

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
July 19, 2006

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The Bossier Parish Police Jury met in regular and legal session on the 19th day of July, 2006, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Jerome Darby, called the meeting to order. The Secretary-Treasurer, Ms. Cheryl Martin, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers, absent
Mr. Jerome Darby	Mr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cheryl Martin, Secretary-Treasurer.

Motion was made by Mr. Mitchell, seconded by Mr. Williams, to adopt the minutes of the June 7, 2006 regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Cummings, seconded by Mr. Hammack, to adopt the minutes of the June 21, 2006 regular meeting, as published. Motion carried unanimously.

Ms. Ginger Adam, lobbyist, presented information on the recent legislative session. She stated that 21 constitutional amendments are proposed, advising that 13 will be placed on the September 30, 2006 ballot and the remaining eight issues will be placed on the November 7, 2006 ballot. Ms. Adam advised that an increase in the Parish Transportation Fund is proposed, and stated that the outlook for Capital Outlay Funding for Bossier Parish is good.

Mr. Duxie Scott, Bossier Parish EMS Director, and EMS board members Mr. Bob Key, Dr. David Brian, and Ms. Doris Grappe were present for discussion of the request of the EMS District for an increase in fees paid to the district for medical transport of parish inmates. Mr. Scott stated that the EMS District currently averages six to seven prisoner transports per month, and is currently paid \$1,800 per month for this service. He stated that the EMS District is requesting that reimbursement on a per run basis be considered.

Mr. Altimus requested information on the current financial status of the EMS District. Mr. Scott stated that collections are down, but stated that tax revenues to the district are favorable. Mr. Cummings referred to the current \$36 user fee paid annually by all parish residents, and stated that he feels parish inmates have the right to utilize the EMS service.

Mr. Darby asked if the runs are always necessary. Mr. Scott stated that medical transport is not always necessary, and advised that the jail paramedic or nurse makes this decision.

There was further discussion of EMS collections from insurance companies. Mr. Scott stated that a collection agency handles all collections for the district and is paid a percentage of the total amount collected for their services. Mr. Cummings clarified that the EMS district receives payment from insurance companies, in addition to the \$36 user fee collected and tax revenues.

The matter was referred to the Finance Committee and is to be further discussed at the August 16, 2006 Finance Committee meeting. EMS board members were asked to attend.

Sealed bids were opened and read aloud for concrete ditch paving in Forest Hills Subdivision (Clear Brook Way), as follows:

Bidder:	Bid Amount:
F. J. Burnell, Inc.	\$58,700.00
CW & W Contractors, Inc.	\$86,156.00
Shiloh Contractors, Inc.	\$48,648.00
Brown Builders, Inc.	\$39,208.80
Ronald B. Carlson	\$45,216.00

Ms. Martin advised that each bidder has provided the required bid bond/security. **Motion was made by Mr. Rogers, seconded by Mr. Mitchell, to take the bids under advisement, to be tabulated and awarded at the August 2, 2006 regular meeting. Motion carried unanimously.**

Sealed bids were opened and read aloud for concrete street repair in Bayou Bend Subdivision, as follows:

Bidder:	Bid Amount:
F. J. Burnell, Inc.	\$73,520.00
CW & W Contractors, Inc.	\$69,200.00
Brown Builders, Inc.	\$39,872.00
Ronald B. Carlson	\$49,394.25

Ms. Martin advised that each bidder has provided the required bid bond/security. **Motion was made by Mr. Avery, seconded by Mr. Meachum, to take the bids under advisement, to be tabulated and awarded at the August 2, 2006 regular meeting. Motion carried unanimously.**

Sealed bids were opened and read aloud for concrete street repair in Oak Creek Subdivision., as follows:

Bidder:	Bid Amount:
F. J. Burnell, Inc.	\$103,870.00
CW & W Contractors, Inc.	\$108,155.00
Brown Builders, Inc.	\$ 65,570.00
Ronald B. Carlson	\$ 74,866.25

Ms. Martin advised that each bidder has provided the required bid bond/security. **Motion was made by Mr. Shell, seconded by Mr. Johnston, to take the bids under advisement, to be tabulated and awarded at the August 2, 2006 regular meeting. Motion carried unanimously.**

Sealed bids were opened and read aloud for concrete street repair in Cross Creek Subdivision, as follows:

Bidder:	Bid Amount:
F. J. Burnell, Inc.	\$90,570.00
CW & W Contractors, Inc.	\$95,355.00
Brown Builders, Inc.	\$57,540.00
Ronald B. Carlson	\$66,465.25

Ms. Martin advised that each bidder has provided the required bid bond/security. **Motion was made by Mr. Avery, seconded by Mr. Cummings, to take the bids under advisement, to be tabulated and awarded at the August 2, 2006 regular meeting. Motion carried unanimously.**

Sealed bids were opened and read aloud for concrete repair work at the Bossier Central Library History Center, as follows:

Bidder:	Bid Amount:
F. J. Burnell, Inc.	\$ 6,300.00
CW & W Contractors, Inc.	\$16,860.00
Brown Builders, Inc.	\$ 6,620.00
Ronald B. Carlson	\$ 3,404.00
Thomson General Contractors, Inc.	\$ 9,336.04

Ms. Martin advised that each bidder has provided the required bid bond/security. **Motion was made by Mr. Mitchell, seconded by Mr. Cummings, to take the bids under advisement, to be tabulated and awarded at the August 2, 2006 regular meeting. Motion carried unanimously.**

Sealed bids were opened and read aloud for Overlay Project 06-01: The hot-mix asphaltic concrete overlay of approximately 2.10 miles of the Dutch John Road, 1.5" thick, including related construction items, as follows:

Bidder:	Bid Amount:
Benton & Brown, LLC	\$144,500.00
Best-Yet Builders	\$159,375.00

Ms. Martin advised that each bidder has provided the required bid bond/security. **Motion was made by Mr. Johnston, seconded by Mr. Cochran, to take the bids under advisement, to be tabulated and awarded at the August 2, 2006 regular meeting. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Big Oaks Estates, Unit No. 2, located in Section 18, Township 19 North, Range 11 West, Bossier Parish, LA. Mr. Warren Moore, developer, was present. He stated that the property is divided by Vickers Road and located along the Bellevue Road. Mr. Ford, Parish Engineer, requested that these lots be accessed via Vickers Road, stating that there should be no driveways off Bellevue Road.

Mr. Ford discussed the proposed widening of Bellevue Road and advised Mr. Moore that a 60' road right-of-way along Bellevue Road is needed. Mr. Ford further stated that a 30' building set-back is needed on Vickers Road and requested that this change be made also.

There being no opposition, **motion was made by Mr. Williams, seconded by Mr. Cochran, to approve the plat of the proposed development of Big Oaks Estates, Unit No. 2, subject to the developer making the requested changes. Motion carried unanimously.**

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Old River Place, Unit No. 3, located in Section 22, Township 17 North, Range 12 West, off the Sligo Road, Bossier Parish, LA. There was no one present representing the proposed development and Mr. Ford recommended that the matter be tabled. **Motion was made by Mr. Meachum, seconded by Mr. Rogers, to table approval of the plat of the proposed development of Old River Place, Unit No. 3. Motion carried unanimously.**

Motion was made by Mr. Avery, seconded by Mr. Mitchell, to schedule a public hearing on August 2, 2006, to consider the application of the Bank of Ringgold to change the zoning classification of a tract of land at the northwest corner of Airline Drive and Kingston Road, from R-A, Residence-Agriculture District, to B-2, Neighborhood Business District. Motion carried unanimously.

Mr. Ford, Parish Engineer, advised that Mr. Charles Coyle, Coyle Engineering Co., Inc., has requested that the request to schedule a public hearing to consider approval of the plat of the proposed development of Lexington Place, Unit No. 1, located in Section 17, Township 19 North, Range 13 West, Bossier Parish, LA, be withdrawn, to be considered at a later date. **Motion was made by Mr. Avery, seconded by Mr. Mitchell, to accept the withdrawal of the request to schedule a public hearing to consider approval of the plat of Lexington Place, Unit No. 1. Motion carried unanimously.**

Motion was made by Mr. Williams, seconded by Mr. Johnston, to schedule a public hearing on August 16, 2006, to consider the application of Elmo Bryant for Esther Eastman Turner to subdivide Lot 9 of Barnes Addition, Bossier Parish, LA, into two lots. Motion carried unanimously.

Mr. Don Rittenberry, Bossier Parish Sheriff's Department, was present for discussion of a request from the Bossier Parish Sheriff's Department for an increase in reimbursement to the Sheriff for bailiff court attendance costs. Mr.

Rittenberry stated that an increase from \$25 to \$34 is requested and is authorized by state law. **Motion was made by Mr. Avery, seconded by Mr. Cochran, to approve an increase in reimbursement to the Sheriff's Department for bailiff court attendance costs from \$25 to \$34. Motion carried unanimously.**

Mr. Rogers reported on a meeting of the Building and Grounds Committee regarding the offer by Judge Campbell to sell additional property behind the courthouse. Mr. Rogers stated that the committee recommends that the police jury not pursue the purchase of this property.

Mr. Rogers advised that he has received a letter from Mr. Jeffery Weems, 6730 Highway 80, Princeton, LA 71067, requesting that he be considered for interim appointment to the office of Bossier Parish Constable, District 6, to fill the vacancy created due to the resignation of Mr. Kyle Tanner. Ms. Martin advised that an election to fill this vacancy must be called and stated that the next scheduled primary election date is March 31, 2007. **Motion was made by Mr. Rogers, seconded by Mr. Meachum, to approve the interim appointment of Mr. Jeffery Weems to the office of Bossier Parish Constable District 6 to fill the vacancy created due to the resignation of Mr. Kyle Tanner, and to call a special primary election on March 31, 2007 to fill said vacancy. Motion carried unanimously.** Ms. Martin stated that in the event of a run-off, the general election is scheduled for May 5, 2007. She stated that qualifying times for interested candidates is February 7 through February 9, 2007.

PROCLAMATION

WHEREAS, a vacancy exists in the office of the Bossier Parish Constable District 6, caused by the resignation of Mr. Kyle Tanner, effective July 12, 2006.

NOW, THEREFORE, the Bossier Parish Police Jury, in regular session on this 19th day of July, 2006, does hereby appoint Mr. Jeffery Weems to serve as interim appointee to the Bossier Parish Constable District 6, until such time as an election to fill this vacancy can be duly held.

FURTHER, the Bossier Parish Police Jury does hereby issue notice, call and proclamation for a special primary election and special general election to be held in Bossier Parish Constable District 6, to fill said vacancy.

The Bossier Parish Police Jury does fix the date of the primary election for March 31, 2007, and the date of the general election for May 5, 2007, at the times, places and manner prescribed by law.

Any qualified person desiring to become a candidate for said office shall file the necessary papers required by law, with the appropriate entity in the manner and form and under the procedures and conditions required by law, during the period commencing on February 7, 2007, and ending on February 9, 2007.

The Bossier Parish Police Jury does hereby request the Secretary of State, the Commissioner of Elections, the Board of Supervisors of Elections, the Clerk of Court, the Registrar of Voters and all other persons charged with any power, function, right, duty or responsibility in conducting elections in the Parish of Bossier to exercise every lawful function and do every act necessary to conduct said elections, cause the returns thereof to be made, and in general to perform all related and incidental functions necessary to canvass and promulgate the results thereof.

The above proclamation was presented by Mr. Rogers, seconded by Mr. Meachum. Upon vote, the proclamation was duly adopted by the Bossier Parish Police Jury in regular session on this 19th day of July, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus, Parish Administrator, reviewed the Highway Department report for the month of June, advising jurors that a copy has been provided for them.

Mr. Altimus provided information on the number of construction permits issued in the month of June.

Mr. Altimus advised that, as requested by the jury, he has received an updated appraisal report on property owned by the police jury on Airline Drive. No action was taken.

Mr. Altimus reported that a burn ban has been issued in Northeast Bossier Parish Fire District No. 5, Bossier Parish Fire District No. 7, and by the Haughton Fire Department.

Motion was made by Mr. Avery, seconded by Mr. Mitchell, to accept the streets and drainage in Rosedale Place Subdivision, Unit No. 9, into the parish road system for permanent maintenance. Motion carried unanimously.

RESOLUTION

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 19th day of July, 2006, has received a request from Raley & Associates, Inc., that the parish accept into its system for permanent maintenance the streets and drainage in Rosedale Place Subdivision, Unit No. 9, Bossier Parish, Louisiana.

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of H & H Contracting Co., Inc., for maintenance, including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, the streets and drainage located in Rosedale Place Subdivision, Unit No. 9, Bossier Parish, Louisiana.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The resolution was offered by Mr. Avery, seconded by Mr. Mitchell. Upon unanimous vote, it was duly adopted on this 19th day of July, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Sam Marsiglia, Bossier City-Parish MPC Director, and Mr. Ford discussed rezoning and plat approval matters. Mr. Marsiglia stated that there are now so many cases brought before the Bossier City-Parish MPC, he does not have ample time to review each matter thoroughly before they are placed on the MPC agenda for approval. He stated that he has asked the Bossier City-Parish MPC to initiate a policy requiring a preliminary meeting of developers, individuals, or engineers who wish to place an item on the MPC agenda for approval. He stated that on parish developments, developers would be required to meet with the parish engineer and an MPC representative to review the proposal and address all issues prior to presenting the matter to the police jury. Mr. Avery stated that he is in favor of the preliminary meeting requirement as this will help to address any unresolved questions before the case is presented to the police jury for approval. Mr. Marsiglia stated that the proposed policy is to become effective September 1, 2006.

Motion was made by Mr. Williams, seconded by Mr. Shell, to approve a contract with Coyle Engineering Co., Inc., for engineering services in the realignment of two 90' curves on the Parks Road, and to authorize the President to execute the contract. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of July, 2006, that Jerome Darby, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a contract with Coyle Engineering Co., Inc., for engineering services in connection with the Parks Road realignment project.

The resolution was offered by Mr. Cochran, seconded by Mr. Williams. Upon unanimous vote, it was duly adopted on this 19th day of July, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Williams, seconded by Mr. Johnston, to schedule a public hearing on August 16, 2006, to consider an amendment to Bossier Parish Zoning Regulations for the unincorporated areas within five miles of the Town of Benton, relative to the definition and placement of manufactured and modular homes. Motion carried unanimously.

Mr. Ford advised that two private signs have been placed in the parish right-of-way on Swan Lake Road. He stated that the signs are directional signs for Tiburon Subdivision. Mr. Avery recommended that the developer be asked to remove the signs from the public right-of-way. The jury concurred.

Mr. Ford stated that the proposal to construct the extension of Duckwater Landing in Lakewood Subdivision, Unit No. 9, approximately one-half mile east to Swan Lake Road is complete. He stated that the landowners will donate to the parish a 60' road right-of-way, and water service along the road will be provided by the City of Bossier City. **Motion was made by Mr. Mitchell, seconded by Mr. Avery, to proceed with this project. Motion carried unanimously.**

Mr. Ford presented an update on current bridge projects through the Louisiana Off-System Bridge Replacement Program.

Mr. Ford reported that the final selection of an engineering firm for the north/south corridor project will be made on Tuesday.

Ms. Martin reported that copies of the audit of 2005 police jury financial records have been provided. She noted that there were no findings, questioned costs, or management letter comments for the 2005 audit.

Mr. Cathcart, Public Works Director, advised of a request to post a 40 mile per hour speed limit on Seven Pines Road. **Motion was made by Mr. Johnston, seconded by Mr. Williams, to establish a 40 mile per hour speed limit on Seven Pines Road, located off Highway 162. Motion carried unanimously.**

ORDINANCE NO. 4110

AN ORDINANCE REGULATING THE SPEED OF VEHICLES ON SEVEN PINES ROAD, LOCATED OFF HIGHWAY 162, IN SECTIONS 6, 7, 8 AND 17, TOWNSHIP 20 NORTH, RANGE 12 WEST, BOSSIER PARISH, LOUISIANA, AND PROVIDING THE PENALTIES FOR VIOLATION THEREOF.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury in regular and legal session convened on this 19th day of July, 2006, that from and after the effective date of this ordinance, it shall be unlawful for any person to operate or drive a vehicle upon Seven Pines Road, located off Highway 162, in Sections 6, 7, 8 and 17, Township 20 North, Range 12 West, Bossier Parish, Louisiana, in excess of Forty (40) miles per hour.

SECTION 2. BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

The ordinance was offered by Mr. Johnston, seconded by Mr. Williams. Upon unanimous vote, it was duly adopted on this 19th day of July, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Cathcart advised of a request for a stop sign at Old Palmetto Road and South Woodlake, and advised that he does not recommend the placement of a stop sign at this location. The jury concurred.

Mr. Cathcart reported that there are less than two miles remaining in the 2006 road overlay program.

Mr. Avery asked the status of the removal of an iron fence at the Bossier Cypress Point Apartments. The fence must be removed in order to raise the speed limit on Airline Drive. Mr. Ford stated that he will check on this.

Mr. Mitchell requested that Hunters Hollow in Lakewood Subdivision be removed from the road program and replaced with either Myers Road or Cardnell Road.

Mr. Johnston requested that the owner of property at the intersection Highway 3 and Highway 537 north of Plain Dealing be notified that the property is in violation of property standards regulations.

Motion was made by Mr. Altimus, seconded by Mr. Shell, that Mr. Darby will contribute \$2,500 from his discretionary funds to the Bossier High School cheerleading program for equipment and uniforms. Motion carried unanimously.

Motion was made by Mr. Meachum, seconded by Mr. Avery, to authorize Mr. Altimus to execute documents in connection with the transfer of ownership from the police jury to the City of Bossier City of approximately .04 acres of property at the Bossier Central Library for the Benton Road Overpass Project. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of July, 2006, that Bill Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, all documents in connection with the transfer of ownership from the police jury to the City of Bossier City of approximately .04 acres at the corner of the Bossier Central Library property for the Benton Road Overpass Project.

The resolution was offered by Mr. Cochran, seconded by Mr. Williams. Upon unanimous vote, it was duly adopted on this 19th day of July, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Cummings, seconded by Mr. Mitchell, to amend the agenda to adjourn into executive session to discuss contractual negotiations with Walton Construction. Motion carried with the following vote recorded:

AYES: Mr. Altimus, Mr. Avery, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Mitchell, Mr. Meachum, Mr. Shell, Mr. Williams.

NAYS: None

ABSTAIN: None

ABSENT: Mr. Cochran, Mr. Rogers

The meeting was reconvened and called to order by the President. **Motion was made by Mr. Shell, seconded by Mr. Hammack, to approve a supplemental change order between the police jury and Walton Construction dated July 11, 2006, and to ratify Mr. Altimus' signature on the documents. Motion carried unanimously.**

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of July, 2006, that Bill Altimus, Parish Administrator, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, all documents in connection with a supplemental change order between the police jury and Walton Construction dated July 11, 2006

The resolution was offered by Mr. Shell, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 19th day of July, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Mitchell, seconded by Mr. Cummings, to approve Plan Change No. 16 on the courthouse renovation/addition project, and to authorize Mr. Darby to execute said plan change. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 19th day of July, 2006, that Jerome Darby, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, Plan Change No. 16 on the courthouse renovation/addition project.

The resolution was offered by Mr. Mitchell, seconded by Mr. Cummings. Upon unanimous vote, it was duly adopted on this 19th day of July, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 19th day of July, 2006, the meeting was adjourned by the President at 4:25 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY