

BOSSIER PARISH POLICE JURY  
MINUTES  
BENTON, LOUISIANA  
November 20, 2002

The Bossier Parish Police Jury met in regular and legal session on this 20th day of November, 2002, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana.

The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Jeff Rogers and the pledge of allegiance was led by Mr. Brad Cummings. The Secretary-Treasurer, Cheryl Martin, called the roll, with Dr. Shell absent at roll call but in attendance later in the meeting, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Dr. Eddy Shell, absent at roll call
Mr. Wayne Hammack	Mr. Jesse Williams

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Cheryl Martin, Secretary-Treasurer.

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**Motion was made by Mr. Meachum, seconded by Mr. Darby, to adopt the minutes of the October 2, 2002 regular meeting, as published. Motion carried unanimously.**

**Motion was made by Mr. Hammack, seconded by Mr. Rogers, to adopt the minutes of the October 16, 2002 regular meeting, as published. Motion carried unanimously.**

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Mr. Irvin Grant, Supervisor at the Bossier Parish Juvenile Detention Center, presented statistics for the facility for the month of October.

Mr. Altimus reported that plans for the proposed expansion of the detention center will be presented at the December 18, 2002 regular meeting.

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Ms. Martin announced the public hearing to consider abandonment of a portion of Dogwood Trail. Mr. Rogers stated that this dedicated road right-of-way was originally platted in the development of Dogwood Subdivision, but was never developed as a road. There being no

opposition, **motion was made by Mr. Rogers, seconded by Mr. Mitchell, to abandon a portion of Dogwood Trail. Motion carried unanimously.**

ORDINANCE NO. 3854

AN ORDINANCE TO ABANDON AN UNDEVELOPED SIXTY-FOOT DEDICATED ROAD RIGHT-OF-WAY LOCATED AT THE SOUTHERN END OF DOGWOOD TRAIL, IN SECTIONS 5 AND 8, TOWNSHIP 18 NORTH, RANGE 12 WEST, BOSSIER PARISH, LOUISIANA.

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of November, 2002, that it does hereby abandon an undeveloped sixty-foot dedicated road right-of-way located at the southern end of Dogwood Trail, in Sections 5 and 8, Township 18 North, Range 12 West, Bossier Parish, Louisiana.

The ordinance was offered by Mr. Rogers, seconded by Mr. Mitchell. Upon unanimous vote, it was duly adopted on this 20th day of November, 2002.

CHERYL G. MARTIN  
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Kingston Plantation South, located in Sections 17 and 20, Township 19 North, Range 13 West, Bossier Parish, LA. Mr. Altimus reported that the Mr. Warren Moore, developer, requested that this matter be tabled on November 6, 2002, and that he has heard nothing further from him. No action was taken.

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Ms. Martin announced the public hearing to consider the application of Total Properties, Inc., to the Bossier City-Parish MPC for a zoning amendment to change the zoning classification of a tract of land located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agriculture District, to R-1, One-Family Residence District, for a residential subdivision; south side of Kingston Road, west of Willow Chute Bayou. Ms. Martin advised that the requested zoning amendment is in connection with the proposed development of Kingston Plantation South. No one was present on behalf of Total Properties, Inc. No action was taken.

It was requested that Mr. Warren Moore, Total Properties, Inc., be advised that if no progress is made in the requested zoning amendment and plat approval for Kingston Plantation South, he will be required to resubmit this matter to the Bossier City-Parish MPC for approval, which will require a six-month waiting period. .

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A meeting of the Bossier Parish Property Standards Board was convened by the President. Mr. Altimus advised that he has received a complaint regarding the condition of property at 1260 Lars Road, advising that it appears no effort has been made to clean up the property. The property owner was granted a 60-day extension on October 16, 2002, in which to comply with property standards regulations. Mr. Rowe, Public Works Director, stated that he has not inspected the property. Mr. Jackson, Parish Attorney, stated that he will forward a follow-up letter to the property owner. Condemnation of property at 1260 Lars Road will be considered at the December 18, 2002 regular meeting.

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Mr. Rowe, Public Works Director, stated that he has not inspected property at 1837 Caplis Sligo Road, and that he will present a report at the December 4, 2002 regular meeting on the status of the property.

The meeting of the Bossier Parish Property Standards Board was adjourned by the President.

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**Motion was made by Mr. Johnston, seconded by Mr. Avery, to adopt a resolution approving the holding of an election in Northeast Bossier Parish Fire District No. 5 on January 18, 2003, to authorize the levy of a 22.5 mills property tax for a period of 10 years. Motion carried unanimously.**

RESOLUTION

A resolution approving the holding of an election in the Northeast Bossier Parish Fire Protection District No. 5 of the Parish of Bossier, State of Louisiana, on Saturday, January 18, 2003, to authorize the levy of a special tax therein.

WHEREAS, the Board of Commissioners of Northeast Bossier Parish Fire Protection District No. 5 of the Parish of Bossier, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Northeast Bossier Parish Fire Protection District No. 5 of the Parish of Bossier, State of Louisiana (the "District"), adopted a resolution on November 7, 2002, calling a special election in the District on Saturday, January 18, 2002, to authorize the levy of a special tax therein; and

WHEREAS, the governing authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of Bossier, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries, to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of the Police Jury to approve the holding of said election and in the event that the election carries, to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Northeast Bossier Parish Fire Protection District No. 5 of the Parish of Bossier, State of Louisiana, this Police Jury hereby approves the holding of an election in the District, on Saturday, January 18, 2003, at which election there will be submitted the following proposition, to-wit:

NORTHEAST BOSSIER PARISH FIRE DISTRICT NO. 5 PROPOSITION

**SUMMARY:** 10 YEAR, 22.5 MILLS TAX ELECTION FOR ACQUIRING, CONSTRUCTING, IMPROVING, MAINTANING AND/OR OPERATING FIRE PROTECTION AND EMERGENCY MEDICAL SERVICE FACILITIES, VEHICLES AND EQUIPMENT, INCLUDING BOTH MOVABLE AND IMMOVABLE PROPERTY TO BE USED BY THE DISTRICT DIRECTLY OR INDIRECTLY TO PROVIDE FIRE PROTECTION OR EMERGENCY MEDICAL SERVICE, INCLUDING THE COSTS OF OBTAINING WATER FOR FIRE PROTECTION PURPOSES AND CHARGES FOR FIRE HYDRANT RENTALS AND SERVICE, SAID TAX TO BE IN LIEU OF THE SIMILAR 11.1 MILLS TAX AUTHORIZED AT A SPECIAL ELECTION HELD ON APRIL 7, 2002.

Shall Northeast Bossier Parish Fire Protection District No. 5 of the Parish of Bossier, State of Louisiana, (the "District"), levy a special tax of twenty-two and one-half (22.5) mills on all property subject to taxation within the District for a period of ten (10) years, beginning with the year 2003 and ending with the year 2012, for the purpose of acquiring, constructing, improving, maintaining and/or operating fire protection and emergency medical service facilities, vehicles and equipment, including both movable and immovable property to be used by the District directly or indirectly to provide fire protection or emergency medical service, including the

costs of obtaining water for fire protection purposes and charges for fire hydrant rentals and service, said tax to be in lieu of the similar eleven and one-tenth (11.1) mills tax authorized at a special election on April 7, 2002?

SECTION 2. In the event the election carries, this Police Jury does hereby further consent to and authorize the District to levy and collect the special tax provided for therein.

The resolution was offered by Mr. Johnston, seconded by Mr. Avery. It was duly adopted on this 20<sup>th</sup> day of November, 2002, with the following vote recorded:

YEAS: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Mitchell, Mr. Rogers, Mr. Williams.

NAYS:

ABSENT DURING VOTE: Dr. Shell

ABSTAINING:

CHERYL G. MARTIN  
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Cummings, seconded by Mr. Altimus, to authorize the State Mineral Board to advertise for an oil, gas and mineral lease on property owned by the Bossier Parish Police Jury located in Section 21, Township 16 North, Range 11 West, Bossier Parish, LA. Motion carried unanimously.**



RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of November, 2002, that it does hereby request and authorize the State Mineral Board to advertise for and handle an oil, gas and mineral lease on property owned by the Bossier Parish Police Jury located in Section 12, Township 16 North, Range 11 West, Bossier Parish, LA, being more particularly described as follows:

All the Bossier Parish Police Jury's right, title and interest in and to all streets and roads lying within the boundaries of Section 12, Township 16 North, Range 11 West, Bossier Parish, LA, containing approximately 14.14 acres, excluding beds and bottoms of all navigable waters, within the following boundaries:

Beginning at a point having coordinates X=1,704,206.78 and Y=630,241.96; thence South 89 degrees 44 minutes 00 seconds East 5,309.14 feet to a point having coordinates of X=1,709,515.87 and Y=630,217.26; thence South 00 degrees 15 minutes 52 seconds West 5,311.42 feet to a point having coordinates of X=1,709,491.35 and Y=624,905.90; thence North 89 degrees 44 minutes 00 seconds West 5,309.99 feet to a point having coordinates of X=1,704,181.42 and Y=624,930.60; thence South 00 degrees 16 minutes 25 seconds West 5,311.42 feet to the point of beginning. All bearings, distances and coordinates are based on Louisiana Coordinate System of 1927 (North Zone).

The resolution was offered by Mr. Cummings, seconded by Mr. Altimus. Upon unanimous vote, it was duly adopted on this 20th day of November, 2002.

CHERYL G. MARTIN  
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Rogers, seconded by Mr. Williams, to adopt an ordinance amending and supplementing Ordinance No. 3847 of October 16, 2002, which provided for the issuance, execution, negotiation, sale and delivery of \$67,097.00 of Paving Certificates in connection with the Valerie Lane Improvements Project. Motion carried unanimously.** Ms. Martin stated that the amendment is necessary due to the receipt of lien payment by certain property owners on Valerie Lane.

ORDINANCE NO. 3855

**SUPPLEMENTAL ORDINANCE**

An ordinance supplementing the ordinance adopted on October 16, 2002 (the "Issuing Ordinance"), relating to providing for the issuance, execution, negotiation, sale and delivery of Paving Certificates, Series 2003 of the Parish of Bossier, State of Louisiana; and providing for other matters in connection therewith.

WHEREAS, in strict compliance with the provisions of Sections 3689.1 to 3689.17, inclusive, of Title 33 of the Louisiana Revised Statutes of 1950 (R.S. 33:3689.1 - 33:3689.17)(the "Act"), and other constitutional and statutory authority, the Police Jury of the Parish of Bossier, State of Louisiana, the governing authority (the "Governing Authority") of the Parish of Bossier, State of Louisiana (the "Issuer"), adopted on April 17, 2002, Local or Special Assessment Ordinance No. 3815 of the Issuer for the year 2002 (the "Assessment Ordinance"), (which Assessment Ordinance will be duly published and recorded in the manner provided by law) levying local or special assessments on certain lots or parcels of real estate abutting on certain streets within the corporate limits of the Issuer, to cover a portion of the total cost of the construction of street paving improvements on said streets in the Issuer; and

WHEREAS, since the adoption of the Issuing Ordinance, the Issuer has received two payments in full representing the pay-off of liens on Valerie Lane in the amount of \$9,109.58; and

WHEREAS, the Issuer now wishes to adopt this ordinance in order to reflect the payment of the \$9,109.58 and to adjust the cost of the issuance, sale and delivery of Paving Certificates as provided for in the Act. It is now the desire of this Governing Authority to authorize the issuance of said paving certificates as hereinafter provided;

NOW, THEREFORE, BE IT ORDAINED by the Police Jury of the Parish of Bossier, State of Louisiana, the governing authority (the "Governing Authority") of the Parish of Bossier, State of Louisiana (the "Issuer"), that:

SECTION 1. In compliance with and under and by virtue of the authority of Sections 3689.1 to 3689.17, inclusive, of Title 33 of the Louisiana Revised Statutes of 1950 (R.S. 33:3689.1 - 33:3689.17) (the "Act"), and other constitutional and statutory authority, there be and there is hereby authorized and directed the issuance of interest bearing paving certificates of the Issuer in the principal amount of Fifty-Seven Thousand Nine Hundred Eighty-Seven Dollars and Fifty-Four Cents (\$57,987.54), to be designated "Paving Certificates, Series 2003, of the Parish of Bossier, State of Louisiana" (the "Certificates"), to represent the installments or deferred payments to cover a portion of the unpaid cost of the construction of street paving improvements along certain streets within the corporate limits of the Issuer, described in the Assessment Ordinance. The Certificates shall become due and payable and mature serially on January 15th of each year as follows:

<u>Year</u>	<u>Amount</u>
2004	\$6,443.06
2005	6,443.06
2006	6,443.06
2007	6,443.06
2008	6,443.06
2009	6,443.06
2010	6,443.06
2011	6,443.06
2012	6,443.06

SECTION 2. Except as supplemented herein, the Issuing Ordinance remains in full force and effect.

The ordinance was offered by Mr. Rogers, seconded by Mr. Williams. It was duly adopted

on this 20th day of November, 2002, with the following vote recorded:

YEAS: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Mitchell, Mr. Rogers, Mr. Williams.

NAYS:

ABSENT DURING VOTE: Dr. Shell

ABSTAINING:

CHERYL G. MARTIN  
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

STATE OF LOUISIANA  
PARISH OF BOSSIER

I, the undersigned Secretary of the Police Jury of the Parish of Bossier, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of an ordinance finally adopted by the Police Jury on November 20, 2002, supplementing the ordinance adopted on October 16, 2002 (the "Issuing Ordinance"), relating to providing for the issuance, execution, negotiation, sale and delivery of Paving Certificates, Series 2003 of the Parish of Bossier, State of Louisiana; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of said Parish at Benton, Louisiana, on this, the 20th day of November, 2002.

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Secretary

*(SEAL)*

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**Motion was made by Mr. Rogers, seconded by Mr. Hammack, to adopt a resolution supporting Porter's Industrial, LLC, and allowing Porter's Industrial, LLC, to receive the local benefits of the Enterprise Zone Program. Motion carried unanimously.**

RESOLUTION

A RESOLUTION STATING THE BOSSIER PARISH POLICE JURY'S ENDORSEMENT OF PORTER'S INDUSTRIAL OF LA, LLC TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA ENTERPRISE ZONE PROGRAM.

WHEREAS, the Louisiana Enterprise Zone Act 901 of 1981, Act 337 of 1982, Act 433 of 1987, Act 1024 of 1992, Act 581 of 1995, and Act 624 and Act 647 of 1997 state the requirements of Louisiana's Enterprise Zone Program; and

WHEREAS, the Louisiana Enterprise Zone Program offers significant incentives for economic development to some of the most distressed areas in Bossier Parish; and

WHEREAS, the Louisiana Department of Economic Development designated Census Tract 106.02 Block Group 6 in Bossier Parish as "Enterprise Zone" eligible based on enabling legislation R.S. 51.21.1787-1791); and

WHEREAS, the Bossier Parish Police Jury states that this endorsement is in agreement with the Overall Economic Development Plan for the Parish of Bossier; and

WHEREAS, the **attached Enterprise Zone map has been marked** to show the location of the business being endorsed; and

WHEREAS, in accordance with the Louisiana Enterprise Zone Program requirements, the Bossier Parish Police Jury agrees:

1. To participate in the Enterprise Zone Program.
2. To assist the Department in evaluating progress made in any Enterprise Zone within its jurisdiction.
3. To rebate all local sales/use taxes, except those that are dedicated to the repayment of a bond issue, on the purchase of eligible construction materials, machinery, and equipment purchased for this project and used by the business **permanently on that site.**

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of November, 2002, that Porter's Industrial of La., LLC and their project Porter's Industrial Building, Enterprise Zone Application #20020530 is endorsed to participate in the Louisiana Enterprise Zone Program.

BE IT FURTHER RESOLVED, that if any provision or item of this resolution is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed.

The resolution was offered by Mr. Rogers, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 20th day of November, 2002.

CHERYL G. MARTIN  
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to approve the reappointment of Mr. Elvin Ervin and Ms. Johnnie Ward, and to appoint Mr. Jackie Martin to the Board of Commissioners for Northeast Bossier Parish Fire District No. 5, for two-year terms each, terms to expire 12/31/04. Motion carried unanimously.** Mr. Martin replaces Ms. Carla Craft, as Ms. Craft has advised that she can no longer serve.

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**Motion was made by Mr. Meachum, seconded by Mr. Darby, to approve the application of Bistineau Pizza, Inc., for a 2002 Bossier Parish beer license at Bistineau Pizza, 5408 Highway 527, Haughton, LA. Motion carried unanimously.** The application has been approved by the Sheriff's Department and the Health Department.

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**Motion was made by Mr. Cummings, seconded by Mr. Avery, to authorize payment of accounts payable invoices for the month of October, 2002. Motion carried unanimously.**

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Mr. Altimus reported on a meeting with representatives of the Corps of Engineers and the Bossier Parish Levee Board regarding a proposed flood control structure to divert flood waters from Red Chute Bayou to the Flat River. Mr. Mitchell stated that the proposed flood control gate will allow the diversion of water from Red Chute Bayou to Flat River in the event of flooding. Mr. Altimus stated that the estimated cost of this project is \$1,700,000 and that a local match of \$600,000 is required. Mr. Altimus stated that he is uncertain as to which entities will contribute the required local match, and advised that the Corps of Engineers has requested a letter from the police jury indicating their willingness to participate in the project. Mr. Rogers stated that he would like additional cost information.

After discussion, **motion was made by Mr. Mitchell, seconded by Mr. Rogers, to send a letter to the Corps of Engineers advising that the Bossier Parish Police Jury is willing to participate in the proposed construction of a flood control device on Red Chute Bayou, but that additional information on the cost of this project is needed. Motion carried unanimously.**



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Mr. Altimus advised of a request for assistance in the repair of a pump for the sewer system in Carstarphen Heights in Plain Dealing, which is owned by the police jury. He stated that the police jury entered into an agreement with the Town of Plain Dealing in 1990 whereby the police jury owns the sewer system and the Town of Plain Dealing provides treatment services. He stated that customers of the system are assessed a monthly usage and maintenance fee, and in accordance with the agreement, if the cost of a repair or repairs to the system depletes the maintenance fund, the police jury is responsible for the expense. Mr. Altimus stated that a pump has gone out and an additional \$2,200 is needed for repairs.

Mr. Altimus recommended that an increase in usage and maintenance fees be considered. He stated that current fees are not adequate to cover major repairs, and that with older equipment, there may be continuing maintenance expenses. Mr. Rogers expressed concern, stating that current fees have adequately maintained the system and he does not feel building up an excess in the maintenance fund is necessary. Mr. Cochran recommended that the police jury pay the total cost of repairs of approximately \$4,600, and review a possible increase in customer usage and maintenance fees.

**Motion was made by Mr. Johnston, seconded by Mr. Rogers, to pay the total cost of approximately \$4,600 for the repair of pumps for the Carstarphen Heights sewer system in Plain Dealing, and to review the matter of increasing customer usage and maintenance fees. Motion carried unanimously.**

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Mr. Altimus reported that the Bossier Sheriff Larry Deen has requested that the police jury consider the appointment of Mr. Schuyler Marvin to the Northwest Louisiana Crime Lab, to fill the appointment currently held by Mr. Jim Bullers which expires 12/31/02. **Motion was made by Mr. Mitchell, seconded by Mr. Rogers, to approve the appointment of Mr. Schuyler Marvin to the Northwest Louisiana Crime Lab, replacing Mr. Jim Bullers. Motion carried unanimously.**

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**Motion was made by Mr. Hammack, seconded by Mr. Rogers, to accept the low bid of Gulf Services Contracting in the amount of \$4.85 per foot, for asbestos abatement in the**

**Bossier Parish Courthouse. Motion carried unanimously.**

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Ms. Martin advised that Mr. Owen Townsend, highway department employee, will soon have utilized the allowable 40 days in which the police jury pays him his full salary and workers' compensation benefits are turned over to the police jury. Mr. Cochran recommended that Mr. Townsend be paid his full salary until at least January 1, 2003. Mr. Jackson, Parish Attorney, recommended that the police jury remain consistent with its handling of similar employee issues in the past. Ms. Martin stated that the police jury has extended the 40-day limit in the past. After discussion, **motion was made by Mr. Hammack, seconded by Mr. Altimus, to continue paying Mr. Owen Townsend his full salary until January 1, 2003, with Mr. Townsend reimbursing the police jury all payments received from workers' compensation. Motion carried unanimously.**

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**Motion was made by Mr. Avery, seconded by Mr. Rogers, that due to the 2003 New Year's Day holiday, meetings of the Bossier Parish Police Jury for the month of January, 2003, will be held on January 8, 2003 and on January 22, 2003. Motion carried unanimously.**

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**Motion was made by Mr. Avery, seconded by Mr. Mitchell, to declare December 26, 2002, as an additional Christmas holiday for police jury employees. Motion carried unanimously.**

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Ms. Cindy Dodson, Assistant Secretary, advised that the request of Robert Aiello for a variance of building set-back requirements at Lot 25, Bay Hills North, has been withdrawn by the property owner.

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Mr. Jackson, Parish Attorney, reported on the status of various litigation matters.

He advised that Mr. Steve Gross, developer of an unapproved subdivision, has advised that he will cooperate and do whatever necessary to comply with Bossier Parish Subdivision Regulations in regard to the platting and development of this unapproved subdivision.

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Mr. Jackson reported that he has reviewed and approved the Early Action Compact with the City of Bossier City, the City of Shreveport, and the Parish of Caddo, in regard to air quality standards.

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**Motion was made by Mr. Avery, seconded by Mr. Mitchell, to ratify a receipt of release by Ms. Vera L. McMillan relating to the payment of damages. Motion carried unanimously.**

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**Motion was made by Mr. Cummings, seconded by Mr. Mitchell, to adjourn into executive session to discuss the following matters. Motion carried unanimously.**

**1) The expropriation of property owned by Mr. Larry Taylor in connection with the acquisition of right-of-way for the Airline Drive expansion project.**

**2) Jacob C. Gay, et al v. Brandon Trice Risher**

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**Motion was made by Mr. Meachum, seconded by Mr. Cummings, to accept the resignation of Mr. Gary Panzer from the Board of Commissioner for South Bossier Parish Fire District No. 2, effective December 31, 2002, and to appoint Mr. Melvin Moon to replace Mr. Panzer. Motion carried unanimously.** Mr. Moon's appointment is to be effective January 1, 2003 and will expire December 31, 2004.

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Mr. Altimus reported that David and Renee Hall, developers of Willow Lake Subdivision, are applying for grant funding through the Office of the Lieutenant Governor, Louisiana Retirement Development Commission, which is available to aid in the development and marketing of Louisiana as a retirement destination through economic development projects. He stated that a 25% local match is required and that the Halls have applied for \$12,500. Mr. Altimus stated that the Bossier Parish Police Jury must sponsor the application and it is requested that the police jury provide the required local matching funds. Ms. Renee Hall is to be present at the December 4 regular meeting for discussion.

Mr. Avery stated that homes are being built in Willow Lake Subdivision and the streets have not yet been approved. **Motion was made by Mr. Avery, seconded by Mr. Rogers, that no building permits are to be issued for construction in Willow Lake Subdivision until streets in**

**the development are complete. Motion carried unanimously.**

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There was discussion of the issuance of building permits in unapproved subdivision developments. Mr. Rogers recommended that a master listing of all approved subdivisions be provided. Mr. Hammack requested that parish regulations requiring an inspection fee be reviewed.

**Motion was made by Mr. Altimus, seconded by Mr. Hammack, to refer this matter to the Subdivision Regulations Committee for review. Motion carried unanimously.**

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**Motion was made by Mr. Hammack, seconded by Mr. Williams, to authorize the Parish Attorney to proceed with the condemnation of several dilapidated mobile homes in the San Angelo Subdivision, in accordance with property standards regulations. Motion carried unanimously.**

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**Motion was made by Mr. Rogers, seconded by Mr. Hammack, to approve a request of the Country Place Homeowners Association for placement of "Keep Off Median" signs in the median at the entrance to Country Place Subdivision. Motion carried unanimously.**

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A meeting of the Subdivision Regulations Committee is scheduled at 1:30 p.m., December 4, 2002.

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Dr. Shell requested a brief meeting of the Parks and Recreation Committee immediately following the meeting.

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Jury members reviewed budget requests from departments and other entities for appropriations in the 2003 budget. The following recommendations were agreed upon by consensus, for final consideration at the public hearing for budget adoption:

1. Registrar of Voters - approved total budget of \$90,750. (as requested)
2. Bossier City-Parish MPC - approved total appropriation of \$97,140. (as requested)
3. Benton-Parish MPC - approved total appropriation of \$3,200 (as requested)
4. Office of Veteran's Affairs - approved total appropriation \$13,416. (as requested)
5. Coordinating and Development Corporation - approved total appropriation of \$14,820. (as requested)

6. Trailblazer - approved total appropriation of \$1,800. (as requested)
7. Greater Bossier Economic Development Foundation - approved \$2,000 only
8. Cooperative Extension Service - approved total appropriation of \$19,750. (as requested)
9. Sparta Aquifer - approved total appropriation of \$3,000. (as requested)

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There was discussion of salaries for 2003. Jurors were provided a salary comparison of various departments for review. A 2% cost of living increase for all employees in the General Fund (police jury staff), Highway Fund, Juvenile Detention Fund and Section 8 Housing office, plus a 1% increase to be distributed at the discretion of the department heads was tentatively approved.

There was brief discussion of requested salary increases for Section 8 Housing employees and for employees of the judges' office. Mr. Jackson, Parish Attorney, is to arrange a meeting with the judges for discussion of their request. It was the consensus that increases should remain consistent in all departments.

Ms. Martin discussed future needs of the police jury office and requested that a meeting of the Policy and Procedures Committee be scheduled after January 1, 2003, to discuss additional personnel and possible changes. There was also discussion of the establishment of a system to be followed in the determination of salaries.

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It was requested that Mr. Chuck Mazziotti, Caddo-Bossier Office of Emergency Preparedness, be asked to attend the December 4, 2002 regular meeting for discussion of the request of that agency for a 2003 budget appropriation.

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**Motion was made by Mr. Johnston, seconded by Mr. Rogers, to approve a 2003 budget appropriation of \$40,000 to the Bossier Council on Aging. Motion carried unanimously.**

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Ms. Martin advised that no formal request for a budget appropriation has been received from the Northwest Louisiana Council on Governments, and that additional information has been requested.

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The Northwest Louisiana Food Bank has requested a 2003 budget appropriation of \$5,000. Mr. Jackson, Parish Attorney, is to research the matter of whether the police jury can legally donate

to this agency.

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**Motion was made by Mr. Cummings, seconded by Mr. Johnston, to deny the request of Sci-Port Discovery Center for a 2003 budget appropriation of \$38,000. Motion carried unanimously.**

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There was discussion of funding to complete the current Airline Drive five-lane expansion project, as well as other projects to be funded from the Capital Projects Fund.

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 20th day of November, 2002, the meeting was adjourned by the President at 4.35 p.m.

CHERYL G. MARTIN  
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY