

BOSSIER PARISH POLICE JURY
BENTON, LOUISIANA
MINUTES
December 15, 2004
www.mybossier.com

The Bossier Parish Police Jury met in regular and legal session on this 15th day of December, 2004, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The President, Mr. Rick Avery, called the meeting to order. The invocation was given by Mr. Eddy Shell and the pledge of allegiance was led by Mr. Brad Cummings. The Secretary-Treasurer, Cheryl Martin, called the roll, with Mr. Altimus absent, as follows:

Mr. William Altimus, absent	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Mr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney, Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Cheryl Martin, Secretary-Treasurer.

Motion was made by Mr. Hammack, seconded by Mr. Cummings, to adopt the minutes of the November 3, 2004 regular meeting, as published. Motion carried unanimously.

Motion was made by Mr. Shell, seconded by Mr. Cochran, to adopt the minutes of the November 17, 2004 regular meeting, as published. Motion carried unanimously.

Mr. Butch Ford, Parish Engineer, presented the following resolution to Mr. Victor Pavloff for his service as construction manager for the Bossier Parish courthouse renovation/addition project.

RESOLUTION

WHEREAS, Mr. Victor Pavloff has served as construction manager for the Bossier Parish Courthouse Renovation/Addition Project; and

WHEREAS, Mr. Pavloff has been a tremendous asset to the Bossier Parish Police Jury; and

WHEREAS, the expertise and knowledge provided by Mr. Pavloff in overseeing the construction of a project of such magnitude has been invaluable.

NOW, THEREFORE, BE IT RESOLVED by the Bossier Parish Police Jury on this 15th day of December, 2004, that it does hereby express its sincere appreciation and thanks to Mr. Victor Pavloff for his service as construction manager for the Bossier Parish Courthouse Renovation/Addition Project, and does commend him on a job well done.

The resolution was offered by Mr. Mitchell, seconded by Mr. Hammack. Upon unanimous vote, it was duly adopted on this 15th day of December, 2004.

CHERYL G. MARTIN
SECRETARY-TREASURER

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Ms. Sally Thomas was not present at this time.

Mr. Mike Tucker, 5675 Bitter Sweet Drive, discussed parish regulations pertaining to the subdivision of property. Mr. Tucker stated that he subdivided and sold two parcels of land in the Gibson Acres Subdivision, advising that he was unaware of parish subdivision platting requirements. Gibson Acres Subdivision was originally developed by Scotty Gibson, who has also re-subdivided the property without following the proper platting procedures. Mr. Jackson, Parish Attorney, stated that there is an existing 12 foot private road in the development which does not meet parish road specifications, and Mr. Tucker has requested a variance to allow the 12 foot road to remain. Mr. Jackson stated that this road serves four lots. Mr. Tucker stated that the residents prefer that the road remain private.

Mr. and Mrs. Hinderberger, property owners on Bitter Sweet Drive, stated that they own the entire road and road right-of-way, and requested that the police jury consider accepting the road into the parish road system for permanent maintenance. Another property owner spoke, advising that he is also in favor of the parish assuming maintenance of the road.

Mr. Cummings stated that the previous owner should be required to obtain proper approval of the subdivision development from the Bossier City-Parish MPC, and then the approval of the police jury before any action is taken on the matter of the private road. **Motion was made by Mr. Cummings, seconded by Mr. Hammack, to require the previous owner of Gibson Acres Subdivision to obtain proper approval of the subdivision development from the Bossier City-Parish MPC, and then the approval of the police jury.**

There was discussion on the motion. Mr. Jackson, Parish Attorney, advised that if the Hinderbergers do own the entire road right-of-way, no other property owner is required to donate right-of-way to the parish for acceptance of Bitter Sweet Drive. **Votes were cast on Mr. Cummings' motion to require the previous owner of Gibson Acres Subdivision to obtain proper approval of the subdivision development from the Bossier City-Parish MPC, and then obtain the approval of the police jury. Motion carried unanimously.**

Mr. Ford, Parish Engineer, stated that the low bid received on December 1, 2004, for an annual supply of SB-2 crushed stone for the highway department does not meet bid specifications and recommended that all bids for SB-2 crushed stone be rejected. He stated that all other bids are in order and recommended acceptance of the low bid on each item. **Motion was made by Mr. Williams, seconded by Mr. Cochran, to award bids for annual supplies to the low bidder on each item (other than crushed stone) for the Bossier Parish Highway Department in accordance with bids received on December 1, 2004, and to reject all bids received for SB-2 crushed stone, to be re-advertised for bids, bids to be received on January 19, 2005. Motion carried unanimously.** Bid results are as follows:

*Denotes low bidder

WASHED GRAVEL AND COVER GRAVEL

	<u>BENTON & BROWN</u>	<u>MADDEN</u>	<u>HANSON</u>
Washed Maintenance Gravel:	no bid	no bid	\$13.00 per ton*
Cover Gravel:			
C-1	no bid	no bid	\$17.34 per ton*
C-2	no bid	no bid	\$19.50 per ton*
C-3	no bid	no bid	\$20.00 per ton*
Crushed Stone			
SB-2	\$21.00 per cu. yd.	\$26.50 per cu. yd.	\$15.50 per ton

(ALL BIDS FOR SB-2 CRUSHED STONE – REJECTED)STRIPING PAINT

	<u>ENNIS PAINT</u>	<u>SHERWIN WILLIAMS</u>	<u>HARRISON PAINT</u>
Yellow	\$8.928/ gal	\$42.00/5-gal	\$7.42/gal*
White	\$8.877/ gal	\$42.50/5-gal	\$7.42/gal*
Glass Beads	no bid	.42/lb.*	no bid

PLASTIC CULVERT PIPE

	<u>COASTAL</u>	<u>COBURNS</u>	<u>CONSTRUCTION SAFETY</u>
12", 20'	\$ 4.10	\$ 3.75*	\$3.84
15", 20'	5.40	4.95*	5.06
18", 20'	7.70	6.85*	7.23
24", 20'	11.65	10.59*	10.89
30", 20'	17.75	14.06*	16.61
36", 20'	24.40	22.08*	22.81
42", 20'	33.95	31.09*	31.83
48", 20'	35.15	32.15*	32.89
54", 20'	no bid	no bid	no bid
60", 20'	71.20	67.30*	68.90
72", 20'	no bid	no bid	no bid

CORRUGATED METAL CULVERTS

	<u>COASTAL</u>	<u>CONTECH</u>	<u>HANSON PIPE</u>
12", 10 to 24'	\$ 8.25	\$ 6.75*	\$ 7.97
15", 10 to 24'	10.60	9.05*	9.33
18", 10 to 24'	12.85	10.75*	11.21
24", 10 to 24'	16.80	14.25*	18.19
30", 10 to 24'	20.85	17.75*	2.745
36", 16 to 20'	24.85	21.00*	27.52
42", 16 to 20'	28.81	24.75*	32.82
48", 20'	32.75	28.25*	37.07
54", 20'	43.30	39.50*	43.37
60", 20'	47.20	45.25*	58.51
72", 20'	58.40	54.25*	70.84

REINFORCED CONCRETE PIPE

	<u>HANSON PIPE & PRODUCTS</u>
12", 3 to 8'	\$ 9.38*
15", 3 to 8'	10.69*
18", 3 to 8'	13.69*
24", 3 to 8'	22.88*
30", 3 to 8'	31.31*
36", 6 to 8'	44.62*
42", 6 to 8'	55.12*
48", 6 to 8'	73.50*
54", 6 to 8'	82.50*
60", 6 to 8'	102.56*
72", 6 to 8'	141.43*

GASOLINE AND DIESEL FUEL1) DAVISON PETROLEUM PRODUCTS, LLCUNLEADED GASOLINE -

Transport to Benton and Bossier City storage

Total mark-up per gallon to include taxes, fees, delivery, and overhead.

Total Mark-up ¢ no bid /gallon (Premium Total)Total Mark-up ¢ no bid /gallon (Regular Total)DIESEL FUEL - meeting government specification VV-F-800, Grade DF-1,

Transport to Benton, Bossier City and Haughton

Total mark-up per gallon to include taxes, fees, delivery, and overhead.

Total Mark-up ¢ .0293* /gallon

(Highway Usage)

Total Mark-up ¢ .0293* /gallon

(Non-Highway Usage)

2) MANSFIELD OIL COMPANY

Total Mark-up ¢ .20545* /gallon (Premium Total)

Total Mark-up ¢ .21465* /gallon (Regular Total)

DIESEL FUEL - meeting government specification VV-F-800, Grade DF-1,
Transport to Benton, Bossier City and Haughton

Total mark-up per gallon to include taxes, fees, delivery, and overhead.

Total Mark-up ¢ .22895 /gallon

(Highway Usage)

Total Mark-up ¢ no bid /gallon

(Non-Highway Usage)

ASPHALT PRODUCTS

ASPHALT PRODUCTS UNLIMITED

- | | | |
|----|---------------------|----------|
| 1. | P-I Prime | \$1.933* |
| 2. | P-I Prime | \$1.479* |
| 3. | Penetration Asphalt | no bid* |
| 4. | Penetration Asphalt | no bid* |
| 5. | Cationic Asphalt | \$1.326* |
| 6. | Cationic Asphalt | \$0.878* |

TREATED YELLOW PINE PILING

KENNEDY SAW MILLS

- | | | |
|----|---------------------|---------|
| 1. | 13" Butt, 12 to 24' | \$7.48* |
| 2. | 13" Butt, 25 to 50' | 7.34* |
| 3. | 14" Butt, 51 to 60' | 9.02* |

TREATED YELLOW PINE LUMBER

KENNEDY

- | | | |
|----|--------------------------|-------------|
| 1. | 3 x 8 x 12, 14 & 16' | \$1,144.00* |
| 2. | 6 x 12 x 16' | \$1,286.00* |
| 3. | 10 x 12 x 16 X 24 and 26 | \$1,537.00* |
| 4. | 6 x 6 x 16' | \$1,144.00* |
| 5. | 3 x 10 x 28' | \$1,674.00* |

ASPHALTIC COLD MIX

DIAMOND B CONST. CO.

- | | |
|------------------------------|----------|
| 1. Type A - Stone | |
| Delivered to Benton | no bid |
| Picked up at plant | no bid |
| 2. Type B - Expanded Clay | |
| Delivered to Benton | no bid |
| Picked up at plant | no bid |
| 3. Type C - Crushed Gravel | |
| Delivered to Benton | no bid |
| Picked up at plant | no bid |
| 4. Type D - High Performance | |
| Delivered to Benton | \$54.50* |
| Picked up at plant | \$43.00* |
| 5. Type E - Multigrade | |
| Delivered to Benton | no bid |
| Picked up at plant | no bid |

PETROLEUM PRODUCTS

CENTRAL OIL & SUPPLY

- | | |
|--------------------------------------|---------|
| 1. Diesel Mtr. Oil | \$3.45* |
| 2. Gear Oil | .45* |
| 3. Gear Oil | .45* |
| 4. Chassis Grease | 1.29* |
| 5. Auto Trans Fluid | 3.79* |
| 6. Universal Tractor Hydraulic Fluid | 3.45* |

GRADER BLADES

LOUISIANA MACHINERY

\$4.09 per foot*

VALK MANUFACTURING

\$4.50 per foot

Motion was made by Mr. Cochran, seconded by Mr. Hammack, to award the bids for an annual supply of tires for the Bossier Parish Highway Department, to the low bidder meeting bid specifications, in accordance with bids received on December 1, 2004. Motion carried unanimously. Bid results are as follows:

Bidder:	<u>Area Wholesale Tire</u>	<u>Gateway Tire</u>
1. P 225 X 75 R 15 H.T. TIRES	\$ 39.46*	\$ 39.79
2. P 235 X 75 R 15 H.T. TIRES	40.31	40.30*
3. L 235 X 85 R 16 H.T. TIRES	68.48*	73.34
4. L 235 X 85 R 16 G.G. TIRES	81.36*	99.56
5. L 215 X 85 R 16 H.T. TIRES	71.46*	79.56

6. L 215 X 85 R 16 G.G. TIRES	83.57*	99.22
7. 11 R 22.5 HIGHWAY TIRES	181.03	178.71*
GRIP TIRES	192.51	188.61*
8. 9:00 X 20 10-PLY HT		
NYLON TIRES	97.86	85.43*
9. 9:00 X 20 10-PLY CROSSRIB		
TREAD DESIGN NYLON TIRES	109.52	94.42*
10. LT 265 75 R16 HT TIRES	71.51*	120.29
11. 10:00 X 20 12-PLY HT		
NYLON TIRES	108.96	106.79*
12. 10:00 X 20 12-PLY CROSSRIB		
TREAD DESIGN NYLON TIRES	123.79	108.84*
13. 18.4 - 34 TRACTOR TIRES	250.38*	317.48
14. 10:00 X 15 14-PLY HT NYLON TIRES	124.02	103.51*
15. 14.9 - 24 R1 TRACTOR TIRES	152.59*	169.71
16. 10:00 R 20 H.T. TIRES	163.61*	178.78
17. 10:00 R 20 G.G. TIRES	163.61*	188.78
18. P265 70 R17 HT TIRES	90.85*	94.37
19. 17:5 X 25 12-PLY TUBELESS		
NYLON TIRES	285.85*	295.08
20. 7:50 X 18 6-PLY RIB NYLON TIRES	48.95*	57.85
21. 14 - 9/13 X 28 6-PLY TRACTOR		
NYLON TIRES	163.34*	181.24
22. 16 - 9/13 X 30 6-PLY TRACTOR		
NYLON TIRES	203.09*	234.78
23. 13:00 X 24 10-PLY R-4 MG OR		
EQUAL NYLON TIRES	196.65*	197.70
24. 14:00 X 24 10-PLY R-4 MG OR		
EQUAL NYLON TIRES	217.53*	236.73
25. 385/65 R 22.5 TIRES	329.50*	409.36
26. 11.00 R 20 TIRES	173.40*	195.98
27. 9.00 R 20 TIRES	198.11	158.63*
28. 255/70 R 22.5 TIRES	189.17	178.75*
29. 10.00/15 TR TIRES	217.65	103.51*
30. LT 245/75 R 16 TIRES	79.63*	83.26
31. 9.5 L - 15 TIRES	40.67*	73.49
32. 10:00 - 16 SL TIRES	82.14	76.68*
33. 18.4 - 30 TIRES	221.36*	256.78

Sealed bids were opened and read aloud for the sale of surplus property described as all that part of the Southeast of the Southeast of the Southeast of Section 1, Township 21 North, Range 12 West, lying South of Road and more fully described in Vol. 163-225, less East five acres and less West two acres /Tr. 7-A/, Bossier Parish, LA, as follows:

Bidder:	Bid Amount:
North Bossier Development Company, Inc.	\$953.61

Minimum bid acceptable is \$453.61. Ms. Martin advised that this is the only bid received.

Sealed bids were opened and read aloud for the sale of surplus property located in the Northeast 1/4 of Southwest 1/4 and the East 150 feet of all that part of the Southeast 1/4 of the Southwest 1/4 lying North of the northerly right-of-way of the Adner Bellevue Road, less that part described in Vol. 650-615, 673-862, 723-797, Section 27, Township 19 North, Range 12 West, Bossier Parish, LA, as follows:

Bidder:	Bid Amount:
North Bossier Development Company, Inc.	\$1,358.88

Minimum bid acceptable is \$1,358.88. Ms. Martin advised that this is the only bid received. **Motion was made by Mr. Shell, seconded by Mr. Williams, to take the bids received for the sale of surplus properties under advisement, to be reviewed and awarded to the high bidder. Motion carried unanimously.**

Motion was made by Mr. Hammack, seconded by Mr. Darby, to accept the low bid of Gene Nims Builders, Inc., in the amount of \$188,500.00, for Phase IV of the Bossier Parish Health Unit Renovation Project, in accordance with bids received on December 8, 2004.

Motion carried unanimously. Bid results are as follows:

Bidder:	Lump Sum Base Bid:
A & R General Contractors	\$221,000.00
Ark-La-Tex General Contractors	\$219,148.00
Bonomo Builders, Inc.	\$208,000.00
Gene Nims Builders, Inc.	\$188,500.00
ZAC Construction, Inc.	\$201,000.00

Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Mrs. Larry V. Hunt Subdivision, Unit No. 5, being a correction plat of Lots 13 and 14, Mrs. Larry V. Hunt Subdivision, Unit No. 3, located in Section 5, Township 19 North, Range 13 West, Bossier Parish, LA. Mr. Williams stated that the plat has been revised to correct property lines and recommended approval. **Motion was made by Mr. Williams, seconded**

by Mr. Cochran, to approve the plat of the proposed development of Mrs. Larry V. Hunt Subdivision, Unit No. 5, being a correction plat of Lots 13 and 14, Mrs. Larry V. Hunt Subdivision, Unit No. 3, located in Section 5, Township 19 North, Range 13 West, Bossier Parish, LA, as presented. Motion carried unanimously.

Ms. Martin announced the public hearing to consider adoption of the 2005 Bossier Parish Police Jury budget.

Motion was made by Mr. Hammack, seconded by Mr. Cummings, to approve the 2005 Bossier Parish Police Jury budget, with adjustments, as presented. Motion carried unanimously.

The following budget ordinance and budget message were presented for adoption:

ORDINANCE NO. 3988

AN ORDINANCE PURSUANT TO TITLE 39, CHAPTER 9, SECTIONS 1301 THROUGH 1315 OF THE LOUISIANA REVISED STATUTES AS AMENDED, FOR THE PURPOSE OF ADOPTING AND IMPLEMENTING THE 2005 BUDGET FOR THE BOSSIER PARISH POLICE JURY.

SECTION 1. BE IT ORDAINED by the Bossier Parish Police Jury that the attached 2005 Budget for the Bossier Parish Police Jury be and is hereby adopted and implemented in accordance with the Louisiana Local Governmental Budget Act, as amended.

SECTION 2. BE IT FURTHER ORDAINED, etc., that administrative officers of the Bossier Parish Police Jury are hereby authorized to make changes within various classifications without prior approval of the Bossier Parish Police Jury, if such changes reflect less than a five percent (5%) increase in expenditures.

The ordinance was offered by Mr. Hammack, seconded by Mr. Cummings. It was duly adopted on this 15th day of December, 2004, by the following vote:

AYES: Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Mitchell, Mr. Rogers, Mr. Shell, Mr. Williams.

NAYS: None

ABSTAIN: None

ABSENT: Mr. Altimus

CHERYL G. MARTIN

SECRETARY-TREASURER

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

BUDGET MESSAGE

The 2005 Budget of the Bossier Parish Police Jury is a detailed plan of operation for the coming fiscal year. The objective of local government is to provide services to the public; the controlled financing of these services achieves maximum efficiency, economy and effectiveness in the use of governmental financial resources. The aim of the Bossier Parish Police Jury is to minimize the tax burden upon local citizens, to comply with applicable state and federal laws, and to assure that the government's financial position is sound.

The 2005 Budget sets forth funding to provide maintenance and operation, as well as capital expenditures, for basic parish services. These services include the parish road system, public safety, environmental protection, health, social services, culture and recreation, economic development, general government buildings operations and financial administration.

The Bossier Parish Police Jury shall comply with all legal provisions governing the use of parish, state and federal funds to the best of our knowledge, information and belief; and shall continue to provide parish services by sound management of public funds to ensure the financial stability of this parish government.

Internal control shall be maintained by effective management of computer applications, central purchasing and accounting, and a central cash and investment program, by monitoring the flow of revenues and expenditures on a daily basis. Competent personnel and improved division of departments and responsibilities shall aid in the function of the office.

Accounting shall continue on a cash basis in accordance with generally accepted practices applicable to government units and in accordance with state-approved chart of accounts, with monthly and quarterly financial reports furnished to the members of the governing authority. Annual reports shall be prepared on a modified accrual basis.

SUMMARY OF REVENUES

Taxes -	\$18,765,000.
Licenses and permits	1,723,000.
Intergovernmental revenue - federal funds	3,105,344.
- state funds	2,400,800.
- other	1,025,000.
Fees, charges and commissions for service	352,000.
Fines and forfeitures	708,000.
Use of money and property	302,500.
Other revenue	<u>371,610.</u>
TOTAL REVENUE	28,753,254.
Operating transfers in	18,160,000.
Fund Balances	38,394,702.
TOTAL REVENUES, FUND BALANCES AND TRANSFERS	<u>\$85,307,956.</u>

SUMMARY OF EXPENDITURES

General government - legislative	\$ 342,300.
- judicial	1,558,575.
- elections	139,100.
- financial & administration	1,914,876.
- other	1,325,900.
Public Safety	3,530,000.
Public Works	33,621,350.
Health and welfare	3,115,722.

Culture and recreation	3,999,800.
Economic development and assistance	741,970.
Debt service - principal	2,091,500.
- interest & other charges	<u>1,779,000.</u>
TOTAL EXPENDITURES	54,160,093.
Operating transfers out	18,160,000.
Ending Fund Balances	12,987,863.
TOTAL EXPENDITURES, REVENUES & TRANSFERS	<u>\$85,307,956.</u>

Motion was made by Mr. Rogers, seconded by Mr. Darby, to schedule a public hearing on January 5, 2005, to consider approval of the plat of the proposed development of Forest Hills Subdivision, Unit No. 5, located in Sections 13 and 14, Township 18 North, Range 12 West, Bossier Parish, LA. Motion carried unanimously.

Motion was made by Mr. Meachum, seconded by Mr. Johnston, to schedule a public hearing on January 5, 2005, to consider abandoning Swan Lake Road South, located off the Poole Road, in Sections 13 and 14, Township 15 North, Range 11 West, Bossier Parish, Louisiana. Motion carried unanimously.

Mr. Irvin Grant, Supervisor at the Bossier Parish Juvenile Detention Center, presented statistics for the facility for the month of November. He stated that the staff has moved into the new office area, and stated that new security cameras are in place.

Ms. Martin referred to the request of the Johnny Gray Jones Youth Shelter, advising that Mr. Altimus is currently researching the availability of parenting classes in the area and will report his findings to the jury next month.

Mr. Charles Coyle, Coyle Engineering Co., Inc., discussed the request of Brown Builders for asphalt and base material changes at the maximum security jail. He stated that it is requested that the parking lot be redesigned to be completed in phases, and stated that a 3" asphalt thickness with a 7" crushed concrete base thickness is requested. Mr. Coyle stated that this will allow the immediate application of the base material, followed by installation of the first 1 1/2" of hot mix. He stated that this will prevent any contamination of the crushed stone base during winter months and will provide a dry site to complete construction. The additional cost for the requested change is \$17,000. **Motion was made by Mr. Meachum, seconded by Mr. Shell, to approve the requested asphalt and base material changes for the parking lot at the maximum security jail at an additional cost of \$17,000. Motion carried unanimously.**

Motion was made by Mr. Meachum, seconded by Mr. Johnston, to approve the following reappointments to Bossier Parish fire district boards. Motion carried unanimously. Each reappointment is for a two-year term which expires 12/31/06.

East Central Fire District No. 1

Donald O'Neal
George King
Glenn Benton

South Bossier Fire District No. 2

Jeff Krumpelbeck
Melvin Moon

Ivan Fire District No. 3

Kathryn Askew
Joe Cook

Northeast Bossier Fire District No. 5

Elvin Ervin
Jackie Martin

Ms. Johnnie Ward has advised that she will resign her position on the Board of Commissioners for Northeast Bossier Parish Fire District No. 5 effective 12/31/04. An appointment to fill this vacancy will be made at a later date.

Bossier Parish Fire District No. 6

Steve Mitchell
Barbara Caskey
Jerry Engle

Motion was made by Mr. Cummings, seconded by Mr. Mitchell, to approve the following applications for renewal of Bossier Parish beer/liquor licenses for 2005. Motion carried unanimously.

(Approved by Bossier Sheriff's Department and Bossier Parish Health Department)

Topwaters
Rascals
Brookshires
Wannabeez
Perrys One Stop
Green Park Lounge
Green Park Industries
Downtown Koran
Bears Den
Reflections

Crawfish Bar & Grill
 Dogwood Grocery
 Rt. 3 Roadhouse
 Houghton Food Mart
 Bistineau Bar and Grill

Subject To Health Department Approval:

The Sandbar Grille
 Red Boat Lounge
 Palmetto Country Club
 Red River Restaurant
 Sammie's Smokehouse Barbeque
 Johnny's Pizza
 Charles Gray Enterprises

Ms. Sally Thomas, 104 Devereaux Drive, Mr. Robert Anderson, 111 Devereaux Drive, and Ms. Mandy Cope, 110 Devereaux Drive, in The Colony Subdivision, addressed the jury regarding the closing time of the gates at The Colony. Ms. Thomas stated that the gates currently close at 6:30 p.m., and requested that the closing time be changed to 5:00 p.m. She stated that they have experienced theft in the subdivision, as well as minor property damage. Ms. Cope stated that all homeowners in the subdivision are in favor of the proposed change, and presented a petition to the acting homeowners association signed by the residents requesting that the gates be closed at 5:00 p.m. Current parish regulations regarding gated subdivisions stipulate that the gates will be closed at 9:00 p.m. **Motion was made by Mr. Shell, seconded by Mr. Cochran, to grant a waiver of parish subdivision regulations and approve the request of residents of The Colony Subdivision that they be allowed to close the gates to this gated community at 5:00 p.m., and to allow them to adjust the time in accordance with daylight savings time if desired. Motion carried unanimously.** The Bossier Sheriff's Department and the fire department are to be notified of this change.

Motion was made by Mr. Meachum, seconded by Mr. Rogers, to call a special election to fill a vacancy in the office of Constable, Bossier Parish, District 6, due to the resignation, effective December 31, 2004, of Mr. Rodney D. Farrington, qualifying dates to be February 9 – 11, 2005, primary election to be April 2, 2005, and the general election to be April 23, 2005. Motion carried unanimously. An interim appointment to fill this vacancy will be made by the police jury on January 5, 2005.

RESOLUTION

WHEREAS, a vacancy exists in the office of the Bossier Parish Constable, District 6, caused by the resignation of Rodney D. Farrington, effective December 31, 2004.

NOW, THEREFORE, the Bossier Parish Police Jury does hereby issue notice, call and proclamation for a special election to be held in Bossier Parish to fill said vacancy.

The Bossier Parish Police Jury does fix the date of the special election for April 2, 2005, and the date of the run-off election, if necessary, for April 23, 2005, at the times, places and manner prescribed by law.

Any qualified person desiring to become a candidate for said office shall file the necessary papers required by law, with the appropriate entity in the manner and form and under the procedures and conditions required by law, during the period commencing on February 9, 2005, and ending on February 11, 2005.

The Bossier Parish Police Jury does hereby request the Secretary of State, the Commissioner of Elections, the Board of Supervisors of Elections, the Clerk of Court, the Registrar of Voters and all other persons charged with any power, function, right, duty or responsibility in conducting elections in the Parish of Bossier to exercise every lawful function and do every act necessary to conduct said elections, cause the returns thereof to be made, and in general to perform all related and incidental functions necessary to canvass and promulgate the results thereof.

The above resolution was presented by Mr. Meachum, seconded by Mr. Rogers. Upon unanimous vote, the resolution was duly adopted by the Bossier Parish Police Jury in regular session on the 15th day of December, 2004.

CHERYL G. MARTIN
 SECRETARY-TREASURER

RICK AVERY, PRESIDENT
 BOSSIER PARISH POLICE JURY

Motion was made by Mr. Rogers, seconded by Mr. Darby, to approve an amendment to Section 305 of the Bossier Parish Police Jury Policy and Procedures Manual pertaining to holiday time for employees of the Bossier Parish Juvenile Detention Center. Motion carried unanimously.

305 HOLIDAYS

The Police Jury will grant holiday time off to all eligible employees on the holidays listed below:

1. New Year's Day (January 1)
2. Martin Luther King, Jr. Day (3rd Monday in January)
3. President's Day (3rd Monday in February)
4. Good Friday (Friday before Easter)
5. Memorial Day (last Monday in May)
6. Independence Day (July 4)
7. Labor Day (first Monday in September)
8. Thanksgiving (fourth Thursday in November)
9. Day after Thanksgiving
10. Christmas Day (December 25)

The Police Jury will grant paid holiday time off to all eligible employees immediately upon assignment to an eligible employment classification. Holiday pay will be calculated based on the employee's straight-time pay rate (as of the date of the holiday) times the number of hours the employee would otherwise have worked on that day. Eligible employee classification(s):

Regular full-time employees who work at least 30 hours per week consistently
 A recognized holiday that falls on a Saturday will be observed on the preceding Friday. A recognized holiday that falls on a Sunday will be observed on the following Monday.
 If a recognized holiday falls during an eligible employee's paid absence (e.g., vacation, sick leave), holiday pay will be provided instead of the paid time off benefit that would otherwise have applied.
 If an eligible nonexempt employee works on a recognized holiday, he or she will receive the holiday pay for which he is eligible plus 1.5 times his or her straight-time rate for the hours worked on the holiday.
 Paid time off for holidays will not be counted as hours worked for the purposes of determining overtime.
 Due to the nature of the services provided by the Juvenile Detention Center, employees in this department will be paid 8 hours of straight-time on the observed holiday regardless of their schedule.

Motion was made by Mr. Cochran, seconded by Mr. Darby, to adopt the 2004 Bossier Parish Police Jury Amended Budget. Motion carried unanimously.

	2004 Amended
REVENUES	
Taxes - Ad Valorem	\$ 18,797,000.
Licenses and permits	\$ 1,623,000.
Intergovernmental revenue - federal funds	\$ 3,001,434.
- state funds	\$ 2,937,691.
- other	\$ 1,075,000.
Fees, charges and commissions for service	\$ 365,250.
Fines and forfeitures	\$ 728,000.
Use of money and property	\$ 245,500.
Other revenue	<u>\$ 1,396,970.</u>
TOTAL REVENUE	\$ 29,783,404.
Operating transfers in	\$ 6,964,100.
Beginning Fund Balances	<u>\$ 56,254,276.</u>
TOTAL REVENUES, FUND BALANCES AND TRANSFERS	<u>\$ 93,388,221.</u>
EXPENDITURES	
General government - legislative	\$ 315,600.
judicial	\$ 1,591,675.
elections	\$ 108,450.
financial & administration	\$ 1,874,017.
other	\$ 1,067,600.
Public Safety	\$ 3,699,891.
Public Works	\$ 29,964,100.
Health and welfare	\$ 2,955,146.
Culture and recreation	\$ 3,159,900.
Economic development and assistance	\$ 1,227,070.
Debt service - Principal	\$ 1,334,500.
Interest and other	<u>\$ 1,837,325.</u>
TOTAL EXPENDITURES	\$ 48,748,833.
Operating transfers out	\$ 6,964,100.
Ending Fund Balances	<u>\$ 37,288,847.</u>
TOTAL EXPENDITURES, REVENUES & TRANSFERS	<u>\$ 93,388,221.</u>

Mr. Ford, Parish Engineer, recommended the acceptance of the streets and drainage in The Lakes at Cottonwood, Unit 1, into the parish road system for permanent maintenance. He stated that he has received a letter from Cottonwood Development, LLC, accepting responsibility for any and all street repairs until November 15, 2006. **Motion was made by Mr. Meachum, seconded by Mr. Shell, to accept the streets and drainage in The Lakes at Cottonwood, Unit 1, (2300 feet of Stillwater Place) into the parish road system for permanent maintenance. Motion carried unanimously.**

RESOLUTION

WHEREAS, the Bossier Parish Police Jury in regular and legal session convened on the 15th day of December, 2004, has received a request from Cotton Development, LLC, that the parish accept into its system for permanent maintenance the streets and drainage in Lakes at Cottonwood Subdivision, Unit No. 1, Bossier Parish, Louisiana.

WHEREAS, the said streets and drainage have been completed in accordance with the specifications of the Bossier Parish Police Jury.

NOW, THEREFORE, BE IT RESOLVED that the Bossier Parish Police Jury does accept and approve an agreement with Cottonwood Development, LLC., copies of which are attached hereto, which stipulates that Cottonwood Development, LLC, agrees to be responsible for and to promptly correct any street defects, failures, and/or other problems associated with the streets hereafter defined (2,300 feet of Stillwater Place) in Lakes at Cottonwood Subdivision, Unit 1, and agrees to remain so bound until November 15, 2006.

BE IT FURTHER RESOLVED, that the Bossier Parish Police Jury does hereby accept into the parish maintenance system for continuous maintenance, the streets and drainage located in Lakes at Cottonwood Subdivision, Unit No. 1, Bossier Parish, Louisiana.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be recorded in the Office of the Clerk of Court, Bossier Parish, Louisiana, together with the agreement with Cottonwood Development, LLC.

The resolution was offered by Mr. Meachum, seconded by Mr. Shell. Upon unanimous vote, it was duly adopted on

this 15th day of December, 2004.
CHERYL G. MARTIN
SECRETARY-TREASURER

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Motion was made by Mr. Darby, seconded by Mr. Cochran, to approve the Certificate of Substantial Completion of the Juvenile Detention Center expansion project, and to authorize the President to execute said Certificate. Motion carried unanimously.

RESOLUTION

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 15th day of December, 2004, that Rick Avery, President, be and is hereby authorized to execute on behalf of the Bossier Parish Police Jury, the Certificate of Substantial Completion of the Bossier Parish Juvenile Detention Center expansion project.

The resolution was offered by Mr. Rogers, seconded by Mr. Cochran. Upon unanimous vote, it was duly adopted on this 15th day of December, 2004.

CHERYL G. MARTIN
SECRETARY-TREASURER

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY

Mr. Cathcart, Public Works Director, reported that picnic tables should be installed next week at the Tall Timbers Park.

Mr. Cathcart advised of the availability of a 1995 Champion motor grader through the army surplus division, advising that the machine is for sale for \$20,000. He requested authority to purchase the grader, advising that it has been inspected and is in good condition. **Motion was made by Mr. Hammack, seconded by Mr. Cochran, to authorize the purchase of a 1995 Champion motor grader for the Bossier Parish highway department for a price of \$20,000. Motion carried unanimously.**

Motion was made by Mr. Mitchell, seconded by Mr. Johnston, to accept the quote of Eugene James in the amount of \$7,250 for demolition of a burned out house at 911 Villa Lane, Haughton, LA. Motion carried unanimously.

Motion was made by Mr. Meachum, seconded by Mr. Darby, that Mr. Meachum will contribute \$2,500 from his matching discretionary funds to Haughton High School for a wrestling mat, and will contribute \$5,000 from his discretionary funds to Haughton High School to equip a film room. Motion carried unanimously.

Motion was made by Mr. Shell, seconded by Mr. Cochran, to schedule a public hearing on January 19, 2005, to consider abandoning unneeded right-of-way for the cul-de-sac between Lots 7 and 8 on Caspiana Lane in The Orchard Subdivision, Bossier Parish, LA. Motion carried unanimously. Mr. Ford advised that the right-of-way will be changed to the standard 60 feet.

Mr. Shell advised of a proposal from American Electric Power for installation of a street light at the entrance to The Orchard Subdivision. Mr. Ford, Parish Engineer, stated that the Louisiana Department of Transportation and Development has advised that street signage at this location is in compliance. Mr. Rogers suggested that since this is a state road right-of-way, the state may be willing to provide the street light. **Motion was made by Mr. Shell, seconded by Mr. Hammack, to approve the installation of a street light at the entrance to The Orchard Subdivision in accordance with Pay Option 3, and to ask the Louisiana Department of Transportation and Development to participate in the cost of this project. Motion carried unanimously.**

Motion was made by Mr. Cochran, seconded by Mr. Hammack, that Mr. Cochran and Mr. Altimus will contribute up to \$1,400 each from discretionary funds to the Bossier High School football program. Motion carried unanimously.

Mr. Ford reported that the police jury's option to purchase two additional acres of the Campbell property adjoining the courthouse will soon expire. He stated that Mr. Altimus will make a recommendation to the jury at a later date.

Motion was made by Mr. Rogers, seconded by Mr. Hammack, to amend the agenda to adjourn into executive session to discuss the matter of Bossier Parish Police Jury vs. City of Shreveport and Harrah's Casino. Motion carried with the following vote recorded:

AYES: Mr. Avery, Mr. Cochran, Mr. Cummings, Mr. Darby, Mr. Hammack, Mr. Johnston, Mr. Meachum, Mr. Mitchell, Mr. Rogers, Mr. Shell.

NAYS: None

ABSENT: Mr. Altimus, Mr. Williams

ABSTAIN: None

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 15th day of December, 2004, the meeting was adjourned by the President at 4:00 p.m.

CHERYL G. MARTIN
SECRETARY-TREASURER

RICK AVERY, PRESIDENT
BOSSIER PARISH POLICE JURY