

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
February 16, 2011
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The Bossier Parish Police Jury met in regular and legal session on the 16th day of February, 2011, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Rick Avery, called the meeting to order. The invocation was given by Mr. Wayne Hammack and the pledge of allegiance was led by Mr. Jimmy Cochran. The Parish Secretary, Ms. Cindy Dodson, called the roll, with the following members present:

Mr. William Altimus	Mr. Brad Cummings
Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Winfred Johnston
Mr. Barry Butler	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Mac Plummer

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cindy Dodson, Parish Secretary.

Motion was made by Mr. Cochran, seconded by Mr. Hammack, to adopt the minutes of the January 5, 2011, and January 19, 2011, regular meetings, and the January 19, 2011, Finance Committee meeting, as published.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Cindy Dodson advised that Mr. Larry Shelton, On-Time Waste Disposal, is unable to attend the meeting today and requested that he be removed from the agenda until further notice. The jury concurred.

Mr. Michael L. Smith was not present.

Ms. Dodson announced the hearing to consider condemnation of property at Brad Street, Lot 14, Lake Ridge, Unit No. 1, Benton, LA. Mr. Richard Gunter, Bossier Parish Property Standards Officer, presented current photographs of the property and advised that the owner has done a substantial amount of work. He recommended that condemnation proceedings on property at Brad Street, Lot 14, Lake Ridge, Unit No. 1, Benton, LA, be dismissed, as the property is in compliance with property standards regulations.

Mr. Donnie McElwee, property owner, was present. Ms. Bennett extended appreciation to Mr. McElwee for his work to bring the property into compliance. **Motion was made by Ms. Bennett, seconded by Mr. Plummer, to dismiss condemnation proceedings on property at Brad Street, Lot 14, Lake Ridge, Unit No. 1, Benton, LA.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Ms. Dodson announced the hearing to consider condemnation of property at 4826 Britton Road, Bossier City, LA. Mr. Richard Gunter, Bossier Parish Property Standards Officer, presented current photographs, advising that there has been no change in the condition of the property. He further stated that the property does provide a breeding ground for mosquitoes, snakes, rats and other vermin.

Mr. Tommy Neese, property owner, advised that the materials located on his property are used daily in his construction business. Mr. Avery stated that the property has been in this condition for approximately 15 years and is an eyesore to the neighborhood. Mr. Neese stated that he plans to construct a fence when funds become available. After further discussion, **motion was made by Ms. Bennett, seconded by Mr. Altimus, to proceed with the condemnation of property at 4826 Britton Road, Bossier City, LA, in accordance with property standards regulations.**

The President called for public comment. Mr. David Guynes, 117 South Parkridge Drive, Benton, LA, advised that Mr. Neese lived at 4826 Britton Road before the construction of any homes behind his property. He stated that Mr. Neese should not be punished because a subdivision is now located behind his property.

Votes were cast and the motion carried unanimously.

Motion was made by Ms. Bennett, seconded by Mr. Johnston, to authorize completion of the Louisiana Compliance Questionnaire in connection with the 2010 audit of Bossier Parish Police Jury financial records, and to authorize the President to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2011, that Rick Avery, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, the Louisiana Compliance Questionnaire in connection with the 2010 audit of Bossier Parish Police Jury financial records.

The resolution was offered by Ms. Bennett, seconded by Mr. Johnston. Upon unanimous vote, it was duly adopted on this 16th day of February, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Altimus, seconded by Mr. Butler, to approve the appointment of Mr. Craig Spohn as police jury representative to the Human Services District.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.** Mr. Altimus advised that the jury may submit two additional names to the Governor for consideration.

Mr. Bruce Easterly requested that approval of Change Order No. 28 on the Cyber Innovation Center building be tabled for consideration at the March 2, 2011, regular meeting. **Motion was made by Mr. Cochran, seconded by Mr. Hammack, to table the matter of approving Change Order No. 28 on the Cyber Innovation Center Building, to be considered at the March 2, 2011, regular meeting.**

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Benton, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals to uphold the findings of the Commercial Vehicle Enforcement Unit Officer, and deny the request of Lavon Hanson Trucking, Report No. 100, issued by the Commercial Vehicle Enforcement Unit on September 27, 2010.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Plummer, seconded by Mr. Cummings, to ratify and accept the recommendation of the Commercial Vehicle Enforcement Unit Board of Appeals to uphold the findings of the Commercial Vehicle Enforcement Unit Officer, and deny the request of McCrary Trucking Company, Report No. 135, issued by the Commercial Vehicle Enforcement Unit on December 6, 2010.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Butler, seconded by Mr. Plummer, to approve Amendment No. 1 to the contract with Alliance, Inc., for topographic surveying and engineering services at Airline Drive and Wemple Road, and to authorize the President to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2011, that Rick Avery, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Amendment No. 1 to the contract with Alliance, Inc., for topographic surveying and engineering services at Airline Drive and Wemple Road.

The resolution was offered by Mr. Butler, seconded by Mr. Plummer. Upon unanimous vote, it was duly adopted on this 16th day of February, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Altimus, seconded by Mr. Hammack, to adopt a resolution supporting the creation of the Shreveport-Bossier Sports Commission, a new sports entity within Caddo Parish, and with the cooperation of the City of Shreveport, City of Bossier City and the Bossier Parish Police Jury, utilizing the Shreveport-Bossier Convention and Tourist Bureau to act as agent for sporting events, and to otherwise provide with respect thereto.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

A RESOLUTION OF THE BOSSIER PARISH POLICE JURY SUPPORTING THE CREATION OF THE SHREVEPORT-BOSSIER SPORTS COMMISSION, A NEW SPORTS ENTITY WITHIN CADDO PARISH, AND WITH THE COOPERATION OF THE CITY OF SHREVEPORT, CITY OF BOSSIER CITY AND THE BOSSIER PARISH POLICE JURY, UTILIZING THE SHREVEPORT-BOSSIER CONVENTION AND TOURIST BUREAU TO ACT AS AGENT FOR SPORTING EVENTS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of Shreveport, the City of Bossier, the Parish of Caddo, and the Parish of Bossier have united in an unprecedented manner to bolster sports tourism; and

WHEREAS, each of the four governing authorities believe "that in the spirit of regional sports efforts" we can coordinate, promote, market, manage and facilitate sporting events, thereby increasing the positive economic impact on the entire Northwest Louisiana region; and

WHEREAS, creating and allowing the Shreveport-Bossier Sports Commission to serve as the official agency will pull all resources under one umbrella of the Shreveport-Bossier Convention and Tourist Bureau and allow the region to better serve sports related events in Shreveport-Bossier and Northwest Louisiana; and

WHEREAS, the Shreveport-Bossier Sports Commission will support any contracted events that are currently in place, but it is the intent of this group to handle future events that require use of Shreveport and Bossier City facilities.

NOW, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury meeting in legal and regular session this 16th day of February, 2011, that it does hereby declare its support of the Shreveport-Bossier Convention and Tourist Bureau and the Shreveport-Bossier Sports Commission.

BE IT FURTHER RESOLVED, that the City of Shreveport, the City of Bossier City, the Parish of Caddo and the Parish of Bossier, does entreat all citizens of Caddo Parish, Bossier Parish and Northwest Louisiana to be cognizant of the degree to which this resolution serves as a first step to move sporting events under the umbrella of the Shreveport-Bossier Convention and Tourist Bureau and creating the Shreveport-Bossier Sports Commission, a new dynamic agency to fulfill the needs of the sporting community.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed.

The resolution was offered by Mr. Altimus, seconded by Mr. Hammack. Upon vote, it was duly adopted on this 16th day of February, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Cummings, seconded by Mr. Butler, to approve the Certificate of Substantial Completion of the Commerce Drive Extension at Commerce Industrial Park, Project No. 2010-274, and to authorize the President to execute documents.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2011, that it does hereby approve the Certificate of Substantial Completion of the Commerce Drive Extension at Commerce Industrial Park, Project No. 2010-274.

BE IT FURTHER RESOLVED that Rick Avery, President, be and is hereby authorized to execute any and all documents in connection with said Certificate of Substantial Completion.

The resolution was offered by Mr. Cummings, seconded by Mr. Butler. Upon unanimous vote, it was duly adopted on this 16th day of February, 2011.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Cochran, to accept the proposal of BBC Engineering, Inc., in the amount of \$30,250 to provide surveying and engineering services for the construction of an eight-inch water main to serve the residents of Buckhall Road, and to authorize the Parish Administrator to execute documents.

The President called for public comment. Mr. Ford reported that it is necessary to acquire right-of-way for this project and advised that funding in the amount of \$10,000 from the Local Government Assistance Program will be used, as well as any Community Water Enrichment Funds that may be received.

Mr. Altimus reported that as of yesterday, Senator Robert Adley has not submitted a letter of his support of the police jury's application for funds in the amount of \$100,000 from the Community Water Enrichment Fund.

Mr. Cochran stated that he feels the City of Bossier City should participate in funding for this project.

Votes were cast and the motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2011, that Rick Avery, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a proposal with BBC Engineering, in the amount of \$30,250, to provide surveying and engineering services for the construction of an eight-inch water main to serve the residents of Buckhall Road.

The resolution was offered by Mr. Benton, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 16th day of February, 2011.

CINDY DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus reported that four proposals have been received for redistricting services for the Bossier Parish Police Jury. He advised that Precision Cartographics has submitted a proposal in the amount of \$21,800, Geographic Planning and Demographic Services has submitted a proposal in the amount of \$25,000, Data Center has submitted a proposal in the amount of \$20,750, and Redistricting, LLC, has presented a proposal in the amount of \$18,000 to \$26,000. **Motion was made by Mr. Cochran, seconded by Mr. Cummings, to accept the proposal of Precision Cartographics, in the amount of \$21,800 for redistricting services for the Bossier Parish Police Jury.**

The President called for public comment. Mr. Jackson stated that new laws require that school board district lines shall be determined by the parish governing authority's district lines. Mr. Altimus is to send a letter to Mr. D.C. Machen, Bossier Parish School Superintendent, advising him that the police jury has accepted the proposal of Precision Cartographics for redistricting services for the Bossier Parish Police Jury.

Votes were cast and the motion carried unanimously.

Jurors were provided a copy of the police jury committee assignments for the year 2011, as appointed by Mr. Avery.

Mr. Altimus presented the 2010 census numbers, advising that the largest growth in Bossier Parish is outside the corporate limits of the City of Bossier City. Mr. Jackson stated that the goal for redistricting is to have one-twelfth of the population being in each district and the percentage deviation being no greater than five.

Mr. Altimus advised that the Police Jury Association's Legislative Day is scheduled for May 10, 2011. He stated that additional information will be provided at a later date.

Jurors were provided a copy of district reports from the highway department.

Mr. Altimus advised that the Police Jury Association Annual Convention begins tomorrow, and stated that early registration will begin at 2:00 p.m., at the Shreveport Convention Center.

Mr. Ford reported on a meeting of various entities who participated in the 2009 flood event, along with representatives of the National Weather Service. He stated that attendees were provided information on weather

predictions for the spring of 2011, and advised that additional information regarding the meeting can be obtained from Mr. Sammy Halphen, Director of Homeland Security for Bossier Parish.

Mr. Ford reported that the Governor's Office of Homeland Security and Preparedness has advised that there are no funds available for buyout assistance for victims of the 2009 flood event. He stated that Mr. Sandy Davis, Director of Homeland Security, has provided information regarding possible funding that may be available from FEMA for buyout assistance, and advised that he is pursuing this matter.

Mr. Ford reported that new updated flood maps for south Bossier Parish have been received and that copies are available for review at the Bossier Parish libraries. He requested that local newspapers advise the public that these maps are available at the libraries for review. Mr. Ford stated that community meetings will be scheduled to receive public comments, and advised that there is a 90-day appeal period to appeal the proposed maps. Mr. Ford stated that according to the proposed flood maps, the base flood elevations and floodways in south Bossier Parish will decrease.

Mr. Ford advised that a meeting will be scheduled to discuss the possible extension of Arthur Ray Teague Parkway further south to connect to I-69.

Mr. Ford advised that the parish was not informed by the Department of Transportation and Development of the recent closing of Sligo Road at Flat River bridge, and commended Mr. Russell Craig, Commercial Vehicle Enforcement Officer, and his staff, for their efforts in diverting trucks. Mr. Altimus stated that the closure was due to failure of bridge piling on Flat River bridge, and advised that the bridge is now open.

Mr. Ford reported on the meetings held in Washington, D.C. with congressional delegates during the Washington Mardi Gras event, stating that the congestion relief plan was discussed.

Mr. Ford provided an update on the Bellevue Road improvements project.

Mr. Cochran requested an update on the possible selling of water from Lake Bistineau. Mr. Ford advised that water was being drawn from Lake Bistineau on the Bienville Parish side of the lake.

Mr. Ronnie Andrews, Public Works Director, presented an update on activities of the highway department and on several road projects in the parish.

Mr. Andrews provided an update on bridge repairs in the parish, and advised that the Caplis Sligo Road bridge will be closed Tuesday, February 22, 2011, for approximately two days, for bridge repairs.

Mr. Meachum advised of a request from Houghton High School for the softball team. This matter is to be considered at the March 2, 2011, regular meeting.

Ms. Bennett presented a letter of appreciation from the Benton High School girl's basketball team for the police jury's assistance with the purchase of new warm ups and uniforms.

Mr. Jackson expressed appreciation to the jurors who attended the Washington Mardi Gras event, advising that having the opportunity to meet with congressional delegates is very advantageous in helping to bring Federal funding to Bossier Parish. He stated that elected officials in Washington are allowed a limited pool of funds to distribute to their district and it is important to have representatives of the parish at such functions.

Finance Committee Meeting – February 16, 2011, 1:30 p.m.

The Finance Committee of the Bossier Parish Police Jury met on this 16th day of February, 2011, at 1:30 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana, with all members present.

Motion was made by Mr. Benton, seconded by Mr. Butler, to approve payment of accounts payable invoices in the amount of \$2,774.00 for the Johnny Gray Jones Youth Shelter for the month of January, 2011, as follows:

Action Fire and Safety Company	\$1,339.00
Bobby Brannon Heating & Air Conditioning	\$1,435.00

The Chairman called for public comment. Ms. Bennett requested information regarding invoices for air conditioning services. Mr. Altimus stated that the charges are for maintenance of the air conditioning and heating systems at the shelter.

Votes were cast and the motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Benton, to approve payment of all other accounts payable invoices for the month of January, 2011.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Ms. Bennett, seconded by Mr. Altimus, that Mr. Benton and Mr. Meachum will contribute matching discretionary funds in the amount of \$5,000 each, Mr. Butler will contribute matching discretionary funds in the amount of \$1,000, and Mr. Johnston will contribute matching discretionary funds in the amount of \$500, for a total of \$11,500 to Houghton Middle School for the purchase of a school sign.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Butler, seconded by Mr. Avery, that Mr. Butler will contribute discretionary funds in the amount of \$2,000, Mr. Cochran will contribute discretionary funds in the amount of \$500, and Mr. Avery will contribute discretionary funds in the amount of \$1,300, for a total of \$3,800 to Greenacres Middle School for the purchase a blocking sled and storage building for the football team.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Cochran, that Mr. Avery and Mr. Cochran will contribute discretionary funds in the amount of \$406.12 each, for a total of \$812.24 to Apollo Elementary School for the purchase of two park benches for the playground.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Motion was made by Mr. Hammack, seconded by Mr. Altimus, that Mr. Plummer and Mr. Hammack will contribute discretionary funds in the amount of \$325.62 each, for a total of \$651.24, to Parkway High School for the purchase of safety nets for the baseball team.

The Chairman called for public comment. There being none, **votes were cast and the motion carried unanimously.**

Mr. Altimus reported that the LSU Fire and Emergency Training Institute at Pine Country located at Camp Minden is purchasing two used buses from the Bossier Parish School Board to be used at the training center to train Bossier Parish fire districts on entry and extraction from school buses. He stated that the need may arise for the parish to assist the LSU Fire and Emergency Training Institute in towing the two buses to the facility and asked if the jury would agree to assist if a request is received. The jury concurred.

The Finance Committee meeting was adjourned by the Chairman.

Motion was made by Mr. Cochran, seconded by Mr. Johnston, to adjourn into executive session to discuss contractual negotiations on the sewer project concerning professional services.

The President called for public comment. There being none, **votes were cast and the motion carried unanimously, with the following vote recorded:**

AYES: Mr. Altimus, Mr. Avery, Ms. Bennett, Mr. Benton, Mr. Butler, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Plummer.

NAYS: None

ABSTAIN: None

ABSENT: None

The meeting was reconvened and called to order by the President. No further action was taken.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 16th day of February, 2011, the meeting was adjourned by the President at 3:30 p.m.

CINDY A. DODSON
PARISH SECRETARY

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY