

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
November 7, 2001

The Bossier Parish Police Jury met in regular and legal session on this 7th day of November, 2001, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jesse Williams, called the meeting to order. The invocation was given by Mr. Dennis Woodward and the pledge of allegiance was led by Mr. Bill Altimus. The Secretary-Treasurer, Cheryl Martin, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Dr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Dennis Woodward, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Cheryl Martin, Secretary-Treasurer.

The President announced the presentation of a resolution authorized by the police jury on October 3, 2001, honoring the late Mr. Wayne Keith, past member of the Bossier Parish Police Jury. Mr. Williams, Mr. Hammack, Mr. Darby, Mr. Avery, and former juror Mr. V. B. "Pete" Glorioso made the presentation, and commended Mr. Keith for his many services to Bossier Parish. The following resolution was presented to members of Mr. Keith's family:

Resolution

Whereas, Mr. Wayne Keith served the citizens of Bossier Parish as a member of the Bossier Parish Police Jury for 32 years, from 1956 to 1988; and

Whereas, the faithful performance of his duties and the deep sense of public responsibility in all his dealings proved him to be a true representative of the citizens of Bossier Parish during his term of service; and

Whereas, Mr. Keith provided exceptional knowledge and expertise in guiding the Bossier Parish Police Jury in financial matters, always striving for the betterment of Bossier Parish and its citizens; and

Whereas, Mr. Keith's many accomplishments during his time on the Bossier Parish Police Jury demonstrate his devoted interest in the enrichment of his community, and his generous and enduring service to Bossier Parish.

Now, Therefore, Be It Resolved by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2001, that the death of Mr. Wayne Keith on September 24, 2001, is an irreparable loss to Bossier Parish, and it does hereby express deep personal sorrow at the loss of a true friend and a dedicated public servant.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Hammack, seconded by Mr. Rogers, to deviate from the agenda to add Mr. John Hall regarding Bossier City Code Enforcement. Motion carried unanimously.

Motion was made by Mr. Meachum, seconded by Mr. Hammack, to deviate from the agenda to add Mr. Lloyd Chace regarding Joyner Road. Motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Rogers, to deviate from the agenda to add Mr. Bobby Edmiston, Bossier Parish Tax Assessor. Motion carried unanimously.

Mr. David Hall and Ms. Renee Hall, discussed the proposed development of Willow Lake Subdivision on Airline Drive near Vanceville and Swan Lake Roads. Mr. Hall advised that they have been granted permission to utilize Bossier City water and sewer services and in order to do so, the installation of a force main is required along Airline Drive.

Mr. Hall stated that he understands that the widening of Airline Drive at this location is planned, and discussed the acquisition of right-of-way for the project. He stated that he does not want to install the required pipe in the existing right-of-way, and then relocate it for the proposed widening project. Mr. Hall stated that the city has indicated that he must bear the expense if relocation of the pipe is necessary.

Mr. Cummings discussed the possibility of the developer purchasing the right-of-way, with the purchase transferable to the police jury at a later date.

After further discussion, **motion was made by Mr. Avery, seconded by Dr. Shell, to authorize Alliance, Inc. to proceed with surveying and plat preparation at a cost of \$18,781.00, for the acquisition of right-of-way along Airline Drive from Bayou Bend to Kingston Road. Motion carried unanimously.**

Mr. Kenneth Starnes, Section 8 Housing Director, requested approval of the Agency Plan for the Bossier Parish Section 8 Housing Program. Mr. Starnes advised that the Agency Plan contains all regulations of the Department of Housing and Urban Development, and includes only minor

changes. **Motion was made by Mr. Hammack, seconded by Mr. Rogers, to adopt an Agency Plan for the Bossier Parish Section 8 Housing Program, as presented. Motion carried unanimously.**

Mr. Clarence Cobb, 1034 Cattleman's Trail, discussed the status of efforts to bring his property in compliance with Bossier Parish Property Standards. Mr. Cobb stated that he has removed several old cars from his property. Mr. Rowe stated that he has inspected the property and it appears in good condition. Mr. Cobb also owns property at 210 James Street, and stated that he will work to clean up this location as soon as possible.

Mr. John Hall, 2849 Teague Street, advised of a problem at a residence at 2845 Teague Street. The house is located within the City of Bossier City, but rent for the property is paid by the Section 8 Housing Program. Mr. Hall stated that an automotive repair shop is being operated at this residence, and that there are several inoperable cars parked in the driveway. He stated that the resident often works on the cars while parked in the street, which creates traffic problems. Mr. Hall stated that he understands that legal action is being taken by the City of Bossier City in an effort to correct the problem.

Mr. Kenneth Starnes, Section 8 Housing Director, stated that the Section 8 Housing Program has served the resident at 2845 Teague Street with a termination notice effective November 1, and that the tenant has until December 1 to move out. He stated that a Fair Housing Hearing on this matter will be held this month, but that he believes he has sufficient evidence to ensure termination. Ms. Stephanie Edmiston, Bossier City-Parish MPC, stated that the City does have documented evidence of complaints and problems at this location, and the matter has been referred to the Bossier City attorney.

Mr. Lloyd Chace, 275 Joyner Drive, presented a petition signed by residents of Joyner Drive, requesting that the parish accept Joyner Drive into the parish road system for permanent maintenance. He stated that the road is less than .4 mile long and is located off Jamerson Road. Mr. Woodward explained that the police jury will gravel the road and provide maintenance.

Mr. Woodward recommended that the police jury authorize the preparation of an ordinance accepting Joyner Drive, for adoption at a later date. He stated that this will allow the staff time to verify that there are no problems in securing the right-of-way and to obtain the required petition.

After discussion, **motion was made by Mr. Meachum, seconded by Mr. Johnston, to authorize the preparation of an ordinance accepting Joyner Drive into the parish road system for permanent maintenance. Motion carried unanimously.**

Mr. Bobby Edmiston, Bossier Parish Tax Assessor, introduced Mr. Patrick Jinks with the United Way program. Mr. Edmiston stated that he is the United Way Chairman for the Bossier Parish Courthouse drive, and requested that representatives of United Way be allowed to make a presentation to police jury employees regarding United Way contributions. He stated that payroll deduction of an employee contribution is available. **Motion was made by Mr. Altimus, seconded by Mr. Rogers, to authorize a representative of United Way to make a presentation to police jury employees. Motion carried unanimously.**

Motion was made by Mr. Cummings, seconded by Mr. Darby, to authorize the advertising for bids for annual supplies for the Bossier Parish Highway Department, bids to be received at 1:00 p.m., December 5, 2001. Motion carried unanimously.

Motion was made by Mr. Darby, seconded by Mr. Cummings, to authorize the advertising for bids for the annual supply of tires and tubes for the Bossier Parish Highway Department, bids to be received at 1:00 p.m., December 5, 2001. Motion carried unanimously.

Motion was made by Dr. Shell, seconded by Mr. Darby, to authorize the advertising for bids for Fiscal Agent for the Bossier Parish Police Jury for the year 2002, bids to be received at 2:00 p.m., December 5, 2001.

Mr. Woodward advised that two proposals for engineering services have been received in connection with two water improvement projects through the Louisiana Community Development Block Grant Program. He stated that the engineering firms are rated on a points system, and that the two firms tied. It is recommended that one project be awarded to each firm. **Motion was made by Mr. Avery, seconded by Mr. Darby, to employ the engineering firm of Balar Engineers & Surveyors, and the consulting firm of Bossier Office of Community Services, in connection with water improvements in Bossier Parish Fire District No. 6 through the Louisiana Community Development Block Grant Program. Motion carried unanimously.**

RESOLUTION

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY2002-FY2003 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration, for funding under the FY2002-FY2003 LCDBG program; and

WHEREAS, it is necessary to utilize the service of an administrative consulting firm and engineering firm to assist in the preparation of this application and subsequent administration, should funding become available.

NOW, THEREFORE BE IT RESOLVED, that the Bossier Parish Police Jury has hired the consulting firm of Bossier Office of Community Services and engineering firm of Balar Engineers & Surveyors to assist in the preparation of said application for a fee of \$1,400.00 and \$2,500.00 respectively. An additional fee of \$31,500 will be paid to the consulting firm of Bossier Office of Community Services for subsequent program administration. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration, under the FY2002 or the FY2003 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY2002-FY2003 LCDBG program.

The resolution was offered by Avery, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 7th day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Johnston, seconded by Mr. Avery, to employ the engineering firm of Cothren, Graff, Smoak Engineering, Inc., and the consulting firm of GNF Management Company, in connection with water improvements through the Louisiana Community Development Block Grant Program, for the area of northwest Bossier Parish which has no fire protection. Motion carried unanimously.

RESOLUTION

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY2002-FY2003 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration, for funding under the FY2002-FY2003 LCDBG program; and

WHEREAS, it is necessary to utilize the service of an administrative consulting firm and engineering firm to assist in the preparation of this application and subsequent administration, should funding become available.

NOW, THEREFORE BE IT RESOLVED, that the Bossier Parish Police Jury has hired the consulting firm of GNF Management Company and engineering firm of Cothren, Graff, Smoak Engineering, Inc., to assist in the preparation of said application for a fee of \$1,400.00 and \$2,500.00 respectively. An additional fee of \$31,500 will be paid to the consulting firm of GNF Management Company for subsequent program administration. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration, under the FY2002 or the FY2003 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY2002-FY2003 LCDBG program.

The resolution was offered by Johnston, seconded by Avery. Upon unanimous vote, it was duly adopted on this 7th day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Stephanie Edmiston, Bossier City-Parish MPC, discussed the application of Larry L. Johnson to the Bossier City MPC for a zoning amendment to change the zoning classification of a tract of land located on the southwest corner of Airline Drive and Wemple Road, from R-A, Residence-Agriculture District, to R-2, Multi-Family Residence District, for an apartment complex. The application received a favorable recommendation by the MPC. Ms. Edmiston stated that there was concern regarding increased traffic in the area, and concern regarding drainage problems. She stated that a more comprehensive plan for drainage in this area is needed.

Motion was made by Mr. Avery, seconded by Mr. Rogers, to schedule a public hearing on December 5, 2001, to consider the application of Larry L. Johnson to the Bossier City MPC, for a zoning amendment to change the zoning classification of a tract of land located on the southwest corner of Airline Drive and Wemple Road, from R-A, Residence-Agriculture District, to R-2, Multi-Family Residence District, for an apartment complex. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Rogers, to schedule a public hearing on December 5, 2001, to consider the application of Plantation Estates, LLC, for a zoning amendment to change the zoning classification of a tract of land located in Section 29, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residence-Agriculture District, to R-1, One-Family Residence District, for an addition to Plantation Estates Subdivision. Motion carried unanimously.

Mr. Woodward stated that the addition of a drainage servitude between lots 116 and 117, Rosedale Place, Unit No. 4, is proposed. Mr. Avery stated that he understood that an additional access road was planned for Rosedale Place, but that he has been advised that developers were unable to acquire the necessary land. He stated that there is only one entrance/exit to Rosedale Place.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to schedule a public hearing on December 5, 2001, to consider approval of the plat of the drainage servitude for Rosedale Place, Unit No. 4. Motion carried unanimously.

Mr. Cochran reported that he, Ms. Martin, Mr. Woodward and Mr. Firth, met with a representative of Blue Cross of Louisiana for a six-month review of the police jury's group health insurance coverage. He stated that Blue Cross is preparing claims/costs information for further review. Dr. Shell requested that Ms. Martin review current retiree information regarding any military benefits.

Mr. Jackson, Parish Attorney, stated that in instances where legal counsel is required to represent the police jury in general liability or workers' compensation insurance matters, one local firm is available. He stated that if there is a conflict with that local firm, the insurance company goes to Baton Rouge, New Orleans or Lafayette for counsel. Mr. Jackson stated that there are a number of large firms in the Shreveport area that could defend the police jury. He requested that bid specifications for general liability and workers' compensation insurance coverage stipulate that the police jury have input in the selection of counsel in these cases.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to adopt the Annual Certification of Compliance with the Louisiana Off-System Bridge Replacement Program. Motion carried unanimously.

RESOLUTION

ANNUAL CERTIFICATION OF COMPLIANCE WITH THE STATE OF LOUISIANA OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM.

WHEREAS, the code of Federal Regulation, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, responsibility to inspect, rate and load post those bridges under the authority of Bossier Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Bossier Parish.

NOW THEREFORE, BE IT RESOLVED that the governing authority of Bossier Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as DOTD) that for the period October 1, 2001 through September 30, 2002:

1. The Parish has performed all interim inspections on all parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the Louisiana DOTD for all bridges where the maximum legal load under Louisiana state law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.
3. All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

This resolution was considered section by section and as a whole. Upon motion by Mr. Avery, second by Mr. Hammack and vote, it was duly adopted on this 7th day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Cummings, seconded by Mr. Darby, to adopt an ordinance to officially post certain bridge structures, in connection with the Louisiana Off-System Bridge Replacement Program. Motion carried unanimously.

ORDINANCE NO. 3795

AN ORDINANCE TO OFFICIALLY POST CERTAIN BRIDGE STRUCTURES LOCATED ALONG THE PARISH TRANSPORTATION SYSTEM IN THE PARISH OF BOSSIER, STATE OF LOUISIANA.

WHEREAS, the Bossier Parish Police Jury is responsible for health, safety and welfare of the public utilizing the parish transportation system in Bossier Parish, and the bridge structures located on these transportation routes; and

WHEREAS, the Bossier Parish Police Jury, in order to provide advance information regarding the bridge structures located on its parish transportation routes, has structurally rated and posted certain bridges, as required by federal, state and local laws.

NOW, THEREFORE, BE IT ORDAINED by the Bossier Parish Police Jury that the bridge structures listed below by structure number and location are hereby officially posted by signing to provide sufficient advance notice to the motoring public as to the load carrying capabilities of each structure:

<u>Structure</u>	<u>Location</u>	<u>Load Posting (T)</u>
PO832217933391	Old Coushatta Road, Trib Flat River	3
PO832225933301	Smith Road, Red Chute Bayou	25-40
PO832242933601	Caplis Sligo Road, Flat River	25-40
PO832245932731	Fairview Koran, Spring Branch	25-40
PO832263932671	Koran Doyline Road, Clark Bayou	10-15
PO832269932881	Johnson Store Road, Foxskin Bayou	15-25
PO832331933351	Chandler Road, Trib Fifi Bayou	10-15
PO832333933321	Daleen Road, Trib Fifi Bayou	15-25
PO832351933431	Winfield Road, Connell Branch	25-40
PO832339934091	Swan Lake Road, Willow Chute Bayou	25-40
PO832365934031	Swan Lake Road, Flat River	20-35
PO832365934341	Vanceville Road, Willow Chute Bayou	15-25
PO832359934291	Airline Drive, Willow Chute Bayou	20-35
PO832382934181	Viking Drive, Trib. Macks Bayou	15-25
PO832457933911	Seven Pines Road, Caney Creek	10-15
PO832457933821	Crouch Road, White Oak Branch	15-25
PO832459932961	Whittington Road, Bodcau Trib	15-25
PO832465933301	Sheppard Road, Trib Bodcau Bayou	10-15
PO832523934411	Old Plain Dealing Hwy, Collinsburg Creek	25-40
PO832526934161	Antrim Road, Lil Cypress Creek	25-40
PO832593933821	Chalybeate Springs Rd, Trib to Mrtnc	25-40
PO832587933911	Leila Road, Boggs Creek	20-35
PO832589933891	Leila Road, Trib Boggs Creek	15-25
PO832595934471	Log Ferry Road, Stillhouse Bayou	15
PO832594934491	Stillhouse Road, Trib Stillhouse Bayou	15-25
PO832594934591	Stillhouse Road, Stillhouse Bayou	10-15
PO833010934591	McCance Road, Posten Bayou	15-25
PO832544934211	Palmetto Street, Trib Lil Cypress Bayou	25-40
PO832546934211	N. Forest St., Lil Cypress Bayou	15-25
PO832541934191	S. Perrin Street, Lil Cypress Bayou	25-40
PO832194933091	Kelly Road, Flat River Ditch	25-40

BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Cummings, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 7th day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

A meeting of the Bossier Parish Property Standards Board was convened by the President. Mr. Woodward presented a video of property at Lot 85, Haymeadow Subdivision, Unit No. 1, advising that the property has been cleaned up and appears to be in compliance with property standards regulations. No further action was taken in this matter.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to proceed with condemnation of property at Lot 18, Haymeadow Subdivision, Unit No. 1, in accordance with Bossier Parish Property Standards regulations. Motion carried unanimously.

Mr. Woodward presented a video of property at 5216 Timothy Trail in Haymeadow Subdivision, advising that there are several vehicles at this location. He stated that it appears the property owner is operating a vehicle repair service at this residence. **Motion was made by Mr. Hammack, seconded by Mr. Avery, to add this item of business to the agenda. Motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Hammack, to authorize the Parish Attorney to notify the owner of property at 5216 Timothy Trail in regard to a violation of parish regulations which prohibit operation of an automobile repair shop within a residential subdivision. Motion carried unanimously.

Mr. Avery stated that property at 5212 Clover Lane in Haymeadow Subdivision is in violation of parish regulations. **Motion was made by Mr. Avery, seconded by Mr. Hammack, to add this item of business to the agenda. Motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Hammack, to authorize the Parish Attorney to notify the owner of property at 5212 Clover Lane that this property is in violation of property standards regulations. Motion carried unanimously.

The meeting of the Bossier Parish Property Standards Board was adjourned by the President.

Mr. Avery discussed the adoption of an Ordinance No. 3794 on October 17, 2001, accepting Byrd Road into the parish maintenance system, advising that the correct road name is Bobby Byrd Road. Mr. Bobby Edmiston, Bossier Tax Assessor, spoke from the audience advising that owners along the road maintain the portion of the road located in front of their property. He stated that there is concern among residents of the road regarding right-of-way acquisition, advising that they prefer that this not become a through street. After further discussion, **motion was made by Mr. Avery, seconded by Mr. Cochran, to table this matter for further consideration. Motion carried unanimously.**

Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to approve the request of Bossier Parish Communications District No. 1, to change the name of Egypt Road, a private road located off the H. White Road, to White Hill Road. Motion carried unanimously.

ORDINANCE NO. 3796

AN ORDINANCE TO OFFICIALLY CHANGE THE NAME OF A PRIVATE ROAD LOCATED IN SWINDLEVILLE ESTATES, UNIT NO. 2, SECTION 19, TOWNSHIP 21 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA, FROM EGYPT ROAD TO WHITE HILL ROAD.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury meeting in regular and legal session on the 7th day of November, 2001, that it does hereby change the name of a private road located in Swindleville Estates, Unit No. 2, Section 19, Township 21 North, Range 13 West, Bossier Parish, Louisiana, from **Egypt Road to White Hill Road.**

The ordinance was offered by Mr. Johnston, seconded by Mr. Mitchell. Upon unanimous vote, it was duly adopted on this 7th day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Avery, seconded by Mr. Altimus, to adopt a resolution supporting the proposed location of a Business and Industry Service Center in the Viking Drive Industrial Park. Motion carried unanimously.

RESOLUTION

WHEREAS, The Coordinating and Development Corporation is a private, non-profit corporation that serves the Bossier Community and assists in meeting the economic development needs of Bossier Parish; and

WHEREAS, The Coordinating and Development Corporation provides a wide range of services to the businesses and citizens of Bossier Parish; and

WHEREAS, The Coordinating and Development Corporation wishes to establish a Business and Industry Service Center in the Viking Drive Industrial Park; and

WHEREAS, this facility will provide office space for the Coordinating and Development Corporation and the Louisiana Department of Labor; and

WHEREAS, The Coordinating and Development Corporation is seeking to establish workforce and business development programs administered by the Bossier Parish Community College and Southern University-Shreveport; and

WHEREAS, The Coordinating and Development Corporation is seeking to establish a small business incubator which would be available to assist in the development of women and minority owned businesses; and

WHEREAS, the Greater Bossier Economic Development Foundation is supportive of this initiative; and

WHEREAS, the Bossier Parish Police Jury is supportive of this initiative.

NOW, THEREFORE, BE IT RESOLVED that the Bossier Parish Police Jury is willing to sell property in the Viking Drive Industrial Park to The Coordinating and Development Corporation and does support their application for Capital Outlay funds which will be requested and submitted to the Louisiana Legislature for consideration.

The resolution was offered by Mr. Avery, seconded by Mr. Altimus. Upon unanimous vote, it was duly adopted on this 7th day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Woodward presented correspondence from the Shreveport-Bossier Convention and Tourist Bureau advising that the term of Mr. Eddie Faith on the Board of Directors will expire 12/31/01. He stated that this is Mr. Faith's second three-year term and he is not eligible for reappointment at this time. (See page 22 for final action.)

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to approve the reappointment of Mr. Ronnie Poole and Mr. Robert Cook to the Board of Commissioners for East Central Bossier Parish Fire District No. 1, for two-year terms each, terms to expire 12/31/03. Motion carried unanimously.

Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to approve the reappointment of Ms. Ruby Edmiston, Ms. Lena Hagan and Mr. Jim Brown to the Board of Commissioners for Ivan Fire District No. 3, for two-year terms each, terms to expire 12/31/03. Motion carried unanimously.

Motion was made by Mr. Hammack, seconded by Mr. Johnston, to approve the reappointment of Mr. Gary Cathcart and Ms. Michelle Rodgers to the Board of Commissioners for Benton Fire District No. 4, for two-year terms each, terms to expire 12/31/03. Motion carried unanimously.

The appointments of Mr. Darby and Mr. Cochran on the Coordinating and Development Corporation Board of Directors will expire 12/31/01. Mr. Darby agreed to serve in this capacity for 2002. Mr. Cochran advised that he does not desire reappointment, and requested that a replacement be considered. The matter is to be considered at the November 21 regular meeting.

Motion was made by Mr. Avery, seconded by Mr. Cochran, to approve the reappointment of Mr. Bob Key to the Board of Commissioners for Bossier Parish Emergency Medical Services District, for a six-year term which expires 11/30/07. Motion carried unanimously. (See page 22 for further discussion.)

Mr. Johnston reported that Mr. David Anderson, Member-at-Large on the EMS Board, has expressed his desire for replacement. Mr. Anderson's current term expires 11/30/2005.

Motion was made by Mr. Johnston, seconded by Mr. Mitchell, to approve the reappointment of Mr. Joe Covington and Ms. Frankie Harris to the Board of Commissioners for Northeast Bossier Parish Fire District No. 5, for two-year terms each, terms to expire 12/31/03. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Dr. Shell, to approve the appointment of Mr. Luke Turner to replace Mr. Eddie Faith on the Board of Directors for the Shreveport-Bossier Convention and Tourist Bureau, for a three-year term which expires 12/31/04. Motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Avery, to reappoint Mr. Woodward and Mr. Johnston to the Trailblazer Area Council for 2002. Motion carried unanimously.

Mr. Meachum advised that he is not prepared at this time to consider appointments to the Board of Commissioners for Bossier Parish Fire District No. 6.

Motion was made by Mr. Meachum, seconded by Mr. Cummings, to approve the reappointment of Mr. Leo Chadwick, Mr. Joe Caplis and Mr. Roy Newton to the Board of Commissioners for South Bossier Parish Fire District No. 2, for two-year terms each, terms to expire 12/31/03. Motion carried unanimously.

Mr. Williams advised that Mr. Rudy Crain does not desire reappointment to the Board of Commissioners for Bossier Parish Emergency Medical Services District. An appointment is to be considered at the November 21 regular meeting.

Mr. Woodward presented correspondence from Representative Wayne Waddell, Chairman of the Louisiana House Rural Caucus, regarding the reduction in Rural Development Funding. He

stated that it is requested that the police jury contact Governor Mike Foster to urge his consideration in restoring these funds. **Motion was made by Mr. Avery, seconded by Mr. Rogers, to adopt a resolution urging support of the Rural Development Fund, and to contact the local media regarding the importance of Rural Development Funding to Bossier Parish. Motion carried unanimously.**

RESOLUTION

WHEREAS, the Rural Development Fund is an important source in providing for much needed local projects; and

WHEREAS, Rural Development Funding is of vital importance to many rural villages, towns and other communities for such projects as sewerage repair, fire protection improvements, improving water quality and the repair of streets.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2001, that it does hereby urge Louisiana Governor Mike Foster to support the restoration of funding to the Louisiana Rural Development Fund.

The resolution was offered by Mr. Avery, seconded by Mr. Rogers. Upon unanimous vote, it was duly adopted on this 7th day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Woodward presented a petition signed by residents of Aileron Circle, requesting that the police jury accept Aileron Circle into its road system for permanent maintenance. Mr. Williams stated that this road is located in his District and is a gravel road approximately .2 mile long. **Motion was made by Mr. Rogers, seconded by Mr. Johnston, to authorize the preparation of an ordinance accepting Aileron Circle into the parish road system for permanent maintenance. Motion carried unanimously.**

Mr. Woodward presented a petition signed by residents of Twin Lake Drive requesting that the police jury accept Twin Lake Drive into the parish road system for permanent maintenance. **Motion was made by Mr. Rogers, seconded by Mr. Johnston, to authorize the preparation of an ordinance accepting Twin Lake Drive into the parish road system for permanent maintenance. Motion carried unanimously.**

Mr. Woodward reported that the proposed street paving improvements project on Valerie Lane must be advertised for bids, as the work is to be performed by a contractor. **Motion was made by Mr. Rogers, seconded by Dr. Shell, to authorize the advertising for bids for street paving improvements on Valerie Lane, bids to be received December 19, 2001. Motion carried unanimously.**

RESOLUTION

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR SEALED BIDS FOR THE CONSTRUCTION OF STREET PAVING IMPROVEMENTS ON THE ENTIRE LENGTH OF VALERIE LANE FROM ITS INTERSECTION WITH STEWART ROAD TO WHERE IT DEAD ENDS INTO LOT 25, JEANIE LEE ESTATES, UNIT NO. 2, BOSSIER PARISH, LOUISIANA

BE IT RESOLVED by the Police Jury of the Parish of Bossier, State of Louisiana, acting as the governing authority (the "Governing Authority") of the Parish of Bossier, State of Louisiana (the "Parish"):

SECTION 1. That the President of the Police Jury be and he is hereby empowered, authorized and directed to give and cause to be published in accordance with law, a Notice calling for sealed bids (copies of which are attached as Exhibit A) for the construction of street paving improvements on the entire length of Valerie Lane from its intersection with Stewart Road to where it dead ends into Lot 25, Jeanie Lee Estates, Unit No. 2, Bossier Parish, Louisiana, described in a resolution adopted by the Governing Authority of the Parish on October 17, 2001, providing for the construction of street paving improvements, and in accordance with plans and specifications prepared by the Parish Engineer, on file with the Secretary-Treasurer of the Police Jury, which plans and specifications are hereby approved.

SECTION 2. That in advertising for said bids right shall be reserved to reject any and all bids, and to waive informalities, and the notices to bidders issued by the President of the Police Jury shall be substantially in the following words and figures:

EXHIBIT A

ADVERTISEMENT FOR BIDS
PARISH OF BOSSIER, STATE OF LOUISIANA
JEANIE LEE ESTATES, UNIT NO. 2
STREET PAVING IMPROVEMENT PROJECT - 2001

Sealed bids will be received by the Bossier Parish Police Jury until the hour of 2:00 p.m., Wednesday, December 19, 2001, in the Police Jury Office, Room 108, Bossier Parish Courthouse, Benton, Louisiana. Bids will be opened and read aloud at the public meeting of the Bossier Parish Police Jury on December 19, 2001, at 2:00 p.m., in the Police Jury Meeting Room, (110), Bossier Parish Courthouse, Benton, LA, for the following:

BID FOR VALERIE LANE OVERLAY PROJECT: The hot-mix asphaltic concrete overlay of approximately 0.6 miles of Valerie Lane, two inches thick and 20 feet wide, and related construction items.

Complete bid documents may be obtained from Room 108, Bossier Parish Courthouse, Benton, Louisiana, phone (318) 965-2329. Prime bidders who request bid documents and who are properly licensed by the Louisiana State Licensing Board for Contractors will be furnished at least one set of complete documents.

Documents may be examined, without charge, in the office of Associated General Contractors (AGC), 2025 Southern Avenue, Shreveport, Louisiana 71104-2016, phone (318) 222-2197; and Dodge Plan Room, 6007 Financial Plaza, Suite 106, Shreveport, Louisiana 71129, phone (318)688-9794.

An acceptable Bid Bond, cashier's check, or certified check payable to Bossier Parish Police Jury in an amount not less than five-percent (5%) of the bid must accompany the bid. The successful bidder will be required to furnish a Performance Bond equal to One Hundred Percent (100%) of the contract amount. Any surety bond written for a public works project shall be written by a surety or insurance company on the U. S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an A-rating in the latest printing of the A.M. Best's Key Rating Guide to write individual bonds up to ten percent of policy holders' surplus as shown in the A.M. Best's Key Rating Guide or by an insurance company that is either domiciled in Louisiana or owned by Louisiana residents and is Licensed to write surety bonds.

BID GUARANTEE: No bid may be withdrawn for a period of sixty (60) days after receipt of bids. All applicable local, state, federal laws, and regulations shall apply.

Bids shall be submitted on an official proposal form furnished by the Engineers with the bid package. Those submitted otherwise may not be considered or accepted.

Bid envelopes shall be plainly marked as "**BID FOR VALERIE LANE OVERLAY PROJECT**" **Contractor's License Number shall also be clearly shown on the bid envelope.**

The Bossier Parish Police Jury reserves the right to reject any or all bids and waive any informalities in bids received.

SECTION 3. That the sealed bids received shall be opened in public session of the Governing Authority, by the Secretary of the Police Jury at the Police Jury Meeting Room (110), Bossier Parish Courthouse, Benton, Louisiana, on **WEDNESDAY, DECEMBER 19, 2001, AT TWO (2:00) o'clock p.m.,** Central Time.

The resolution was offered by Mr. Rogers, seconded by Dr. Shell. Upon unanimous vote, it was duly adopted on this 7th day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Woodward advised that a courthouse asbestos inspection report has been provided by the URS Corporation.

Mr. Woodward presented a certificate from the National Weather Service recognizing Bossier Parish as a "Storm Ready Community".

Ms. Monica Grappe, Porter & Associates, Inc., presented an update on right-of-way acquisition along Airline Drive and for the Kingston Road Improvements Project.

There was discussion of the Coile property located on Old Plain Dealing Road across from the existing penal farm. Mr. Jackson, Parish Attorney, stated that there are three issues which must be addressed; oil and gas interests, cultural resources study, and the location of a pipeline right-of-way on the property. He stated that he is currently working with Reliant Energy on the matter of the pipeline. Mr. Jackson stated that he understands that Mr. Coile wants to retain all mineral rights and intends to cut the timber located on this site. Mr. Altimus stated that Mr. Coile has indicated that he is agreeable to leave whatever trees the police jury wants. Mr. Johnston indicated that he is in favor of leaving all hardwood. Mr. Hammack stated that the Sheriff has stated that he does not want trees in the immediate area of the jail facility due to security reasons.

After discussion, **motion was made by Mr. Meachum, seconded by Dr. Shell, to obtain an Attorney General's opinion on the question of whether the police jury can purchase property for a price in excess of the appraised value. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2001, that it does hereby request that the Louisiana Attorney General provide an opinion on the question of whether the Bossier Parish Police Jury can legally purchase property for a price in excess of the appraised value.

The resolution was offered by Mr. Meachum, seconded by Dr. Shell. Upon unanimous vote, it was duly adopted on this 7th day of November, 2001.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Cummings, seconded by Mr. Meachum, to authorize the Parish Attorney to begin the process for possible initiation of an eminent domain action regarding the Coile property directly across from the penal farm. Motion carried, with the following vote recorded:

AYES: Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Dr. Shell

NAYS: Mr. Altimus, Mr. Mitchell, Mr. Rogers, Mr. Williams

ABSENT: None

ABSTAIN: None

Dr. Shell reported on meetings of the Bossier City MPC Master Plan Committee meetings, and discussed previous action in which the police jury voted to pay for the portion of this study which covers the area within the five mile limit of the City of Bossier City. He stated that extending this area to 10 miles may be considered.

Mr. Rowe advised of the proposal of O. S. Johnson, Inc. and Hanson Aggregates for overlay of a portion of West Viking Drive. He stated that O. S. Johnson, Inc. and Hanson Aggregates have agreed to provide the base material and some labor. **Motion was made by Mr. Avery, seconded by Mr. Cochran, to add this item of business to the agenda. Motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Hammack, to authorize Mr. Rowe to prepare cost estimates for improvements to a portion of West Viking Drive, as discussed. Motion carried unanimously.

Mr. Jackson, Parish Attorney, advised of a petition initiated by Brookshires, Inc., requesting that the sale of high content alcohol be permitted in Policy Jury/School Board District 2. The petition has been verified by the Registrar of Voters Office, and was submitted to the police jury on November 6, 2001, after the deadline for placing on the agenda for today's meeting.

The matter will be placed on the agenda for the police jury meeting on November 21, at which time it will be the police jury's responsibility to call a special election in District 2 to place this matter on the ballot for referendum.

Motion was made by Dr. Shell, seconded by Mr. Rogers, to adjourn into executive session to consider the following items of business. Motion carried unanimously.

- 1) The matter of Vonda Dick vs. Bossier Parish Police Jury
- 2) To review URS contract negotiations
- 3) Personnel matter concerning the police jury lobbyist

The meeting was reconvened and called to order by the President.

Ms. Martin presented the recap of proposed amendments to the 2001 Budget. The amendment incorporates changes already approved by the police jury, and other necessary adjustments.

Mr. Williams and Mr. Altimus discussed their recommendation that several categories of expenses in the General Fund be transferred to the Capital Improvements Fund, as they are legitimate expenses of the sales tax, which was approved for capital improvements, and the maintenance and operation of said improvements. Jury members requested that additional information on the total amount of these expenses for 2001 be provided at the next meeting prior to any such changes for this year.

Ms. Martin noted that some courthouse renovation expenses have been paid from sales tax revenues, such as roof repair and asbestos abatement.

After further discussion, motion was made by Mr. Hammack, seconded by Dr. Shell, to approve the proposed 2001 Budget Amendment, as presented. Upon vote, the motion carried.

	2001 Amended
REVENUES	
Taxes - Ad Valorem	\$14,950,000.
Licenses and permits	\$ 390,200.
Intergovernmental revenue - federal funds	\$ 2,618,302.
- state funds	\$ 2,390,000.
- other	\$ 825,000.
Fees, charges and commissions for service	\$ 253,200.
Fines and forfeitures	\$ 834,500.
Use of money and property	\$ 613,000.
Other revenue	\$ <u>840,500.</u>
TOTAL REVENUE	\$ 23,714,702.
Operating transfers in	\$ 1,452,200.
Beginning Fund Balances	<u>\$ 13,969,889.</u>
TOTAL REVENUES, FUND BALANCES AND TRANSFERS	<u>\$ 39,136,791.</u>
EXPENDITURES	
General government - legislative	\$ 303,750.
judicial	\$ 1,487,725.
-elections	\$ 137,975.
financial & administration	\$ 1,394,856.
- other	\$ 864,002.
Public Safety	\$ 2,683,250.
Public Works	\$ 7,546,350.
Health and welfare	\$ 2,514,262.
Culture and recreation	\$ 2,598,590.
Economic development and assistance	\$ 329,000.
Debt service	
Principal	\$ 655,000.
Interest and other	\$ 194,300.
TOTAL EXPENDITURES	\$ 20,709,060.
Operating transfers out	\$ 1,452,200.
Ending Fund Balances	<u>\$ 16,975,531.</u>
TOTAL EXPENDITURES, REVENUES & TRANSFERS	<u>\$ 39,136,791.</u>

Jury members reviewed budget requests from departments and other entities for appropriations in the 2002 budget. The following recommendations were made by consensus:

1. Registrar of Voters – approved total budget of \$82,250.00 (as requested)
2. Bossier City-Parish MPC – approved total appropriation of \$88,433 (as requested).
3. Benton-Parish MPC – approved total appropriation of \$3,200.
4. Tax Assessor – requested presentation at the next meeting on request for funds for GIS system, scanning station and computer equipment
5. Office of Emergency Preparedness – approved total appropriation of \$21,600 (as requested).
6. Office of Emergency Preparedness/Flood Alert System – approved total appropriation of \$3,400 (approved with request that jury be provided with an example of the data collected by this system and its uses).
7. Office of Veterans' Affairs – approved total appropriation of \$13,416 (as requested).
8. Bossier Council on Aging – approved \$37,500 only

9. Coordinating and Development Corporation – approved total appropriation of \$13,001 (as requested).
10. Trailblazer – approved total appropriation of \$1,800 (as requested).
11. Greater Bossier Economic Development Foundation – approved \$2,000 only.
12. NW Louisiana Council of Governments – requested budget information prior to making a decision.
13. Cooperative Extension Service – approved total budget of \$17,740 (as requested).
14. Consultant – approved maximum of \$12,000 (January – June)
15. Judges Office – approved \$22,000 for new microphones & sound system in Courtrooms B & C (with request for more information).
16. District Attorney’s Office – requested Mr. Bullers to attend meeting to discuss request for additional employee.
17. Penal Farm – deleted \$5,000 for new printer, deleted \$15,000 for replacement water valves (deletion recommended by Warden Weaver), approved additional \$5,000 in uniform and supply budget, maintained \$11,000 for sewage and water monitoring fees until determination is made on employee’s certification.
18. Courthouse Jail – approved \$8,000 metal detector, approved lease/purchase of dryer.

Salaries for the year 2002 were also discussed, but no final action was taken. The 2002 budget will be discussed again at the next meeting, and final adoption is tentatively scheduled for the police jury meeting on December 5, 2001.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 7th day of November, 2001, the meeting was adjourned by the President at 7:00 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

JESSE WILLIAMS, PRESIDENT
BOSSIER PARISH POLICE JURY