

BOSSIER PARISH POLICE JURY
MINUTES
BENTON, LOUISIANA
February 16, 2005
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The Bossier Parish Police Jury met in regular and legal session on this 16th day of February, 2005, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jeff Rogers, called the meeting to order. The invocation was given by Mr. Eddy Shell and the pledge of allegiance was led by Mr. Mitchell. The Secretary-Treasurer, Ms. Cheryl Martin, called the roll, with Mr. Cummings excused, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings, excused	Mr. Jeff Rogers
Mr. Jerome Darby	Mr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cheryl Martin, Secretary-Treasurer.

Motion was made by Mr. Shell, seconded by Mr. Williams, to adopt the minutes of the January 5, 2005 regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Mitchell, seconded by Mr. Johnston, to adopt the minutes of the January 19, 2005 regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to amend the agenda to add Mr. Luke Turner. Motion carried unanimously.

Ms. Diane Cappel, Aquatic and Wildlife Education Foundation Director at Bayou Bodcau, and Mr. John Haygood, requested the jury's support in efforts to obtain grant funding through the National Association of Counties to fund environmental education at Bayou Bodcau. Ms. Cappel stated that the average grant is \$10,000, which will be used to restore the pond area adjacent to the Durden House. Mr. Haygood stated that school children are brought to this area to fish. Ms. Cappel stated that if approved, the grant funds must be administered through the police jury.

Motion was made by Mr. Mitchell, seconded by Mr. Johnston, to serve as financial administrator for grant funds through the National Association of Counties for environmental education at Bayou Bodcau. Motion carried unanimously.

Mr. Mitchell advised of the need for a boardwalk from the Durden House to Bayou Bodcau, advising that visitors walk this path to the bayou to fish. He further stated that a boat launch is needed at Bayou Bodcau, and stated that the Corps of Engineers may be interested in funding such a project. Mr. Haygood stated that the Corps of Engineers should be urged to contribute funding to Bayou Bodcau. Ms. Cappel stated that legislative support is needed as well.

Mr. Jerry Osborne, Foley & Judell, Mr. Louis Covington, Bossier Parish Library Director, and Mr. Delbert Terry, Assistant Library Director, addressed the jury regarding the proposed issuance and sale of not exceeding \$3,400,000 of Limited Tax Certificates of Indebtedness, Series 2005, for proposed library improvements. Mr. Osborne stated that revenues from the library's 8.31 mills property tax will be sufficient to pay the debt service on the certificates. He stated that the adoption of a resolution making formal application to the State Bond Commission is required, advising that approval of the State Bond Commission must first be obtained. **Motion was made by Mr. Shell, seconded by Mr. Hammack, to adopt a resolution making application to the State Bond Commission for consent and authority to issue, sell and deliver not exceeding \$3,400,000 of Limited Tax Certificates of Indebtedness, Series 2005, for improvements to the Bossier Parish Library system. Motion carried unanimously.**

RESOLUTION

A resolution making application to the State Bond Commission for consent and authority to issue, sell and deliver not exceeding \$3,400,000 of Limited Tax Certificates of Indebtedness, Series 2005, of the Parish of Bossier, State of Louisiana, all in the manner provided for by Section 742.2 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority supplemental thereto, and providing for other matters in connection therewith.

WHEREAS, Section 742.2 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, authorizes the Parish of Bossier, State of Louisiana (the "Issuer") to borrow money in anticipation of revenues to be realized from all or a portion of the special eight and thirty-one hundredths (8.31) mills tax authorized at elections held in the Issuer on November 18, 1995 and November 2, 2004, (the "Tax") to be used only for the purpose for which the Tax is authorized; and

WHEREAS, it is anticipated that the net revenues from the Tax will amount to the sum of \$3,600,000 and the annual debt service on the proposed Certificates at the maximum rate of 6% per annum and the outstanding certificates payable from the tax will not exceed \$642,663 per year; and

WHEREAS, there are presently outstanding Refunding Certificates of Indebtedness, Series 2003, dated October 13, 2003, maturing March 1, 2006, payable from the proceeds of the tax ; and

WHEREAS, the debt service on the proposed outstanding certificates and the \$3,400,000 of Limited Tax Certificates of Indebtedness, Series 2005, will not exceed seventy-five percent (75%) of the estimated income to be

realized from the levy and collection of said special Tax during the period said Certificates are outstanding;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parish of Bossier, State of Louisiana (the "Issuer"), that:

SECTION 1. Application be and the same is hereby formally made to the State Bond Commission for consent and authority for the Issuer to sell and deliver not exceeding \$3,400,000 of Limited Tax Certificates of Indebtedness, Series 2005, of the Issuer (the "Certificates"), to bear interest at a rate or rates not exceeding six percent (6%) per annum, to mature over a period not exceeding ten (10) years, and to be sold at not less than 98% of the par value thereof, all in the manner provided for by R.S. 39:742.2 et seq. and other constitutional and statutory authority supplemental thereto, and shall be used for the purpose of acquiring, constructing, improving and equipping the public library facilities and system in the Parish, and paying the costs of issuance. Said Certificates shall be secured by and payable solely from the eight and thirty-one hundredths (8.31) mills tax authorized at elections held on November 18, 1995 and November 2, 2004.

SECTION 2. A certified copy of this resolution shall be forwarded to said State Bond Commission by the Board of Commissioners or the District's bond counsel, together with a letter requesting the prompt consideration and approval of this application.

The resolution was offered by Mr. Shell, seconded by Mr. Hammack. It was duly adopted on this 16th day of February, 2005, with the following vote recorded:

AYES: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Mitchell, Mr. Meachum, Mr. Rogers, Mr. Shell, Mr. Williams.

NAYS: None

ABSTAIN: None

ABSENT: Mr. Cummings

CHERYL G. MARTIN
SECRETARY-TREASURER

JEFF ROGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

The President presented to Mr. Luke Turner a resolution adopted by the police jury on November 3, 2004, in appreciation to Mr. Turner for his willingness to serve on various boards in the parish.

Sealed bids were opened and read aloud for the sale of surplus property described as the South one acre of the West five acres of South 10 acres of Northwest of Southwest, Section 25, Township 21 North, Range 14 West, Bossier Parish, LA, as follows:

Bidder:	Bid Amount:
North Bossier Development Company	\$2,119.85
Mr. Jerry A. Brown	\$2,620.55

Minimum bid acceptable is \$2,119.85. **Motion was made by Mr. Hammack, seconded by Mr. Darby, to accept the bid of Mr. Jerry A. Brown in the amount of \$2,620.55, for the sale of surplus property located at the South one acre of the West five acres of South 10 acres of Northwest of Southwest, Section 25, Township 21 North, Range 14 West, Bossier Parish, LA. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider approval of the plat of the proposed subdivision of Lot E, Bodcau Park, into two lots, located in Section 21, Township 18 North, Range 12 West, Bossier Parish, LA. Mr. Ford, Parish Engineer, stated that this request has been withdrawn.

Motion was made by Mr. Shell, seconded by Mr. Altimus, to schedule a public hearing on March 16, 2005, to consider approval of the plat of the proposed development of Carr Subdivision, located in Sections 19, 20 and 29, Township 17 North, Range 12 West, Bossier Parish, LA. Motion carried unanimously.

A meeting of the Bossier Parish Property Standards Board was convened by the President. Ms. Martin announced the condemnation hearing to consider condemnation of property at 5213 John Wilson Drive, Bossier City, LA. Mr. A. R. Thomas addressed the jury, advising that he owns the property but his daughter lives there. Mr. Avery stated that in accordance with recent photographs of the property, it appears that little effort has been made to clean up. Mr. Thomas stated that there is one abandoned vehicle remaining on the property which will be removed as soon as possible. Mr. Avery stated that the condition of this property has been an ongoing problem. Mr. Thomas assured the jury that he will assume responsibility for the condition of his property and that it will be brought into compliance with property standards regulations. Upon Mr. Avery's recommendation, condemnation of the property was withdrawn.

Mr. Altimus reported on a meeting of the Policy and Procedures Committee regarding personnel policies of the Bossier Parish Library. He stated that there are several issues that must be further addressed and advised that Mr. Jackson, Parish Attorney, and Mr. Louis Covington, Library Director, are working on a proposal to present to the jury at a later date.

Motion was made by Mr. Johnston, seconded by Mr. Cochran, to select the firm of Cothren, Graff, Smoak Engineering, Inc., to provide engineering services, and to select the firm of GNF Management Company to provide administrative services for the FY2004 Louisiana Community Development Block Grant LaStep Program (water improvements in the Theresa Lane area). Motion carried unanimously. Mr. Altimus advised that these are the only proposals received.

Motion was made by Mr. Altimus, seconded by Mr. Hammack, to declare two adjudicated properties described as West ½ of Lot 6, South ½ of West ½ of Lot 7, Block E of Resub. of Macks Bayou Plantation, Bossier City, Bossier Parish, LA, as surplus, and to authorize the advertising for bids for the sale of said properties. Motion carried unanimously. Bids are to be received March 16, 2005; minimum bid acceptable \$1,971.42.

Mr. Altimus reported that staff members from Senator David Vitter's office, Senator Mary Landrieu's office, and from Congressman Jim McCreery's office will be in Bossier Parish on February 24, 2005, regarding the police jury's efforts to secure Federal funds for parish road improvements. He stated that he will try to secure a helicopter for a flyover of several of the proposed projects.

Mr. Altimus reported on a meeting with representatives of Bossier City regarding playground equipment for the North Bossier Park, advised that the City of Bossier City has agreed to the purchase of handicap accessible equipment and will contribute one-half of the cost. Mr. Altimus stated that the Bossier Parish School Board has also been asked to participate in the cost, but has not responded.

Jurors were provided copies of the highway department report, which is now categorized by police jury district.

Mr. Altimus reported that new aerial photographs of the parish have been taken, and that updated maps should be available shortly.

Mr. Ford, Parish Engineer, Mr. Charles Coyle and Mr. Vince DeFatta, Coyle Engineering Co., Inc., and Mr. Jerry Hebert, Grace and Hebert, reviewed proposed Change Order No. 7 on the maximum security jail facility. Mr. Ford advised that June 19, 2005 is the scheduled completion date for the project.

Mr. Coyle stated that Change Order No. 7 includes both monetary changes and time extension requests. He requested approval of monetary changes only at this time, advising that unresolved time extension requests will be further reviewed. Proposed changes are as follows:

Change Proposal 39 – Revision to loading dock paving and fencing to accommodate interstate trucks
Add \$17,465.00
5 days

Mr. Coyle explained that the current loading dock is not designed to accommodate 18-wheel tractor trailer trucks, and stated that food supplies will be delivered in larger quantities in the larger trucks.

Change Proposal 47 – Change grills at day room to lay-in ceiling type.
Add \$2,767.00
0 days

Mr. Coyle stated that in error, the original grills were designed for a security-type ceiling, and advised that the supplier will not accept return of the heavier grills.

Change Proposal 52 – At the program building, change corridor light fixtures to lay-in type.
Add \$3,818.00
0 days

Mr. Coyle stated that fixtures were designed for a security-type ceiling and the supplier will not accept return of the unused fixtures.

Change Proposal 53 – Revise handrails as per Fire Marshal
Add \$2,139.00
0 days

Mr. Coyle advised that this change is required by the Fire Marshal

Change Proposal 54 – Credit for security bars PC #17 and credit for deletion of exam room cabinet PC #38
Subtract \$4,814.00
0 days

Change Proposal 55 – Fire proof plaster cover at sally port overhead door and porch ceiling
Add \$3,944.00
2 days

Change Proposal 57 – Additional hardware for the Bossier Parish Courthouse.
Add \$5,233.00
0 days

Motion was made by Mr. Altimus, seconded by Mr. Johnston, to approve Change Proposal No. 39. Motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Johnston, to approve Change Proposal 47. Motion carried, with Mr. Cochran opposing.

Motion was made by Mr. Williams, seconded by Mr. Johnston, to approve Change Proposal 52. Motion

carried, with Mr. Cochran opposing.

Motion was made by Mr. Avery, seconded by Mr. Mitchell, to approve Change Proposal No. 53. Motion carried unanimously.

Motion was made by Mr. Hammack, seconded by Mr. Mitchell, to approve Change Proposal No. 54. Motion carried unanimously.

Motion was made by Mr. Shell, seconded by Mr. Mitchell, to approve Change Proposal No. 55. Motion carried unanimously.

Motion was made by Mr. Shell, seconded by Mr. Johnston, to approve Change Proposal No. 57. Motion carried unanimously.

It was noted that only monetary changes were approved. Additional time requests are to be further reviewed.

Mr. Altimus advised that a tour of the jail facility will be held immediately following the March 16, 2005 regular meeting.

Mr. Mark Prevot, Alliance, Inc., presented plan changes on the courthouse renovation/addition project, as follows:

RCO #34	Vault Doors	\$ 9,762.00
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Mr. Prevot advised that vault doors have been requested by the Sheriff. **Motion was made by Mr. Altimus, seconded by Mr. Mitchell, to approved RCO #34 on the courthouse renovation/addition project. Motion carried unanimously.**

RCO #46	3" and 4" conduits for communications	\$16,513.00
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Motion was made by Mr. Avery, seconded by Mr. Darby, to approve RCO #46 on the courthouse renovation/addition project. Motion carried unanimously.

RCO #47	Alternate building flashing at floors, windows and pre-cast	\$ - 0 -
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Motion was made by Mr. Cochran, seconded by Mr. Shell, to approve RCO # 47 on the courthouse renovation/addition project. Motion carried unanimously.

RCO #49	4" conduits for communications tower	\$ 4,489.00
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Motion was made by Mr. Altimus, seconded by Mr. Avery, to approve RCO #49 on the courthouse renovation/addition project. Motion carried unanimously.

Motion was made by Mr. Shell, seconded by Mr. Williams, to approve one additional adverse weather day in the month of January, 2005, on the courthouse project. Motion carried unanimously.

Mr. Charles Coyle, Coyle Engineering Co., Inc., discussed the proposed development of a subdivision on Black Bayou Lake adjoining the existing Woodlake Subdivision development. He stated that a street has been stubbed from Woodlake to the proposed development, and requested that the developer be allowed to develop this property in accordance with the same standards as the original Woodlake development. Mr. Coyle requested that the jury consider waiving the 200' lot requirement and allow development of the proposed subdivision with 125' lots and individual sewer systems. He advised that the developer may be willing to provide a community sewer treatment system for the development, but stated that discharge from the system is a problem. Mr. Coyle stated that the health department has advised that they are not opposed to the smaller lot size, but stated that they do have problems with the lack of maintenance of individual treatment plants.

After discussion, the President requested that this matter be referred to the Subdivision Regulations Committee for study. Mr. Rogers requested that the committee also review problems with the maintenance of individual sewer systems. Mr. Ford stated that the proposed implementation of a no adverse impact ordinance should also be discussed.

Motion was made by Mr. Williams, seconded by Mr. Mitchell, to schedule a public hearing on March 2, 2005, to consider amendments to Bossier Parish Subdivision Regulations pertaining to lot size requirements. Motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Avery, to adopt a resolution accepting the streets and drainage in Forest Hills Subdivision, Unit No. 4, into the parish road system for permanent maintenance. Motion carried unanimously.

RESOLUTION

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 16th day of February, 2005, has received a request from Coyle Engineering Company, Inc., that the parish accept into its system for permanent maintenance the streets and drainage in Forest Hills Subdivision, Unit No. 4, Bossier Parish, Louisiana.

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of Benton and Brown, L.L.C., for maintenance, including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, the streets and drainage located in Forest Hills Subdivision, Unit No. 4, Bossier Parish, Louisiana.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The resolution was offered by Mr. Altimus, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on

this 16th day of February, 2005.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEFF ROGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford discussed Capital Outlay funds for flood improvements at the Island Subdivision, advising that one landowner is not willing to donate needed right-of-way for the project. He stated that the landowner has requested evidence of how the proposed levee will impact his property, and advised that Owen and White has submitted a proposal to conduct such a study for a cost of \$5,000. **Motion was made by Mr. Cochran, seconded by Mr. Meachum, to authorize Owen and White to proceed with a study on how the proposed construction of a levee at the Island Subdivision will affect surrounding properties. Motion carried unanimously.**

Mr. Hammack requested that the Subdivision Regulations Committee review the matter of access roads for subdivisions developed along a main highway.

Mr. Gary Cathcart, Public Works Director, stated that a meeting with oil/gas production companies is scheduled to discuss damage to roads in the southern area of the parish.

Mr. Williams advised of a request for acceptance of a gravel road in his district into the parish road system. He stated that the road is approximately 300' long and that he wants to require a 60' road right-of-way. Mr. Shell recommended that all roads should have a minimum 60' road right-of-way.

Mr. Ford advised that a builder has dug across the road on Caspiana Lane, and has backfilled the ditch with dirt. The builder will be contacted to make repairs.

Motion was made by Mr. Johnston, seconded by Mr. Meachum, to establish a 25 mile per hour speed limit on the Bundy Camp Road, located off the Emma Cemetery Road. Motion carried unanimously.

ORDINANCE NO. 4001

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON BUNDY CAMP ROAD, LOCATED OFF THE EMMA CEMETERY ROAD, IN SECTIONS 5 AND 8, TOWNSHIP 21 NORTH, RANGE 11 WEST, BOSSIER PARISH, LOUISIANA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 16th day of February, 2005, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Bundy Camp Road, located off Emma Cemetery Road, in Sections 5 and 8, Township 21 North, Range 11 West, Bossier Parish, Louisiana, in excess of Twenty-Five (25) miles per hour.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Johnston, seconded by Mr. Meachum. Upon unanimous vote, it was duly adopted on this 16th day of February, 2005.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEFF ROGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to establish a 25 mile per hour speed limit on the Wilson Drive, located off the Emma Cemetery Road. Motion carried unanimously.

ORDINANCE NO. 4002

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON WILSON DRIVE, LOCATED OFF THE EMMA CEMETERY ROAD IN SECTION 9, TOWNSHIP 21 NORTH, RANGE 11 WEST, BOSSIER PARISH, LOUISIANA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 16th day of February, 2005, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Wilson Drive, located off Emma Cemetery Road, in Section 9, Township 21 North, Range 11 West, Bossier Parish, Louisiana, in excess of Twenty-Five (25) miles per hour.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Johnston, seconded by Mr. Mitchell. Upon unanimous vote, it was duly adopted on this 16th day of February, 2005.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEFF ROGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Mitchell, seconded by Mr. Meachum, to authorize condemnation proceedings on property located on the Bodcau Station Road near the entrance to Espanita Forest Subdivision. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Mitchell, to proceed with the acquisition of right-of-way for acceptance of Mallard Circle into the parish road system for permanent maintenance. Motion carried unanimously.

Mr. Shell requested that representatives of the Corps of Engineers be asked to attend a police jury meeting to discuss funding for improvements at Bayou Bodcau.

Motion was made by Mr. Cochran, seconded by Mr. Williams, to ratify authorizing the Parish Attorney to enter into a law suit with the City of Bossier City against Cox Communications regarding regulations which require Cox Communications to provide at least three local television channels. Motion carried unanimously.

Motion was made by Mr. Hammack, seconded by Mr. Avery, to amend the agenda to adjourn into executive session to discuss the matter of Billy Brooks Hudson vs. City of Bossier City. Motion carried, with the following vote recorded:

AYES: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Mitchell, Mr. Meachum, Mr. Rogers, Mr. Shell, Mr. Williams.

NAYS: None

ABSTAIN: None

ABSENT: Mr. Cummings

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2005, the meeting was adjourned by the President at 4:25 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEFF ROGERS, PRESIDENT
BOSSIER PARISH POLICE JURY