

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
December 2, 2015
www.bossierparishla.gov

The Bossier Parish Police Jury met in regular and legal session on the 2nd day of December, 2015, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jack Skaggs, called the meeting to order. The invocation was given by Mr. Mac Plummer, and the pledge of allegiance was led by Mr. Freddy Shewmake. The Parish Secretary, Ms. Rachel Hauser, called the roll, with all members present, as follows:

Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Mac Plummer
Mr. Bob Brotherton	Mr. Doug Rimmer
Mr. Jimmy Cochran	Mr. Fred Shewmake
Mr. Sonny Cook, Excused	Mr. Jack Skaggs

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Rachel Hauser, Parish Secretary.

Ms. Stacy Brown, Shreveport-Bossier Convention and Tourist Bureau, expressed appreciation to the police jury for its continued support, and presented the 2016 Convention and Tourist Bureau Budget.

Ms. Brown stated that the Bossier Parish Police Jury appointee, Mr. Carlton Golden, will be serving as Vice Chairman for the Convention and Tourist Bureau for the year 2016. She further stated that Mr. Luke Turner has been reappointed to the board by the Bossier Rural Mayors.

Ms. Brown stated that the Convention and Tourist Bureau produce a number of professional collateral pieces every year, including a variety of brochures that provide information for visitors pertaining to general businesses, restaurants, festivals, and many other events in and around Shreveport and Bossier City. She stated that the Convention and Tourist Bureau also promotes the Shreveport and Bossier City area for conventions, reunions, sporting events, and many other types of events.

Ms. Brown stated that an evaluation is performed each year of the programs provided by the Convention and Tourist Bureau to ensure that the programs are effective, and to determine ways to improve the programs. She stated that the Strategic Action Group performed the evaluation and determined that the Convention and Tourist Bureau was the most progressive bureau they have worked with as far as content used to entice visitors to the Shreveport-Bossier City area.

Ms. Brown stated that the Convention and Tourist Bureau has designed a new website which will be effective in January, and encouraged the jurors to view the website at that time.

Ms. Brown stated that the Shreveport-Bossier City area hosted several major industry trade shows, including the 33rd Annual Travel South Showcase, which is the third largest travel trade show in the country. She stated that the Shreveport-Bossier City community is the smallest community to host the showcase, and had the highest ratings by the participants in the 25 year history of the trade show equal to New Orleans. Ms. Brown stated that as a result of the showcase, several bus tours have scheduled to return to the Shreveport-Bossier City area in the future.

Ms. Brown stated that the Convention and Tourist Bureau also hosted the Sports Relationship Conference which brought in sport rights holders, who handle a variety of sporting events, including archery tournaments. She stated that a bid will be submitted for the Shreveport-Bossier City area to host the 2016-2017 LA State Archery Tournament and 2017 National Archery in the School Program World Championship.

Ms. Brown reported on other activities of the Convention and Tourist Bureau and upcoming events in the Shreveport-Bossier City area.

Ms. Brown provided a report on the Boom or Bust Byway, which runs along Highway 2 through Caddo, Bossier, Webster and Claiborne Parishes. She stated that additional signage for the byway has been requested.

Ms. Brown expressed appreciation to the police jury for its support of the 1.5 percent hotel and motel occupancy tax increase which was recently approved by Caddo and Bossier citizens. She stated that the proposition was approved in all precincts in Caddo and Bossier Parishes.

Ms. Brown provided additional information pertaining to the Convention and Tourist Bureau 2016 budget.

Ms. Brown invited jurors and staff to the Shreveport-Bossier Convention and Tourist Bureau's annual open house on December 4, 2015, from 11:00 a.m. to 2:00 p.m., at 629 Spring Street, Shreveport, LA.

Mr. Jackson expressed appreciation to Ms. Brown, the Convention and Tourist Bureau, and other entities that contributed to the advertising campaign that provided information to the public regarding the 1.5 percent hotel and motel occupancy tax increase. He stated that as a result of the advertising campaign, the proposition received overwhelming support from Caddo and Bossier Parish citizens.

Motion was made by Mr. Avery, seconded by Mr. Shewmake, to amend the agenda to adopt the proposed 2016 budget of the Shreveport-Bossier Convention and Tourist Bureau, as presented.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs
NAYS: None
ABSTAIN: None
ABSENT: Mr. Cook

Motion was made by Mr. Hammack, seconded by Mr. Darby, to adopt the proposed 2016 budget of the Shreveport-Bossier Convention and Tourist Bureau, as presented.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2015, that it does hereby ratify and approve the proposed 2016 budget of the Shreveport-Bossier Convention and Tourist Bureau, the same having been furnished to the Police Jury by said Bureau and being on file in the office of the Police Jury.

The resolution was offered by Mr. Hammack, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Hauser announced the public hearing to consider approval of the Plat of Survey for Edwin Eugene Roach, located in Section 2, Township 16 North, Range 12 West, Bossier Parish, LA. This matter was tabled on November 18, 2015.

Mr. Ford stated that Mr. Roach has not confirmed if he has obtained a Servitude of Passage from landowners in order to access the two tracts of land. He recommended that this matter be removed from the agenda.

Motion was made by Mr. Brotherton, seconded by Mr. Benton, to remove from the agenda, the matter of approval of the Plat of Survey for Edwin Eugene Roach, located in Section 2, Township 16 North, Range 12 West, Bossier Parish, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Hauser announced the public hearing to adopt the 2016 Bossier Parish Police Jury Budget. Ms. Sheryl Thomas, Parish Treasurer, stated that budgeted Election Fees have been increased from \$50,000 to \$150,000 due to the new requirement that local jurisdictions calling an election at the same time as the Presidential Preference Primary will be responsible for paying all costs and expenses of the election.

Motion was made by Mr. Rimmer, seconded by Mr. Cochran, to adopt the 2016 Bossier Parish Police Jury budget, as presented.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

ORDINANCE NO. 4592

AN ORDINANCE PURSUANT TO TITLE 39, CHAPTER 9, SECTIONS 1301 THROUGH 1315 OF THE LOUISIANA REVISED STATUTES AS AMENDED, FOR THE PURPOSE OF ADOPTING AND IMPLEMENTING THE 2016 BUDGET FOR THE BOSSIER PARISH POLICE JURY.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury that the attached 2016 Budget for the Bossier Parish Police Jury be and is hereby adopted and implemented in accordance with the Louisiana Local Governmental Budget Act, as amended.

SECTION 2. BE IT FURTHER ORDAINED, etc., that administrative officers of the Bossier Parish Police Jury are hereby authorized to make changes within various classifications without prior approval of the Bossier Parish Police Jury, if such changes reflect less than a five percent (5%) increase in expenditures.

The ordinance was offered by Mr. Rimmer, seconded by Mr. Cochran. It was duly adopted on this 2nd day of December, 2015, by the following vote:

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs

NAYS: None

ABSTAIN: None

ABSENT: Mr. Cook

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

BUDGET MESSAGE

The 2016 Budget of the Bossier Parish Police Jury is a detailed plan of operation for the coming fiscal year. The objective of local government is to provide services to the public; the controlled financing of these services achieves maximum efficiency, economy and effectiveness in the use of governmental financial resources. The aim of the Bossier Parish Police Jury is to minimize the tax burden upon local citizens, to comply with applicable state and federal laws, and to assure that the government's financial position is sound.

The 2016 Budget sets forth funding to provide maintenance and operation, as well as capital expenditures, for basic parish services. These services include the parish road system, public safety, environmental protection, health, social services, culture and recreation, economic development, general government buildings operations and financial administration.

The Bossier Parish Police Jury shall comply with all legal provisions governing the use of parish, state and federal funds to the best of our knowledge, information and belief; and shall continue to provide parish services by sound management of public funds to ensure the financial stability of this parish government.

Internal control shall be maintained by effective management of computer applications, central purchasing and accounting, and a central cash and investment program, by monitoring the flow of revenues and expenditures on a daily basis. Competent personnel and improved division of departments and responsibilities shall aid in the function of the office.

Accounting shall continue on a cash basis in accordance with generally accepted practices applicable to government units and in accordance with state-approved chart of accounts, with monthly and quarterly financial reports furnished to the members of the governing authority. Annual reports shall be prepared on a modified accrual basis.

Mr. Benton stated that the committee discussed adoption of an ordinance prohibiting inverted paved roadways in Bossier Parish due to drainage issues. He stated that it is recommended that curb and gutter drainage be required for all parish roads located in subdivisions in Bossier Parish.

Mr. Benton stated that the committee discussed adoption of an ordinance requiring streetlights and sidewalks in all subdivisions outside the municipalities.

Mr. Benton stated that the committee also discussed fencing in subdivisions. He stated that the committee will be discussing this issue further.

Mr. Benton stated that Ms. Mary Fuller, 3418 Gary Rex Circle, Haughton, LA, attended the Road/Subdivision Regulations Committee meeting, requesting assistance due to continued flooding of her home on Gary Rex Circle. He stated that Ms. Fuller's home has flooded two times in the last month. Mr. Benton stated that Mr. Ford is to review this matter and determine if the home located at 3418 Gary Rex Circle, Haughton, LA, qualifies for buyout through the FEMA Hazard Mitigation Grant Program.

Mr. Benton further stated that the committee recommends that a drainage study be done near the area of Gary Rex Circle due to a potential new subdivision, and requested that the developer of the potential subdivision and the police jury each participate in the cost of the drainage study.

Mr. Benton stated that a Precast Hanson Bridge is being requested by the developer of Kingston Plantation Subdivision for Kingston Road. He stated that this type of bridge is manufactured in Mississippi, and that Mr. Ford will be further reviewing this matter to determine if the Department of Transportation and Development will accept this style of bridge in Louisiana.

Mr. Rimmer stated that Gary Rex Circle is to be submitted to determine if it qualifies as a Statewide Flood Control Project due to the drainage issues in this area.

Mr. Ford stated that the original proposal submitted for consideration at the November 18, 2015, regular meeting by Denmon Engineering Company, Inc., and NTB Associates, Inc., for surveying and engineering services for the East/West Corridor Project from Airline Drive to LA Highway 3 was for \$317,273, but has since been reduced to \$232,600, and he recommended approval.

After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Rimmer, to accept the proposal of Denmon Engineering Company, Inc., and NTB Associates, Inc., in the amount of \$232,600 for surveying and engineering services for the East/West Corridor Project from Airline Drive to LA Highway 3, and to authorize the execution of documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2015, that Jack Skaggs, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of Denmon Engineering Company, Inc., and NTB Associates, Inc., in the amount of \$232,600 for surveying and engineering services for the East/West Corridor Project from Airline Drive to LA Highway 3.

The resolution was offered by Ms. Bennett, seconded by Mr. Rimmer. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Plummer, seconded by Mr. Cochran, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2016.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff's Department and the Health Department.

Airline Exxon – Beer
Camp Joy Store - Beer
Crawfish Palace – Beer
Downtown Koran – Beer
El Mariachi – Beer
Green Park Café – Beer
Haughton Country Store – Beer
Johnny's Pizza #15 – Beer
Johnny's Pizza #25 – Beer
Oakland Plantation Country Club – Beer
Red River South Marina – Beer
Reynold's Grocery – Beer
Roger's Corner Store – Beer
Taylor's Grocery – Beer
Trejo's Mexican Restaurant - Beer

Motion was made by Mr. Benton, seconded by Mr. Plummer, to approve the reappointment of Mr. Ronnie Poole and Mr. Mitch O'Neal to the East-Central Bossier Parish Fire District No. 1 Board of Commissioners for two-year terms each, terms to expire December 31, 2017.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Brotherton, seconded by Mr. Benton, to approve the reappointment of Ms. Diane Kingrey, Mr. John Murray, and Mr. Russell Huckaby to the South Bossier Parish Fire District No. 2 Board of Commissioners for two-year terms each, terms to expire December 31, 2017.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Shewmake, to accept the proposal of Cook & Morehart, Certified Public Accountants, for audit of Bossier Parish Police Jury financial records for the year 2015, and to authorize the Parish Administrator to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Mr. Altimus stated that the proposal provides for a five percent increase in fees.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2015, that William Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a proposal with Cook & Morehart, Certified Public Accountants, for audit of Bossier Parish Police Jury financial records for the year 2015.

The resolution was offered by Ms. Bennett, seconded by Mr. Shewmake. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Shewmake, seconded by Mr. Rimmer, to adopt a resolution supporting the reappointment of Major General Glenn H. Curtis as Adjutant General of the Louisiana National Guard.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

WHEREAS, Major General Glenn H. Curtis, The Adjutant General, Louisiana National Guard is energetically promoting economic development, community support and military training in Bossier Parish and Northwest Louisiana by establishing an important military training center, a Youth Challenge Program, and a large military equipment maintenance facility at Camp Minden Training Site and is vigorously promoting the continuing growth of the Camp Minden Training Site,

WHEREAS, Major General Glenn H. Curtis is aggressively supporting the defense of our great Nation through his promotion of the Homeland Security program and training Louisiana National Guard soldiers and airmen for their National Defense role,

WHEREAS, Major General Glenn H. Curtis has supported the Pine Country Education Center at Camp Minden to train firemen from throughout North Louisiana,

WHEREAS, Major General Glenn H. Curtis has supported the Cyber Innovation Center and Barksdale Air Force Base located in Bossier Parish,

WHEREAS, Major General Glenn H. Curtis has been instrumental in increasing employment and improving the economy in Bossier Parish and Northwest Louisiana through development and construction of new facilities, staff housing, renovation of existing buildings and facilities, major infrastructure improvements including several miles of asphalt roadways, and securing funds for a multi-million dollar sewer treatment plant for Camp Minden,

WHEREAS, Major General Glenn H. Curtis has been and continues to be instrumental in the resolution of the proper disposal of M-6 propellant at Camp Minden, and

WHEREAS, Major General Glenn H. Curtis actively encourages Louisiana National Guard employees to become involved in community affairs and volunteer time to support community projects and programs.

THEREFORE BE IT RESOLVED, that the Bossier Parish Police Jury request that the Honorable Governor John Bel Edwards appoint Major General Glenn H. Curtis to continue in the position of The Adjutant General, Louisiana National Guard for the term of this administration,

FURTHER BE IT RESOLVED, that with the following vote this Resolution is adopted by unanimous vote and will be forwarded to all Louisiana Police Juries and the Louisiana State Legislators.

The resolution was offered by Mr. Shewmake, seconded by Mr. Rimmer. It was duly adopted on this 2nd day of December, 2015, with the following vote recorded:

AYES:	Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Shewmake, Mr. Skaggs
NAYS:	None
ABSENT:	Mr. Cook
ABSTAIN:	None

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Amendment No. 8 to the Agreement between Owner and Engineer for Professional Engineering Services with Balar Engineers & Surveyors for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, stating that overtime ratings have been reduced as requested. He stated that the amendment also provides for a truck that will be used on site at the plant when needed, and salary information for employees. He recommended approval.

Motion was made by Mr. Cochran, seconded by Mr. Brotherton, to approve Amendment No. 8 to the Agreement between Owner and Engineer for Professional Engineering Services with Balar Engineers &

Surveyors for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier, and to authorize the Parish Administrator to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2015, that William Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Amendment No. 8 to the Agreement between Owner and Engineer for Professional Engineering Services with Balar Engineers & Surveyors for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier.

The resolution was offered by Mr. Cochran, seconded by Mr. Brotherton. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Brotherton, seconded by Mr. Plummer, to accept the proposal of H&W Demolition, Inc., in the amount of \$8,073.00 for demolition of a home located at 409 Caplis Sligo Road, Haughton, LA, and for demolition of a home located at 208 Gumwood Drive, Haughton, LA, in the amount of \$4,550, which have been approved for funding through the Hazard Mitigation Grant Program, and to authorize execution of documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2015, that William Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of H&W Demolition, Inc., in the amount of \$8,073.00 for demolition of a home located at 409 Caplis Sligo Road, Haughton, LA, which is approved for funding through Hazard Mitigation Grant Program #1863-015-0001, FEMA-1863-DR-LA, Project #0001.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2015, that William Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, any and all documents or contracts in connection with the proposal of H&W Demolition, Inc., in the amount of \$4,550.00 for demolition of a home located at 208 Gumwood Drive, Haughton, LA, which is approved for funding through Hazard Mitigation Grant Program #1863-015-0001, FEMA-1863-DR-LA, Project #0001.

The resolution was offered by Mr. Brotherton, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2015.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus presented the 2016 budget for the The Port of Caddo-Bossier. He stated that the proposed budget is available for review in the police jury office. Ms. Kathy French, The Port of Caddo-Bossier, expressed appreciation for the police jury's continued support. She stated that the Customer Appreciation Event is scheduled for December 11, 2015, at 7:00 p.m.

Mr. Jackson asked if The Port has recovered from the 2015 flood event. Ms. French stated The Port is working to return to normal operation, and further stated that approximately 70 to 80 acres were affected. Mr. Jackson asked if navigability has returned to normal for the Red River. Ms. French stated that after some dredging work, the Red River is now navigable.

Mr. Heath Lyles, Assistant Purchasing Agent, provided the police jury with an update on the kilowatt usage at the courthouse since upgrading of the chillers. He stated that the multi-stack chiller systems have provided a savings in energy costs.

Mr. Ford reported that a pre-bid conference meeting was held on December 1, 2015, for the Consolidated Waterworks/Sewerage District No. 1 of the Parish of Bossier Wastewater Collection System – North Area, Contract "C"-Sewer Force Main & Gravity Mains, Project No. 2015-458, and Contract "D"-Kingston Road Sewer Lift Station, Project No. 2015-259. He stated that five contractors and several suppliers attended the meeting. He further stated that the Bossier Parish School Board has agreed to allow use of an approximate four-acre tract of land located off Kingston Road at the entrance of the new Kingston Road Elementary School as a temporary construction yard for these projects.

Mr. Keith Norwood, Bossier Parish School Board, requested that the construction company use the existing construction entrance only. Mr. Ford stated that a letter of agreement will be submitted to the Bossier Parish School Board for temporary use of this tract of land for a construction yard.

Mr. Ford stated that boring is complete beneath the intersection of Wemple Road and Old Brownlee Road for new sewer lines for the sewer district.

Mr. Ford stated that a meeting was held Monday with the Bossier Parish Office of Homeland Security and Emergency Preparedness to discuss the current rising of the Red River and the potential for flooding. He stated that the Red River will continue to be monitored.

Mr. Ford stated that a utility meeting is scheduled next week for the North/South Corridor Project, and provided an update on the project.

Mr. Ford provided an update on the pedestrian walking trail on Arthur Ray Teague Parkway from Century Link to Red River National Wildlife Refuge. He stated that surveying work has begun.

Mr. Ford provided an update on the request to Federal Emergency Preparedness Agency to allow the parish to use the high water mark as the interim base flood elevation to allow continued development on the river side of the levee. He stated that a response is expected soon, but stated that the current moratorium will need to be extended on the issuance of building permits for any development on the river side of the levee in Bossier Parish until such time as a response has been received from FEMA.

Mr. Ford reported that several drainage complaints have been received, and his office is working to address each complaint.

Mr. Mark Coutee, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Skaggs advised that Ms. Connie Cubley is retiring as Human Resource Manager from the Bossier Parish Police Jury after eight years of service and requested that a resolution be adopted honoring Ms. Cubley for her years of service to the Bossier Parish Police Jury.

Motion was made by Mr. Rimmer, seconded by Mr. Cochran, to amend the agenda to adopt a resolution of appreciation to Ms. Connie Cubley for her contributions to Bossier Parish, and extending congratulations and well wishes to Ms. Cubley in her retirement.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

- AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Brotherton, Mr. Cochran, Mr. Darby, Mr. Hammack, Mr. Plummer, Mr. Rimmer, Mr. Shewmake, Mr. Skaggs
- NAYS: None
- ABSTAIN: None
- ABSENT: Mr. Cook

RESOLUTION

WHEREAS, Ms. Connie Cubley is retiring on December 4, 2015, after 8 years of employment with the Bossier Parish Police Jury; and

WHEREAS, Ms. Cubley has been a loyal employee who has worked diligently over the years in her service to the Bossier Parish Police Jury and has been admired and respected by the staff through the years on both a personal and professional level; and

WHEREAS, in her service as Human Resources Manager, Ms. Cubley has demonstrated exemplary leadership skills and has always been professional in her duties; and

WHEREAS, Ms. Cubley has been a dedicated and valued employee of the Bossier Parish Police Jury and will be missed by all.

Now, Therefore, Be It Resolved by the Bossier Parish Police Jury and staff on this 2nd day of December, 2015, that it does hereby extend its sincere appreciation and deepest gratitude to Connie Cubley for her years of invaluable service to the Bossier Parish Police Jury, and does wish her well in her retirement.

The resolution was offered by Mr. Cochran, seconded by Mr. Avery. Upon unanimous vote, it was duly adopted on this 2nd day of December, 2015.

s/Bob Brotherton
 Bob Brotherton, District 1
s/Glenn Benton
 Glenn Benton, District 2
s/Wanda Bennett
 Wanda Bennett, District 3
s/Sonny Cook
 Sonny Cook, District 4
s/Jack Skaggs
 Jack Skaggs, District 5
s/Rick Avery
 Rick Avery, District 6
s/William R. Altimus
 William R. Altimus, Parish Administrator

s/Jimmy Cochran
 Jimmy Cochran, District 7
s/Doug Rimmer
 Doug Rimmer, District 8
s/Fred Shewmake
 Fred Shewmake, District 9
s/Jerome Darby
 Jerome Darby, District 10
s/Wayne Hammack
 Wayne Hammack, District 11
s/Mac Plummer
 Mac Plummer, District 12
s/Patrick R. Jackson
 Patrick R. Jackson, Parish Attorney

Mr. Altimus recognized Ms. Cubley for her dedication and service as Human Resources Manager for the Bossier Parish Police Jury for the last eight years. He stated that the Human Resources Manager is tasked with a huge responsibility. He further stated that Ms. Cubley has done an admirable job as Human Resources Manager for the last

eight years, and has been a tremendous asset to the police jury office.

Ms. Cubley extended appreciation to the police jurors and staff for allowing her the privilege to have worked for the police jury for the last eight years.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 2nd day of December, 2015, the meeting was adjourned by the President at 2:58 p.m.

RACHEL D. HAUSER
PARISH SECRETARY

JACK SKAGGS, PRESIDENT
BOSSIER PARISH POLICE JURY