

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
November 2, 2011
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The Bossier Parish Police Jury met in regular and legal session on the 2nd day of November, 2011, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Rick Avery, called the meeting to order. The invocation was given by Mr. Glenn Benton, and the pledge of allegiance was led by Mr. Barry Butler. The Parish Secretary, Ms. Cindy Dodson, called the roll, with all members present, as follows:

Mr. William Altimus, absent	Mr. Brad Cummings
Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack, absent
Mr. Glenn Benton	Mr. Winfred Johnston
Mr. Barry Butler	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Mac Plummer

Others present were Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cindy Dodson, Parish Secretary.

Ms. Deborah Hamilton, Bossier Office of Community Services, was present. Mr. Darby stated that the police jury has been advised that the Bossier Office of Community Services no longer offers its transportation program, and requested information on how transportation needs are being met for the citizens of Bossier Parish. Ms. Hamilton stated that there has been a significant reduction in Community Services Block Grant funding for the transportation program. She stated that a proposal has been submitted to the Bossier Office of Community Services Board of Directors which provides for the elimination of portions of the transportation program, advising that citizens who qualify are being referred to the Bossier Council on Aging for transportation services. Ms. Hamilton stated that Bossier Office of Community Services is making efforts to reach an agreement with a cab company to assist in providing transportation services for non-qualifying citizens. She stated that there are no transportation vans in service at this time, advising that the Bossier Office of Community Services owns two transport vans. She stated that one of the vans is approximately 20 years old, and the cost for replacing this van is approximately \$50,000.

Mr. Cochran requested that the jury be provided a copy of the 2010 audit of the Bossier Office of Community Services. He further requested information regarding payment of employee vacation and sick leave for those employed at the time the police jury assumed administration of the Johnny Gray Jones Youth Shelter. Ms. Hamilton advised that a copy of the 2010 BOCS audit was provided to the police jury office in July, and stated that she will provide the requested employee leave information.

Mr. Cochran asked if any grant funding received by the Bossier Office of Community Services provides funds for office rental fees. Ms. Hamilton stated that space used for the head start program is provided through in-kind services, and further stated that grants do not provide funds for office rental for the Bossier Office of Community Services.

Motion was made by Mr. Benton, seconded by Mr. Johnston, to authorize the advertising for bids for annual supplies, asphaltic concrete paving material, and for the annual supply of tires for the Bossier Parish Highway Department, bids to be received December 7, 2011.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Dodson announced the hearing to consider condemnation of property at 90 Princeton Lane South, Princeton, LA. Mr. Heath Lyles, Property Standards Officer, presented recent pictures of the property and reported that there has been no change in the condition of this property.

Motion was made by Mr. Benton, seconded by Mr. Butler, to proceed with the condemnation of property at 90 Princeton Lane South, Princeton, LA, in accordance with property standards regulations.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Heath Lyles, Property Standards Officer, reported on a meeting of the Property Standards Board of Review, advising that the board has recommended that a hearing be scheduled to consider condemnation of property at 5433 Amber Circle, Benton, LA.

Motion was made by Ms. Bennett, seconded by Mr. Plummer, to schedule a condemnation hearing on November 16, 2011, to consider condemnation of property at 5433 Amber Circle, Benton, LA.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Darby, seconded by Mr. Plummer, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals on October 19, 2011, to uphold the findings of the Commercial Vehicle Enforcement Unit Commanding Officer, in the matter of John Jones d/b/a Jones Trucking, Report No. 284, issued on September 12, 2011.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Ford presented a proposal from Cothren, Graff, Smoak Engineering, Inc., to conduct a water analysis at the maximum security jail facility and at the medium security facility due to mineral deposits and issues with the boilers and water heaters. He stated that the cost of the proposal is \$8,757, and advised that the Bossier Parish Sheriff's Office may participate in the cost.

Motion was made by Ms. Bennett, seconded by Mr. Johnston, to accept the proposal of Cothren, Graff,

Smoak Engineering, Inc., in the amount of \$8,757, to evaluate drinking water at the Bossier Parish penal facilities.
The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Butler, seconded by Mr. Plummer, to accept the Certificate of Substantial Completion of the Commerce Drive Turn Lane Project No. 2011-299, and to authorize the President to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of November, 2011, that it does hereby accept the Certificate of Substantial Completion of the Commerce Drive Turn Lane Project No. 2011-299.

BE IT FURTHER RESOLVED that Rick Avery, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Butler, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 2nd day of November, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Plan Change No. 2 on the Cypress Forest Subdivision Drainage Improvements Project No. 2011-329, and advised that Plan Change No. 2 results in an additional amount of \$2,863.85. **Motion was made by Ms. Bennett, seconded by Mr. Johnston, to approve Plan Change No. 2 on the Cypress Forest Subdivision Drainage Improvements Project No. 2011-329, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of November, 2011, that it does hereby approve Plan Change No. 2 on the Cypress Forest Subdivision Drainage Improvements Project No. 2011-329.

BE IT FURTHER RESOLVED that Rick Avery, President, is hereby authorized to execute said Plan Change No. 2.

The resolution was offered by Ms. Bennett, seconded by Mr. Johnston. Upon unanimous vote, it was duly adopted on this 2nd day of November, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Cummings, seconded by Mr. Cochran, to accept the proposal of Cothren, Graff, Smoak Engineering, Inc., in the amount of \$19,097, to provide engineering services in connection with the FY2011 LCDBG Street Improvements Project which includes improvements to the Pease Cut-Off Road, East Pease Road, and the Pease Road.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Butler, to accept the Certificate of Substantial Completion of the Palmetto Park Drainage Improvements Project No. 2011-321, and to authorize the President to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of November, 2011, that it does hereby accept the Certificate of Substantial Completion of the Palmetto Park Drainage Improvements Project No. 2011-321.

BE IT FURTHER RESOLVED that Rick Avery, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Ms. Bennett, seconded by Mr. Butler. Upon unanimous vote, it was duly adopted on this 2nd day of November, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented Plan Change No. 2 on the FY2010-2011 LCDBG Street Improvements Project, which includes improvements to Foxskin Drive and Huckaby Road, and advised that Plan Change No. 2 results in a deduct of \$-8,497.20. **Motion was made by Mr. Benton, seconded by Mr. Johnston, to approve Plan Change No. 2 on the FY2010-2011 Street Improvements Project, which includes improvements to Foxskin Drive and Huckaby Road, and to authorize the President to execute documents.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 2nd day of November, 2011, that it does hereby approve Plan Change No. 2 on the FY2010-2011 LCDBG Street Improvements Project, which includes improvements to Foxskin Drive and Huckaby Road.

BE IT FURTHER RESOLVED that Rick Avery, President, is hereby authorized to execute said Plan Change No. 2.

The resolution was offered by Mr. Benton, seconded by Mr. Johnston. Upon unanimous vote, it was duly adopted on this 2nd day of November, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Ms. Bennett, seconded by Mr. Butler, to adopt resolutions addressing the administrative and engineering aspects of the proposed FY2012-2013 Louisiana Community Development Block Grant Project Applications A and B.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY 2012 - FY 2013 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2012 - FY 2013 LCDBG program for street improvements for Application A; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Bossier Parish Police Jury has hired the administrative firm of GNF Management Company, Inc., and will utilize the Parish Engineer, to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2012 or the FY 2013 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2012 - FY 2013 LCDBG program.

The resolution was offered by Ms. Bennett, seconded by Mr. Butler. Upon unanimous vote, it was duly adopted on this 2nd day of November, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE PROPOSED FY 2012 - FY 2013 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2012- FY 2013 LCDBG program for street improvements for Application A; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Bossier Parish Police Jury will utilize staff personnel that has the necessary credentials to perform all engineering aspects relative to the FY 2012 - FY 2013 LCDBG programs, including assisting in the preparation of said applications and subsequent program implementation of the LCDBG programs. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2012 or the FY 2013 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay pre-agreement and all other engineering costs associated with the preparation and implementation of the FY 2012 - FY 2013 LCDBG program.

The resolution was offered by Ms. Bennett, seconded by Mr. Butler. Upon unanimous vote, it was duly adopted on this 2nd day of November, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

A RESOLUTION ADDRESSING ADMINISTRATIVE ASPECTS OF THE PROPOSED FY 2012 - FY 2013 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2012 - FY 2013 LCDBG program for street improvements for Application B; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Bossier Parish Police Jury has hired the administrative firm of GNF Management Company, Inc., and will utilize the Parish Engineer, to assist in the preparation of said application for the fees of \$1,400.00 and \$1,500.00, respectively. An additional fee of \$35,000.00 will be paid to the administrative firm of GNF Management Company, Inc., for subsequent program administration of the LCDBG program. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2012 or the FY 2013 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay the above contract amount and all other administrative costs associated with the preparation and implementation of the FY 2012 - FY 2013 LCDBG program.

The resolution was offered by Ms. Bennett, seconded by Mr. Butler. Upon unanimous vote, it was duly adopted on this 2nd day of November, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

RESOLUTION

A RESOLUTION ADDRESSING ENGINEERING ASPECTS OF THE PROPOSED FY 2012 - FY 2013 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, the Bossier Parish Police Jury is desirous of submitting an application to the State of Louisiana, Division of Administration for funding under the FY 2012 - FY 2013 LCDBG program for street improvements for Application B; and

WHEREAS, it is necessary to pay all administrative costs associated with the implementation of the LCDBG program to receive one bonus point, should funding become available;

NOW, THEREFORE BE IT RESOLVED that the Bossier Parish Police Jury will utilize staff personnel that has the necessary credentials to perform all engineering aspects relative to the FY 2012 - FY 2013 LCDBG programs, including assisting in the preparation of said applications and subsequent program implementation of the LCDBG programs. All fees are contingent upon funding of the project by the State of Louisiana, Division of Administration under the FY 2012 or the FY 2013 LCDBG program.

BE IT FURTHER RESOLVED that the Bossier Parish Police Jury has agreed to utilize local funds to pay pre-agreement and all other engineering costs associated with the preparation and implementation of the FY 2012 - FY 2013 LCDBG program.

The resolution was offered by Ms. Bennett, seconded by Mr. Butler. Upon unanimous vote, it was duly adopted on this 2nd day of November, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Johnston, seconded by Mr. Darby, to approve the application of Wajeh Shihadeh, for a 2011 beer/liquor license at Rogers Country Store, 6511 Highway 80, Princeton, LA, subject to approval by the health department. The application has been approved by the Sheriff's Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Plummer, to approve the application of Piru, Inc., for a 2011 beer/liquor license at Pepe's Mexican Restaurant, 5608 Highway 3, Suite 1, Benton, LA, subject to approval by the health department. The application has been approved by the Sheriff's Department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Benton, seconded by Mr. Cochran, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for the year 2012, subject to approval by the health department.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Each application has been approved by the Bossier Parish Sheriff's Department.

- Brooks Lakeview Inn
- Brookshires Food Store #57
- Crawfish Palace
- Dixie Mart #18
- Eastland Country Club
- Four Way Country Club
- Four Way Country Store
- Koran American Legion Post 388
- Mudbugs & More
- Muddy Waters
- Pepe's Mexican Restaurant - Houghton
- Pepe's Mexican Restaurant - Highway 3
- Red River Restaurant
- Red River South Travel Center, LLC d/b/a Red River Casino
- Reflections
- Shockley's Fish & Fixens
- Stocky's Pizza
- Wilson's Bistineau Inn

Ms. Dodson announced that early voting for the November 19, 2011, election will begin on Saturday, November 5, 2011, and run through Saturday, November 12, 2011, excluding Sunday and Veteran's Day, from 8:30 a.m. until 6:00 p.m.

Mr. Ford presented a plat of the proposed development of Black Hawk Subdivision, being a resubdivision of a portion of Block I and Block J of Freestate Industrial Park, District No. 2, located in Section 24, Township 18 North, Range 14 West, City of Shreveport, Bossier and Caddo Parishes, LA. He stated that this subdivision is located off Hawne Avenue in Shreveport, but a portion of this property is located in Bossier Parish. Mr. Ford advised that the plat has been approved by both the Shreveport City Engineer and the Shreveport Metropolitan Planning Commission of Caddo Parish, and recommended that the jury ratify approval of this plat. After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Cochran, to ratify approval of the plat of the proposed development of Black Hawk Subdivision, being a resubdivision of a portion of Block I and Block J of Freestate Industrial Park, District No. 2, located in Section 24, Township 18 North, Range 14 West, City of Shreveport, Bossier and Caddo Parishes, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried**

unanimously.

Motion was made by Ms. Bennett, seconded by Mr. Cochran, to amend the agenda to consider a request from U.S. Fish and Wildlife for assistance with building a boat ramp at the new visitor’s center, with U.S. Fish and Wildlife paying all labor and material costs.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Johnston, Mr. Meachum, Mr. Plummer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Altimus, Mr. Hammack

Mr. Ford advised that U.S. Fish and Wildlife has requested the police jury’s assistance in the construction of a boat ramp for the new visitor’s center at the Red River National Wildlife Refuge. He stated that the approximate cost for this project is \$2,500, and that U.S. Fish and Wildlife will pay all labor and material costs.

Motion was made by Mr. Plummer, seconded by Mr. Cummings, to approve the request of the U.S. Fish and Wildlife for assistance with building a boat ramp at the new visitor’s center at the Red River National Wildlife Refuge, with the U.S. Fish and Wildlife paying all labor and material costs.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** The grand opening for the new visitor’s center at the Red River National Wildlife Refuge will be held on December 10, 2011.

Mr. Ford advised that a meeting with the Bossier Parish Levee District and the Corps of Engineers is scheduled on November 8, 2011, at 10:00 a.m., to discuss the Bodcau study.

Mr. Ford reported that he has received 90 percent complete plans for the North/South Corridor project.

Mr. Ford advised that his staff has canvassed Bossier Parish for possible FY2012-2013 LCDBG street projects, and have determined that roads in the Demoss Hill Subdivision in Plain Dealing and 2nd Street in Benton will be considered for the first application, and advised that Bullfight Road and Old Highway 71 in south Bossier will be considered for the second application.

Mr. Ronnie Andrews, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Andrews presented photographs of the Duck Dam Road bridge, and of work done on Whittington Road.

Mr. Andrews stated that he is working on the 2014 Road Overlay Program, and requested input from jurors on roads they wish to include.

Mr. Meachum requested an update on improvements to Wells Road. Mr. Andrews stated right-of-way has been obtained, and that construction should begin in the next two weeks.

Mr. Avery encouraged the public to visit Ivan Lake Dam and the park.

Mr. Cochran requested reflective road signs to help assist the public in locating the jail facilities.

Mr. Butler requested that the police jury consider budgeting funds for the display of public art in the parish, stating that he feels art is beneficial to school children and local artists.

Mr. Benton reported that 95 percent of Lake Bistineau is no longer infested with salvinia due to treatment with Diquat. He advised that the State of Louisiana has used its entire stock of the chemical and is awaiting a new shipment. He commended the combined efforts of Bossier, Webster and Bienville Parishes in working to eradicate salvinia from Lake Bistineau.

Mr. Benton reported that he has received complaints regarding wild hogs, advising that the animals are causing property damage. He stated that Trailblazers has purchased two hog traps for use by the public which will be kept at the Bossier Parish Highway Department. Mr. Benton recommended that if a wild hog is caught, the meat be processed and donated to an organization in need of food and suggested that the jury consider utilizing the processed pork at the Bossier Parish penal facilities. He advised that the cost to process a hog is approximately \$90, and requested the jury approve an expenditure of \$90 to cover the processing cost if a hog is captured.

Motion was made by Mr. Benton, seconded by Mr. Cochran, to amend the agenda to consider approval of an expenditure of \$90 to cover the meat processing cost if a wild hog is trapped.

The President called for public comment. There being none, **motion carried, with the following vote recorded:**

AYES: Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Johnston, Mr. Meachum, Mr. Plummer

NAYS: None

ABSTAIN: None

ABSENT: Mr. Altimus, Mr. Hammack

Motion was made by Mr. Benton, seconded by Mr. Cochran, to approve an expenditure of \$90 to cover the cost of meat processing in the event a wild hog is caught, and to look into the matter of utilizing the processed

pork at Bossier Parish penal facilities.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Jackson advised that several court proceedings are scheduled in the 26th Judicial District Court during the month of November regarding the matter of alleged zoning violations.

Mr. Jackson reported that he will provide information at a later date on the matter of a possible zoning violation at 1599 Bellevue Road, Haughton, LA, in regard to the sale of automobiles in a residential area.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 2nd day of November, 2011, the meeting was adjourned by the President at 3:00 p.m.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY