

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
March 15, 2006
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The Bossier Parish Police Jury met in regular and legal session on this 15th day of March, 2006, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The Vice President, Mr. Winfred Johnston, called the meeting to order. The President, Mr. Darby, then presided. The invocation was given by Mr. Eddy Shell and the pledge of allegiance was led by Mr. Jimmy Cochran. The Secretary-Treasurer, Ms. Cheryl Martin, called the roll, with all members present, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Mr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Ms. Cheryl Martin, Secretary-Treasurer.

Motion was made by Mr. Avery, seconded by Mr. Rogers, to amend the agenda to add Ms. Stacey Gross. Motion carried unanimously.

Motion was made by Mr. Rogers, seconded by Mr. Mitchell, to amend the agenda to add Mr. Sid Jetton. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Altimus, to adopt the minutes of the February 1, 2006 regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Shell, seconded by Mr. Williams, to adopt the minutes of the February 15, 2006 regular meeting, as published. Motion carried unanimously.

Ms. Evodna Springer and Ms. Susan Caudle presented suggestions for proposed changes to zoning signage which would advise the public of what type of zoning change is requested. Ms. Caudle stated that a small additional sign could be added to the bottom of the existing signs which would state what zoning is requested. She stated that if the sale of alcohol or if a sexually oriented business is proposed, an additional sign could also be placed on the existing signs. Ms. Caudle stated that if available, it is recommended that a different color be used on the additional signs.

Mr. Altimus suggested that the signs indicate both the existing zoning classification and the proposed zoning classification.

After discussion, Mr. Darby requested that the Subdivision Regulations Committee review this matter and present a recommendation to the police jury on April 5, 2006.

Mr. Clarence Byrd, Jr. and Mr. Myers Green requested that the police jury overlay the remaining portion of Abe Martin Road. Mr. Johnston stated that additional right-of-way is needed. Mr. Ford, Parish Engineer, stated that he will research landowners along the road for acquisition of the necessary right-of-way. Mr. Byrd further requested that the road name be changed to C. Byrd Sr. Road. Mr. Rogers stated the availability of funding for this project should first be considered.

Ms. Stacy Gross requested permission to place a double-wide mobile home on Lot 6, Twin Lake Subdivision, Unit No. 3. Mr. Jackson, Parish Attorney, stated that Ms. Gross is requesting a waiver of the current moratorium on the placement of mobile homes in the parish. Mr. Ford stated approval of the Benton-MPC Board of Appeals is also required. He stated that Twin Lake Subdivision is primarily a mobile home development. **Motion was made by Mr. Williams, seconded by Mr. Hammack, to waive the current moratorium on mobile homes in the parish, to allow the placement of a double-wide manufactured home on Lot 6, Twin Lake Subdivision, Unit No. 3, subject to approval by the Benton-Parish MPC. Motion carried unanimously.**

Mr. Sid Jetton, 1008 Huckaby Road, Haughton, LA, requested that property at the corner of Highway 157 and Highway 80 be cleaned up. A property standards letter has been sent to the owner of this property, but Mr. Jetton advised that the property has since been sold. He requested that the new owner be notified and required to clean it up. A 10-day property standards violation notice is to be mailed to Mr. William C. Cobb, owner of property at the corner of Highway 157 and Highway 80, in accordance with property standards regulations.

Ms. Martin announced the opening of bids for the sale of surplus property at Lot 46, Block 15, Airport Annex, Bossier City, Bossier Parish, LA. Mr. Altimus advised that the original owner of the property has paid all delinquent taxes owed. Mr. Jackson, Parish Attorney, stated that the three-year period for redemption of the property has not expired. Ms. Martin advised that only one bid was received and will be returned to the bidder unopened.

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Raybon Cove Subdivision located in Section 18, Township 19 North, Range 13 West, Bossier Parish, LA. Mr. Charles Coyle, Coyle Engineering Co., Inc., stated that in initial plans for the development, a private road was proposed. He stated that Mr. Ford, Parish Engineer, has advised that the proposed road does not meet parish road width specifications and he has since revised the plat to indicate how the additional road right-of-way can be obtained. Mr. Rogers stated that since this is the main entrance to the development, the road right-of-way should be 60 feet. Mr. Ford recommended construction of a cul-de-sac also.

Mr. Coyle stated that the development will be served by Bossier City water, and advised that individual septic systems are proposed. Mr. Ford stated that the proposed development is to be located in front of Magnolia Chase

Subdivision, which has a community sewer system. He stated parish regulations require that when available, a community sewer system will be used and asked if utilizing the Magnolia Chase system is being considered. Mr. Coyle stated that he has not looked into this possibility.

Mr. Rogers stated that the police jury has experienced problems with private roads in the past. Mr. Jackson, Parish Attorney, expressed concern, advising that if taxes on the road are not paid by the homeowners association, ownership of the road will revert to the police jury. Mr. Coyle stated that if a 60-foot road right-of-way is required, with construction of a cul-de-sac, then he sees no reason for the road to be private.

Motion was made by Mr. Avery, seconded by Mr. Rogers, to table this matter for review at the April 5, 2006 regular meeting. Motion carried unanimously.

Motion was made by Mr. Avery, seconded by Mr. Altimus, to schedule a public hearing on April 19, 2006, to consider the application of Rosedale Development Company, LLC, to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a tract of land located in Section 33, Township 19 North, Range 13 West, Bossier Parish, LA, from R-A, Residential-Agriculture District, to R-LD, PUD, Residential-Low Density District, Planned Unit Development, for an addition to an existing subdivision. Motion carried, with Mr. Cochran opposing. Mr. Avery stated that he has advised the developer and the homeowners association that all financial issues must be resolved before approval will be considered.

Motion was made by Mr. Rogers, seconded by Mr. Mitchell, to schedule a public hearing on April 19, 2006, to consider the application of Virginia Post to the Bossier City-Parish MPC, for a zoning amendment to change the zoning classification of a 4.054 acre tract of land located in Section 9, Township 18 North, Range 12 West, Bossier Parish, LA, from R-A, Residential-Agriculture District, to R-MHP, Residential-Mobile Home Park, for a mobile home park. Motion carried unanimously. Mr. Rogers asked members of the audience who are interested in this matter to leave their names and addresses with the receptionist for notification purposes.

Motion was made by Mr. Altimus, seconded by Mr. Rogers, to schedule a public hearing on April 19, 2006, to consider the application of the Bossier City-Parish MPC, for an amendment to the Unified Development Code regarding Temporary Use Structures. Motion carried unanimously.

Mr. Ford, Parish Engineer, requested that the public hearing to consider the request of William and Rebekah Burson for a waiver of platting requirements at 1627 Old Plain Dealing Road, be scheduled for April 5, 2006. **Motion was made by Mr. Johnston, seconded by Mr. Hammack, to schedule a public hearing on April 5, 2006, to consider the application of William and Rebekah Burson to the Benton-Parish MPC for a waiver of platting requirements to allow the subdivision of a tract of land at 1627 Old Plain Dealing Road, Bossier Parish, LA, for a family member. Motion carried unanimously.**

Motion was made by Mr. Williams, seconded by Mr. Shell, to schedule a public hearing on April 19, 2006, to consider the application of Charles and Kelly Grappe to the Benton-Parish MPC to subdivide a 32.40 acre tract of land located at Highway 162 and Ryan Road, Bossier Parish, LA, into five lots varying in size from two acres to 14.37 acres. Motion carried unanimously.

Motion was made by Mr. Williams, seconded by Mr. Shell, to schedule a public hearing on April 19, 2006, to consider the application of Paul J. Pattridge Inter Vivos Trust and Jennifer C. Pattridge Inter Vivos Trust to the Benton-Parish MPC, for a zoning amendment to change the zoning classification of a 20 acre tract of land on Parks Road from B-3, Community and Central Business District, to R-1, One Family Residence District, for a residential subdivision development. Motion carried unanimously.

Motion was made by Mr. Williams, seconded by Mr. Cochran, to schedule a public hearing on April 19, 2006, to consider approval of the plat of the proposed development of Hickory Hills Subdivision, Unit No. 1, Parks Road, Bossier Parish, LA. Motion carried unanimously. Mr. Ford, Parish Engineer, stated that there are two 90° curves on Parks Road, and stated that the developer has agreed to provide the right-of-way necessary to straighten the two curves.

Mr. Meachum requested that no action be taken on the matter of a property standards violation on property at 1864 Camp Zion Road, advising that the landowner is working to clean up the property.

Mr. Mitchell stated that the owner of property at 154 Skipper Drive has made a slight improvement in the condition of his property and requested that he be allowed an extension of 30 days to continue his clean-up efforts. **Motion was made by Mr. Mitchell, seconded by Mr. Meachum, to allow the owner of property at 154 Skipper Drive an additional 30 days in which to clean up his property. Motion carried unanimously.**

Mr. Altimus advised that no response has been received from the owner of property on Princeton Road regarding a property standards violation at this location. **Motion was made by Mr. Rogers, seconded by Mr. Altimus, to proceed with condemnation of property on Princeton Road. Motion carried unanimously.**

Mr. Rogers reported on a meeting of the Policy and Procedures Committee. He stated that proposals for changes in retiree insurance benefits for elected officials were reviewed and that no action was taken.

Motion was made by Mr. Rogers, seconded by Mr. Mitchell, to amend the Policy and Procedures Manual to include reference to a clarification memo to certain library employees regarding holiday pay. Motion carried unanimously.

Motion was made by Mr. Rogers, seconded by Mr. Cummings, to amend the Policy and Procedures Manual to require pre-employment DMV checks for any employee driving a parish vehicle. Motion carried unanimously.

Motion was made by Mr. Altimus, seconded by Mr. Hammack, to authorize completion of the Louisiana Compliance Questionnaire in connection with the 2005 audit of Bossier Parish Police Jury financial records, and to authorize the President to execute said questionnaire. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session convened on this 15th day of March, 2006, that it does hereby authorize completion of the Louisiana Compliance Questionnaire in connection with the 2005 audit of Bossier Parish Police Jury financial records, and does authorize Mr. Jerome Darby, President, to execute said questionnaire.

The resolution was offered by Mr. Altimus, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 15th day of March, 2006.

CHERYL G. MARTIN

SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Altimus advised that a meeting of the Health and Sanitation Committee with representatives of local garbage collection companies is scheduled on Wednesday, March 22, 2006, at 2:00 p.m. in the police jury meeting room, to discuss the proposed establishment of a parish-wide garbage pick-up service.

Motion was made by Mr. Mitchell, seconded by Mr. Meachum, to approve the Certificate of Substantial Completion of the renovation of the Bossier Central Library Technical Services Department, and to authorize the President to execute necessary documents. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of March, 2006, that Jerome Darby, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a Certificate of Substantial Completion of the renovation of the Bossier Central Library Technical Services Department.

The resolution was offered by Mr. Mitchell, seconded by Mr. Meachum. Upon unanimous vote, it was duly adopted on this 15th day of March, 2006.

CHERYL G. MARTIN

SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Meachum, seconded by Mr. Cummings, to authorize the President to execute a contract with Smith and Raley for design and specifications for the Island Subdivision drainage project. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of March, 2006, that Jerome Darby, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, a contract with Smith and Raley for design and specifications for the Island Subdivision drainage project.

The resolution was offered by Mr. Meachum, seconded by Mr. Cummings. Upon unanimous vote, it was duly adopted on this 15th day of March, 2006.

CHERYL G. MARTIN

SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rogers, seconded by Mr. Mitchell, to authorize the advertising for bids for overlay of approximately .63 mile of Forest Hills Boulevard. Motion carried unanimously.

Mr. Ford reported that it is requested that the police jury accept the streets and drainage in River Bluff, Unit No. 1, into the parish road system. He stated that an 800 foot section of roadway was found to have 1" coring, but advised that the contractor has replaced this section at his expense. Mr. Ford stated that he has received the required maintenance bond and recommended acceptance. **Motion was made by Mr. Avery, seconded by Mr. Shell, to accept the streets and drainage in River Bluff, Unit No. 1, into the parish road system for permanent maintenance. Motion carried unanimously.**

RESOLUTION

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 15th day of March, 2006, has received a request from Smith and Raley Associates, Inc., that the parish accept into its system for permanent maintenance the streets and drainage in River Bluff, Unit No. 1, Bossier Parish, Louisiana.

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury; and

WHEREAS, a two-year maintenance bond has been executed in favor of the Bossier Parish Police Jury to guarantee against failure of said streets and drainage as to material and workmanship as required by Chapter 110, Section 110-201 of the Bossier Parish Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED, by the Bossier Parish Police Jury that it does accept the two-year maintenance bond of Specialty Trackhoe & Dozer Service, Inc., for maintenance, including labor and materials, for the above captioned streets and drainage.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, the streets and drainage located in River Bluff, Unit No. 1, Bossier Parish, Louisiana.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the maintenance bond.

The resolution was offered by Mr. Avery, seconded by Mr. Shell. Upon unanimous vote, it was duly adopted on this 15th day of March, 2006.

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Ford presented an update on the courthouse renovation/addition project.

Mr. Cathcart, Public Works Director, stated that the grappler truck is being used as needed, and requested that a schedule for use of the truck be established for Haughton, Benton and Plain Dealing. Mr. Hammack stated that the public needs to be aware that the truck is available. Mr. Altimus recommended requesting the local newspapers to publish this information. Mr. Rogers recommended that information be posted on the police jury's internet web site.

Mr. Cathcart stated that white metal appliance items will be picked up. Mr. Rogers stated that residential pickup is limited and advised of a proposal for a manned collection station on a trial basis.

Mr. Mike Kling, Director of the Cypress-Black Bayou Recreation and Water Conservation District, stated that infrastructure in the park area is in bad need of repairs. He stated that an application for Capital Outlay funds has been submitted, and stated that the District will provide the materials for the project, as funding becomes available. Mr. Kling requested that the police jury provide the labor and equipment for repair of the roads, parking lot and camper pads at the Cypress Park. Mr. Cathcart, Public Works Director, agreed that repairs are badly needed. Mr. Kling further stated that annual erosion of the beach must be addressed. Mr. Cathcart is to prepare a cost estimate for review at the April 5, 2006 regular meeting. Mr. Ford stated that there are two parking lots at the park that need to be completely reconstructed.

Mr. Avery asked if the matter of hyacinth growth in the lake is being addressed. Mr. Kling stated that treatment is planned later this month.

Motion was made by Mr. Williams, seconded by Mr. Hammack, to send a 10-day notice to the owner of property at 1221 Linton Road, advising that the property is in violation of property standards regulations. Motion carried unanimously.

Mr. Williams reported that property at 1381 Linton Road has been cleaned up.

Motion was made by Mr. Hammack, seconded by Mr. Shell, that Mr. Hammack and Mr. Shell will each contribute \$1000 from matching discretionary funds and \$500 each from regular discretionary funds to the Parkway High School girls' softball team. Motion carried unanimously.

Motion was made by Mr. Cochran, seconded by Mr. Hammack, that Mr. Cochran will contribute \$1,023.87 from discretionary funds to the Bossier High track team. Motion carried unanimously.

Mr. Rogers requested the Public Works Director to check the chip material at Tall Timbers Park.

Mr. Mitchell advised that approximately 600 acres of land owned by the Prescott family on Swan Lake Road is for sale. He stated that the property is suitable for a wildlife educational area and suggested that the police jury consider purchasing the land. Mr. Mitchell stated that the landowner has agreed to pay one-half the cost of an appraisal of the property and recommended that the police jury pay the remaining appraisal cost. **Motion was made by Mr. Mitchell, seconded by Mr. Altimus, to pay one-half the cost for appraisal of a 600 acre tract of land located on Swan Lake Road. Motion carried unanimously.**

Mr. Cummings stated that he will contribute up to \$500 from discretionary funds to Rusheon Middle School for classroom equipment.

Mr. Johnston asked the status of the proposed sewerage district in the Haughton area. Mr. Rogers stated that due to Hurricane Katrina, state funds for the project are not available at this time.

Motion was made by Mr. Cummings, seconded by Mr. Mitchell, that Mr. Darby will contribute \$3,000 to Waller Elementary School for a fence. Motion carried unanimously.

Motion was made by Mr. Cummings, seconded by Mr. Rogers, to amend the agenda to adjourn into executive session to discuss contractual negotiations with Walton Construction Company. Motion carried, with the following vote recorded:

AYES: Mr. Altimus, Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Mitchell, Mr. Meachum, Mr. Rogers, Mr. Shell, Mr. Williams.

NAYS: None

ABSTAIN: None

ABSENT: None

The meeting was reconvened and called to order by the President. **Motion was made by Mr. Altimus, seconded by Mr. Hammack, to authorize the Parish Attorney to enter into negotiations with Ware Youth Corrections Center concerning a contract for operation of the Bossier Parish Juvenile Detention Center. Motion carried unanimously.**

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 15th day of March, 2006, the meeting was adjourned by the President at 5:00 p.m

CHERYL G. MARTIN
SECRETARY-TREASURER

JEROME DARBY, PRESIDENT
BOSSIER PARISH POLICE JURY