

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
November 21, 2001

The Bossier Parish Police Jury met in regular and legal session on this 21st day of November, 2001, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jesse Williams, called the meeting to order. The invocation was given by Mr. Dennis Woodward and the pledge of allegiance was led by Mr. Henry Mitchell. The Secretary-Treasurer, Cheryl Martin, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Dr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Dennis Woodward, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Cheryl Martin, Secretary-Treasurer.

Motion was made by Dr. Shell, seconded by Mr. Altimus, to adopt the minutes of the October 3, 2001 regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to adopt the minutes of the October 17, 2001 regular meeting, as published. Motion carried unanimously.

Mr. Dawson Baker asked that he be allowed to extend the culvert in a ditch across the front of his property at 1757 Poole Road. Mr. Rowe, Public Works Director, stated that he sees no erosion or safety problems in the area. Mr. Dawson stated that the ditch is very deep and difficult to maintain. He stated that he would like to install a culvert and fill the ditch so he can mow it. **Motion was made by Mr. Meachum, seconded by Mr. Hammack, to table this matter to allow Mr. Meachum, Mr. Rowe and Mr. Woodward to inspect the ditch. Motion carried unanimously.** The matter is to be reviewed at the December 5 regular meeting.

Ms. Stacy Brown, President of the Shreveport-Bossier Convention and Tourist Bureau, requested approval of the Tourist Bureau's proposed 2002 budget. Ms. Brown reported on various activities of the Convention and Tourist Bureau for 2001. Dr. Shell requested that the Convention and Tourist Bureau consider linking their internet website to the police jury's website, MyBossier.com. **Motion was made by Mr. Hammack, seconded by Mr. Avery, to approve the**

2002 budget of the Shreveport-Bossier Convention and Tourist Bureau, as presented. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 21st day of November, 2001, that it does hereby ratify and approve the proposed 2002 budget of the Shreveport-Bossier Convention and Tourist Bureau, the same having been furnished to the Police Jury by said Bureau and being on file in the office of the Police Jury.

The resolution was offered by Mr. Hammack, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 21st day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Patrick Williams, URS Corporation, provided an update on the courthouse renovation/addition and jail construction projects. He stated that they are currently working to pursue estimates on materials for the courthouse project. He reported that the jail project appears to be within the projected budget for the project. Mr. Woodward advised that a meeting with Coyle Engineering is tentatively scheduled on November 29 to review schematics.

Sealed bids were opened and read aloud for the purchase of multimedia (video and computer) projectors for the Bossier Parish Library. Mr. Louis Covington, Library Director, opened bids as follows:

Bidder:	Bid Amount:
Amarch Corporation	\$19,560.00
Creative Presentations	\$25,195.00
Master Audio Visuals	\$22,800.00

Motion was made by Mr. Hammack, seconded by Mr. Rogers, to take the bids under advisement, to allow review by Mr. Covington and possible awarding later in the meeting.

Motion carried unanimously.

Sealed bids were opened and read aloud for the Kingston Road Improvements Project. Bids were opened and read aloud by Mr. Steve Melvin, NTB & Associates, as follows:

Bidder:	Bid Amount:
Best Yet Builders	
Acknowledge Addendum No. 1 and 2	
Bid Bond provided	\$1,449,327.90

Blount Brothers Construction
Acknowledge Addendum No. 1 and 2

Bid Bond provided	\$1,533,189.50
Martin Marietta Materials of LA, Inc. Acknowledge Addendum No. 1 and 2 Bid Bond provided	\$1,376,703.00
O. S. Johnson, Inc. Acknowledge Addendum No. 1 and 2 Bid Bond provided	\$1,440,674.00
Benton and Brown, Inc. Acknowledge Addendum No. 1 and 2 Bid Bond provided	\$1,434,539.30

Motion was made by Mr. Avery, seconded by Mr. Darby, to take the bids under advisement, to be tabulated and awarded at a later date. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to schedule a public hearing on December 19, 2001, to consider approval of the plat of the proposed development of Pe-Bell Subdivision, Unit No. 3, located in the east half of the southeast quarter of Section 23, Township 19 North, Range 12 West, Bossier Parish, LA. Motion carried unanimously.

Motion was made by Mr. Hammack, seconded by Mr. Avery, to schedule a public hearing on December 19, 2001, to consider approval of the plat of the proposed development of Plantation Estates, Unit No. 5, located in the east half of Section 29, Township 19 North, Range 13 West, Bossier Parish, LA. Motion carried unanimously.

Mr. Williams recommended that Ms. Ellan Cathcart be considered for appointment to the Bossier Parish Emergency Medical Services District Board of Commissioners, to fill the expiring term of Mr. Rudy Crain. **Motion was made by Mr. Avery, seconded by Mr. Hammack, to approve the appointment of Ms. Ellan Cathcart to the Bossier Parish Emergency Medical Services District Board of Commissioners, to fill the expiring term of Mr. Rudy Crain. Motion carried unanimously.** Ms. Cathcart's term is for a six-year period which expires November 30, 2007.

It was noted that Mr. David Anderson, Member-at-Large will remain on the EMS Board. Mr. Meachum stated that Ms. JoAnn Seaman has indicated that she is considering resignation. He stated that he will report on this matter at the December 5 regular meeting.

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to table an appointment to the Coordinating and Development Corporation Board of Directors, to be considered at the

December 5 regular meeting. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to adopt an ordinance amending Ordinance No. 3794 of October 17, 2001, which accepted Byrd Road into the parish road system, to correct the road name from Byrd Road to Bobby Byrd Road. Motion carried unanimously.

ORDINANCE NO. 3797

AN ORDINANCE AMENDING ORDINANCE NO. 3794 OF OCTOBER 17, 2001, WHICH PROVIDES FOR THE INCORPORATION OF BYRD ROAD INTO THE PARISH MAINTENANCE SYSTEM, TO CORRECT THE ROAD NAME TO "BOBBY BYRD ROAD".

BE IT ORDAINED by the Bossier Parish Police Jury on this 21st day of November, 2001, that Ordinance No. 3794 of October 17, 2001, be and is hereby amended to change the road name from **Byrd Road to Bobby Byrd Road**.

BE IT FURTHER ORDAINED, etc., that all other provisions of Ordinance No. 3794 shall remain in full force and effect.

The ordinance was offered by Mr. Avery, seconded by Mr. Hammack. Upon the following vote, it was duly adopted on this 21st day of November, 2001.

Yeas: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Mitchell, Mr. Rogers, Dr. Shell, Mr. Williams.

Abstain: None

Nays: None

Absent: None

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Rowe, Public Works Director, reported that the estimated cost for the police jury's portion of the proposed overlay of .6 mile of West Viking Drive is \$45,000. O. S. Johnson, Inc. and Hanson Aggregate, have offered to provide the base work for the project. Mr. Woodward stated that it is requested that the police jury provide the asphalt. Mr. Rowe stated that it has been requested that a 4" base be provided on a portion of the road, with a 3" base on the remaining section. Mr. Avery recommended that an estimate be prepared of what the cost would be to use a 2" base on the entire .6 mile of roadway, in accordance with parish road specifications. He stated that O. S. Johnson and Hanson Aggregate may be willing to pay the difference to provide the requested thicker overlay.

After further discussion, **motion was made by Mr. Avery, seconded by Dr. Shell, to table this matter to allow Mr. Rowe to prepare an estimate of the cost to provide a 2" base on .6 mile of West Viking Drive, for consideration at the December 5 regular meeting. Motion carried unanimously.**

Mr. Irvin Grant, Supervisor at the Bossier Parish Juvenile Detention Center, presented monthly statistics for the facility for the month of October.

Mr. Grant reported on two incidents at the facility. Jurors commended the staff for their prompt action.

Mr. Grant stated that the detention center did reach its capacity with 21 inmates during the past month, and advised that there are currently 17 inmates housed in the facility. Mr. Jackson, Parish Attorney, urged jurors to consider further expansion of the facility.

An open house at the Bossier Parish Juvenile Detention Center is tentatively scheduled on December 6.

Motion was made by Mr. Rogers, seconded by Dr. Shell, to call a special election pursuant to LA R.S. 26:587, as a result of a petition certified by the Registrar of Voters on November 6, 2001, for the determination of whether the sale of beverages of alcoholic content containing one-half of one percent alcohol by volume and above, by package only and not for consumption on the premises, shall be permitted in Police Jury/School Board District 2. Motion carried unanimously.

RESOLUTION

A resolution ordering and calling a special election to be held in Police Jury/School Board District 2, Parish of Bossier, State of Louisiana, on January 19, 2002, to determine whether the sale of beverages of alcoholic content containing one-half of one percent alcohol by volume and above, by package only and not for consumption on the premises, shall be permitted in Police Jury/School Board District 2; and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana, (the "Governing Authority"), acting as the governing authority of the Parish of Bossier, State of Louisiana (the "Parish"), that:

SECTION 1. Under the authority conferred by Chapter 5 and Chapter 6-B of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in Police Jury/School Board District 2, Parish of Bossier, on **SATURDAY, JANUARY 19, 2002**, between the hours of six o'clock (6:00) a.m., and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

ALCOHOL SALES PROPOSITION

SUMMARY: SHALL THE SALE OF BEVERAGES OF ALCOHOLIC CONTENT CONTAINING ONE-HALF OF ONE PERCENT ALCOHOL BY VOLUME AND ABOVE, BY PACKAGE ONLY AND NOT FOR CONSUMPTION ON THE PREMISES, BE PERMITTED IN POLICE JURY/SCHOOL BOARD DISTRICT 2, PARISH OF BOSSIER, STATE OF LOUISIANA?

Shall the sale of beverages of alcoholic content containing one-half of one percent alcohol by volume and above, by package only and not for consumption on the premises, be permitted in Police Jury/School Board District 2, Parish of Bossier, State of Louisiana?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in "The Bossier Press Tribune," a weekly newspaper of general circulation within the Parish, published in Bossier City, Louisiana, and being the official journal of the Police Jury, once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Police Jury Meeting Room, in the Courthouse, Benton, Louisiana, on **WEDNESDAY, FEBRUARY 6, 2002, at TWO (2:00) O'CLOCK P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special Election.

SECTION 4. Polling Places. The polling places set forth in the aforesaid Notice of Special Election are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La.R.S.18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held on Wednesday, February 6, 2002, as provided in Section 3 hereof. All registered voters in Police Jury/School Board District 2, Parish of Bossier, State of Louisiana, will be entitled to vote at said special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Secretary of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the Secretary and/or President of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Commissioner of Elections, the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines of Bossier Parish and the Registrar of Voters of Bossier Parish, as notification of the special election herein called in order that each may prepare for said election and perform their respective functions as required by law.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Mitchell, Mr. Rogers, Dr. Shell, Mr. Williams

NAYS: None

ABSENT: None

And the resolution was declared adopted on this, the 21st day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

EXHIBIT "A"NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Bossier, State of Louisiana, (the "Governing Authority"), acting as the governing authority of the Parish of Bossier, State of Louisiana (the "Parish"), on November 21, 2001, NOTICE IS HEREBY GIVEN that a special election will be held within Police Jury/School Board District 2, Parish of Bossier, State of Louisiana, on **SATURDAY, JANUARY 19, 2002**, and that at the said election there will be submitted to all registered voters in Police Jury/School Board District 2, Parish of Bossier qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

ALCOHOL SALES PROPOSITION

SUMMARY: SHALL THE SALE OF BEVERAGES OF ALCOHOLIC CONTENT CONTAINING ONE-HALF OF ONE PERCENT ALCOHOL BY VOLUME AND ABOVE, BY PACKAGE ONLY AND NOT FOR CONSUMPTION ON THE PREMISES, BE PERMITTED IN POLICE JURY/SCHOOL BOARD DISTRICT 2, PARISH OF BOSSIER, STATE OF LOUISIANA?

Shall the sale of beverages of alcoholic content containing one-half of one percent alcohol by volume and above, by package only and not for consumption on the premises, be permitted in Police Jury/School Board District 2, Parish of Bossier, State of Louisiana?

The said special election will be held at the following polling places situated within the Parish, which polls will open at six o'clock (6:00) a.m., and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, to-wit:

POLLING PLACESWARD-PRECINCT LOCATION

4-3B	T. L. Rodes School, 4670 Highway 80 East, Haughton
4-4A	(A-L) Platt School, 4680 Highway 80 East, Haughton
4-4B	(M-Z) Platt School, 4680 Highway 80 East, Haughton
4-11B	East 80 Fire District #1 Fire Sta. , 115 West Fire Station Rd., Haughton

The polling places set forth above are hereby designated as the polling places at which to hold the said election and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-B of Title 18 of Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that this Governing Authority will meet at its regular meeting place, the Police Jury Meeting Room, in the Courthouse, Benton, Louisiana, on **WEDNESDAY, FEBRUARY 6, 2002, AT TWO (2:00) O'CLOCK P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election. All registered voters of Police Jury/School Board District 2, Parish of Bossier, are entitled to vote at said special election and voting machines will be used thereat.

THUS DONE AND SIGNED at Benton, Louisiana, on this, the 21st day of November, 2001.

CHERYL G. MARTIN

JESSE WILLIAMS, PRESIDENT

November 21, 2001

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SECRETARY-TREASURER

BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to declare December 24, 2001, as an additional Christmas holiday for employees. Motion carried unanimously.

At the November 21, 2001 Finance Committee meeting, **motion was made by Mr. Cummings, seconded by Dr. Shell, to deny claims for vehicle window breakage caused by road hazard. Motion carried unanimously.**

Motion was made by Mr. Altimus, seconded by Mr. Darby, to authorize payment of accounts payable invoices for the month of October, 2001. Motion carried unanimously.

Motion was made by Mr. Hammack, seconded by Mr. Avery, to approve the following beer/liquor renewal applications for 2002, having been approved by the Sheriff's Department and the Health Department. Motion carried unanimously.

Country Corner
Willow Chute Grocery
Perky's Pizza
Palmetto Country Club
Boomtown Grocery
Spillway Landing
Culpepper's Farm & Home Center
Tavern on the Red
Cash Point Landing

Motion was made by Mr. Avery, seconded by Mr. Hammack, to approve the following beer/liquor renewal applications for 2002, subject to approval by the Health Department.

Motion carried unanimously. The applications have been approved by the Sheriff's Department.

Roy's Lounge
Pepe's Mexican Restaurant
American Legion Post 388
Clark's Red River Marina
Topwater's
Wilson's Bistineau Inn
Brookshires
Rascal's Bar & Grill

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to schedule a public hearing on December 19, 2001, to consider approval of the plat of the proposed development of Princeton Estates, Unit No. 4, located in Section 6, Township 18 North, Range 11 West,

Bossier Parish, LA. Motion carried unanimously.

Mr. Woodward presented correspondence from the Office of Emergency Preparedness regarding Flood Mitigation Assistance grant application requirements and deadline information. He advised that the deadline for application submission is April 1, 2002, and that approximately \$1.6 million is available for those parishes that already have an approved hazard mitigation plan to use for the acquisition and elevation of insured repetitive loss structures. **Motion was made by Mr. Rogers, seconded by Mr. Hammack, to approve the re-submission of applications for grant funds through the FEMA Hazard Mitigation Assistance Program. Motion carried unanimously.**

Mr. Woodward presented correspondence from Classic Communications cable television company, advising that the company has filed Chapter 11 of the U. S. Bankruptcy Code. He stated that Classic Communications is not going out of business and there should be no interruption in cable television service.

Mr. Woodward advised of the need for a forklift at the highway department, advising that a used forklift is available for less than \$15,000. **Motion was made by Mr. Avery, seconded by Mr. Altimus, to authorize the purchase of a used forklift for the Bossier Parish Highway Department, at a cost below \$15,000. Motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Rogers, to authorize the advertising for bids for the purchase of a five-yard dump truck for the Bossier Parish Highway Department, bids to be received January 2, 2002. Motion carried unanimously.

Mr. Woodward advised that a meeting with Mr. Jerry Osborne, Foley & Judell, is tentatively scheduled on November 30, 2001.

Ms. Monica Grappe, Porter & Associates, reported on the acquisition of right-of-way along Airline and Kingston Roads. She advised that acquisitions along Airline Drive at Wemple Road should be complete next week. Mr. Avery requested that the installation of a traffic signal on Airline Drive at Wemple Road move forward as soon as possible.

Ms. Grappe advised of a delay on Kingston Road, advising that a full appraisal of two additional parcels is needed.

Ms. Grappe that she has received a title opinion on property owned by Mr. Robert Johnson in connection with the acquisition of right-of-way needed in the construction of a levee in the Tall Timbers Lateral Project. She stated that a mobile home is located on the property, but that Mr. Johnson, property owner, is handling this matter.

Mr. David Griffith, Assistant District Attorney, was present for discussion of the 2002 budget request of the District Attorney's office for an additional employee. Mr. Cummings stated that in the past, the District Attorney has assumed a portion of this expense. Mr. Griffith stated that two attorneys have been hired to handle misdemeanors, which has created additional work for the secretarial staff. He further stated that an additional full-time position has been created in the juvenile division. Mr. Griffith stated that the District Attorney will assume the cost for the additional attorneys and the additional position in the juvenile division, but has requested that the police jury pay the cost for an additional employee in the District Attorney's office. Ms. Martin is to research this matter.

Mr. Kent Rogers, Northwest Louisiana Council of Governments, is to be placed on the December 5, 2001 agenda, regarding budget matters.

Mr. Kenneth Starnes, Section 8 Housing Director, discussed requested salary adjustments for Section 8 Housing employees. Mr. Starnes stated that the Bossier Parish Section 8 Housing Program obtained 100 additional housing units this year. He stated that in accordance with salary information he has obtained from other housing authorities, his staff is deserving of an increase. (See page 10 for further discussion)

Mr. Patrick Jackson, Parish Attorney, reported that he has obtained three proposals for performing a cultural resources study on the Coile property located across from the existing penal farm, as follow:

Archeological Resource Consultants, Inc.	\$ 8,585.28
Precision Cartographics	\$18,000.00
Coastal Environmental	\$20,879.00

Motion was made by Mr. Hammack, seconded by Mr. Johnston, to accept the low quote of Archeological Resource Consultants, Inc., in the amount of \$8,585.28, to perform a cultural resources study on the Coile property across from the existing penal farm. Motion

carried unanimously. Mr. Cochran recommended that a deadline for completion of the study be stipulated.

Mr. Jackson reported that in accordance with a survey of the Coile property, the tract consists of 97.62 acres.

Mr. Jackson, Parish Attorney, discussed the recent establishment of regulations which allow the acceptance of certain roads into the parish road system, advising that there are problems in the acquisition of right-of-way along these roads. He stated that in some instances, he is experiencing problems in locating the landowners, as many of the tracts are owned by family heirs. He recommended that either the property owner be responsible for contacting all landowners involved when there are multiple owners, or that the jury consider hiring a private company to perform this work. Mr. Jackson stated that amending current regulations to address this matter should be considered.

Mr. Rogers recommended that Porter & Associates be employed to perform this work. There was discussion of the fee for this service. Mr. Altimus recommended that the matter be tabled for further review. The jury concurred.

Mr. Louis Covington, Bossier Parish Library Director, reported that he has reviewed all bids received for multimedia (video and computer) projectors, and has some questions he would like to review with Mr. Jackson. The matter is to be considered at the December 5 regular meeting.

The 2002 Budget was discussed. The following items were agreed upon by consensus, for final consideration at the public hearing for budget adoption.

1. 2.6% cost of living increase for all employees in General Fund, Highway Fund, Juvenile Detention Fund and Section 8 Housing Fund.
2. 1% salary increase for Maintenance Department, Highway Department, Detention Center, Police Jury staff, Registrar of Voters staff, with department heads making decisions on the distribution of these funds.
3. 2.6 % cost of living increase for Parish Administrator and Secretary-Treasurer, with further adjustments to be considered upon completion of pending salary survey.
4. Parish Administrator to make recommendations for distribution of 1% salary increase for Director of Public Works, Purchasing Manager, Supervisor of Juvenile Detention Center.
5. Merit increases for certain Section 8 Housing employees approved, as recommended by Director; Parish Administrator to make recommendation on Director's proposed merit increase.

6. Maintenance Department to work 130 hours of scheduled overtime each year.
7. Police Jury will bear expense of group hospitalization insurance increase of 10% or less.
8. Certain courthouse maintenance items to be paid from Capital Improvements Fund in 2001 and 2002 rather than General Fund, thereby increasing General Fund reserve by approximately \$350,000 per year.

Motion was made by Dr. Shell, seconded by Mr. Hammack, to schedule a public hearing on December 5, 2001, to consider adoption of the 2002 Bossier Parish Police Jury budget. Motion carried unanimously.

Motion was made by Mr. Hammack, seconded by Mr. Mitchell, to adjourn into executive session to discuss expropriation of the Coile property located across from the existing penal farm. Motion carried unanimously.

The meeting was reconvened and called to order by the Vice President. **Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to make an offer of \$2,000 per acre for purchase of the Coile property, which includes the timber and all mineral rights. Motion carried, with Mr. Meachum and Mr. Cummings opposing.**

Motion was made by Dr. Shell, seconded by Mr. Meachum, to approve the request of the Bossier Parish Tax Assessor's office for a 2002 budget appropriation of \$63,860., for purchase of a GIS system, scanning station and computer equipment. Motion carried unanimously.

There being no further business to come before the Bossier Parish Police Jury on this 21st day of November, 2001, the meeting was adjourned by the President at 4:45 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY