

BOSSIER PARISH POLICE JURY  
BENTON, LOUISIANA  
MINUTES  
March 20, 2002

The Bossier Parish Police Jury met in regular and legal session on this 20th day of March, 2002, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Bill Altimus, called the meeting to order. The invocation was given by Mr. Dennis Woodward and the pledge of allegiance was led by Dr. Shell. The Secretary-Treasurer, Cheryl Martin, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Dr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

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Others present were Mr. Dennis Woodward, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Cheryl Martin, Secretary-Treasurer.

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**Motion was made by Mr. Hammack, seconded by Mr. Johnston, to adopt the minutes of the February 6, 2002 regular meeting, as published. Motion carried unanimously.**

**Motion was made by Dr. Shell, seconded by Mr. Meachum, to adopt the minutes of the February 20, 2002 regular meeting, as published. Motion carried unanimously.**

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Mr. Vince DeFatta, police jury appointee to the Bossier City-Parish Metropolitan Planning Commission Board of Directors, updated jurors on recent activities of the MPC. He reported that the development of a Comprehensive Land Use and Development Master Plan is on schedule and going well.

Mr. DeFatta stated that his term on the MPC Board of Directors will expire on April 1, 2002, and requested that the jury consider reappointing him to another six-year term. He stated that he is currently serving his 18th year on the MPC Board of Directors and that it has been a pleasure to serve.

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Ms. Kay Thornton-Fitts, Shreveport-Bossier Project Return, presented information regarding the Project Return program. She stated that the goal of the Project Return Program is to reduce recidivism by providing a comprehensive program of counseling, education, and job readiness to recently released prisoners.

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Ms. Lisa Durbin, Bossier Parish Clerk's Office, was not present at the meeting. Mr. Woodward stated that the carpet in Courtroom B is worn, but that with proposed renovations, it should be replaced at that time. In response to concerns regarding the seating arrangement in the courtroom for the clerk's employees, he advised that the seating can be moved, and that this matter should be addressed by the Judge and the Clerk of Court.

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Mr. Jerry Osborne, Foley & Judell, discussed financing of the courthouse renovation/addition and jail construction projects. He stated that it has been determined that a \$40 million bond issue is needed, along with other funds available, at this time. Mr. Osborne stated that the police jury needs to begin securing these funds to ensure that financing is available when the project begins. He stated that the adoption of a resolution by the police jury is necessary, authorizing the advertising for sealed bids for the purchase of \$40,000,000 of Sales Tax Bonds, Series 2002, and making application to the State Bond Commission to issue, sell and deliver said bonds.

Mr. Osborne stated that the proposed resolution includes changes which provide that the winning bid will be based on true interest cost, advising that new technology allows changes in the calculation of interest rates. He further stated that a one percent "good faith" check is required.

Mr. Osborne stated that the resolution calls for the receiving of bids at a special meeting of the police jury on May 29, 2002. It was decided that the special meeting will be held at 4:00 p.m. Mr. Osborne stated that bonds will be delivered on Tuesday, July 16, and urged jurors to attend the delivery. Bonds will be dated July 1. **Motion was made by Dr. Shell, to adopt the required resolution.**

There was discussion on the motion. Mr. Williams stated that it may be necessary for the police jury to secure additional funding for the courthouse and jail projects in the future, advising that the smaller bond issue could be appealing to local banks.

Mr. Osborne stated that it is very prudent that the police jury proceed now with securing the financing for the project. Mr. Altimus stated that revenues generated from the 1/2¢ sales tax will be used toward completion of the project.

**Upon second by Mr. Cochran, votes were cast on Dr. Shell's motion to adopt a resolution authorizing the advertising for sealed bids for the purchase of Forty Million Dollars (\$40,000,000) of Sales Tax Bonds, Series 2002, of the Parish of Bossier, State of Louisiana; making application to the State Bond Commission to issue, sell and deliver said bonds; and providing for other matters in connection therewith. Motion carried unanimously.**

The following resolution was offered by Dr. Shell and seconded by Mr. Cochran:

RESOLUTION

A resolution authorizing the advertising for sealed bids for the purchase of Forty Million Dollars (\$40,000,000) of Sales Tax Bonds, Series 2002, of the Parish of Bossier, State of Louisiana; making application to the State Bond Commission to issue, sell and deliver said bonds; and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana, acting as the governing authority of the Parish of Bossier, State of Louisiana (the "Issuer"), that:

SECTION 1. Advertisement for Sale. The President of the Issuer be and he is hereby empowered, authorized and directed to advertise in accordance with the provisions of law for sealed bids for the purchase of Forty Million Dollars (\$40,000,000) of Sales Tax Bonds, Series 2002, of the Issuer (the "Bonds"). The Bonds will be issued under the authority conferred by Sub-Part F, Part III, Chapter 4, Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority supplemental thereto, for any capital purpose, for providing a reserve for such bonds and for paying the issuance costs thereof. The Bonds shall be payable solely from and secured by an irrevocable pledge and dedication of the avails or proceeds of the Issuer's one-half of one percent (1/2%) sales and use tax now being levied and collected by the Issuer pursuant to an election held in the Issuer on July 15, 2000.

SECTION 2. Basic Terms of Bonds. The Bonds will be in fully registered form, will be dated July 1, 2002, will be in the denomination of Five Thousand Dollars (\$5,000) each, or any integral multiple thereof within a single maturity, and will bear interest from date thereof, or the most recent interest payment date to which interest has been paid or duly provided for, at a rate or rates not exceeding seven per centum (7%) per annum on any Bond in any interest payment period, said interest to be payable semiannually on January 1 and July 1 of each year, commencing January 1, 2003, will be numbered from R-1 upwards, and will mature serially on July 1 of each year as follows, to-wit:

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>PRINCIPAL YEAR</u>	<u>AMOUNT</u>
2003	\$1,115,000	2013	\$1,955,000
2004	1,180,000	2014	2,065,000
2005	1,250,000	2015	2,185,000
2006	1,320,000	2016	2,310,000
2007	1,395,000	2017	2,445,000
2008	1,475,000	2018	2,585,000
2009	1,565,000	2019	2,735,000
2010	1,650,000	2020	2,890,000
2011	1,745,000	2021	3,055,000
2012	1,850,000	2022	3,230,000

SECTION 3. Redemption Provisions. Those Bonds maturing July 1, 2013, and thereafter, will be callable for redemption by the Issuer in full at any time on or after July 1, 2012, or in part, and if less than a full maturity, then by lot within such maturity, on any interest payment date on or after July 1, 2012, at the redemption prices, expressed as a percentage of the principal amount of each Bond redeemed set forth below, together with accrued interest to the date fixed for redemption:

<u>Redemption Period (both dates inclusive)</u>	<u>Redemption Price</u>
July 1, 2012 to June 30, 2013	101-1/2%
July 1, 2013 to June 30, 2014	101%
July 1, 2014 to June 30, 2015	100-1/2%
July 1, 2015 and thereafter	100%

Official notice of such call of any of the Bonds for redemption will be given by first class mail, postage prepaid, by notice deposited in the United States mails not less than thirty (30) days prior to the redemption date addressed to the registered owner of each Bond to be redeemed at his address as shown on the registration books of the Paying Agent.

SECTION 4. Sale of Bonds. The Bonds shall be sold in the manner required by law, and in accordance with the terms of this resolution, the official Notice of Bond Sale herein set forth and the Official Statement referred to in Section 8 hereof. In advertising the Bonds for sale, the governing authority of the Issuer shall reserve the right to reject any and all bids received.

SECTION 5. Notice of Sale. The President of the Issuer be and he is hereby further empowered, authorized and directed to issue a Notice of Bond Sale and cause the same to be published as required by law, which Notice of Bond Sale shall be in substantially the following form:

**OFFICIAL  
NOTICE OF BOND SALE**

**\$40,000,000 OF SALES TAX BONDS,  
SERIES 2002**

**OF THE**

**PARISH OF BOSSIER, STATE OF LOUISIANA**

NOTICE IS HEREBY GIVEN that the Police Jury of the Parish of Bossier, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Bossier, State of Louisiana (the "Issuer"), will receive sealed bids for the purchase of Forty Million Dollars (\$40,000,000) of Sales Tax Bonds, Series 2002 (the "Bonds") at the Police Jury Room, Courthouse Building, Benton, Louisiana, until **four (4:00) o'clock p.m.**, Louisiana Time, Central Time, on **Wednesday, May 29, 2002**.

The Bonds will be issued under the authority conferred by Sub-Part F, Part III, Chapter 4, Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority supplemental thereto, for any capital purpose, for providing a reserve for such bonds and for paying the issuance costs thereof. The Bonds shall be payable solely from and secured by an irrevocable pledge and dedication of the avails or proceeds of the Issuer's one-half of one percent (1/2%) sales and use tax now being levied and collected by the Issuer pursuant to an election held in the Issuer on July 15, 2000.

The Bonds will be in fully registered form, will be dated July 1, 2002, will be in the denomination of Five Thousand Dollars (\$5,000) each, or any integral multiple thereof within a single maturity, and will bear interest from date thereof, or the most recent interest payment date to which interest has been paid or duly provided for, at a rate or rates not exceeding seven per centum (7%) per annum on any Bond in any interest payment period, said interest to be payable semiannually on January 1 and July 1 of each year, commencing January 1, 2003, will be numbered from R-1 upwards, and will mature serially on July 1 of each year as follows, to-wit:

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>
2003	\$1,115,000	2013	\$1,955,000
2004	1,180,000	2014	2,065,000
2005	1,250,000	2015	2,185,000
2006	1,320,000	2016	2,310,000
2007	1,395,000	2017	2,445,000
2008	1,475,000	2018	2,585,000
2009	1,565,000	2019	2,735,000
2010	1,650,000	2020	2,890,000
2011	1,745,000	2021	3,055,000
2012	1,850,000	2022	3,230,000

The Bonds maturing July 1, 2013, and thereafter, will be callable for redemption by the Issuer in full at any time on or after July 1, 2012, or in part, and if less than a full maturity, then by lot within such maturity, on any interest payment date on or after July 1, 2012, at the redemption prices, expressed as a percentage of the principal amount of each Bond redeemed set forth below, together with accrued interest to the date fixed for redemption:

<u>Redemption Period (both dates inclusive)</u>	<u>Redemption Price</u>
July 1, 2012 to June 30, 2013	101-1/2%
July 1, 2013 to June 30, 2014	101%
July 1, 2014 to June 30, 2015	100-1/2%
July 1, 2015 and thereafter	100%

Official notice of such call of any of the Bonds for redemption will be given by first class mail, postage prepaid, by notice deposited in the United States mails not less than thirty (30) days prior to the redemption date addressed to the registered owner of each Bond to be redeemed at his address as shown on the registration books of the Paying Agent.

The principal of the Bonds, upon maturity or redemption, will be payable at the principal corporate trust office of the Paying Agent upon presentation and surrender thereof, and except as otherwise provided in the resolution providing for the issuance of the Bonds, interest on the Bonds will be payable by the Paying Agent by check mailed by the Paying Agent to the registered owner (determined as of the 15th calendar day of the month next preceding said interest payment date) at the address as shown on the books of said Paying Agent. Said Paying Agent will be a qualified bank or trust company selected by the Issuer.

The Bonds may be transferred, registered and assigned only on the registration books of the Paying Agent, and such registration shall be at the expense of the Issuer. A Bond may be assigned by the execution of an assignment form on the Bonds or by other instruments of transfer and assignment acceptable to the Paying Agent. A new Bond or Bonds will be delivered by the Paying Agent to the last assignee (the new registered owner) in exchange for such transferred and assigned Bonds after receipt of the Bonds to be transferred in proper form. Such new Bond or Bonds must be in the denomination of \$5,000 for any one maturity or any integral multiple thereof. Neither the Issuer nor the Paying Agent shall be required to issue, register, transfer or exchange (i) any Bond during a period beginning at the opening of business on the 15th day of the month next preceding an interest payment date and ending at the close of business on the interest payment date, or (ii) any Bond called for redemption prior to maturity during a period beginning at the opening of business fifteen (15) days before the date of the mailing of a notice of redemption of such Bonds and ending on the date of such redemption.

Each bid submitted must be for the entire series of Bonds, must be on the bid form furnished by the Governing Authority without alteration or qualification, and must be accompanied by (i) a certified or cashier's check on any member of the Federal Reserve System, or (ii) a Financial Surety Bond, in the amount of Four Hundred Thousand Dollars (\$400,000) (the "Deposit") made payable to the Issuer as a guarantee that the bidders will comply with the terms of their bids. If a Financial Surety Bond is used, it must be from an insurance company licensed to issue such a bond in the State of Louisiana, and such Financial Surety Bond must be submitted to the Governing Authority or its Bond Counsel by 10:00 a.m., Louisiana (Central) time, on the date of the sale. The Financial Surety Bond must identify each bidder whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to a bidder utilizing a Financial Surety Bond, then that purchaser is required to submit its Deposit to the Issuer in the form of a wire transfer not later than 3:30 p.m., Louisiana (Central) time, on the day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the Issuer to satisfy the Deposit requirement. The Deposits of the unsuccessful bidder or bidders will be returned promptly, and the Deposit of the successful bidder or bidders will be deposited and the proceeds credited against the purchase price of the Bonds, or in the case of neglect or refusal to comply with such bid, will be forfeited to the Issuer as and for liquidated damages. No interest will be allowed on the amount of the Deposit.

The Governing Authority will meet at the place and time hereinabove set forth for the receipt of bids. The Bonds will be awarded to the bidder whose bid offers the lowest "true interest cost" to the Governing Authority, to be determined by doubling the semiannual interest rate (compounded semiannually) necessary to discount the debt service payments on the Bonds from the payment dates to July 1, 2002, such that the sum of such present values is equal to the price bid, including any premium bid but not including interest accrued to the date of delivery (the preceding calculation is sometimes referred to as the "Canadian Interest Cost Method" or "Present Value Method"). In the case of a tie bid, the winning bid will be awarded by lot.

It shall be the obligation of the successful bidder to furnish in writing to the Issuer's Bond Counsel, referenced below, the reoffering yields within three (3) business days after the date of the sale and the initial public offering prices of the Bonds not less than ten (10) business days prior to delivery of the Bonds.

The Official Statement containing pertinent information relative to the authorization, sale and security of the Bonds is being prepared and may be obtained upon its completion from the Issuer's





SECTION 6. Date and Time of Sale. This Governing Authority will meet in open and public session at the time and place set out in the Notice of Bond Sale incorporated herein, for the purpose of receiving bids for the Bonds, considering and taking action upon the bids, and taking any other action required by this resolution, or necessary to effectuate the issuance, sale and delivery of the Bonds. If any award of the Bonds shall be made, such award shall be made for not less than par and accrued interest to the highest bidder therefor, such award and highest bidder to be determined in accordance with the aforesaid Notice of Bond Sale.

SECTION 7. Bid Form and Official Statement. There shall be prepared an Official Bid Form for the submission of bids and an Official Statement which shall contain complete bidding details, security features and other pertinent information relative to the sale and issuance of the Bonds as may be deemed necessary, advisable or desirable, which Official Bid Form and Official Statement shall be distributed to all prospective bidders and other interested parties.

SECTION 8. State Bond Commission. Application is hereby formally made to the State Bond Commission for consent and authority for the Issuer to issue, sell and deliver the Sales Tax Bonds at a rate or rates not exceeding 7% per annum and to be sold at a discount not more than 1% of the principal amount of the issue. A certified copy of this resolution shall be forwarded to said State Bond Commission by the Parish or the Parish's Bond Counsel, together with a letter requesting the prompt consideration and approval of this application.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Hank Meachum, Jeff Rogers, Jesse Williams, Winfred R. Johnston, Henry Mitchell, Rick Avery, Jimmy Cochran, Brad Cummings, William Altimus, Jerome Darby, Wayne Hammack, Eddy Shell

NAYS: None

ABSENT: None

And the resolution was declared adopted on this, the 20th day of March, 2002.

                  /s/ Cheryl G. Martin                    
Secretary

                  /s/ William Altimus                    
President

STATE OF LOUISIANA

PARISH OF BOSSIER

I, the undersigned Secretary of the Police Jury of the Parish of Bossier, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by said Police Jury on March 20, 2002, authorizing the advertising for sealed bids for the purchase of Forty Million Dollars (\$40,000,000) of Sales Tax Bonds, Series 2002, of the Parish of Bossier, State of Louisiana, and providing for other matters in connection therewith

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of said Police Jury at Benton, Louisiana, on this, the 20th day of March, 2002.

(SEAL)

Secretary

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**Motion was made by Mr. Rogers, seconded by Mr. Darby, to deviate from the agenda to add Ms. Teri Bryant, LSU Cooperative Extension Service. Motion carried unanimously.**

Ms. Bryant requested that the police jury consider the purchase of a new work-station for the lead secretary in their office, at an estimated cost of \$1,500. She stated that Mr. Firth, Purchasing Manager, has reviewed the request with Mr. Joe Barrett, County Agent.

Mr. Firth stated that the proposed desk is a modular type with a large hutch. He stated that it will be centrally located, which allows other employees in the office to access the printer. Mr. Firth stated that the purchase of this desk will benefit the entire staff. **Motion was made by Mr. Mitchell, seconded by Mr. Hammack, to approve an expenditure of up to \$1,500 for the purchase of a desk for the LSU Cooperative Extension Service office, with funds to come from the General Fund. Motion carried unanimously.** Mr. Firth advised that he has obtained a cost estimate from M. L. Bath, and it was requested that he also obtain a quote from Stuart's, Inc.

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**Motion was made by Mr. Avery, seconded by Mr. Hammack, to deviate from the agenda to add Ms. Renee Hall, Willow Lake Development. Motion carried unanimously.**

Ms. Renee Hall, Willow Lake Development, addressed the jury regarding the proposed development of Willow Lake, Unit No. 1. She advised that the development is designed as a retirement community located at the corner of Vanceville Road and Airline Drive. Ms. Hall stated that sewer lines for the development must be run south along Airline Drive to Cypress Pointe Apartments, to tie into Bossier City's sewer system. She stated that due to the proposed widening of Airline Drive, the laying of sewer lines was delayed in an effort to avoid the expense of relocating the lines during the expansion project. Ms. Hall stated that they plan to locate the sewer lines within the new right-of-way, but right-of-way acquisition for the Airline Drive project is not complete. She further stated that initially SWEPCO provided them a cost estimate through an incentive program, but to qualify, it was required that development begin no later than November, 2001. They have since provided a much higher cost estimate.

Ms. Hall stated that as these issues have placed a big burden on their total expenditures, they have contacted the Louisiana Department of Economic Development for assistance with infrastructure expenses. She stated that because these utilities will be dedicated to the City of

Bossier City as public utilities, they have been advised that grant funds may be available to assist them with these expenses. Ms. Hall stated that the submission of an application to the Louisiana Department of Economic Development requires a sponsoring entity, and requested that the police jury serve as the supporting entity. She stated that an application for \$213,000 for sewer and electrical expenses is being considered, and advised that if approved, grant funds will be forwarded to the police jury. **Motion was made by Mr. Rogers, seconded by Mr. Williams, to sponsor an application by D & R Properties of LA, LLC, to the Louisiana Department of Economic Development for grant funds in the amount of \$213,000 for infrastructure expenses in the development of Willow Lake, Unit No. 1. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of March, 2002, that it does hereby approve and support an application to the Louisiana Department of Economic Development on behalf of D & R Properties, L LC, for grant funds in the amount of \$213,000 for infrastructure expenses in the development of Willow Lake, Unit No. 1.

The resolution was offered by Mr. Rogers, seconded by Mr. Williams. Upon unanimous vote, it was duly adopted on this 20th day of March, 2002.

CHERYL G. MARTIN  
SECRETARY-TREASURER

BILL ALTIMUS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Irvin Grant, Supervisor at the Bossier Parish Juvenile Detention Center, reported that Fibrebond is making various repairs at the facility.

Mr. Grant referred to training for detention center employees, stating that he has been advised that 20-25 people are required to start a class through the Caddo Training Center. Mr. Jackson, Parish Attorney, advised that he will pursue this matter. There was brief discussion on employee overtime and work scheduling to accommodate the two-week training session.

Mr. Grant presented facility statistics for the month of February, 2002.

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**Motion was made by Mr. Williams, seconded by Mr. Cochran, to accept the bid of Shreveport Tractor, Inc., in the amount of \$30,077, for the purchase of one four-wheel drive tractor for the Bossier Parish Highway Department, in accordance with bids opened and read**

**aloud on March 6, 2002. Motion carried unanimously.** Mr. Woodward advised that this is the only bid received, and meets all bid specifications.

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**Motion was made by Mr. Cummings, seconded by Mr. Hammack, to accept the low bid of Shreveport Truck Center for the purchase of one 12-14 yard dump truck for the Bossier Parish Highway Department, in accordance with bids opened and read aloud on March 6, 2002. Motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Shreveport Mack/Kenworth	\$52,995.00
Shreveport Truck Center	\$51,629.00
Rush Truck Center	\$57,991.00
Twin State Trucks, Inc.	\$53,595.00

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Mr. Woodward advised that the low bid of Head & Engquist Equipment received on March 6, 2002, for the purchase of one pneumatic tire roller, does not meet bid specifications. Mr. Rowe, Director of Public Works, stated that the equipment bid by Head & Engquist is not center articulated, as required in bid specifications, and recommended that the bid of Scott Construction Equipment be accepted for this equipment item.

**Motion was made by Mr. Darby, seconded by Mr. Johnston, to accept the bid of Scott Construction Equipment, low bidder meeting specifications, for the purchase of one pneumatic tire roller for the Bossier Parish Highway Department, in accordance with bids received on March 6, 2002. Motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Head & Engquist Equipment	\$42,860.00
Scott Construction Equipment	\$45,267.00

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**Motion was made by Mr. Mitchell, seconded by Mr. Avery, to accept the bid of Scott Construction Equipment in the amount of \$28,475, for the purchase of one self-propelled road sweeper for the Bossier Parish Highway Department, in accordance with bids received on March 6, 2002. Motion carried unanimously.** Mr. Woodward advised that the bid of Scott Construction Equipment is the only bid received, and meets all bid specifications.

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**Motion was made by Mr. Avery, seconded by Mr. Mitchell, to accept the low bid of**

**Scott Construction Equipment for the purchase of one double drum vibratory roller for the Bossier Parish Highway Department, in accordance with bids opened and read aloud on March 6, 2002. Motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Head & Engquist Equipment	\$82,610.00
Scott Construction Equipment	\$71,898.00

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Mr. Jackson, Parish Attorney, reported that State's travel law allows for high travel costs in New Orleans. The 2002 NACo Conference is scheduled in New Orleans in July, and the 2003 Police Jury Association Convention is scheduled in New Orleans. **Motion was made by Mr. Williams, seconded by Mr. Mitchell, to increase the current daily meal allowance from \$30 to \$50 for travel to events held in New Orleans only; in travel to other areas, the daily meal allowance will remain at \$30. Motion carried, with Mr. Rogers opposing.**

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**Motion was made by Mr. Hammack, seconded by Mr. Avery, to reappoint Mr. Vince DeFatta to the Bossier City-Parish MPC Board of Directors, for a six-year term which expires April 1, 2008. Motion carried unanimously.**

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Jurors reviewed the proposed three-year road program. Mr. Hammack referred to the Robinson Road, which is scheduled for overlay in 2004, advising that there have been problems in the past in obtaining right-of-way along Robinson Road. He recommended that Mr. Woodward pursue the acquisition of right-of-way along Robinson Road now. **Motion was made by Mr. Hammack, seconded by Mr. Meachum, to authorize Mr. Woodward to proceed with acquisition of right-of-way along the Robinson Road. Motion carried unanimously.**

After discussion, **motion was made by Mr. Rogers, seconded by Mr. Hammack, to adopt the three-year road program, as follows. Motion carried unanimously.**

**3-YEAR ROAD OVERLAY PROGRAM**

ROAD NAME	TOTAL MILES	CONTRACT MILES	PARISH MILES	COMMENT
<b>2002</b>				
Allentown Road	0.60		0.60	
Amy Lane	0.50		0.50	
Atkins Clark Road	1.00		1.00	
Boler Road	1.30		1.30	
Buckshot Road	0.60		0.60	
Cannon Road	0.10		0.10	
Cat Island Road	0.30		0.30	
Cedar Creek Circle	0.10		0.10	
Chinanook Road	1.00		1.00	
Cooper Road	0.20		0.20	
Courtney Lane	0.50		0.50	
Fernwood Circle	0.15		0.15	
Fox Run Circle	0.10		0.10	
Gary Rex Circle	0.15		0.15	
Hawkins Road	0.10		0.10	
Hillcrest Road	0.35		0.35	
Lakeway Blvd.	0.80		0.80	
Lindsey Road	0.40		0.40	
Midsouth Loop	0.30		0.30	
Plain Dealing Lake Road	1.45		1.45	
Princeton Road	1.80		1.80	
River Ridge Subdivision	1.00		1.00	
Rocky Mount Road	2.00		2.00	
Rye Circle	0.30		0.30	
Slack Road	0.50		0.50	
Stinson Road	1.80		1.80	
Vickers Road	0.70		0.70	
Wood Fox Circle	0.15		0.15	
Woodstock Drive	0.10		0.10	
Kingston Road	1.70	1.70		
Martin Road	5.00	5.00		
Sligo Road	5.20	5.20		
<b>TOTAL</b>	<b>30.25</b>	<b>11.90</b>	<b>18.35</b>	
<b>2003</b>				
Buckhall Road	0.80		0.80	
Camp Joy Road	1.50		1.50	
Cindy Lane	0.20		0.20	
Clements Road	0.50		0.50	
Conley Lane	0.20		0.20	
Country Lane	0.80		0.80	
Crawford Road	0.30		0.30	
Finley Road	1.10		1.10	
Franklin Street	0.40		0.40	
Goodman Springs Road	1.60		1.60	
Jackie Byrd Road	0.50		0.50	
John Brooks Road	0.70		0.70	
Lakewood Point	1.20		1.20	
Lynn Road	0.75		0.75	
Magill Road	0.50		0.50	
Oaklawn Drive	0.40		0.40	

Randy Lane	0.30		0.30
Sherwood Lane	0.20		0.20
South Lakeshore	0.30		0.30
Thomas Jones Road	0.50		0.50
Wells Road	0.80		0.80
Whittington Cutoff Road	0.55		0.55
Whittington Road	1.50		1.50
Winfield Road	1.50		1.50

Airline Drive	1.65	1.65	
Carterville Road	2.00	2.00	
Dutch John Road	2.00	2.00	
Parks Road	3.60	3.60	

<b>TOTAL</b>	<b>26.35</b>	<b>9.25</b>	<b>17.10</b>
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**2004**

Ballard Road	0.70		0.70
Barnes Drive	0.15		0.15
Booker Road	1.00		1.00
Boyce Circle	0.10		0.10
Cedar Brook Lane	0.20		0.20
Coleman Road	1.30		1.30
Dixon Barnett Road	0.30		0.30
Elm View	0.30		0.30
Farmer Road	0.50		0.50
Ford Road	1.60		1.60
Gray Circle	0.10		0.10
Jester Road	0.30		0.30
Jones Road	0.40		0.40
Lintwin Circle	0.90		0.90
Lynn Street	0.20		0.20
Marshall Road	0.30		0.30
Oakridge Lane	0.40		0.40
Robinson Road	0.50		0.50
Sandstone Drive	0.25		0.25
Sistrunk Lane	0.20		0.20
South Lakeshore Drive	0.40		0.40
South Marshall Road	0.20		0.20
South Meadow Lane	0.50		0.50
Stiles Road	0.50		0.50
Stroud Road	0.35		0.35
Thomas Jones Road	0.50		0.50
Thornton Road	0.80		0.80
Walker Chapel Road	2.00		2.00
Wilson Lane	0.50		0.50

Off Hwy 157

Johnson Koran Road	5.00	5.00	
Old Plain Dealing Road	3.00	3.00	

<b>TOTAL</b>	<b>23.45</b>	<b>8.00</b>	<b>15.45</b>
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<b>GRAND TOTAL</b>	<b>80.05</b>	<b>29.15</b>	<b>50.90</b>
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**Motion was made by Mr. Meachum, seconded by Mr. Johnston, to approve the following applications for a 2002 Bossier Parish beer license, subject to approval by the Bossier Parish Health Department. Motion carried unanimously.** The applications have been approved by the Bossier Parish Sheriff's Department.

(1) The application of Harold Rosbottom, Jr., Highway 80 Truck Stop, LLC, for a 2002 Bossier Parish beer license at Taylor's Bar & Grill, Highway 154, Elm Grove, LA.

(2) The application of Harold Rosbottom, Jr., Highway 80 Truck Stop, LLC, for a 2002 Bossier Parish beer license at Taylor's Grocery, Highway 154, Elm Grove, LA.

(3) The application of Harold Rosbottom, Jr., Highway 80 Truck Stop, LLC, for a 2002 Bossier Parish beer license at Barbershop Bar & Grill, Highway 154, Elm Grove, LA.

(4) The application of Harold Rosbottom, Jr., Highway 80 Truck Stop, LLC, for a 2002 Bossier Parish beer license at Taylor's Cafe, Highway 154, Elm Grove, LA.

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Ms. Jessica Monk, Greater Bossier Economic Development Foundation, requested that the police jury approve the sale of 1.536 acres in the Viking Drive Industrial Park to the Coordinating and Development Corporation for \$12,000 per acre for location of a Business and Industry Service Center. Mr. Altimus stated that he understands that the Coordinating and Development Corporation will lease this property to the State for use by the Department of Labor. Ms. Monk advised that if the Department of Labor should vacate the property at a future date, the Coordinating and Development Corporation will retain ownership. **Motion was made by Dr. Shell, seconded by Mr. Meachum, to approve the sale of 1.536 acres in the Viking Drive Industrial Park to the Coordinating and Development Corporation for \$12,000 per acre, and to authorize the President to execute all necessary documents. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of March, 2002, that the President of the Bossier Parish Police Jury be and is hereby authorized to sign on behalf of the Bossier Parish Police Jury, the deed for the sale of a 1.536-acre tract of land in the Viking Drive Industrial Park, Bossier City, Bossier Parish, Louisiana, to the Coordinating and Development Corporation, for a price of \$12,000 per acre.

The resolution was offered by Dr. Shell, seconded by Mr. Meachum. Upon vote, it was duly adopted on this 20th day of March, 2002.

CHERYL G. MARTIN  
SECRETARY-TREASURER

BILL ALTIMUS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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**Motion was made by Mr. Johnston, seconded by Mr. Avery, to approve the subdivision of a large tract of land located in Section 8, Township 22 North, Range 13 West, Bossier Parish, LA, along Highway 2 and Lake Farm Road, west of Plain Dealing, into four tracts. Motion carried unanimously.**

\*\*\*

There was discussion of the transfer of ownership of property located on Coleman Street in downtown Bossier City to the Bossier Parish Police Jury. Mr. Hammack stated that he understood when the police jury transferred ownership of this property to the City of Bossier City for location of Bossier Parish Community College, it was stipulated that if the college was not built within three years, ownership would revert back to the police jury. He stated that the three year period has expired, and requested that the police jury reclaim ownership of this property. **Motion was made by Mr. Hammack, seconded by Mr. Meachum, to reclaim ownership of property on Coleman Street transferred to the City of Bossier City for the location of Bossier Parish Community College, with no funds to be expended by the Bossier Parish Police Jury. Mr. Rogers offered an amendment to the motion, that this matter be pursued in accordance with the original transfer agreement.**

After discussion, motion and second were withdrawn. **Motion was made by Mr. Meachum, seconded by Mr. Hammack, to table this matter for discussion later in the meeting. Motion carried unanimously.**

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**Motion was made by Dr. Shell, seconded by Mr. Hammack, to deviate from the agenda to add Ms. Stephanie Edmiston, Bossier City-Parish MPC Executive Director. Motion carried unanimously.**

Ms. Edmiston reported on amendments to regulations pertaining to off-premise advertising. She stated that workshops were held with representatives of the advertising industry. Ms. Edmiston stated that it has been recommended in the Master Plan development, that Bossier City consider underground utilities in future development. She stated that they hope to reduce sign clutter and overhead utilities.

Ms. Edmiston stated that old abandoned billboards must be removed if vacant for more than six months. She stated that the sign panel must be fully covered.

There was discussion of distance requirements. Ms. Edmiston stated that the board size, height, etc., is used in determining the distance requirement. She stated that for non-interstate signs distance is measured from board to board, but that distance requirements along an interstate highway are wider. Ms. Edmiston stated certification of distancing must be provided.

These amendments will be considered by the police jury at a later date.

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Mr. Jackson, Parish Attorney, requested that the police jury approve the deed with Bayou State Timber in connection with the sale of timber on 22.89 acres at the maximum security jail site. **Motion was made by Mr. Johnston, seconded by Mr. Rogers, to approve the deed for the sale of timber on 22.89 acres at the maximum security jail site on Old Plain Dealing Road to Bayou State Timber, and to authorize the President to execute said deed. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of March, 2002, that it does hereby approve the deed for the sale of timber on 22.89 acres at the maximum security jail site on Old Plain Dealing Road to Bayou State Timber, in accordance with bids received on March 6, 2002, and does authorize the President to execute said deed on its behalf.

The resolution was offered by Mr. Johnston, seconded by Mr. Rogers. Upon vote, it was duly adopted on this 20th day of March, 2002.

CHERYL G. MARTIN  
SECRETARY-TREASURER

BILL ALTIMUS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Mr. Jackson advised that he has reviewed the lease with the U. S. Department of Agriculture for the leasing of office space in the courthouse annex, and recommended approval.

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Mr. Jackson reported that he has reviewed the contract agreement from Benton & Brown, Inc. for furnishing materials in connection with the FY2000-2001 LCDBG Street Project Contract II - Road Base Materials, and recommended approval of the contract agreement, as presented.

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Mr. Jackson stated that has reviewed the contract with Coyle Engineering Co., Inc., for architectural services for the proposed expansion of the Plain Dealing Library, and requested that the jury approve the contract subject to resolving three contract items. **Motion was made by Mr. Johnston, seconded by Dr. Shell, to approve the contract with Coyle Engineering Co., Inc., for architectural services for the proposed expansion of the Plain Dealing Library, subject to resolving all contract items. Motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Avery, seconded by Mr. Hammack, to authorize the President to execute the contract with Martin Marietta Materials of LA, Inc., for the Kingston Road Improvements Project. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of March, 2002, that it does hereby authorize the President to execute on its behalf, the contract with Martin Marietta Materials of LA., Inc., for the Kingston Road Improvements Project.

The resolution was offered by Mr. Avery, seconded by Mr. Hammack. Upon vote, it was duly adopted on this 20th day of March, 2002.

CHERYL G. MARTIN  
SECRETARY-TREASURER

BILL ALTIMUS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Stephanie Edmiston, Bossier City-Parish MPC Executive Director, advised that proposed legislation will be introduced in the upcoming Special Session of the Louisiana Legislature, which provides for an increase in the number of members on the planning commission from five members to seven members.

\*\*\*

**Motion was made by Mr. Hammack, seconded by Mr. Mitchell, to adjourn into executive session to discuss the following:**

- 1) Contract negotiations with the City of Bossier City on the transfer of ownership of property in downtown Bossier City to the Bossier Parish Police Jury.**
- 2) Contract negotiations with URS Corporation**
- 3) Three potential expropriation matters; Charlene Atkins Sonnier, Miciotto Properties, L.P., and Charles E. Danner, et ux**
- 4) The Germany's of Bossier Parish, regarding tax assessment on Valerie Lane**

**Motion carried unanimously.**

\*\*\*

The meeting was reconvened and called to order by the President. **Motion was made by Mr. Rogers, seconded by Mr. Williams, to employ the services of Foley & Judell, to provide legal services on the Valerie Lane Improvements Project, due to potential litigation in this matter.**

**Motion carried unanimously.**

**Motion was made by Mr. Cummings, seconded by Mr. Hammack, to remove from the table for discussion, the matter of the transfer of ownership of property on Coleman Street in downtown Bossier City to the Bossier Parish Police Jury. Motion carried unanimously.**

**Motion was made by Mr. Cummings, seconded by Mr. Meachum, to request that the City of Bossier City transfer ownership of property located in downtown Bossier City back to**

**the Bossier Parish Police Jury, with the stipulation that if the police jury sells this property, the City of Bossier City will be reimbursed any funds expended in connection with this property, up to \$100,000. Motion carried unanimously.**

\*\*\*

Mr. Woodward presented an invoice from Alliance, Inc., in connection with the courthouse addition/renovation project, advising of a proposed increase in the cost of construction. He stated that an actual fee for the project is not known until actual construction begins. Mr. Fisher stated that the revised construction cost is based on Scheme "C", as proposed by URS Corporation, to include a vehicular sally port and building skin.

Mr. Bob Fisher, Alliance, Inc., stated that although there was never an official vote of the jury approving the new construction budget, they understood that they were to proceed. Mr. Fisher stated that their fee will be based on actual building cost, with any adjustments. After discussion, **motion was made by Mr. Rogers, seconded by Mr. Darby, to approve \$22,193,885 as a potential construction budget for the courthouse addition/renovation project. Motion carried unanimously.**

Mr. Fisher advised that a meeting is tentatively scheduled at 6:30 p.m., on April 4, 2002, at the Bossier Parish Library History Center, to review floor plan revisions.

\*\*\*

Mr. Woodward presented correspondence from the Clean Air Citizens Advisory Committee, advising that two ozone readings in the Shreveport-Bossier area during the summer 2000 exceeded the one hour ozone standard. Mr. Woodward advised that it takes at least four exceedances over a three year period to trigger a possible "non-attainment" designation. He stated that the Environmental Protection Agency has recently adopted a stricter ozone standard in which attainment status is based on an eight hour, rather than one hour, average.

\*\*\*

**Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to adopt a resolution placing the Merritt Road bridge over White Oak Branch, and the Leila Road bridge over Boggs Creek, on the Federal Off-System Bridge Rehabilitation and Replacement Program Priority List for 2001-2003. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury on this 20th day of March, 2002, that it does hereby approve placement of the following bridges in Bossier Parish on the Federal Off-System Bridge Rehabilitation and Replacement Program Priority List for 2001-2003.

Structure Number:	Report No.:	Street Name and Name of Waterway:
PO832404933861	040099	Merritt Road bridge at White Oak Branch
PO832587933911	300496	Leila Road bridge at Boggs Creek

The resolution was offered by Mr. Johnston, seconded by Mr. Mitchell. Upon unanimous vote, it was duly adopted on this 20th day of March, 2002.

CHERYL G. MARTIN  
SECRETARY-TREASURER

BILL ALTIMUS, PRESIDENT  
BOSSIER PARISH POLICE JURY

\*\*\*

Mr. Woodward presented correspondence from NTB Associates, Inc., advising that the cost to provide rumble strips on Kingston Road is \$0.28 per foot, for a total cost of \$4,194.40. An expenditure of up to \$5,000 for rumble strips on Kingston Road, was approved by the police jury on February 6, 2002.

Mr. Woodward stated that the contractor for the Kingston Road Improvement Project has also requested an additional \$2,500 for additional mobilization. NTB Associates, Inc., has recommended denial of this request. The jury concurred.

\*\*\*

Mr. Woodward presented a request from Mr. Keith Norwood, Director of Maintenance/Purchasing for the Bossier Parish School Board, for the police jury's assistance in the following projects:

- 1) Requested that the police Jury provide the labor for overlay of the play court at Kerr Elementary, with the School Board providing the materials; similar request also received for Bellaire Elementary.
- 2) Construction of a practice track at Plain Dealing High School
- 3) Assistance in the asphalt overlay of driveway areas at Benton, Princeton and Plain Dealing
- 4) Providing a rear emergency exit to Houghton Middle School.

Mr. Altimus stated that it was the original intent of the proposed recreation assistance program that each juror determine which projects he wants to pursue. Mr. Altimus recommended that a letter be sent to the School Board advising them that the police jury is interested in assisting them, but that specific requests should go to the juror representing that school's district.

Mr. Rogers referred to past assistance to the School Board, such as overlay projects, and stated that the Administrator and the Director of Public Works should be able to determine if a request is within budget. He stated that some of these routine maintenance requests should be at the discretion of Mr. Rowe and Mr. Woodward.

\*\*\*

Mr. Woodward presented correspondence from Northeast Bossier Parish Fire District No. 5, advising that Mr. Joe Covington has asked to be taken off the Board of Commissioners. He further stated that it is requested that Mr. Alton Lewis be replaced on the Board of Commissioners, as he has attended only one meeting in two years. **Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to accept the resignation of Mr. Joe Covington from the Board of Commissioners for Northeast Bossier Parish Fire District No. 5, and appoint Mr. Jerry Huddleston to fill his unexpired term**



**which expires 12/31/03, and to appoint Ms. Carla Craft to replace Mr. Alton Lewis, term to expire 12/31/02. Motion carried unanimously.**

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Mr. Woodward presented correspondence from Ms. Wanda Bennett, Bossier Parish Communications District, advising that Mr. Norman Corkran, police jury appointee to the E911 Board of Directors, has advised that he is unable to continue serving. An appointment to replace Mr. Corkran will be made at a later date.

\*\*\*

Mr. Woodward advised of complaints regarding smoking in the stairwells on the fifth floor, stating that current regulations prohibit smoking in all stairwells on the first through fourth floors only. **Motion was made by Mr. Meachum, seconded by Mr. Rogers, to amend current regulations to prohibit smoking in all stairwells on the first through fifth floors of the courthouse. Motion carried unanimously.**

ORDINANCE NO. 3813

AN ORDINANCE TO AMEND ORDINANCE NO. 3079 OF MAY 23, 1989, AS AMENDED BY ORDINANCE NO. 3478 OF FEBRUARY 12, 1997, WHICH PROHIBITS SMOKING IN ALL CORRIDORS, ALL RESTROOMS, ALL STAIRWELLS, AND ALL PUBLIC MEETING AREAS ON THE FIRST THROUGH FOURTH FLOORS OF THE BOSSIER PARISH COURTHOUSE, TO ALSO PROHIBIT SMOKING IN ALL STAIRWELLS ON THE FIFTH FLOOR OF THE BOSSIER PARISH COURTHOUSE.

BE IT ORDAINED, by the Bossier Parish Police Jury in regular and legal session convened on this 20th day of March, 2002, that Section 1 of Ordinance No. 3079 of May 23, 1989, as amended by Ordinance No. 3478 of February 12, 1997, be and is hereby amended to read as follows:

SECTION 1. From and after the effective date of this ordinance, it shall be unlawful for any person to smoke any form of tobacco in any corridor, restroom, stairwell or public meeting room on the first floor through the fifth floor of the Bossier Parish Courthouse.

BE IT FURTHER ORDAINED, etc., that all other provisions of Ordinance No. 3079, as amended by Ordinance No. 3478 of February 12, 1997, shall remain in full force and effect.

The ordinance was offered by Mr. Meachum, seconded by Mr. Rogers. Upon unanimous vote, it was duly adopted on this 20th day of March, 2002.

CHERYL G. MARTIN  
SECRETARY-TREASURER

BILL ALTIMUS, PRESIDENT  
BOSSIER PARISH POLICE JURY

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There was discussion regarding the use of employee access cards and security issues. The matter was referred to the Policy and Procedures Committee for review.

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Mr. Woodward advised that Congressman Jim McCrery has submitted a request to the Acting Director of the Bureau of the Census for an update regarding the status of the police jury's request for review of the 2000 census count for Bossier Parish.

\*\*\*

Mr. Woodward advised that Mr. Jack Bond has installed a 12 inch culvert across the front of his property on Pine Ridge Drive in Bay Hills Subdivision. He stated that Mr. Bond originally obtained culvert permits for one 15-inch culvert and one 18-inch culvert, but has since replaced them with 263 feet of 12-inch pipe.

**Motion was made by Mr. Cummings, seconded by Mr. Hammack, to request that Mr. Bond remove the 12-inch pipe, and if he does not comply, legal action will be pursued. Motion carried unanimously.**

\*\*\*

Mr. Woodward presented a video of a dilapidated building and trash located behind the Circle K Store at Bodcau Station Road and Highway 80. **Motion was made by Mr. Rogers, seconded by Mr. Mitchell, to request that the owner bring the property into compliance with property standards regulations, and if he does not comply, to schedule the property for condemnation proceedings in accordance with property standards regulations. Motion carried unanimously.**

\*\*\*

Mr. Meachum discussed the Firefighters' Retirement System, reporting that he has been advised of a substantial increase in the employer contribution rate. Mr. Meachum stated that this will result in a tremendous expense to local fire districts, and requested that more information be obtained. **Motion was made by Mr. Meachum, seconded by Mr. Hammack, to obtain additional information regarding a substantial increase in the employer's contribution to the Firefighter's Retirement System. Motion carried unanimously.**

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There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 20th day of March, 2002, the meeting was adjourned by the President at 5:40 p.m.

CHERYL G. MARTIN  
SECRETARY-TREASURER

BILL ALTIMUS, PRESIDENT  
BOSSIER PARISH POLICE JURY