

BOSSIER PARISH POLICE JURY  
MINUTES  
BENTON, LOUISIANA  
December 3, 2003  
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The Bossier Parish Police Jury met in regular and legal session on this 3rd day of December, 2003, at 2:00 p.m., in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana. The Vice President, Mr. Rick Avery, called the meeting to order in the absence of the President. The invocation was given by Mr. Eddy Shell and the pledge of allegiance was led by Mr. Brad Cummings. The Secretary-Treasurer, Cheryl Martin, called the roll, with Mr. Mitchell absent, as follows:

Mr. William Altimus	Mr. Winfred Johnston
Mr. Rick Avery	Mr. Hank Meachum
Mr. Jimmy Cochran	Mr. Henry Mitchell, excused
Mr. Brad Cummings	Mr. Jeff Rogers
Mr. Jerome Darby	Mr. Eddy Shell
Mr. Wayne Hammack	Mr. Jesse Williams

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Others present were Mr. Bill Altimus, Parish Administrator; Mr. Patrick Jackson, Parish Attorney; Mr. Joe E. "Butch" Ford, Jr., Parish Engineer; Cheryl Martin, Secretary-Treasurer.

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**Motion was made by Mr. Meachum, seconded by Mr. Shell, to amend the agenda to add Mr. Lloyd Chase. Motion carried unanimously.**

Mr. Lloyd Chase, 275 Joyner Drive, requested that the jury consider overlay of Joyner Drive. Joyner Drive is a gravel road which was officially accepted into the parish road system for maintenance in 2002. Mr. Chase stated that he understood that the road would be brought up to parish road specifications and scheduled for overlay. Mr. Meachum explained that Joyner Drive is scheduled for overlay in the 2006 Road Overlay Program.

Mr. Rogers stated that Joyner Drive was brought into the parish road system in accordance with regulations pertaining to the acceptance of gravel roads for maintenance only.

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Sealed proposals were opened and read aloud for Fiscal Agent of the Bossier Parish Police Jury for 2004, as follows:

(1) The joint proposal of six banks located in Bossier Parish for administration of parish funds for the calendar year 2003, with accounts to be allocated in the following percentages:

Tri-State Bank and Trust Co., Haughton, LA	27%
Citizens National Bank, N.A., Bossier City, LA	39%
First National Bank, Benton, LA	20%
Citizens Bank, Springhill, LA	4%
First Guaranty Bank, Benton, LA	5%
First Louisiana Bank, Shreveport/Bossier City, LA	5%

Maintenance and Activity Charges:

Maintenance Fee	\$10.00 per account
FDIC Insurance	.009 per \$1000 of ledger balance
Debits	.15 each
Credits (deposits)	.25 each
Wire Transfers	5.00 transfer to another financial institution's account (recovery cost if applicable)
	7.50 incoming wire
Transit	.09 per item
Administrative Fee (no charge)	.00 per month

(Citizens National Bank, N.A. only)

Citizens National Bank of Bossier City is to receive and administer all funds of the Bossier Parish Police Jury and to allocate said funds to the participating financial institutions in the percentages set forth above. Participating financial institutions will be required to maintain a non-interest bearing depository account with administrating bank to facilitate the allocation process.

\*\*\*Rate of interest for demand deposit accounts shall be Treasury Bill discount rate as established at the end of the preceding month's auction for 91 day treasury bills less 50 basis points.

Rate of interest for Certificates of Deposit will be the "Asked Rate" for the US T-Bills less 15 basis points.

(2) The proposal of AmSouth Bank.

	<u>Per Unit Price</u>
Maintenance Fee	\$12.000
Return Item	5.000
Electronic Debits	0.090
Electronic Credits	0.090
Checks Paid - Debits	0.150
Deposits - Credits	0.270
Items Deposited AmSouth Bank	0.075
Items Deposited Local	0.090
Items Deposited Regional	0.090
Items Deposited Other Fed	0.090
Branch Dep. per \$100 Cur Stand	0.175
Corporate SWP Maintenance	100.000

\*\*\*Rate of Interest charged on money loaned to the parish: Fed Funds (+) 0.50 basis points

(3) The proposal of Bank One, Louisiana, N.A.

Maintenance Fee	\$8.00 per account
FDIC Insurance	no charge
Debits	.10
Credits	.20
Wire Transfers	6.00 incoming and outgoing
Transit	.07 per item
Administrative Fee	- 0 - per month

\*\*\*Rate of interest for demand deposit accounts shall be the Treasury Bill discount as established at the end of the preceding month's four week average auction.

Rate of interest for Certificates of Deposit will be the "Asked Rate" for the US T-Bills less 10 basis points.

**Motion was made by Mr. Williams, seconded by Mr. Darby, to take the bids under advisement, to be tabulated and awarded at the December 17, 2003 regular meeting. Motion carried unanimously.**

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Sealed bids were opened and read aloud for materials and labor to construct chain link fencing for the Tall Timbers Project, as follows:

Bidder:	Bid Amount:	Delivery Time:
Barrier Construction, Inc.	\$25,400.00	30 days
Jabco Construction and Rental Properties	\$34,761.00	As requested
Hometown Fence Company	\$20,000.00	Upon request
A-1 Fence Company	\$30,761.00	

**Motion was made by Mr. Cummings, seconded by Mr. Rogers, to take the bids under advisement, to be tabulated and awarded at the December 17, 2003 regular meeting. Motion carried unanimously.**

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**Motion was made by Mr. Shell, seconded by Mr. Johnston, to acknowledge receipt of bids opened and read aloud at 1:00 p.m., on December 3, 2003, for annual supplies for the Bossier Parish Highway Department, to be tabulated and awarded at the December 17, 2003 regular meeting. Motion carried unanimously.** Bid results are as follows:

PLASTIC CULVERT PIPE

	<u>CONTECH</u>	<u>IRRIGATION MART</u>	<u>KEELING COMPANY</u>
12", 20'	\$ 4.27	\$ 2.84	\$2.93
15", 20'	6.69	3.95	3.88
18", 20'	8.63	5.78	5.77
24", 20'	15.41	8.95	8.93
30", 20'	22.02	14.73	15.24
36", 20'	31.98	18.42	18.40
42", 20'	no bid	26.31	27.32
48", 20'	no bid	30.52	29.99
54", 20'	no bid	no bid	no bid
60", 20'	no bid	58.94	61.04
72", 20'	no bid	no bid	no bid

CORRUGATED METAL CULVERTS

	<u>CENTRAL SUPPLY</u>	<u>COASTAL</u>	<u>CONTECH</u>	<u>HANSON PIPE</u>
12", 10 to 24'	\$ 4.81	\$ 5.70	\$ 5.10	\$ 5.31
15", 10 to 24'	5.99	7.30	6.30	6.51
18", 10 to 24'	7.17	8.85	7.30	7.54
24", 10 to 24'	9.47	11.60	8.45	12.11
30", 10 to 24'	11.78	14.35	12.65	15.14
36", 16 to 20'	14.09	17.15	15.35	18.32
42", 16 to 20'	16.39	19.90	17.60	21.86
48", 20'	18.70	22.60	20.35	24.68
54", 20'	25.87	30.40	26.70	28.88
60", 20'	28.05	33.70	30.75	38.96
72", 20'	33.65	41.73	38.00	47.17

REINFORCED CONCRETE PIPE

RINKER/HYDRO CONDUIT

12", 3 to 8'	\$ 8.90
15", 3 to 8'	10.16
18", 3 to 8'	13.00
24", 3 to 8'	21.89
30", 3 to 8'	29.77
36", 6 to 8'	42.61
42", 6 to 8'	52.53
48", 6 to 8'	70.01
54", 6 to 8'	78.52
60", 6 to 8'	97.65
72", 6 to 8'	134.66

GASOLINE AND DIESEL FUEL

1) DAVISON PETROLEUM PRODUCTS, LLC

UNLEADED GASOLINE -

Transport to Benton and Bossier City storage  
 Total mark-up per gallon to include taxes, fees, delivery, and overhead.  
 Total Mark-up ¢ no bid /gallon (Premium Total)  
 Total Mark-up ¢ no bid /gallon (Regular Total)

DIESEL FUEL - meeting government specification VV-F-800, Grade DF-1,

Transport to Benton, Bossier City and Haughton  
 Total mark-up per gallon to include taxes, fees, delivery, and overhead.  
 Total Mark-up ¢ .2237 /gallon  
 (Highway Usage)  
 Total Mark-up ¢ .0237 /gallon  
 (Non-Highway Usage)

2) MANSFIELD OIL COMPANY

Total Mark-up ¢ .1901 /gallon (Premium Total)  
 Total Mark-up ¢ .2018 /gallon (Regular Total)

DIESEL FUEL - meeting government specification VV-F-800, Grade DF-1,

Transport to Benton, Bossier City and Haughton  
 Total mark-up per gallon to include taxes, fees, delivery, and overhead.  
 Total Mark-up ¢ .2126 /gallon  
 (Highway Usage)  
 Total Mark-up ¢ No Bid /gallon  
 (Non-Highway Usage)

WASHED GRAVEL AND COVER GRAVEL

	<u>BLOUNT BROS.</u>	<u>MADDEN</u>	<u>HANSON</u>
Washed Maintenance Gravel:	\$24.00 per cu. yd.	no bid	\$17.55 per cu. yd.
Cover Gravel:			
C-1	25.00 per cu. yd.	no bid	no bid
C-2	25.00 per cu. yd.	no bid	29.36 per cu. yd.
C-3	25.00 per cu. yd.	no bid	29.67 per cu. yd.
Crushed Stone			
SB-2	24.00 per cu. yd.	\$26.10 per cu. yd.	20.38 per cu. yd.

ASPHALT PRODUCTS

ASPHALT PRODUCTS UNLIMITED

1.	P-I Prime	\$1.58
2.	P-I Prime	\$1.12
3.	Penetration Asphalt	no bid
4.	Penetration Asphalt	no bid
5.	Cationic Asphalt	\$1.235
6.	Cationic Asphalt	\$0.780

TREATED YELLOW PINE PILING

KENNEDY SAW MILLS

1.	13" Butt, 12 to 24'	\$6.80
2.	13" Butt, 25 to 50'	6.68
3.	14" Butt, 51 to 60'	8.20

TREATED YELLOW PINE LUMBER

KENNEDY

1.	3 x 8 x 12, 14 & 16'	\$1,040.00
2.	6 x 12 x 16'	\$1,169.00
3.	10 x 12 x 16 X 24 and 26	\$1,397.00
4.	6 x 6 x 16'	\$1,040.00
5.	3 x 10 x 28'	\$1,540.00

ASPHALTIC COLD MIX

DIAMOND B CONST. CO.

1. Type A - Stone	
Delivered to Benton	no bid
Picked up at plant	no bid
2. Type B - Expanded Clay	
Delivered to Benton	no bid
Picked up at plant	no bid
3. Type C - Crushed Gravel	
Delivered to Benton	no bid
Picked up at plant	no bid
4. Type D - High Performance	
Delivered to Benton	\$53.50
Picked up at plant	\$42.00
5. Type E - Multigrade	
Delivered to Benton	no bid
Picked up at plant	no bid

PETROLEUM PRODUCTS

CENTRAL  
 OIL & SUPPLY INDUSTRIAL OILS

1. Diesel Mtr. Oil	\$3.15	\$4.11
2. Gear Oi	.39	.56
3. Gear Oil	.39	.57
4. Chassis Grease	1.22	.90
5. Auto Trans Fluid	3.45	4.01
6. Universal Tractor Hydraulic Fluid	3.15	4.01

STRIPING PAINT

	<u>ENNIS</u>	<u>SHERWIN</u>	<u>CADDO</u>	<u>HARRISON</u>
	<u>PAINT</u>	<u>WILLIAMS</u>		<u>PAINT</u>
Yellow	\$7.50/ gal	\$42.50/5-gal		\$39.50/5-gal
White	\$7.51/ gal	\$42.00/5-gal		\$41.35/5-gal
Glass Beads	no bid	.39/lb.		.54/lb
				no bid

GRADER BLADES

<u>NORTRAX SOUTH</u>	<u>VALK MANUFACTURING</u>
\$3.00	\$2.88

BARBED WIRE, NET WIRE AND HARDWARE

1. Barbed Wire	NO BID
2. Net Wire - 39" roll	NO BID
32" roll	NO BID
3. Fence Staples	NO BID
4. 70d Common Nails	NO BID

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**Motion was made by Mr. Darby, seconded by Mr. Cummings, to acknowledge receipt of bids opened and read aloud on December 3, 2003, at 1:00 p.m., for an annual supply of tires for the Bossier Parish Highway Department, bids to be tabulated and awarded at the December 17, 2003 regular meeting. Motion carried unanimously. Bid results are as follows:**

	Bidder:	<u>Area Wholesale Tire</u>	<u>Gateway Tire</u>
1. P 225 X 75 R 15 H.T. TIRES		\$ 33.47	\$ 34.87
2. P 235 X 75 R 15 H.T. TIRES		34.49	34.50
3. L 235 X 85 R 16 H.T. TIRES		59.02	65.18
4. L 235 X 85 R 16 G.G. TIRES		85.34	87.70
5. L 215 X 85 R 16 H.T. TIRES		61.59	67.52
6. L 215 X 85 R 16 G.G. TIRES		70.93	87.93
7. 11 R 22.5 HIGHWAY TIRES		166.54	188.77
GRIP TIRES		180.05	209.95
8. 9:00 X 20 10-PLY HT			
NYLON TIRES		87.16	80.90
9. 9:00 X 20 10-PLY CROSSRIB			
TREAD DESIGN NYLON TIRES		101.96	99.94
10. LT 265 75 R16 HT TIRES		61.62	75.36
11. 10:00 X 20 12-PLY HT			
NYLON TIRES		102.15	99.60
12. 10:00 X 20 12-PLY CROSSRIB			
TREAD DESIGN NYLON TIRES		117.60	111.17
13. 18.4 - 34 TRACTOR TIRES		237.86	290.25
14. 10:00 X 15 14-PLY HT NYLON TIRES		101.22	100.32
15. 14.9 - 24 R1 TRACTOR TIRES		144.96	158.13
16. 10:00 R 20 H.T. TIRES		138.18	185.99
17. 10:00 R 20 G.G. TIRES		138.16	190.99
18. P265 70 R17 HT TIRES		76.16	89.73
19. 17:5 X 25 12-PLY TUBELESS			
NYLON TIRES		286.65	280.22
20. 7:50 X 18 6-PLY RIB NYLON TIRES		63.48	47.66
21. 14 - 9/13 X 28 6-PLY TRACTOR			
NYLON TIRES		155.17	175.93
22. 16 - 9/13 X 30 6-PLY TRACTOR			
NYLON TIRES		299.50	209.02
23. 13:00 X 24 10-PLY R-4 MG OR			
EQUAL NYLON TIRES		176.94	196.34
24. 14:00 X 24 10-PLY R-4 MG OR			
EQUAL NYLON TIRES		195.70	207.86
25. 385/65 R 22.5 TIRES		280.16	327.28
26. 11.00 R 20 TIRES		144.12	218.01
27. 9.00 R 20 TIRES		176.04	163.00
28. 255/70 R 22.5 TIRES		182.94	163.00
29. 10.00/15 TR TIRES		190.87	198.42
30. LT 245/75 R 16 TIRES		68.63	76.03
31. 9.5 L - 15 TIRES		69.25	49.26
32. 10:00 - 16 SL TIRES		51.99	71.69
33. 18.4 - 30 TIRES		210.29	229.97

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Ms. Martin announced the public hearing to consider an ordinance adopting and implementing a Unified Development Code for the Bossier Parish Police Jury. Mr. Sam Marsiglia, Bossier City-Parish MPC, stated that the proposed UDC Code has been developed in conjunction with the Land Use and Development Masterplan. He stated that within the next year, the UDC Code will be reviewed for amendments if needed.

**Motion was made by Mr. Shell, seconded by Mr. Williams, to adopt a Unified Development Code for the Bossier Parish Police Jury, as presented.**

There was discussion on the motion. Dr. Shell commended Mr. Marsiglia and the Bossier City-Parish MPC for their work and involvement in the development of the Unified Development Code. Mr. Altimus asked if local developers are satisfied with the proposed UDC Code. Mr. Marsiglia stated that many of the developers' recommendations are included in the code. **Votes were cast on Mr. Shell's motion to adopt and implement a Unified Development Code for the Bossier Parish Police Jury. Motion carried unanimously.**

ORDINANCE NO. 3908

AN ORDINANCE ADOPTING AND ENACTING A UNIFIED DEVELOPMENT CODE FOR THE BOSSIER CITY-PARISH METROPOLITAN PLANNING COMMISSION AND THE PARISH OF BOSSIER, LOUISIANA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING FOR A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THE ORDINANCE SHALL BECOME EFFECTIVE.

WHEREAS, Bossier Parish originally adopted zoning regulations in 1954 to promote the health, safety and general welfare of its citizens by regulating land development so as to provide for orderly development and provide protection from conflicting land uses; and

WHEREAS, the State of Louisiana provides by statute, authority for cities to adopt land development regulations under Act 189 of 1954; and

WHEREAS, Bossier Parish, through the Metropolitan Planning Commission, has undertaken an extensive planning study, culminating with the adoption of a City-Parish Comprehensive Plan on November 5, 2002; and

WHEREAS, a new Bossier City-Parish Unified Development Code has been drafted in conformity with the goals, objectives, and policies of said Comprehensive Plan; and

WHEREAS, public workshops were held to allow residents and business owners to have input; and

WHEREAS, the final stage of the adoption process included a preliminary and formal public hearing prior to consideration of the recommended Unified Development Code by the Metropolitan Planning Commission; and

WHEREAS, the Unified Development Code was adopted by the Metropolitan Planning Commission on September 15, 2003.

NOW, THEREFORE, BE IT ORDAINED by the Bossier Parish Police Jury of Bossier Parish, LA, in regular and legal session convened on this 3rd day of December, 2003, that it does hereby adopt "The Bossier City-Parish Unified Development Code" for that part of Bossier Parish within the five-mile Planning Limit of the Bossier City-Parish Metropolitan Planning Commission.

BE IT FURTHER ORDAINED, that the following ordinance and sections of the Code of Ordinances of Bossier Parish, Louisiana, are hereby repealed on the first day of the month after the adoption of this Ordinance.

(1) Ordinance No. 783 of 1978 "Zoning Ordinance", as amended;

(2) Sections 126-241 - 126-255 of the Code of Ordinances of Bossier Parish, Louisiana, "Off-Premises Outdoor Advertising Structures";

(3) Sections 126-271 - 126-285 of the Code of Ordinances of Bossier Parish, Louisiana, "Telecommunications Facilities";

(4) Sections 126-31 - 126-637 of the Code of Ordinances of Bossier Parish, Louisiana, "Zoning".

BE IT FURTHER ORDAINED, that if any section, subsection, sentence, clause or phrase of "The Bossier City-Parish Unified Development Code" is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of said Code. The Bossier Parish Police Jury hereby declares that it would have passed the Ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases, be declared unconstitutional or invalid.

The ordinance was offered by Mr. Shell, seconded by Mr. Williams. Upon unanimous vote, it was duly adopted on this 3rd day of December, 2003.

CHERYL G. MARTIN  
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

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Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Willow Lake, Unit No. 2, located in Section 21, Township 19 North, Range 13 West, Bossier Parish, LA. Mr. Charles Coyle, Coyle Engineering Co., Inc., stated that the original plat of Willow Lake, Unit No. 2 has been previously approved by the police jury and that the developer has made only minor changes on the revised plat. He stated that the proposed changes include the relocation of walkway and utility easements, and the relocation of certain lot lines, and that there is no change in the number of lots. There being no opposition, **motion was made by Mr. Hammack, seconded by Mr. Rogers, to approve the revised plat of the proposed development of Willow Lake, Unit No. 2, as presented. Motion carried unanimously.**

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Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Lakewood, Unit No. 6A, being a replat of Lakewood, Unit No. 6, Lots 422-429, located in Section 26, Township 19 North, Range 13 West, Bossier Parish, LA. Mr. Coyle stated that four lots are affected by this change, advising that following a wetlands delineation, it was determined that the wetlands encroached onto those lots. He stated that the lot lines were relocated and that the developer will retain ownership of the wetlands. There being no opposition, **motion was made by Mr. Altimus, seconded by Mr. Hammack, to approve the plat of Lakewood, Unit No. 6A, being a replat of Lakewood, Unit No. 6, Lots 422-429, as presented. Motion carried unanimously.**

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Ms. Martin announced the public hearing to consider approval of the plat of the proposed development of Adner Estates, Unit No. 5, being a resubdivision of Unit No. 4, located in Section 3, Township 18 North, Range 12 West, Bossier Parish, LA. Mr. David Poston, Great Western Development, stated that this is a replat of an existing plat, advising that lot frontage has been reduced to 125'. He stated that the development is designed for both manufactured and site-built homes, and that a central sewer system is planned. Mr. Poston stated that the development will have open ditch drainage with sidewalks and streetlights. He stated that the drainage plan has been approved by the health department.

Mr. Poston stated that an architectural control committee will be responsible for maintenance of the streetlights. He stated that individual lighting, such as mail box lighting, is proposed for each lot. Mr. Ford stated that street lights at all major intersections are required.

There was discussion of drainage. Mr. Ford, Parish Engineer, stated that a dedicated drainage easement is needed.

Mr. Jackson, Parish Attorney, stated that restrictive covenants for the development need to provide for the enforcement of dues and for the recovery of attorney fees.

There being no opposition, **motion was made by Mr. Rogers, seconded by Mr. Altimus, to approve the plat of the proposed development of Adner Estates, Unit No. 5, as presented, with the stipulation that the parish attorney review and approve the restrictive covenants. Motion carried unanimously.**

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Ms. Martin announced the public hearing to consider the relocation of an existing drainage easement across Lots 8 and 9, Lucky Estates Subdivision, Bossier Parish, LA. Mr. Howard Kelly, 817 Welch Drive, stated that he owns Lot 8, and that there is a 6" drainage ditch across Lots 8 and 9. He stated that he and the owner of Lot 9 want to move this drainage ditch to the front of the lots.

Mr. Ford reported that during construction of a home on Lot 7, the drainage ditch was moved without notification. He stated that he recommends that the easement be relocated as requested. There being no opposition, **motion was made by Mr. Shell, seconded by Mr. Rogers, to approve the relocation of a drainage easement at Lots 8 and 9, Lucky Estates Subdivision, as requested. Motion carried unanimously.**

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Ms. Martin announced the public hearing to consider the request of Cingular Wireless for approval to locate a 350' cell tower at 1544 Highway 154, near the intersection of Highway 157 and Highway 154, in Section 29, Township 16 North, Range 11 West, Bossier Parish, LA. Mr. Ford stated that a representative of Cingular Wireless advised him that they would be unable to attend the hearing. There being no opposition, **motion was made by Mr. Meachum, seconded by Mr. Darby, to approve the request of Cingular Wireless to locate a 350' cell tower at 1544 Highway 154, as requested. Motion carried unanimously.**

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Ms. Martin announced the public hearing to consider the abandonment of a 60' right-of-way in Swindleville Estates Subdivision, Section 19, Township 21 North, Range 13 West, Bossier Parish, LA. Mr. David Lewis, 197 H. White Road, advised that he owns Lot 5, Swindleville Estates and is in favor of the proposed abandonment. Mr. Jackson, Parish Attorney, stated that the abandoned right-of-way will revert to the property owners from the original property lines.

Mr. John Rance advised that he owns property in Swindleville Estates and that the proposed abandonment will affect access to certain properties. Mr. Leon White stated that this right-of-way provides the only access to his father's property. The matter was tabled for further research and is to be further considered at the December 17, 2003 regular meeting.

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**Motion was made by Mr. Avery, seconded by Mr. Hammack, to delay agenda item no. 12, adoption of the 2004 police jury budget, to be considered later in the meeting. Motion carried unanimously.**

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**Motion was made by Mr. Rogers, seconded by Mr. Darby, to schedule a public hearing on January 7, 2004, to consider the application of Zone Systems, Inc., for Planning Approval on a B-3 tract at 1183 Bellevue Road, Haughton, LA, for a telecommunications tower. Motion carried unanimously.**

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**Motion was made by Mr. Hammack, seconded by Mr. Rogers, to schedule a public hearing on January 7, 2004, to consider the plat of the proposed development of Spotted Acres, located in Section 11, Township 19 North, Range 11 West, Bossier Parish, LA. Motion carried unanimously.**

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Mr. Rogers reported on a meeting of the Policy and Procedures Committee, advising that the committee recommends approval of the proposed salary adjustments for police jury administrative employees. **Motion was made by Mr. Rogers, seconded by Mr. Hammack, to approve salary adjustments for police jury administrative employees, as recommended, and in accordance with the schedule provided to all members.**

There was discussion on the motion. Mr. Williams recommended that in lieu of a salary adjustment, the parish attorney be provided a car allowance for the use of his personal vehicle while on official police jury business. **Votes were cast on Mr. Rogers' motion to approve salary adjustments for police jury administrative employees, to include Mr. Williams' recommendation that the parish attorney will be provided a car allowance in lieu of a salary adjustment. Motion carried unanimously.**

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Mr. Edward Thompson, Ms. Cyndi Keeter and Mr. Keeter, discussed the matter of a mobile home owned by Mr. Thompson that is located within the building set-back at Lot 9, Horseshoe Creek Estates. The plat of Horseshoe Creek Estates provides for a 50' building set-back, and parish regulations require a 25' building set-back. Mr. Ford stated that the mobile home is located approximately 20 feet from the road right-of-way. Mr. Jackson, Parish Attorney, stated that if Mr. Thompson is required to move the mobile home back further, the home will be in a flood zone. He stated that in this particular matter, there is appropriate cause for the police jury to waive it's building set-back requirement and

allow Mr. Thompson to leave the mobile home at its current location. Mr. Jackson stated that the police jury has no authority in enforcement of the 50' building set-back indicated on the plat. **Motion was made by Mr. Meachum, seconded by Mr. Avery, to waive the 25' building setback requirement in the matter of a mobile home at Lot 9, Horseshoe Creek Estates, due to fact that if the mobile home is moved further back it will be located in a flood zone. Motion carried unanimously.**

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Mr. Jackson, Parish Attorney, provided a copy of Bossier City's noise ordinance for review by the Policy and Procedures Committee. He stated that the police jury's current noise ordinance is extremely vague and that the city's ordinance provide stricter regulations. Mr. Jackson stated that the police jury needs to determine where the proposed noise regulations will apply. The matter is to be considered at a later date.

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There was discussion of the Three-Year Road Overlay Program. Mr. Altimus discussed the jury's recent approval of the overlay of the parish portion of Magnolia Chase Drive, formerly R. C. Atkins Road, and suggested that this expense of \$59,000 be included in the 2003 Road Program. **Motion was made by Mr. Cummings, seconded by Mr. Altimus, to adopt the Three-Year Road Overlay Program, as presented. Motion carried unanimously.**

**3-YEAR ROAD OVERLAY PROGRAM**

Road Name	Total Miles	Contract Miles	Parish Miles	
			Gravel	Blacktop
<b>2004</b>				
Lintwin Circle	0.90			0.90
Ballard Road	0.70		0.70	
Dixon Barnett Road	0.30			0.30
Farmer Road	0.50			0.50
Ford Road	1.60		1.60	
Marshall Road	0.30			0.30
Old Plain Dealing Road	3.00			3.00
S. Marshall Road	0.20			0.20
Sandstone Drive	0.25		0.25	
Stiles Road	0.50			0.50
Stroud Road	0.35			0.35
Thornton Road	0.80		0.80	
Walker Chapel Road	2.00	<u>2.00</u>		2.00
Booker Road	1.00		1.00	
Cedar Brook Lane	0.20			0.20
Elm View	0.30			0.30
Jester	0.30			0.30
Lynn Street	0.20			0.20
Oak Ridge	0.40			0.40
South Meadow	0.50			0.50
Wilson Lane	0.50		0.50	
Sistrunk	0.20			0.20
Johnson Koran	5.00			5.00
Jones (off 527)		0.40	0.40	
Robinson Lane		0.50	0.50	
<b>TOTAL</b>		<b>20.90</b>	<b>5.75</b>	<b>15.15</b>
<b>2005</b>				
Arkansas Line Road	1.50			1.50
Boyd Road	1.20			1.20
Bratton Road	0.60			0.60
Bryant Road	0.25		0.25	
Farrington Road	0.85		0.85	
Kilgore Road	1.00			1.00
Lee Road	0.55		0.55	
Peace Lane	0.90		0.90	
S. Perrin Street	0.40		0.40	
Scott Road	0.55		0.55	
Ward Line Road	1.20			1.20
Wise Road	1.00			1.00
Angie Circle	0.20			0.20
Cypress Village Drive	0.70			0.70
Deville Road	0.30		0.30	
Hollier Lane	0.30		0.30	
Merry Lane	0.20			0.20
Stinson Road	1.80			1.80
Shirley Rose Road	0.15		0.15	
Caplis Sligo Road	5.20	<u>5.20</u>		5.20
Harbor Landing Road	0.30		0.30	
Hurricane Bluff Road	0.40		0.40	

Young Road (Elm Grove)	0.35		0.35	
Chimney Lane	0.40			0.40
Country Lane	0.90			0.90
Elm View Lane	0.30			0.30
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<b>TOTAL</b>	<b>21.50</b>	<b>(included)</b>	<b>5.30</b>	<b>16.20</b>
<b>2006</b>				
Bellevue Road	4.00	<u>4.00</u>		4.00
Chase Way	0.40			0.40
Chelsy Drive	0.30			0.30
Cypress Forest Drive	0.45			0.45
Cypress Grove Circle	0.10			0.10
Jacobs Point	0.06			0.06
Luke Lane	0.25			0.25
Post Oak Drive	0.15			0.15
Tammy Lane	0.40			0.40
Trey Avenue	0.25			0.25
Twin Point Drive	0.65		0.20	0.45
Vos Road	0.50		0.50	
Willow Lane	0.05			0.05
Ash Point Road	0.50			0.50
Cedar Street	0.20			0.20
Joyner Drive	0.30		0.30	
Lalo Road	0.90			0.90
Timbers East Drive	1.00			1.00
Trails End	0.20			0.20
Wild Oak Drive	0.30			0.30
Crosscreek Drive	0.70			0.70
Hunters Hollow	0.90			0.90
Lafitte Lane	0.60			0.60
Wemple Road	0.45			0.45
Beauregard Road	0.30			0.30
Bermuda Lane	0.50			0.50
Boyd Road	1.20			1.20
Clarkston Road	1.00		1.00	
Dutch John Road	2.10	<u>2.10</u>		2.10
Elsie Drive	0.50			0.50
Pine Acres Drive	0.35		0.35	
Wise Road	1.70	<u>1.70</u>		
Crystal Dawn Drive	0.20			0.20
Daleen Road	0.40			0.40
Forest Hills Boulevard	0.65			0.65
Ward Lane	0.70			0.70
	-----	-----	-----	-----
<b>TOTAL</b>	<b>23.21</b>	<b>(included)</b>	<b>2.35</b>	<b>20.86</b>
	=====		=====	=====
<b>GRAND TOTAL</b>	<b>65.61</b>		<b>13.40</b>	<b>52.21</b>

\*\*\*

Mr. Altimus reported that the owner of property on the Linton Cut-Off Road has been notified that the property is in violation of property standards regulations.

\*\*\*

Mr. Jackson, Parish Attorney, discussed the request for adoption of a resolution supporting Willis Knighton Bossier Health Center and allowing them to receive the local benefits of the Enterprise Zone Program, advising that Willis Knighton is the largest provider of retail medical space that is leased to for-profit businesses. Willis Knighton contends that its rental spaces are tax exempt and has paid its property taxes under protest. Because Willis Knighton is involved in litigation with the Bossier Parish Tax Assessor concerning payment of parish taxes, **motion was made by Mr. Avery, seconded by Mr. Meachum, to deny the request of Willis Knighton Bossier Health Center for a resolution allowing them to receive the local benefits of the Enterprise Zone Program. Motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Johnston, seconded by Mr. Cummings, to approve the reappointment of Ms. Frankie Harris and Mr. Elvin Ervin to the Board of Commissioners for Northeast Bossier Parish Fire District No. 5, for two-year terms each, terms to expire 12/31/05. Motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Avery, seconded by Mr. Johnston, to approve applications for renewal of Bossier Parish beer/liquor licenses for 2004 at the following businesses. Motion carried unanimously.** Each application has been approved by the Sheriff's Department and the Health Department.

Shirley's Catfish Inn  
 Red Boat Lounge  
 Palmetto Country Club (Liquor)  
 A Pair Of Kings

Winfield Road Grocery  
 Wilson's Bistineau Inn  
 Willow Chute Grocery (Liquor)  
 Perky's Pizza (Liquor)  
 Four-Way Country Store  
 Four-Way Country Club  
 Cypress Crossing  
 Circle K  
 Roy's Lounge  
 Brooks Lakeview Inn  
 Taylor's Bar And Grill  
 Cash Point Landing Llc (Liquor)  
 Oogie's Place #2  
 Johnny's Pizza  
 Sportsman Bar  
 Ark-La-Tex Nexus (Liquor)  
 K & P Grocery  
 Perry's One Stop (Liquor)  
 Olde Oaks Golf Club (Liquor)  
 Shockley's Fish & Fixins  
 Dogwood Grocery & Deli  
 The Bear's Den  
 Tootie's  
 Brookshire's  
 Culpepper's Farm & Home Center

\*\*\*

**Motion was made by Mr. Avery, seconded by Mr. Shell, to authorize expropriation proceedings in the matter of the acquisition of right-of-way on property owned by Bossier Cypress Pointe Apartments, L.P., in connection with the Airline Drive expansion project. Motion carried unanimously.**

\*\*\*

Mr. Altimus presented pictures of the maximum security jail construction site, advising that the facility is now 27% complete.

\*\*\*

Mr. Altimus presented statistics on the number of residential permits issued for the month.

\*\*\*

**Motion was made by Mr. Altimus, seconded by Mr. Avery, to declare the following adjudicated properties as surplus, and to authorize the advertising for bids for the sale of said properties. Motion carried unanimously.** Bids are to be received January 7, 2004.

(1) South 75 feet of Lot 12, Block G, Cumberland Subdivision, Bossier Parish, LA  
 MINIMUM BID ACCEPTABLE: \$944.83

(2) North 70 feet of Lot 12, Block G, Cumberland Subdivision, Bossier Parish, LA  
 MINIMUM BID ACCEPTABLE: \$871.42

\*\*\*

Mr. Altimus reported on the matter of purchasing a portion of the Campbell property located just north of the courthouse, advising that it is recommended that the police jury negotiate to purchase approximately five acres total, being a strip one acre deep. The property is to be divided into five lots, with the police jury purchasing Lots 2 and 3 now, with options to purchase Lots 1, 4 and 5 at a later date. Mr. Jackson stated that the property is to be surveyed, with the five-acre tract blocked off and a final appraisal obtained. Mr. Ford, Parish Engineer, stated that this property must be purchased as soon as possible.

\*\*\*

Mr. Altimus reported that applications for funding through the Louisiana Community Development Block Grant Program for FY 2004 - FY 2005 have been completed. Road and sewer improvement projects in the Benton and Plain Dealing areas are proposed.

\*\*\*

Mr. Altimus advised jurors that a copy of a brief filed by Mr. Jackson in the matter of Prater vs. the Caddo Parish Commission regarding prisoner costs has been placed in the conference room for their review.

\*\*\*

Mr. Butch Ford, Parish Engineer, reported on activities of Mr. Mike Ervin, subdivision inspector. He stated that there is a problem with the asphalt thickness in Rosedale Place, Unit No. 8. Mr. Ford stated that effective January 1, 2004, on subdivision plats submitted for approval, the developer will be charged an inspection fee of 3% of the construction costs of water, sewer, streets and drainage.

Mr. Ford reported that in Kingston Plantation, Unit No. 2, plastic pipe was used for the underground drainage. He stated that upon his request, the developer removed the plastic pipe and replaced it with pipe meeting DOTD approval.

Mr. Avery requested that in the future, Mr. Ford thoroughly review all subdivision plats before they are placed on the agenda for police jury approval. Mr. Rogers requested that Mr. Ford work with the juror in whose district the proposed development is to be located.

\*\*\*

Ms. Martin announced the public hearing to consider adoption of the 2004 Bossier Parish Police Jury budget. It was the consensus to deny the request of Sci-Port Discovery Center for a 2004 budget appropriation of \$38,000, with a letter to be sent to Sci-Port explaining the jury's denial of this request.



Debt service - principal	1,332,000.
- interest & other charges	<u>1,837,325.</u>
TOTAL EXPENDITURES	49,387,033.
Operating transfers out	4,860,500.
Ending Fund Balances	30,390,667.
TOTAL EXPENDITURES, REVENUES & TRANSFERS	<u>\$84,638,200.</u>

\*\*\*

**Motion was made by Mr. Williams, seconded by Mr. Shell, to schedule a public hearing on January 7, 2004, to consider the application of Total Properties, Inc., to the Benton-Parish MPC for a zoning amendment to change the zoning classification of a tract of land located in Section 35, Township 20 North, Range 13 West, Bossier Parish, LA, from R-A, Residence Agriculture District, to R-3 MHP, Residence Mobile Home Park, for a residential subdivision that will allow manufactured homes, conventional constructed homes and mobile homes. Motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Williams, seconded by Mr. Rogers, to schedule a public hearing on January 7, 2004, to consider a request of the Benton-Parish MPC for an amendment to its zoning regulations to remove the land use Mobile Home from "Uses by Right" within the R-A, Residence Agriculture District and the R-1, Single Family Residence District and adding the land use Mobile Home to "Special Exception Uses" within said R-A and R-1 Districts, and to change the definition of a mobile home. Motion carried unanimously.**

\*\*\*

Mr. Cathcart, Public Works Director, stated that the Lars property at 1260 Lars Road has been cleaned up.

\*\*\*

Mr. Jackson provided information on the Amicus brief in the matter of Prater vs. Caddo Parish Commission, regarding the responsibilities of police juries in the matter of jail operations and prisoner costs.

\*\*\*

Mr. Jackson advised of a meeting scheduled with Bossier City officials regarding the proposed park on property on Brownlee Road, and stated that he will report the results of this meeting to members of the Parks and Recreation Committee.

\*\*\*

Mr. Jackson stated that contract documents for the Bossier Parish Fire District No. 7 fire station are complete. **Motion was made by Mr. Johnston, seconded by Mr. Williams, to authorize the advertising for bids for construction of a fire station for Bossier Parish Fire District No. 7, near the intersection of Highway 3 and the Abe Martin Road, and to authorize Mr. Altimus to execute any documents in connection therewith. Motion carried unanimously.**

**RESOLUTION**

BE IT RESOLVED by the Bossier Parish Police Jury in regular and legal session on this 3rd day of December, 2003, that Bill Altimus, Administrator, be and is hereby authorized to execute on its behalf, all documents in connection with the construction of the north fire station for Bossier Parish Fire District No. 7, near the intersection Highway 3 and the Abe Martin Road.

The resolution was offered by Mr. Johnston, seconded by Mr. Williams. Upon unanimous vote, it was duly adopted on this 3rd day of December, 2003.

CHERYL G. MARTIN  
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY

\*\*\*

**Motion was made by Mr. Johnston, seconded by Mr. Avery, to approve the reappointment of Ms. Ruby Edmiston and Mr. Jim Brown to the Board of Commissioners for Ivan Fire District No. 3 for two-year terms each, terms to expire 12/31/05. Motion carried unanimously.**

**Motion was made by Mr. Johnston, seconded by Mr. Avery, to accept the resignation of Ms. Lena Hagan from the Board of Commissioners for Ivan Fire District No. 3, and to appoint Ms. Lisa Young to fill this vacancy for a two-year term which expires 12/31/05. Motion carried unanimously.**

\*\*\*

Mr. Johnston advised that Bossier Parish Fire District No. 7 has requested to borrow \$15,000 from the police jury for operational expenses until its tax revenues are received. Mr. Jackson stated that he will have to verify regulations pertaining to intergovernmental loans.

\*\*\*

**Motion was made by Mr. Meachum, seconded by Mr. Rogers, to authorize preparation of an ordinance accepting Peppermint Lane, and an ordinance accepting Longhorn Drive into the parish road system for permanent maintenance. Motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Meachum, seconded by Mr. Darby, to approve the reappointment of Mr. Joe Caplis, Mr. Leo Chadwick and Mr. Roy Newton to the Board of Commissioners for South Bossier Fire District No. 2 for two-year terms each, terms to expire 12/31/05. Motion carried unanimously.**

\*\*\*

**Motion was made by Mr. Williams, seconded by Mr. Hammack, to approve the reappointment of Mr. Gary Cathcart and Ms. Michelle Rodgers to the Board of Commissioners for Benton Fire District No. 4 for two-year terms each, terms to expire 12/31/05. Motion carried unanimously.**

\*\*\*

Mr. Altimus reported on asbestos abatement in the courthouse during the Thanksgiving holidays, advising that the District Attorney's offices will be done during the Christmas holidays.

\*\*\*

**Motion was made by Mr. Avery, seconded by Mr. Hammack, to send a letter supporting Ms. Carol Conley in her application for the position of manager of the proposed snack shop on the second floor of the courthouse. Motion carried unanimously.**

Mr. Altimus reported that the snack shop should open within two weeks.

\*\*\*

**Motion was made by Mr. Shell, seconded by Mr. Williams, to authorize the preparation of a resolution honoring the late Mr. J. W. Hollis, former Chief of Police for the Town of Benton, for presentation to his family at the December 17, 2003 regular meeting. Motion carried unanimously.**

\*\*\*

There being no further business to come before the Bossier Parish Police Jury in regular and legal session on this 3rd day of December, 2003, the meeting was adjourned by the President at 4:00 p.m.

CHERYL G. MARTIN  
SECRETARY-TREASURER

JIMMY COCHRAN, PRESIDENT  
BOSSIER PARISH POLICE JURY