

# Floodplain Development Application

Application Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Section 1: Applicant's Agreement:

The undersigned agrees that the floodplain maps and other flood data used in evaluating the flood hazards to the proposed development are considered reasonable and accurate for regulatory purposes and are based on best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes

The undersigned also agrees that all statements herein and in attachments to this application are true and accurate, to best of their knowledge and all work shall be done in accordance with the \_\_\_\_\_ [name of City/Parish] \_\_\_\_\_ [title of floodplain management ordinance] and with all applicable federal, state, parish and city laws and regulations.

\_\_\_\_\_  
(Applicant's signature) (Date)

## Section 2: Applicant Information

1.	Name	Address	Telephone
	Applicant		
	Builder		
	Engineer		

2. Location of property (street address, lot number or legal description). An attached plat of survey or map is helpful.

3. Type of Construction (check all that apply)

Structural	Activity	Structure type
<input type="checkbox"/>	New structure	<input type="checkbox"/> Residential (1-4 Family)
<input type="checkbox"/>	Addition	<input type="checkbox"/> Residential (more than 4 Family)
<input type="checkbox"/>	Relocation	<input type="checkbox"/> Non-residential
<input type="checkbox"/>	Demolition	<input type="checkbox"/> Manufactured Home

### Other Development Activities

Clearing       Filling       Grading       Mining       Drilling  
 Excavation  
 Subdivision  
 Alteration of Waterway or drainage  
 Road or Bridge Construction  
 Utility Work  
 Other \_\_\_\_\_

4. Estimated cost of project \$ \_\_\_\_\_

After completing Section 2, the applicant should submit the application and any attachments to the floodplain administrator for review.

(The following sections are for community use only)

**Section 3: Floodplain determination**

1. FIRM Panel No. \_\_\_\_\_ Dated \_\_\_\_\_
2. The proposed development:
  - Is not located in a Special Flood Hazard Area (no floodplain development permit required)
  - Is partially located in the SFHA but the building or development is not (no floodplain development permit required.)
  - Is located in a SFHA: Flood Zone \_\_\_\_ Base flood elevation \_\_\_\_\_
  - Base flood elevation is not available (See Section 4, contact applicant to discuss)
  - Is located in the floodway (Panel No. \_\_\_\_\_ Dated \_\_\_\_\_)

**Section 4: Additional Information**

The applicant must submit the following information to process the application:

- Site plan, showing property lines, topography, floodplain and floodway boundaries, existing and proposed structures, etc.
  - Development plans
  - Building plans showing, proposed first floor elevation, anchoring details, floodproofing of utilities below the first floor, details of enclosures below the first floor, etc.
  - Base flood elevation (If the development exceeds 50 lots or 5 acres)
  - Floodway construction: hydraulic/hydrologic calculations showing no increase in the base flood height
  - Certified design of openings for enclosures (if an alternative to the NFIP standard is proposed)
  - Nonconversion agreement (full-story enclosures)
  - Other permits as required
- Corps of Engineers:  Yes  No If yes, Permit # \_\_\_\_\_  
Date received: \_\_\_\_\_
- Coastal Use Permit:  Yes  No If yes, Permit # \_\_\_\_\_  
Date received: \_\_\_\_\_
- Other: \_\_\_\_\_  
\_\_\_\_\_

**Section 5: Permit Determination**

The permit is  Approved  Denied (see reasons below)

Signed \_\_\_\_\_ Date \_\_\_\_\_

(The applicant may revise and resubmit an application or may request an appeal.)

Reasons for denial \_\_\_\_\_  
\_\_\_\_\_

Appeals: Appealed to Board of Standards and Appeals  Yes  No

Hearing date: \_\_\_\_\_

Board decision – approved  Yes  No

Reasons/ Conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section 6: Inspection Record**

The floodplain administrator or designee will complete this section based on inspections to ensure compliance with the flood damage prevention ordinance.

	Date	Inspector	Comments
Pre-construction:	_____	_____	_____
Elevation:	_____	_____	_____
Final:	_____	_____	_____

**Section 7: Certificate of Occupancy**

- Elevation Certificate required  Reviewed  Approved  Rejected
- Floodproofing Certificate required  Reviewed  Approved  Rejected
- V Zone Certificate required  Reviewed  Approved  Rejected

Reason for rejection: \_\_\_\_\_  
\_\_\_\_\_

Certificate issued: Date: \_\_\_\_\_ By: \_\_\_\_\_