

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
March 19, 2008
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The Bossier Parish Police Jury met in regular and legal session on the 19th day of March, 2008, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jimmy Cochran, called the meeting to order. The invocation was given by Mr. Wayne Hammack and the pledge of allegiance was led by Mr. Darby. The Secretary-Treasurer, Ms. Cheryl Martin, called the roll as follows:

Mr. William Altimus	Mr. Brad Cummings
Mr. Rick Avery	Mr. Jerome Darby
Ms. Wanda Bennett	Mr. Wayne Hammack
Mr. Glenn Benton	Mr. Winfred Johnston
Mr. Barry Butler	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Eddy Shell

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cheryl Martin, Secretary-Treasurer.

Motion was made by Mr. Darby, seconded by Mr. Johnston, to adopt the minutes of the February 6, 2008 and February 20, 2008 regular meetings, as published. Motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Darby, to amend the agenda to add Ms. Donna Land, Section 8 Housing, and to add Dr. John Chandler, Bossier Parish coroner elect. Motion carried unanimously.

Motion was made by Mr. Darby, seconded by Mr. Hammack, to amend the agenda to add Mr. Ricky Kilpatrick and Benton Mayor Albert Doughty. Motion carried unanimously.

Ms. Tracy Hilburn, Bossier Parish E911, updated jurors on the 2010 Census, advising that the initial stage is complete. She stated that in reviewing data from the Census Bureau, there are approximately 8,988 addresses they do not have. The majority of this number results from new residential growth in the parish. The Bossier Parish Tax Assessor and Bossier Parish E911 are assisting the police jury in meeting requirements for the 2010 Census.

Ms. Donna Land, Bossier Parish Section 8 Housing, advised that the Department of Housing and Urban Development has invited the housing program to apply for 35 Housing Choice Vouchers to administer the HUD-Veterans Affairs Supportive Housing program in partnership with the Shreveport VA Medical Center. Ms. Land requested approval to apply for the additional vouchers. **Motion was made by Mr. Hammack, seconded by Mr. Darby, to authorize the Bossier Parish Section 8 Housing Program to submit application to the Department of Housing and Urban Development for 35 Housing Choice Vouchers to provide rental assistance for homeless veterans. Motion carried unanimously.**

Mr. Ricky Kilpatrick stated that the 4-H Program is celebrating its 100-year anniversary in the State of Louisiana and advised that Benton Mayor Albert Doughty has been inducted into the Louisiana 4-H Hall of Fame. He presented Mayor Doughty with a resolution from the Louisiana House of Representatives commending him on his outstanding service to the 4-H program. Mayor Doughty thanked the police jury for its support of the program.

Dr. John Chandler, Bossier Parish coroner-elect, advised that he will officially take office on Monday. Mr. Altimus advised Dr. Chandler that he understands there are proposed changes which may affect the budget for the coroner's office and requested that Dr. Chandler attend the April 16, 2008 Finance Committee meeting for discussion and review of the budget.

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Cypress Bend Garden District, Unit No. 1, located off Benton Road in Section 20, Township 19 North, Range 13 West, Bossier Parish, LA. Mr. Charles Coyle, Coyle Engineering Co., Inc., stated that the development is located north of the existing Cypress Bend Subdivision and advised that 47 lots are planned. He stated that the proposed development will be served by Bossier City water and advised that the developer has a contract with Eagle Water System for sewer service. There being no opposition, **motion was made by Mr. Avery, seconded by Mr. Johnston, to approve the plat of the proposed development of Cypress Bend Garden District, Unit No. 1, as presented. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider amending Chapter 6 of the Bossier Parish Code of Ordinances "Alcoholic Beverages", to prohibit persons under the age of 21 from entering bars and other businesses in Bossier Parish where alcoholic beverages are the principle commodity sold. Mr. Jackson, Parish Attorney, stated that while there are few complaints in the parish at this time regarding under-aged persons in bars, there could be problems for businesses in the parish in the future since the City of Bossier City has adopted these regulations. There being no opposition, **motion was made by Mr. Avery, seconded by Mr. Hammack, to authorize the preparation of an ordinance amending Chapter 6 of the Bossier Parish Code of Ordinances to prohibit persons under the age of 21 from entering bars and other businesses in Bossier Parish where alcoholic beverages are the principle commodity sold. Motion carried, with Mr. Butler opposing.**

Motion was made by Ms. Bennett, seconded by Mr. Johnston, to schedule a public hearing on April 16, 2008, to consider relocation of the voting precinct polling place for Bossier Parish Voting Precinct 04-02, from the Benton Fire District #4 Parks Road Fire Station, 870 Parks Road, Benton, LA, to the Red River Baptist Church, 3301 East Linton Road, Benton, LA. Motion carried unanimously.

Ms. Monica Grappe, right-of-way coordinator, reported that Country Lane is a publicly dedicated road right-of-

way. Mr. Ford, Parish Engineer, stated that this is a 20-foot wide asphalt road with a 60-foot right-of-way, and advised that the ditches need to be mowed. He stated that Country Lane is located off the Bellevue Road in the Country Living Estates Subdivision which has never been developed. Mr. Ford stated that lots along the road are being purchased at tax sale and advised that there are illegal dumping problems at the end of the road. Ms. Bennett requested that "No Dumping" signs be placed on the road. **Motion was made by Mr. Johnston, seconded by Mr. Benton, to accept Country Lane in Country Living Estates into the parish road system for permanent maintenance. Motion carried, with Mr. Avery opposing.**

ORDINANCE NO. 4209

AN ORDINANCE ACCEPTING COUNTRY LANE INTO THE BOSSIER PARISH ROAD SYSTEM FOR PERMANENT MAINTENANCE.

BE IT ORDAINED by the Bossier Parish Police Jury, Bossier Parish, Louisiana, in regular and legal session convened on this 19th day of March, 2008, that the following road be and is hereby accepted into the Bossier Parish Road Maintenance System for permanent maintenance:

COUNTRY LANE – Approximately 1,200 feet

Located off Bellevue Road in Country Living Estates, Section 5, Township 19 North, Range 11 West, Bossier Parish, LA.

The ordinance was offered by Mr. Johnston, seconded by Mr. Benton. Upon vote, it was duly adopted on this 19th day of March, 2008.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus advised of a request from the Town of Plain Dealing for assistance with various road repair projects in the town. He stated that Ronnie Andrews, Public Works Director, is preparing a cost estimate for the requested work, to be reviewed by the jury at a later date.

Motion was made by Mr. Johnston, seconded by Mr. Darby, to approve the request of Oscar Campbell, highway department employee, for five additional sick days in 2008. Motion carried unanimously. The request has been approved by the Public Works Director. Mr. Avery suggested that the current policy on sick leave be reviewed.

Mr. Altimus reported that the 2008 Road Overlay Program is underway. He stated that a letter of appreciation has been received from a resident on Bittersweet Drive for work done by the highway department.

Jurors were provided a copy of district highway reports for review.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to approve the request of Alicia Toms, employee of the District Attorney's office, for four additional sick days in 2008. Motion carried unanimously. The request has been approved by District Attorney Schuyler Marvin.

Mr. Altimus advised that City of Bossier City will receive bids on the spray park at the North Bossier Park on April 1, 2008. He stated that it is anticipated that the park will open in August.

Mr. Altimus advised of the receipt of an oil and gas mineral check in the amount of \$52,000 for police jury interest in oil wells on the Goat Hill Road. He stated that the funds have been placed in the Parks and Recreation Fund.

Mr. Altimus reported that Governor Bobby Jindal will speak at Bossier Parish Community College on Thursday at 11:00 a.m., and urged jurors to attend.

Mr. Altimus advised that an auction of surplus items will be held at the highway department on Saturday, March 29, 2008, and requested that various items be declared as surplus property to be sold at the auction. **Motion was made by Mr. Altimus, seconded by Mr. Hammack, to declare the following items as surplus, to be sold at auction on Saturday, March 29, 2008. Motion carried unanimously.**

- 1974 Load King Trailer, ID# 5339
 - 1985 Mack Lowboy Truck, VIN#1M2N162Y9FA089879
 - 1998 Dodge 3/4 P/U, VIN#3B7KC2621WM258082
 - 1995 Ford 1/2 P/U, VIN#17TDF15Y2SLB30142
 - 1999 Chevy 1 Ton P/U, VIN#1GCGC33R8XF100209
 - 2001 Gradall - XL 3100- Model, Serial #0316310
 - 1977 613 B Cat Scraper, #38W4877
 - 1981 Fiat Allias Loader - 605 B, Serial# 18Y08137
 - 2003 Ford P/U, VIN#3FTNX20L33MB28449
 - 1997 John Deere 690 ELC Excavator, Hours: 4718
- Various furniture, fixtures and computers

Motion was made by Mr. Avery, seconded by Mr. Altimus, to accept the proposal of Alliance, Inc., in the amount of \$10,500 to provide engineering services for the installation of a new traffic signal at the intersection of Airline Drive and LeOaks Drive. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Hammack, to authorize the President to execute a Memorandum of Understanding with the Department of Transportation and Development obligating the police jury to pay \$150,000 of the cost of the South Rebouche Road Union Pacific railroad crossing project, subject to review by the Parish Attorney. Motion carried unanimously. The cost will be covered by letter of credit given by developer Neil Pounders.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of March, 2008, that Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Memorandum of Understanding with the Louisiana Department of Transportation and Development obligating the police jury to pay \$150,000 of the cost of the South Rebouche Road Union Pacific Railroad Crossing Project No. 714-08-0115.

The resolution was offered by Mr. Avery, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 19th day of March, 2008.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Benton, seconded by Mr. Meachum, to approve Plan Change No. 1 on the Tall Timbers Phase II Project in an additional amount of \$13,500, and to authorize the President to execute documents. Motion carried unanimously. Mr. Ford stated that the plan change provides for stump removal and dirt work.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of March, 2008, that Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Plan Change No. 1 on the Tall Timbers Phase II Project in an additional amount of \$13,500.

The resolution was offered by Mr. Benton, seconded by Mr. Meachum. Upon unanimous vote, it was duly adopted on this 19th day of March, 2008.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford advised of a request from Pro-Build, Inc., for 17 additional contract days on the new building project at the highway department due to rain delays. **Motion was made by Mr. Shell, seconded by Mr. Johnston, to approve the request of Pro-Build, Inc., for an additional 17 contract days on the new building project at the highway department. Motion carried unanimously.**

Motion was made by Mr. Johnston, seconded by Mr. Hammack, to approve the Certificate of Substantial Completion of the Wemple Road Extension Project and to authorize the President to execute documents. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of March, 2008, that Jimmy Cochran, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, the Certificate of Substantial Completion of the Wemple Road Extension Project.

The resolution was offered by Mr. Johnston, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 19th day of March, 2008.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford stated that information on the proposed expansion of the boundaries of Sewer District No. 1 has been sent to Jerry Osborne, Foley & Judell, for review.

Mr. Ford reported that Belle Cherri Land Company has donated Lot 1,000, Pecan Grove, Unit 2A, to the parish for acceptance into the road system, and stated that work on the road has been done.

Mr. Ford reported that a pre-bid conference on the Demoss Hill sewer project was held on March 18, 2008, and stated that there are several interested bidders.

Mr. Ford discussed a railroad crossing on Industrial Drive in Plain Dealing, advising that the Department of Transportation has requested a determination on whether the crossing is public or private. He stated that the signs at the crossing were provided by the business located at the end of Industrial Drive.

Mr. Ford stated that parish crews are currently in the process of inspecting all railroad crossings in the parish to ensure that all required signs are in place. Mr. Benton requested that the crossing on Winfield Road be inspected.

Motion was made by Mr. Benton, seconded by Mr. Altimus, to schedule a public hearing on April 2, 2008, to consider the plat of the proposed development of Jeanielee Estates, Unit No. 1-A, being a resubdivision of Lot 4, Jeanielee Estates, Unit No. 1, located in Section 19, Township 18 North, Range 11 West, Bossier Parish, LA. Motion carried unanimously.

Mr. Ford presented a brief update on the courthouse project, advising that Walton Construction is currently working on the punch list.

Mr. Ford advised of a meeting with representatives of US Liquids regarding the condition of the Atkins Clark Road, advising that load limit signs have been posted and gravel has been placed on the road. He stated that \$190,000 is needed to repair the road and US Liquids has agreed to pay only \$140,000. Mr. Ford stated that the parish will begin enforcing the load limit next week utilizing scales and stated that a part-time deputy will assist.

Mr. Jackson, Parish Attorney, stated that most oil companies are willing to repair any damages to a parish road. He further stated DeSoto Parish utilizes a permit system which requires the owners of large trucks to pay an annual permit fee of \$300 per truck.

Mr. Ford advised that the Town of Plain Dealing has received a grant in the amount of \$52,000 for the purchase of communication equipment, advising that there is very little radio reception in this area which prohibits contact with E911 and other emergency service agencies. He stated that they have requested approval to co-locate their new antenna on the police jury's communications tower at the maximum security jail.

Mr. Ford further stated that an air conditioned building is needed to house the new communications equipment and advised of a proposal in the amount of \$12,500 to construct a new air conditioned building at the jail. He stated that all the communications equipment could eventually be moved into this building.

Motion was made by Mr. Johnston, seconded by Mr. Hammack, to approve an expenditure of \$12,500 to construct an air-conditioned building at the maximum security jail facility to house communications equipment, and to approve the request of the Town of Plain Dealing to co-locate its communications antenna on the tower at the jail. Motion carried unanimously.

Mr. Ronnie Andrews, Public Works Director, provided an update on various road projects. He advised of a request for establishment of a 25 mile per hour speed limit on Lone Oak Drive. **Motion was made by Mr. Johnston, seconded by Mr. Darby, to establish a 25 mile per hour speed limit on Lone Oak Drive located off Highway 3. Motion carried unanimously.**

ORDINANCE NO. 4210

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON LONE OAK DRIVE, LOCATED OFF LOUISIANA HIGHWAY 3, IN SECTION 17, TOWNSHIP 20 NORTH, RANGE 13 WEST, BOSSIER PARISH, LOUISIANA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 19th day of March, 2008, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Lone Oak Drive, located off LA Highway 3, in Section 17, Township 20 North, Range 13 West, Bossier Parish, Louisiana.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Johnston, seconded by Mr. Darby. Upon unanimous vote, it was duly adopted on this 19th day of March, 2008.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Butler, seconded by Mr. Cummings, that Mr. Butler will contribute \$500 from discretionary funds to the Keep Bossier Beautiful Earth Day event. Motion carried unanimously.

Motion was made by Mr. Cummings, seconded by Mr. Darby, that Mr. Altimus, Mr. Cummings and Mr. Darby will contribute \$200 each from discretionary funds, for a total of \$600 to Central Park Elementary School for teacher appreciation activities. Motion carried unanimously.

Motion was made by Mr. Cummings, seconded by Mr. Butler, that Mr. Cummings and Mr. Butler will contribute \$1,500 each from matching funds to Meadowview Elementary School. Motion carried unanimously.

Mr. Cummings advised that a clean-up day will be held in the Meadowview neighborhood on April 12, 2008, from 8:00 a.m. to 12 noon.

Mr. Avery advised of wind damage to the fence at the Airline High School softball field and stated that \$900 is needed for repairs. **Motion was made by Mr. Avery, seconded by Mr. Cummings, to contribute discretionary funds in the amount of \$900 to Airline Athletics, as follows:**

- Mr. Cummings \$250
- Mr. Johnston \$250
- Mr. Benton \$250
- Mr. Avery \$150

Motion carried unanimously.

Motion was made by Mr. Johnston, seconded by Mr. Hammack, that Mr. Johnston will contribute \$4,084.16 in matching funds to the Plain Dealing baseball program. Motion carried unanimously.

Motion was made by Mr. Johnston, seconded by Mr. Darby, that Mr. Johnston will contribute \$3,285 in matching funds to the Benton High School baseball program. Motion carried unanimously.

Mr. Shell stated that the Bossier Educational Excellence Fund (BEEF) provides funding for the purchase of computer and technology equipment for parish schools.

Mr. Jackson, Parish Attorney, expressed appreciation for the jury's support of Governor Jindal's proposed \$57 million appropriation for Cyber Command. He stated that the proposed funding has now been approved by the Senate. Mr. Jackson commended Governor Jindal for his strong support of Bossier Parish.

Mr. Jackson advised that meetings will be held in Washington, DC, the week of April 28 and urged jurors to plan to attend.

FINANCE COMMITTEE REPORT – March 19, 2008, 1:30 p.m.:

Mr. Cummings requested that financial reports be emailed to jurors one week prior to the finance committee meeting to allow them time to review the information. The jury concurred.

Motion was made by Mr. Meachum, seconded by Mr. Benton, to authorize payment of accounts payable invoices for the month of February, 2008. Motion carried unanimously.

Mr. Altimus advised that Dr. John Chandler, Bossier Parish coroner-elect, will be present for the regular meeting and stated that there are proposed budget amendments for the coroner's office. Mr. Altimus advised that he will request that Dr. Chandler attend the April 16, 2008 Finance Committee Meeting to discuss any changes to the budget.

Finance Committee Adjourned.

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 19th day of March, 2008, the meeting was adjourned by the President at 3:30 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT
BOSSIER PARISH POLICE JURY