

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
February 20, 2002

The Bossier Parish Police Jury met in regular and legal session on this 20th day of February, 2002, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Bill Altimus, called the meeting to order. The invocation was given by Mr. Dennis Woodward and the pledge of allegiance was led by Mr. Henry Mitchell. The Secretary-Treasurer, Cheryl Martin, called the roll, with Mr. Hammack absent and excused, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Dr. Eddy Shell
Mr. Wayne Hammack, absent	Mr. Jesse Williams

Others present were Mr. Dennis Woodward, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Cheryl Martin, Secretary-Treasurer.

Motion was made by Mr. Williams, seconded by Mr. Cummings, to adopt the minutes of the January 2, 2002, regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Meachum, seconded by Mr. Cummings, to adopt the minutes of the January 16, 2002, regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Rogers, to deviate from the agenda, to consider the following item of business. Motion carried unanimously.

Mr. Cochran, Insurance Committee Chairman, advised that the Insurance Committee is currently reviewing proposals for group health insurance. He requested that the consulting firm of Moreman Moore & Co., Inc., be authorized to review the proposals and make a recommendation to the jury. **Motion was made by Mr. Avery, seconded by Mr. Mitchell, to obtain a cost estimate from Moreman Moore & Co., Inc., for providing a comparative review of proposals for police jury employee group health insurance. Motion carried unanimously.** Mr. Firth, Purchasing Manager, is to contact Moreman Moore & Co., Inc. and report his findings later in the meeting.

(See page 5.)

Ms. Wanda Bennett, Bossier Parish E911 Executive Director, and Mr. Jeff DeLaune, Bossier City/Parish appointee to the E911 Board of Directors, addressed the jury. The terms of Mr. Jeff DeLaune, Mr. James Williams, and Mr. Norm Corkran on the Bossier Parish Communications District No. 1 Board of Directors, will each expire on March 28, 2002.

Ms. Bennett advised that police jury appointee, Mr. Norm Corkran, is unable to attend today's meeting. She advised that Mr. Corkran has been a valuable member of the board and is willing to continue serving. Ms. Bennett stated that Mr. James Williams, Bossier City/Parish appointee is out of town. She advised that Mr. Williams has served on the E911 Board since its creation, and provides excellent assistance in technology issues. Ms. Bennett stated that Mr. Williams is willing to continue serving.

Ms. Bennett commended Mr. DeLaune, attorney, for his assistance and service.

Ms. Bennett discussed wireless communications, advising that technology is moving forward. She stated that Bossier E911 is delaying further update of its current equipment, pending future changes. Ms. Bennett advised that legislation is in place which provides for an increase in charges to wireless customers for 911 service, but stated that Bossier E911 will not increase its current monthly fee for wireless customers.

Mr. DeLaune thanked the police jury for its consideration in reappointing him to the E911 Board. He stated he has been very impressed with the operation of Bossier E911.

Mr. Richard Christian, police jury appointee to the Cypress-Black Bayou Recreation and Water Conservation District, addressed the jury. Mr. Christian reported that efforts are being made to clean up the park area and repair damages from the April 3, 1999 tornado. He reported that the new Executive Director, Mr. Mike Kling, is doing an excellent job. Mr. Christian stated that they are making efforts to update facilities and infrastructure at the park.

Ms. Tomekia Armstrong, Bossier Parish Juvenile Detention Center, presented monthly statistics for the facility for the month of January, 2002.

Sealed bids were opened and read aloud for the purchase of one five-yard dump truck for the Bossier Parish Highway Department, as follows:

Bidder:	Bid Amount:
Twin State Trucks, Inc.	\$39,100.00
Allen Truck Sales, Inc.	\$41,023.00
Shreveport Truck Center	\$43,200.00

Motion was made by Mr. Darby, seconded by Dr. Shell, to take the bids under advisement, to be tabulated and awarded at the March 6, 2002 regular meeting. Motion carried unanimously.

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Angelwood Village Subdivision, located in Section 8, Township 17 North, Range 11 West, Bossier Parish, LA. Ms. Ruth Vrana and Ms. Janet Wolfe, developers, were present. There being no opposition, **motion was made by Mr. Meachum, seconded by Mr. Johnston, to approve the plat of the proposed development of Angelwood Village Subdivision. Motion carried unanimously.** Mr. Woodward advised that a formal plat is needed for execution.

Mr. Meachum reported that he and Mr. Rowe, Public Works Director, inspected Franwood Road and Silverwood Trail in Fernwood Estates Subdivision, advising that each road is approximately .3 mile long. Mr. Meachum stated that both Franwood Road and Silverwood Trail are in need of repair, but recommended that Silverwood Trail be accepted into the parish road system first, as a gravel road. **Motion was made by Mr. Meachum, seconded by Dr. Shell, to accept Silverwood Trail, which is located in Mr. Meachum's district, subject to the acquisition of right-of-way.**

There was discussion on the motion. Dr. Shell discussed regulations which allow each juror to request the inclusion of three gravel roads per calendar year, with the total mileage of all three roads per juror not to exceed three road miles, stating that a change in the mileage limit should be considered.

Votes were cast on Mr. Meachum's motion to accept Silverwood Trail into the parish road system, subject to the acquisition of right-of-way. Motion carried unanimously.

Mr. Avery stated that he is willing to allow Mr. Meachum to use a portion of his allocated annual road mileage to allow the acceptance of Franwood Road at this time also. After discussion, **motion was made by Mr. Avery, seconded by Mr. Meachum, to approve the acceptance of Franwood Road into the parish maintenance system, as a gravel road, with the road mileage for Franwood Road to be deducted from Mr. Avery's annual allowable road mileage. Motion carried, with Mr. Cummings opposing.** The acceptance of Franwood Road is subject to the acquisition of required right-of-way.

Mr. Williams reported that the matter of a property standards violation on property owned by Mr. Clarence Cobb at 210 James Street and 1034 Cattleman's Trail, has been referred to the Parish Attorney for handling. No action was taken.

Mr. Woodward presented an Engineers Report for the proposed Valerie Lane Street Improvements Project, advising that this report sets forth the assessment amounts for each lot in Jeanie Lee Estates, Units No. 1 and 2. It was decided that assessment amounts will be due and payable on the 1st of the year following project completion. **Motion was made by Mr. Rogers, seconded by Mr. Meachum, to approve the Engineers Report for the Valerie Lane Street Improvements Project, as presented by Mr. Woodward, and that assessment amounts will be due on the 1st of the year following project completion. Motion carried unanimously.**

Mr. Bobby Ostteen, URS Corporation, presented an update on the courthouse renovation/jail construction projects. Mr. Altimus discussed a meeting with URS Corporation regarding a review of the schematic design of the proposed maximum security jail, advising that he is very impressed with the progress made. Mr. Ostteen stated that to date, the project is under budget, and that it could go out for bid as early as October, 2002. He presented photographs of the proposed jail facility, advising that all cells are designed to accommodate two bunks, but that initial plans do not call for the installation of two bunks per cell. Mr. Avery suggested that it may be more cost effective to install the additional bunks now than in the future. Dr. Shell agreed, and recommended that additional cost for these bunks be included. Mr. Ostteen reported that the next phase of the jail

project will include contracts for the utility system, preparation of the site area, and for the actual building construction.

There was discussion of the advertising for bids for the project. Mr. Rogers recommended that local businesses be notified.

Mr. Ostteen referred to the recent archaeological survey of the jail site, advising that the state must identify and assign a number to all artifacts found at the site of the farmstead discovered on the property. He stated that clearing work can be done near the farmstead, but must be monitored.

Dr. Shell reported on a meeting of the Parks and Recreation Committee regarding the proposed creation of a parishwide advisory group to address issues relating to providing recreation facilities within the parish. He stated that it is recommended that the proposed advisory group be comprised of a representative of the Bossier Parish School Board, the police jury and the City of Bossier City, and that Mayor Dement has indicated that he will appoint a representative. Dr. Shell stated that in order to maintain balance, it is recommended that the police jury president also appoint a representative. Dr. Shell stated that it is recommended that an interagency agreement be prepared. **Motion was made by Dr. Shell, seconded by Mr. Williams, to advise Mayor Dement of the committee's recommendations. Motion carried unanimously.**

Motion was made by Mr. Cummings, seconded by Mr. Avery, to authorize payment of accounts payable invoices for the month of January, 2002. Motion carried unanimously.

Mr. Cochran reported that Moreman Moore & Co. Inc., has advised that they will provide a comparative review of proposals for group health insurance at an estimated cost of \$1000 - \$1,500. He stated that the review can be completed in approximately 2 days. **Motion was made by Mr. Cochran, seconded by Mr. Rogers, to authorize Moreman Moore & Co., Inc., to review proposals for group health insurance, and to table this matter for review at a later date. Motion carried unanimously.**

Mr. Woodward presented a request from the 26th Judicial District Drug Court that they be allowed to utilize office space at the Bossier Health Unit for a full-time Drug Court Coordinator. He stated that the Bossier Addiction Recovery Center (BARC) occasionally uses this space for group therapy, and it has been suggested that it may be a more efficient use of space if BARC scheduled a rotation with other departments to use the designated conference room for group therapy. It was recommended that the Drug Court work out some type of arrangement with BARC for use of this office.

Mr. Woodward presented correspondence from Congressman Jim McCrery advising of a request from Mr. DeArtrous Moody, Sr., for improvements to Summer Trail. Mr. Woodward stated that Mr. Moody has requested the police jury's assistance on prior occasions, and that acceptance of Summer Trail was considered but there were problems in acquiring the necessary right-of-way. Congressman McCrery is to be advised of this matter.

Motion was made by Mr. Cummings, seconded by Mr. Meachum, to approve the request of Horseshoe Casino that they be allowed to serve beer and liquor at a special Fishing Invitational event at Clark's Red River Marina, 500 J. T. White Road, Bossier City, Bossier Parish, LA., March 22-24, 2002. Motion carried unanimously.

Mr. Woodward presented correspondence from Mr. and Mrs. Richard Ross, 186 Kingston Road, regarding the replacement of a fence in connection with the Kingston Road Improvements Project. He stated that Mr. and Mrs. Ross have an existing pipe fence and have requested that the police jury replace this fence with a PVC fence along the limits of their new property line. Mr. Woodward stated that they have agreed to provide all materials. **Motion was made by Mr. Avery, seconded by Mr. Rogers, to approve the request of Mr. and Mrs. Richard Ross, that the police jury replace an existing pipe fence at 186 Kingston Road, with a PVC fence, with Mr. and Mrs. Ross providing all materials, and to authorize the President to execute any necessary documents. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of February, 2002, that Bill Altimus, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, an agreement between the Bossier Parish Police Jury and Mr. and Mrs. Richard Ross, that the police jury will replace a pipe fence at 186 Kingston Road, with a PVC fence.

The resolution was offered by Mr. Avery, seconded by Mr. Rogers. Upon unanimous vote, it was duly adopted on this 20th day of February, 2002.

CHERYL G. MARTIN
SECRETARY-TREASURER

BILL ALTIMUS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Woodward advised that in the appraisal of right-of-way along Airline Drive, the appraiser has expressed concern regarding property along the front of the Cypress Pointe Apartments complex. He stated that the required parcel is a 25-foot strip across the front of the property, and there are extensive improvements within the parcel. Mr. Woodward stated that the appraiser has advised that the total cost of this acquisition will be very expensive, and has recommended that the jury consider acquiring all or some of the additional area from the opposite side of the road. He stated that engineers for the Airline Drive Expansion Project are reviewing this matter.

Motion was made by Mr. Avery, seconded by Dr. Shell, to authorize the President to execute contracts with Benton & Brown, Inc., for furnishing road base materials in connection with the FY2000-2001 LCDBG Street Improvements Project. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 20th day of February, 2002, that Bill Altimus, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Contract Agreement and Notice of Award to Benton and Brown, Inc., in connection with the furnishing of road base materials for the FY2000-2001 LCDBG Street Improvements Project.

The resolution was offered by Mr. Avery, seconded by Dr. Shell. Upon unanimous vote, it was duly adopted on this 20th day of February, 2002.

CHERYL G. MARTIN
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Mr. Woodward advised jurors that a meeting with Mr. Gary Joiner is scheduled on Tuesday, February 26, 2002, to review proposed police jury districts and voting precinct consolidations.

Mr. Jackson, Parish Attorney, advised that title work is complete in connection with the acquisition of right-of-way for acceptance of Aileron Circle, as a gravel road. **Motion was made by Mr. Williams, seconded by Mr. Johnston, to accept Aileron Circle, as a gravel road, into the parish road system for permanent maintenance. Motion carried unanimously.**

ORDINANCE NO. 3811

AN ORDINANCE PURSUANT TO CERTAIN SECTIONS OF CHAPTER 25 OF THE CODE OF ORDINANCES OF BOSSIER PARISH, LOUISIANA, BY ADDING CHAPTER 25, SECTION 2.8, "INCORPORATION OF AILERON CIRCLE INTO PARISH MAINTENANCE SYSTEM"

WHEREAS, the Bossier Parish Police Jury has received a written petition from the occupants of at least three separate dwellings on Aileron Circle pursuant to the Bossier Parish Code of Ordinances, Chapter 25:2; and

WHEREAS, the District 3 Representative requested the inclusion pursuant to said ordinance; and

WHEREAS, the Police Jury deemed it necessary to incorporate Aileron Circle as it is in desperate need of maintenance to provide safe access for school buses, mail carriers, and the citizens of Bossier Parish.

NOW, THEREFORE, BE IT ORDAINED, that the Bossier Parish Police Jury, Bossier Parish, Louisiana, in due legal and regular session convened, that the Bossier Parish Code of Ordinances be and is hereby amended by adding the following to be designated Chapter 25, Section 2.8.

AILERON CIRCLE - 0.20 MILE

Having met the requirements of Chapter 25:2, Aileron Circle is incorporated into the Parish Maintenance System.

The ordinance was offered by Mr. Williams, seconded by Mr. Johnston. Upon the following vote, it was duly adopted on this 20th day of February, 2002.

Yeas: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Johnston, Mr. Meachum, Mr. Mitchell, Mr. Rogers, Dr. Shell, Mr. Williams.

Abstain: None

Nays: None

Absent: Mr. Hammack

CHERYL G. MARTIN
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BOSSIER PARISH POLICE JURY

Mr. Jackson reported that settlement has been reached in the Hurricane Bluff Road lawsuit.

Mr. Jackson provided a brief update on the Larkin Development vs. Bossier City MPC litigation.

Mr. Jackson stated that Mr. Hammack has requested that the jury delay discussion on the matter of the transfer of ownership by the City of Bossier City to the police jury, of property located in downtown Bossier City which was previously selected as the site of the new campus for Bossier Parish Community College.

Motion was made by Mr. Cummings, seconded by Mr. Rogers, to adjourn into executive session to discuss the police jury's contract with URS Corporation. Motion carried unanimously.

The meeting was reconvened and called to order by the President. **Motion was made by Mr. Johnston, seconded by Mr. Williams, that Mr. Williams and Mr. Johnston will contribute \$2,000 each toward the purchase of a batting cage, sound system, and lawn tractor for Benton High School to be used by the school as needed, not specifically for use by the girls' softball program, and with the stipulation that the jury will specify the type of tractor to be purchased. Motion carried unanimously.** Mr. Williams stated that the police jury should be recognized for its contributions to local schools.

Motion was made by Mr. Avery, seconded by Mr. Meachum, to request that prisoner work crews pick up trash along Wemple Road, and to place "No Littering" signs on Wemple Road near Lakewood Subdivision. Motion carried unanimously.

Mr. Avery reported that a cost has not yet been determined for installation of a cedar fence between the boys and girls ball fields at Airline High School. **Motion was made by Mr. Avery,**

seconded by Mr. Cochran, that Mr. Avery and Mr. Cochran will each contribute funds to pay for this project. Motion carried unanimously.

Mr. Rogers advised of a complaint regarding trash behind Brookshires on Highway 80. Mr. Woodward stated that this is private property. Mr. Woodward is to take pictures of the site for review at a later date.

Motion was made by Dr. Shell, seconded by Mr. Darby, to ratify approval of a letter to the Judicial Council advising that the Bossier Parish Police Jury plans extensive additions/renovations to the Bossier Parish Courthouse, and when the project is complete, the police jury agrees to provide the judges of the 26th Judicial District with additional courtroom space and support personnel to fulfill the requirements of a sixth judge. Motion carried unanimously.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 20th day of February, 2002, the meeting was adjourned by the President at 4:50 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

BILL ALTIMUS, PRESIDENT
BOSSIER PARISH POLICE JURY