

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
March 1, 2006
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The Bossier Parish Police Jury met in regular and legal session on this 1st day of March, 2006, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jeff Rogers, called the meeting to order. The invocation was given by Mr. Eddy Shell and the pledge of allegiance was led by Mr. Winfred Johnston. The Secretary-Treasurer, Ms. Cheryl Martin, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Mr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cheryl Martin, Secretary-Treasurer.

Mr. Altimus presented a resolution to Mr. Louis Covington, as adopted on February 15, 2006, in honor and appreciation to him on his retirement as Director of the Bossier Parish Library System. Mr. Covington has served in this capacity for 27 years and each juror expressed their sincere thanks to Mr. Covington for his dedicated service to Bossier Parish.

Motion was made by Mr. Altimus, seconded by Mr. Rogers, to amend the agenda to add Mr. Jim Benson. Motion carried unanimously.

Motion was made by Mr. Mitchell, seconded by Rogers, to amend the agenda to add Mr. Larry Stinson, 154 Skipper Drive, Haughton, LA. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Rogers, to amend the agenda to add Ms. Susan Caudle and Ms. Evodna Springer. Motion carried unanimously.

Ms. Martin advised that Ms. Virginia Post is not present.

Mr. Jim Benson, 201 Cross Creek, Bossier City, LA, requested that the jury accept the streets and drainage in Gray Duck, Phase I, into the parish road system for permanent maintenance. He stated that plans for the development provided for 2.5" of asphalt over a soil cement base, but advised that 2" of asphalt was used instead. Mr. Ford stated that the road does meet the minimum parish road requirements and stated that the developer has provided a three-year maintenance bond, which exceeds the required two-year bond. He stated that the engineer for the project believes that heavy construction traffic on the road should be minimal after three years. **Motion was made by Mr. Rogers, seconded by Mr. Cummings, to accept the streets and drainage in Gray Duck, Phase I, into the parish road system for permanent maintenance. Motion carried unanimously.**

RESOLUTION

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 1st day of March, 2006, has received a request from Coyle Engineering Co., Inc., that the parish accept into its system for permanent maintenance the streets and drainage in Gray Duck, Phase I, Bossier Parish, Louisiana.

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a three-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the three-year maintenance bond of Gray Duck, LLC, for maintenance, including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, the streets and drainage located in Gray Duck, Phase I, Bossier Parish, Louisiana.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The resolution was offered by Mr. Rogers, seconded by Mr. Cummings. Upon unanimous vote, it was duly adopted on this 1st day of March, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Larry Stinson discussed the condition of his property at 154 Skipper Drive, Haughton, LA, which is in violation of property standards violations. He stated that he is trying to clean up his property and requested that he be allowed at least six months to complete the work. Mr. Stinson stated that he would like to sort the junk items to determine those with any salvage value. Mr. Mitchell stated that he is willing to allow Mr. Stinson 30 days to make some major improvements to his property with a review of his progress to be presented at the March 15, 2006 regular meeting. **Motion was made by Mr. Mitchell, seconded by Mr. Cochran, to allow Mr. Larry Stinson 30 days in which to make significant improvements to his property at 154 Skipper Drive, with an update on his progress to be presented at the March 15, 2006 regular meeting. Motion carried unanimously.**

Ms. Evodna Springer, 179 Old Palmetto Road, Benton, and Ms. Susan Caudle, 500 Audubon, Bossier City, discussed requested changes to zoning regulations. Ms. Caudle stated that a committee of citizens in the parish has been established to review these issues, and provided jurors with a list of proposed members. Mr. Rogers stated that additional representation from the Haughton should be considered if this is to be a voting committee. Mr. Avery stated that the committee was to meet as an informational group to study and review zoning issues and present their recommendations to the police jury. He stated that official voting by the committee was never intended. After discussion, it was decided that a committee would not be appointed at this time. Mr. Rogers stated that all citizens are encouraged to provide input to the police jury at any time.

Ms. Caudle stated that zoning signage and distance regulations for the sale of alcohol are two issues that they wish to study for possible changes. Mr. Sam Marsiglia, Bossier City-Parish MPC, stated additional wording can be added to zoning signage. Mr. Jackson, Parish Attorney, stated that he will meet with them to discuss distance requirements for the sale of alcohol.

Motion was made by Mr. Shell, seconded by Mr. Rogers, to authorize the advertising for bids for six-month supply of hot mix for the Bossier Parish Highway Department. Motion carried unanimously. Bids are to be received April 5, 2006.

Sealed bids were opened and read aloud for the sale of surplus property at 209 E. Vinnie Street, Plain Dealing, LA, as follows:

Bidder:	Bid Amount:
Doug Hines	\$1,625.00
Roy Wilson, Jr.	\$1,420.00

Minimum bid acceptable is \$1,417.21. **Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to accept the bid of Doug Hines for the sale of surplus property at 209 E. Vinnie Street, Plain Dealing, LA. Motion carried unanimously.**

Ms. Martin advised that no bids have been received for the sale of surplus property at Lot 11, Block D, Resub of Lots 5, 6, 7 and the S. ½ of Lot 8, Macks Bayou Plantation.

Ms. Martin announced the public hearing to consider a request to place a second mobile home on Lot 42, Cypress Lake East, Unit No. 3. Ms. Cindy Harrison, property owner, stated that if approved, her father will occupy the second mobile home. Mr. Ford, Parish Engineer, stated that Cypress Lake East is located outside the jurisdiction of the Benton-Parish MPC, and stated that there are other lots with two mobile homes. He stated that covenants for the development do not provide that there shall be only one mobile home per lot. Ms. Harrison stated that a new water line and septic system for the second mobile home is planned. **Motion was made by Mr. Williams, seconded by Mr. Cochran, to approve the request of Cindy Harrison to place a second mobile home on Lot 42, Cypress Lake East, Unit No. 3.**

There was discussion as to whether a waiver of subdivision regulation platting requirements should be considered. Mr. Williams suggested that placement of the second mobile home be allowed as a temporary use for family members only. Mr. Rogers recommended that an amendment to subdivision regulations be considered to establish temporary use regulations. Mr. Jackson, Parish Attorney, stated that he will review this. **Votes were cast on Mr. Williams' motion to allow the placement of second mobile home on Lot 42, Cypress Lake East, Unit No. 3, as a temporary use for family members only, and subject to approval by the health department. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Seven Pines Road Estates, at the corner of Highway 162 and Seven Pines Road in Section 17, Township 20 North, Range 12 West, Bossier Parish, LA. Mr. John Bowman, Jr., Engineer, stated that the proposed development consist of 17 lots with individual septic systems. He stated that the development will be served by the Cypress-Black Bayou Water System and Benton Fire District No. 4. Mr. Bowman stated that there is a 1,200 square feet minimum for homes in the development, but advised that covenants do not specify the type of homes allowed. Mr. Ford stated that covenants do indicate that no structure of a temporary nature is allowed.

Mr. Ford stated that seven lots are located along Highway 162, and advised that the Department of Transportation and Development has requested that those lots share common driveways. Mr. Ford stated that he recommends that Lots 7 through 10 along Seven Pines Road also share driveways.

Mr. Ford stated that because the development is located outside the jurisdiction of the Benton-Parish MPC, street lights are not required. He recommended that street lights be required at each driveway along Seven Pines Road and at its intersection with Highway 162, in accordance with specifications as set by the Parish Engineer.

Mr. Ford recommended that covenants stipulate that only double-wide manufactured, modular and stick-built homes are allowed in this development. The jury concurred. There being no opposition, **motion was made by Mr. Johnston, seconded by Mr. Altimus, to approve the plat of the proposed development of Seven Pines Road Estates, to include street lights and allowable structure types as recommended. Motion carried, with Mr. Williams opposing.**

Ms. Martin announced the public hearing to consider a request of the Bossier City-Parish MPC for an amendment to the Unified Development Code to allow mini-warehouses as a Conditional Use in the R-A, Residential Agriculture District. Mr. Sam Marsiglia, Bossier City-Parish MPC, stated that this change will be especially useful in rural areas and will help to eliminate spot zoning. There being no opposition, **motion was made by Mr. Cummings, seconded by Mr. Altimus, to approve an amendment to the Unified Development Code, as requested. Motion carried unanimously.**

ORDINANCE NO. 4087

AN ORDINANCE TO AMEND BOSSIER PARISH ORDINANCE NO. 3908 OF 2003 WHICH ADOPTED A UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA, TO REFLECT CHANGES RELATIVE TO PERSONAL STORAGE (MINI-WAREHOUSES)

New Language is Underlined

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 1st day of March, 2006, that the following Sections of the Unified Development Code are added or amended to read as follows:
Article 5: Provisional, Conditional, and Special Exception Use Standards
Section 5.6.29: Warehousing and Freight
Subsection 4: Exceptions

c. In the unincorporated portions of the jurisdiction of the Bossier City-Parish MPC, mini-warehouse facilities may be approved in the R-A, Residential Agriculture District as a Conditional Use in accordance with the procedures of Section 3.3.2. Site Plan Review, as specified in Section 3.7.1 is also required for approval or expansion.

BE IT FURTHER ORDAINED that in Section 5.3, "Warehousing and freight service" is added as a "Conditional Use" to the R-A, Residential-Agriculture District in the use tables.

The ordinance was offered by Mr. Cummings, seconded by Mr. Altimus. Upon unanimous vote, it was duly adopted on this 1st day of March, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rogers, seconded by Mr. Cummings, to schedule a public hearing on April 5, 2006, to consider approval of the plat of the proposed development of Piper's Acres, being a resubdivision of Lot 16, Victory Acres, located in Section 7, Township 18 North, Range 11 West, Bossier Parish, LA. Motion carried unanimously.

Motion was made by Mr. Meachum, seconded by Mr. Mitchell, to schedule a public hearing on April 5, 2006, to consider approval of the plat of the proposed development of Olde Oaks, Unit VII, located in Section 23, Township 17 North, Range 12 West, Bossier Parish, LA. Motion carried unanimously.

Motion was made by Mr. Meachum, seconded by Mr. Cummings, to schedule a public hearing on April 5, 2006, to consider approval of the plat of the proposed development of Nine Oaks located in Section 23, Township 17 North, Range 12 West, Bossier Parish, LA. Motion carried unanimously.

Mr. Altimus advised that the grappler truck is currently being used on an on-call basis. He stated that different locations are being considered for scheduled usage of the truck.

Motion was made by Mr. Johnston, seconded by Mr. Altimus, to adopt a resolution adopting plans and policies in connection with the FY 2005 Louisiana Community Development Block Grant LaStep project, and authorizing the President to execute necessary documents. Motion carried unanimously.

RESOLUTION

WHEREAS, the Bossier Parish Police Jury has been awarded a Louisiana Community Development Block Grant (LCDBG) for water improvements;

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW THEREFORE BE IT RESOLVED by the Bossier Parish Police Jury in regular session convened that previously adopted plans, policies, appointments and authorization of individuals for its FY 2005 LCDBG Public Facilities program are still in effect and will also be used for compliance with its FY 2005 LCDBG LaStep program;

BE IT FURTHER RESOLVED that Cheryl G. Martin, Sheryl Thomas and Cindy Dodson are hereby authorized to sign for Requests for Payment; Bill Altimus shall certify to the correctness of each signature and that Citizens National Bank is hereby designated as the official depository of all LCDBG funds and that Cheryl G. Martin and Cindy Dodson are authorized to sign checks on the official depository, both of which are required for each check.

The resolution was offered by Mr. Johnston, seconded by Mr. Altimus. Upon unanimous vote, it was duly adopted on this 1st day of March 1, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Altimus, seconded by Mr. Shell, to ratify the scheduling of a public hearing to be held March 15, 2006, to consider approval of the plat of the proposed development of Raybon Cove Subdivision, located in Section 18, Township 19 North, Range 13 West, Bossier Parish, LA. Motion carried unanimously.

Mr. Altimus stated that he has received information on the population estimate for Bossier Parish for July, 2005, advising that verification of the information is being requested as estimates appear low.

Mr. Altimus stated that the establishment of a parish-wide building code is now required, and stated that procedures for certifying that structures are being built to code must be considered. He stated that he is currently

reviewing different options.

Mr. Altimus advised that J & J Garbage is now servicing residents in the rural area of north Bossier who have no garbage pickup.

Mr. Ford, Parish Engineer, discussed proposed repairs to Forest Hills Boulevard, advising that due to heavy construction traffic, it is recommended that a soil cement base with a 3" asphalt overlay be used. He stated that this will cost an additional \$100,000.

Mr. Ford stated that overlay of four miles of the Bellevue Road is included in the 2006 road overlay program at \$300,000. He is recommending widening of this road and advised that the estimated cost of design work and right-of-way acquisition up to Winfield Road is approximately \$280,000, which can be accomplished in 2006, with construction scheduled for 2007.

Motion was made by Mr. Rogers, seconded by Mr. Mitchell, to proceed with road improvements on Forest Hills Boulevard and the design and right-of-way acquisition for four miles of Bellevue Road, as recommended by the Parish Engineer. Motion carried unanimously.

Mr. Ford discussed the proposed construction of an access road from Lakewood Subdivision Unit No. 9, to Swan Lake Road, advising that landowners will donate the necessary right-of-way. **Motion was made by Mr. Mitchell, seconded by Mr. Avery, to schedule a public hearing on April 5, 2006, to discuss the proposed extension of Duckwater Landing in Lakewood Subdivision, Unit No. 9, approximately one-half mile east to Swan Lake Road, located in Section 16, Township 19 North, Range 13 West, Bossier Parish, LA. Motion carried unanimously.**

Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to schedule a public hearing on April 5, 2006, to consider approval of the plat of the proposed development of Medler Subdivision at the corner of Martin Road and Fire Tower Road in Section 3, Township 21 North, Range 12 West, Bossier Parish, LA. Motion carried unanimously.

Ms. Martin, Secretary-Treasurer, advised that reimbursement in the amount of \$25,490.52 has been received from FEMA for expenses incurred in Hurricane Rita relief efforts. She stated no funds have been received for expenses incurred during relief efforts for Hurricane Katrina victims.

Ms. Martin requested a meeting of the Policy and Procedures Committee regarding various matters. The meeting is scheduled at 12:30 p.m., prior to the March 15, 2006 meeting.

Ms. Martin advised of a request from Mr. Bob Black, Bossier Parish Library Director, that the police jury ratify acceptance by the Library Board of Control of bids received for the sale of surplus library furnishings. **Motion was made by Mr. Shell, seconded by Mr. Cochran, to ratify the acceptance of bids for the sale of surplus library furnishings. Motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Altimus, to approve an amendment to the Bossier Parish Police Jury 2006 budget, to include the Library Construction Fund. Motion carried unanimously.

Motion was made by Mr. Meachum, seconded by Mr. Cummings, to approve the application of Troyce Mangum for a 2006 Bossier Parish beer license at Rodgers Marina, 2 Rodgers Marina Drive, Elm Grove, LA, subject to health department approval. Motion carried unanimously. The application has been approved by the Bossier Parish Sheriff's Department.

Mr. Ford advised that Plan Change No. 1 on the new Benton Library project which resulted in a reduction of \$50,334 has been amended to include landscaping costs. He stated that the revised Plan Change No. 1 now reflects a total reduction of \$34,000 and requested approval, and authority for the President to execute the necessary documents. **Motion was made by Mr. Shell, seconded by Mr. Altimus, to approve a revised Plan Change No. 1 on the new Benton Library construction project which represents a contract reduction of \$34,000, and to authorize the President to execute necessary documents. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of February, 2006, that Jerome Darby, President, be and is hereby authorized to execute on its behalf, revised Plan Change No. 1 on the new Benton Library construction project.

The resolution was offered by Mr. Shell, seconded by Mr. Altimus. Upon unanimous vote, it was duly adopted on this 1st day of March, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Hammack, seconded by Mr. Cochran, to authorize the advertising for bids for the purchase of various equipment items for the Bossier Parish Highway Department. Motion carried unanimously. A bid date will be determined.

Mr. Rogers requested that the installation of project signs which indicate that the work is being provided by the Bossier Parish Police Jury and the amount of funding spent for the project be considered at the site of the Bellevue Road widening project and at the Forest Hills Boulevard improvements project. He recommended that such signs be installed at the site of all major police jury projects. **Motion was made by Mr. Rogers, seconded by Mr. Cummings, to authorize project signs at the site of all major police jury projects. Motion carried unanimously.**

Mr. Rogers requested that the Public Works Director prepare a cost estimate for construction of a walking trail at the Tall Timbers Park. He further requested that the Public Works Director investigate a ditch problem on Mid-South Loop.

Mr. Avery requested that 10-day notice of a property standards violation be sent to the owner of property at 5227 John Wilson Drive. He further requested that 10-day notice be sent to the owner of a dance studio on Louisiana Highway 3, advising that garbage bags appear to be stacked on the state right-of-way.

Mr. Williams presented a petition signed by the residents along Vance Road requesting the establishment of a leash law in this area. He requested that the requested leash law be approved and that all property owners be notified. **Motion was made by Mr. Williams, seconded by Mr. Shell, to approve the establishment of a leash law along Vance Road, with notice of this action to be sent to all property owners on the road. Motion carried unanimously.**

ORDINANCE NO. 4088

AN ORDINANCE AMENDING CHAPTER 14, SECTION 14-3, OF THE BOSSIER PARISH CODE OF ORDINANCES BY ESTABLISHING REGULATIONS CONCERNING THE CARE AND KEEPING OF ANIMALS AND PROHIBITING THE RUNNING AT LARGE OF DOGS ON VANCE ROAD, BOSSIER PARISH, LOUISIANA; ESTABLISHING PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED BY THE BOSSIER PARISH POLICE JURY that Chapter 14, Section 14-3, of the Bossier Parish Code of Ordinances is hereby amended to include property along VANCE ROAD, Bossier Parish, Louisiana:

The ordinance was offered by Mr. Williams, seconded by Mr. Shell. Upon unanimous vote, it was duly adopted on this 1st day of March, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus presented an update on the status of current property standards violations, advising that no work has been done on property at 204 Robbin Lane and property at 6462 Highway 80. He stated that property at 5266 Alfalfa and 5213 Clover have been cleaned up. Mr. Altimus advised that he has learned that the property at 6462 Highway 80 has been sold and that he will attempt to contact the new owner.

There was discussion of establishing a schedule for use of the grappler truck. A meeting of the Health and Sanitation Committee will be scheduled to discuss this matter.

Motion was made by Mr. Rogers, seconded by Mr. Mitchell, to amend the agenda to adjourn into executive session to discuss contractual negotiations with Walton Construction Company. Motion carried, with the following vote recorded:

AYES: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Mitchell, Mr. Meachum, Mr. Rogers, Mr. Shell, Mr. Williams.

NAYS: None

ABSTAIN: None

ABSENT: None

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 1st day of March, 2006, the meeting was adjourned by the President at 5:15 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY