

BOSSIER PARISH POLICE JURY
MINUTES
BENTON, LOUISIANA
August 21, 2002

The Bossier Parish Police Jury met in regular and legal session on this 21st day of August, 2002, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Dennis Woodward and the pledge of allegiance was led by Mr. Jeff Rogers. The Secretary-Treasurer, Cheryl Martin, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Dr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Dennis Woodward, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Cheryl Martin, Secretary-Treasurer.

Motion was made by Dr. Shell, seconded by Mr. Altimus, to adopt the minutes of the July 3, 2002 regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Darby, seconded by Mr. Williams, to adopt the minutes of the July 24, 2002 regular meeting, as published. Motion carried unanimously.

Motion was made by Dr. Shell, seconded by Mr. Rogers, to deviate from the agenda to add Mr. Dan Bates. Motion carried unanimously.

Motion was made by Mr. Mitchell, seconded by Mr. Avery, to deviate from the agenda to add Mr. Lloyd Elkins. Motion carried unanimously.

Mr. Dan Bates, 278 McKee Road, requested that the police jury consider acceptance of McKee Road into the parish road system. He stated that McKee Road is a private road located in the McKee Subdivision, approximately six miles south of Haughton. Mr. Bates provided documentation indicating that the McKee Road was dedicated as a public road in 1981, but has never been accepted into the parish road system. He stated that there are problems with neighbors

blocking the road, and that law enforcement personnel have indicated that they have no jurisdiction on a private road. Mr. Bates stated that he lives at the end of McKee Road and has experienced problems in being able to reach his home. He stated that he is not requesting police jury maintenance of the road, but stressed the need for police assistance.

Mr. Rogers stated that if McKee Road is a publicly dedicated servitude, the Bossier Sheriff's Department should be authorized to enforce any violations of the law. Mr. Jackson, Parish Attorney, stated that Mr. Bates has sufficient information that McKee Road is a publicly dedicated road and should be within the jurisdiction of the Bossier Sheriff's Department, provided the documents are recorded in the Clerk of Court's office.

After discussion, **motion was made by Mr. Meachum, seconded by Mr. Rogers, to authorize a letter to the Bossier Parish Sheriff's Department advising that McKee Road is a publicly dedicated road not in the parish road maintenance system, with a copy of the letter to be sent to Mr. Bates and all landowners along McKee Road. Motion carried unanimously.**

Mr. Lloyd Elkins, Entergy Corporation, advised that Entergy Corporation currently provides electrical service to 25 homes in Bossier Parish, and requested that the police jury consider renewal of its utility franchise in Bossier Parish. He stated that Entergy Corporation has no plans for expansion in Bossier Parish.

Mr. Jackson, Parish Attorney, stated that he has obtained a copy of the original franchise agreement, advising that it is for a period of 50 years. He stated that a 50-year renewal term is requested, and asked that he be allowed to review the original agreement. **Motion was made by Mr. Hammack, seconded by Mr. Avery, to approve the renewal of the utility franchise agreement with Entergy Corporation for a period of 50 years, and to authorize the President to execute said agreement, subject to review and approval by the Parish Attorney. Motion carried unanimously.**

Mr. Jackson, Parish Attorney, reported that he is in the process of reviewing bids received on August 7, 2002, for the general contract for construction and renovation of the Plain Dealing Library, and requested that the matter be tabled for consideration at the September 4, 2002 regular

meeting. **Motion was made by Dr. Shell, seconded by Mr. Hammack, to table the awarding of bids for the general contract for construction and renovation of the Plain Dealing Library, to be considered at the September 4, 2002 regular meeting. Motion carried unanimously.**

Mr. Woodward advised that Mr. Louis Covington, Bossier Parish Library, has recommended that the bid of Library Interiors received on August 7, 2002, be accepted for bookstacks and furnishings for the Plain Dealing Library. He stated the bid of Library Interiors is the only bid received, and meets all bid specifications and requirements. **Motion was made by Mr. Hammack, seconded by Mr. Altimus, to accept the bid of Library Interiors for bookstacks and furnishings for the Plain Dealing Library, in accordance with bid received on August 7, 2002. Motion carried unanimously.** Bid results are as follows:

Bidder

(1) Brodart Company	No bid
(2) Library Interiors	Group I Bid: <u>\$18,281.05</u> Group II Bid: <u>\$57,187.95</u> Group III: (Item 1): <u>no bid</u> (Item 2): <u>\$720.00</u>
(\$8,000 deduction for award of both groups)	

Mr. Irvin Grant, Supervisor at the Bossier Parish Juvenile Detention Center, presented monthly statistics for the facility for the month of July, 2002. He reported that there are currently five state juvenile offenders housed at the facility, and that the facility has been at maximum capacity the month of August.

Mr. Darby asked who determines if a juvenile offender is to be placed in the detention center if the facility is at maximum capacity. Mr. Grant stated that he does consult the Parish Administrator or the Parish Attorney, and if a juvenile definitely needs to be incarcerated, they are taken.

Mr. Altimus reported that the Bossier City Council has agreed to pay one-half the cost for the proposed expansion of the juvenile detention center. He stated that he and Mr. Firth, Purchasing Manager, are working on this matter.

Mr. Grant reported that a substitute teacher is currently teaching at the detention center, advising that a full-time teacher is not yet available. Mr. Cochran stated that he understood that a retired teacher

was to take this position and advised that he will check on this.

Mr. Jackson requested a deviation from the agenda to allow jurors to review a response to questions by the Department of Justice regarding the 2002 redistricting plan for Bossier Parish, advising that the submission must be mailed today. After review, **motion was made by Mr. Meachum, seconded by Mr. Avery, to authorize the submission, as presented. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider abandonment of a utility easement at Lots 6 and 7, North Cypress Acres Subdivision, located in Section 27, Township 20 North, Range 13 West, Bossier Parish, LA. There being no opposition, **motion was made by Mr. Williams, seconded by Mr. Johnston, to approve the abandonment of a utility easement at Lots 6 and 7, North Cypress Acres Subdivision, as presented. Motion carried unanimously.**

ORDINANCE NO. 3840

AN ORDINANCE TO ABANDON A 20-FOOT UTILITY EASEMENT LOCATED AT LOTS 6 AND 7, NORTH CYPRESS ACRES SUBDIVISION, SECTION 27, TOWNSHIP 20 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA.

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 21st day of August, 2002, that it does hereby abandon a 20-foot utility easement located at Lots 6 and 7, North Cypress Acres, Section 27, Township 20 North, Range 13 West, Bossier Parish, LA, as per plat recorded in conveyance Book 583 at page 564 of the records of Bossier Parish, Louisiana.

The ordinance was offered by Mr. Williams, seconded by Mr. Johnston. Upon unanimous vote, it was duly adopted on this 21st day of August, 2002.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Martin announced the public hearing to consider the application of Sam Digilormo to the Bossier City MPC for a zoning amendment to change the zoning classification of a tract of land located at 939 Highway 80 East, Haughton, LA, from B-3, Community and Central Business District, to include L-3A, Liquor District, for a barbecue restaurant with on-premise consumption of beer and wine; north side of Highway 80, just west of Bellevue Road. The application received a favorable recommendation by the Bossier City-Parish MPC. There being no opposition, **motion was made by Mr. Mitchell, seconded by Mr. Johnston, to approve the application of Sam Digilormo for zoning amendment, as presented.**

There was discussion on the motion. Mr. Sam Marsiglia, Bossier City-Parish MPC, stated that Mr. Digilormo has added a wooden addition to the building which is in violation of set-back regulations. He stated that a variance of set-back requirements has been requested, and that MPC approval is anticipated provided the addition is made a part of the existing building.

Votes were cast on Mr. Mitchell's motion to approve the application of Sam Digilormo for a zoning amendment, as presented. Motion carried unanimously.

ORDINANCE NO. 3841

AN ORDINANCE TO AMEND ORDINANCE NO. 783 OF 1978, THE BOSSIER CITY- PARISH METROPOLITAN PLANNING COMMISSION ZONING REGULATIONS, BY CHANGING THE ZONING CLASSIFICATION OF A TRACT OF LAND LOCATED AT 939 HIGHWAY 80 EAST, HAUGHTON, BOSSIER PARISH, LA, FROM B-3, COMMUNITY AND CENTRAL BUSINESS DISTRICT, TO INCLUDE L-3A, LIQUOR DISTRICT.

BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 21st day of August, 2002, that Ordinance No. 783 of 1978 of the Police Jury of Bossier Parish, is hereby amended to change the zoning classification of a tract of land located at 939 Highway 80 East, Haughton, Bossier Parish, LA, from B-3, Community and Central Business District, to include L-3A, Liquor District.

Applicant: Sam Digilormo

Purpose: Barbecue restaurant with on-premises consumption of beer and wine.

The ordinance was offered by Mr. Mitchell, seconded by Mr. Johnston. Upon unanimous vote, it was duly adopted on this 21st day of August, 2002.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Adner Estates Subdivision, Unit No. 4, located in Section 3, Township 18 North, Range 12 West, Bossier Parish, LA. Mr. David Posten, Great Western Development of LA, Inc., advised that the proposed subdivision is a continuance of existing units of Adner Estates, and that all lots exceed one acre in size. Mr. Posten stated that two subdivisions are planned for the area, one to consist of stick-built homes and one to consist of manufactured homes. The north boundary of the proposed development will separate the two subdivisions.

Mr. Posten stated that a retention pond is planned which should alleviate any flooding. He stated that individual water wells are proposed, but stated that a private water system is being considered for future developments. He stated that street lights are proposed and that the building set-back of 75' is stipulated. The plat has been approved by the Bossier City MPC.

Mr. Posten provided jurors with a revised final plat, advising that changes have been made to the property line on Lot 18 to accommodate the curvature of Adner Road. He stated that individual sewer treatment plants are planned.

Mr. Rogers discussed the consideration of a private water system. Mr. Posten stated that they are in the approval process, advising that it takes approximately one year to establish a water system. Mr. Rogers requested that water lines be sufficient to handle fire hydrants in future developments.

Mr. Rogers expressed concern regarding a pipeline on the property. Mr. Posten stated that homes must be in the center of the lot, a minimum of 30 feet from the edge of the pipeline.

Mr. Posten stated that letter of approval have been received from the school board and from Bossier Parish Fire District No. 1.

There being no opposition, **motion was made by Mr. Rogers, seconded by Mr. Meachum, to approve the plat of Adner Estates, Unit No. 4, as revised. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Pierce Acres, located in Section 3, Township 18 North, Range 12 West, Bossier Parish, LA.

Mr. Rogers stated that this property was originally a part of the Great Western Development's masterplanned acreage. He stated that the new owner now wants to re-subdivide the property. No one was present on behalf of Pierce Acres. **Motion was made by Mr. Rogers, seconded by Mr. Hammack, to table this matter. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Bossier Farms, Unit No. 1, located in Section 25, Township 16 North, Range 11 West, Bossier Parish, LA. Mr. Kennon Harville, developer, stated that the development is located on Highway 154 at Fairview Point Road. He stated that all lots are in excess of one acre. Mr. Meachum expressed concern regarding drainage in the area. Mr. Harville stated that no drainage has ever been provided in this area and that they propose to drain to the highway. He stated that the Louisiana Department of Transportation and Development has been requested to clean out the road ditches at the site. Mr. Harville stated that individual sewer treatment plants are planned and that public water is available.

There being no opposition, **motion was made by Mr. Meachum, seconded by Mr. Avery, to approve the application of Bossier Farms, Unit No. 1, as presented. Motion carried unanimously.**

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to consider agenda Item No. 7, the consideration of the plat of Pierce Acres. Motion carried unanimously.

Mr. David Posten, Great Western Development of LA, Inc., stated that 10 acres were sold to Ms. Pierce to be subdivided among family members. Mr. Posten stated in the sale of this property a minimum two-acre lot size was stipulated.

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to table this matter for consideration on September 4, 2002, and to ask Ms. Pierce to be present. Motion carried unanimously.

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Rosedale Place, Unit No. 6, located in Section 33, Township 19 North, Range 13 West, Bossier Parish, LA. Mr. Avery stated that this is a continuation of existing units. There being no opposition, **motion was made by Mr. Avery, seconded by Mr. Meachum, to approve the plat of the proposed development of Rosedale Place, Unit No. 6, as presented. Motion carried unanimously.**

Mr. Altimus presented recommendations for consideration in regard to the request of Farm Service Agency for a five-year lease for office space in courthouse annex. He stated that the Farm Service Agency currently leases 1,980 square feet at \$7.00 per square foot. Mr. Altimus stated that it is difficult to find comparable rental property in this area, and presented the following two suggestions:

- 15% increase every year for five years
- .25¢ increase every two years for five years

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to approve the leasing of office space in the courthouse annex to Farm Services Agency for a five-year lease period, to include a .25¢ rental increase every two years for five years. Motion carried unanimously.

Motion was made by Mr. Johnston, seconded by Mr. Avery, to adopt a resolution approving the holding of a special election in Bossier Parish Fire District No. 7 on Tuesday, November 5, 2002, to authorize the levy of a 23.9 mills property tax therein. Motion carried unanimously.

RESOLUTION

A resolution approving the holding of an election in Fire Protection District No. 7 of the Parish of Bossier, State of Louisiana, on Tuesday, November 5, 2002, to authorize the levy of a special tax therein.

WHEREAS, the Board of Commissioners of Fire Protection District No. 7 of the Parish of Bossier, State of Louisiana, (the "Governing Authority"), acting as the governing authority of Fire Protection District No. 7 of the Parish of Bossier, State of Louisiana (the "District"), adopted a resolution on July 30, 2002, calling a special election in the District on Tuesday, November 5, 2002, to authorize the levy of a special tax therein; and

WHEREAS, the governing authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of Bossier, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15, of the Constitution of the State of Louisiana of 1974, it is now the desire of this Police Jury to approve the holding of said election and in the event that the election carries, to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15, of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Fire Protection District No. 7 of the Parish of Bossier, State of Louisiana, this Police Jury hereby approves the holding of an election in the District, on Tuesday, November 5, 2002, at which election there will be submitted the following proposition, to-wit:

MILLAGE PROPOSITION

SUMMARY: AUTHORITY FOR FIRE PROTECTION DISTRICT NO. 7 OF THE PARISH OF BOSSIER, TO LEVY A 10-YEAR 23.9 MILL PROPERTY TAX FOR ACQUIRING, CONSTRUCTING, MAINTAINING AND OPERATING FIRE PROTECTION AND EMERGENCY MEDICAL SERVICE FACILITIES, VEHICLES AND EQUIPMENT, INCLUDING BOTH MOVABLE AND IMMOVABLE PROPERTY TO BE USED BY THE DISTRICT DIRECTLY OR INDIRECTLY TO PROVIDE FIRE PROTECTION OR EMERGENCY MEDICAL SERVICE.

Shall Fire Protection District No. 7 of the Parish of Bossier, State of Louisiana (the "District"), levy and collect a special tax of twenty-three and nine tenths (23.9) mills on all property subject to taxation in said District, for a period of ten (10) years, beginning with the year 2003 and ending with the year 2012, for the purpose of acquiring, constructing, maintaining and operating fire protection and emergency medical service facilities, vehicles and equipment, including both movable and immovable property to be used by the District directly or indirectly to provide fire protection or emergency medical service?

SECTION 2. In the event the election carries, this Police Jury does hereby further consent to and authorize the District to levy and collect the special tax provided for therein.

The resolution was offered by Mr. Johnston, seconded by Mr. Avery. It was duly adopted on this 21st day of August, 2002, with the following vote recorded:

YEAS: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Mitchell, Mr. Rogers, Dr. Shell, Mr. Williams.

NAYS: None

ABSENT: None

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

A meeting of the Bossier Parish Property Standards Board was convened by the President. Mr. Rogers requested that no action be taken on the condemnation of property at 1000 Highway 80 East, as renovation construction has begun. The jury concurred.

Motion was made by Mr. Altimus, seconded by Mr. Avery, to authorize a letter supporting the Chloride Control Project on the Red River. Motion carried unanimously.

Motion was made by Mr. Cummings, seconded by Mr. Johnston, to authorize payment of accounts payable invoices for the month of July, 2002. Motion carried unanimously.

Motion was made by Mr. Williams, seconded by Mr. Rogers, to schedule a public hearing to consider the request of Hans and Inga Dyke to subdivide a tract of land on Linton Road into six lots. Motion carried unanimously. Mr. Woodward advised that the Benton-Parish MPC has approved the proposal, and requested that a formal plat be provided. (See page 19 for further action.)

Ms. Inga Dyke addressed the jury regarding the three-acre tract adjoining her property, advising that there are two mobile homes and one house situated on the property. Mr. Woodward advised that the owner of this property has contacted the Benton-Parish MPC, and is in the process of subdividing the tract.

Ms. Dyke expressed concern regarding sewer treatment systems on this property, advising that the three acre tract has only 180 feet of frontage. Dr. Shell requested that representatives of the Health Department be asked to attend the public hearing to report on this matter.

Mr. Woodward presented a petition signed by residents of Betty Joan Road, requesting that the police jury accept Betty Joan Road into the parish road system for permanent maintenance. Mr. Woodward stated that right-of-way acquisition is not necessary, as the right-of-way is publicly dedicated. Mr. Mitchell stated that Betty Joan Road is located within his district, and is the last road at the end of Bodcau Station Road. **Motion was made by Mr. Mitchell, seconded by Mr. Rogers**

to accept Betty Joan Road, a 0.10 mile gravel road off Bodcau Station Road, into the parish road system for permanent maintenance. Motion carried unanimously.

ORDINANCE NO. 3842

AN ORDINANCE PURSUANT TO CERTAIN SECTIONS OF CHAPTER 25 OF THE CODE OF ORDINANCES OF BOSSIER PARISH, LOUISIANA, BY ADDING CHAPTER 25, SECTION 2.11, "INCORPORATION OF BETTY JOAN ROAD INTO PARISH MAINTENANCE SYSTEM"

WHEREAS, the Bossier Parish Police Jury has received a written petition from the residents from at least three occupants of separate dwellings on Betty Joan Road pursuant to Parish Ordinance 25:2; and

WHEREAS, the District 5 Representative has requested the inclusion pursuant to said ordinance; and

WHEREAS, the Police Jury deemed it necessary to incorporate Betty Joan Road as it is in desperate need of maintenance to provide safe access for school buses, mail carriers, and the citizens of Bossier Parish.

NOW, THEREFORE, BE IT ORDAINED, that the Bossier Parish Police Jury, Bossier Parish, Louisiana, in due legal and regular session convened, that the Bossier Parish Code of Ordinances be and is hereby amended by adding the following to be designated Chapter 25, Section 2.11.

BETTY JOAN ROAD - 0.10 MILE

Having met the requirements of Chapter 25:2, Betty Joan Road is incorporated into the Parish Maintenance System.

The ordinance was offered by Mr. Mitchell, seconded by Mr. Rogers. Upon the following vote, it was duly adopted on this 21st day of August, 2002.

Yeas: Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Mitchell, Mr. Rogers, Dr. Shell, Mr. Williams.

Abstain: None

Nays: None

Absent: None

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to authorize Notice to Proceed to Cajun Constructors in connection with the Tall Timbers Lateral Project, Phase I, and to authorize the President to execute said notice. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 21st day of August, 2002, that Mr. Jimmy Cochran, President, be and is hereby authorize to execute on its behalf, a Notice to Proceed to Cajun Constructors in connection with the Tall Timbers Lateral Project, Phase I.

The resolution was offered by Mr. Rogers, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 21st day of August, 2002.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Woodward advised of the request of Bowman's Grading & Asphalt, Inc., for acceptance of 650' of Princeton Lane and 844' of Princeton Lane East, Haughton, LA. Mr. Rowe, Public Works Director, reported that the roads meet parish specifications. Mr. Woodward advised that soil testing reports and the required maintenance bond have been provided. **Motion was made by Mr. Rogers, seconded by Mr. Altimus, to accept 650 feet of Princeton Lane and 844 feet of Princeton Lane East, Princeton Estates, Unit No. 4, into the parish road system for permanent maintenance. Motion carried unanimously.**

RESOLUTION

WHEREAS, The Bossier Parish Police Jury in regular and legal session convened on the 21st day of August, 2002, has received a request from Bowman's Grading & Asphalt, Inc., that the parish accept into its system for permanent maintenance the streets and drainage in Princeton Estates, Unit 4, Bossier Parish, Louisiana.

WHEREAS, The said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, A two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 26, Section 107 of the Bossier Parish Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of Bowman's Grading & Asphalt, Inc., for maintenance, including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance the streets and drainage located in Princeton Estates, Unit 4, Bossier Parish, Louisiana.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The resolution was offered by Mr. Rogers, seconded by Mr. Altimus. Upon unanimous vote, it was duly adopted on this 21st day of August, 2002.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Meachum, seconded by Mr. Rogers, to adopt a resolution authorizing the President to execute a Notice of Assignment transferring all rights of M & O Investments, Inc., to purchase 10.1 acres of property owned by the Bossier Parish Police Jury located in the Ruben E. White Industrial Park, to NSHE Roeser, LLC. Motion carried unanimously. The sale of this property to M & O Investments, Inc., was authorized by the police jury on July 3, 2002.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 21st day of August, 2002, that Mr. Jimmy Cochran, President, be and is hereby authorize to execute on its behalf, a Notice of Assignment transferring all rights of M & O Investments, Inc., to purchase 10.1 acres of property owned jointly by the City of Bossier City and the Bossier Parish Police Jury located in the Ruben E. White Industrial Park, to NSHE Roeser, LLC.

The resolution was offered by Mr. Meachum, seconded by Mr. Rogers. Upon unanimous vote, it was duly adopted on this 21st day of August, 2002.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Avery, seconded by Mr. Darby, to schedule a public hearing on September 18, 2002, to consider the application of Teddy Ray Price to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a 10 acre + tract of land located in Section 33, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agriculture District, to B-1, Transitional Business District, for a nursing home. Motion carried unanimously.

Mr. Sam Marsiglia, Bossier City-Parish MPC, stated that the application received a favorable recommendation by the Bossier City-Parish MPC, and there was no opposition. He stated that the MPC has recommended that the employee/service entrance to the facility be off Airline Drive, and the main entrance be off Wemple Road. Mr. Avery requested that Mr. Woodward review this.

Motion was made by Mr. Cummings, seconded by Mr. Darby, to adjourn into executive

session to discuss the following issues. Motion carried unanimously.

- 1) Contractual negotiations with Horseshoe Casino**
- 2) Litigation in the matter of Bossier Parish Police Jury vs. Steve Slaughter dba Steve's Motors**
- 3) Litigation in the matter of TSC, Inc. and Larry Taylor vs. Bossier Parish Police Jury**

The meeting was reconvened and called to order by the President. **Motion was made by Mr. Williams, seconded by Dr. Shell, that the public hearing to consider the request of Hans and Inga Dyke to subdivide a tract of land on Linton Road into six lots, be scheduled for September 4, 2002. Motion carried unanimously.**

Motion was made by Mr. Meachum, seconded by Mr. Rogers, to approve an agreement with Horseshoe Casino for the leasing of property on Coleman Street in Bossier City, as follows:

24-month lease for \$5,000 per month for the first year of the contract, increasing to \$6,000 per month for the second year of the contract.

Motion carried unanimously.

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to authorize an expenditure of \$1,500 for the determination of right-of-way location on Jennifer Lane. Motion carried unanimously.

Mr. Hammack advised of the request for purchase of an ice machine at Parkway High School at a cost of \$4,200. Mr. Hammack advised that he and Dr. Shell have agreed to contribute \$2,100 each for this purchase. **Motion was made by Mr. Hammack, seconded by Dr. Shell, that Mr. Hammack and Dr. Shell will contribute \$2,100 each for purchase of an ice machine for Parkway High School. Motion carried unanimously.**

Mr. Rogers asked the status of a contribution made by he and Mr. Meachum of \$1,000 each to Haughton High School, advising that to date, Haughton High School has not received the funds. Mr. Rogers stated that a procedure for contribution of funding to schools in the parish should be established, and asked if receipts are needed. Ms. Martin stated that auditors do require invoices,

etc., in verifying expenditures. Mr. Hammack stated that he will provide a copy of pricing information for the requested ice machine.

Motion was made by Dr. Shell, seconded by Mr. Hammack, to amend Section 306 and Section 501 of the Bossier Parish Police Jury Personnel Policy Manual to change the word "should" to "will". Motion carried unanimously. Amended sections are as follows:

306 WORKERS' COMPENSATION INSURANCE

The Police Jury provides a comprehensive workers' compensation insurance program at no cost to employees. This program covers Employees of the Police Jury who sustain work related injuries. After employment is secured, a new employee must notify the Police Jury of any prior workers compensation injuries sustained with prior employers. This information will not be made available during the hiring process and will not impact the employee's employment with the Police Jury.

Employees who sustain work-related injuries or illnesses *will* inform their supervisor immediately. No matter how minor an on- the-job injury may appear, it is important that it be reported immediately. This will enable an eligible employee to qualify for coverage as quickly as possible.

Neither the Police Jury nor the insurance carrier will be liable for the payment of workers' compensation benefits for injuries that occur during an employee's voluntary participation in any off-duty recreational, social, or athletic activity sponsored by the Police Jury.

Employees who become eligible for benefits will remain on the payroll at his/her regular rate of pay. The employee will be required to turn over all workers compensation benefits checks to the employer. Such employees may remain on the payroll with full benefits for 40 work days. After being paid 40 days, the employee will be placed on leave without pay, and will begin receiving his workers compensation checks directly. At this point, all benefits will terminate, except that the employee may opt to maintain his group hospitalization coverage, with full payment of premiums by the employee.

If at any time it is determined that said employee will not be able to return to work in his previous capacity, he may be offered an alternative position/salary, or he may be terminated.

Employees will be required to submit a doctors release prior to returning to work.

501 SAFETY

To assist in providing a safe and healthful work environment for employees, customers, and visitors, the Police Jury has established a workplace safety program. This program is a top priority for the Police Jury. The Road Superintendent has responsibility for implementing, administering, monitoring, and evaluating the safety program at the Highway Department. Other department heads will be responsible for making appropriate policies for their employees as required for the protection of employees, visitors, and the public. Its success depends on the alertness and personal commitment of all.

The Police Jury provides information to employees about workplace safety and health issues through regular internal communication channels such as supervisor-employee meetings, bulletin board postings, memos, or other written communications.

Employees and supervisors receive periodic workplace safety training. The training covers potential safety and health hazards and safe work practices and procedures to eliminate or minimize hazards.

Some of the best safety improvement ideas come from employees. Those with ideas, concerns, or suggestions for improved safety in the workplace are encouraged to raise them with their supervisor, or

with another supervisor or manager. Reports and concerns about workplace safety issues may be made anonymously if the employee wishes. All reports can be made without fear of reprisal.

Each employee is expected to obey safety rules and to exercise caution in all work activities. Employees must immediately report any unsafe condition to the appropriate supervisor. Employees who violate safety standards, who cause hazardous or dangerous situations, or who fail to report or, where appropriate, remedy such situations, may be subject to disciplinary action, up to and including termination of employment.

In the case of accidents that result in injury, regardless of how insignificant the injury may appear, employees *will* immediately notify their supervisor. Such reports are necessary to comply with laws and initiate insurance and workers' compensation benefits procedures.

Each Bossier Parish Policy Jury location has an evacuation plan. It is the responsible of the supervisors at each location to communicate the evacuation plan and practice it with the employees.

The Police Jury has an on-going environmental monitoring program in the Bossier Parish Courthouse. Any deviation from normal limits will be reported to affected areas immediately.

There was discussion of the hiring of an engineer. Mr. Hammack recommended that the jury proceed as soon as possible in hiring a full-time civil engineer. He stated that with the existing courthouse renovation/jail construction projects, it will be beneficial to the police jury to hire an engineer with construction experience. **Motion was made by Mr. Hammack, seconded by Mr. Rogers, to proceed with the hiring of a full-time civil engineer.**

There was discussion on the motion. Mr. Meachum discussed advertising for the position. Mr. Avery recommended that the advertisement stipulate construction experience required. Mr. Hammack recommended that a Licensed Professional Engineer be hired. Mr. Cochran suggested that salary for the position be left open. Mr. Cummings recommended that salary be commensurate with experience. Mr. Rogers stated that a cap should be placed on the salary amount for budget purposes, and that qualifications for the position should be established.

Motion was made by Mr. Hammack, seconded by Mr. Rogers, to authorize Mr. Altimus, Parish Administrator, to hire a full-time engineer. Mr. Meachum expressed opposition, stating that the hiring of an engineer should be a decision of the police jury as a whole, with the engineer to be under the direct supervision of the Parish Administrator. **Motion was made by Mr. Hammack, seconded by Mr. Rogers, that the Bossier Parish Police Jury hire a full-time engineer. Motion carried unanimously.**

Mr. Altimus, Mr. Avery, Mr. Meachum and Mr. Rogers, were appointed by the President to serve as a committee to pursue the hiring of a parish engineer. Dr. Shell recommended that the committee establish guidelines for the position and present these guidelines for review by the police jury as a whole. Mr. Cochran recommended that Mr. Woodward work with the committee.

Mr. Jackson requested that he be allowed to contact Mr. Woodward on various matters if needed during the transition period.

Mr. Meachum was appointed by the President to serve as chairman of the committee appointed to pursue the hiring of a parish engineer.

Mr. Johnston asked the status of repairs to the Ivan Lake Dam. Mr. Woodward stated that the Louisiana Department of Wildlife and Fisheries has advised that they will inspect the dam as

soon as possible.

Mr. Johnston requested that Mr. Woodward contact the Corps of Engineers regarding possible construction of a boat ramp on Bayou Bodcau above the dam.

Mr. Mitchell advised of the resignation of Mr. Wilford House , police jury representative to the Bossier Office of Community Services Board of Directors, and recommended that Mr. Joe Beasley be appointed to fill Mr. House's unexpired term. **Motion was made by Mr. Mitchell, seconded by Mr. Johnston, to approve the appointment of Mr. Joe Beasley to the Bossier Office of Community Services Board of Directors. Motion carried unanimously.**

Mr. Meachum requested that information be obtained from the parishes of Ouachita, Rapides and Calcasieu regarding salary, job description and qualifications for the position of engineer in those parishes.

Mr. Darby discussed the dispensing of prescription drugs at the juvenile detention center. Mr. Woodward advised that the nurse at the facility has prepared forms for documenting all drug information and dispensing orders, and that procedures are in place. Mr. Woodward and Mr. Altimus are to review this matter.

It was requested that jurors be provided a list of all locations being sprayed for mosquitoes. Mr. Woodward stated that state funding may be available to local governments for possible reimbursement of expenses incurred in the spraying for mosquitoes in the parish.

Mr. Altimus stated that the parish will spray for mosquitoes at football games in the parish, and will spray in the Town of Haughton after hours on Monday and Friday. The Town of Haughton will furnish the supplies.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to ratify the declaration of a state of emergency in Bossier Parish. Motion carried unanimously.

STATE OF EMERGENCY
PARISH OF BOSSIER

WHEREAS, the Parish of Bossier is presently faced with a pending emergency due to the increase and spread of the West Nile Virus; and

WHEREAS, there is a very definite threat of injury and death to the citizens of this Parish; and

WHEREAS, such action must be taken now.

THEREFORE, I Jimmy Cochran, President of the Police Jury of the Parish of Bossier, do hereby proclaim that a State of Emergency exists within the Parish of Bossier and that the all Hazard Emergency Operations Plan be activated.

Issued on the 12th day of August, 2002, and effective at time of issuance.

JIMMY COCHRAN, PRESIDENT

Mr. Avery asked if the matter of amending regulations to allow no abandoned cars on residential property in the parish has been reviewed. Mr. Woodward explained that this is a regulation of the Bossier City-Parish MPC, and he will ask the MPC to look at this. Mr. Rogers stated that parish regulations require the removal of an abandoned vehicle when a health hazard exists.

Motion was made by Mr. Cummings, seconded by Mr. Mitchell, to authorize payment of \$17,000 to Willis Knighton for medical expenses incurred in treatment of a parish jail inmate, Margarita Green. Motion carried unanimously.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 21st day of August, 2002, the meeting was adjourned by the President at 4:35 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY