

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES

January 19, 2005

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The Bossier Parish Police Jury met in regular and legal session on this 19th day of January, 2005, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Rick Avery, called the meeting to order. The invocation was given by Mr. Eddy Shell and the pledge of allegiance was led by Mr. Wayne Hammack. The Secretary-Treasurer, Ms. Cheryl Martin, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Mr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cheryl Martin, Secretary-Treasurer.

Motion was made by Mr. Shell, seconded by Mr. Altimus, to adopt the minutes of the December 1, 2004 regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Williams, seconded by Mr. Meachum, to adopt the minutes of the December 15, 2004 regular meeting, as published. Motion carried unanimously.

The President called for the election of officers for the Bossier Parish Police Jury for 2005. **Motion was made by Mr. Hammack, seconded by Mr. Meachum, to nominate Mr. Jeff Rogers as President of the Bossier Parish Police Jury for the year 2005. Motion carried, with Mr. Rogers abstaining from vote.**

Motion was made by Mr. Mitchell, seconded by Mr. Williams, to nominate Mr. Jerome Darby as Vice President of the Bossier Parish Police Jury for the year 2005. Motion carried, with Mr. Darby abstaining from vote.

Mr. Avery expressed his appreciation to jurors for their support during his term as President. Mr. Rogers presented an out-going president's plaque to Mr. Avery for his service as 2004 President.

Motion was made by Mr. Shell, seconded by Mr. Hammack, to reappoint Mr. Bill Altimus as Bossier Parish Administrator for a one-year term. Motion carried, with Mr. Altimus abstaining from vote.

Ms. Alice Barrios and Mr. Chris Paige, Natchitoches Parish Police Jury, requested the jury's support of efforts to pursue the introduction of legislation to allow the seven parishes within the Red River Waterway District to collect the taxes now being paid to the Red River Waterway Commission. Ms. Barrios stated that she hopes to have two representatives from each of the seven parishes to serve as a committee to present the proposal to legislators.

Mr. Williams stated that the construction of a lock and dam between Benton and Plain Dealing is being considered. Mr. Altimus stated that the Corps of Engineers is conducting a feasibility study on the proposed construction of an additional lock and dam, and that he would like to see the results of this study before pursuing any changes in the distribution of tax revenues paid to the Red River Waterway Commission. He recommended that the matter be taken under advisement for further study. The jury concurred.

Sealed bids were opened and read aloud for construction of a metal building at the Bossier Parish Highway Department, as follows:

Bidder:	Bid Amount:
Carter Construction Co., Inc.	\$308,728.00
Mitchell Construction Company	\$281,330.00
Thomson General Contractors	\$248,000.00
Sumrall Construction Company	\$214,700.00
Pro-Build Construction, Inc.	\$243,230.00
Integrity, Inc.	\$275,700.00
Melvin Butler, Inc.	\$280,000.00
ZAC Construction, Inc.	\$255,833.00
Walker Builders	\$224,000.00

It was noted that the required bid bond was provided with each bid, and that each bidder did acknowledge Addendum No. 1 and Addendum No. 2. **Motion was made by Mr. Altimus, seconded by Mr. Williams, to take the bids under advisement, to be reviewed and awarded at a later date. Motion carried unanimously.**

Sealed bids were opened and read aloud for a one-year supply of SB-2 crushed stone for the Bossier Parish Highway Department, as follows:

Bidder:	Bid Amount:
Benton and Brown, LLC	\$15.40 per ton
Madden Contracting	\$17.55 per ton
Hanson Aggregates	\$15.50 per ton

Motion was made by Mr. Altimus, seconded by Mr. Darby, to take the bids under advisement, to be tabulated and awarded at a later date. Motion carried unanimously.

Sealed bids were opened and read aloud for the purchase of one (1) 2005 Ford 500 SE for the Bossier Parish Truancy Office, as follows:

Bidder:	Bid Amount:
Wray Ford	\$20,400.00

Ms. Martin advised that this is the only bid received. **Motion was made by Mr. Avery, seconded by Mr. Altimus, to accept the bid of Wray Ford for one 2005 Ford 500 SE for the Bossier Parish Truancy office. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider abandoning unneeded right-of-way for the cul-de-sac between Lots 7 and 8 on Caspiana Lane in The Orchard Subdivision, Bossier Parish, LA; right-of-way will be changed to standard 60 feet. Mr. Shell explained that Caspiana Lane has now been extended approximately 200 feet past the cul-de-sac and homeowners have requested that the cul-de-sac be abandoned. There being no opposition, **motion was made by Mr. Shell, seconded by Mr. Avery, to approve the abandonment of unneeded right-of-way for the cul-de-sac between Lots 7 and 8 on Caspiana Lane in The Orchard Subdivision, Bossier Parish, LA. Motion carried unanimously.**

ORDINANCE NO. 3995

AN ORDINANCE TO ABANDON UNNEEDED RIGHT-OF-WAY AT A CUL-DE-SAC ON CASPIANA LANE BETWEEN LOTS 7 AND 8, THE ORCHARD SUBDIVISION, BOSSIER PARISH, LA.

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 19th day of January, 2005, that it does hereby abandon:

The additional right-of-way outside the standard sixty-foot (60') road right-of-way for the existing cul-de-sac on Caspiana Lane, Lots 7 and 8, The Orchard Subdivision, Unit No. 2, Bossier Parish, Louisiana.

The ordinance was offered by Mr. Shell, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 19th day of January, 2005.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEFF ROGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Martin announced the public hearing to consider an amendment to Bossier Parish Subdivision Regulations to require the submission of a "No Adverse Impact Report" in the subdivision approval process. Mr. Ford requested that this matter be tabled for additional study and review, advising that there are several unresolved issues. **Motion was made by Mr. Hammack, seconded by Mr. Williams, to table the public hearing to consider an amendment to Bossier Parish Subdivision Regulations to require the submission of a "No Adverse Impact Report" in the subdivision approval process.** There was discussion on the motion. Mr. Altimus recommended that the matter be removed from the agenda at this time, to be considered when all issues are addressed and resolved. **Motion and second were withdrawn. Motion was made by Mr. Hammack, seconded by Mr. Shell, to remove from the agenda, the public hearing to consider an amendment to Bossier Parish Subdivision Regulations to require the submission of a "No Adverse Impact Report" in the subdivision approval process, until all issues in this matter are resolved. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider abandoning Swan Lake Road South, located off the Poole Road, in Sections 13 and 14, Township 15 North, Range 11 West, Bossier Parish, Louisiana. Mr. Larry Lott, 5301 Victoria Drive, Bossier City, requested that the road be abandoned but stated that he is aware that some property owners are opposed. Mr. Lott advised that there are problems with trespassing and theft. He stated that the condition of the road has not been addressed, advising that a large amount of oil well drilling is occurring in this area.

Mr. James Coleman, Jr., 8630 Swan Lake Road, stated that he is opposed because of concern regarding the abandonment of the bridges on the road. Mr. Clary Smith stated that he is also opposed.

Mr. Altimus discussed the Poole Road bridge, advising that there is not enough traffic on this bridge to warrant the large expense of repairing the bridge. He stated that the bridge is posted for light truck traffic only. Mr. Whit Walpole stated that if any logging is done in this area, a concrete bridge is needed.

After discussion, Mr. Rogers recommended that the landowners meet and determine if they want the road to be abandoned. **Motion was made by Mr. Meachum, seconded by Mr. Avery, to deny the request for abandonment of Swan Lake Road South, located off the Poole Road. Motion carried unanimously.**

Ms. Louise Grisham, 714 Simpson, Benton, and Ms. Martha Rae Jones, 1205 Robert Lane, Benton, addressed the jury. Mr. Ford advised that Ms. Jones and Ms. Grisham own land on the east side of Airline Drive from Swan Lake Road to Deen Point Road, and stated that the property is being sold by lot for commercial businesses, but has not been subdivided. Mr. Ford stated that a masterplan for this property is needed. He stated that he has signed two plats to date, and now approval of the plat of Willow Chute Commercial Subdivision, Unit No. 2, is requested. Mr. Ford requested a plat showing which property has been sold to date, and the property that is to be sold. He stated that right-of-way for the Airline Drive expansion project will be purchased from this property also. Mr. Ford stated that he will work with the property owners on this matter.

Motion was made by Mr. Avery, seconded by Mr. Williams, to schedule a public hearing on February 2, 2005, to consider approval of the plat of the proposed development of Willow Chute Commercial Subdivision, Unit No. 2, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA. Motion carried unanimously.

Mr. Irvin Grant, Supervisor at the Bossier Parish Juvenile Detention Center, presented statistics for the facility for the month of December, 2004.

Mr. Altimus presented pictures of property at 5213 John Wilson Drive in the Haymeadow Subdivision, Bossier City, LA, advising that the property is violation of property standards regulations. **Motion was made by Mr. Avery, seconded by Mr. Johnston, to schedule a condemnation hearing on February 16, 2005, to consider condemnation of property at 5213 John Wilson Drive, Bossier City, in accordance with Bossier Parish Property Standards regulations. Motion carried unanimously.**

Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to accept the resignation of Ms. Johnnie

Ward from the Board of Commissioners for Northeast Bossier Parish Fire District No. 5. Motion carried unanimously.

Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to approve the appointment of Ms. Patty Matlock to the Board of Commissioners for Northeast Bossier Parish Fire District No. 5, to fill a vacancy created due to the resignation of Ms. Johnnie Ward. Motion carried unanimously.

Motion was made by Mr. Johnston, seconded by Mr. Mitche11, to declare adjudicated property described as South one acre of the West five acres of South 10 acres of Northwest of Southwest, Section 25, Township 21 North, Range 14 West, Bossier Parish, LA, as surplus, and to authorize the advertising for bids for the sale of said property. Motion carried unanimously. Bids are to be received February 16, 2005; minimum bid acceptable \$2,119.85.

Mr. Altimus advised that several letters have been received expressing appreciation for the contribution from jurors' discretionary funds to Bossier Technical College.

Mr. Altimus urged jurors to advise the staff if they plan to attend the Police Jury Association Convention next month in Kenner, LA.

Mr. Altimus advised that the grand opening ceremony for the new Bossier Parish Community College facility is scheduled at 2:00 p.m., February 1, 2005.

Mr. Altimus advised that a deed signing ceremony will be held at the Army Ammunition Plant on Monday, January 24, 2005, at 1:00 p.m., transferring ownership of this facility to the State of Louisiana.

Mr. Altimus advised that a meeting is scheduled in March to review the availability of various parenting programs in the area.

Mr. Altimus advised that Mr. Chuck Mazziotti, Caddo-Bossier Office of Homeland Security and Emergency Preparedness, has requested that the police jury reconsider their request for a 2005 budget appropriation of \$3,400 for maintenance of the hydro-watch flood alert system in Bossier Parish. He stated that Mr. Mazziotti has advised that if approved, there would be a five percent reduction in the cost of flood insurance in the parish. Mr. Altimus stated that he will further review this matter and present his findings at a later date.

Mr. Jim Firth, Purchasing Manager, presented an update on operations of the jail pharmacy, advising that the pharmacy is now fully licensed and accredited. He stated that the in-house pharmacy has proven to be cost effective, and stated that the prescription drug formulary has been a great benefit.

Mr. Vince DeFatta, Coyle Engineering Co., Inc., and Mr. Ford, Parish Engineer, reviewed a summary of back-up material for Change Order No. 6 on the maximum security jail facility. This change results in an additional cost of \$60,119.00, and provides an additional 38 days to the contractor, as follows:

<u>Change Order 5</u> – Failed to include days	8 days
Mr. DeFatta advised that a total of 13 days were requested.	
<u>Change Proposal 33</u> – Fire Marshal requests three fire alarm devices moved up from their code height to above storage items at maintenance building storage bay	Add \$255.00 0 days
<u>Change Proposal 35</u> – Adding additional relay cabinets for separation of normal and emergency light circuits. Original arrangement is code, this is fail safe arrangement.	Add \$6,848.00 1 day
<u>Change Proposal 37</u> – Change from marlite panel to a wood panel wainscot with drywall and reveal mold pattern; improved appearance, better details.	Add \$2,189.00 0 days
<u>Change Proposal 38</u> – Create pharmacy per request of the Bossier Parish Police Jury	Add \$12,099.00 7 days
Mr. Ford stated that he has questioned the additional days requested, and is reviewing this item.	
<u>Change Proposal 40</u> – Modify opening to accommodate slider latching at eight (8) locations, building A-B, C-D, F-G, and H-I	Add \$5,987.00 2 days
<u>Change Proposal 41</u> – Elevate floor and plumbing at building E, control room toilet.	Add \$3,424.00 2 days
<u>Change Proposal 42</u> – Credit on deleted exit light at detention building. Were able to recover restocking fee	Subtract \$457.00 0 days
<u>Change Proposal 43</u> – Added dampers to AHU #3 per Guth response on RH +62	Add \$641.00 0 days
<u>Change Proposal 46</u> – Add security ceiling in communication room. All mechanical/electrical rooms are open to attic	

space for service work.

Add \$1,101.00
1 day

Change Proposal 47 – Replace detention grills at day room inlay-in ceiling grid with non detention type

Add \$2,767.00
0 days

Mr. DeFatta explained that detention grills are much heavier and are to be placed in a suspended ceiling, which may weaken the overall system. Mr. Cochran recommended that the detention grills be used. This proposal is to be further reviewed.

Change Proposal 48 – Change to provide power to circulating pumps per RFI 188; plans did not show power to pumps.

Add \$2,468.00
1 day

Change Proposal 49 – Add communication work to provide an antennae system within the building for radio communication of prison personnel

Add \$10,175.00
2 days

Mr. DeFatta advised that the communications aspect of the project was not in the scope of work to be provided by Coyle Engineering. Mr. Cochran stated he feels this additional cost should be the responsibility of the architect.

Change Proposal 50 – Base and asphalt changes previously approved by the Bossier Parish Police Jury

Add \$17,000.00
0 days

Adverse Weather Days – These days were reviewed by Coyle Engineering Co., Inc., and in our opinion are justified adverse weather days.

November, 2004 11 days
December, 2004 3 days

Total Change Proposed Add \$60,119.00
38 days

After discussion, **motion was made by Mr. Altimus, seconded by Mr. Cochran, to approve the cost changes associated with Change Order No. 6 on the maximum security jail facility, excluding Change Proposal 47, and to approve 14 days only of the additional 38 days requested. Motion carried unanimously.** It was also noted that a determination will be made on who is responsible for communications requirements in regard to Change Proposal 49.

Mr. Ford presented pictures of the courthouse renovation/addition construction project.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to accept the streets and drainage in The Colony, Unit No. 2, into the parish road system for permanent maintenance. Motion carried unanimously.

RESOLUTION

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 19th day of January, 2005, has received a request from Raley and Associates, Inc., that the parish accept into its system for permanent maintenance the streets and drainage in The Colony, Unit No. 2, Bossier Parish, Louisiana.

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of H & H Contracting Co., Inc., for maintenance, including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, the streets and drainage located in The Colony, Unit No. 2, Bossier Parish, Louisiana.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The resolution was offered by Mr. Avery, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 19th day of January, 2005.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEFF ROGERS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Mitchell, seconded by Mr. Johnston, to schedule a public hearing on February 16, 2005, to consider approval of the proposed subdivision of Lot E, Bodcau Park, into two lots, located in Section 21, Township 18 North, Range 12 West, Bossier Parish, LA. Motion carried unanimously.

Mr. Ford reported that Walton Construction has advised of a tentative date of August 25, 2005, for occupying the new courthouse addition. He stated that renovations to the existing courthouse are to be complete in August, 2006.

Mr. Johnston stated that one landowner on the Ford Wilson Cemetery Road has refused to donate right-of-way needed in the acceptance of the road into the parish road system. He stated that there are no homes on this private road and to expropriate the right-of-way is not cost effective. **Motion was made by Mr. Hammack, seconded by Mr. Mitchell, to deny the expropriation of right-of-way on Ford Wilson Cemetery Road. Motion carried unanimously.**

There was discussion of a proposal to develop a 250 acre tract on the Black Bayou Reservoir in Benton. Mr. Williams stated that regulations in the Bossier Parish Code of Ordinances which pertain to the Cypress-Black Bayou area, provide that the area defined as the Cypress and Black Bayou Reservoirs' Zoned Area (the area adjacent to and

surrounding the Cypress and Black Bayou Reservoirs up to a distance of 800 feet from the 179.6-foot contour line on the Cypress Bayou Reservoir and from the 185.0-foot contour line on the Black Bayou Reservoir), is zoned as an R-1, one-family residential district. He further stated that regulations allow both mobile homes and stick-built homes within the zoned area. **Motion was made by Mr. Williams, seconded by Mr. Cummings, to issue a moratorium on any development within the Cypress and Black Bayou Reservoirs' Zoned Area, to allow review of current regulations. Motion carried unanimously.**

Ms. Martin advised that job descriptions for parish employees have been reviewed and approved by department heads and by Mr. Altimus. **Motion was made by Mr. Hammack, seconded by Mr. Altimus, to approve job descriptions for Bossier Parish Police Jury employees. Motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Hammack, to authorize the advertising for the purchase of a new overlay machine for the Bossier Parish Highway Department, with specifications to include provisions for a non-mandatory pre-bid conference. Motion carried unanimously. A bid date is to be set upon completion of bid specifications.

Mr. Cathcart, Public Works Director, advised of a request for drainage work at Haughton High School. Mr. Meachum and Mr. Cathcart will review this request.

Mr. Johnston reported on a meeting of the Corps of Engineers and the Louisiana Department of Wildlife and Fisheries regarding Bayou Bodcau, advising that it may be requested in the future, that the police jury transfer ownership of the Bodcau Dam Road to the Corps of Engineers, as they have advised that funds may become available to overlay the road.

Mr. Johnston further reported that the Corps of Engineers has planned additional improvements at Ivan Lake, including a draw down of the lake in June.

Motion was made by Cummings, seconded by Mr. Cochran to authorize parish crews to clean a fence row and replace an existing barbed wire fence at Bossier Parish Community College when weather permits. Motion carried unanimously.

Mr. Cummings advised that a meeting of the Parks and Recreation Committee is scheduled at 6:30 p.m., Tuesday, January 25, 2005, at the Bossier Central Library, to discuss playground equipment for the North Bossier Park.

Mr. Avery advised that he has received calls regarding the need for culverts and drainage work in Plantation Estates Subdivision. Mr. Ford and Mr. Avery will review this matter.

There was brief discussion of the matter of landowner access along River Bend Road.

Motion was made by Mr. Williams, seconded by Mr. Johnston, that Mr. Williams will contribute \$1,500 and Mr. Johnston will contribute \$1,000 from discretionary funds, for lockers for the Benton High School baseball program. Motion carried unanimously.

Motion was made by Mr. Hammack, seconded by Mr. Avery, that Mr. Hammack and Mr. Shell will contribute \$500 each from discretionary funds to Elm Grove Middle School. Motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Hammack, that Mr. Altimus will contribute \$1,000 from his discretionary funds to the Bossier High School girls' softball team. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Meachum, to amend the agenda to adjourn into executive session to discuss the matter of Billy Brooks Hudson, et. a. v. City of Bossier City, et. al. Motion carried, with the following vote recorded:

AYES: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Mitchell, Mr. Meachum, Mr. Rogers, Mr. Shell, Mr. Williams.

NAYS: None

ABSTAIN: None

ABSENT: None

The meeting was reconvened and called to order by the President. **Motion was made by Mr. Altimus, seconded by Mr. Hammack, to approve the substitution of Ms. Susie Morgan, of Wiener, Weiss and Madison, for Mr. Robert Pugh, of Pugh, Pugh, and Pugh, as legal counsel for the Bossier Parish Police Jury in the matter of Billy Brooks Hudson et. al vs. the City of Bossier City, et. al. Upon vote, the motion carried.**

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 19th day of January, 2005, the meeting was adjourned by the President at 5:00 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEFF ROGERS, PRESIDENT
BOSSIER PARISH POLICE JURY