Princeton, LA,

Property is in compliance, recommended that condemnation proceedings be dismissed.

**Motion was made by Ms. Bennett, seconded by Mr. Avery, to accept the recommendations of the Property Standards Board of Review, as presented. Motion carried unanimously.**

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Mr. Gunter presented pictures of property at 208 Gumwood, Princeton, LA, and advised that condemnation of this property is recommended. He stated that there are numerous jet ski bodies on the property which are collecting water and this has created a serious problem with mosquitoes. Mr. Gunter stated that he has contacted the owner several times and he has made only minor improvements. **Motion was made by Mr. Butler, seconded by Mr. Cummings, to schedule a condemnation hearing on July 15, 2009, to consider condemnation of property at 208 Gumwood, Princeton, LA. Motion carried unanimously.**

Mr. Gunter presented pictures of property at 1221 Linton Road, Benton, LA, and advised that the property is not in compliance with property standards regulations. He stated that the owner has been provided a list of items that need to be addressed. Mr. Claude Jackson was present and advised that his brother, Bobby Jackson, owns the property. Mr. Jackson stated that he has done some work, but advised that he does not have the equipment needed to mow this property. Mr. Gunter stated that the property is approximately four acres and he has advised Mr. Jackson to mow and clean up around his house.

There was discussion of placing a lien on the property and authorizing parish crews to do the clean up work. Mr. Jackson, Parish Attorney, stated that the police jury can allow Mr. Jackson to make partial payments on the lien.

After discussion, Mr. Avery advised Mr. Jackson that if he will remove all the junk items from the property, he will mow the property with his tractor at no charge. **Motion was made by Ms. Bennett, seconded by Mr. Cochran, to allow Mr. Jackson an additional 15 days in which to remove the junk items from his property, with the matter to be reviewed at the July 15, 2009, regular meeting. Motion carried unanimously.**

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**Motion was made by Mr. Meachum, seconded by Mr. Altimus, to not roll forward the property tax millage rate for the year 2009 for the Bossier Parish Fire District No. 6. Motion carried unanimously.**

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**Motion was made by Mr. Avery, seconded by Ms. Bennett, to not roll forward the property tax millage rates for the year 2009 for the Bossier Parish Police Jury. Motion carried unanimously.**

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**Motion was made by Mr. Altimus, seconded by Mr. Johnston, to schedule a public hearing on August 5, 2009, to adopt property tax millage rates for the year 2009. Motion carried unanimously.**

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**Motion was made by Mr. Meachum, seconded by Mr. Plummer, to schedule a public hearing on August 5, 2009, to adopt the property tax millage rate for Bossier Parish Fire District No. 6 for the year 2009. Motion carried unanimously.**

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Mr. Ford discussed a proposal of Atchley & Atchley, Inc., in the amount of \$10,500 to provide engineering and surveying services for drainage design work in Cypress Forest Subdivision, advising that approximately 50% of the homes in the subdivision have poor drainage. He stated that a survey must be done in order to identify the location of the drainage easements which are in need of mowing and clearing work. Mr. Ford recommended approval of the proposal. **Motion was made by Ms. Bennett, seconded by Mr. Johnston, to approve the proposal of Atchley & Atchley, Inc., in the amount of \$10,500, to provide engineering and surveying services for drainage design work in Cypress Forest Subdivision. Motion carried, with Mr. Butler opposing.**

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Mr. Jackson, Parish Attorney, referred to the request of J-W Operating for approval to re-perforate and stimulate to restore injection volume of the Moon Lake Dairy 16 #8 SWD located in the Elm Grove area. He stated that the police jury has no operating interest in this matter and recommended that the request be denied. **Motion was made by Mr. Cummings, seconded by Mr. Avery, to deny the request of J-W Operating for approval to re-perforate and stimulate to restore injection volume of the Moon Lake Dairy 16 #8 SWD located in the Elm Grove area. Motion carried unanimously.**

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**Motion was made by Mr. Meachum, seconded by Mr. Avery, to adopt a resolution providing for the adoption of plans and policies as required by the Louisiana Community Development Block Grant Program, in connection with the 2009 LCDBG Street Improvements Project. Motion carried unanimously.**

#### RESOLUTION

WHEREAS, the Bossier Parish Police Jury has been awarded a Louisiana Community Development Block Grant (LCDBG) for street improvements; and

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW THEREFORE BE IT RESOLVED by the Bossier Parish Police Jury in regular session convened that the following plans and policies be adopted; (1) Procurement Policy, (2) Residential Antidisplacement and Relocation Assistance Plan and (3) Policy Statement for Communicating Information to Persons with Sensory Impairments;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator – Bill Altimus (2) Antidisplacement Coordinator – Bill Altimus, (3) Equal Employment Officer – Bill Altimus, (4) Citizen Complaint Officer – Bill Altimus, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the President to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that Sheryl Thomas, Cindy Dodson and Rachel Hauser are hereby authorized to sign for Requests for Payment; Bill Altimus shall certify to the correctness of each signature, that Citizens National Bank is hereby designated as the official depository of all LCDBG funds and that Sheryl Thomas and Cindy Dodson are authorized to sign checks on the official depository, both of which are required for each check.

The resolution was offered by Mr. Meachum, seconded by Mr. Avery. It was duly adopted on this 1<sup>st</sup> day of July, 2009, with the following vote recorded:

Ayes: Mr. Altimus, Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Johnston, Mr. Meachum, Mr. Plummer

Nays: None

Absent: Mr. Darby, Mr. Hammack

Abstain: None

CINDY A. DODSON  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Avery, seconded by Mr. Johnston, to declare adjudicated property described as Lots 54 and 55, Blk. F, a resubdivision of part of Macks Bayou Plantation, as surplus, and to authorize the advertising for bids for the sale of said property. Motion carried unanimously. Minimum bid is \$1,654.70, and bids will be received on August 5, 2009.**

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**Motion was made by Mr. Avery, seconded by Ms. Bennett, to approve the application of Steve Allen Ruff and Donald Glenn Ruff for a 2009 liquor license at Muddy Waters, 5000 Benton Road #15, Benton, LA. Motion carried unanimously.** The application has been approved by the Sheriff's Department and the Health Department.

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**Motion was made by Mr. Cochran, seconded by Mr. Johnston, to approve the request of Sportspectrum for a letter of no objection to the selling of beer at the annual River Cities Triathlon on August 2, 2009, at the Cypress-Black Bayou Recreation Park, 135 Cypress Park Drive, Benton, LA. Motion carried unanimously.**

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Mr. Ford discussed Change Order No. 5 on the Arthur Ray Teague Parkway Extension Project No. 2008-133, advising that this change results in an additional amount of approximately \$17,000. He stated that Change Order No. 5 provides for the construction of a chain link fence along Colleen Drive to the new Parkway High School and for a barbed wire fence along approximately 900 feet of the Arthur Ray Teague Parkway extension. **Motion was made by Mr.**

**Cochran, seconded by Mr. Plummer, to approve Change Order No. 5 on the Arthur Ray Teague Parkway Extension Project, and to authorize the President to execute documents. Motion carried, with Mr. Avery and Mr. Meachum opposing.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of July, 2009, that it does hereby approve Plan Change No. 5 on the Arthur Ray Teague Parkway Construction Project No. 2008-133.

BE IT FURTHER RESOLVED that Glenn Benton, President, is hereby authorized to execute said Plan Change No. 5.

The resolution was offered by Mr. Cochran, seconded by Mr. Plummer. Upon vote, it was duly adopted on this 1<sup>st</sup> day of July, 2009.

CINDY A. DODSON  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
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Mr. Altimus reported that the audit of 2008 police jury financial records is complete and there were no findings. Jurors commended the police jury staff.

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Mr. Ford reported that Wilbur Smith Associates will begin interviews next week in connection with Phase II of the parishwide zoning study.

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Mr. Ford reported that bids will be received on July 8, 2009, for the Atkins Clark Road Improvements Project, the Egypt Hill Road Improvements Project and the Scarborough Road Improvements Project.

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Mr. Avery advised that the homeowners association for Kingston Plantation Subdivision has advised that the lights at the entrance to the subdivision are too dim and requested that a different type of light fixture be considered. Mr. Ford stated that he will review this matter.

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Ms. Laura Adley spoke regarding the matter of proposed parishwide zoning regulations which pertain to conditional use zoning and to the matter of zoning classifications for a truck stop. Mr. Jackson stated that these issues are being considered as a part of the parishwide zoning study and advised that recommendations from the study should be available in October, 2009.

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Mr. Ronnie Andrews, Public Works Director, reported on the 2009 road overlay program and provided the status of various road projects.

Mr. Andrews advised that the clean up of property at 204 Robbin Lane is complete.

Mr. Benton advised of a call from Mr. Don Weber expressing his appreciation to parish crews for ditch cleaning work.

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Mr. Benton advised that he has received a request from residents of Dogwood Subdivision that the jury consider the installation of road signs which indicate "double fines" for speeding within the subdivision. The request is to be reviewed at a later date.

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Mr. Jackson, Parish Attorney, requested a meeting of the Juvenile Committee regarding the proposed purchase of property for location of a new detention center facility. **Motion was made by Mr. Cummings, seconded by Mr. Butler, to amend the agenda to allow discussion of the proposed purchase of property for location of a new juvenile detention center facility. Motion carried, with the following vote recorded:**

**Ayes: Mr. Altimus, Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Johnston, Mr. Meachum, Mr. Plummer**

**Nays: None**

**Absent: Mr. Darby, Mr. Hammack**

**Abstain: None**

Mr. Jackson stated that the property being considered for purchase, which is located off Highway 80, consists of over 40 acres total and advised that the jury is currently considering the purchase of 15 acres from this tract. Mr. Cochran recommended that the jury consider purchasing the entire tract, and suggested that the Greater Bossier Economic Development Foundation be contacted to see if they might be interested in participating in the purchase.

After further discussion, **motion was made by Mr. Cummings, seconded by Mr. Butler, to authorize the Parish Attorney to proceed with securing an option to purchase 15 acres off Highway 80 for location of a new juvenile detention center, and to request that the police jury be given first right of refusal on the remaining acreage. Motion carried unanimously.**

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Mr. Jackson advised that Statewide Field Rules for the Haynesville Shale have been released, and stated that there are several areas that are not covered. Mr. Benton recommended that the police jury adopt its proposed oil and gas regulations as soon as possible, advising that the number of drilling operations in the parish is increasing.

Ms. Bennett agreed, advising that she recently attended a Sparta Aquifer Groundwater meeting where several problems associated with oil and gas operations were discussed.

**Motion was made by Ms. Bennett, seconded by Mr. Plummer, to authorize the Parish Attorney to proceed with finalizing proposed oil and gas regulations for Bossier Parish for adoption by the jury as soon as possible. Motion carried unanimously.**

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**Motion was made by Mr. Butler, seconded by Mr. Cummings, to authorize Mr. Jackson, Mr. Altimus and Mr. Benton to travel to Washington, D.C., on July 16-18, 2009, to meet with members of the Federal Delegation regarding Cyber and the Global Strike Command. Motion carried unanimously.**

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 1<sup>st</sup> day of July, 2009, **motion was made by Mr. Cummings, seconded by Mr. Meachum, to adjourn. Motion carried unanimously.** The meeting was adjourned at 3:00 p.m.

CINDY A. DODSON  
PARISH SECRETARY

GLENN BENTON, PRESIDENT  
BOSSIER PARISH POLICE JURY