

BOSSIER PARISH POLICE JURY
MINUTES
BENTON, LOUISIANA
February 5, 2003

The Bossier Parish Police Jury met in regular and legal session on this 5th day of February, 2003, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Eddy Shell and the pledge of allegiance was led by Mr. Hank Meachum. The Secretary-Treasurer, Cheryl Martin, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Mr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Lane Pittard, Assistant District Attorney; Cheryl Martin, Secretary-Treasurer.

Motion was made by Mr. Hammack, seconded by Mr. Avery, to deviate from the agenda to add Mr. Robert Adley. Motion carried unanimously.

Mr. Robert Adley requested support in his candidacy for Louisiana Senator. Mr. Adley discussed issues affecting north Louisiana, and stated that he feels he will represent the area well.

Dr. Shell discussed the matter of parish expenses in the demolition of condemned properties, stating that legislation provides that certain parishes are able to recoup these costs. Mr. Adley stated that he would support such legislation for Bossier Parish.

There was discussion of the distribution of boarding fees on riverboat casinos. Mr. Adley stated that he would like the opportunity to review all events that have occurred in this matter, stating that many changes have been made since the initial legislation was enacted.

Motion was made by Mr. Hammack, seconded by Mr. Avery, to deviate from the agenda to add Larry and Brenda Manning. Motion carried unanimously.

Larry and Brenda Manning, 141 Perry Street, Plain Dealing, LA, requested the jury's assistance in improvements to Perry Street. Mr. Manning asked if grants funds are available for use on Perry Street. Mr. Altimus explained that grant funds through the Office of Rural Development have been approved for Bossier Parish, but are dedicated for use on designated roads. Ms. Manning stated that Perry Street is located just outside the city limits of the Town of Plain Dealing, and that a small community of people live on the road. Mr. Avery recommended that Representative Roy "Hoppy" Hopkins be contacted, advising that he may be able to assist in securing grant funds.

Motion was made by Mr. Avery, seconded by Mr. Rogers, to accept the low bid of Andrews Construction Co., Inc., in the amount of \$47,000, for renovation of the first floor of the Bossier Parish Health Unit, 3022 Old Minden Road, Bossier City, LA, in accordance with bids received on January 28, 2003. Motion carried unanimously. Bid results are as follows:

Bidder	Base Bid Amount
All Seasons Construction, Inc.	\$70,146.00
Andrews Construction Co., Inc.	\$47,000.00
Carter Construction Co., Inc.	\$98,245.00
Endara Enterprises, LLC	\$89,995.00
GNB, Inc.	\$61,446.00
Jack Wynne Builder, Inc.	\$66,530.00
Walker Builders & General Contractors, Inc.	\$70,000.00

Ms. Martin announced the public hearing to consider approval of the plat of the proposed resubdivision of Lot 14, Voss Road Estates, located in the North 1/2 of the Southwest 1/4 of Section 24, Township 20 North, Range 13 West, Bossier Parish, LA.

Mr. Warren Moore, Total Properties, Inc., stated that Lot 14 is a five-acre lot which he has replatted to four smaller lots. He stated that all proposed lots will front on a parish road, and be serviced by CBB Water System.

There was discussion of Lot 2 of the proposed development. Mr. Moore explained that Lot 2 is designed to provide lake frontage, and stated that it will adequately accommodate a double-wide mobile home.

Mr. Williams requested that Mr. Moore reduce the proposed four lots to three lots by combining Lots 1 and 2, and extending the northern line of this lot approximately 20 feet. Mr. Ford, Parish Engineer, agreed, and recommended that the plat be revised to reflect these changes.

Motion was made by Mr. Williams, seconded by Mr. Rogers, to approve the resubdivision of Lot 14, Voss Road Estates, subject to receipt of a revised plat reflecting the recommended changes. Motion carried unanimously.

Mr. Avery discussed the matter of streets in the proposed expansion of River Ridge Subdivision. Mr. Ford, Parish Engineer, stating that independent core testing has been performed, as well as soil cement testing. He stated that the pavement structure appears to meet all parish specifications, but stated that water and sewer installation created problems. Mr. Ford stated that street crossings are not properly compacted, and that curbs have broken off. He recommended that the broken curb be replaced, and recommended that the two-year maintenance bond of Bowman Asphalt be extended to four-years. Mr. Ford stated that if a two-year extension of the maintenance bond is obtained, and it is guaranteed that the curb will be replaced, building permits can be issued in this development. He stated that it should take no more than 30 days to replace the curbs.

Mr. Warren Moore, developer, stated that he will replace the curbs as soon as possible, and will pursue the matter of a four-year maintenance bond.

Motion was made by Mr. Williams, seconded by Mr. Mitchell, to allow the issuance of building permits in this phase of River Ridge Subdivision, subject to receipt of a four-year maintenance bond, and subject to repair of the curbs. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Darby, to schedule a public hearing on March 5, 2003, to consider the application of Rosedale Development Company, LLC, to the Bossier City-Parish MPC for a zoning amendment to change the zoning classification of a 13.35 acre tract of land located in Lot 5, Big Bee Bend Plantation, Bossier Parish, LA, from R-A, Residence-Agriculture District, to R-1, PUD, One-Family Residence, Planned Unit Development, for an extension to Rosedale Place Subdivision. Motion carried unanimously.

Motion was made by Mr. Rogers, seconded by Mr. Mitchell, to schedule a public hearing on February 19, 2003, to consider approval of the plat of the proposed development of Dogwood South Subdivision, Unit No. 3, located in the West 1/2 of the Northeast 1/4 of Section 8, Township 18 North, Range 12 West, Bossier Parish, LA. Motion carried unanimously.

Ms. Martin announced the condemnation hearing to consider condemnation of property at 260 Pine Acres Drive. Mr. Altimus reported that he has inspected the property and no effort has been made to bring the property into compliance with property standards regulations. **Motion was made by Mr. Rogers, seconded by Mr. Shell, to proceed with the condemnation of property at 260 Pine Acres Drive, Haughton, LA, in accordance with property standards regulations. Motion carried unanimously.**

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to schedule a condemnation hearing on March 5, 2003, to consider condemnation of property at 623 Lawrence Drive, Haughton, LA. Motion carried unanimously.

Mr. Ford, Parish Engineer, stated that he has received two proposals for engineering services for the proposed installation of a traffic signal at the intersection of Linton Road and Airline Drive. He stated that Alliance, Inc., has submitted a cost estimate for this service in the amount of \$6,800, and that Balar Associates has submitted a cost estimate of \$12,500. Mr. Ford recommended that the proposal of Alliance, Inc., be accepted. **Motion was made by Mr. Williams, seconded by Mr. Avery, to accept the proposal of Alliance, Inc., to provide engineering services in the proposed installation of a traffic signal at the intersection of Linton Road and Airline Drive. Motion carried unanimously.**

Mr. Bob Fisher, Alliance, Inc., was present, and advised that design will be completed within 30 days.

Motion was made by Mr. Meachum, seconded by Mr. Darby, to declare adjudicated property at 3256 McGregor Street, Bossier City, as surplus property, to be advertised for bids. Motion carried unanimously. Bids are to be received March 5, 2002; minimum bid acceptable is \$991.48.

Motion was made by Mr. Avery, seconded by Mr. Cummings, to adopt a resolution calling a special election on October 4, 2003, to fill a vacancy in the office of the Bossier Parish Coroner due to the resignation of Cameron F. Snider, M.D., effective January 1, 2003.

There was discussion on the motion. Mr. Cummings requested that the State Legislative Auditor be requested to review accounting procedures in the coroner's office. He stated that an accounting procedure should be established to ensure accountability.

Votes were cast on Mr. Avery's motion to call a special election on October 4, 2003, to fill a vacancy in the office of the Bossier Parish Coroner. Motion carried unanimously.

RESOLUTION

WHEREAS, a vacancy exists in the office of the Bossier Parish Coroner, caused by the resignation of Cameron F. Snider, M.D., effective January 1, 2003.

WHEREAS, the vacancy will be filled by Lisa R. Hayes, Chief Deputy Coroner, until the holding of a special election to fill the vacancy.

NOW, THEREFORE, the Bossier Parish Police Jury does hereby issue notice, call and proclamation for a special election to be held in Bossier Parish, to fill said vacancy.

The Bossier Parish Police Jury does fix the date of the special election for October 4, 2003, and the date of the run-off election, if necessary, for November 15, 2003, at the times, places and manner prescribed by law.

Any qualified person desiring to become a candidate for said office shall file the necessary papers required by law, with the appropriate entity in the manner and form and under the procedures and conditions required by law, during the period commencing on August 19, 2003, and ending on August 21, 2003.

The Bossier Parish Police Jury does hereby request the Secretary of State, the Commissioner of Elections, the Board of Supervisors of Elections, the Clerk of Court, the Registrar of Voters and all other persons charged with any power, function, right, duty or responsibility in conducting elections in the Parish of Bossier to exercise every lawful function and do every act necessary to conduct said elections, cause the returns thereof to be made, and in general to perform all related and incidental functions necessary to canvass and promulgate the results thereof.

The above resolution was presented by Mr. Avery, seconded by Mr. Cummings. Upon unanimous vote, the resolution was duly adopted by the Bossier Parish Police Jury in regular session on the 5th day of February, 2003.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Cummings, seconded by Mr. Shell, to request that the State Legislative Auditor review accounting procedures in the office of the Bossier Parish Coroner. Motion carried unanimously.

Motion was made by Mr. Hammack, seconded by Mr. Shell, to adopt a resolution amending a resolution adopted on November 6, 2002, authorizing the sale of property in the Viking Drive Industrial Park to J H & A Store Fixtures, to correct the acreage and to include the property legal description. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 5th day of February, 2003, that it does hereby approve the sale of 5.223 acres in the Viking Drive Industrial Park to J H & A Store Fixtures for a price of \$5,000 per acre, and does authorize the President to execute any necessary documents in connection with the sale of said property, being described as follows:

A tract of land located in the Southwest Quarter (SW/4) of Section 14, Township 18 North, Range 13 West, Bossier Parish, Louisiana, being more fully described as follows: Beginning at the Northwest corner of the Southwest Quarter (NW/c of SW/4) of said Section 14 run thence North a distance of 289.60 feet to the centerline of Viking Drive, as dedicated in Conveyance Volume 583, Pages 522 through 524 of the records of Bossier Parish, Louisiana; Run thence along said centerline South 88° 22' 00" East a distance of 302.00 feet; Thence leaving said centerline run South 00° 00' 39" East a distance of 375.37 feet to the point of beginning of tract herein described; Run thence South 89° 58' 39" East a distance of 382.48 feet; Run thence South a distance of 505.75 feet to a point on the northerly right-of-way line of Marlana Street, as dedicated in Conveyance Volume 583, Pages 636 through 638 of the records of Bossier Parish, Louisiana; Run thence along said northerly right-of-way line South 64° 47' 28" West a distance of 383.20 feet to the point of curvature of a curve to the right (said curve having a radius of 25.00 feet and a chord bearing North 57° 36' 36" West a distance of 42.22 feet); Run thence along said curve and northerly right-of-way line an arc distance of 50.26 feet to a point on the easterly right-of-way line of St. Lucy Street, as dedicated in Conveyance Volume 583, Pages 636 through 638 of the records of Bossier Parish, Louisiana; Run thence along said easterly right-of-way line North 00° 00' 39" West a distance of 646.50 feet to the point of beginning of tract, containing 5.223 acres, more or less, all as further shown hereon, and being subject to any and all servitudes, easements, and/or rights-of-way of record or of use.

The resolution was offered by Mr. Hammack, seconded by Mr. Shell. Upon vote, it was duly adopted on this 5th day of February, 2003.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus reported that the Department of Wildlife and Fisheries and the Bossier Sheriff's Department have been advised of the public hearing on February 19, 2003, to consider adoption of an ordinance establishing trespass regulations.

Jurors were provided a current expenditure report on school assistance projects. Mr. Altimus requested that jurors submit their requests in writing, stating that this will help to maintain a more accurate account of funds.

Mr. Altimus advised that Precision Cartographics has reduced its charge to the police jury for the 2000 census recount project by \$7,500 due to necessary corrections, based on assistance provided by the Tax Assessor's office, the City of Bossier City and by Bossier E911. He stated that the Research Division of the College of Administration and Business at Louisiana Tech University estimates the population of Bossier Parish to be 100,179 as of July 1, 2002. Mr. Altimus advised that the United States Census Bureau has acknowledged receipt of the police jury's submittal requesting a review of the 2000 census count for Bossier Parish.

A summary of permits issued in 2002, including building permits, mobile home permits, and culvert permits, was provided by the Tax Assessor's office.

Mr. Altimus reported that the Board of Commissioners for South Bossier Parish Fire District No. 2 has been advised of complaints received regarding personnel matters at the fire district.

Motion was made by Mr. Johnston, seconded by Mr. Altimus, to approve the request of Horseshoe Casino for a letter stating that the Bossier Parish Police Jury has no objection to the serving of beer and liquor at a special Fishing Invitational event at Clark's Red River Marina, 500 J. T. White Road, Bossier City, Bossier Parish, LA, March 7-9, 2003. Motion carried unanimously.

Mr. Altimus advised that Horseshoe Casino has requested a letter from the police jury supporting its proposal to close the 400 block of Ruston Street in downtown Bossier City. He stated that Horseshoe has purchased all the homes along Ruston Street. The police jury owns property on Coleman Street which connects with this block of Ruston Street.

Motion was made by Mr. Avery, seconded by Mr. Cummings, to provide a letter supporting a proposal by Horseshoe Casino to close a portion of Ruston Street in Bossier City, LA. Motion carried unanimously.

Mr. Butch Ford, Parish Engineer, provided jurors with a list of current projects, including proposed construction/renovation schedules. He stated that he will meet tomorrow with representatives of Owen and White Consulting Engineers at the site of the Tall Timbers Lateral Project, regarding Phase 2 of this project.

Mr. Ford discussed various projects, advising that he will update his report every week. He stated that he will provide a report on February 19 regarding proposed improvements at Ivan Lake, the Parish Camp on Lake Bistineau, and the proposed location of a park at the Tall Timbers site.

Mr. Ford discussed parish subdivision regulations, advising that there are several areas that need to be addressed. He stated that pavement standards should be improved in an effort to extend the life of parish roadways.

Mr. Ford stated that current subdivision regulations provide for the collection of an inspection fee of three percent of construction costs on construction within the five-mile MPC jurisdiction, and that he plans to enforce this provision. He recommended that the inspections be done in-house, and suggested that this requirement be enforced parishwide. Mr. Ford stated that developers would be notified of the proposed changes.

Mr. Ford stated that drainage in the parish should be reviewed more closely and recommended that drainage impact studies be required.

Mr. Altimus stated that he and Mr. Ford have reviewed subdivision platting requirements, and stated that in accordance with subdivision regulations, final plat approval should not be granted until streets and drainage in a development are complete.

Mr. Ford discussed diesel fuel at the highway department, advising that clear diesel is currently being used. He stated that there is a Federal tax of \$.24 per gallon on clear diesel fuel, and that no tax is charged on low sulfur dyed diesel fuel. Mr. Ford stated that dyed fuel can be used for highway use.

Mr. Ford discussed the courthouse renovation and jail construction projects. He stated that final plans for the courthouse are near completion, and that the renovation/addition project should take approximately 24 months to complete. He stated that bids on the jail project are to be received March 19, 2003, and that he anticipates construction should start within 30 to 45 days from bid opening. Mr. Ford stated that the matter of a project manager should be addressed as soon as possible. Mr. Rogers stated that a decision should be made on whether to hire an individual or a firm. Mr. Ford recommended that one project manager for each project be considered, stating that they would report directly to him. This matter is to be further discussed at the February 19 regular meeting.

Mr. Ford discussed parking at the courthouse during construction, stating that the west end parking lot will be unavailable due to construction traffic. He stated that several options are being reviewed, and advised that the Library has offered the use of its property on Burt Boulevard. Mr. Ford stated that the leasing of private property may be considered, and that closing two lanes of Burt Boulevard is being reviewed.

Mr. Gary Cathcart, Road Superintendent, reported that repair work on the Ivan Lake dam began today. He stated that the Corps of Engineers has advised that they may have some picnic tables that could be used in the park area.

Mr. Cathcart reported that the highway department has purchased a new mosquito control spraying machine.

Motion was made by Mr. Williams, seconded by Mr. Darby, to schedule a public hearing on March 5, 2003, to consider approval of the plat of the proposed development of Kingston Plantation Subdivision, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA. Motion carried unanimously.

Motion was made by Mr. Williams, seconded by Mr. Cummings, to schedule a public hearing on March 5, 2003, to consider approval of the plat of the proposed development of Cypress Lake East Subdivision, Unit No. 5, being a resubdivision of Lot 6, Cypress Lake East, Unit 3, located in Section 31, Township 20 North, Range 12 West, Bossier Parish, LA. Motion carried unanimously.

Motion was made by Mr. Rogers, seconded by Mr. Meachum, that Mr. Rogers will contribute \$1,500 for repairs at the Houghton Middle School softball field, and Mr. Meachum will contribute the balance of the actual cost upon receipt of an invoice for the project. Motion carried unanimously.

Mr. Shell requested that Mr. Jackson, Parish Attorney, review the matter of a new sign located at Cash Point Road and Benton Road advertising Cash Point Landing, stating that this sign may not meet off-premises sign regulations.

Mr. Rogers urged jurors to visit the site of the Tall Timbers Lateral Project. He stated that it is requested that the proposed park be named "Veterans Memorial Park". Mr. Rogers asked that naming the park "War and Space Veterans Memorial Park" be considered.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 5th day of February, 2003, the meeting was adjourned by the President at 4:00 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY