

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
August 1, 2007
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The Bossier Parish Police Jury met in regular and legal session on the 1st day of August, 2007, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Winfred Johnston, called the meeting to order. The invocation was given by Mr. Eddy Shell and the pledge of allegiance was led by Mr. Hank Meachum. The Secretary-Treasurer, Ms. Cheryl Martin, called the roll with Mr. Darby absent, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Glenn Benton
Mr. Jerome Darby, absent	Mr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cheryl Martin, Secretary-Treasurer.

Motion was made by Mr. Meachum, seconded by Mr. Avery, to amend the agenda to add Ms. Sandra Miller. Motion carried unanimously.

Ms. Sandra Miller addressed the jury regarding the Davis Road located off Highway 157. She stated that one portion of the Davis Road is paved and the other portion is gravel and requested that the jury pave the gravel portion. Ms. Miller stated that the parish has done some work on the road but stated that during heavy rain the gravel portion is very bad.

Mr. Ford stated that the parish has been asked to look at drainage problems on the Davis Road, and stated that an increase in the culvert size may be necessary. He stated that the road must be raised before it can be paved. Mr. Ford stated that he will begin reviewing drainage issues on the Davis Road and determine if right-of-way will be needed.

Motion was made by Mr. Cochran, seconded by Mr. Hammack, to amend the agenda to add Mr. John Gladney. Motion carried unanimously.

Mr. John Gladney requested that the police jury accept Summerlake Drive into the parish road system, advising that the road is located in the Summerland Subdivision off Sligo Road. He stated that Summerlake Drive is the only road in the development and is built to parish specifications. Mr. Gladney stated that a potential buyer of a lot in the subdivision is unable to obtain financing because the road is private.

Mr. Ford, Parish Engineer, stated that Mr. Gladney paid for core testing on the road and that test results indicate there is a 300' section of the road that does not meet parish specifications. He stated that Mr. Gladney has agreed to correct the deficiencies in this section.

There was discussion of street lights and sidewalks in the development. Mr. Gladney stated that this is a low density development with open ditch drainage and is located on a short dead-end road. He stated that he intends to require the homeowners to build the sidewalk. Mr. Gladney requested that he be allowed to install a street light at the end of the road and at its intersection with Sligo Road and then require that each homeowner install a yard light. He stated that this is a slowly developing subdivision which will be occupied primarily by family.

Mr. Gladney urged the jury to consider accepting Summerlake Road into the parish road system to allow him to proceed with the sale of one lot at this time. Mr. Jackson, Parish Attorney, stated that the road must be fixed before the jury can accept it into the parish road system. He stated that he can prepare a contractual agreement with Mr. Gladney for repair of the road. Mr. Jackson and Mr. Ford will meet with Mr. Gladney to further discuss this matter, with a recommendation to be presented at the August 15 regular meeting.

Mr. Ford stated that following a review of bids received on July 18, 2007, for concrete street repairs in Bay Hills Subdivision, he recommends that the low bid of Ronald Carlson be accepted. **Motion was made by Mr. Williams, seconded by Mr. Shell, to accept the bid of Ronald Carlson, low bidder meeting specifications, for concrete street repairs in Bay Hills Subdivision. Motion carried unanimously.** Bid results are as follows:

Bidder:	Bid Amount:
Brown Builders, Inc.	\$225,853.68
F. J. Burnell, Inc.	\$152,953.60
Ronald Carlson	\$142,195.07
William N. Carter	\$165,036.00
CWW Contractors	\$156,042.50

Sealed bids were opened and read aloud for the sale of surplus property at Lot 18, Block A, East Benton Subdivision, Bossier Parish, LA, as follows:

Bidder:	Bid Amount:
Debbie Player Bell	\$3,000.00

Minimum bid acceptable is \$2,870.44 and Ms. Martin advised that this is the only bid received. **Motion was made by Mr. Williams, seconded by Mr. Cochran, to accept the bid of Debbie Player Bell for the sale of surplus property at Lot 18, Block A, East Benton Subdivision. Motion carried unanimously.**

Sealed bids were opened and read aloud for the sale of surplus property at Lot 9, Block C, East Benton Subdivision, Bossier Parish, LA, as follows:

Bidder:	Bid Amount:
Debbie Player Bell	\$700.00

Minimum bid acceptable is \$684.14 and Ms. Martin advised that this is the only bid received. **Motion was made by Mr. Williams, seconded by Mr. Cochran, to accept the bid of Debbie Player Bell for the sale of surplus**

property at Lot 9, Block C, East Benton Subdivision, Benton, LA. Motion carried unanimously.

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Dunn Subdivision, Unit No. 1-A, located on Bullfight Drive in Section 3, Township 16 North, Range 12 West, Bossier Parish, LA. Ms. Billie Frederick addressed the jury advising that she wants to subdivide a five-acre tract into two lots and stated that the Bossier City Metropolitan Planning Commission has approved the plat. Mr. Ford stated that the proposed development meets all parish subdivision requirements. There being no opposition, **motion was made by Mr. Meachum, seconded by Mr. Williams, to approve the plat of the proposed development of Dunn Subdivision, Unit No. 1-A. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Bridgewater Bay Subdivision, Unit No. 1, located on Linton Road north of the Cypress Park entrance in Section 26, Township 20 North, Range 13 West, Bossier Parish, LA. Mr. Charles Coyle, Coyle Engineering Co., Inc., was present and advised that this is a one lot subdivision to be followed with another unit. He stated that the adjacent landowner wants to buy this lot and in order to expedite the sale, the developer has subdivided out the one lot. Mr. Coyle stated that this lot will be a part of the Bridgewater Bay Subdivision development and will have the same restrictive covenants. There being no opposition, **motion was made by Mr. Williams, seconded by Mr. Cochran, to approve the plat of Bridgewater Bay Subdivision, Unit 1, as presented. Motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Mitchell, to schedule a public hearing on August 15, 2007, to consider relocation of the precinct polling place for Bossier Parish voting precinct 02-21A from the Benton Fire District #4 Fire Station, 5295 Swan Lake Road, Bossier City, to the Bossier City First Church of God, 4601 Airline Drive, Bossier City, LA. Motion carried unanimously.

Motion was made by Mr. Shell, seconded by Mr. Cummings to schedule a public hearing on August 15, 2007, to adopt property tax millage rates for the year 2007. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Williams, to table the matter of a property standards violation at 2526 Vanceville Road, to be considered at the September 5, 2007 regular meeting. Motion carried unanimously. Mr. Avery stated that due to the recent wet weather the property owner has been unable to fill in the swimming pool as requested.

Mr. Altimus reported that it is time to begin the application process for funding through the FY2008-2009 Louisiana Community Development Block Grant Program and advised that the adoption of program plans and policies is needed, as well as the selection of two projects for this funding cycle.

Motion was made by Mr. Shell, seconded by Mr. Williams, to adopt a Citizen Participation Plan/Citizen Complaint Procedure in connection with funding through the FY 2008/2009 Louisiana Community Development Block Grant Program. Motion carried unanimously.

Motion was made by Mr. Cochran, seconded by Mr. Williams, to appoint Mr. Altimus as Citizen Complaint Officer in connection with funding through the FY 2008/2008 Louisiana Community Development Block Grant Program. Motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Cochran, to proceed with an application for funding through the Louisiana Community Block Grant Program for sewer improvements in the East Benton Subdivision area, Benton, LA and for street improvements in the Plain Dealing area. Motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Hammack, to authorize the procurement and selection of professional services for the purpose of assisting in the development of the FY 2008/2009 LCDBG application and implementation of the project. Motion carried unanimously.

Mr. Altimus expressed appreciation to those who attended a public meeting on July 24 regarding the proposed north/south corridor project.

Motion was made by Mr. Altimus, seconded by Mr. Mitchell, to approve an expenditure of up to \$100,000 from the Capital Projects Fund for payment of marketing expenses associated with the Cybercommand project. Motion carried unanimously.

Mr. Altimus reported that tank cars have been installed at the site of the proposed Wemple Road Extension.

Mr. Altimus advised that the Louisiana Department of Transportation and Development has approved funding for the second phase of the North Bossier Shared Use Trail through its transportation enhancement program.

Mr. Altimus advised of a resolution from the Webster Parish Police Jury urging support of efforts to secure assistance in the eradication of aquatic weeds and grasses on Lake Bistineau. He stated that the police jury has applied for funding through the LGAP program to purchase chemicals to treat aquatic vegetation on area lakes and he will advise Webster Parish of the jury's efforts.

Mr. Altimus advised of a request from Mr. Delbert Terry, Bossier Parish Library Director, for ten additional sick days for Ms. Armenia Jones, library employee. **Motion was made by Mr. Cochran, seconded by Mr. Meachum, to approve 10 additional sick days for 2007 for Ms. Armenia Jones, Bossier Parish Library employee. Motion carried unanimously.**

Mr. Ford, Parish Engineer, discussed the Wemple Road Extension Project, advising that in accordance with the results of a traffic study by Balar Associates, Inc., it is recommended that traffic signals be installed at the intersection of

Wemple Road and LA Highway 3. He further stated that it is recommended that the south railroad crossing on Rebouche Road be signaled since the crossing will approach a signaled intersection. He also discussed the possible temporary closing of the south crossing, and the possibility of the need for improvements to Rebouche Road.

Mr. Neil Pounders, developer of River Bluff Subdivision, stated that he has no problem with temporarily closing the south Rebouche Road crossing provided construction traffic can utilize Tori Drive to access the subdivision.

Motion was made by Mr. Avery, seconded by Mr. Cochran to authorize the advertising for bids for the Wemple Road Extension Project, bids to be received September 5, 2007. Motion carried unanimously.

Mr. Ford advised that it will cost \$27,000 to overlay Mallard Bend. He recommended that the 2007 Road Overlay Program be amended to include the overlay of Mallard Bend, Weavers Way, and the end of Jamerson Road. **Motion was made by Mr. Avery, seconded by Mr. Mitchell, to amend the 2007 Road Overlay Program to add Mallard Bend, Weavers Way and the end of Jamerson Road. Motion carried unanimously.**

Mr. Ford advised of a proposal from Civil Design Group, LLC, for lighting and electrical design and parking lot grading for the Princeton Sports Complex, Phase 1, in the amount of \$32,800. **Motion was made by Mr. Benton, seconded by Mr. Meachum, to accept a proposal from Civil Design Group, LLC, for engineering and land surveying services for the Princeton Sports Complex, Phase 1, as presented. Motion carried unanimously.**

Mr. Ford discussed drainage problems in the Byrd Road area, advising that improvements are needed in the ditch to Willow Chute. He stated that with the completion of the Autumn Creek Subdivision this work is badly needed. Mr. Ford advised of a proposal from Civil Design Group, LLC, in the amount of \$16,350, for survey and design services for redesigning the ditch to carry the water to Willow Chute. He stated that this is a natural drain but there are utilities located in the ditch which must be relocated, and stated that an easement is needed. **Motion was made by Mr. Avery, seconded by Mr. Cochran, to accept a proposal from Civil Design Group, LLC, for survey and design services in connection with redesign of the ditch on Byrd Road. Motion carried unanimously.**

Mr. Ford presented Plan Change No. 25 on the courthouse addition project in the amount of an additional \$33,862.01 with no change in contract days. He stated that all offices from the second floor up are now in place. **Motion was made by Mr. Hammack, seconded by Mr. Shell, to approve Plan Change No. 25 on the courthouse renovation/addition project, and to authorize the President to execute said plan change. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 1st day of August, 2007, that Winfred R. Johnston, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Plan Change No. 25 on the courthouse renovation/addition project in the amount of an additional \$33,862.01.

The resolution was offered by Mr. Hammack, seconded by Mr. Shell. Upon unanimous vote, it was duly adopted on this 1st day of August, 2007.

CHERYL G. MARTIN
SECRETARY-TREASURER

WINFRED R. JOHNSTON, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Laura Adley addressed the jury and asked the status of the Willow Chute Study being performed by Owen & White. Mr. Ford stated that the study should be complete by the end of this month.

Motion was made by Mr. Cochran, seconded by Mr. Avery, to accept a proposal from FBL & Associates, Inc., in the amount of \$6,450 to prepare right-of-way maps for the North Bossier Shared Use Trail. Motion carried unanimously.

Mr. Ford reported that a dedicated right-of-way is needed on a portion of the Moore Road and advised of a proposal from Hathorn Surveying in the amount of \$5,400 for professional surveying services to establish a 60-foot right-of-way on approximately 0.70 mile of the road. He stated that Capital Outlay funding is approved for the Moore Road improvement project and recommended that the proposal be accepted up to \$5,400. **Motion was made by Mr. Meachum, seconded by Mr. Cochran, to accept a proposal from Hathorn Surveying up to \$5,400 for surveying services on a portion of Moore Road. Motion carried unanimously.**

Mr. Ford discussed the proposed location of a sewer treatment plant near the Red River, advising that a site is available for \$150,000. He stated that the land has to be permitted for the sewer plant and advised of a proposal from Balar Associates, Inc., for a feasibility study to determine if the site is suitable. Mr. Ford stated that the cost of the study is \$72,500 which will be reimbursed from a loan through the Department of Environmental Quality. **Motion was made by Mr. Benton, seconded by Mr. Mitchell, to accept a proposal from Balar Associates, Inc., in the amount of up to \$72,500 for a feasibility study for the location of a sewer treatment plant near the Red River. Motion carried unanimously.**

Mr. Williams advised of property standards violations at 137 Vance Road, advising that this has been an ongoing issue. The parish attorney is to prepare a recommendation for presentation at the August 15, 2007 regular meeting.

Mr. Ronnie Andrews, Public Works Director, advised that parish crews have completed the overlay of streets in the Town of Plain Dealing, and reported on various activities of the highway department.

Mr. Cummings advised of a request from Rusheon Middle School for funding to upgrade the public address system at the school. Mr. Cummings and Mr. Mitchell will contribute \$500 each from discretionary funds, and Mr. Hammack and Mr. Shell will contribute \$250 each from discretionary funds to Rusheon Middle School for upgrade of

the school's public address system.

Mr. Meachum asked the status of the highway department property in Haughton. Mr. Altimus advised that the property has been advertised for bids, bids to be received September 5, 2007. The minimum acceptable bid is \$145,000.

A meeting of the Insurance Committee is scheduled at 6:30 p.m., Tuesday, August 7, 2007, at Bikes, Etc., 3723 East Texas Street, Bossier City.

A meeting of the Subdivision Regulations Committee is scheduled at 12:30 p.m., Wednesday, August 15, 2007, in the police jury office.

Mr. Jackson, Parish Attorney, reported on a meeting with representatives of IBTS, a non-profit company handling building code issues. He stated that IBTS operates as a mobile building code inspection office and is looking at serving the northern Louisiana parishes and requested authority to prepare a Memorandum of Understanding with IBTS. **Motion was made by Mr. Shell, seconded by Mr. Mitchell, to authorize the parish attorney to proceed with a Memorandum of Understanding with IBTS. Motion carried unanimously.**

Mr. Jackson reported on a meeting of the Cyber Innovation Committee, advising that it is anticipated that an official decision will be made next month on the location of the Cybercommand project.

Motion was made by Mr. Cummings, seconded by Mr. Shell, to amend the agenda to adjourn into executive session to discuss litigation in the matter of Montano family vs. Bossier Parish Police Jury. Motion carried, with the following vote recorded:

AYES: Mr. Altimus, Mr. Avery, Mr. Benton, Mr. Cochran, Mr. Cummings, Mr. Hammack, Mr. Johnston, Mr. Mitchell, Mr. Meachum, Mr. Shell, Mr. Williams.

NAYS: None

ABSTAIN: None

ABSENT: Mr. Darby

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 1st day of August, 2007, the meeting was adjourned by the President at 4:15 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

WINFRED JOHNSTON, PRESIDENT
BOSSIER PARISH POLICE JURY